



HEALTH ACT 1911

CITY OF MANDURAH

HEALTH BY-LAWS 1996

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PURSUANT to the provisions of the Health Act 1911 the City of Mandurah, being a local authority within the meaning of the Health Act 1911, having adopted the City of Mandurah Health By-law in the Government Gazette of 21 July 1964, made under the Health Act 1911, and as amended from time to time, has resolved and determined that the adopted By-law shall be repealed and the By-law as set out herein be substituted.

HEALTH ACT 1911

THE CITY OF MANDURAH HEALTH BY-LAW 1996

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HEALTH ACT 1911

THE CITY OF MANDURAH HEALTH BY-LAWS 1996

Under the powers conferred upon it by the Health Act 1911, the Council of the City of Mandurah resolved on 12 December 1995 to make and submit for confirmation by the Executive Director of Public Health and approval by His Excellency the Governor, the following By-laws:

PART 1 - PRELIMINARY

Citation

1. These by-laws may be cited as The City of Mandurah Health By-laws 1996.

Repeal

2. The Health By-laws of the City of Mandurah, the adoption of which was published in the *Government Gazette* on 21 July 1964 and amended from time to time, are repealed.

Interpretation

3. (1) In this By-law, unless the context otherwise requires -
 - "Act" means the Health Act 1911 and includes subsidiary legislation made under the Health Act 1911;
 - "adequate supply of water" means a flow of water of not less than 0.076 litres per second;
 - "approved" means approved by the Manager, Environmental Health Services;
 - "AS" means Australian Standard published by the Standards Association of Australia;
 - "Building Code" means the Building Code of Australia as adopted by the Building Regulations made under the Local Government Act;
 - "Council" means the Council of the City of Mandurah;
 - "district" means the municipal district of the City of Mandurah and includes any area placed under the jurisdiction of the Council pursuant to section 22 of the Act;
 - "dwelling house" means a place of residence containing at least one sleeping room and includes a room or outbuilding separate from, but ancillary to, the building in which the sleeping room is located;

"Environmental Health Officer" means an Environmental Health Officer appointed by the Council under the Act and includes an Acting or Assistant Environmental Health Officer;

"habitable room" means a room used for normal domestic activities, and

- (a) includes a bedroom, living room, lounge room, music room, television room, kitchen, dining room, sewing room, study, play-room, family room and sun-room; but
- (b) excludes a bathroom, laundry, water closet, pantry, walk-in wardrobe, corridor, lobby, photographic dark room, clothes-drying room, and other spaces of a specialised nature occupied neither frequently nor for extended periods;

"hot water" means water at a temperature of at least 75 degrees Celsius;

"Manager, Environmental Health Services" means an Environmental Health Officer appointed by the Council to the office of Manager, Environmental Health Services and includes an Acting Manager, Environmental Health Services;

"Medical Officer" means the Medical Officer appointed by the Council under the Act and includes an Acting Medical Officer so appointed;

"public place" includes every place to which the public ordinarily have access, whether by payment or fee or not;

"sanitary convenience" includes urinals, water-closets, earth-closets, privies, sinks, baths, wash troughs, apparatus for the treatment of sewage, ash-pits, ash-tubs, or other receptacle for the deposit of ashes, faecal matter, or refuse, and all similar conveniences;

"sewage" means any kind of sewage, nightsoil, faecal matter or urine, and any waste composed wholly or in part of liquid;

"sewer" includes sewers and drains of every description, except drains to which the word "drain" as defined in the Act applies, also water channels constructed of stone, brick, concrete, or any other material, including the property of a local authority;

"street" includes any highway, and any public bridge, and any road, lane, footway, square, court, alley or passage, whether a thoroughfare or not;

"toilet" means a water closet, earth closet, privy or urinal and includes a room or cubicle in which one or more of these is located;

"Town Clerk" means the Chief Executive/Town Clerk of the City of Mandurah and includes an Acting Town Clerk;

"water" means potable water within the meaning of the Guidelines for Drinking Water Quality In Australia - 1987 as published by National Health and Medical Research Council Standard; and

"window" means a glass panel, roof light, glass brick, glass louvre, glazed sash, glazed door, or other device which transmits natural light directly from outside a building to the room concerned with in the closed position.

- (2) Where in this By-law, a duty or liability is imposed on an "owner or occupier", the duty or liability shall be deemed to be imposed jointly and severally on each of the owner or occupier.
- (3) Where under this By-law an act is required to be done or forbidden to be done in relation to any premises, the owner or occupier of those premises has, unless the contrary intention appears, the duty of causing to be done the act so required to be done, or of preventing from being done the act so forbidden to be done, as the case may be.

PART 2 - SANITATION

Division 1 - Sanitary Conveniences

Interpretation

4. In this Part, unless the context otherwise requires -

"festival" includes a fair, function or event;

"organiser" means a person -

- (a) to whom approval has been granted by the Council to conduct the festival; or
- (b) responsible for the conduct of the festival;

"public sanitary convenience" means a sanitary convenience to which the public ordinarily have access, whether by payment of a fee or not; and

"temporary sanitary convenience" means a sanitary convenience, temporarily placed for use by -

- (a) patrons in conjunction with a festival; or
- (b) employees at construction sites or the like.

Dwelling House

- 5. (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house unless it has at least one toilet.
- (2) A room in which a toilet is located shall have adequate lighting.

Premises other than a Dwelling House

- 6. (1) The owner of premises other than a dwelling house shall not use or occupy, or permit to be used or occupied, premises other than a dwelling house unless -
 - (a) the premises have sanitary conveniences in accordance with the Building Code and this Part;
 - (b) the toilets required by this By-law are situated within a reasonable distance and are easily accessible to the persons for whom they are provided; and
 - (c) the premises have hand wash basins -
 - (i) in accordance with the Building Code;
 - (ii) for the use of persons employed or engaged on the premises;

- (iii) provided with an adequate supply of water supplied by taps located over each basin;
 - (iv) separate from any trough, sink or basin used in connection with any process carried out on the premises; and
 - (v) situated within a reasonable distance of the sanitary conveniences and easily accessible to the person for whom they are provided.
- (2) The occupier of premises other than a dwelling house shall ensure that -
- (a) clean toilet paper is available at all times in each cubicle;
 - (b) a sanitary napkin disposal facility is provided in each toilet set aside for the use of females; and
 - (c) each hand wash basin is provided with -
 - (i) an adequate supply of soap or other hand cleaning substances; and
 - (ii) hand drying facilities, situated adjacent to and visible from the hand basin.

Outdoor Festivals

7. (1) The organiser of an outdoor festival at which not more than 20,000 people are expected to attend shall provide sanitary conveniences in accordance with the following scale -
- (a) for the first 1,000 males -
 - (i) one water closet for each 333;
 - (ii) one urinal stall for each 100; and
 - (iii) one hand wash basin for each 500;
 - (b) for additional males -
 - (i) one water closet for each 500;
 - (ii) one urinal stall for each 100; and
 - (iii) one hand wash basin for each 500;

- (c) for the first 1,000 females -
 - (i) one water closet for each 77; and
 - (ii) one wash hand basin for each 500; and
- (d) for additional females -
 - (i) one water closet for each 100; and
 - (ii) one wash hand basin for each 500.
- (2) Where, under sub by-law (1), the number of a particular sanitary convenience to be provided is not a whole number, that number shall be rounded up to the next higher whole number.
- (3) The organiser of an outdoor festival at which more than 20,000 people are expected to attend shall provide sanitary conveniences of a number as directed by the Manager, Environmental Health Services.

Toilets

- 8. (1) Toilets on premises shall be maintained in accordance with the following requirements -
 - (a) the door to a toilet, other than an internal toilet, shall be properly screened to a continuous height of 1.8 metres from the floor;
 - (b) a toilet or its entrance which is visible from overlooking windows shall be properly screened;
 - (c) the floor of any internal toilet shall be -
 - (i) of concrete or of other approved impervious material of an approved thickness; and
 - (ii) graded to a floor waste outlet and proper discharge pipe with flap valve fitted and, where necessary, protected by an approved sump; and
 - (d) the floor of any external toilet shall be -
 - (i) of concrete or of other approved impervious material of an approved thickness; and
 - (ii) graded to the door or alternatively an approved outlet.

- (2) Toilets on premises other than a dwelling house shall be maintained in accordance with the following additional requirements -
 - (a) a toilet for the exclusive use of males shall not adjoin any toilet for the exclusive use of females unless the toilets are separated by a wall extending from floor to ceiling and of sufficient density to blanket sound;
 - (b) where more than one toilet is provided on the premises, the entrance to each toilet shall bear a suitable sign indicating for which sex its use is intended.

Temporary Works

9. A person who undertakes temporary work at any place shall -
 - (a) provide and maintain for the use of persons engaged, whether as employees or as independent contractors or otherwise, one temporary approved toilet for every 20 such persons; and
 - (b) remove the toilet at the conclusion of the work or at an earlier time in accordance with a direction from the Manager, Environmental Health Services, and ensure the site is left clean.

Maintenance of Sanitary Conveniences and Fittings

10. (1) The occupier of premises shall -
 - (a) keep clean, in good condition and repair; and
 - (b) whenever required by an Environmental Health Officer, effectively disinfect and clean,

all sanitary conveniences including sanitary fittings in or on the premises.

- (2) The owner of premises shall -
 - (a) keep or cause to be kept in good repair; and
 - (b) maintain an adequate supply of water to,

all sanitary conveniences including sanitary fittings in or on the premises.

Ventilation of Toilet

11. (1) A toilet in any premises shall be ventilated in accordance with the Sewerage (Lighting, Ventilation and Construction) Regulations 1971 and the Building Code and shall be -

- (a) mechanically ventilated to external air, through a fully enclosed duct at a minimum rate of 25 litres per second per fixture, but in no case less than 10 air changes per hour; or
 - (b) naturally ventilated to the external air by the provision of -
 - (i) fixed and permanently ventilated windows or skylights;
 - (ii) fixed glazed louvered windows; or
 - (iii) wall or ceiling vents, ducted as directly to the outside air as is practical and boxed throughout,

situated in both the room in which the toilet is located and any adjacent airlock.
- (2) A mechanical ventilation system provided under by-law 11(1)(a) shall -
- (a) be separate and distinct from any other system of mechanical ventilation in the building;
 - (b) be of an exhaust type;
 - (c) where it is provided for a building of more than 2 storeys, shall have a ventilating fan and power unit in duplicate; and
 - (d) be maintained in good working order and condition.
- (3) A natural ventilation system provided under by-law 11(1)(b) shall have -
- (a) a clear ventilation area of not less than 0.015 square metres per fixture; and
 - (b) a window of light transmitting area equivalent to not less than ten percent of the floor area.
- (4) A toilet with an entrance opening from -
- (a) a room used for the manufacture, storage or consumption of food;
 - (b) a room used for sleeping or other domestic activities; or
 - (c) a room used as a work place,
- shall be mechanically ventilated as required by by-law 11(1)(a) and the entrance shall be fitted with a door having an efficient self closing device.

Public Sanitary Conveniences

12. (1) A person shall not -
- (a) foul;
 - (b) damage or vandalise; or
 - (c) write on or otherwise deface,
- a public sanitary convenience or sanitary fixtures or fittings or the premises in or on which the sanitary convenience is located.
- (3) A person shall not live or sleep in or on the premises in which a public sanitary convenience is located or use it for a purpose other than that for which it was intended.

Lighting

13. The owner and occupier of premises in which a sanitary convenience or a public sanitary convenience is located shall provide and maintain adequate electric lighting for persons using the convenience.

Installation

14. (1) Every sanitary convenience shall be installed in accordance with the requirements of the Metropolitan Water Supply Sewerage and Drainage Act 1909 and shall have an adequate supply of water.
- (2) Every temporary sanitary convenience shall be drained into the public sewer or treated by an approved chemical method.

Division 2 - Bathroom, Laundries and Kitchens

Bathrooms

15. (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a bathroom that -
- (a) is adequately lined with a smooth impervious material;
 - (b) complies with the Health Act (Laundries and Bathrooms) Regulations;
 - (c) is equipped with -
 - (i) a wash hand basin; and
 - (ii) either a shower in a shower recess or a bath; and
 - (d) is mechanically ventilated.

- (2) The floor of the bathroom referred to in by-law 15(1) shall be -
 - (a) of concrete or of other approved impervious material of an approved thickness;
 - (b) properly surfaced with an even fall to a floor waste, suitably trapped and discharging to -
 - (i) the Water Authority of Western Australia Sewer; or
 - (ii) a proper discharge pipe with flap valve fitted and, where necessary, protected by an approved sump.
- (3) All baths, showers, hand basins and similar fittings shall be provided with an adequate supply of hot and cold water.

Laundries

- 16. (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a laundry that -
 - (a) is properly enclosed and roofed;
 - (b) is adequately lined with an impervious material;
 - (c) has a floor of concrete or other approved impervious material of an approved thickness;
 - (d) is properly surfaced, with an even fall to a floor waste, discharging to -
 - (i) the Water Authority of Western Australia Sewer; or
 - (ii) a proper discharge pipe with flap valve fitted and, where necessary, protected by an approved sump; and
 - (e) is not a room in which food is stored, prepared, served or consumed.
- (2) In the case of a single occupancy dwelling, the laundry referred to in by-law 16(1) shall have -
 - (a) either -
 - (i) two wash troughs and one copper; or
 - (ii) a washing machine and either a wash trough or a sink; and

- (b) a clothes drying facility comprising either an electric clothes dryer or not less than 20 metres of clothes line erected externally.
- (3) All wash troughs, sinks, coppers and washing machines shall be -
 - (a) in a laundry and connected to an adequate supply of hot and cold water; and
 - (b) properly supported,

and all wash troughs and sinks shall have a capacity of at least 36 litres.

- (4) Sole or multiple occupancy units, each being a separate dwelling, shall have -
 - (a) laundry facilities, in accordance with the Building Code, for the exclusive use of the occupants of each unit; or
 - (b) a separate laundry, with communal laundry facilities in accordance with the Building Code, for up to 4 sole occupancy units that do not have their own laundry facilities.
- (5) Where, in any building, a laundry is situated adjacent to a kitchen or a room where food is stored or consumed, the laundry shall be separated from the kitchen by a wall extending from the floor to the roof or ceiling.
- (6) Where there is an opening between a laundry and a kitchen or other room where food is stored or consumed, the opening shall -
 - (a) not be more than 810 millimetres wide; and
 - (b) have a door which when closed shall completely fill the opening.

Washing or Keeping of Clothes in Kitchens

- 17. A person shall not in any kitchen or other place where food is kept -
 - (a) wash or permit to be washed any clothing or bedding; or
 - (b) keep or permit to be kept any soiled clothing or bedding.

Kitchens

18. (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a kitchen equipped with -
- (a) an electric, gas, wood or other fuel burning stove;
 - (b) an oven with a capacity of not less than 0.005 cubic metres per person usually accommodated in the house with a minimum capacity of 0.03 cubic metres; and
 - (c) a sink which shall
 - (i) be at least 380 millimetres long, 300 millimetres wide and 150 millimetres deep; and
 - (ii) have an adequate supply of hot and cold water.
- (2) The occupier of a dwelling house shall ensure that the stove, oven and sink are kept clean, in good order and repair and fit for use.
- (3) A cooking facility shall -
- (a) be installed in accordance with the requirements of the State Energy Commission of Western Australia; and
 - (b) not be installed or used in any room other than a kitchen.
- (4) A kitchen shall be provided with mechanical ventilation directly above the cooking facility, and the exhaust air shall be -
- (a) carried to the outside air as directly as practicable; and
 - (b) boxed throughout.
- (5) In this by-law, a "**cooking facility**" includes a stove, oven, facility or appliance used for or in connection with the cooking of food.

PART 3 - HOUSING AND GENERAL

Division 1 - Maintenance of Houses

Dwelling House Maintenance

19. The owner or occupier of a dwelling house shall maintain the dwelling house and any appurtenant buildings in sound condition and fit for use and, in particular, shall -
- (a) maintain all roofs, guttering and downpipes in sound weatherproof condition;
 - (b) maintain any footings, foundations and walls, either external or internal, in a sound condition;
 - (c) replace any missing, broken, decayed or termite-eaten timber or other deteriorated material in any verandah, roof, walls, steps, handrails, floors or their supports with material of sound quality;
 - (d) comply with the directions of an Environmental Health Officer to treat the premises for the purpose of destroying any termites;
 - (e) maintain any brick, stone, mortar or cement work in a sound condition;
 - (f) maintain, repair or replace any flashings or ant caps which are missing or defective;
 - (g) maintain all ventilators in good order and repair;
 - (h) maintain all floors even in surface and free from cracks;
 - (i) maintain all ceilings, internal wall finishes, skirtings, architraves and other fixtures and fittings complete and with smooth unbroken surfaces;
 - (j) maintain all doors and windows in good working order and weatherproof condition;
 - (k) retain all natural lighting free from any obstruction which would reduce the natural lighting, below the ratio of 10% of the floor area;
 - (l) maintain all pipes, fittings and fixtures connected with water supply, drainage or sewerage so that they comply in all respects with the provisions of the Metropolitan Water Supply, Sewerage and Drainage Act 1909 and any other legal requirements to which they are subject; and
 - (m) maintain all electric wiring, gas services and fittings to comply in all respects with the requirements of the State Energy Commission of Western Australia.

20. Gutterings and Downpipes – repealed by Government Gazette No. 43 on 22.3.11

21. Maintenance of Guttering and Downpipes and Disposal of Rainwater– repealed by Government Gazette No. 43 on 22.3.11

Division 2 - Ventilation of Houses

Exemption for Short Term Hostels

22. This Division shall not apply to short term hostels referred to in Division 2 of Part 9.

Overcrowding

23. The owner or occupier of a house shall not permit -

- (a) a room in the house that is not a habitable room to be used for sleeping purposes; or
- (b) a habitable room in the house to be used for sleeping purposes unless-
 - (i) for every person over the age of 10 years using the room there is at least 14 cubic metres of air space per person; and
 - (ii) for every person between the ages of 1 and 10 years there is at least 8 cubic metres of air space per person; or
- (c) any garage or shed to be used for sleeping purposes.

Calculate Sufficient Space

24. For the purpose of by-law 23, in calculating the space required for each person -

- (a) each room shall be considered separately and sufficient space shall be allowed in each room for the number of persons present in the room at any one time; and
- (b) a deduction shall be made for the space occupied by furniture, fittings and projections of the walls into a room.

Ventilation

- 25.** (1) A person shall not use or occupy, or permit to be used or occupied, a house unless the house is properly ventilated.
- (2) For the purpose of by-law 25(1) a house shall be deemed to be properly ventilated if it complies with the Building Code, including the provision of -

- (a) natural ventilation; or
 - (b) a mechanical ventilation or air-conditioning system complying with AS 1668.2.
- (3) The owner of a house provided with a mechanical ventilation or air-conditioning system shall ensure that the system is -
- (a) maintained in good working condition and in accordance with AS 3666-1989; and
 - (b) in use at all times the building is occupied.
- (4) If, in the opinion of the Manager, Environmental Health Services, a house is not properly ventilated, the Council may by notice require the owner of the house to -
- (a) provide a different, or additional method of ventilation; or
 - (b) cease using the house until it is properly ventilated.
- (5) The owner shall comply with a notice under by-law 25(4).

Sub-Floor Ventilation

26. The owner or occupier of a house shall make provision for sub-floor ventilation by ensuring that air bricks and other openings are kept clear of refuse, vegetation, building materials, dirt and the like.

Division 3 - Water Supply

Water Supply

27. (1) The owner of a house shall ensure that it is connected with a separate and independent water supply from the mains of the Water Authority of Western Australia or a water supply to the satisfaction of the local authority.

Rain Water Tanks

28. The owner or occupier of a house from which part of the water supply is drawn from a rain water tank shall -
- (a) maintain in a clean condition -
 - (i) the roof forming the catchment for the tank; and
 - (ii) the guttering and downpipes appurtenant to the roof;
 - (b) ensure that each rain water tank is fitted with a tight fitting mosquito proof cover which shall not be removed at any time except for the purpose of cleaning, repairing or maintaining the tank;

- (c) at least once in each year, thoroughly clean any tank the water from which is used for human consumption;
- (d) when directed by an Environmental Health Officer, empty, clean and disinfect any tank upon the premises, the water from which is used for human consumption.

Wells

29. The owner or occupier of any premises shall not without the written approval of the Manager, Environmental Health Services use or permit for human consumption the use of the water of any bore or well unless the bore or well is-
- (a) at least 30 metres from any soak well or other possible source of pollution; and
 - (b) covered with a tight-fitting cover without openings of any sort other than those essential for the insertion of a pump.

Pollution

30. A person shall not deposit on or under any land, any sewage, offensive matter or any other thing which may pollute or render unfit for human consumption, water from a well or other underground source.

Division 4 - Secondhand Furniture, Bedding and Clothing

Prohibition on Sale

31. A person shall not offer for sale or sell any secondhand furniture, bedding or clothing which is filthy or verminous.

Prohibition of Possession

32. A dealer in secondhand furniture, bedding or clothing shall not have on any premises used for the operation of the business any secondhand furniture, bedding or clothing which is filthy or verminous.

Division 5 - Morgues

Application and Licensing of Morgues

33. (1) The annual fee for a licence for a place for the temporary reception and keeping of the bodies of the dead awaiting burial or cremation is prescribed in Schedule 19.

- (2) A licence shall -
 - (a) be in the form set out in Schedule 15; and
 - (b) expire on 30 June next after the date of its issue.
- (3) A licence shall not be granted in respect of any premises unless -
 - (a) provision has been made for the keeping of the bodies of the dead at a temperature not exceeding zero degrees Celsius;
 - (b) the walls are constructed of stone or brickwork or other approved material;
 - (c) the interior surface of all walls is covered with glazed tiles or is rendered impervious so as to be non-absorbent and washable;
 - (d) all floors are constructed of some impervious material, having a fall to an outlet discharging over a trapped gully; and
 - (e) the premises are adequately ventilated by direct communication with the outside air.
- (4) An application for a licence of a morgue shall be -
 - (a) made by the applicant;
 - (b) made in the form prescribed in Schedule 14; and
 - (c) forwarded to the Town Clerk with the fee prescribed in Schedule 19.

PART 4 WASTE FOOD AND REFUSE

Part 4 of the City of Mandurah Health By Laws was repealed by the *City of Mandurah Waste Management Local Law 2010* as gazetted 18 February 2011.

PART 5 - NUISANCES AND GENERAL

Division 1 - Nuisances

Interpretation

54. In this Division, unless the context otherwise requires -
"fertiliser" includes manure.

Footpaths etc, to be kept clean

55. An owner or occupier of premises shall maintain in a clean condition a footpath, pavement, area or right of way immediately adjacent to the premises.
56. **Escape of Smoke etc.** – *repealed by Government Gazette No. 43 on 22.3.11*

Public Vehicles to be kept clean

57. The owner or person in control of a public vehicle shall -
- (a) maintain the vehicle at all times -
 - (i) in a clean condition; and
 - (ii) free from vermin and insects; and
 - (b) whenever directed to do so by an Environmental Health Officer, thoroughly clean and disinfect the vehicle as directed.

Prohibition against Spitting

58. A person shall not spit -
- (a) on a footpath, street or public place; or
 - (b) in a train, bus or other public transport.

Transportation, Use and Storage of Offal or Blood

59. A person shall not transport or store offal or blood, for the purpose of being used as manure, unless it has been sterilised by steam and properly dried.

Use or Storage of Fertiliser

60. An owner or occupier of premises shall not use or keep for the purpose of use, as fertiliser any -
- (a) pig manure;
 - (b) human faeces; or
 - (c) urine.

Storage and Despatch of Artificial Fertiliser

61. An owner or occupier of premises where artificial fertiliser is stored in bulk for sale shall -
- (a) keep all artificial fertiliser in a building -
 - (i) of which the walls, floors and ceilings or undersides of the roof are constructed of durable and non-absorbent materials finished internally with a smooth surface; and
 - (ii) free from damp and properly ventilated;
 - (b) take proper precautions to prevent the emission of dust or offensive effluvia from the building; and
 - (c) ensure that all artificial fertiliser despatched from the premises is packed in such a manner as to prevent any nuisance arising during transit.

Storage of Fertiliser in a House

62. The owner or occupier of a house where fertiliser or compost is stored or used shall -
- (a) prevent the escape of odours, dust or particles of fertiliser or compost;
 - (b) treat the fertiliser or compost in such a manner as to effectively prevent it attracting or being a breeding place for flies or other insects; and
 - (c) store only such amounts of fertiliser or compost -
 - (i) as can be readily used within a reasonable period; or
 - (ii) as may be directed by the Manager, Environmental Health Services.

Vehicles Used for Transporting of Animals and Birds

62A – repealed by Government Gazette No. 43 on 22.3.11

Division 2 - Keeping of Animals

Cleanliness

63. An owner or occupier of premises in or on which a dog, cat or other animal or bird is kept shall -
- (a) keep the premises free from excrement, filth, food waste and all other matter which is or is likely to become offensive or injurious to health or to attract rats, vermin or insects;
 - (b) when so directed by an Environmental Health Officer, clean and disinfect the premises; and
 - (c) keep the premises, so far as possible, free from flies or insects by spraying with a residual insecticide or other effective means.

Animal Enclosures

64. (1) A person shall not keep or cause or permit to be kept any animals or birds on premises which are not effectively drained or of which the drainage flows to the walls or foundations of any building.
- (2) The owner or occupier of premises where animals or birds are kept shall, when directed by the Manager, Environmental Health Services, pave, grade and drain the floors of all structures and the surface of the ground of all enclosures used for the keeping of animals or birds.

Cats

65. (1) Subject to sub by-law (7), a person shall not, without an exemption in writing from the Council, keep more than 3 cats over the ages of 3 months on premises on any land within the district of the City of Mandurah.
- (2) An owner or occupier of premises may apply in writing to the Council for exemption from the requirements of sub-by-law (1).
- (3) The Council shall not grant an exemption under this by-law unless it is satisfied that the number of cats to be kept will not be a nuisance or injurious or dangerous to health.
- (4) An exemption granted under this by-law shall specify -
- (a) the owner or occupier to whom the exemption applies;
 - (b) the premises to which the exemption applies; and
 - (c) the maximum number of cats which may be kept on the premises.
- (5) A person who is granted an exemption under sub-by-law (3) may be required by Council to -

- (a) provide for each cat kept at or on the premises a properly constructed shelter with an enclosure complying with the following -
 - (i) each shelter shall have a floor area of not less than 0.5 square metres for each cat over the age of 3 months kept or to be kept therein; and
 - (ii) the area of the enclosure appurtenant to each shelter shall not be less than 3 times the area of the shelter;
 - (b) a shelter or an enclosure shall be situated at a distance of not less than-
 - (i) 2 metres from the boundary of any lot not owned or occupied by the person by whom the cats are kept;
 - (ii) 10 metres from any dwelling, church, schoolroom, hall or premises in which food is manufactured, packed or prepared for human consumption
 - (c) keep all shelters, enclosures, yards and grounds in which cats are kept in a clean condition and free from vermin at all times and clean, disinfect or otherwise deal with them as directed by an Environmental Health Officer from time to time.
- (6) A person shall comply with requirements of Council made under By-law 65(5).
 - (7) A person may keep more than 3 cats on premises used for veterinary purposes or as a pet shop.

Slaughter of Animals

- 66. (1) Subject to sub by-law (2), a person shall not slaughter any animal within the district.
- (2) Sub by-law (1) does not apply to euthanasia of animals by veterinarians or other duly authorised persons.

Disposal of Dead Animals

- 67. (1) An owner or occupier of premises on which there is a dead animal shall immediately remove the carcass and arrange for its disposal at an approved disposal site.
- (2) An owner, or a person having the care, of any animal that dies or is killed in a public or private place shall immediately remove the carcass and arrange for its disposal at an approved disposal site.

Division 3 - Keeping of Large Animals

- 68. **Interpretation** – repealed by Government Gazette No. 43 on 22.3.11
- 69. **Stables** – repealed by Government Gazette No. 43 on 22.3.11
- 70. **Proximity of Animals to a Dwelling House** – repealed by Government Gazette No. 43 on 22.3.11
- 71. **Manure Receptacle** – repealed by Government Gazette No. 43 on 22.3.11

Division 4 - Keeping of Poultry and Pigeons

- 72. **Interpretation** – repealed by Government Gazette No. 43 on 22.3.11
- 73. **Limitation on Numbers of Poultry and Pigeons** – repealed by Government Gazette No. 43 on 22.3.11
- 74. **Conditions of Keeping Poultry** – repealed by Government Gazette No. 43 on 22.3.11
- 75. **Roosters, Geese, Turkey and Peafowls** – repealed by Government Gazette No. 43 on 22.3.11
- 76. **Pigeons or Doves** – repealed by Government Gazette No. 43 on 22.3.11
- 77. **Removal of Non-Conforming Structure or Enclosure** – repealed by Government Gazette No. 43 on 22.3.11

Restrictions on Pigeon Nesting or Perching

- 78. (1) The Council may order an owner or occupier of a house in or on which pigeons are, or are in the habit of, nesting or perching to take adequate steps to prevent them continuing to do so.
- (2) An owner or occupier shall comply with the Council order under this by-law.

Division 5 - Car Parks

Interpretation

- 79. In this Division, unless the context otherwise requires -
 - "attendant's booth" means a booth which is positioned inside a car park for the containment of a parking attendant;
 - "car park" means premises, or any part of premises, set aside for parking of 3 or more motor vehicles; and

"occupier" means a person having the charge, management or control of a car park.

Ventilation

80. (1) A person shall not use or occupy, or permit to be used or occupied, a car park unless it is ventilated by either -
- (a) natural ventilation; or
 - (b) mechanical means,
- in accordance with AS1668.2 Part 2 1991.
- (2) If, in the opinion of the Manager, Environmental Health Services, a car park is not properly ventilated, the Council may by notice require the occupier within a specified time to -
- (a) provide a different or additional method of ventilation; and
 - (b) cease using the car park until it is properly ventilated.
- (3) An occupier shall comply with a notice under subby-law (2).

Exhaust Air Discharge Points and Exhaust Registers

81. An owner or occupier shall ensure that -
- (a) all exhaust air that is discharged from a car park shall be discharged -
 - (i) at discharge points -
 - (A) in accordance with AS1668.2 Part 2 1991; and
 - (B) located so that the hourly average exhaust flow rate is not reduced below the minimum requirement of AS1668.2 Part 2 1991;
 - (ii) at a velocity and in a direction so as not to be a danger to health or a nuisance;
 - (b) exhaust registers are located -
 - (i) as far as possible from the source of supply air; and
 - (ii) so as to draw effluent away from staff working in the attendant's booth;
 - (c) in the case of a car park having a floor level below that of the external ground level, at least 50% of the required exhaust air is drawn into exhaust registers having their bottom edge located within 100 millimetres of the floor level; and
 - (d) any mechanical ventilation system is -

- (i) maintained in good working condition; and
- (ii) in operation at all times when the car park is in use.

Car Park Attendant Booths

82. (1) An owner or occupier shall ensure that an attendant's booth -
- (a) is provided with a fresh air supply ventilation system -
 - (i) with air flow rates that give a minimum of 40 air changes per hour; and
 - (ii) which is in operation whenever the booth is occupied;
 - (b) has intakes for fresh air located and arranged so that under all conditions of normal operation adjacent sources of pollution do not reduce the quality of fresh air;
 - (c) has a capacity of not less than 5 cubic metres;
 - (d) has all windows and doors, except at the toll taking area opening, closed at all times when an attendant is in the booth; and
 - (e) has a toll taking opening that is of a minimum size that is practicably required to carry out the operation of toll paying.
- (2) If, in the opinion of the Manager, Environmental Health Services, an attendant's booth is not properly ventilated in accordance with subby-law (1), the Council may by notice require the occupier to cease using the booth until it is properly ventilated.
- (3) An occupier shall comply with a notice under sub by-law (2).

PART 6 - PEST CONTROL

Division 1 - Flies

Interpretation

83. In this Division, unless the context otherwise requires -

"flies" means any of the two-winged insects constituting the order Diptera commonly known as flies.

Fly breeding matter not to be left on Premises unless Covered or Treated

84. An owner or occupier of premises shall not place, throw or leave, or permit or cause to be placed, thrown or left, in on or about the premises any matter or thing which is liable to attract or be a breeding place for flies, unless that matter or thing is covered, protected, treated or dealt with in such a manner as to effectively prevent it from attracting or being a breeding place for flies.

Measures to be taken by an Occupier

85. An owner or occupier of premises shall ensure that -

- (a) rubbish receptacles are kept clean and tightly sealed at all times except when refuse is being deposited or emptied;
- (b) food scraps and uneaten pet food are wrapped tightly and deposited in a rubbish receptacle without delay;
- (c) lawn clippings used on gardens as mulch are raked out thinly;
- (d) fertilizers are dug well into the soil;
- (e) compost heaps are kept well covered;
- (f) barbecues are kept clean and free from food scraps;
- (g) anything that is buried and may attract or be a breeding place for flies is covered with at least 100 millimetres of soil; and
- (h) excrement from pets is collected and properly disposed of without delay.

Officer may give Notice directing measures to be Taken

86. Where in the opinion of an Environmental Health Officer flies are prevalent or are breeding on any premises, the Officer may give to the owner or occupier of the premises notice in writing directing him or her to take, within the time specified in the notice, such measures as in the opinion of the Officer are necessary to -

- (a) control the prevalence;
- (b) effect the eradication; or
- (c) effectively prevent the breeding of flies.

Council may Execute Work and Recover Costs

87. (1) Where -
- (a) a person is required under this Division or directed by a notice given under by-law 86, to execute any work; and
 - (b) that person fails or neglects to comply with the requirement,
- the Council may execute the work and may recover from that person the cost of executing the work, in addition to any penalty for which that person may be liable under this By-law.
- (2) The costs and expenses incurred by the Council in the execution of a power under by-law 87(1) may be recovered in a court of competent jurisdiction from the person referred to in by-law 87(1).
 - (3) The Council shall not be liable to pay compensation or damages of any kind to the person referred to in by-law 87(1) in relation to any action taken by the Council under this by-law.

Division 2 - Mosquitoes

Interpretation

88. In this Division, unless the context otherwise requires -
- "**mosquitoes**" means any of the two-winged insects constituting the family Diptera Culicidae commonly known as mosquitoes.

Premises to be kept free of Mosquito Breeding Matter

89. An owner or occupier of premises shall keep the premises free of -
- (a) refuse; and
 - (b) water located so as to be,
- liable to become the breeding place of mosquitoes.

Measures to be taken by an Owner or Occupier

90. An owner or occupier of premises -
- (a) where there is a fountain, pool, pond or excavation of any kind which contains water suitable for the breeding of mosquitoes, shall keep the water -
 - (i) stocked with mosquito destroying fish; or
 - (ii) covered with a film of petroleum oil or other larvicide; and
 - (b) where there is a water tank, well, cistern, vat or barrel, shall -
 - (i) keep it protected with a mosquito-proof cover; and
 - (ii) screen all openings, other than the delivery exit, with wire mesh no larger than 1.2 millimetres.

Measures to be taken by Occupier

91. An occupier of premises where water is kept in a horse trough, poultry drinking vessel or other receptacle shall -
- (a) frequently change the water; and
 - (b) keep the water clean and free from vegetable matter and slime.

Removal of Undergrowth or Vegetation

92. (1) Where it appears to the Manager, Environmental Health Services that there is, on any premises, undergrowth or vegetation likely to harbour mosquitoes, he or she may direct, orally or in writing, the owner or occupier of the premises to cut down and remove within a specified time the undergrowth or vegetation.
- (2) An owner or occupier of premises shall comply with a direction from, and within the time allowed by, the Manager, Environmental Health Services under this by-law.

Filling in Excavations etc.

93. Unless written permission to the contrary is obtained from the Council, a person who cuts turf or removes soil or other material from any land shall forthwith ensure that each excavation is filled in with clean sound material and made level with the surrounding surface.

Drains, Channels and Septic Tanks

94. An owner or occupier of land shall -
- (a) cause all drains and channels in or on the land to be kept in good order and free from obstruction; and
 - (b) where a septic tank is installed on the land, apply an approved larvicide according to the directions on the container, into the septic tank system, whenever directed to do so by an environmental health officer; and
 - (c) ensure that, when connecting the premises to the Water Authority's reticulated sewer system, -
 - (i) the existing septic tank system is pumped out by an approved liquid waste contractor;
 - (ii) the existing septic tanks have their bottoms broken to allow the seepage of water; and
 - (iii) the existing septic tanks, and any existing leach drains or soak wells, are filled and compacted or removed, as required by the Manager, Environmental Health Services

Drainage of Land

95. An owner or occupier of land upon which there is water liable to become a breeding place for mosquitoes shall, when required by the Council, effectively drain the land and, for that purpose, shall -
- (a) make or provide drains on the land;
 - (b) remove all irregularities in the surface of the land;
 - (c) if necessary, adjust the surface of the land or raise the level of the surface in such a manner that -
 - (i) the water on the land may flow into the drains without obstruction; and
 - (ii) no water shall remain on any portion of the land other than the drains; and
 - (d) keep all drains in good order and free from obstruction.

Division 3 - Rodents

Interpretation

96. In this Division, unless the context otherwise requires -

"rodents" means those animals belonging to the order Rodentia and includes rats and mice but does not include animals (other than rats) kept as pets in an enclosure designed for the purpose of keeping as pets animals of that kind.

Measures to be taken to eradicate Rodents

97. (1) An owner or occupier of premises shall at all times take effective measures to eradicate any rodents in or on the premises.
- (2) Without limiting the generality of by-law 97(1), an owner or occupier of premises, whenever there are indications of the presence of rodents in, on or about the premises, and while such indications continue, shall -
- (a) take effective measures to keep the premises free from rodents including -
 - (i) protecting food stuffs;
 - (ii) using a rodenticide bait or a properly baited trap; and
 - (iii) preventing rodents having access to water on the premises;
 - (b) inspect daily each rodenticide bait or trap used and, whenever a rodent is found, shall -
 - (i) if it is not already dead, kill it immediately; and
 - (ii) dispose of the carcass in such a manner as will not create a nuisance; and
 - (c) take whatever measures for the eradication of rodents as an Environmental Health Officer may from time to time direct.

Waste food etc. to be kept in rodent proof Receptacles

98. A person shall not place or caused to be placed in or on any premises, and an owner or occupier of premises shall not permit to remain in or on the premises -
- (a) any waste food, refuse, or other waste matter which might attract rodents to the premises or which might afford harbourage for rodents; or

- (b) any food intended for birds or other animals,
unless it is contained in a rodent proof receptacle or a compartment which is kept effectively protected against access by rodents.

Restrictions on materials affording harbourage for Rodents

99. (1) An owner or occupier of premises shall cause -
- (a) any part of the premises; or
 - (b) any material, sewer, pipe or other thing in or on the premises,
that might afford access or harbourage to rodents to be altered, repaired, protected, removed or otherwise dealt with so as to prevent it being used as access for, or harbourage of, rodents.
- (2) An Environmental Health Officer may direct, orally or in writing, an owner or occupier of premises to take whatever action that, in the opinion of the Officer, is necessary or desirable to prevent or deter the presence of rodents in or on the premises.
- (3) An owner or occupier shall within the time specified comply with any direction given by an Environmental Health Officer under this by-law.

Eating house etc. to be cleaned after Use

100. An owner or occupier of an eating house, theatre or place of entertainment, whether indoor or outdoor, shall cause the premises to be cleaned immediately after the last occasion on which the premises have been used on that day or, if the use extends after midnight, then immediately after that use.

Restrictions on the Sale or Keeping of Rats

101. (1) Subject to by-law 101(2) an owner or occupier of premises shall not, on or from those premises -
- (a) keep or permit to be kept a rat; or
 - (b) sell or offer for sale or permit to be sold or offered for sale a rat.
- (2) By-law 101(1) shall not prevent the keeping of rats for the purpose of scientific or medical research on premises owned or occupied by -
- (a) a university or school;
 - (b) a person approved by the Council; or

- (c) a public hospital or a private hospital within the meaning of those expressions in the Hospital Act 1927.
- (3) A person or body specified in by-law 101(2) which keeps rats for the purpose of scientific or medical research shall -
- (a) at all times ensure that all live rats are kept in the effective control of a person or in locked cages; and
 - (b) if a rat escapes, forthwith comply with the requirements of by-law 97 and ensure that all reasonable steps are taken to destroy the rat.

Division 4 - Cockroaches

Interpretation

102. In this Division, unless the context otherwise requires -

"cockroach" means any of the various orthopterous insects commonly known as cockroaches -

Measures to be taken to eradicate Cockroaches

- 103.** (1) An owner or occupier of premises shall take effective measures to eradicate any cockroaches in or on the premises.
- (2) Without limiting the generality of by-law 103(1), an owner or occupier of premises, whenever there are any indications of the presence of cockroaches in, on or about the premises, and while such indications continue, shall take effective measures to keep the premises free from cockroaches including -
- (a) washing and storing, immediately after use, cooking and eating utensils;
 - (b) wrapping and depositing in a rubbish receptacle without delay all food scraps, uneaten pet food and garbage;
 - (c) properly treating the premises with an insecticide, taking care not to harm the safety of humans and pets or to contaminate food or cooking or eating utensils; and
 - (d) whenever required by an Environmental Health Officer, treating any area with baits or other methods to eradicate cockroaches.

Division 5 - Argentine Ants

Interpretation

104. In this Division, unless the context otherwise requires -

"**Argentine Ant**" means an ant belonging to the species *Irdomyrmex humilis*.

Measures to be taken to keep premises free from Argentine Ants

105. An owner or occupier of premises shall ensure that the premises are kept free from Argentine Ant colonies and shall -

- (a) immediately notify the Council of any ant nest located on the premises suspected to be an Argentine Ant nest;
- (b) take all steps to locate any nests if Argentine Ants are noticed in on or about the premises;
- (c) properly treat all nests of Argentine Ants with an approved residual based insecticide; and
- (d) whenever required by an Environmental Health Officer -
 - (i) treat any area or infestation with an insecticide referred to in paragraph (c); and
 - (ii) remove any objects, including timber, firewood, compost or pot plants in accordance with a direction from an Environmental Health Officer.

Division 6 - European Wasps

Interpretation

106. In this Division, unless the context otherwise requires -

"**European Wasp**" means a wasp *Vespula germanica*.

Measures to be taken to keep premises free from European Wasp Nest

107. An owner or occupier of premises shall ensure that the premises are kept free from European Wasp nests and shall -

- (a) immediately notify the Council of any wasp nest in on or about the premises that is suspected to be a European Wasp nest;
- (b) follow any direction of an Environmental Health Officer for the purpose of destroying the wasp and nest; and
- (c) assist an Environmental Health Officer, or his or her representative, to trace any nest that may be present in, on or about the premises.

Division 8 - Vectors of Disease

Interpretation

112. In this Division, unless the context otherwise requires -

"vectors of disease" includes -

- (a) fleas (*Siphonaptera*);
- (b) bedbugs (*Cimex lectularius*);
- (c) crab louse (*Phthirus pubis*);
- (d) body louse (*Pediculus humanus var. corporis*);
- (e) head louse (*Pediculus humanus var. capitis*); and
- (f) any other insect prescribed by the Council.

Responsibility of the Owner or Occupier

113. The owner or occupier of premises shall -

- (a) keep the premises and any person residing in or on the premises free from any vectors of disease; and
- (b) comply with the direction of an Environmental Health Officer to treat the premises, or anything on the premises, for the purpose of destroying any vectors of disease.

PART 7 - INFECTIOUS DISEASES

Division 1 - General Provisions

Environmental Health Officer may visit, inspect and report

114. An Environmental Health Officer -

- (a) may visit and inspect any house, its occupants, fixtures and fittings; and
- (b) who has reason to believe that there has been a breach of the Act, any regulation made under the Act or this By-law relating to infectious diseases, shall, as soon as possible, submit a written report on the matter to the Council.

Requirements on owner or occupier to clean, disinfect and disinfect

115. (1) The Council or the Manager, Environmental Health Services may, by notice in writing, direct an owner or occupier of premises, within the time and in the manner specified in the notice, to clean, disinfect and disinfect -

- (a) the premises; or
- (b) such things in or on the premises as are specified in the notice,

or both, to the satisfaction of an Environmental Health Officer.

- (2) An owner or occupier shall comply with a notice given under sub by-law (1).

Environmental Health Officer may disinfect or disinfect premises

116. (1) Where the Council or the Medical Officer is satisfied that any case of infectious disease has occurred on any premises, the Council or the Medical Officer may direct an Environmental Health Officer, other Council officer or other person to disinfect and disinfect the premises or any part of the premises and anything in or on the premises.

- (2) An owner or occupier of premises shall permit, and provide access to enable, an Environmental Health Officer, other Council officer or other person to carry out the direction given under sub by-law (1).

- (3) The Council may recover, in a court of competent jurisdiction, the cost of carrying out the work under this by-law from the owner or occupier of the premises in or on which the work was carried out.

- (4) The Council shall not be liable to pay compensation or damages of any kind to the owner or occupier of premises in relation to any action taken by the Council or any of its staff or employees under this by-law.

Insanitary houses, premises and things

117. (1) An owner or occupier of any house or premises shall maintain the house or premises free from any insanitary condition or thing.
- (2) Where the Council considers that a house is insanitary, it may, by notice in writing, direct an owner of the house, within the time and in the manner specified in the notice, to destroy or amend the house.
- (3) Where an Environmental Health Officer considers that -
- (a) a house or premises is not being maintained in a sanitary condition; or
 - (b) any thing is insanitary,
- the officer may, by notice in writing, direct, as the case may be -
- (i) the owner or occupier of the house or premises to amend any insanitary condition; or
 - (ii) the owner or occupier of the thing to destroy or amend it,
- within the time and in the manner specified in the notice.
- (4) A person to whom a notice has been given under sub by-laws (2) or (3) shall comply with the terms of the notice.

Medical Officer may authorise disinfecting

118. (1) Where the Medical Officer believes that a person is or may be infected by an infectious disease, the Officer may direct the person to have his or her body, clothing and effects disinfected at a place and in a manner directed by the Medical Officer.
- (2) A person shall comply with any direction of the Medical Officer under this by-law.

Persons in contact with an infectious disease sufferer

119. If a person in any house is, or is suspected of, suffering from an infectious disease, any occupant of the house or any person who enters or leaves the house -
- (a) shall obey such instructions or directions as the Council or the Medical Officer may issue;
 - (b) may be removed, at the direction of the Council or the Medical Officer to isolation in an appropriate place to prevent or minimise the risk of the infection spreading; and

- (c) if so removed, shall remain in that place until the Medical Officer otherwise directs.

Declaration of infected house or premises

- 120. (1) To prevent or check the spread of infectious disease, the Council or the Medical Officer may from time to time declare any house or premises to be infected.
- (2) A person shall not enter or leave any house or premises declared to be infected without the written consent of the Medical Officer or the Manager, Environmental Health Services.

Destruction of infected animals

- 121. (1) The Manager, Environmental Health Services, upon being satisfied that an animal is or may be infected or is liable to be infected or to convey infection may, by notice in writing, direct that the animal be examined by a registered veterinary officer and all steps taken to enable the condition to be controlled or eradicated or the animal destroyed and disposed of -
 - (a) in the manner and within the time specified in the notice; and
 - (b) by the person in whose possession, or upon whose premises, the animal is located.
- (2) A person who has in his or her possession or upon premises occupied by him or her, an animal which is the subject of a notice under sub by-law (1) shall comply with the terms of the notice.

Disposal of a body

- 122. (1) An occupier of premises in or on which is located the body of a person who has died of an infectious disease shall, subject to sub by-law (2), cause the body to be buried or disposed of in such manner, within such time and with such precautions as may be directed by the Medical Officer.
- (2) A body shall not be removed from premises where death occurred except to a cemetery or morgue.

Council may carry out work and recover costs

- 123. (1) Where -
 - (a) a person is required under this Division or by a notice given under this Division, to carry out any work; and

- (b) that person fails or neglects to comply with the requirement,

that person commits an offence and the Council may carry out the work or arrange for the work to be carried out by another.

- (2) The costs and expenses incurred by the Council in the execution of a power under this by-law may be recovered in a court of competent jurisdiction from the person referred to in sub by-law (1)(a).
- (3) The Council shall not be liable to pay compensation or damages of any kind to the person referred to in subby-law (1)(a) in relation to any action taken by the Council under this by-law.

Division 2 - Disposal of used condoms and needles

Disposal of used condoms

- 124. (1) An occupier of premises on or from which used condoms are produced shall ensure that the condoms are -
 - (a) placed in a sealed impervious container and disposed of in a sanitary manner; or
 - (b) disposed of in such a manner as may be directed by the Manager, Environmental Health Services.
- (2) A person shall not dispose of a used condom in a public place except in accordance with sub by-law (1).

Disposal of used needles

- 125. A person shall not dispose of a used hypodermic syringe or needle in a public place unless it is placed in an impenetrable, leak-proof container and deposited in a refuse receptacle.

Division 3 - Tattooing Establishments

Interpretation

- 126. In this Division, unless the context otherwise requires -

"instrument" means any appliance, implement, needle or tool which may come into contact with the area of skin on which a tattooing procedure is being or is to be carried out; and

"tattooing establishment" means premises within which a procedure involving skin penetration by tattooing is or is intended to be carried on.

Health (Skin Penetration) Regulations 1987

127. A person shall not carry on the business of, or any process or procedure involved in the business of, a tattooing establishment other than in accordance with the Health (Skin Penetration) Regulations 1987.

Duties on owner or occupier

- 128.** An owner or occupier of a tattooing establishment shall ensure that -
- (a) each shelf, bench or table on which instruments, tools or utensils are or may be placed are finished with a durable, smooth and impervious material;
 - (b) a sufficient number of cupboards, cabinets, shelves or similar fittings, finished with durable, smooth and impervious materials are provided for the storage of clean articles;
 - (c) there is at all times on the premises a sufficient number of suitable receptacles -
 - (i) constructed of durable, smooth and impervious materials;
 - (ii) with tight fitting lids;
 - (iii) marked in permanent and prominent letters of not less than 50 millimetres in height either -
 - (A) "SOILED LINEN"; or
 - (B) "WASTE";
 - (d) all soiled linen, towels, clothes and cloths are deposited in, and only in, the receptacle or receptacles marked "SOILED LINEN";
 - (e) all hair, paper and other trade wastes are deposited in, and only in, the receptacle or receptacles marked "WASTE";
 - (f) one hand wash basin is provided for each customer's cubicle; and
 - (g) each hand wash basin is provided with an adequate supply of hot and cold water.

PART 8 - FOOD PREMISES

Division 1 - General

Interpretation

129. In this Part, unless the context otherwise requires -

"classified" means classified by an Environmental Health Officer;

"dining room" means an eating house, classified as a dining room, in which meals may either be taken away or be consumed (by not more than 20 members of the public) on the premises but does not include a restaurant or tea room;

"eating house" means any, or any part of any, land, premises or place on or in which meals are prepared for service, or are served to the public for gain or reward but does not include -

- (a) premises licensed under the Liquor Licensing Act 1988 other than premises in respect of which a restaurant licence under that Act is granted;
- (b) a boarding house or lodging house; or
- (c) a building or other structure used temporarily for the preparation for service or service of meals to the public at any fair, show, military encampment, races, or other public sports, games or amusements;

"itinerant food vendor" means a person who travels along the road looking for customers and who sells food from his vehicle parked temporarily on the road to customers who stop him or come to him while he is so parked;

"licence" means a licence, issued by the Council under this Part, to carry on the business of an eating house or meat premises;

"meals" means any substance whether solid or liquid or partly solid and partly liquid, used or intended to be used for human consumption but does not include drugs, water, milk, ice cream, soda fountain or iced drinks commonly known as cool or soft drinks, or aerated waters;

"meat premises" means premises used or intended to be used for the manufacture, processing, preparation or packaging of meat or products containing meat;

"prescribed date" means the date fixed by by-law 133;

"proprietor", in relation to -

- (a) meat premises means an owner of the meat premises or, if the owner of the meat premises is not the occupier, an occupier of the meat premises and includes a person in charge or apparently in charge of the meat premises; and
- (b) an eating house, includes an owner, an occupier, and any person having the management or control of the eating house;

"registered premises" means premises which are registered as an eating house under this Part;

"restaurant" means an eating house, classified as a restaurant, in which meals are or may be either taken away or consumed on the premises by the public but does not include a dining room or tea room;

"take-away food premises" means an eating house, classified to be take-away food premises, where meals are served or prepared for service only in a state in which they may be taken away from the eating house and consumed in the state in which they are served or prepared for service but does not include -

- (a) an eating house in which meals are served or consumed at tables;
- (b) a tea room; or
- (c) an eating house where the only meals served are confectionary;

"tea room" means an eating house, classified as a tea room where the only meals served or prepared for service are -

- (a) tea, coffee and similar beverages; and
- (b) food which does not require cooking on the premises.

Classification of Eating Houses

130. For the purposes of this By-law, an eating house shall be classified by an Environmental Health Officer as one of the following -

- (a) a restaurant;
- (b) a dining room;
- (c) take-away food premises; or
- (d) a tea room.

Consent required to carry out alterations

130A A proprietor of a food premises or eating house shall not make or permit to be made any structural alterations in or additions to the premises without the prior written approval of the local authority nor make or permit to be made any alteration in or addition to the premises or any furniture, fixtures, counters, bins, sinks, drain boards, grease traps, food storage containers and food preparation equipment without the prior written consent of the Manager, Environmental Health Services.

Prohibition on sleeping in food handling premises

130B A proprietor of a food premises or eating house shall not allow any room where food is prepared, stored or handled, to be used for sleeping purposes.

Division 2 - Registration and Licensing of Eating Houses, Meat Premises or Itinerant Vendors

Requirement for Registration and Licensing

131. A person shall not occupy or use or cause, suffer, or permit to be occupied or used any premises as an eating house or meat premises unless and until -

- (a) the premises are registered; and
- (b) each of the proprietors of the premises is licensed,

in accordance with the provisions of this Part.

Registration of an Eating House or Meat Premises

132. An application for registration of an eating house or meat premises shall be -

- (a) made in the form prescribed in Schedule 1;
- (b) forwarded to the Town Clerk together with -
 - (i) the fee prescribed in Schedule 19; and
 - (ii) in relation to an eating house or meat premises which is not then registered under this Part, a floor plan and specifications of the eating house or meat premises which shall include the following details -
 - (A) the use of each room;
 - (B) the structural finish of each wall, floor and ceiling;

- (C) the position and type of each fitting and fixture;
- (D) all sanitary conveniences, change rooms, ventilating systems, drains, grease traps and provisions for waste disposal; and
- (E) the number and sex of each person, including the proprietor or proprietors engaged in the preparation, manufacturer, processing, cooking or serving of meals.

Prescribed Date

- 133.** (1) For the purpose of section 162 of the Act the prescribed date is fixed as the 30th day of June 1985.
- (2) For the purpose of section 163 of the Act the 30th day of June in each year is prescribed as the date on or before which the annual application for registration of an eating house or meat premises and licence for the proprietor of an eating house or meat premises shall be made.

Certificate of Registration

- 134.** (1) An application for the registration of an eating house or meat premises shall be determined by the Council which may approve the application, with or without conditions, or reject the application.
- (2) Details of any condition of registration or exemption granted under this Part shall be entered on the certificate of registration.
- (3) If Council approves, with or without conditions, an application under subby-law (1), then a certificate of registration in the form of Schedule 2 shall be prepared and signed by the Town Clerk or the Manager, Environmental Health Services as soon as practicable.
- (4) Registration of an eating house or meat premises takes effect on and from the date on the certificate of registration.

Application for Licence to Conduct an Eating House or Meat Premises

- 135.** An application for a licence to carry on the business of an eating house or meat premises shall be -
- (a) made by the proprietor, or where there is more than one proprietor, by each proprietor of the eating house or meat premises or proposed eating house or meat premises;
 - (b) made in the form prescribed in Schedule 3; an
 - (c) forwarded to the Town Clerk together with the fee prescribed in Schedule 19.

Licence to Conduct an Eating House or Meat Premises

136. (1) An application for a licence to carry on the business of an eating house or meat premises shall be determined by the Council which may -
- (a) approve the application, with or without conditions;
or
 - (b) reject the application.
- (2) A licence granted by the Council shall be in the form of Schedule 5, signed by the Town Clerk or the Manager, Environmental Health Services and issued upon and subject to the following conditions -
- (a) the holder of a licence shall -
 - (i) display in the eating house or meat premises in a position visible to the general public; and
 - (ii) upon the request of an Environmental Health Officer produce to him or her,

the licence and the certificate of registration;
 - (b) if the holder of a licence changes his or her place of residence, he or she shall within 14 days notify the Town Clerk in writing of the change, and of a new place of residence; and
 - (c) the holder of a licence shall notify the Town Clerk in writing -
 - (i) prior to the commencement of any alteration, addition or other work relating to the construction, drainage or ventilation of the eating house or meat premises, giving details of the proposed works; and
 - (ii) of any circumstances affecting the eating house or meat premises which may result in food being, or having been, contaminated.
- (3) The holder of a licence shall ensure that the number of persons accommodated, at any one time, in a room in which meals are consumed by the public shall not exceed a ratio of 1 person to each square metre of the floor area of the room.
- (4) The holder of a licence shall comply with each condition to which the licence is subject.

Application for transfer of Licence

137. (1) A person may, before the expiration of a licence, apply to the Council for the transfer of the licence.
- (2) An application for the transfer of a licence shall be-
- (a) made in the form prescribed in Schedule 4;
 - (b) signed by the proposed transferee of the licence and the holder of the licence; and
 - (c) forwarded to the Town Clerk together with the fee prescribed in Schedule 19.

Power to Grant or Refuse an Application for Transfer

138. (1) Upon receipt of an application for the transfer of a licence, a Council may -
- (a) approve, with or without conditions, the application for the transfer; or
 - (b) refuse the application for the transfer for any reason that constitutes a ground on which the grant of a licence may be refused.
- (2) Where Council approves an application for the transfer of a licence, an endorsement to that effect, signed by the Town Clerk or the Manager, Environmental Health Services, shall be completed on the licence in accordance with the form in Schedule 5 and the transfer takes effect on and from the date of that endorsement.
- (3) A person to whom a licence has been transferred under this by-law shall comply with all conditions to which the licence, as transferred, is subject.

Register of Particulars of Registration and Licence

139. The Town Clerk or Manager, Environmental Health Services shall record, in a register of eating houses and meat premises, particulars of each certificate of registration of premises registered as an eating house or meat premises and each licence issued to a proprietor.

Period of Registration and Licence

140. A certificate of registration and a licence shall, unless cancelled in the meantime in accordance with the provisions of the Act, be valid from the date of their issue until the following 30th day of June.

Itinerant Food Vendor's Licence

141. (1) An itinerant food vendor shall not offer for sale or sell food unless he or she -
- (a) is the holder of an itinerant food vendor's licence issued by the Council under this by-law; and
 - (b) complies with any conditions to which the licence is subject.
- (2) An application for an itinerant food vendor's licence shall be -
- (a) made by the proprietor or, where there is more than one proprietor, by each proprietor;
 - (b) made in the form prescribed in Schedule 6; and
 - (c) forwarded to the Town Clerk together with the fee prescribed in Schedule 19.
- (3) An application for a licence under this by-law shall be determined by the Council which may approve the application, with or without conditions, or reject the application.
- (4) Where Council approves, with or without conditions, an application under this by-law, a food vendor's licence -
- (a) signed by the Manager, Environmental Health Services; and
 - (b) in the form of Schedule 7,
- shall be issued by the Council.
- (5) A licence issued under this by-law shall be valid until 30 June next following the date of issue of the licence by the Council.

Power to refuse and cancel registration of an eating house

142. (1) The Council may refuse registration of an eating house for any of the reasons set out in Section 165(2) of the Act or -
- (a) if the premises intended to be used as an eating house are not constructed in any respect in accordance with the Health (Food Hygiene) Regulations 1993 or this By-law;
 - (b) in the case of an application for renewal of a previous registration, if it considers that the eating house is not being maintained, or the business of the eating house is not being conducted, in accordance with the requirements of the Health (Food Hygiene) Regulations 1993 or this By-law; or

- (c) the proprietor has been convicted of an offence against the Health (Food Hygiene) Regulations 1993 or this By-law.
- (2) The Council may cancel the registration of an eating house during the currency of its registration for any of the reasons set out in Section 165(3) of the Act or -
- (a) if in its opinion the premises in which the eating house is established are not being maintained or the business of the eating house is not being carried on in accordance with the requirements of the Health (Food Hygiene) Regulations 1993 or this By-law; or
 - (b) the holder of the licence has been convicted of an offence against the Health (Food Hygiene) Regulations 1993 or this By-law.

Power to refuse and cancel licences to proprietors

143. (1) The Council may refuse to issue a licence to the proprietor of an eating house -
- (a) for any of the reasons set out in Section 166(2) of the Act; or
 - (b) if the applicant for the licence, while previously licensed as the proprietor of an eating house, has been convicted of an offence against the Health (Food Hygiene) Regulations 1993 or this By-law.
- (2) The Council may cancel the existing licence of the proprietor of an eating house -
- (a) for any of the reasons set out in Section 166(3) of the Act; or
 - (b) if the holder of the licence has been convicted of an offence against the Health (Food Hygiene) Regulations 1993 or this By-law in respect of the eating house.

Division 3 - Restaurants

Sanitary Conveniences for Patrons

144. (1) Subject to by-law 145, a proprietor of a restaurant shall ensure that the premises have, for the use of patrons, sanitary conveniences and hand wash basins provided and maintained in accordance with -
- (a) the Building Code; and

- (b) the requirements imposed on an owner or occupier of premises under Division 1 of Part 2 of this By-law.
- (2) Sanitary conveniences for food handling staff may be combined with sanitary conveniences for non food handling staff and patrons, except the food handling staff facilities must be segregated and locked and at no time available to non food handling staff or patrons.

Exemptions

- 145.** (1) A proprietor -
- (a) of an eating house which was registered and classified as a restaurant, dining room or tea room; or
 - (b) of any premises which were established, used or conducted as food premises (other than an eating house),

under this By-law prior to the prescribed date, may apply in writing to the Council for an exemption from compliance with the whole or any part of the requirements of by-law 144 of this Part.

- (2) The Council may grant or refuse an application for an exemption under this by-law.
- (3) An exemption granted under this by-law shall be signed by the Town Clerk or Manager, Environmental Health Services and shall state -
 - (a) the eating house to which the exemption applies;
 - (b) the requirements of by-law 144 compliance with which is exempted; and
 - (c) the period during which the exemption applies.

PART 9 - LODGING HOUSES

Division 1 - Registration

Interpretation

146. (1) In this Part, unless the context otherwise requires -

"**bed**" means a single sleeping berth only. A double bed provided for the use of couples, shall have the same floor space requirements as two single beds;

"**bunk**" means a sleeping berth comprising one of two arranged vertically;

"**dormitory**" means a building or room utilised for sleeping purposes at a short term hostel;

"**keeper**" means a person whose name appears on the register of keepers, in respect of a lodging house, as the keeper of that lodging house;

"**lodger**" means a person who obtains, for hire or reward, board or lodging in a lodging house;

"**lodging house**" means any, or any part of any, building or structure, permanent or otherwise, in which provision is made for lodging or boarding more than 4 persons, exclusive of the family of the keeper or manager, for hire or reward; and the term includes a night shelter, a serviced apartment and a short term hostel, but does not include -

- (a) premises licensed under the Liquor Licensing Act 1988;
- (b) premises used as a boarding school approved under the Education Act 1928; or
- (c) any building comprising residential flats;

"**manager**" means a person duly appointed by the keeper in accordance with this Division to reside in, and have the care and management of, a lodging house;

"**night shelter**" means a house used or intended to be used for the lodging or boarding of persons who require aid or relief;

"**register of lodgers**" means the register kept in accordance with Section 157 of the Act and this Part;

"**resident**" means a person, other than a lodger, who resides in a lodging house;

"serviced apartment" means a lodging house in which each sleeping apartment, or group of sleeping apartments in common occupancy, is provided with its own sanitary conveniences and may have its own cooking facilities; and

"short term hostel" means a lodging house where the period of occupancy of any lodger is not more than 14 consecutive days and shall include youth hostels and backpacker hostels.

- (2) Where in this Part an act is required to be done or forbidden to be done in relation to any lodging house, the keeper of the lodging house has, unless the contrary intention appears, the duty of causing to be done the act so required to be done, or of preventing from being done the act so forbidden to be done, as the case may be.

Lodging House not to be kept unless registered

- 147.** A person shall not keep or cause, suffer or permit to be kept a lodging house unless -
- (a) the lodging house is constructed in accordance with the requirements of this Part;
 - (b) the lodging house is registered by the Council under by-law 148;
 - (c) the name of the person keeping or proposing to keep the lodging house is entered in the register of keepers; and
 - (d) either -
 - (i) the keeper; or
 - (ii) a manager who, with the written approval of the Town Clerk, has been appointed by the keeper to have the care and management of the lodging house, resides or intends to reside continuously in the lodging house.

Application for registration

- 148.** An application for registration of a lodging house shall be -
- (a) in the form prescribed in Schedule 8;
 - (b) duly completed and signed by the proposed keeper; and
 - (c) accompanied by -
 - (i) the fee prescribed in Schedule 19; and
 - (ii) detailed plans and specifications of the lodging house.

Approval of application

149. The Council may approve, with or without conditions, an application under by-law 148 by issuing to the applicant a certificate in the form of Schedule 9.

Renewal of registration

150. A person who keeps a lodging house which is registered under this Part shall -
- (a) during the month of June in each year apply to the Council for the renewal of the registration of the lodging house; and
 - (b) pay the fee prescribed in Schedule 19 at the time of making each application for renewal.

Notification upon sale or transfer

151. If the owner of a lodging house sells or transfers or agrees to sell or transfer the lodging house to another person, he or she shall, within 14 days of the date of sale, transfer or agreement, give to the Town Clerk, in the form of Schedule 10 written notice of the full name, address and occupation of the person to whom the lodging house has been, or is to be, sold or transferred.

Revocation of registration

152. (1) Subject to by-law 152(3), the Council may, at any time, revoke the registration of a lodging house for any reason which, in the opinion of the Council, justifies the revocation.
- (2) Without limiting the generality of by-law 152(1), the Council may revoke a registration upon any one or more of the following grounds-
- (a) that the lodging house has not, to the satisfaction of Council, been kept free from vectors of disease or in a clean, wholesome and sanitary condition;
 - (b) that the keeper has -
 - (i) been convicted of an offence against this By-law in respect of the lodging house;
 - (ii) not complied with a requirement of this Part; or
 - (iii) not complied with a condition of registration.
 - (c) that the Council, having regard to a report from the Police Department, is satisfied that the keeper or manager is not a fit and proper person; and

- (d) that, by reason of alterations or additions or neglect to repair and renovate, the condition of the lodging house is such as to render it, in the opinion of the Manager, Environmental Health Services, unfit to remain registered.
- (3) Before revoking the registration of a lodging house under this by-law, the Council shall give notice to the keeper requiring him or her, within a time specified in the notice, to show cause why the registration should not be revoked.
- (4) Whenever the Council revokes the registration of a lodging house, it shall give the keeper notice of the revocation and the registration shall be revoked as from the date on which the notice is served on the keeper.

Division 2 - Construction and Use Requirements

General Construction Requirements

- 153.** The general construction requirements of a lodging house shall comply with the Building Code.

Sanitary conveniences

- 154.** (1) A keeper shall maintain in good working order and condition and in convenient positions on the premises -
- (a) toilets; and
 - (b) bathrooms, each fitted with a shower, bath and wash basin,

in accordance with the requirements of the Building Code.

- (2) A bathroom or toilet which is used as a private bathroom or toilet to the exclusion of other lodgers or residents shall not be counted for the purposes of by-law 154(1).
- (3) Each bath, shower and hand wash basin shall be provided with an adequate supply of hot and cold water.
- (4) The walls of each shower and bath shall be of an impervious material to a minimum height of 1.8 metres above the floor level.
- (5) Each toilet and bathroom shall -
 - (a) be so situated, separated and screened as to ensure privacy;
 - (b) be apportioned to each sex;

- (c) have a distinct sign displayed in a prominent position denoting the sex for which the toilet or bathroom is provided; and
- (d) be provided with adequate electric lighting.

Laundry

- 155.** (1) A keeper shall -
- (a) subject to sub by-law (2), provide on the premises for the use of each 15 lodgers, a laundry in accordance with the requirements of by-law 16(2) of this By-law;
 - (b) at all times maintain each laundry in a proper sanitary condition and in good repair;
 - (c) provide an adequate supply of hot and cold water to each wash trough, sink, copper and washing machine; and
 - (d) ensure that the floor area of each laundry is properly surfaced with an even fall to a floor waste.
- (2) The Manager, Environmental Health Services may approve the provision of a reduced number of laundry units if suitable equipment of a commercial type is installed.

Kitchen

- 156.** (1) The keeper of a lodging house shall provide in that lodging house a kitchen which -
- (a) has a minimum floor area -
 - (i) where lodgers prepare their own meals - 0.65 square metres per person;
 - (ii) where meals are provided by the keeper or manager - 0.125 square metres per person; and
 - (iii) where a kitchen and dining room are combined - 1 square metre per person,
 but in any case not less than 16 square metres;
 - (b) has adequate -
 - (i) food storage facilities and cupboards to prevent contamination of food, or cooking or eating utensils, by dirt, dust, flies or vectors of disease of any kind; and
 - (ii) refrigerator space for storage of perishable goods;

- (c) complies with the requirements of the Health (Food Hygiene) Regulations 1993;
- (d) has a wash hand basin and a double bowl sink, each provided with an adequate supply of hot and cold water; and
- (e) has the walls behind each stove and cooking appliance tiled to a height of not less than 1.8 metres above the floor.

Cooking Facilities

157. (1) The keeper of a lodging house where lodgers prepare their own meals shall provide a kitchen with electrical, gas or other stoves and ovens approved by the Manager, Environmental Health Services in accordance with the following table -

NO. OF LODGERS	OVENS	4 BURNER STOVES
—		
1 - 15	1	1
16 - 30	1	2
31 - 45	2	3
46 - 60	2	4
Over 60	2	4 + 1 for each additional 15 lodgers (or part thereof) over 60

- (2) The keeper of a lodging house where meals are provided by the keeper or manager shall provide a kitchen with cooking appliances of a number and type approved by the Manager, Environmental Health Services.
- (3) The keeper of a lodging house which has or has approval to have 15 or more lodgers shall provide, maintain and clean, a hood or mechanical exhaust system, in accordance with the Health (Food Hygiene) Regulations 1993, over each stove, oven and cooking appliance.

Dining Room

158. The keeper of a lodging house shall provide in that lodging house a dining room -

- (a) located in close proximity to, or combined with, the kitchen;

- (b) the floor area of which shall be not less than the greater of -
 - (i) 0.5 square metres per person; and
 - (ii) 10 square metres; and
- (c) which shall be -
 - (i) adequately furnished to accommodate, at any one time, half of the number of lodgers; and
 - (ii) provided with a suitable floor covering.

Lounge Room

159. The keeper of a lodging house shall provide in that lodging house a lounge room -

- (a) with a floor area -
 - (i) where the lounge is not combined with the dining room - not less than 0.6 square metres per person;
 - (ii) where the lounge room is combined with a dining room - not less than 1.2 square metres per person,
 but in either case having a minimum of 13 square metres; and
- (b) which shall be -
 - (i) adequately furnished to accommodate, at any one time, half of the number of lodgers; and
 - (ii) provided with a suitable floor covering.

Fire prevention and control

160. A keeper shall -

- (a) in each passage in the lodging house provide an emergency light -
 - (i) in such a position and of such a pattern, as shall be approved by the Manager, Environmental Health Services; and
 - (ii) which shall be kept separate from the general lighting system and kept illuminated during the hours of darkness;
- (b) provide an approved fire blanket positioned within 2 metres of the cooking area in each kitchen; and
- (c) ensure that each exit sign and fire fighting appliance is clearly visible, accessible and maintained in good working order at all times;

- (d) provide fire-extinguishing appliances of the number and pattern, and situated in such a position as the local authority may direct;
- (e) ensure all buildings are fitted fire protection equipment as advised by the Western Australian Fire Brigades Board and approved by the Local Authority; and
- (f) ensure all fire fighting equipment and fire detection and alarm systems are adequately maintained at all times in such a condition as will enable their proper performance.

Obstruction of passages and stairways

- 161.** A keeper shall not cause, suffer or permit furniture, fittings or other things to be placed either temporarily or permanently in or on -
- (a) a stairway, stair landing, fire-escape, window or common passageway; or
 - (b) part of the lodging house in common use or intended or adapted for common use,
- in such a manner as to form an obstruction to the free passage of lodgers, residents or persons in or occupying the lodging house.

Fitting of locks

- 162.** A person shall not fit, or cause or permit to be fitted, to an exit door a lock or other device which prevents the door being opened from within a lodging house.

Restriction on use of rooms for sleeping

- 163.** (1) Subject to sub by-law (3) and by-law 178, a keeper shall not use or permit to be used as a sleeping apartment a room in a lodging house -
- (a) which contains food;
 - (b) which contains or is fitted with a cooking appliance or kitchen sink;
 - (c) which is used as a kitchen, scullery, store room, dining room, general sitting room or lounge room or for the preparation or storage of food;
 - (d) which is not reasonably accessible without passing through a sleeping or other room in the private occupation of another person;
 - (e) which, except in the case of a short term hostel, contains less than 5.5 square metres of clear space for each lodger occupying the room;

- (f) which is naturally illuminated by windows having a ratio of less than 0.1 square metre of unobstructed glass to every 1.0 square metre of floor area;
 - (g) which is ventilated at a ratio of less than 0.5 square metre of unobstructed ventilating area to every 10 square metres of floor area;
 - (h) in which the lighting or ventilation referred to in paragraphs (f) and (g) is obstructed or is not in good and efficient order;
 - (i) which is not free from internal dampness;
 - (j) of which any part of the floor is below the level of the adjoining ground; or
 - (k) the floor of which is not fitted with an approved carpet or vinyl floor covering or other floor treatment approved by the Manager, Environmental Health Services.
- (2) For the purposes of this by-law, two children under the age of 10 years shall be counted as one lodger.
 - (3) Paragraphs (a), (b) and (c) of subby-law (1) shall not apply to a serviced apartment.

Sleeping Accommodation Short Term Hostel

164. A keeper of a short term hostel shall provide -

- (1) clear floor space of not less than
 - (a) 4 square metres per person in each dormitory utilising beds;
 - (b) 2.5 square metres per person in dormitories utilising bunks.
- (2) The calculation of floor space in (1) above shall exclude the area occupied by any large items of furniture, such as wardrobes, but may include the area occupied by beds.
- (3) The minimum height of any ceiling in a short term hostel shall be 2.4 metres in any dormitory utilising beds and 2.7 metres in any dormitory utilising bunks.
- (4) The minimum floor area requirements in (1) will only apply if there is ventilation, separation distances, fire egress and other safety requirements in accordance with the Building Code of Australia.

- (5) The keeper of any short term hostel shall provide:
- (a) fixed outlet ventilation at a ratio of 0.15 square metres to each 10 square metres of floor area of the dormitories. Dormitories shall be provided with direct ventilation to the open air from a point within 230 millimetres of the ceiling level through a fixed open window or vents, carried as direct to the open air as is practicable;
 - (b) mechanical ventilation in lieu of fixed ventilation, subject to the local authorities approval.
- (6) The keeper of any short term hostel shall provide:
- (a) beds with a minimum size of 800 millimetres x 1.9 metres;
 - (b) storage space for personal effects, including backpacks, so that cleaning operations are not hindered and access spaces are not obstructed.
- (7) The keeper of any short term hostel shall:
- (a) arrange at all times a distance of 750 millimetres between beds and a distance of 900 millimetres between bunks;
 - (b) where bed or bunk heads are placed against the wall on either side of a dormitory, there shall be a passageway of at least 1.35 metres between each row of beds and a passageway of at least 2 metres between each row of bunks. The passageway shall be kept clear of obstruction at all times;
 - (c) ensure all doors, windows and ventilators are kept free of obstruction.
- (8) The keeper shall ensure that:
- (a) materials used in dormitory areas must comply with AS 1530.2 and AS 1530.3 as follows:-
 - drapes, curtains, blinds and bed covers - a maximum Flammability Index of 6;
 - upholstery & bedding - a maximum Spread of Flame Index of 6;
 - a maximum Smoke Developed Index of 5;
 - floor coverings - a maximum Spread of Flame Index of 7.
 - a maximum Smoke Developed Index of 5;

Fire retardant coatings used to make a material comply with these indices must be -

- (i) certified by the manufacturer as approved for use with the fabric to achieve the required indices; and
 - (ii) certified by the manufacturer to retain its fire retardancy effect after a minimum of 5 commercial dry cleaning or laundering operations carried out in accordance with AS 2001.5.4-1987, Procedure 7A, using ECE reference detergent; and
 - (iii) certified by the applicator as having been carried out in accordance with the manufacturer's specification,
- (b) all buildings are fitted with fire protection equipment as advised by the Western Australian Fire Brigades Board and approved by the local authority;
 - (c) emergency lighting is provided in accordance with the Building Code of Australia;
 - (d) no person shall smoke in any dormitory, kitchen, or dining room, within a short term hostel. The keeper may permit smoking in a meeting or assembly hall area, within a short term hostel;
 - (e) the keeper of any short term hostel shall ensure all mattresses are fitted with a mattress protector.

Furnishing etc. of sleeping apartments

- 165.** (1) A keeper shall -
- (a) furnish each sleeping apartment with a sufficient number of beds and sufficient bedding of good quality;
 - (b) ensure that each bed -
 - (i) has a bed head, mattress and pillow; and
 - (ii) is provided with a pillow case, two sheets, a blanket or rug and, from the 1st day of May to the 30th day of September, not less than one additional blanket or rug; and
 - (c) furnish each bedroom so that there are adequate storage facilities for belongings within the room.
- (2) A keeper shall not cause, suffer or permit any tiered beds or bunks to be used in a sleeping apartment other than in a lodging house used exclusively as a short term hostel.

Ventilation

- 166.** (1) If, in the opinion of an Environmental Health Officer, a kitchen, bathroom, toilet, laundry or habitable room is not adequately or properly ventilated, he or she may direct the keeper to provide a different or additional method of ventilation.
- (2) The keeper shall comply with any direction given under sub by-law (1) within such time as directed.

Numbers to be placed on Doors

- 167.** (1) A keeper shall place or cause to be placed on the outside of the doors of all rooms available to lodgers in the lodging house serial numbers so that -
- (a) the number "1" is placed on the outside of the door of the room nearest to the front or main entry door of the lodging house; and
 - (b) the numbers continue in sequence throughout each floor (if there is more than one) of the lodging house.
- (2) The numbers to be placed on the doors under sub by-law (1) shall be -
- (a) not less than 40 millimetres in height;
 - (b) 1.5 metres from the floor; and
 - (c) permanently fixed either by being painted on the doors or shown by other legible means.

Division 3 - Management and Care

Keeper or manager to reside in the lodging house

- 168.** A keeper or manager shall -
- (a) reside continuously in the lodging house; and
 - (b) not be absent from the lodging house for more than 48 consecutive hours unless he or she arranges for a reputable person to have the care and management of the lodging house.

Register of lodgers

- 169.** (1) A keeper shall keep a register of lodgers in the form of Schedule 11.

- (2) The register of lodgers shall be -
 - (a) kept in the lodging house; and
 - (b) open to inspection at any time on demand by any member of the Police Force or by an Environmental Health Officer.

Keeper report

170. A keeper shall, whenever required by the Council, report to the Council, in the form of Schedule 12, the name of each lodger who lodged in the lodging house during the preceding day or night.

Certificate in respect of sleeping accommodation

171. (1) Manager, Environmental Health Services may issue to a keeper a certificate, in respect of each room, which shall be in the form of Schedule 13 or 14.
- (2) The certificate issued under sub by-law (1) shall specify the maximum number of persons who shall be permitted to occupy each room as a sleeping apartment at any one time.
 - (3) When required by the Manager, Environmental Health Services, a keeper shall exhibit the certificate issued under this by-law in a conspicuous place in the room to which the certificate refers.
 - (4) A person shall not cause, suffer or permit a greater number of persons than is specified on a certificate issued under this by-law to occupy the room to which it refers.

Duplicate keys and inspection

172. Each keeper and manager of a lodging house shall -
- (a) retain possession of a duplicate key to the door of each room; and
 - (b) when required by an Environmental Health Officer, open the door of any room for the purposes of inspection by the Officer.

Room occupancy

173. (1) A keeper shall not -
- (a) cause, suffer or permit more than the maximum number of persons permitted by the Certificate of Registration of the lodging house to be lodged at any one time in the lodging house;

- (b) cause, suffer or permit to be placed or kept in any sleeping apartments -
 - (i) a larger number of beds; or
 - (ii) a larger quantity of bedding,

than is required to accommodate and provide for the maximum number of persons permitted to occupy the sleeping apartment at any one time; and
 - (c) use or cause, suffer or permit to be used for sleeping purposes a room that -
 - (i) has not been certified for that purpose; and
 - (ii) the Council or the Medical Officer has forbidden to be used as a sleeping apartment.
- (2) For the purpose of this by-law, two children under 10 years of age shall be counted as one lodger.

Infectious disease

174. A keeper shall -

- (a) immediately after becoming aware that a lodger or resident is suffering from an infectious disease -
 - (i) effectively isolate that person and arrange for his or her removal to a hospital;
 - (ii) provide, for the use of that person, separate crockery, cutlery and other eating utensils;
 - (iii) ensure that, immediately after use, the crockery, cutlery and other eating utensils are properly disinfected;
 - (iv) effectively isolate and, without delay, properly and adequately disinfect all bedding, linen, blankets, towels and other articles which have been used by, or come into contact with, a person suffering from an infectious disease;
- (b) immediately after the vacating of a room which has been occupied by a person suffering from an infectious disease properly and adequately disinfect the room; and
- (c) comply at all times with any direction given by the Medical Officer or an Environmental Health Officer.

Maintenance of a room by a lodger or resident

- 175.** (1) A keeper may permit, or contract with, a lodger or resident to service, clean or maintain the room or rooms occupied by the lodger or resident.
- (2) Where permission is given or a contract entered into under by-law 175(1), the keeper shall -
- (a) inspect each room the subject of the permission or agreement at least once a week; and
 - (b) ensure that each room is being maintained in a clean condition.
- (3) A lodger or resident who contracts with a keeper to service, clean or maintain a room occupied by him or her, shall maintain the room in a clean condition.

Cleaning and maintenance requirements

- 176.** (1) A keeper of a lodging house shall -
- (a) maintain in a clean, sound and undamaged condition -
 - (i) the floor, walls, ceilings, woodwork and painted surfaces;
 - (ii) the floor coverings and window treatments; and
 - (iii) the toilet seats;
 - (b) maintain in a clean condition and in good working order -
 - (i) all fixtures and fittings; and
 - (ii) windows, doors and door furniture;
 - (c) ensure that the internal walls of each bathroom and toilet are painted so as to maintain a smooth impervious washable surface;
 - (d) ensure that the laundry floor is cleaned daily;
 - (e) ensure that -
 - (i) all bed linen, towels, and house linen in use is washed at least once a week;
 - (ii) within a reasonable time of a bed having been vacated by a lodger or resident, the bed linen is removed and washed;

- (iii) a person does not occupy a bed which has been used by another person unless the bed has been provided with clean bed linen;
 - (iv) all beds, bedsteads, blankets, rugs, covers, bed linen, towels and house linen are kept clean, in good repair and free from vectors of disease;
 - (v) when any vectors of disease are found in a bed, furniture, room or sleeping apartment, that immediate effective action is taken to eradicate the vectors of disease; and
 - (vi) a room which is not free from vectors of disease and insects is not used as a sleeping apartment;
- (f) when so directed by the Manager, Environmental Health Services, ensure that -
- (i) a room, together with its contents, and any other part of the lodging house, is cleaned and disinfected; and
 - (ii) a bed or other article of furniture is removed from the lodging house and properly disposed of;
- (g) ensure that the yard is kept clean at all times;
- (h) provide all bedrooms, passages, common areas, toilets, bathrooms and laundries with adequate lighting; and
- (i) comply with any direction, whether orally or in writing, given by the Manager, Environmental Health Services or an Environmental Health Officer.

(2) In this by-law -

"**bed linen**" includes sheets and pillow cases.

Responsibilities of lodgers and residents

177. A lodger or resident shall not -

- (a) use any room available to lodgers -
 - (i) as a shop, store or factory; or
 - (ii) for manufacturing or trading services;
- (b) keep or store in or on the lodging house any goods or materials which are inflammable, obnoxious or offensive;

- (c) use a bath or wash hand basin other than for ablutionary purposes;
- (d) use a bathroom facility or fitting for laundry purposes;
- (e) use a sink installed in a kitchen or scullery for any purpose other than the washing and cleaning of cooking and eating utensils, other kitchenware and culinary purposes;
- (f) deposit rubbish or waste food other than into a proper rubbish receptacle;
- (g) in a kitchen or other place where food is kept -
 - (i) wash or permit the washing of clothing or bedding; or
 - (ii) keep or permit to be kept any soiled clothing or bedding;
- (h) subject to by-law 178 -
 - (i) keep, store, prepare or cook food in any sleeping apartment; or
 - (ii) unless sick or invalid and unable to leave a sleeping apartment for that reason, use a sleeping apartment for dining purposes;
- (i) place or keep, in any part of a lodging house, any luggage, clothing, bedding, or furniture that is infested with vectors of disease;
- (j) store or keep such a quantity of furniture, material or goods within the lodging house -
 - (i) in any kitchen, living or sleeping apartment so as to prevent the cleaning of the floors, walls, fittings or fixtures; or
 - (ii) in a sleeping apartment so as to decrease the air space to less than the minimum required by this Part;
- (k) obstruct or prevent the keeper or manager from inspecting or examining the room or rooms occupied by the lodger or resident; and
- (l) fix any fastener or change any lock to a door or room without the written approval of the keeper.

Approval for storage of food

178. (1) The Manager, Environmental Health Services may -
- (a) upon written application from a keeper, approve the storage of food within a refrigerator or sealed container in a sleeping apartment; and
 - (b) withdraw the approval if a nuisance or vector of disease infestation is found to exist in the lodging house.
- (2) The keeper of a serviced apartment may permit the storage and consumption of food within that apartment if suitable storage and dining facilities are provided.

PART 10 - OFFENSIVE TRADES

Division 1 - General

Interpretation

179. In this Part, unless the context otherwise requires -

"occupier" in relation to premises includes the person registered as the occupier of the premises in the Certificate of Registration;

"offensive trade" means any one or more of the trades, businesses or occupations usually carried on in, or connected with, the following works or establishments -

- (a) fish processing premises, fish curing and shellfish and crustacean processing establishments;
- (b) laundries, dry cleaning premises and dye works;
- (c) any trade defined or declared to be offensive by section 186 of the Act; and
- (d) any other trade that, unless preventive measures are adopted, may become a nuisance to the health of the inhabitants of the district; and

"premises" includes houses.

Consent to Offensive Trade

180. (1) A person seeking the consent of the Council under section 187 of the Act to establish an offensive trade shall -

- (a) advertise notice of his intention to apply for consent in accordance with by-law 181; and
- (b) lodge with the Town Clerk an application in the form of Schedule 16.

(2) A person who makes a false statement in an application under this by-law shall be guilty of an offence.

Notice of Application

181. A notice required under by-law 180(1)(a) shall -

- (a) contain the name and address of the person who intends to make the application;
- (b) contain a description of the nature of the offensive trade;
- (c) contain details of the premises in or upon which it is proposed to carry on the proposed trade; and

- (d) appear in a newspaper circulating within the district at least two weeks but not more than one month before the application under by-law 180(1)(b) is lodged with the Town Clerk.

Registration of Premises

- 182.** An application for the registration of premises pursuant to section 191 of the Act shall be -
- (a) in the form of Schedule 17;
 - (b) accompanied by the fee prescribed in the Offensive Trade (Fees) Regulations 1976; and
 - (c) lodged with the Town Clerk.

Certificate of Registration

- 183.** Upon the registration of premises for the carrying on of an offensive trade, the Council shall issue to the applicant a certificate in the form of Schedule 18.

Change of Occupier

- 184.** Where there is a change of occupier of the premises registered pursuant to this Division, the new occupier shall forthwith notify the Town Clerk in writing of such change.

Alterations to Premises

- 185.** While any premises remain registered under this Division, a person shall not, without the written permission of the Council, make or permit any change or alteration whatever to the premises.

Occupier Includes Employee

- 186.** Where in any by-law contained in this Part a duty is imposed upon the occupier of premises in or upon which an offensive trade is carried on, the reference to the occupier shall be interpreted to include the employees of the occupier and any employee committing a breach of any provision of this Part shall be liable to the same penalties as if he were the occupier.

Division 2 - General Duties of an Occupier

Interpretation

187. In this Division, unless the context otherwise requires -

"occupier" means the occupier, or where there is more than one occupier, each of the occupiers of the premises in or upon which offensive trade is carried on; and

"the premises" means those premises in or upon which an offensive trade is carried on.

Cleanliness

188. The occupier shall -

- (a) keep or cause to be kept in a clean and sanitary condition and in a state of good repair the floors, walls and ceilings and all other portions of the premises;
- (b) keep or cause to be kept in a clean and sanitary condition and in a state of good repair all fittings, fixtures, appliances, machinery, implements, shelves, counters, tables, benches, bins, cabinets, sinks, drain boards, drains, grease traps, tubs, vessels and other things used on or in connection with the premises;
- (c) keep the premises free from any unwholesome or offensive odour arising from the premises;
- (d) maintain in a clean and tidy condition all yards, footpaths, passage ways, paved areas stores or outbuildings used in connection with the premises; and
- (e) clean daily and at all times keep and maintain all sanitary conveniences and all sanitary fittings and grease traps on the premises in a clean and sanitary condition.

Rats and Vermin

189. The occupier shall -

- (a) ensure that the premises are kept free from rodents, cockroaches, flies, insects and vermin; and
- (b) provide in and on the premises all effective means and methods for the eradication and prevention of rodents, cockroaches, flies, insects and vermin.

Sanitary Conveniences and Wash Basins

190. The occupier shall provide on the premises in an approved position sufficient sanitary conveniences and wash hand basins, each with an adequate supply of hot and cold water for use by employees and by all other persons lawfully upon the premises.

Painting of Walls etc.

191. The occupier shall cause the internal surface of every wall, the underside of every ceiling or roof and all fittings as may be directed in and on the premises to be cleaned and painted when instructed by an Environmental Health Officer.

Effluvia, Vapours or Gases

192. The occupier shall provide, use and maintain in a state of good repair and working order, appliances capable of effectively destroying or of rendering harmless all offensive effluvia, vapours or gases arising in any process of his business or from any material, residue or other substance which may be kept or stored upon the premises.

Offensive Material

193. The occupier shall -
- (a) provide on the premises impervious receptacles with airtight covers of sufficient capacity to receive all offensive material and trade refuse produced upon the premises in any one day;
 - (b) keep the covers on the receptacles, except when it is necessary to place something in or remove something from them;
 - (c) cause all offensive material and trade refuse to be placed immediately in the receptacles;
 - (d) cause the contents of the receptacles to be removed from the premises at least once in every working day and at such more frequent intervals as may be directed by the Manager, Environmental Health Services or whenever so directed by an Environmental Health Officer; and
 - (e) cause all receptacles after being emptied to be cleaned immediately with an efficient disinfectant.

Storage of Materials

194. The occupier shall cause all material on the premises to be stored so as not to be offensive or injurious to health whether by smell or otherwise and so as to prevent the creation of a nuisance.

Specified Offensive Trades

195. (1) For the purposes of this by-law, "specified offensive trade" means one or more of the offensive trades carried on in or connected with the following works or premises -
- (a) fish processing premises, fish curing premises and shellfish and crustacean processing establishments; and
 - (b) laundries, dry cleaning premises and dye works.
- (2) Where premises are used for or in relation to a specified offensive trade, the occupier shall -
- (a) cause the floor of the premises to -
 - (i) be properly paved and drained with impervious materials;
 - (ii) have a smooth surface; and
 - (iii) have a fall to a bucket trap or spoon drain in such a way that all liquids falling on the floor shall be conducted by the trap or drain to a drain inlet situated inside the building where the floor is situated; and
 - (b) cause the angles formed by the walls with any other wall, and by the wall with the floor, to be coved to a radius of not less than 9.5 millimetres.
 - (c) cause all liquid refuse to be -
 - (i) cooled to a temperature not exceeding 26 degrees Celsius and in accordance with the Metropolitan Water Supply, Sewerage and Drainage Board By-laws 1981 before being discharged into any drain outlet from any part of the premises; and
 - (ii) directed through such screening or purifying treatment as the Manager, Environmental Health Services may from time to time direct.

Directions

196. (1) The Manager, Environmental Health Services may give to the occupier directions to prevent or diminish the offensiveness of a trade or to safeguard the public health.
- (2) The occupier shall comply with any directions given under this by-law.

Other Duties of Occupier

197. In addition to the requirements of this Division, the occupier shall comply with all other requirements of this Part that apply to the particular offensive trade or trades carried on by him.

Division 4 - Fish Premises

Interpretation

202. In this Division, unless the context otherwise requires -

"appliance" includes a utensil, an instrument, a cover, a container or apparatus;

"fish" means fresh fish, frozen fish, chilled fish and cooked fish, whether cleaned, uncleaned or part cleaned and includes crustaceans and molluscs, but does not include -

- (a) fish which has been cured, preserved, hermetically canned or treated to prevent putrefaction; or
- (b) cleaned fish supplied in cartons or packets by a packer and sold in such cartons or packets if they are at all times kept in a deep freeze refrigeration unit at a temperature not exceeding minus 15 degrees Celsius;

"fish premises" may include a fish processing establishment, fish curing establishment and a shellfish and crustacean processing establishment.

"fish transport vehicle" includes -

- (a) an appliance attached to, carried in or used in connection with a vehicle; and
- (b) a trailer and a portable box,

used or designed to be used for the transport or storage of fish; and

"portable box" means a box for the transport or storage of fish and includes a fish transport vehicle.

Fish Preparation Room

204. (1) The occupier of a fish premises which requires a fish preparation room shall ensure that this room complies with the following requirements-
- (a) the walls shall be smooth, durable, resistant to corrosion, non-toxic, impervious to water, non-absorbent and be free of any cracks, crevices and other defects;

- (b) the floor shall be smooth to facilitate cleaning, rigid, durable, slip resistant, resistant to corrosion, non-toxic, impervious to water and free from cracks, crevices and other defects;
 - (c) the minimum floor area shall be 9 square metres;
 - (d) the room shall be furnished with a double bowl stainless steel wash trough of adequate size to accommodate the equipment and utensils used on the premises, connected to a piped supply of hot and cold water;
 - (e) the room shall be flyproofed and provided with ample light and ventilation.
- (2) The occupier shall ensure that all fish are prepared in the fish preparation room and that room is used solely for that purpose."

Bench

206. The occupier of a fish premises shall provide and maintain on the premises a separate stainless steel bench for the handling of fish.

Disposal of Waste

207. The occupier of a fish premises shall cause all offal and wastes, all rejected and unsaleable fish and any rubbish or refuse which is likely to be offensive or a nuisance to be -
- (a) placed in the receptacles referred to in by-law 193 and disposed of in accordance with that by-law; or
 - (b) kept in a frozen state in an approved enclosure before its removal from the premises.

Fish Containers

208. The occupier of a fish premises shall not allow any box, basket or other container used for the transport of fish to -
- (a) remain on the premises longer than is necessary for it to be emptied; or
 - (b) be kept so as to cause a nuisance or to attract flies.

Cooking of Fish

209. Where cooking of fish is carried out in fish premises, the occupier shall provide and maintain -

- (a) a hood as set out in the Health (Food Hygiene) Regulations 1993, which shall be of an approved design and construction and so situated as to capture and remove all effluvia, odours and smoke from the process of cooking; and
- (b) an exhaust ventilation system -
 - (i) the point of discharge of which shall be at least 1 metre above the ridge of a pitched roof or 3 metres above a flat roof and shall not be located within 6 metres of an adjoining property or any fresh air intakes; and
 - (ii) which shall discharge in such manner and in such a position that no nuisance is created.

Storage

211. The occupier of a fish premises shall keep all fish -

- (a) in refrigerated enclosures at or below 5 degrees Celsius covered by glass or other approved material so that the fish is adequately protected from exposure to such things as handling, smoking, flies, dust and human breath; and
- (b) in containers separate from every other kind of food unless such food is in hermetically sealed cans or bottles.

Hygiene

212. After having handled fish a person shall wash his hands before handling any other kind of food intended for sale.

Use of an Approved Portable Box

213. The Manager, Environmental Health Services may permit an approved portable box to be used for the transport or storage of fish.

Fish Transport Vehicle

214. A person shall not use a fish transport vehicle for the transport or storage of fish unless it is so constructed, equipped and maintained that -

- (a) the frame is made of wood or metal;

- (b) all internal surfaces -
 - (i) are made of metal or approved non-toxic plastic substance, which may include stainless steel, aluminium, galvanised iron, zinc anneal, fibre glass, or other material of similar strength and impermeable qualities;
 - (ii) are smoothly finished;
 - (iii) are rigidly secured with a solid backing; and
 - (iv) have floor and vertical angles coved with not less than a 9.5 millimetre radius,

but, if all necessary floor joints are effectively sealed, the surface of the floor, or part of it, may be of an approved tread type track material;

 - (c) internal horizontal joints made between metal sheeting are lapped from top to bottom and either -
 - (i) continuously welded; or
 - (ii) lapped with a minimum of 40 millimetres cover secured with blind rivets and sealed with a non-toxic sealing material;
 - (d) the vehicle is effectively insulated with a stable insulating material;
 - (e) the vehicle has, at the rear or side, doors that are made in the manner provided by paragraphs (a),(b),(c) and (d) of this by-law, are close fitting, and have a suitable locking device fitted;
 - (f) the vehicle is fitted with shelves and grids, made of impervious material, in such a manner that the shelves and grids may be easily removed;
 - (g) any containers used in the vehicle for fish are made of stainless steel, fibre glass, or approved non-toxic plastic; and
 - (h) the vehicle is in good repair and condition and is thoroughly clean.

Cleanliness

215. A person shall not -

- (a) use any fish transport vehicle for the transport or storage of offensive matter, live animals, or anything likely to contaminate food;

- (b) permit a portable box or any container used for the transport or storage of fish to be stacked in a manner which may contaminate any other fish;
- (c) use as a loading ramp the door of any fish transport vehicle;
- (d) place a loading ramp, or any other device for facilitating loading within a compartment of a fish transport vehicle in which fish is transported or carried or permit such a ramp or device to form portion of the internal part of such a vehicle; or
- (e) while in charge of a fish transport vehicle containing any fish permit the doors or screens of the vehicle to be open or unfastened unless the vehicle is being loaded or unloaded.

Prohibitions

216. A person shall not -

- (a) load or unload any fish onto or from a fish transport vehicle or handle any fish in the course of delivery unless he starts each day on such work wearing a clean coat or protective clothing, the sleeves of which extend at least to the elbows;
- (b) smoke in, or in any part of, a fish transport vehicle; or
- (c) handle fish while wearing an unclean or medicated bandage or while suffering from a suppurating wound or sore or any other condition likely to contaminate the fish.

Division 4 - Laundries, Dry Cleaning Establishments And Dye Works

Interpretation

223. In this Division, unless the context otherwise requires -

"dry cleaning establishment" -

- (i) means premises where clothes or other articles are cleaned by use of solvents without using water; but
- (ii) does not include premises in which perchlorethylene or arklone is used as dry cleaning fluid in a machine operating on full cycle and fully enclosed basis;

"dye works" means a place where articles are commercially dyed;

"exempt laundry" means a laundry in respect of which Council has certified in writing to be exempt from the provisions of this Part;

"laundromat" means a public place with coin operated washing machines, spin dryers or dry cleaning machines; and

"laundry" means any place where articles are laundered by commercial grade machinery but does not include an exempt laundry or a laundromat.

Receiving Depot

224. An owner or occupier of premises shall not use or permit the premises to be used as a receiving depot for a laundry, dry cleaning establishment or dye works except with the written permission of the Manager, Environmental Health Services who may at any time by written notice withdraw such permission.

Reception Room

- 225.** (1) The occupier of a dry cleaning establishment or dye works shall -
- (a) provide a reception room in which all articles brought to the premises for treatment shall be received and shall not receive or permit to be received any such articles except in that room; and
 - (b) cause such articles as may be directed by an Environmental Health Officer to be thoroughly disinfected to the satisfaction of the officer.
- (2) A person shall not bring or permit food to be brought into the reception room referred to in this by-law.

Walls and Floors

- 226.** The occupier of a laundry, dry cleaning establishment or dye works shall cause-
- (a) the internal surfaces of all walls to be rendered with a cement plaster with a steel float finish or other approved material to a height of 2 metres and to be devoid of holes, cracks, crevices;
 - (b) the floor to be impervious constructed of concrete and finished to a smooth surface; and
 - (c) every floor and wall of any building on the premises to be kept at all times in good order and repair, so as to prevent the absorption of any liquid which may be splashed or spilled or may fall or be deposited on it.

Laundry Floor

227. The occupier of a laundry shall provide in front of each washing machine and non-corrosive grating, at a width of 910 millimetres, so constructed as to prevent any person from standing in water on the floor.

Escape of Dust

228. The occupier of a dry cleaning establishment shall provide effective means to prevent the escape into the open air of all dust or other material from the premises.

Precautions Against Combustion

229. The occupier of a dry cleaning establishment where volatile liquids are used shall take all proper precautions against combustion and shall comply with all directions given by an Environmental Health Officer for that purpose.

Trolleys

230. The occupier of a dry cleaning establishment shall -
- (a) provide trolleys for the use of transporting dirty and clean linen; and
 - (b) ensure that each trolley is -
 - (i) clearly designated to indicate the use for which it is intended;
 - (ii) lined internally with a smooth impervious non-absorbent material that is easily cleaned; and
 - (iii) thoroughly cleaned and disinfected on a regular basis.

Sleeping on Premises

231. A person shall not use or permit any room in a laundry, dry cleaning establishment or dye works to be used for sleeping purposes.

PART 11 - OFFENCES AND PENALTIES

Penalties other than Part 8

- 242.** (1) A person who contravenes or fail to complies with a provision of this By-law, other than a provision of Part 8, commits an offence.
- (2) A person who commits an offence under subby-law (1) is liable to -
- (a) a penalty which is not more than \$1,000 and not less than -
 - (i) in the case of a first such offence, \$100;
 - (ii) in the case of a second such offence, \$200; and
 - (iii) in the case of a third or subsequent such offence, \$500; and
 - (b) if the offence is a continuing offence, a daily penalty which is not more than \$100 and not less than \$50.

Penalties for Part 8

- 243.** (1) A person who contravenes or fail to complies with a provision of Part 8 of this By-law commits an offence.
- (2) A person who commits an offence under subby-law (1) is liable to -
- (a) a penalty which is not more than \$2,500 and not less than -
 - (i) in the case of a first such offence, \$250;
 - (ii) in the case of a second such offence, \$500; and
 - (iii) in the case of a third and subsequent such offence, \$1,250; and
 - (b) if the offence is a continuing offence, a daily penalty which is not more than \$250 and not less than \$125.

Schedule 1

City of Mandurah

Health Act 1911

**APPLICATION FOR REGISTRATION OF AN EATING HOUSE *
A MEAT PREMISES ***

To: Chief Executive/Town Clerk
City of Mandurah

I
(full name in block letters)

of
(full residential address)

Telephone (Private)

apply for registration of the premises described below as a

- * Restaurant
- * Dining Room
- * Take-away food premises
- * Tea room
- * Meat premises

Accompanying this application are plans and specifications of the proposed premises and the fee prescribed by these By-laws.

Address of premises:
.....

Name of premises
.....

Telephone (Business)

Dated this day of 19...

.....
(Signature of Applicant)

* **Delete whichever is not applicable**

Fee payable for ANNUAL registration of an Eating House is

Schedule 2

City of Mandurah

Health Act 1911

**CERTIFICATE OF REGISTRATION OF AN EATING HOUSE *
A MEAT PREMISES ***

This is to certify that the following premises is registered as a *Restaurant,
*Dining Room, *Take-away food premises, *Tea room, *Meat premises from
theday of 19
until the 30th day of June 19, unless this certificate is previously
cancelled.

Address of premises:
.....

Name of premises:
.....

This certificate is issued subject to the Health Act 1911 and the City of
Mandurah Health By-laws.

Dated this day of 19

.....
Town Clerk or Manager, Environmental Health Services
City of Mandurah

CONDITIONS

The maximum number of persons that may be accommodated on the
premises at any one time is #

.....
.....

*** Delete whichever is not applicable**
Insert the number of patrons permitted

Schedule 3

City of Mandurah

Health Act 1911

**APPLICATION FOR A LICENCE TO CONDUCT AN EATING HOUSE *
A MEAT PREMISES ***

To: Chief Executive/Town Clerk
City of Mandurah

I
(full name in block letters)

of
(full residential address)

Telephone (Private)

being *the proprietor/*one of the proprietors of the following *eating house,
meat premises/*proposed eating house, meat premises -

Address of premises:
.....

Name of premises:
.....

Telephone (Business)

being a business name which has/has not* been registered at the Corporate
Affairs Department of Western Australia, apply for a licence to carry on the
business of an eating house or meat premises classified as a -

- * Restaurant
- * Dining Room
- * TakeAway food premises
- * Tea room
- * Meat premises

Dated this day of 19...

.....
(Signature of Applicant)

* **Delete whichever is not applicable**

Schedule 4
City of Mandurah
Health Act 1911

**APPLICATION FOR TRANSFER OF A LICENCE TO
CONDUCT AN EATING HOUSE*, MEAT PREMISE***

To: Chief Executive/Town Clerk
City of Mandurah

I
(full name in block letters)

of.....
(full residential address)

Telephone (Private)

apply for transfer of the licence to conduct an *eating house, *meat premises
in respect of premises known as

.....
and situated at

.....
The licence was issued to

.....
(full name of current licence holder)

of

.....
(full residential address)

by the City of Mandurah on the day of19, and is
attached with this application and dated theday of
19

.....
(Signature of Applicant)

I consent to the transfer of the above licence to conduct an *eating house,
*meat premises.

.....
(Signature of Licence Holder)

*** Delete whichever is not applicable.**

Schedule 5
City of Mandurah
Health Act 1911

LICENCE TO CONDUCT AN EATING HOUSE *
A MEAT PREMISES *

This is to certify that
.....
of
is licensed to carry on the business of a *Restaurant, *Dining room, *Take-away food premises, * Tea room, *Meat premises on the following premises from the day of 19 until the 30th day of June, 19, unless this licence is earlier cancelled.

Address of premises:
.....

Name of premises:
.....

Dated this day of 19.....

.....
Manager, Environmental Health Services
City of Mandurah

* **Delete whichever is not applicable**

This licence is issued upon and subject to the following conditions -

- (a) the holder of a licence shall -
 - (i) display in the eating house or meat premises in a position visible to the general public; and
 - (ii) upon the request of an Environmental Health Officer produce to him or her,

the licence and the certificate of registration;
- (b) if the holder of a licence changes his or her place of residence, he or she shall within 14 days notify the Town Clerk in writing of the change, and of a new place, of residence; and
- (c) the holder of a licence shall notify the Town Clerk in writing -
 - (i) prior to the commencement of any alteration, addition or other work relating to the construction, drainage or ventilation of the eating house or meat premises, giving details of the proposed works; and
 - (ii) of any circumstances affecting the eating house or meat premises which may result in food been, or having been, contaminated.

TRANSFER ENDORSEMENT

This licence is hereby transferred to

.....

of

from and including the date of this endorsement.

Dated the day of 19

.....
 Manager, Environmental Health Services
 City of Mandurah

Schedule 6
City of Mandurah
Health Act 1911

APPLICATION FOR LICENCE AS ITINERANT FOOD VENDOR

To: Chief Executive/Town Clerk
City of Mandurah

Name (In Full) of Applicant:

.....

Place of Residence:

.....

Place where Vehicle, Food and Trade Utensils are Stored:

.....

.....

Details of Vehicle or Means of Carriage:

.....

Dated this day of 19.....

.....
(Signature of Applicant)

Telephone:

Schedule 7
City of Mandurah
Health Act 1911

LICENCE AS ITINERANT FOOD VENDOR

This is to certify that
(Name)

of
(Address)

is hereby licensed as an itinerant food vendor within the Health District of the City of Mandurah.

This licence expires on the 30th day of June following the date of issue, unless this licence is previously cancelled.

Date of issue: 19.....

.....
Manager, Environmental Health Services
City of Mandurah

Schedule 8
City of Mandurah
Health Act 1911

APPLICATION FOR REGISTRATION OF A LODGING HOUSE

To: Chief Executive/Town Clerk
City of Mandurah

I/We,
(Full name of Applicant/s)

of
.....
(Residential Address of Applicant/s)

Telephone (Private)

apply for the registration of premises situated (or to be situated) at
.....
.....

as a lodging house to be classified as -

- a lodging house;
- a short term hostel;
- a night shelter; or
- serviced apartments

(Specify which is to apply)

and for my name to be entered in the Register as the keeper of the lodging house.

DESCRIPTION OF LODGING HOUSE

Number of storeys

Rooms for private use

Area	Number
Laundries/toilets/bathrooms
Bedrooms
Dining Rooms
Kitchens
Sitting Rooms
Other (Specify)

Rooms for lodgers

	Number	Area
Bedrooms
Dining Rooms
Kitchens
Sitting Rooms
Other (Specify)

Sanitary Conveniences for male lodgers

Toilets
Urinals
Baths
Showers
Wash hand basins

Sanitary Conveniences for female lodgers

Toilets
Baths
Showers
Wash hand basins

Laundry Facilities

Coppers
Washtroughs
Washing machines
Drying cabinets or clothes lines

Additional Details

- (a) Lodgers' meals will be provided by the manager/keeper/lodgers.
- (b) The keeper will/will not reside continuously on the premises/
- (c) Name and occupation of proposed manager if keeper resides elsewhere -
- (d) There will be family members residing on the premises with the keeper/manager.

Application fee of \$..... is attached.

(Signature of Applicant/s)

(Date)

Schedule 9
City of Mandurah
Health Act 1911

CERTIFICATE OF REGISTRATION OF A LODGING HOUSE

THIS is to certify that the premises situated at

.....

are registered as a Lodging House and classified as:

- a lodging house
- a short term hostel
- serviced apartments
- a night shelter

until 30 June 19, on the following conditions:

1. That, whose name is entered on the register of keepers of the City of Mandurah, continues to be the keeper of the lodging house;
2. that, appointed by the keeper to be the manager of the lodging house, continues to be the manager of the lodging house;
3. that the Certificate of registration is not sooner cancelled or revoked;
4. that the maximum total number of rooms to be used as sleeping apartments for lodgers is -; and
5. that the maximum number of lodgers accommodated on the premises shall not exceed

This Certificate or registration is issued subject to the Health Act and Health By-law of the City of Mandurah and is not transferable.

Dated 19.....

.....
Manager, Environmental Health Services
City of Mandurah

Fee received: \$.....

Schedule 10
City of Mandurah
Health Act 1911

NOTICE OF CHANGE OF OWNER OF A LODGING HOUSE

To: Chief Executive/Town clerk
City of Mandurah

I/We,
(Full Name of Applicant/s)

of
.....
(Residential Address of Applicant/s)

Telephone (Private)

am/are the new owner/s of premises situated at

.....
which are registered in the name of.....
.....

for the carrying on of the lodging house business.

(Signature of Applicant/s)

(Date)

Schedule 11
City of Mandurah
Health Act 1911
(Section 157)

REGISTER OF LODGERS

Location of Lodging House:

.....

Date of Arrival	Name	Previous Address	Signature	Room No.	Date of Departure
-----------------	------	------------------	-----------	----------	-------------------

.....

.....

.....

.....

.....

Schedule 12
City of Mandurah
Health Act 1911

LIST OF LODGERS

The Chief Executive/Town Clerk
Mandurah

The following is the name of every person who resided in the lodging house
at

on the day of 19.....

(Signed).....
(Keeper)

Date:

Schedule 13
City of Mandurah
Health Act 1911

CERTIFICATE OF SLEEPING ACCOMMODATION FOR A LODGING HOUSE

To:
(Name of Keeper)

of
(Address of Keeper)

For the registered lodging house situated at:
.....

The rooms listed below are not to be occupied by more than the number of lodgers or residents listed below.

ROOM NUMBER	MAXIMUM OCCUPANCY
-------------	-------------------

Date

.....
Manager
Environmental Health Services

Schedule 14

City of Mandurah

Health Act 1911

APPLICATION FOR LICENCE OF A MORGUE

I
(full name in block letters)

of
(full residential address)

apply to licence the premises listed below as a Morgue

Address of premises

.....

Name of premises

Dated this day of 19....

.....
(Signature of Applicant)

Schedule 15
City of Mandurah
Health Act 1911

CERTIFICATE OF LICENCE OF A MORGUE

This is to certify the following premises is licensed as a Morgue from the
.....day of 19..... until 30th day of June 19.....

Address of premises:

.....

Name of premises:

Dated this day of 19...

.....
Manager, Environmental Health Services
City of Mandurah

Schedule 16
City of Mandurah
Health Act 1911

APPLICATION FOR CONSENT TO ESTABLISH AN OFFENSIVE TRADE

To: Chief Executive/Town Clerk
City of Mandurah

I/We,
(Full Name of Applicant/s)

of
.....
(Residential Address of Applicant/s)

Telephone (Private)

apply for consent to establish an offensive trade being
.....
(Description of Offensive Trade)

in or upon
(Location of the House or Premises)

Notice of my/our intention to make this application was advertised in
.....
(Name of Newspaper)

on.....
(Date of Advertisement)

Plans and specifications of the buildings proposed to be used or erected in connection with the proposed offensive trade are attached.

Copy of advertisement also attached.

(Signature of Applicants/s)

(Date)

Schedule 17
City of Mandurah
Health Act 1911

APPLICATION FOR REGISTRATION OF PREMISES
FOR OFFENSIVE TRADE

To: Chief Executive/Town Clerk
City of Mandurah

I/We,
(Full Name of Applicant/s)

of
.....
(Residential Address of Applicant/s)

apply for registration, for the year ended.....
of
(Location of Premises)

being premises in or upon which there is (or is to be) carried on an offensive
trade, namely
.....
(Description of Offensive Trade)

under the business name of

The prescribed registration fee of \$_____ is attached.

(Signature of Applicants/s)

(Date)

Schedule 18
City of Mandurah
Health Act 1911

**CERTIFICATE OF REGISTRATION OF PREMISES FOR OFFENSIVE
TRADE**

This is to certify that the premises situated at

.....of which

.....

is the occupier, are registered for the carrying on of the trade of

.....

Trade Name.....

This registration expires on the19.....

Dated this day of19.....

.....
Manager, Environmental Health Services
City of Mandurah

SCHEDULE 19
City of Mandurah
Health Act 1911

PRESCRIBED FEES

<u>Schedule</u>	<u>Description</u>	<u>Prescribed Fee</u>
2	Registration of an Eating House	
	Tea Rooms	\$135.00
	Takeaway Food Premises	\$200.00
	Dining Rooms	\$200.00
	Restaurants with seating for less than 30 persons	\$200.00
	Restaurants with seating for more than 30 persons.	\$270.00
5	Licence to Conduct an Eating House	\$30.00
6	Licence as Itinerant Vendor	\$270.00
7	Transfer Licence to Conduct Eating House	\$30.00
9	Registration of Lodging House	
	Maximum number of lodgers is 15	\$70.00
	Number of lodgers exceeds 15, but is no greater than 25.	\$140.00
	Maximum number of lodgers exceeds 25.	\$180.00
15	Licence of a Morgue	\$80.00
18	Registration of Offensive Trade	As per regulation
19	Licence of a Liquid Waste Contractor	\$20.00

Schedule 20
City of Mandurah
Health Act 1911

**APPLICATION FOR LICENCE TO DUMP LIQUID WASTE AT TIMS
THICKET SEPTAGE SITE**

To: Chief Executive/Town Clerk
City of Mandurah

Applicant's Name

Applicants Address.....

.....

Company Name:

Truck Registration Number

Contact Phone Number Home

Mobile

Truck Capacity (kl)

I confirm that I understand the types of waste that will be accepted into the Tim's Thicket septage site, and agree to pay all gazetted fees and charges applicable to the dumping of the waste at the site, and that the fees are liable to change at Council's discretion. I understand that should any conditions associated with the issue of the licence not be met, then the City of Mandurah reserves the right to revoke any licence issued.

I confirm that should any of the above details change, that I will advise the City of Mandurah within seven days of those changes occurring so that my licence may remain valid.

Attached is a cheque/money order for \$20.00, payable to City of Mandurah, being application fee for the above licence.

Signed: _____

Date: _____

Name: _____

(Please print)

Passed by resolution at a meeting of the Council of the City of Mandurah held on 12th day of December 1995.

The Common Seal of the City of Mandurah was hereunto affixed on the 26 April 1996 in the presence of:-

K. Holmes, Mayor

S. Goode
Chief Executive Officer/Town Clerk

Confirmed:- _____
**EXECUTIVE DIRECTOR
PUBLIC HEALTH**

Approved by His Excellency the Governor in Executive Council

on this day of 1996.

_____ **CLERK OF THE COUNCIL**