

CASM GIFT SHOP Terms and Conditions

Artwork is to be:

- 2 or 3 dimensional not exceeding 30cm x 30cm x 30cm
- original and of quality artisanship (not hobby or home craft)
- suitably framed or presented
- able to meet applicable health and safety standards
- priced at less than \$300
- fitted with appropriate hanging devices (no less than 50mm from top of the artwork) or has considerations for presentation in a shelving system.
- available for sale
- appropriate for display. Any artwork deemed inappropriate for whatever reason will not be accepted.

Responsibility

- CASM will take all due care with the presentation and storage of your artwork. However, CASM will not be liable for damage or theft from the Gift Shop.
- The Artist is responsible for any insurance of their artwork.

Sales and Commission

- CASM will retain a commission of 20% of the sale price of each item.es Mandurah
- Artists will supply an ABN or [Statement by a Supplier](#) form to CASM with delivery of artwork (If not previously submitted)
- Payment for sold works will be made monthly within 14 days of end of month balancing.
- CASM will advise Artists of any stock sold at the end each month.
- CASM may contact the Artist at any time to request more stock.

Copyright

- Copyright remains with the artist but the artist will extend the right for CASM to use images of the artworks or artworks in situ for promotional purposes.

Stock procedure:

- Artworks are to be delivered to the Gallery between 10.30 and 3.30pm Wednesday to Sunday during exhibition periods.
- Artwork is catalogued and individually coded on an Excel spread sheet as directed and supplied by CASM. Every item must have a separate code line consisting of your initials (code), artwork number and artwork price i.e.:

Carolyn Marks – code CM		
Painting with red stripe	CM01	\$125
Painting with blue stripe	CM02	\$135

- Each item must have a sticker or tag firmly attached showing the artist code and price **prior to delivery** to CASM e.g.:

CM01
\$125

- Display stock will be regularly rotated.
- Artists may be asked to collect or exchange items that remain unsold after 6 months.