# **Kit Contents**

## Checklist

**To be checked twice yearly or after every use**

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| * Guideline | * Clipboard, containing: |
| * Contact List | * Personal Incident Logbook |
| * Minimum Welfare Standards for Horses | * Spare Paper |
| * Request for Assistance Forms | * Box, containing: |
| * Offer of Assistance Forms | * Permanent Markers |
| * Attendance Register | * Pens (Blue, Red Black) |
| * Horse Registration Forms | * Chinagraph Pencil |
| * White ID Tags (Mares / Gelding) | * Pencil Sharpener |
| * Green ID Tags (Stallions) | * Scissors |
| * High - Vis Tabard | * Zippy Ties |
| * Gate Sign | * Cleaning Cloth |
| * Registration Sign | * USB (see below) |
| * Bailing Twine | * USB, containing: |
| * 2x Manila Folders (empty) | * Guideline |
| * Information Brochures, containing: | * Kit Content Checklist |
| * NED Database | * Minimum Welfare Standards for Horses |
| * DFES Horses & Bushfires Factsheet | * Guidance Note Template |
| * Vertag Brochure | * Extracted Forms |
| * WAHC Evacuation Venue Database | * Information Brochures |
| * CPFS Welfare Centre Factsheet | * Signs |
| * Water Bucket | * Hay Net |
| * Feed Bucket | * Halter & Leadrope |

**Notes**

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| Amend documentation, add other items or increase quantities as required. |
| (E.g. torch, water bottles, first aid kit, local resource register and map of facility) |
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**Checked by**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_