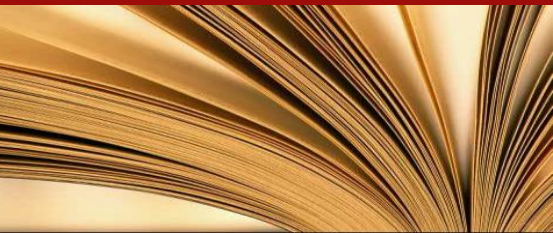


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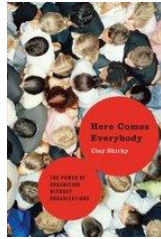
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FREE and all we need is some identification
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NEW RELEASES for SEPTEMBER 2009



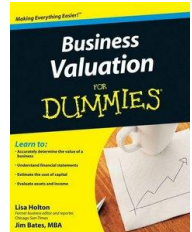
Here comes everybody : how change happens when people come together / Clay Shirky

Welcome to the new future of involvement. Forming groups is easier than it's ever been and the results of this new world of easy collaboration can be both good and bad but it's here and, as Clay Shirky shows, it's affecting ... well, everybody.

Business valuation for dummies

Lisa Holton and Jim Bates

Business Valuation For Dummies is filled with expert guidance that business owners, managers at all levels, investors and students can use when determining the value of a business.

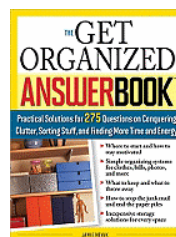
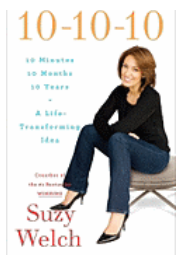


Becoming a new manager : expert solutions to everyday challenges

So you've just become a manager. This guide teaches you how to: build effective, high-functioning teams; customize your managerial style; and confront the emotions raised when you become a manager.

10-10-10 : 10 minutes, 10 months, 10 years - a life-transforming idea / Suzy Welch

From the co-author of the international bestseller Winning comes a powerful new strategy for making decisions. Welch's rule is deceptively simple: when faced with a decision, determine the consequences and outcomes of your various options in 10 minutes, 10 months, and 10 years. The results are extraordinary.



The get organized answer book : practical solutions for 275 questions on conquering clutter, sorting stuff, and finding more time and energy / Jamie Novak

In a world with more stuff, more to-do's, and more wants, organizing and efficiency expert Jamie Novak offers clear and simple ideas to help readers cut through the clutter and find what's important. Proven strategies show readers how they can better organize their lives - and find more free time and energy.

The extraordinary leader : turning good managers into great leaders / John H. Zenger & Joseph R. Folkman.

The Extraordinary Leader identifies the 16 competencies their research revealed that that tower above all the others, the ones that separate great leaders from the average.

