



APPLICATION FORM TO MAKE A PUBLIC STATEMENT AT A COUNCIL MEETING

To: Chief Executive Officer
City of Mandurah
PO Box 210
MANDURAH WA 6210

Dear Sir,

I/We apply to be received by Mandurah City Council at the next ordinary meeting being held on:

.....

Applicant's Name(s): _____

Applicant's Address: _____

Applicant's Telephone Number: _____

Representing: _____

Spokesperson(s): _____

My/our Statement relates to: _____

My/Our STATEMENT is: *(Please provide a legible, clear and concise outline of your statement below or attach a full copy of your Statement to this form).*

Signed: _____

Date: _____

Please note that the deadline for the submission of this completed application form is 12 noon the day before the Council meeting. In the event of the day before the meeting being a Public Holiday, the deadline is 12 noon the day of the Council meeting.

Before completing this form, please refer to guidance notes and extract from the City's Standing Orders Local Law overleaf

Guidance note to aid the completion of the Public Statement Time Application Form:

- The issue you wish to raise during Public Statement Time must be a matter concerning local government.
- Only one subject per application form is permissible. If you want to make a Public Statement on more than one issue at any meeting, separate forms need to be completed.

Once you have completed this Public Statement Time form, please return by:

- *Hand delivering it to our Administration Offices, 3 Peel Street, Mandurah; or*
- *Emailing it to: minute.officer@mandurah.wa.gov.au; or*
- *Faxing it to: (08) 9581 4782.*

Extract from the City's Standing Orders Local Law 2008

3.4 Public Statement Time

- 3.4.1 Any person or group wishing to be received as a public statement by the Council at an ordinary meeting of the Council shall send to the Chief Executive Officer an application setting out the subject matter, which must be a matter concerning local government, and their statement in sufficient detail as to enable a general understanding of the purpose of the statement.
- 3.4.2 Where the Chief Executive Officer receives the request in terms of the preceding clause, the Chief Executive Officer shall refer it to the Presiding Member.
- 3.4.3 Public Statements shall not:
- (a) involve any language considered offensive by the presiding member
 - (b) contain any statement reflecting adversely on the integrity of any Elected Member, officer or others
 - (c) exceed 2 minutes.