



PAYMENT ARRANGEMENT FORM

TITLE: _____ * SURNAME _____

* GIVEN NAME: _____ MIDDLENAME: _____

POSTAL ADDRESS: _____

RESIDENTIAL ADDRESS (if different from postal): _____

HOME NUMBER: _____ MOBILE : _____

EMAIL ADDRESS: _____

PROPERTY DETAILS

ASSESSMENT No: _____

LOT No. _____ HOUSE No: _____ UNIT No: _____

STREET NAME: _____

SUBURB: _____ POST CODE: _____

PAYMENT DETAILS

BALANCE OUTSTANDING \$ _____ plus accruing interest (Please also add \$20.00 for administration services).

I am currently unable to pay my 2008/2009 rates in full immediately nor am I able to meet the standard instalment options outlined on my Rates Notice, or I have missed paying the 1st instalment of the standard instalment options by the due date.

I am able to meet the following payment offer and will adhere to it until the account is paid in full by –

DATE: ___/___/___

REGULAR PAYMENT OF \$ _____ per week / fortnight / month (circle preference)

COMMENCEMENT DATE: ___/___/___

I understand and agree to the Terms and Conditions as outlined overleaf.

Owner's Name/s (Printed)

Contact Telephone Number Home Mobile

Owner's Signature
(for and on behalf of all owners)

FOR OFFICE USE ONLY

Accepted / rejected / amended (circle which) by Officer Date

If rejected or amended give reason and details

TERMS AND CONDITIONS FOR ACCEPTANCE OF ALTERNATE PAYMENT AND ARRANGEMENTS OF RATES AND CHARGES.

1. AN INSTALMENT ADMINISTRATION FEE OF **\$20.00** WILL BE APPLIED TO MY ACCOUNT IF MY OFFER IS ACCEPTED / FOR THOSE ASSESSMENTS WITH RECORDED ELIGIBLE REBATE HOLDER (PENSIONER/SENIOR) THE FEE DOES NOT APPLY.
2. I/WE UNDERSTAND THAT IF THE INSTALMENT OFFER EXCEEDS THE ALLOWABLE PERIOD IT WILL NOT BE APPROVED BY COUNCIL.
3. THE CITY OF MANDURAH IS UNDER NO OBLIGATION TO ACCEPT OR AMEND AN ALTERNATIVE PAYMENT ARRANGEMENT.
4. ANY DEFAULT IN THE PAYMENT ARRANGEMENT WILL RESULT IN THE BALANCE OWING BECOME IMMEDIATELY DUE AND PAYABLE.
5. MY/OUR FAILURE TO HONOUR THE PAYMENT ARRANGEMENT MAY RESULT IN LEGAL ACTION BEING TAKEN WITHOUT FURTHER NOTICE FOR FULL RECOVERY OF ALL MONIES OWING INCLUDING ALL DEBT COLLECTION AND LEGAL COST INCURRED IN THE PROCESS.
6. PENALTY INTEREST AT THE RATE OF **11% P.A.** WILL APPLY TO ANY OVERDUE BALANCE OF RATES AND CHARGES. FOR THOSE ASSESSMENTS WITH RECORDED ELIGIBLE REBATE HOLDERS (PENSIONER/SENIOR) THE FEE DOES NOT APPLY.
7. THE ACCOUNT WILL NOT BE TAKEN AS SETTLED IN FULL UNTIL PENALTY INTEREST IS PAID IN FULL. I/WE WILL ASCERTAIN THE VALUE OF PENALTY AND ENSURE THAT THE SUM WILL BE PAID WITH THE FINAL INSTALMENT.
8. (IF APPLICABLE) I AM AUTHORISED TO ENTER INTO THIS ARRANGEMENT ON BEHALF OF ALL OWNERS OF THE PROPERTY.
9. IF I/WE INTEND TO CHANGE THE METHOD BY WHICH PAYMENT IS MADE, I/WE WILL GIVE **14 DAYS** NOTICE OF THE INTENDED CHANGE.