



# CITY OF MANDURAH PUBLIC OPEN SPACE BOOKING

**ONCE COMPLETED PLEASE  
RETURN TO:**

Recreation Services  
Community and Facility Liaison  
Officer, Recreation Services,  
303 Pinjarra Road, Mandurah  
Or  
PO Box 210  
Mandurah WA 6210  
Or  
For all enquires please call:  
Ph: (08) 9550 3620  
Fax: (08) 9581 1026

This application is for the approval of activities on a Passive Reserve or Public Open Space area. The booking does not guarantee sole access.

This form is an **application** only, if approved your application will be confirmed in writing

NAME OF APPLICANT GROUP/CLUB: \_\_\_\_\_

PERSON RESPONSIBLE FOR THIS BOOKING: \_\_\_\_\_

CONTACT PHONE NUMBER: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

PARK/GARDEN/AREA REQUESTED: \_\_\_\_\_

INTENDED USE: \_\_\_\_\_

ESTIMATED ATTENDANCE NUMBERS: \_\_\_\_\_ If CASUAL Booking, date of booking: \_\_\_\_\_

If REGULAR Booking, COMMENCEMENT DATE: \_\_\_\_\_ FINISH DATE: \_\_\_\_\_

START TIME (including set-up) \_\_\_\_\_ FINISH TIME (including clean-up) \_\_\_\_\_



*Liquor Consumption on Public Open Space areas is strictly prohibited.*



## **FEES & CHARGES**

The use of Yindana Lake will incur a non refundable administration fee of \$20.00. This amount must be paid when your application is submitted to Recreation Services.

According to Council policy, all other venues/public open space are free of charge. If any damage is caused to the venue or reserve as a result of your booking e.g. damage to reticulation, the cost of repairs will be incurred by the hirer.

Council considers maintaining the quality and condition of the City's property for the use of all community groups a high priority. Please ensure that maintenance issues are brought to our attention e.g. damaged fences, defaced signs, etc. Please ensure you understand the conditions listed below:

It is also requested that the facility be left in a clean and tidy condition at the conclusion of your event and that all rubbish be removed from the area.

Please note that rice of confetti is not permitted on any of Council's reserves. Vehicles are also prohibited unless prior consent from Council is obtained.

## **Declaration**

I ..... being the duly authorised representative of the applicant in endorsing this application will ensure compliance with the City of Mandurah's Conditions of Hire Agreement and Local Laws. I acknowledge that these are my responsibility and will ensure that appropriate liability and other insurances are in place for the activities to be conducted.

.....  
**SIGNATURE OF APPLICANT**

.....  
**DATE**