ServiceWA App Installation Instructions

Step 1 – Setting up a myGovID account

If you already have a myGovID set up, skip to **Step 2**

1. You will need any TWO of the following documents and access to your email.
   - Driver's licence
   - Medicare card
   - Passport (with visa if non-Australian)
   - Birth certificate
   - Citizenship certificate
   - Immigration Card

2. On your phone download the myGovID app

3. Open the myGovID app – select whether to allow notifications or not

4. Select Create a myGovID

5. Swipe through the four info screens, then tap on Start now

6. Accept the Terms of use

7. Enter an email address – you can use the same email address you use for myGov

8. Tap on Get code

9. Access your email and note the myGovID verification code

10 Enter the code in the myGovID app – then tap Next

11. You may be asked to use your phone's Fingerprint or Facial recognition function for added security. Accept if wished – or tap Not now

12. Enter a password according to the instructions on screen – then tap Next

13 Enter your details and tap Done – you can ignore or tap X on the warning about Covid vaccination

14. You will now need to prove your identity using TWO of the documents listed above

15. Tap on the first document – eg Driver's licence

16. Scan your licence using your phone's camera or enter the details manually. (If there are scanning errors, either rescan or tap Edit and correct these)

17. Tick the consent box and tap Submit

18. Tap on the second document – eg Medicare

19. Scan your card using your phone's camera or enter the details manually. (If there are scanning errors, either rescan or tap Edit and correct these)

20. Enter your date of birth

21. Tick the consent box and tap Submit

22. Your myGovID is now set up – you will now set up your ServiceWA account

ServiceWA App Installation Instructions

Step 2 – Setting up a ServiceWA account

If you already have a ServiceWA account set up, skip to **Step 3**

1. On your phone download the ServiceWA app
2. Open the ServiceWA app – select whether to allow notifications or not
3. Tap Next
4. On the Consent page scroll down and tap I agree
5. Tap Log in to Service WA
6. On the Log in screen, you will see the myGovID as the preferred option – tap Log in
7. You will be redirected to the Digital Identity website
8. Under myGovID, tick Remember my choice
9. Tap on Select myGovID
10. Enter the email address used for myGovID
11. Tap Remember me then tap Login
12. You will be shown a four digit code
13. Open the myGov ID app, enter the code and tap Accept
14. Open the ServiceWA app
15. On the Your consent screen scroll down – tick the Yes and don't ask me again box
16. Tap Consent
17. Tap Consent again
18. Add your mobile number then tap Next
19. Confirm your mobile number
20. Enter the confirmation code and tap Next
21. Tap Next again
22. Tap on Enable SafeWA
23. Tap on I agree then tap Next
24. Scroll down and tap I agree
25. Tap OK to allow camera access
26. Your ServiceWA account is now set up – you can now link your vaccination certificate

ServiceWA App Installation Instructions

Step 3 – Linking your vaccination certificate

1. In the ServiceWA app, tap on Certificate
2. Tap on Import through your myGov account
3. Login to myGov if required
4. Tap Continue
5. Tap on Medicare
6. Tap on View proof of vaccinations
7. Tap on View history
8. Tap on Share with check in app
9. Tap on Share next to ServiceWA
10. Tap Accept and share
11. Tap Next
12. Scroll down and tap I Agree
13. Tap Save Certificate
14. Everything should now be set up