



## **NOTICE OF MEETING**

## **ORDINARY COUNCIL**

Members are advised that a meeting of the Council will be held in Council Chambers, Civic Building, 83 Mandurah Terrace, Mandurah on:

**Tuesday 23 May 2017  
at 5.30pm**

**MARK R NEWMAN**  
Chief Executive Officer  
16 May 2017

## **AGENDA:**

1. OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS

2. ACKNOWLEDGEMENT OF COUNTRY

3. ATTENDANCE AND APOLOGIES

4. IMPORTANT NOTE:

Members of the public are advised that any decisions made at the meeting tonight, can be revoked, pursuant to the *Local Government Act 1995*. Therefore, members of the public should not rely on any decisions until formal notification in writing by Council has been received.

5. ANSWERS TO QUESTIONS TAKEN ON NOTICE

Nil

**6. PUBLIC QUESTION TIME**

*Public Question time provides an opportunity for members of the public to ask a question of Council. For more information regarding Public Question Time, please telephone 9550 3706 or visit the City's website [www.mandurah.wa.gov.au](http://www.mandurah.wa.gov.au).*

**7. PUBLIC STATEMENT TIME**

*Any person or group wishing to make a 2-minute Public Statement to Council regarding a matter concerning local government must first complete an application form. For more information about Public Statement Time, or to obtain an application form, please telephone 9550 3706 or visit the City's website [www.mandurah.wa.gov.au](http://www.mandurah.wa.gov.au).*

**8. LEAVE OF ABSENCE REQUESTS****9. PETITIONS****10. PRESENTATIONS****11. DEPUTATIONS**

*Any person or group wishing to make a 5-minute Deputation to Council regarding a matter listed on this agenda for consideration must first complete an application form. For more information about making a deputation, or to obtain an application form, please telephone 9550 3706 or visit the City's website [www.mandurah.wa.gov.au](http://www.mandurah.wa.gov.au).*

**12. CONFIRMATION OF MINUTES:**

12.1 Ordinary Council Meeting: Tuesday 9 May 2017 (attached).

**13. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)****14. DECLARATIONS OF FINANCIAL, PROXIMITY AND IMPARTIALITY INTERESTS**

**15. QUESTIONS FROM ELECTED MEMBERS (WITHOUT DISCUSSION)**

- 15.1 Questions of which due notice has been given
- 15.2 Questions of which notice has not been given

**16. BUSINESS LEFT OVER FROM PREVIOUS MEETING****17. RECOMMENDATIONS OF COMMITTEES**

- 17.1 Adoption of Recommendations of Audit and Risk Committee Meeting: Monday 8 May 2017 (Blue pages)

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**18. REPORTS (Yellow Pages):**

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- 19. ADOPTION OF RECOMMENDATIONS NOT WITHDRAWN FOR FURTHER DISCUSSION**
- 20. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**
- 21. NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING**
- 22. LATE AND URGENT BUSINESS ITEMS**
- 23. CONFIDENTIAL ITEMS**
  - 23.1 Sale of Land
- 24. CLOSE OF MEETING**



## **MINUTES OF COUNCIL MEETING**

**HELD ON**

**TUESDAY 9 MAY 2017**

**AT 5.30PM**

**IN COUNCIL CHAMBERS  
CIVIC CENTRE  
MANDURAH TERRACE MANDURAH**

### ***PRESENT:***

COUNCILLOR	D LEE [DEPUTY MAYOR]	EAST WARD
COUNCILLOR	L RODGERS	EAST WARD
COUNCILLOR	S JONES	EAST WARD
HON COUNCILLOR	F RIEBELING	COASTAL WARD
COUNCILLOR	S LAWSON	COASTAL WARD
COUNCILLOR	T JONES	COASTAL WARD
COUNCILLOR	R WORTLEY	NORTH WARD
COUNCILLOR	C KNIGHT	NORTH WARD
COUNCILLOR	P JACKSON	NORTH WARD
COUNCILLOR	D SCHUMACHER	TOWN WARD
COUNCILLOR	J FIELD	TOWN WARD
COUNCILLOR	P ROGERS	TOWN WARD
MR	A CLAYDON	ACTING CHIEF EXECUTIVE OFFICER
MR	T FREE	DIRECTOR SUSTAINABLE DEVELOPMENT
MS	L WILKINSON	DIRECTOR PEOPLE & COMMUNITIES
MR	W PEPPINCK	CORPORATE LAWYER
MR	G DAVIES	EXECUTIVE MANAGER STRATEGY & BUSINESS PERFORMANCE
MR	B DRECKOW	MANAGER PLANNING & LAND SERVICES
MRS	C BURMAN	MINUTE OFFICER

### **OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS [AGENDA ITEM 1]**

The Deputy Mayor declared the meeting open at 5:32 pm.

### **ACKNOWLEDGEMENT OF COUNTRY [AGENDA ITEM 2]**

The Deputy Mayor acknowledged that the meeting was being held on the traditional land of the Bindjareb people, and paid his respects to their Elders past and present.

**APOLOGIES [AGENDA ITEM 3]**

Mayor Vergone (on Leave of Absence).

**DISCLAIMER [AGENDA ITEM 4]****G.1/5/17            DISCLAIMER**

The Deputy Mayor advised that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Consolidated Local Laws (Section 4.86) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

**ANSWERS TO QUESTIONS TAKEN ON NOTICE [AGENDA ITEM 5]**

Officers provided responses to questions taken on notice at the Council meeting of Wednesday 26 April 2017.

**G.2/5/17            MR D KEENE: PRESCRIBED BURNS (MINUTE G.18/4/17 REFERS)**

With reference to the article in the Mandurah Mail on Thursday 20 April 2017 regarding the prescribed burns around the Peel Health Campus to reduce the risk of bushfires to the hospital and nearby residents, Mr Keene asked:

- 1 Did the City of Mandurah issue a burning permit for this?
- 2 If so, would the Council consider allowing residential home owners to burn their green waste using a permit register?

Response:

1. *The City did issue a burning permit to this property owner for this burn at the Peel Health Campus. This burn has been subject to a detailed prescription with the burn being undertaken by specialist fire consultancy company who undertakes prescribed burns on landowners behalf. This has involved consultation with surrounding properties.*
2. *The City does allow some limited burning of garden refuse during the restricted burning period. Only residents of properties zoned rural and rural residential OR are located south of William Street, Dawesville and a lot size of over 4000m2 with a current fire permit are able to burn during this period.*

*There is a balance required between considering reducing fuels to lower fire risk, the risks associated with undertaking the burns, the nuisance generated by smoke and also the City role*

*in managing and enforcing conditions imposed on burning permits that are issued. The City is currently reviewing its Bush Fire Prevention and Control Policy however wide scale burning on smaller residential properties is unlikely to be recommended and the use of alternate greenwaste removal options would remain.*

*Volunteer Brigades and other agencies can be considered to do burns where they are outside the parameters outlined within the City's Bush Fire Prevention and Control Policy subject to appropriate prescriptions.*

**G.3/5/17            PROPOSED EXCISION AND LEASE PORTION RESERVE 27051:  
DEPARTMENT ENVIRONMENT REGULATION – AIR QUALITY MONITORING  
STATION (MINUTE G.27/4/17 REFERS)**

Elected Members sought clarification as to whether the establishment of an Air Quality Monitoring Station would allow for results of the air quality in Mandurah to be publically available.

*Response:*

*The Department of Environment Regulation (DER) has advised that data will be publically available together with data all other sites is available via a web interface at the following web address:*

[www.der.wa.gov.au/your-environment/air/air-quality-data](http://www.der.wa.gov.au/your-environment/air/air-quality-data)

*DER will most likely put up a sign on the fence informing the community of the accessibility of the data.*

**G.4/5/17            PETITION: PROPOSED TREE REMOVAL (MINUTE G.30/4/17 REFERS)**

Elected Members requested clarification as to whether the suitability of particular trees was considered when the building development application was undertaken.

*Response:*

*The building license application included a site plan which did not provide a survey location for the tree in question.*

*In normal circumstances the site survey would include trees on verges or other public utility infrastructure such as street light poles.*

*The tree omission meant that there was no correlation between the planned crossover and the tree location.*

**PUBLIC QUESTION TIME [AGENDA ITEM 6]****G.5/5/17 MR LAURIE METROPOLIS: AMENDMENT 136 TO TOWN PLANNING SCHEME NO 3 – RURAL RESIDENTIAL AND RURAL ZONE MODIFICATIONS**

Mr Metropolis asked:

- 1 Why he had not been advised of the proposed amendment in writing as other residents had been? Whilst his submission was late by 12 hours (due to not being advised), it had been before officers could review submissions on the Monday following closure.
- 2 Why was his submission not disclosed in the report presented to the Planning Committee meeting?

Response:

*The Manager of Planning and Land Services responded:*

1. *A letter was sent to Mr Metropolis in an information mail out to local residents, however for some reason this was not received by Mr Metropolis.*
2. *Mr Metropolis' submission had been located, and a copy of the submission would be provided to the Western Australian Planning Commission.*

At this juncture of the meeting, Hon Councillor Riebeling requested that a copy of Mr Metropolis' submission be circulated to Elected Members. The Manager Planning and Land Services printed copies of the submission, which was then circulated at the meeting.

**PUBLIC STATEMENT TIME [AGENDA ITEM 7]**

Nil.

**LEAVE OF ABSENCE REQUESTS [AGENDA ITEM 8]****G.6/5/17 LEAVE OF ABSENCE: COUNCILLOR LYNN RODGERS FROM 3 – 16 JULY 2017 (INCLUSIVE).**

MOTION: Peter Rogers / J Field

**That leave of absence be granted to Councillor Lynn Rodgers from 3 – 16 July 2017 (inclusive).**

CARRIED UNANIMOUSLY: 12/0

**PETITIONS [AGENDA ITEM 9]**

Nil.



***PRESENTATIONS [AGENDA ITEM 10]***

Nil.

***DEPUTATIONS [AGENDA ITEM 11]*****G.7/5/17      MR J GUERIN: AMENDMENT 136 TO TOWN PLANNING SCHEME NO 3 –  
RURAL ZONE MODIFICATIONS**

Mr Guerin spoke in opposition of the recommendation put forward in respect of Amendment 136 to Town Planning Scheme No 3 – Rural Zone Modifications, citing reasons that included:

- Inconsistencies with residents receiving information regarding the proposed amendments
- Lack of supporting scientific environmental data
- Misleading information being provided to Parklands residents.

***CONFIRMATION OF MINUTES [AGENDA ITEM 12]*****G.8/5/17      CONFIRMATION OF COUNCIL MINUTES: WEDNESDAY 26 APRIL 2017**

MOTION:          Tahlia Jones / Peter Rogers

**That the Minutes of Council Meeting of Wednesday 26 April 2017 be confirmed.**

CARRIED UNANIMOUSLY: 12/0

***ANNOUNCEMENTS BY THE PRESIDING MEMBER [AGENDA ITEM 13]*****G.9/5/17      ANNOUNCEMENTS**

- Deputy Mayor Councillor Lee reported that the City of Mandurah was recognised as a Platinum Waterwise Council. Platinum recognition was the highest award in the Waterwise Council Program and was given for demonstrating innovation and best practice techniques in sustainable water management. On behalf of the Council, Deputy Mayor Councillor Lee congratulated all involved and presented the Award to officers.
- Councillor Peter Rogers advised that on 27 April, he had judged and opened the 2K17 Youth Art Awards at CASM. On behalf of Council, he commended all involved in the art submissions.
- Councillor Peter Rogers highlighted his attendance at the Laneway Festival on 6 May 2017, which had been hosted by Shape Mandurah. The Festival was located from Barrack Lane to Tuckey Lane, Mandurah and had been well attended.

***DECLARATION OF INTERESTS [AGENDA ITEM 14]***

- Councillor Knight declared a proximity interest in Minute G.10/5/17 Amendment 136 to Town Planning Scheme No 3 due to residing in Parklands.

- Councillor Schumacher declared a financial interest in Minute G.13/5/17 relating to Mandurah Ocean Marina: Community Working Group Outcomes and Recommendations due to a donation being received for his campaign in the recent WA State Election.

**QUESTIONS FROM ELECTED MEMBERS [AGENDA ITEM 15]*****Questions of which due notice has been given***

Nil.

***Questions of which notice has not been given***

Nil.

**BUSINESS LEFT OVER FROM PREVIOUS MEETING [AGENDA ITEM 16]**

Nil.

**RECOMMENDATIONS OF PLANNING COMMITTEE – 2 MAY 2017 [AGENDA ITEM 17]**

*Having declared a proximity interest, Councillor Knight left the Chamber at 5:53pm.*

**G.10/5/17      AMENDMENT 136 TO TOWN PLANNING SCHEME NO 3: RURAL AND RURAL RESIDENTIAL ZONES - FINAL ADOPTION (BD) (REPORT 1)**

Following the completion of the advertising period, Council was required to consider Amendment 136 to Town Planning Scheme No 3 for final approval.

Amendment 136 was adopted by Council in September 2016, and proposed changes to the 'Rural' and 'Rural Residential' zones within Town Planning Scheme No 3 arising from the Southern Mandurah Rural Structure Plan together with elements of the Biodiversity Strategy.

The Amendment was advertised for public comment in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*, with the submission period closing on 31 March 2017. A total of 25 submissions had been received including:

- 5 submissions from public agencies,
- 17 submissions from landowners within the Parklands and Lake Goegrup
- 2 submissions from Southern Mandurah Structure Plan area; and
- 1 submission from a Community Group.

Arising out of submissions received, a number of modifications were proposed to the Amendment as follows:

- 1 Retain the minimum lot size of 1ha where scheme water is currently available in Parklands and Lake Goegrup, with final lot sizes to be dependent on the assessment of bushfire hazard, biodiversity conservation and environmental constraints and;
- 2 Amending references to EPA guidelines with regards to determining separation distances to extractive industries from sensitive land uses.

It was recommended that Council adopt the amendment for final approval with these modifications for forwarding to the Western Australian Planning Commission and Minister for Planning.

Hon Councillor Riebeling moved the recommendation as set out in the report, which was seconded by Councillor Tahlia Jones. At the request of Elected Members, clarification was provided by the Manager Planning and Land Services in relation to the impact of the amendment on vegetation and wildlife.

MOTION: F Riebeling / Tahlia Jones

That:

- 1 In accordance with Regulation 50(3) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, Council supports Amendment 136 to Town Planning Scheme No 3, which proposes to update land use and subdivision provisions for the existing Rural and Rural Residential zones subject to modification, with the Scheme Amendment to read as follows:

- (a) Deleting Clause 4.7.1 ("Purpose and Intent of Zone") and replacing with the following:

**4.7.1 Purpose and Intent of Zone (Refer to Table 7)**

*This zone is intended to provide the opportunity for residential living in a semi-rural atmosphere with appropriate controls to minimise clearing and encourage replanting of indigenous vegetation.*

*Prior to considering any proposals to amend the Scheme to allow further rural residential subdivision Council will require a submission supporting the rezoning of the land to the Rural Residential zone, and such submission shall include:*

- (a) *An assessment of the significance and conservation value of remnant vegetation including the retention and protection targets for Biodiversity set out in the Local Planning Strategy;*
    - (b) *An assessment of the bushfire risk against the relevant State Planning Policy and associated guidelines, demonstrating compliance with bushfire protection criteria whilst not impacting on biodiversity targets;*
    - (c) *An acid sulphate soils assessment;*
    - (d) *An analysis of proposed lot sizes and subdivision design based on the assessment of land capability, bushfire hazard, biodiversity conservation and environmental assets;*
    - (e) *Information regarding the method whereby it is proposed to provide a potable water supply to each lot;*
    - (f) *The proposed staging of the development and any development provisions which may be required; and*
    - (g) *any other information the Council may reasonably require.*

- (b) Deleting Clause 4.7.3 ('Rural Residential Zone Specific Provisions') and Clause 4.7.4 ('Rural Residential Zone General Provisions') and replacing with the following:

**4.7.3 Subdivision of land**

***Subdivisional lot sizes shall be not less than 5 hectares, unless otherwise specified within Appendix 4. Lot sizes nevertheless shall be dependent upon the assessment of land capability, bush fire hazard, biodiversity conservation and environmental constraints.***

***The following matters shall be considered when assessing an application for subdivision within the Rural Residential zone:***

- 4.7.3.1 The significance and conservation value of remnant vegetation including the retention and protection targets for Biodiversity as set out in the Local Planning Strategy;***
- 4.7.3.2 The existing levels of the site;***
- 4.7.3.3 The appropriateness of the site for future development;***
- 4.7.3.4 An assessment of the bushfire risk against the relevant State Planning Policy and associated guidelines, demonstrating compliance with bushfire protection criteria whilst not impacting on biodiversity targets;***
- 4.7.3.5 The need for an Acid Sulphate Soils Management Plan, and where relevant imposed as a condition of subdivision;***
- 4.7.3.6 A determination of necessary Wetland Buffers to all wetlands, with all relevant Environmental Protection Policy, Conservation Category and Resource Enhancement Wetlands to be ceded to the Crown as a reserve as a condition of any subdivision approval.***
- 4.7.3.7 For lots within 1000m on any existing approved Extractive Industry, the potential to prejudice current or future extraction activities including the likely effects of vehicular traffic, noise, blasting, dust and vibration arising from the extractive industry on the proposed subdivision and potential new lots arising from the subdivision unless appropriate measures can be taken to ameliorate the adverse impacts in accordance with the relevant Environmental Protection Authority's relevant guidelines.***
- 4.7.4 General Development Requirements***

***The following shall apply to all development within the Rural Residential zone:***

- 4.7.4.1 A building envelope shall be approved under the provisions of ~~Clause 7.4 of the Scheme (Planning Approval)~~, Part 7 of the Deemed Provisions of the Scheme (Development Approval) unless otherwise approved as part of a Subdivision Guide Plan that was previously approved under the provisions of Scheme 3.***
- 4.7.4.2 All Building Envelopes shall be located in accordance with the following provisions:***

- (a) Shall not exceed 2000 square metres in area, unless otherwise specified in Appendix 4 in an approved Bushfire Management Plan.**
- (b) Minimise the need for clearing of remnant vegetation by being located within the most degraded area of the lot;**
- (c) Ensure consistency with the Bushfire Regulations with respect site layout, vehicular access, firefighting water supply and siting of development;**
- (d) Have regard for visual landscape values respecting views to and from the development site through avoidance of significant rock outcrops, ridgelines and visually dominant topography; and**
- (e) Setback from relevant property boundaries as required by Table 7 – Rural Residential zone.**

**4.7.4.3 Any variation of an approved building envelope shall be subject to the approval requirements for an application for development approval as required by the Scheme.**

**4.7.4.4 All development shall be contained within the approved Building Envelope, which includes the following:**

- (a) The area for the construction of a dwelling and all outbuildings which shall generally be constructed in a central location within the building envelope to minimise clearing required for a Building Protection Zone as specified in the Bushfire Regulations;**
- (b) Contain effluent disposal systems and associated drainage and potable water supply tank;**
- (c) Any earthworks or filling of the land, including those required to meet minimum finished floor levels as required;**
- (d) The undertaking of all land uses as set out in Table 7, unless otherwise approved as part of an application for development approval.**

**4.7.4.5 Council may require the planting of trees and/or groups of trees, where tree cover is considered deficient to facilitate rehabilitation of understorey species as a condition of any development approval.**

**4.7.4.6 No indigenous trees or other indigenous vegetation shall be destroyed or cleared except where development approval has been obtained or is exempt under Section 6.5 of the Scheme.**

**4.7.4.7 Within a Nutrient Retention Area as identified in the relevant Structure Plan, all development shall be serviced by an Aerobic Treatment Unit (ATU) that include high nutrient retaining capacities in accordance with Department of Health guidelines. In all other areas, conventional onsite effluent disposal systems shall only be permitted if located so as to achieve a 2 metre vertical separation between the base of any leach drain and the highest recorded groundwater level and at least a 100 metre horizontal separation from any water body.**

**4.7.4.8 All stormwater shall be contained on site.**

**4.7.4.9 The keeping of horses, sheep, goats and other grazing animals shall be subject to the prior approval of the Council. Stocking rates shall be limited to those specified by Agriculture WA. Where in the opinion of the Council the continued presence of animals on any portion of land ~~in the estate~~ is likely to contribute, or is contributing to unsatisfactory environmental impact, notice may be served on the owner of the said land, requiring the immediate removal of those animals specified in the notice for a period specified in the notice.**

**4.7.4.10 All buildings intended for residential use must include provision for the storage of water in tanks of not less than 130000 litres capacity where no arrangement has been made for connection to a reticulated water supply provided by a licenced water provider.**

**4.7.4.11 In respect of existing subdivisions, the development standards as specified in Appendix 4 shall apply.**

**(c) Deleting the second sentence of Clause 4.8.1 and replacing with “This zone applies to those parts of the municipality that have significant environmental sensitivities”.**

**(d) Deleting Clause 4.8.3 (‘Rural Zone Specific Provisions’) and Clause 4.8.4 (‘Rural Zone General Provisions’) and replacing with the following:**

#### **4.8.3 Specific Provisions**

**The following shall apply to all new subdivision and development of land in the Rural zone:**

**4.8.3.1 Subdivision lot sizes shall be not less than 40 hectares but shall be subject to the assessment of land capability, environmental asset and bushfire risk management measures together with the relevant plans, strategic advice and bulletins of the Western Australian Planning Commission and Environmental Protection Authority. The subdivider may be required to undertake strategic revegetation of cleared or degraded areas.**

- 4.8.3.2** *No indigenous trees or other indigenous vegetation shall be destroyed or cleared except where development approval has been obtained or is exempt under Section 6.5 of the Scheme.*
- 4.8.3.3** *No clearing or development of any type will be permitted within 300m of the high water mark of Lake Clifton and the Peel-Harvey Estuary with the exemption of firebreaks as required.*
- 4.8.3.4** *Effluent disposal systems shall be located so as to achieve a 2 metre vertical separation between the base of any leach drain and the highest recorded groundwater level and at least a 100 metre horizontal separation from any water body.*
- 4.8.3.5** *The keeping of horses, sheep, goats and other grazing animals shall be limited to equivalents per hectare as recommended by the Department of Agriculture. Where in the opinion of the Council the continued presence of animals on any portion of land ~~in the estate~~ is likely to contribute, or is contributing to unsatisfactory environmental impact, notice may be served on the owner of the said land, requiring the immediate removal of those animals specified in the notice for a period specified in the notice.*
- 4.8.3.6** *A potable water supply comprising not less than 130,000 litre tank is to be provided for each lot not connected to reticulated water at the time of developing the land with sheds and/or a dwelling.*
- 4.8.3.7** *All subdivision and development surrounding classified wetlands shall be referred to the relevant state government agency responsible for wetland classification for assessment.*
- (e) *Deleting the following from the Minimum Lot Area requirements in Table 7 – Rural Residential Zone: “2ha or 1ha with scheme water (with the exception of those areas within the Lake Clifton catchment where generally an average lot size of 5ha with 2ha minimum is required)”, and replacing with “Determined in accordance with Clause 4.7.3 or as specified in Appendix No.4”.*
- (f) *Deleting the following from the Other Requirements in Table 7 – Rural Residential zone: “& the EPA Bulletin 864 (Final criteria for Environmental Acceptability for Land Use proposals within the Catchment of Lake Clifton) requirements.*
- (g) *Deleting the Other Requirements from the Dwelling (Single House) use in Table 7 – Rural Residential Zone.*
- (h) *Adding “With the intention of preserving and conserving the existing natural vegetation and mature trees, and preventing land use practices detrimental to the amenity of the locality, no intensive agricultural or horticultural or market gardening activities will be permitted on the land within the Zone, although Council may permit domestic scale activities within the defined Building Envelope only” into the other*

requirements Intensive Agriculture, Hobby Farm, Rural Pursuit land uses.

(i) Modifying Appendix 4 - Special Requirements – Rural Residential as follows:

- i. Deleting Areas 8 and 9:
- ii. Adding Areas 1 and 2 with the following text and the Areas being shown (as per Attachment 3 of the Report)

“1. Due to the proximity of Lake Goegrup and the potential for ecological disturbance of the wetland, Council may refuse any development that will have a negative impact on the ecology of the Lake.

2. Subdivision lot sizes shall be no less than 1 hectare, subject to the assessment of land capability, bushfire hazard, biodiversity conservation and environmental constraints”.

- (j) Amending the Scheme Maps to include an Additional Use overlay on Lot 20 Old Coast Road, Bouvard and inserting the following provisions into Appendix 2 – Additional Uses:

NO	LAND PARTICULARS	BASE ZONE	ADDITIONAL USES	DEVELOPMENT STANDARDS/ CONDITIONS
17	Lot 20 Old Coast Road, Bouvard	Rural	Convenience Store	Nil

- 2 Three copies of the modified Scheme Amendment documents for Amendment 136 be signed and executed on behalf of Council and forwarded to the Western Australian Planning Commission seeking final approval by the Minister for Planning.

CARRIED UNANIMOUSLY: 11/0

*Councillor Knight returned to the Chamber at 6:05pm.*



**REPORTS [AGENDA ITEM 18]****G.11/5/17            PROPOSED DISPOSAL: 35 TRUARN STREET, MANDURAH (BD) (REPORT 1)**

Lot 1471 (No 35) Truarn Street, Mandurah was owned in freehold by the City Mandurah, and up until January 2017 had been used as residential rental accommodation.

The property was located opposite the transit station and adjoined Lot 7 (No 33) Truarn Street, Mandurah which was owned by the Department of Housing (DoH). In May 2016, the DoH expressed an interest in acquiring the subject site, as the amalgamation of both properties would result in a 1447 sq. metre parcel enabling the Department to facilitate an affordable housing development.

Officers undertook an independent valuation which determined the current value of the property to be \$260,000. In early April 2017, after discussions with officers, the DoH formally offered to purchase 35 Truarn for the full valuation figure.

Council was requested to accept the Department of Housing offer of \$260,000 (+ GST) and dispose of Lot 1471 (No 35) Truarn Street, Mandurah.

MOTION:            F Riebeling / Peter Rogers

**That Council:**

- 1    Approves the disposal of Lot 1471 (No.35) Truarn Street Mandurah to the Department of Housing for \$260,000 + GST ;**
- 2    Authorises the Chief Executive Officer (Corporate Lawyer) to finalise the contract of sale.**

CARRIED UNANIMOUSLY: 12/0

**G.12/5/17            HEALTH (ASBESTOS) REGULATIONS 1992: AMENDMENTS & OFFICER AUTHORISATIONS (BI) (REPORT NO. 2)**

Local governments, had advocated for many years for higher penalties and the ability to issue infringement notices to any person handling asbestos containing material (ACM) incorrectly due to the significant public health risks associated with mishandling the material.

The Department of Health had recognised that the penalties under the *Health (Asbestos) Regulations 1992* (the Regulations) were inadequate and did not reflect the risk to the public. In many cases the costs associated with complying with the Regulations greatly exceeded the penalty for non-compliance.

Whilst the Regulations would be repealed and replaced as part of the staged implementation of the newly enacted *Public Health Act 2016*, this was not expected to occur until the final stages of implementation, which was approximately 3 to 5 years away. The Department of Health successfully argued the importance of providing government organisations with adequate legislative tools to address unsafe asbestos handling practices due to the significant risk to public health. As a result, the Regulations had been amended to increase offence penalties and introduced the power to issue infringement notices.

In order for City officers to have the power to issue infringement notices, or extend the period to pay or withdraw an infringement notice, the officer must be appointed as either an 'Authorised Officer' or 'Approved Officer' under the Criminal Procedure Act 2004.

The report presented informed Council of the amendments to the *Health (Asbestos) Regulations 1992* and requested that Council approve the appointment of 'Authorised Officers' and 'Approved Officers' under the *Criminal Procedure Act 2004*.

Councillor Knight moved the recommendation as set out in the report, which was seconded by Hon Councillor Riebeling. At the request of Elected Members, the Corporate Lawyer and Manager Statutory Services provided clarification in relation to the infringements and the recipient of money resulting from infringement fine payments.

MOTION: C Knight / F Riebeling

**That Council:**

- 1 Appoints the Senior Environmental Health Officers, and Environmental Health Officers as 'Authorised Officers' under section 6(b) of the Criminal Procedure Act 2004 to issue Infringement notices (section 8).**
- 2 Appoints the Chief Executive Officer, Corporate Lawyer, Director Sustainable Development, Manager Statutory Services and Principal Environmental Health Officer as an 'Approved Officer' under section 6(a) of the Criminal Procedure Act 2004 to allow an extension of time or withdrawal of infringement notice (sections 14 and 15)**

**for the purpose of section 15D(5) of the Health (Asbestos) Regulations 1992**

CARRIED UNANIMOUSLY: 12/0

*Having declared a financial interest in the following item, Councillor Schumacher left the Chamber at 6:15pm.*

**G.13/5/17 MANDURAH OCEAN MARINA: COMMUNITY WORKING GROUP OUTCOMES AND RECOMMENDATIONS (TF / AC) (REPORT 3)**

Council was requested to consider the recommendations from the Mandurah Ocean Marina Community Working Group in relation to modifications to the Mandurah Ocean Marina and the surrounds to improve the movement network into and around the Marina, with a particular focus on car parking, pedestrian safety, signage, parking enforcement and education.

The Community Working Group was formed following a Community Forum in March 2016 at which the community expressed their concern at the car parking situation in and around the Marina. From the Community Forum a Community Working Group of 9 stakeholders (residents and business owners) was formed to work through the challenges being faced by the community.

Via a lengthy and collaborative process, agreement had been reached with respect to the recommended infrastructure improvements to be undertaken by the City. This agreement was based on an understanding that the public car parking within the Mandurah Ocean Marina (that was, parking on the street and in public car parking stations) was a contested space with:

- residents and their visitors; and
- commercial operators and their staff and customers.

all wishing to use the available parking bays, with the peak demand for car parking being from Thursday evenings through to Sundays.

It was acknowledged that the demand for car parking from the Marina users could not be satisfied within the Marina itself without having significantly impacting the amenity of the Marina and therefore the focus had been on solutions which could be implemented in the short term. There was an acknowledgement that the car parking challenge within the Marina would not be resolved via short term solutions, but the situation could be improved. The recommendations sought to maximise the use of existing car parking stations along Ormsby Terrace. To maximise these bays, people needed to:

- know they existed;
- know they could safely and easily walk to the Marina; and
- feel safe using the parking bays and undertaking the walk.

To achieve this, it was suggested that:

- Electronic Signage be provided to indicate availability of parking bays.
- Car park lighting be upgraded.
- Pedestrian access to the Marina be upgraded.
- Lighting along the walkway be upgraded.
- Increased parking patrols be implemented and education occur.

The Community Working Group acknowledged that the implementation of their recommendations was subject to Council, however, they had recommended that the works be completed within 24 months.

In addition to the above, initial suggestions regarding the land use planning framework and in particular, allowing taverns in the commercial precinct and the parking requirements for residential development were recommended by the Working Group. These proposals were supported and modifications were proposed to the Mandurah Ocean Marina Outline Development Plan to implement.

MOTION: F Riebeling / R Wortley

**That Council:**

- 1 Thanks the members of the Mandurah Ocean Marina Community Working Group for their contribution.**
- 2 Acknowledges that the Community Working Group has recommended the following infrastructure improvements:**
  - 2.1 The provision of electronic signage on Ormsby Terrace and on Dolphin Drive, advising of the availability of car parking spaces.**
  - 2.2 The upgrading of the lighting in the Cinema and Seniors and Community Centre car park.**
  - 2.3 The upgrading of the pedestrian crossing on Ormsby Terrace including improved lighting.**
  - 2.4 The upgrading of Keith Holmes Reserve Car Park and walkway to improve pedestrian amenity.**

- 3 Requests that infrastructure improvements be incorporated into future budgets to ensure work can be completed by 30 June 2019.
- 4 Not proceed with the additional 6 bays proposed for Marco Polo Drive, however the other recommendations for The Palladio, Marco Polo Drive and Veneto Lane are supported for implementation.
- 5 Requests that the Mandurah Ocean Marina community be kept informed on an annual basis as to the progress of the implementation of the Community Working Group's recommendations.
- 6 Under Part 5 of the Deemed Provisions for the Local Planning Scheme, Council adopt modifications to the Mandurah Ocean Marina Outline Development Plan for the purposes of advertising to achieve the following:
  - 6.1 Introduce a land use table to list 'Tavern' as being 'Not Permitted' within the area covered by the Outline Development;
  - 6.2 Modify parking provisions such that residential development is to be in accordance with the relevant provisions of the Residential Design Codes; and
  - 6.3 Administrative modifications to the Outline Development Plan to be consistent with the Deemed Provisions for Local Planning Schemes as an 'Activity Centre Plan'.

and that these modifications are advertised for public comment in accordance with the provisions of the Deemed Provisions for Local Planning Schemes.

CARRIED UNANIMOUSLY: 11/0

*Councillor Schumacher returned to the Chamber at 6:17pm*

**G.14/5/17          TENDER 02-2017: DESIGN AND CONSTRUCTION OF THE FALCON BAY SEAWALL (SH/NC) (REPORT NO. 4)**

On 21 January 2017, the City of Mandurah invited tenders for the Design and Construction of the Falcon Bay Seawall.

The works required the design and construction of a new sheet pile seawall, associated scour protection and beach access stairs at Falcon Bay. This was required to provide coastal protection to the infrastructure and reserve amenity located contiguous to the foreshore and forms the first stage in the redevelopment of the foreshore reserve.

Council approval was sought to select Leeuwin Civil Pty Ltd as the successful tenderer for Design and Construction of the Falcon Bay Seawall at the tendered price of \$632,661.25 ex GST.

MOTION:            R Wortley / Shane Jones

**That Council awards Leeuwin Civil Pty Ltd the contract under Tender 02-2017 for the Design and Construction of Falcon Bay Seawall at the tendered price of \$632,661.25 (excl. GST).**

CARRIED UNANIMOUSLY: 12/0

**G.15/5/17            LOCAL GOVERNMENT PROPERTY AND PUBLIC PLACES LOCAL LAW  
2016 (WP/NP) (REPORT NO. 5)**

At its meeting of 9 February 2016, Council adopted the Proposed Local Government Property and Public Places Local Law 2016 for public consultation.

The proposed local law was, in large part, drafted to address specific needs of the City of Mandurah however it did incorporate a significant portion of the WALGA Model Local Law. The proposed local law was advertised State-wide and locally for a period of 9 weeks. The only submission received was from the Department of Local Government and Communities.

The local law was intended to apply 200m seaward and had therefore been forwarded to the Minister for Local Government to gain approval from the Governor for the local law to apply outside of the district boundaries, this approval had now been granted.

If adopted the proposed local law would result in more efficient, less administrative processes and would also provide greater enforcement tools to officers.

Officers had prepared a Street Numbering Policy to sit behind the local law and to clarify the issue of how street numbers would be assigned within the City of Mandurah. Council was requested to adopt the *Local Government Property and Public Places Local Law 2016* and Street Numbering Policy.

In seeking a mover and seconder for the recommendation set out in the report, Deputy Mayor Councillor Lee drew Council's attention to the purpose of the purpose of the Local Government Property and Public Places Local Law 2016, which was to consolidate and make one local law relating to: the use of local government property, activities in public places, verge treatments, property numbering, advertising devices, obstructions on or in local government property or public places, trading and alfresco dining; and the effect, which was to control the use of local government property and public places. Some activities are prohibited or restricted and some are permitted only under permit or a determination.

MOTION: Lynn Rodgers / C Knight

**That Council:**

- 1. Adopts the *City of Mandurah Parking and Parking Facilities Amendment Local Law 2017*.**
- 2. Advertises the *City of Mandurah Parking and Parking Facilities Amendment Local Law 2017* in the *Government Gazette*.**
- 3. Provides a copy of the *City of Mandurah Parking and Parking Facilities Amendment Local Law 2017* and notice to relevant Ministers.**
- 4. Gives local public notice:**
  - 4.1 stating the title of the local law;**
  - 4.2 summarizing the purpose and effect of the local law;**
  - 4.3 specifying the date the local law will come into force; and**
  - 4.4 advising where copies of the local law may be inspected or obtained.**
- 5. Adopts the Street Numbering Policy.**

CARRIED WITH ABSOLUTE MAJORITY: 12/0

**G.16/5/17            ADOPTION OF PARKING AND PARKING FACILITIES AMENDMENT LOCAL LAW 2017 (WP/BI) (REPORT NO. 6)**

At its meeting of 14 February 2017, Council resolved to adopt the Proposed Parking and Parking Facilities Amendment Local Law 2017 for advertising.

The local law contained a number of minor amendments to the current Parking and Parking Facilities Local Law 2015. These amendments were outlined in the report but were expected to achieve a more efficient and effective local law.

Council was requested to adopt the City of Mandurah Parking and Parking Facilities Amendment Local Law 2017.

In seeking a mover and seconder for the recommendation set out in the report, Deputy Mayor Councillor Lee drew Council's attention to the purpose of the City of Mandurah Parking and Parking Facilities Amendment Local Law 2017, which was to amend provisions within the *City of Mandurah Parking and Parking Facilities Local Law 2015*; and the effect which was to ensure that the *City of Mandurah Parking and Parking Facilities Local Law 2015* is as clear, concise and effective as possible.

MOTION:            Shane Jones / J Field

**That Council:**

- 1    Adopts the *City of Mandurah Parking and Parking Facilities Amendment Local Law 2017*.**
- 2    Advertises the *City of Mandurah Parking and Parking Facilities Amendment Local Law 2017* in the *Government Gazette*.**
- 3    Provides a copy of the *City of Mandurah Parking and Parking Facilities Amendment Local Law 2017* and notice to relevant Ministers.**
- 4    Gives local public notice:**
  - 4.1    stating the title of the local law;**
  - 4.2    summarizing the purpose and effect of the local law;**
  - 4.3    specifying the date the local law will come into force; and**
  - 4.4    advising where copies of the local law may be inspected or obtained.**

CARRIED WITH ABSOLUTE MAJORITY:    12/0

***MOTIONS OF WHICH NOTICE HAS BEEN GIVEN [AGENDA ITEM 19]***

Nil.

***NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING [AGENDA ITEM 20]***

Nil.

***LATE AND URGENT BUSINESS ITEMS [AGENDA ITEM 21]***

Nil.

**CONFIDENTIAL ITEMS [AGENDA ITEM 22]**

RESOLVED: Tahlia Jones / Peter Rogers

**That the meeting proceeds with closed doors at 6:26pm in accordance with Section 5.23(2) (e) of the Local Government Act 1995, in order to allow for the confidential discussion of an item containing commercially sensitive information.**

CARRIED UNANIMOUSLY: 12/0

*Members of the media, senior employees and persons in the public gallery left the meeting at this point. Members of the Executive, the Manager Financial Services, the Manager Recreation Services, the Coordinator Recreation Services and the Minute Officer remained.*

THE MEETING PROCEEDED WITH CLOSED DOORS AT 6:26pm

**G.17/5/17            MANDURAH RECREATION AND BOWLING CLUB (CJ) (CONFIDENTIAL REPORT 1)**

Confidential discussion ensued regarding this issue.

MOTION: F Riebeling / J Field

**That Council:**

- 1    Subject to recommendation 3, approves to release the Mandurah Bowling and Recreation Club from its current lease agreement with the City of Mandurah.**
- 2    Approves the write off of the Mandurah Bowling Club's existing loan outstanding of \$839,682.51, noting that a provision of \$627,781.60 has previously been made in the 2015/16 financial year.**
- 3    Requests the Chief Executive Officer (Corporate Lawyer) to finalise a new 10 year lease agreement with a further 10 year option and subsequent 5 year option over the revised portion of the Mandurah Bowling & Recreation Club facility (as shown in Attachments 2 & 3) subject to Minister for Lands approval and noting the inclusion of:**
  - The new annual Cost Recovery Fee model for facility refurbishment and plant and equipment servicing;
  - The annual Facility Rental Fee in lieu of the previous capital loan amount; and
  - Annual Perth CPI increases.
- 4    Approves an unbudgeted capital expenditure of \$15,000 in the 2016/17 financial year, for modification works to the building.\***
- 5    Approves for its resolution to be made public, with the report remaining confidential until the new lease agreement has been signed.**

CARRIED WITH ABSOLUTE MAJORITY: 12/0



MOTION: C Knight / S Lawson

**That the meeting proceeds with open doors.**

CARRIED UNANIMOUSLY: 12/0

THE MEETING PROCEEDED WITH OPEN DOORS AT 6:33PM

MOTION: P Jackson / D Schumacher

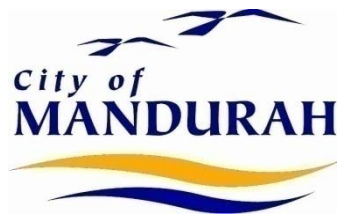
**That Council endorses the resolution made behind closed doors.**

CARRIED UNANIMOUSLY: 12/0

***CLOSE OF MEETING [AGENDA ITEM 23]***

There being no further business, the Deputy Mayor declared the meeting closed at 6:34pm.

CONFIRMED ..... (MAYOR)



**MINUTES OF**

**AUDIT AND RISK COMMITTEE  
COMMITTEE MEETING**

**HELD ON**

**Monday 8 May 2017  
5.30 pm**

**IN COUNCIL CHAMBERS - 83 MANDURAH TERRACE MANDURAH**

***PRESENT:***

COUNCILLOR	P JACKSON [CHAIRMAN]	NORTH WARD
MAYOR	M VERGONE	
HON COUNCILLOR	F RIEBELING	COASTAL WARD
COUNCILLOR	T JONES	COASTAL WARD
COUNCILLOR	P ROGERS	TOWN WARD
MR	I ILSLEY	EXTERNAL REPRESENTATIVE
DR	R POEPJES	EXTERNAL REPRESENTATIVE

***ELECTED MEMBERS OBSERVING:***

Nil

***OFFICERS IN ATTENDANCE:***

MR	A CLAYDON	ACTING CHIEF EXECUTIVE OFFICER
MR	W PEPPINCK	CORPORATE LAWYER
MR	G DAVIES	EXECUTIVE MANAGER STRATEGY & BUSINESS PERFORMANCE
MR	D PRATTENT	MANAGER FINANCIAL SERVICES
MR	S HUTTON	ACTING MANAGER SYSTEMS & TECHNOLOGY
MR	C GRANDIN	ACTING COORDINATOR BUSINESS SYSTEMS
MS	N PULFORD	MANAGER GOVERNANCE & TENDERS
MRS	S LUXTON	LEGAL OFFICER
MRS	J NIE	EXECUTIVE ASSISTANT STRATEGY & BUSINESS PERFORMANCE

***OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS [AGENDA ITEM 1]***

The Chairman declared the meeting open at 5.30 pm.

***ATTENDANCE AND APOLOGIES [AGENDA ITEM 2]***

Nil.

***RESPONSE TO QUESTIONS TAKEN ON NOTICE [AGENDA ITEM 3]***

Nil.

***PRESENTATIONS AND ANNOUNCEMENTS BY CHAIRMAN [AGENDA ITEM 4]***

Nil.

***CONFIRMATION OF MINUTES [AGENDA ITEM 5]***

**AR.1/5/17      CONFIRMATION OF MINUTES**

RESOLVED:      P Rogers / T Jones

**That the Minutes of the Audit and Risk Committee meeting of Monday, 13 March 2017 be confirmed.**

CARRIED UNANIMOUSLY: 6/0

***DECLARATIONS OF FINANCIAL, PROXIMITY AND IMPARTIALITY INTERESTS [AGENDA ITEM 6]***

Nil.

***BUSINESS LEFT OVER FROM PREVIOUS MEETING [AGENDA ITEM 7]***

Nil.

***SUSPENSION OF STANDING ORDERS [AGENDA ITEM 8]***

**AR.2/5/17      SUSPENSION OF CITY'S STANDING ORDERS 8.5.1 AND 8.6.1**

RESOLVED:      P Rogers / F Riebeling

**That the City's Standing Orders 8.5.1 and 8.6.1 be suspended at 5.32pm in order to facilitate debate.**

CARRIED UNANIMOUSLY: 6/0

**REPORTS FROM OFFICERS [AGENDA ITEM 9]**

**AR.3/5/17      SYSTEMS AND TECHNOLOGY WORKLOAD PLAN (SH) (REPORT 1)**

The Systems and Technology Workload Plan is a two year schedule of work developed from corporate strategies, business plans and a recent review of the City's business systems. The plan was developed based on the following objectives;

- To provide clear and focused direction for the Systems and Technology team and to reduce the level of unplanned and impromptu work from the organisation
- Align the work provided by the Systems and Technology team to;
  - Corporate Business Plans and the Community Strategic Plan
  - The City's Digital Strategy
  - Systems & Technology Strategic Plan
  - Recommendations from the recent review of the City's Business Systems
  - Recommendations from various internal service reviews particularly the recent reviews of Operations Services
- Achieving the best use of internal resources and budget.
- Ensuring the Systems and Technology Workload Plan is open and transparent across the organisation

The Executive Manager Strategy & Business Performance & Acting Manager Systems & Technology provided a visual presentation on this item.

Cr Jones questioned the list of planned projects & how they have been budgeted for. The Acting Manager Systems & Technology advised that all projects listed appear in the Workload Plan, which commenced in September 2016. The Executive Manager Systems & Technology added that the 2016/17 budget is funding some of these projects and that the vast majority of projects are being leveraged off of existing systems. He also agreed to provide Elected Members with the list of projects in order of timing and a report based on planned versus delivered projects after the completion of year one of the plan (2017).

Hon Cr Riebeling questioned the timing of Systems Reviews. The Executive Manager Strategy & Business Performance advised that the 2 year review (conducted externally) timeline is needed in order for the system to have been functioning within the City for a reasonable amount of time in order to assess if the initial goals have been delivered. The Acting Manager Systems & Technology also advised that the internal project team for each system performs regular reviews and works closely with staff in order to utilise the full capabilities of each system.

Mayor Vergone moved the report recommendation which was seconded by Hon Councillor Fred Riebeling.

**RESOLVED TO RECOMMEND:**      M Vergone / F Riebeling

**That Council:**

- 1. Notes the Systems & Technology Workload Plan**
- 2. Notes the resource implications & financial commitment to implement the Workload Plan initiatives will be considered annually as part of the budget process**

**CARRIED UNANIMOUSLY: 6/0**

**AR.4/5/17      PROCUREMENT REVIEW: PHASE 1 PROCUREMENT STRATEGIES  
(WP / DP / GD) (REPORT 2)**

The City engaged the services of the Western Australian Local Government Authority (WALGA) to conduct a procurement review during the 2016/2017 financial year which is to be conducted in 3 phases addressing procurement strategies, frameworks and practices.

Phase 1 Procurement Strategies commenced early December 2016 and was finalised by February 2017 which resulted in the development of a proposed procurement Vision, Purpose and Values Statement underpinned by 5 key principles, 5 key procurement strategies and 10 key recommendations.

The Executive Leadership and Management Team supported the results of the review and have agreed to a prioritised and staged approach to address the requirements.

The Manager Governance & Tenders provided a visual presentation on this item.

Discussion was held in regards to the 5 year implementation timeline. The Manager Governance & Tenders advised that strategies take time to implement and that practices and procedures need to be in place prior to ensure that the overall objectives are met.

Mayor Vergone moved the report recommendation which was seconded by Cr Rogers.

**RESOLVED TO RECOMMEND:**      M Vergone / P Rogers

**That Council**

- 1. Adopts the procurement purpose statement and principles**
- 2. Endorses the procurement strategies and associated recommendations**
- 3. Notes the contents of this report**

**CARRIED UNANIMOUSLY: 6/0**

**AR.5/5/17      RISK MANAGEMENT, INTERNAL CONTROLS & LEGISLATIVE COMPLIANCE –  
CEO BIENNIAL REPORT (DP / WP) (REPORT 3)**

In accordance with Regulation 17(1) (a), (b) and (c), of the *Local Government (Audit) Regulations 1996*, the CEO is required to review the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal controls and legislative compliance at least once every 2 calendar years.

In accordance with Regulation 16(c), the Audit Committee is required to review this report and then subsequently report to Council the results of the Committees review, while at the same time attaching a copy of this report.

The CEO's review is complete.

Discussion was held around the audits (internal and external) already in place and plans going forward. Cr Rogers questioned the process of reviewing the risk register. The Executive Manager Strategy & Business Performance advised that the strategic risks identified will each have a treatment plan applied and four of these strategic risks have come through the Audit and Risk Committee so far. He also advised that the Risk Policy and Framework documents mentioned in the report will go to a future Audit & Risk Committee.

Hon Councillor Riebeling moved the report recommendation which was seconded by Councillor Rogers.

**RESOLVED TO RECOMMEND:** F Riebeling / P Rogers

**That Council:**

- 1. Endorses the CEO's biennial review of risk management, internal controls and legislative compliance.**

**CARRIED UNANIMOUSLY: 6/0**

**AR.6/5/17 CCC INVESTIGATIONS – LESSONS LEARNT/PSC 2016 STATE OF THE  
SECTOR (WP / NP) (REPORT 4)**

The Public Sector Commissioner (PSC), the Department of Local Government and Communities (DLGC) and the Corruption and Crime Commission (CCC) have produced guidelines and reports post their recent investigations and reviews into local government and public sector misconduct. Governance officers have taken the opportunity to review these and other activities identified from extractions of the CCC investigation hearing transcripts not yet officially reported on by the CCC.

This report to the Committee identifies the measures the City has in place to manage undue risk and exposure for both Councillors and the City in relation to the misconduct identified by the above oversight bodies.

Overall, the City has a number of measures in place to manage undue risk and exposure and it appears unlikely that any replicated serious misconduct could occur. However assurance practices to analyse their effectiveness as preventative/detective controls or risk mitigation strategies could be improved.

Discussion relating to the Code of Conduct was held and if staff were asked to sign or acknowledge their acceptance and adherence to this code. The Legal Officer confirmed that mandatory briefing sessions are regularly held in relation to the Code of Conduct, at which time a register is used to record attendance. The Executive Manager Strategy & Business Performance advised that the Code of Conduct is provided to each new employee with their contract prior to commencing at the City.

Hon Councillor Riebeling moved the report recommendation which was seconded by Councillor Rogers.

**RESOLVED TO RECOMMEND:** F Riebeling / P Rogers

**That Council:**

- 1. That Council notes the information contained in this report.**

**CARRIED UNANIMOUSLY: 6/0**

**AR.7/5/17 INTERNAL AUDIT FUNCTION: PROPOSED APPROACH (WP / DP) (REPORT 5)**

On 9 May 2016 Council endorsed the establishment of an Internal Audit function within the City during the 2017/2018 financial year subject to approved funding.

As such, various activities were undertaken to validate the best approach for the City which is to appoint an internal audit firm to conduct all internal audits with preparation and management of the function residing within the Corporate Lawyer's Section given this is the most independent Section.

Discussion was held regarding the timing of audits and transparency of any audit report. Cr Riebeling asked if the report would be provided to the Audit & Risk Committee. The Manager of Financial Services advised that one copy would be provided to the Corporate Lawyer and another copy to the Audit & Risk Committee. The Acting Chief Executive Officer proposed to take the issues raised on notice for further discussion at the Budget Briefing to be held on 15 May.

Hon Councillor Riebeling moved the report recommendation which was seconded by Councillor Jones.

RESOLVED TO RECOMMEND: F Riebeling / T Jones

**That Council:**

- 1. That Council notes the contents of this report.**

CARRIED UNANIMOUSLY: 6/0

**AR.8/5/17      REVIEW OF OPERATIONS SERVICES – UPDATE ON PROGRESS OF  
CITYWORKS REVIEW (AC / GD) (CONFIDENTIAL REPORT 1)**

In 2013 the City embarked on a series of service reviews to ensure that services and functions performed by the City delivered value for money service to ratepayers and the community. A number of reviews were completed in 2014 and a program of reviews has continued since including a major review of Operations Services which commenced in late 2015.

In March Council was provided with an interim report on the review of Cityworks and this report details the final report and action plan associated with that review.

Discussion was held in relation the outcomes of the report and the practices already put in place as a results of the review. Cr Riebeling suggested a separate briefing to all Elected Members which outlines the comparison of the initial findings of the review versus the current situation. The Acting Chief Executive Officer and the Executive Manager Strategy & Business Performance agreed that this suggestion was worthwhile and will organise the briefing.

Hon Councillor F Riebeling moved the report recommendation which was seconded by Mayor M Vergone.

RESOLVED TO RECOMMEND: F Riebeling / M Vergone

**That Council:**

- 1. Notes the outcomes, implementation plan and progress being made from the review of Cityworks;**
- 2. Notes that the implementation of the review will be part of the reporting to the Audit and Risk Committee on all service review related activity;**
- 3. Keeps this report and attachments confidential and makes the recommendations public.**

CARRIED UNANIMOUSLY: 6/0

***REPORTS FROM AUDITORS [AGENDA ITEM 10]***

Nil.

***LATE AND URGENT BUSINESS ITEMS [AGENDA ITEM 11]***

Nil.

***QUESTIONS AND ISSUES FROM COMMITTEE MEMBERS [AGENDA ITEM 12]***

Nil.

***CLOSE OF MEETING [AGENDA ITEM 13]***

There being no further business, the Chairman declared the meeting closed at 7.08pm.

CONFIRMED: .....[CHAIRMAN]



1. **SUBJECT:** Financial Report – April 2017  
**CONTACT OFFICER/S:** David Prattent/Paul Bates  
**AUTHOR:** Paul Bates  
**FILE NO:**

## Summary

The Financial Report for April 2017 together with associated commentaries, notes on investments, balance sheet information and the schedule of accounts are presented for Elected Members' consideration.

## Disclosure of Interest

Nil

## Previous Relevant Documentation

Nil

## Comment

### General

### April 2017 Financial Statements

Summary financial statements are attached at **Attachment 1**.

The overall operating position for the City is shown below. For comparison purposes last year's April results have been included alongside the 2015/16 summary.

	2016/2017						2015/2016		
	Year to Date - April			Total			.		
	Actuals \$'000's	Budget \$'000's	%	Actuals + CMT \$'000's	Budget \$'000's	%	Actuals \$'000's	Budget \$'000's	%
<b>Operating revenues</b>	<b>(102,231)</b>	<b>(101,877)</b>	<b>0%</b>	<b>(102,231)</b>	<b>(105,255)</b>	<b>-3%</b>	<b>(100,263)</b>	<b>(98,674)</b>	<b>2%</b>
Operating expenditure:									
<i>Direct Labour</i>	32,221	33,940	-5%	32,221	41,796	-23%	31,380	31,341	0%
<i>Employee Costs</i>	5,023	5,096	-1%	5,079	6,159	-18%	4,816	4,870	-1%
<i>Allocations of admin expenses</i>	(7,567)	(8,285)	-9%	(7,567)	(9,943)	-24%	(7,169)	(7,632)	-6%
<i>Operating Costs</i>	37,702	43,977	-14%	39,607	52,631	-25%	38,241	43,515	-12%
<b>Total operating expenditure</b>	<b>67,379</b>	<b>74,729</b>	<b>-10%</b>	<b>69,340</b>	<b>90,642</b>	<b>-24%</b>	<b>67,268</b>	<b>72,094</b>	<b>-7%</b>
<b>Operating (surplus)/Deficit before Depreciation</b>	<b>(34,852)</b>	<b>(27,149)</b>	<b>28%</b>	<b>(32,891)</b>	<b>(14,613)</b>	<b>125%</b>	<b>(32,995)</b>	<b>(26,580)</b>	<b>24%</b>
Depreciation	24,510	24,463	0%	24,510	29,370	-17%	15,132	16,810	-10%
<b>Operating (surplus)/Deficit</b>	<b>(10,342)</b>	<b>(2,685)</b>	<b>285%</b>	<b>(8,381)</b>	<b>14,757</b>		<b>(17,863)</b>	<b>(9,770)</b>	<b>83%</b>
Capital Expenditure	37,886	48,072	-21%	42,513	57,687	-26%	31,034	42,441	-27%
Capital Revenue	(13,687)	(31,957)	-57%	(13,706)	(38,643)	-65%	(11,140)	(27,871)	-60%

\*CMT = Commitment costs – Value of orders raised but not yet paid.

#### Rates Collection:

At the time of distributing rates notices the City billed \$72 million in rates, \$10.3 million in refuse charges and \$7.2 million in Emergency Service Levy (ESL) totalling \$89.5 million. To date the City has received \$81.8 million (91.0%) of this revenue.

	30-Apr-2017	30-Apr-2016	Variance
Rates Collection	91.0%	98.3%	- 7.3%

#### Profitability Ratio:

This is an annual ratio from July 2016 to June 2017.

	Target	Actual	Variance	Comment
Operating surplus Operating revenue	25.0%	14.0%	11.0%	<p>The target indicates the point at which there is sufficient revenue to match the City's expenditure needs and allows the full value of depreciation to fund asset management. The below target performance indicates this position has not yet been achieved. However, it is anticipated that this position will improve over the medium term.</p> <p>This ratio indicates the extent to which local government's operations are sustainable in the longer-term. Ideally, this ratio will always be positive. Large and/or persistent underlying operating deficits April lead to sudden and large funding requirements that cannot be financed from operations.</p>

#### Capital Expenditure

Capital expenditure including committed costs is approximately \$42.5 million compared with a budget for the year of \$57.7 million. The key reasons for this are:

Asset Type	Actuals \$,000`s	CMT* \$,000`s	Actuals + CMT* \$,000`s	Budget \$,000`s	Variance %
Land	471	-	471	-	
Buildings	12,068	1,684	13,752	18,893	-27%
Marina	27	12	39	198	-80%
Bridges	9,028	51	9,079	11,594	-22%
Parks	1,385	1,046	2,431	3,014	-19%
Roads	9,061	800	9,861	13,702	-28%
Drainage	587	40	627	1,747	-64%
Coastal & Estuary	334	194	528	1,591	-67%
Equipment	38	9	47	89	-47%
Machinery	2,074	686	2,760	3,101	-11%
Other Infrastructure	2,809	107	2,916	3,759	-22%
<b>Total Capital Expenditure</b>	<b>37,884</b>	<b>4,630</b>	<b>42,513</b>	<b>57,687</b>	<b>-26%</b>

\*CMT = Commitment costs – Value of orders raised but not yet paid.

Included in the capital expenditure are the following commitment costs:

- Buildings - \$ 823,345 for the construction of Stage 2 of the MARC redevelopment.

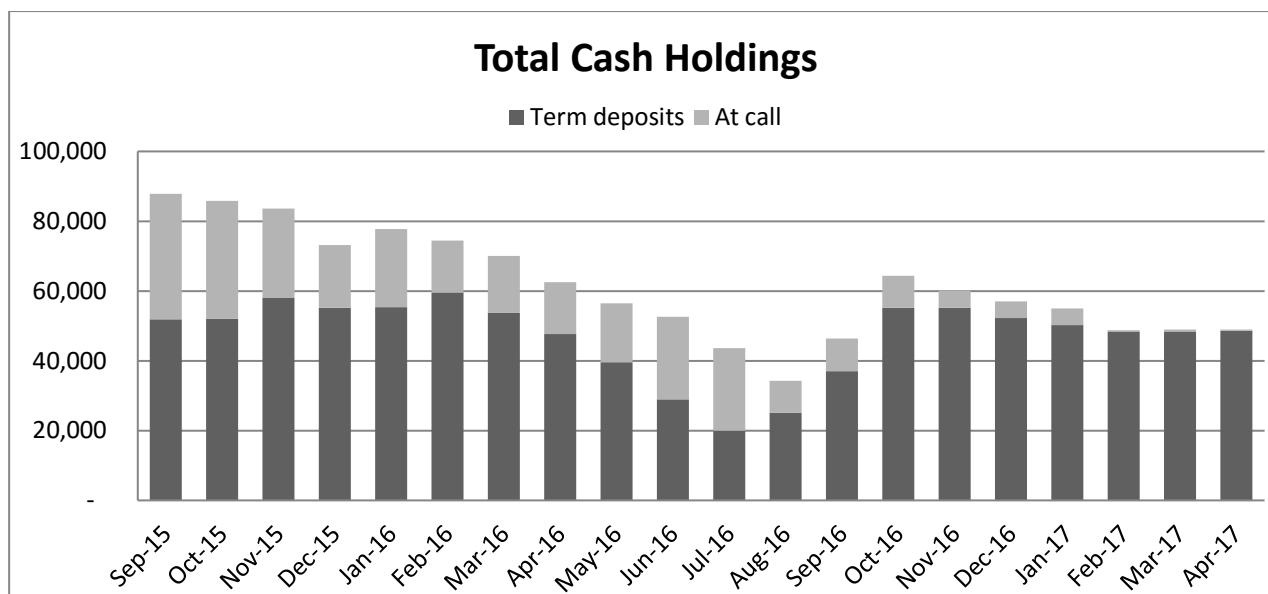
Major capital projects, along with commentary on their progress, are listed in Attachment 1.

### Cash holdings

Cash holdings by the City are as follows:

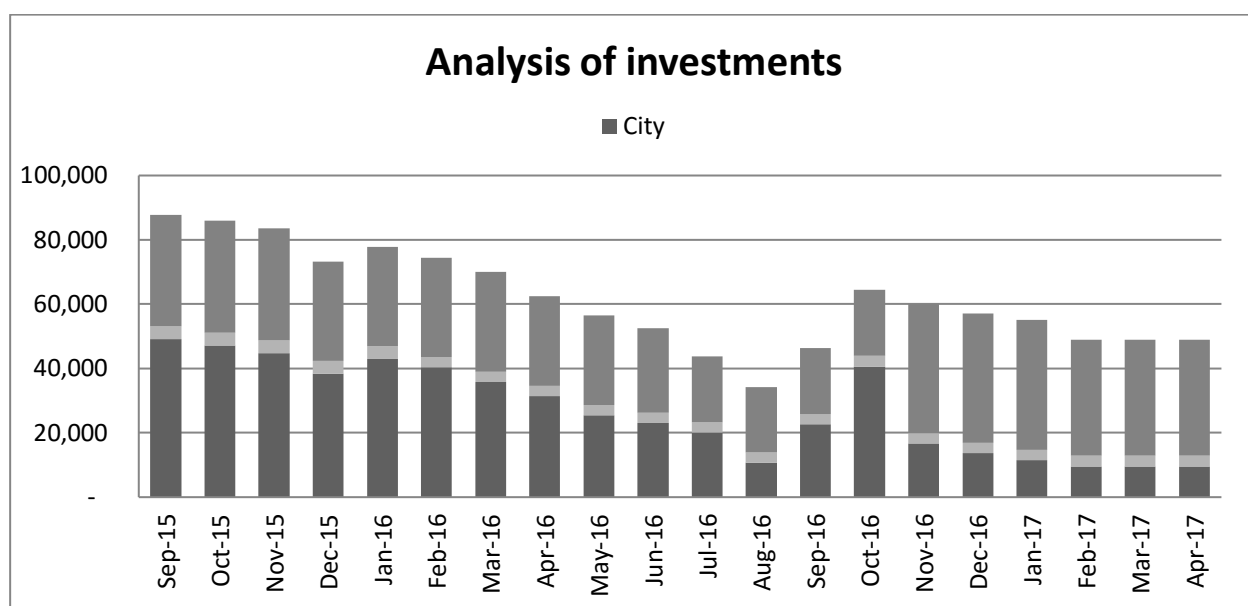
	Rating	Allocation	Total Fund	Muni Fund	Bonds & Deposits	Reserves	Monthly Return (annualised rate) %
		%	\$,000's	\$,000's	\$,000's	\$,000's	
<b>Cash Type</b>							
<b>Fixed Term:</b>							
Bankwest	AA-	18.31%	8,979	-	81	8,898	2.55%
Bendigo & Adelaide Bank	A-	2.01%	985	-	-	985	2.40%
Westpac	AA-	38.41%	18,834	9,322	3,162	6,350	2.58%
NAB	AA-	40.14%	19,680	-	-	19,680	2.55%
ANZ	AA-	0.06%	28	28	-	-	1.80%
<b>At Call:</b>							
WA Treasury Corporation	AA+	0.51%	251	-	-	251	0.51%
Westpac	AA-	0.56%	275	273	2	-	0.56%
<b>Total cash</b>		<b>100.00%</b>	<b>49,033</b>	<b>9,623</b>	<b>3,245</b>	<b>36,164</b>	<b>2.54%</b>

The trend of cash holdings is as follows:



Total reserves in April 2017 are lower than in April 2016 due to use of reserve funds to finance completion of MARC Aquatic Centre and also the City's contribution to Mandurah Traffic Bridge.

An analysis of cash holdings gives the following results:



The City's unrestricted investments are \$9.62 million, bonds and deposits \$3.25 million and reserve fund balances of \$36.16 million at the 31 March 2016. This total of \$49.03 million is lower than the comparable time last year when \$62.4 million was held on investment due to decreases in reserve balances.

#### Interest Earned

Interest earned to date together with a comparison of yields with the interest rate benchmark is as follows:

	<b>Earned to 30-Apr-2017</b>	<b>Annual Budget</b>	<b>Forecast to 30-Jun-17</b>
Reserve	663,477	680,000	680,000
Municipal and other funds:			
<i>Municipal cash holdings</i>	261,843	470,000	470,000
<i>Other interest (note 1)</i>	183,839	180,000	180,000
<i>Subtotal – municipal &amp; other funds</i>	445,682	650,000	650,000
<b>Total</b>	<b>1,109,159</b>	<b>1,330,000</b>	<b>1,330,000</b>

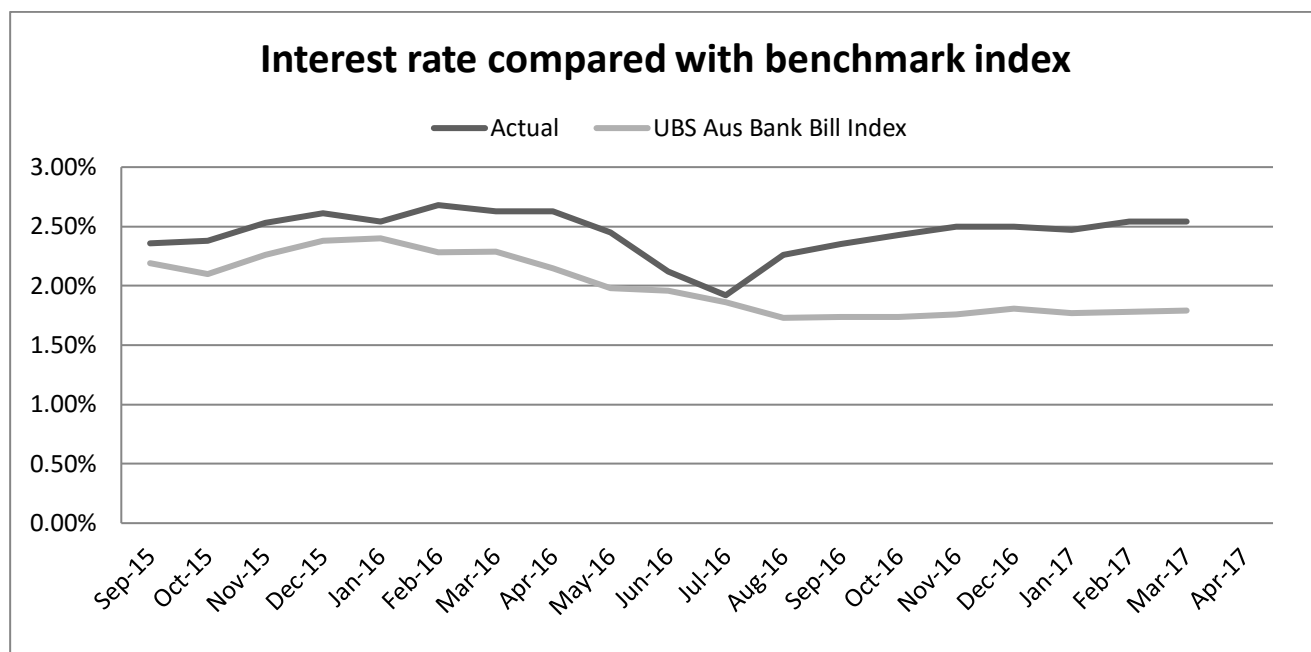
(1) Other interest includes trading bank accounts, bonds & deposits, deferred rates.

Interest earned compared with the benchmark UBS Australian Bank Bill Index is as follows:

#### *Interest Rate Yields per Annum*

	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>
Average earned rate	2.50%	2.50%	2.47%	2.50%	2.54%	2.54%
UBS Australian Bank Bill Index	1.76%	1.81%	1.77%	1.81%	1.79%	1.74%

The trend of interest rates earned compared with the benchmark index is as follows:



Yields on bank term deposits remain above the benchmark index as the major Australian banks continue to offer rates between 2.3% and 2.6% for terms within a range of 3 to 12 months.

Return on Investment Ratio:

	Target	Actual	Variance	Comment
<u>Interest Revenue</u> Average Investment	1.74%	2.54%	0.80%	Rate achieved by reducing exposure to low interest rate investments.

This ratio indicates the average return on unutilised cash and investment balances. To indicate performance, it can be compared with an appropriate, risk free reference rate applicable to the average term to maturity of the investments. It is expected this ratio will improve as the bulk of rates revenue is invested.

Balance Sheet information:

	30 April 2017	30 April 2016
General Debtors		
Debtors	\$ 817,415	\$ 1,075,860
Other Debtors*	\$ 321,804	\$ 1,831,138
<b>Total</b>	<b>\$ 1,139,219</b>	<b>\$ 2,906,998</b>
*Includes Grants & Contributions, Marina & ATO.		
Rates Debtors – All*	\$ 5,048,304	\$ 4,693,281
Deferred Pensioner Rates	\$ (917,919)	\$ (808,675)
<b>Net rates collectible</b>	<b>\$ 4,130,385</b>	<b>\$ 3,884,606</b>

\* Debtor value includes rubbish collection, ESL charges & debt recovery legal costs. The outstanding rates figure is due to lag in rates billing.

Creditors	\$ 3,432	\$ 17,509
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## Bank Accounts

<i>City's Current account</i>	\$ 6,672,148	\$ 2,514,068
<i>Bonds &amp; Deposits</i>	\$ 371,869	\$ 369,111
<i>Visitors Centre</i>	\$ 23,965	\$ 34,498
<i>Marina</i>	\$ 97,599	\$ 2,399
<b>Total</b>	<b>\$ 7,165,581</b>	<b>\$ 2,920,076</b>

The City's current account shows an abnormally high balance. This is due to the City receiving higher interest in this account than for on call funds. As the cash flow forecast requires some significant outlays over the next two months, funds are being retained here rather than placing in short term re-investment which demonstrates very low yields.

## Rates Debt Recovery ratio:

This is an annual ratio from July 2016 to June 2017.

	<b>Target</b>	<b>Actual</b>	<b>Variance</b>	<b>Comment</b>
<u>Outstanding rate debtors</u> Rate Revenue	<b>3.0%</b>	3.0%	-	

This ratio indicates how efficiently the City's rates are converted into cash.

## Schedule of accounts

A detailed schedule of accounts paid for the month has been placed in the Councillors' lounge for information and a copy will be entered into the minutes of this meeting. A summary of payments made for the month is:

Total Municipal Fund	\$ 6,550,614.03
Total Trust Fund	\$ 48,772.00
	<hr/>
	\$ 6,599,386.03

Included in the Municipal fund total are payments (Inc. GST) made to:

- Australian Taxation Office <i>Payroll Deductions</i>	\$ 655,381.86
- Perkins Builders <i>MARC Dry Centre Claim 17</i>	\$ 442,740.49
- Western Australian Treasury Corporation <i>Loans Payments</i>	\$ 420,573.88

## Buy Local Report

Category	April, 2017 \$,000's	Year to Date \$,000's	%
Utilities	275	3,893	5.82%
Peel	57	798	1.19%
Rockingham	47	627	0.94%
Other WA*	2,275	32,066	47.94%
Interstate	626	5,576	8.34%
Mandurah	932	11,389	17.03%
Mandurah Based	295	12,533	18.74%
<b>Total</b>	<b>4,507</b>	<b>66,881</b>	<b>100.00%</b>

## **Request for unbudgeted expenditure**

### *Port Bouvard Surf Life Saving Club*

The City of Mandurah is currently working with the Port Bouvard Surf Life Saving Club to develop the tender specifications for a design and contract process to deliver the 2nd storey extension project. To assist in the development of the tender documents, the City has now engaged an architect to assist with the procurement process.

The costs of these services will be paid for initially by the City, with the Club to be invoiced for reimbursement. These costs form part of the total project cost and are being initiated in the 2016/17 financial year in an effort to progress the project in line with the timeframes outlined in the Club's state and federal funding agreements. A budget of 20,000 needs to be allocated for 2016/17 with this to be funded from reimbursements from the PBSLC.

### *Pinjarra Road*

Preliminary works need to be undertaken to remove several Grass Trees at the Mandurah Rd/ Pinjarra road intersection before any works are undertaken in 2017/18. A budget of \$20,000 is required for these works. The works will be reimbursed to the City of Mandurah from Vicinity.

## **Statutory Environment**

*Local Government Act 1995* Section 6.4 Financial Report

*Local Government (Financial Management) Regulations 1996* Part 4 Financial Reports

## **Policy Implications**

Nil

## **Economic Implications**

Nil

## Strategic Implications

The following strategy from the *City of Mandurah Strategic Community Plan 2013 – 2033* is relevant to this report:

### Organisational Excellence:

- Deliver excellent governance and financial management.

NOTE:

- Refer ***Attachment 1 Financial Report***

## RECOMMENDATION

That Council:

1. Receives the Financial Report for April 2017.
2. Receives the Schedule of Accounts for April 2017 for the following amounts:

Total Municipal Fund	\$ 6,550,614.03
Total Trust Fund	\$ 48,772.00
	<u>\$ 6,599,386.03</u>

3. Approves unbudgeted expenditure of \$20,000 for Port Bouvard Surf Life Saving Club Building to be funded from:

Reimbursements (Port Bouvard Surf lifesaving club) \$20,000

4. Approves unbudgeted expenditure of \$20,000 for Pinjarra Road to be funded from:\*

Reimbursements (Vicinity) \$20,000

**\*ABSOLUTE MAJORITY REQUIRED**



## Business Unit Descriptions

### Chief Executive Office

Chief Executives Office	Elected Members, stakeholders, State/Federal government relationships, lobbying, strategy, executive management.
Legal Services	Provision of legal services and advice, Elections, local laws, general governance & compliance.
Elected Members	Mayoral and councillor staff support, fees and allowances, elected member development and training, conferences, donations.
Civic Events & Functions	Citizenship and other official ceremonies and functions, catering and catering officer.
General Purpose Funding	Includes grants received from the WAGC for untied grants, (general purpose funding and local roads funding)
Rates	Revenue for Rating Services includes interest and fees on instalments, interest on arrears and government subsidy for rates deferred by entitled pensioners. Expenditures to include all costs of administration and maintenance of rate records, property services, street numbering, debt recovery, pensioners, exemptions and concessions.
Finance	General accounting, accounts receivable, accounts payable, payroll services, trust accounting, financial reporting (monthly & annual), financial planning and modelling, insurance, budgeting, financial advice, project evaluation, capital planning, chart of accounts, taxation, investments, loan management. Tender process, purchasing compliance, contract management
Economic Development	Planning and development of key aspects of Mandurah's economy including southern City strategy. Evaluation of economic development opportunities and proposals.
City Centre	Management of stakeholder relationships in the City Centre, promotions and events.

### Strategy & Business Performance

Strategy & Business Performance	Executive manager costs, risk management and audit.
Organisational Development	Organisational cultural development, staff relationships and Human Resources function.
Systems & Technology	Business systems management and implementation, organisational IT support, communications systems management, GIS.
General Administration	Research and analysis, policy development
Marketing	Media relations, advertising, corporate marketing, events marketing, corporate branding.
Visitors Centre	Operation of the Visitors' centre including bookings for accommodation and tours.
Customer Services	The costs of the customer services team (front counter and switchboard operations) including call centre costs. Also includes Information Management (records).

### Sustainable Development

DIR Sustainable Development	Director and executive secretary. Responsible for the areas of planning and projects, Eco services, building, development compliance and land administration.
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## Business Unit Descriptions

Planning Services	Statutory and strategic planning and land administration (land management, acquisitions and disposals, leases, general property matters).
Rangers	Management of local laws, off road vehicles, beach patrols, animal control and dog pound, emergency services, emergency management, fire control,
Environmental Health Services	Administration, inspection and operations of programmes concerned with the general health of the community, food sampling, uninhabitable premises, licensing of premises, management of contaminated sites, noise control issues, mosquito control.
Eco Services/Climate Change	Climate change monitoring, management of climate risk assessment, environmental projects including bushland and coastal management plans, coastcare, waterways support for environmental research and management.
Building Services	Building licence approval and compliance with building regulations of the built environment. Compliance inspections for building sites and developments.

## People and Communities

DIR People and Communities	Director and executive secretary. Strategy and planning, management of directorate.
Recreation Services	Assisting and advising local sporting groups. Organises community sport events such as Island Challenge. Designates sportsground usage to clubs for winter and summer season sports. Co-ordinates the hall hire of all halls within the council. Recreation master planning, grant applications, facilities
MARC Operations	Mandurah Aquatic & Recreation Centre. Includes Crèche, health & fitness, kiosk, aquatic, swim school, dry activities.
HHCRC Operations	Halls Head Community Recreation Centre. Shared facility with Department of education. Dry activities only.
Community and Social Development	Community development planning, community projects (e.g. community safety), disability access planning and monitoring.
Youth Services	Administration, support and operation of drop-in centres, programmes for youth at risk. Includes Billy Dower Youth centre.
Seniors	Administration, support and operation of the senior citizens centre. Includes services such as the provision hairdressing, podiatry, entertainment and social activities.
Festivals & Events	Organisation and delivery of events such as Crabfest, Christmas pageant, New Years Eve, Little Nippers and Australia Day.
Libraries & Learning	Administration, provision and operation of libraries. Includes books, tapes, records, audio-visual aids, internet and other facilities and services in delivering library services (book mobile).
Museum	Administration and operation of Mandurah Museum, projects (e.g. oral
Cultural Development	The administration, provision and operation of cultural activities for creative and performing arts. Includes the Stretch Festival and INQB8.

## Works and Services

DIR Works & Services	Director & executive Secretary. Responsible for the areas of engineering, infrastructure, operations & marina/waterways.
City build	Maintenance of buildings, ablutions, public halls and pavilions, barbeques and miscellaneous structures.
Waste Management Services	Management of waste disposal contracted operations, public education programmes, Regional Council relationships.

## Business Unit Descriptions

Infrastructure Management	Manager of infrastructure management and project management team (management of construction projects).
Cityfleet	Operating costs of all plant & equipment as well as light vehicles. Fleet management, vehicle purchasing and disposal.
Cityparks	Maintenance of parks and gardens, cemeteries, sportsgrounds, verges and street trees, beaches and bushland
Cityworks	Maintenance of roads, stormwater and drainage, street cleaning, signage, car parks, roundabouts, footpaths as well as private works
Operations Centre	Operation of the Operations Centre workforce of Cityworks and Cityparks. Collection and entering of time sheets, workforce supervising, business support services (finance & purchasing).
Marina	Management and maintenance of the Mandurah Ocean Marina, boat pens, Mary Street lagoon pens, and the Marina Chalets budget accommodation.
Waterways	Includes the maintenance of seawalls, beach renourishment, pontoon maintenance, ocean entrance sand bypassing, administration bay cleaning and boat ramp maintenance.
Technical Services	Manager of Technical Services, landscape services & design, asset management, survey and design

Summary

Total City of Mandurah	2016/2017						2015/2016 Comparison		
	Year to Date - April			Total			Year to Date - April		
	Actuals '000's	Budget '000's	Variance	Actuals + CMT* '000's	Budget '000's	Variance	Actuals '000's	Budget '000's	Variance
<b>Operating revenues</b>	<b>(102,231)</b>	<b>(101,877)</b>	<b>0%</b>	<b>(102,231)</b>	<b>(105,255)</b>	<b>-3%</b>	<b>(100,263)</b>	<b>(98,674)</b>	<b>2%</b>
<b>Operating expenditure</b>									
Direct labour	32,221	33,940	-5%	32,221	41,796	-23%	31,380	31,341	0%
Employee costs	5,023	5,096	-1%	5,079	6,159	-18%	4,816	4,870	-1%
Allocation of administration expenses	(7,567)	(8,285)	-9%	(7,567)	(9,943)	-24%	(7,169)	(7,632)	-6%
Operating costs	37,702	43,977	-14%	39,607	52,631	-25%	38,241	43,515	-12%
<b>Total operating expenditure</b>	<b>67,379</b>	<b>74,729</b>	<b>-10%</b>	<b>69,340</b>	<b>90,642</b>	<b>-24%</b>	<b>67,268</b>	<b>72,094</b>	<b>-7%</b>
<b>Operating (surplus)/deficit before Dpr'n</b>	<b>(34,852)</b>	<b>(27,149)</b>	<b>28%</b>	<b>(32,891)</b>	<b>(14,613)</b>	<b>125%</b>	<b>(32,995)</b>	<b>(26,580)</b>	<b>24%</b>
Depreciation	24,510	24,463	0%	24,510	29,370	-17%	15,132	16,810	-10%
<b>Operating (surplus)/deficit</b>	<b>(10,342)</b>	<b>(2,685)</b>	<b>285%</b>	<b>(8,381)</b>	<b>14,757</b>		<b>(17,863)</b>	<b>(9,770)</b>	<b>83%</b>
<b>Capital expenditure</b>	<b>37,886</b>	<b>48,072</b>	<b>-21%</b>	<b>42,513</b>	<b>57,687</b>	<b>-26%</b>	<b>31,034</b>	<b>42,441</b>	<b>-27%</b>
<b>Capital revenue</b>	<b>(13,687)</b>	<b>(31,957)</b>	<b>-57%</b>	<b>(13,706)</b>	<b>(38,643)</b>	<b>-65%</b>	<b>(11,140)</b>	<b>(27,871)</b>	<b>-60%</b>
*CMT = Commitment costs- Value of orders raised but not yet paid.									

**Capital**

<b>Capital Summary 2016/2017</b>	<b>Actuals 000's</b>	<b>CMT* 000's</b>	<b>Actuals + CMT* 000's</b>	<b>Budget 000's</b>	<b>Variance</b>
<b>Work in Progress</b>					
Land	471	-	471	-	
Buildings	12,068	1,684	13,752	18,893	-27%
Marina	27	12	39	198	-80%
Bridges	9,028	51	9,079	11,594	-22%
Parks	1,385	1,046	2,431	3,014	-19%
Roads	9,061	800	9,861	13,702	-28%
Drainage	587	40	627	1,747	-64%
Coastal & Estuary	334	194	528	1,591	-67%
Equipment	38	9	47	89	-47%
Machinery	2,074	686	2,760	3,101	-11%
Other Infrastructure	2,809	107	2,916	3,759	-22%
<b>Total Capital Expenditure</b>	<b>37,884</b>	<b>4,630</b>	<b>42,513</b>	<b>57,687</b>	<b>-26%</b>

\*CMT = Commitment costs- Value of orders raised but not yet paid.

*See Key Projects and Carryovers for detail on major projects*

Key Projects	2016/2017					Comments
	Actuals	CMT*	Actuals + CMT	Budget	Variance on Actuals + CMT	
<b>Land</b>						
<b>Sub Total</b>	-	-	-	-		
<b>Buildings</b>						
MPAC RVIF Equipment Upgrade	5,203	65,167	70,370	500,000	-86%	Quotation for electrical infrastructure upgrade to be sought by mid May. An order has been placed for 20 lights and a consultant has been engaged to finalise remaining lighting as part of the replacement of conventional lighting with efficient LED luminaire stage of the project.
Ocean Road Reserve - Sports Grnd Lights	42,994	171,360	214,354	1,170,047	-82%	Selection for preferred tenderer for lighting,AES selected. Design for change rooms currently being finalised and going out to tender by end of May.
WMC Install Walking Floor Main Shed	-	-	-	1,055,868	-100%	Preparation of Request for Tender currently in progress and will be ready for distribution end of May.
<b>Sub Total</b>	<b>48,197</b>	<b>236,527</b>	<b>284,724</b>	<b>2,725,915</b>	<b>-90%</b>	
<b>Bridges</b>						
Old Mandurah Bridge	8,926,205	51,010	8,977,215	11,482,944	-22%	Eleven of the twelve incremental launches completed as of the 5th of May. Twelfth launch scheduled for 19th of May.
<b>Sub Total</b>	<b>8,926,205</b>	<b>51,010</b>	<b>8,977,215</b>	<b>11,482,944</b>	<b>-22%</b>	
<b>Parks</b>						
Renew MPAC Forecourt Paving	79,928	416,260	496,188	542,776	-9%	Work to commence on the 15th of May. Stage 1 includes landscaping, paving opposite MPAC entrance, underground services, supply and installation multi purpose light poles including footinas.
Novara Foreshore Stage 1 Master Plan	131,089	327,749	458,838	534,221	-14%	Asphalt path and wall to the playground complete. Play equipment installation expected to finish end of June.
<b>Sub Total</b>	<b>211,017</b>	<b>744,009</b>	<b>955,026</b>	<b>1,076,997</b>	<b>-11%</b>	
<b>Roads</b>						
NEW Dower St - Reconstruct/Widen	52,748	-	52,748	792,865	-93%	Land acquisition and access process currently underway. Water Corp and Telstra to relocate their services once Complete
NEW Lakes Rd - Construct,Primerseal	948,115	10,080	958,195	957,410	0%	Complete
NEW Madora Bay Fire Brigade Track	-	-	-	211,431	-100%	Project not going ahead in 2016-17. Location still to be determined.
REHAB Glencoe Pde Stage 3 of 5	158,850	11,281	170,131	301,289	-44%	Planning for additional work in final stages and expected to commence in early June.
REHAB McLarty - Calypso to Admiralty	50,092	14,499	64,591	317,146	-80%	Works to commenced end of April.
CP MARC Stage 2 includes Lighting	539,644	74,310	613,954	634,292	-3%	Complete
<b>Sub Total</b>	<b>1,209,805</b>	<b>35,860</b>	<b>1,245,665</b>	<b>2,580,141</b>	<b>-52%</b>	
<b>Waterways</b>						
C&E - Falcon Bay Seawall	38,187	15,211	53,398	865,581	-94%	Clarifications from tenderers regarding methodologies were received and Tender report for design and construction to go to council by end of May.
<b>Sub Total</b>	<b>38,187</b>	<b>15,211</b>	<b>53,398</b>	<b>865,581</b>	<b>-94%</b>	
<b>Plant &amp; Machinery</b>						
Replacement Light Passenger Vehicles	384,591	114,348	498,939	562,509	-11%	Replacement program on track with two vehicles remaining to purchase.
Replacement Light Commercial Vehicles	615,198	177,675	792,873	833,875	-5%	One utility vehicle remaining to purchase.
Trucks and Buses	252,681	292,418	545,099	613,934	-11%	Order for Gully ductor Vac Unit has now been placed within budget. Cost to be carried over to 2017-18 financial year..
<b>Sub Total</b>	<b>1,252,470</b>	<b>584,441</b>	<b>1,836,911</b>	<b>2,010,318</b>	<b>-9%</b>	

\*CMT = Commitment costs- Value of orders raised but not yet paid.

Carryover Projects	2016/2017					Comments
	Actuals	CMT*	Actuals + CMT	Budget	Variance on Actuals + CMT	
<b>Buildings</b>						
RS - MARC Redevelopment Stage 2	10,564,328	823,345	11,387,673	10,912,908	4%	Complete
RS - MARC	56,881	-	56,881	135,000	-58%	Complete
Mandurah Library - Counter & Carpets	31,178	-	31,178	20,000	56%	Complete.
Thomson St Netball - Toilet Upgrade	60,987	37,051	98,038	114,000	-14%	Tiling expected to complete mid-May and rest of works by end of May.
Ablution Dawesville Foreshore Reserve	71,880	19,135	91,015	100,000	-9%	Complete.
SES Facility & Amenities Bldg	88,133	0	88,133	83,963	5%	Complete.
Darwin Tce Structure surface treatment	-	-	-	35,019	-100%	Request for quotations to be sent out with revised project scope.
Mandurah Yacht Club - Storage Upgrade	1,089	-	1,089	3,000	-64%	Complete
Mandurah Yacht Club - Ext Acc Toilet	-	-	-	3,000	-100%	Complete
Ron Christian Hall, Madora - Main Entran	2,230	-	2,230	9,827	-77%	Complete
Regional Venues Improvement Fund	302,544	46,795	349,339	337,545	3%	Complete
<b>Sub Total</b>	<b>11,179,250</b>	<b>926,326</b>	<b>12,105,576</b>	<b>11,754,262</b>	<b>3%</b>	
<b>Bridges</b>						
Senior Citizens Footbridge	64,886	-	64,886	73,646	-12%	Complete
Mandurah Ocean Marina Footbridge	36,955	-	36,955	36,955	0%	Complete
<b>Sub Total</b>	<b>101,841</b>	<b>-</b>	<b>101,841</b>	<b>110,601</b>	<b>-8%</b>	
<b>Parks</b>						
Tims Thicket Monitoring Bores	-	-	-	20,403	-100%	To be scheduled as part of the Tims Thicket septage ponds upgrade.
Milgar Reserve - Caterpillar Playground	76,616	-	76,616	77,001	0%	Complete.
MPAC Forecourt Paving Replacement	13,979	-	13,979	16,864	-17%	Complete.
<b>Sub Total</b>	<b>90,595</b>	<b>-</b>	<b>90,595</b>	<b>114,268</b>	<b>-21%</b>	
<b>Roads</b>						
NEW Lakes Rd Continue north-south access	490,041	-	490,041	490,236	0%	Complete.
New Peel St Forrest St to Mandurah Tce	351,584	-	351,584	350,000	0%	Complete.
NEW Dower St North-South Access	90,748	108,791	199,539	379,666	-47%	Construction of bus bays commenced and expected to complete by mid-May.
TM Old Coast Road Traffic Control Signal	436,766	35,000	471,766	487,851	-3%	Complete
TM Allnutt St/Dower St Traffic Signals	11,606	-	11,606	88,226	-87%	Complete
Wayfinding Signage & Posts Citywide	5,730	27,280	33,010	34,211	-4%	Design finalised and installer selected.
SP Mandurah Rd Catalina to Broadstone	3,600	3,677	7,277	20,944	-65%	Completion expected by mid-May.
Dower Street Carpark	35,871	-	35,871	20,000	79%	Complete
<b>Sub Total</b>	<b>1,425,947</b>	<b>174,748</b>	<b>1,600,696</b>	<b>1,871,134</b>	<b>-14%</b>	
<b>Drainage</b>						
SD Clyde Pl Pump Stn & Pressure Main	119,458	-	119,458	119,458	0%	Complete
SD Maywood Way from No. 50/Buckingham Dr	27,490	-	27,490	17,000	62%	Complete
<b>Sub Total</b>	<b>146,948</b>	<b>-</b>	<b>146,948</b>	<b>136,458</b>	<b>8%</b>	
<b>Coastal &amp; Estuary</b>						
RBFS - Dawesville Ramp Replacement	54,341	-	54,341	48,357	12%	Complete.
Boardwalk Renewal 1/20th	191,520	-	191,520	171,011	12%	Complete.
<b>Sub Total</b>	<b>245,861</b>	<b>-</b>	<b>245,861</b>	<b>219,368</b>	<b>12%</b>	
<b>Equipment</b>						
Civica & Pinforce Integration	13,192	1,904	15,096	28,725	-47%	Project ongoing and expected to finish by year end. Equipment and materials waiting to be delivered.
<b>Sub Total</b>	<b>13,192</b>	<b>1,904</b>	<b>15,096</b>	<b>28,725</b>	<b>-47%</b>	
<b>Other Infrastructure</b>						
MARC Geothermal	1,043,636	3,225	1,046,861	1,010,000	4%	Connection between geothermal and MARC plant room currently being carried out. Minor design changes were required and pump installation is being scheduled.
Tims Thicket Septage Ponds upgrade	1,000	-	1,000	380,946	-100%	Response from assessment by EPA received requesting additional information. EPA will then determine if Tims Thicket Facility needs amendments since is covered under Ministerial Statement 375
<b>Sub Total</b>	<b>1,044,636</b>	<b>3,225</b>	<b>1,047,861</b>	<b>1,390,946</b>	<b>-25%</b>	
<b>Equipment</b>						
Eastern Foreshore Seawall & Footpath Replacem	1,756,241	103,801	1,860,043	2,367,961	-21%	Complete
<b>Sub Total</b>	<b>1,756,241</b>	<b>103,801</b>	<b>1,860,043</b>	<b>2,367,961</b>	<b>-21%</b>	

\*CMT = Commitment costs- Value of orders raised but not yet paid.

Directorate Variances	Year to Date - April			Total		
	Actuals	Budget	Variance	Actuals + CMT*	Budget 2016/17	Variance
Chief Executive Office	(76,960,785)	(76,819,455)	0%	(76,960,785)	(78,059,370)	-1%
Strategy & Business Performance	(140,821)	(153,806)	-8%	(140,821)	(184,600)	-24%
Sustainable Development	(2,682,991)	(2,732,566)	-2%	(2,683,241)	(3,201,237)	-16%
People and Communities	(4,642,272)	(4,819,323)	-4%	(4,642,272)	(5,627,475)	-18%
Works and Services	(17,804,273)	(17,351,377)	3%	(17,804,273)	(18,182,306)	-2%
	<b>(102,231,141)</b>	<b>(101,876,527)</b>	<b>0%</b>	<b>(102,231,391)</b>	<b>(105,254,988)</b>	<b>-3%</b>

\*CMT = Commitments are not used for revenue. Therefore 'Actuals' = 'Actuals + CMT'

<b>TOTAL - Detail Business Units</b>	<b>(102,231,141)</b>	<b>(101,876,527)</b>		<b>(102,231,391)</b>	<b>(105,254,988)</b>	<b>-3%</b>
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<b>Chief Executive Office</b>	<b>(76,960,785)</b>	<b>(76,819,455)</b>	<b>0%</b>	<b>(76,960,785)</b>	<b>(78,059,370)</b>	<b>-1%</b>
1 Chief Executives Office	(1,699)	(39,160)	-96%	(1,699)	(47,000)	-96%
Legal Services	(7,958)	(7,920)	0%	(7,958)	(9,500)	-16%
Elected Members	(1,286)	(830)	55%	(1,286)	(1,000)	29%
Civic Events & Functions	-	-	-	-	-	-
Economic Development	(20,080)	(16,664)	20%	(20,080)	(20,000)	0%
2 City Centre	(350)	(420)	-17%	(350)	(500)	-30%
General Purpose Funding	(3,788,537)	(3,712,147)	2%	(3,788,537)	(4,749,000)	-20%
Rates	(73,137,581)	(73,040,264)	0%	(73,137,581)	(73,229,924)	0%
Finance	(3,294)	(2,050)	1	(3,294)	(2,446)	35%

<b>Strategy &amp; Business Performance</b>	<b>(140,821)</b>	<b>(153,806)</b>	<b>-8%</b>	<b>(140,821)</b>	<b>(184,600)</b>	<b>-24%</b>
3 Strategy & Business Performance	(82)	(24,246)	-100%	(82)	(29,100)	-100%
Organisational Development	(4,600)	(4,582)	0%	(4,600)	(5,500)	-16%
Systems & Technology	(5,373)	(3,250)	65%	(5,373)	(3,900)	38%
General Administration	-	-	-	-	-	-
Marketing	-	-	-	-	-	-
Visitors Centre	(88,905)	(79,238)	12%	(88,905)	(95,100)	-7%
Customer Services	(41,861)	(42,490)	-1%	(41,861)	(51,000)	-18%

<b>Sustainable Development</b>	<b>(2,682,991)</b>	<b>(2,732,566)</b>	<b>-2%</b>	<b>(2,683,241)</b>	<b>(3,201,237)</b>	<b>-16%</b>
DIR Sustainable Development	-	-	-	(250)	(1,000)	-75%
4 Planning Services	(227,615)	(473,084)	-52%	(227,615)	(567,800)	-60%
Rangers	(1,204,835)	(927,126)	30%	(1,204,835)	(1,112,700)	8%
Environmental Health Services	(265,644)	(274,632)	-3%	(265,644)	(284,574)	-7%
Eco Services/Climate Change	(171,431)	(120,079)	43%	(171,431)	(125,083)	37%
5 Building Services	(813,466)	(937,645)	-13%	(813,466)	(1,110,080)	-27%

<b>People and Communities</b>	<b>(4,642,272)</b>	<b>(4,819,323)</b>	<b>-4%</b>	<b>(4,642,272)</b>	<b>(5,627,475)</b>	<b>-18%</b>
DIR People and Communities	(1,273)	-	-	(1,273)	-	-
Recreation Services	(305,102)	(296,340)	3%	(305,102)	(298,200)	2%
MARC Operations	(2,694,262)	(2,826,098)	-5%	(2,694,262)	(3,309,100)	-19%
HHCRC Operations	(416,359)	(445,558)	-7%	(416,359)	(510,500)	-18%
Community and Social Development	(214,336)	(200,308)	7%	(214,336)	(240,400)	-11%
Youth Services	(94,792)	(80,146)	18%	(94,792)	(96,200)	-1%
Seniors	(303,134)	(289,758)	5%	(303,134)	(347,750)	-13%
Festivals & Events	(403,917)	(408,841)	-1%	(403,917)	(498,550)	-19%
6 Libraries & Learning	(116,867)	(161,646)	-28%	(116,867)	(194,000)	-40%
Museum	(4,986)	(2,310)	>100%	(4,986)	(2,775)	80%
7 Cultural Development	(87,243)	(108,318)	-19%	(87,243)	(130,000)	-33%

<b>Works and Services</b>	<b>(17,804,273)</b>	<b>(17,351,377)</b>	<b>3%</b>	<b>(17,804,273)</b>	<b>(18,182,306)</b>	<b>-2%</b>
DIR Works & Services	(5,794)	(1,670)	>100%	(5,794)	(2,000)	190%
Citybuild	(1,294,085)	(1,198,066)	8%	(1,294,085)	(1,425,000)	-9%
Waste Management Services	(11,755,477)	(12,137,092)	-3%	(11,755,477)	(12,312,800)	-5%
Infrastructure Management	(4,364)	(4,662)	-6%	(4,364)	(5,600)	-22%
8 Cityfleet	(52,474)	(155,236)	-66%	(52,474)	(186,300)	-72%
Cityparks	(939,819)	(640,076)	47%	(939,819)	(768,500)	22%
Cityworks	(306,400)	(106,406)	>100%	(306,400)	(127,700)	140%
Operations Centre	(1,285)	(830)	55%	(1,285)	(1,000)	28%
Marina	(2,884,140)	(2,801,241)	3%	(2,884,140)	(3,004,052)	-4%
Waterways	(429,183)	(218,190)	97%	(429,183)	(243,854)	76%
Technical Services	(131,253)	(87,908)	49%	(131,253)	(105,500)	24%

Key		
	Less than -10%	See notes for commentary on variance
	More than 10%	Variance will be monitored
	Between -10% and 10%	Acceptable variance



Directorate Variances	Year to Date - April			Total		
	Actual	Budget	Variance	Actual + CMT*	Budget 2016/17	Variance
Chief Executive Office	2,716,009	2,818,006	-4%	2,716,009	3,486,589	78%
Strategy & Business Performance	3,849,337	4,004,337	-4%	3,849,337	4,954,644	78%
Sustainable Development	4,374,394	4,559,916	-4%	4,374,394	5,628,273	78%
People and Communities	7,655,995	8,206,210	-7%	7,655,995	9,978,234	77%
Works and Services	13,625,656	14,351,809	-5%	13,625,656	17,748,486	77%
	<b>32,221,390</b>	<b>33,940,278</b>	<b>-5%</b>	<b>32,221,390</b>	<b>41,796,226</b>	<b>77%</b>

\*CMT = Commitments are not used for labour. Therefore 'Actuals' = 'Actuals + CMT'

<b>TOTAL - Detail Business Units</b>	<b>32,221,390</b>	<b>33,940,278</b>	<b>-5%</b>	<b>32,221,390</b>	<b>41,796,226</b>	<b>77%</b>
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<b>Chief Executive Office</b>	<b>2,716,009</b>	<b>2,818,006</b>	<b>-4%</b>	<b>2,716,009</b>	<b>3,486,589</b>	<b>78%</b>
Chief Executives Office	343,629	370,537	-7%	343,629	458,586	75%
Legal Services	315,786	405,688	-22%	315,786	501,355	63%
9 Elected Members	186,877	173,374	8%	186,877	214,573	87%
Civic Events & Functions	38,646	37,031	4%	38,646	45,830	84%
Economic Development	345,553	335,116	3%	345,553	414,644	83%
City Centre	78,998	80,427	-2%	78,998	99,508	79%
General Purpose Funding	-	-	-	-	-	-
Rates	337,052	328,707	3%	337,052	406,803	83%
Finance	1,069,469	1,087,126	-2%	1,069,469	1,345,290	79%

<b>Strategy &amp; Business Performance</b>	<b>3,849,337</b>	<b>4,004,337</b>	<b>-4%</b>	<b>3,849,337</b>	<b>4,954,644</b>	<b>78%</b>
Strategy & Business Performance	400,896	407,243	-2%	400,896	504,012	80%
Organisational Development	777,568	862,154	-10%	777,568	1,066,496	73%
Systems & Technology	915,618	958,769	-5%	915,618	1,186,320	77%
Marketing	515,596	503,740	2%	515,596	625,453	82%
Visitors Centre	295,688	306,708	-4%	295,688	378,650	78%
Customer Services	943,971	965,723	-2%	943,971	1,193,713	79%

<b>Sustainable Development</b>	<b>4,374,394</b>	<b>4,559,916</b>	<b>-4%</b>	<b>4,374,394</b>	<b>5,628,273</b>	<b>78%</b>
DIR Sustainable Development	235,058	231,876	1%	235,058	286,978	82%
Planning Services	801,377	930,062	-14%	801,377	1,138,277	70%
Rangers	1,151,038	1,130,120	2%	1,151,038	1,398,567	82%
Environmental Health Services	699,273	669,939	4%	699,273	829,140	84%
Eco Services/Climate Change	567,477	584,230	-3%	567,477	722,531	79%
Building Services	920,170	1,013,689	-9%	920,170	1,252,780	73%

<b>People and Communities</b>	<b>7,655,995</b>	<b>8,206,210</b>	<b>-7%</b>	<b>7,655,995</b>	<b>9,978,234</b>	<b>77%</b>
DIR People and Communities	236,538	238,264	-1%	236,538	294,865	80%
Recreation Services	508,074	518,954	-2%	508,074	640,024	79%
MARC Operations	2,851,803	3,215,427	-11%	2,851,803	3,853,213	74%
HHCRC Operations	779,609	935,671	-17%	779,609	1,115,472	70%
Community and Social Development	718,341	737,507	-3%	718,341	909,657	79%
Youth Services	379,598	432,000	-12%	379,598	533,188	71%
Seniors	269,587	286,474	-6%	269,587	354,540	76%
10 Festivals & Events	390,343	344,036	13%	390,343	424,799	92%
Libraries & Learning	1,192,327	1,198,326	-1%	1,192,327	1,481,936	80%
Museum	104,647	109,439	-4%	104,647	135,301	77%
11 Cultural Development	225,129	190,112	18%	225,129	235,239	96%

<b>Works and Services</b>	<b>13,625,656</b>	<b>14,351,809</b>	<b>-5%</b>	<b>13,625,656</b>	<b>17,748,486</b>	<b>77%</b>
DIR Works & Services	346,954	366,013	-5%	346,954	452,978	77%
Citybuild	1,480,037	1,556,755	-5%	1,480,037	1,925,344	77%
Waste Management Services	166,655	176,979	-6%	166,655	218,624	76%
12 Infrastructure Management	464,367	410,535	13%	464,367	507,522	91%
Cityfleet	392,240	398,393	-2%	392,240	492,803	80%
Cityparks	5,686,522	6,022,292	-6%	5,686,522	7,450,334	76%
Cityworks	2,149,338	2,343,376	-8%	2,149,338	2,898,258	74%
Operations Centre	449,348	494,770	-9%	449,348	610,615	74%
Marina	465,040	499,670	-7%	465,040	616,549	75%
Waterways	156,155	202,139	-23%	156,155	249,908	62%
Technical Services	1,869,000	1,880,887	-1%	1,869,000	2,325,551	80%

<b>Key</b>	
	More than 5% See notes for commentary on variance
	Less than -5% Variance will be monitored
	Between -5% and 5% Acceptable variance

Other Employee Costs

Directorate Variances	Year to Date - April			Total		
	Actuals	Budget	Variance	Actuals + CMT*	Budget 2016/17	Variance
Chief Executive Office	460,133	495,339	-7%	465,561	603,881	-23%
Strategy & Business Performance	824,133	775,164	6%	828,519	938,098	-12%
Sustainable Development	770,647	782,494	-2%	778,336	948,592	-18%
People and Communities	1,026,427	1,034,324	-1%	1,035,866	1,251,771	-17%
Works and Services	1,941,256	2,008,256	-3%	1,970,250	2,416,332	-18%
	<b>5,022,597</b>	<b>5,095,577</b>	<b>-1%</b>	<b>5,078,532</b>	<b>6,158,674</b>	<b>-18%</b>

\*CMT = Commitment costs- Value of orders raised but not yet paid.

<b>TOTAL - Detail Business Units</b>	<b>5,022,597</b>	<b>5,095,577</b>		<b>5,078,532</b>	<b>6,158,674</b>	<b>-18%</b>
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<b>Chief Executive Office</b>	<b>460,133</b>	<b>495,339</b>	<b>-7%</b>	<b>465,561</b>	<b>603,881</b>	<b>-23%</b>
Chief Executives Office	50,760	56,157	-10%	50,760	69,104	-27%
Legal Services	57,846	66,086	-12%	58,125	79,403	-27%
Elected Members	23,945	24,854	-4%	23,945	30,634	-22%
13 Civic Events & Functions	25,144	22,324	13%	25,144	26,971	-7%
Economic Development	76,863	79,771	-4%	76,863	96,979	-21%
City Centre	10,570	11,210	-6%	10,570	13,528	-22%
General Purpose Funding			-			
Rates	43,609	43,289	1%	44,407	53,462	-17%
Finance	171,398	191,648	-11%	175,748	233,800	-25%

<b>Strategy &amp; Business Performance</b>	<b>824,133</b>	<b>775,164</b>	<b>6%</b>	<b>828,519</b>	<b>938,098</b>	<b>-12%</b>
Strategy & Business Performance	53,527	54,972	-3%	53,527	67,912	-21%
14 Organisational Development	369,004	316,570	17%	370,640	381,712	-3%
Systems & Technology	143,891	154,066	-7%	144,013	186,019	-23%
General Administration	721		-	721		
Marketing	66,869	65,674	2%	67,635	81,092	-17%
Visitors Centre	40,827	41,480	-2%	40,827	50,217	-19%
Customer Services	149,294	142,402	5%	151,155	171,146	-12%

<b>Sustainable Development</b>	<b>770,647</b>	<b>782,494</b>	<b>-2%</b>	<b>778,336</b>	<b>948,592</b>	<b>-18%</b>
15 DIR Sustainable Development	50,030	42,469	18%	50,030	51,977	-4%
Planning Services	147,105	161,167	-9%	147,702	193,025	-23%
Rangers	174,294	167,450	4%	180,259	205,477	-12%
Environmental Health Services	114,576	111,453	3%	114,631	136,686	-16%
Eco Services/Climate Change	100,366	108,741	-8%	100,366	131,014	-23%
Building Services	184,277	191,214	-4%	185,349	230,413	-20%

<b>People and Communities</b>	<b>1,026,427</b>	<b>1,034,324</b>	<b>-1%</b>	<b>1,035,866</b>	<b>1,251,771</b>	<b>-17%</b>
DIR People and Communities	37,370	35,994	4%	37,476	44,373	-16%
Recreation Services	94,580	86,750	9%	95,214	104,940	-9%
MARC Operations	379,142	410,064	-8%	383,995	494,029	-22%
16 HHCRC Operations	43,494	22,650	92%	43,494	27,727	57%
Community and Social Development	119,140	109,021	9%	121,466	133,571	-9%
17 Youth Services	56,175	47,737	18%	57,521	58,524	-2%
Seniors	45,363	44,624	2%	45,363	54,910	-17%
Festivals & Events	46,139	50,980	-9%	46,139	61,045	-24%
Libraries & Learning	167,167	193,282	-14%	167,340	232,883	-28%
Museum	18,133	16,738	8%	18,133	20,165	-10%
18 Cultural Development	19,724	16,484	20%	19,724	19,604	1%

<b>Works and Services</b>	<b>1,941,256</b>	<b>2,008,256</b>	<b>-3%</b>	<b>1,970,250</b>	<b>2,416,332</b>	<b>-18%</b>
19 DIR Works & Services	72,620	56,578	28%	72,620	69,691	4%
Citybuild	135,195	151,895	-11%	137,103	183,231	-25%
Waste Management Services	27,568	32,836	-16%	27,568	39,402	-30%
Infrastructure Management	78,996	85,424	-8%	79,281	103,499	-23%
Cityfleet	71,806	77,080	-7%	72,684	92,499	-21%
Cityparks	657,565	664,654	-1%	672,222	799,793	-16%
Cityworks	374,601	412,747	-9%	381,349	495,633	-23%
20 Operations Centre	92,903	74,044	25%	92,903	88,678	5%
Marina	68,970	68,449	1%	69,698	81,800	-15%
Waterways	21,030	36,046	-42%	21,030	43,204	-51%
Technical Services	340,001	348,503	-2%	343,793	418,902	-18%

Key	
	More than 10% See notes for commentary on variance
	Less than -10% Variance will be monitored
	Between -10% and 10% Acceptable variance

Other Operating Costs

Directorate Variances	Year to Date - April			Total		
	Actuals	Budget	Variance	Actuals + CMT*	Budget 2016/17	Variance
Chief Executive Office	3,448,848	3,710,895	-7%	3,510,774	4,320,546	-19%
Strategy & Business Performance	2,895,090	3,013,348	-4%	3,084,405	3,616,624	-15%
Sustainable Development	1,490,739	1,894,974	-21%	1,654,699	2,274,172	-27%
People and Communities	3,570,183	4,490,790	-20%	3,795,289	5,361,381	-29%
Works and Services	26,297,580	30,867,305	-15%	27,561,971	37,057,911	-26%
	<b>37,702,439</b>	<b>43,977,313</b>	<b>-14%</b>	<b>39,607,139</b>	<b>52,630,634</b>	<b>-25%</b>

\*CMT = Commitment costs- Value of orders raised but not yet paid.

<b>TOTAL - Detail Business Units</b>	<b>37,702,439</b>	<b>43,977,313</b>	<b>-14%</b>	<b>39,607,139</b>	<b>52,630,634</b>	<b>-25%</b>
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<b>Chief Executive Office</b>	<b>3,448,848</b>	<b>3,710,895</b>	<b>-7%</b>	<b>3,510,774</b>	<b>4,320,546</b>	<b>-19%</b>
Chief Executives Office	293,557	287,216	2%	315,133	344,700	-9%
Legal Services	226,291	274,346	-18%	248,730	329,250	-24%
Elected Members	639,770	643,433	-1%	639,974	639,086	0%
Civic Events & Functions	76,340	90,978	-16%	78,029	109,200	-29%
Economic Development	1,087,253	1,278,704	-15%	1,091,621	1,534,660	-29%
City Centre	111,251	162,850	-32%	111,251	195,450	-43%
21 General Purpose Funding	145,288	84,150	73%	145,288	101,000	44%
Rates	693,668	650,268	7%	693,668	780,450	-11%
Finance	175,431	238,950	-27%	187,080	286,750	-35%

<b>Strategy &amp; Business Performance</b>	<b>2,895,090</b>	<b>3,013,348</b>	<b>-4%</b>	<b>3,084,405</b>	<b>3,616,624</b>	<b>-15%</b>
22 Strategy & Business Performance	118,910	90,238	32%	138,296	108,300	28%
Organisational Development	114,564	278,368	-59%	115,799	334,130	-65%
Systems & Technology	2,302,159	2,232,038	3%	2,405,441	2,678,873	-10%
General Administration			-			
Marketing	182,280	181,634	0%	182,300	218,000	-16%
Visitors Centre	35,639	41,408	-14%	38,212	49,721	-23%
Customer Services	141,538	189,662	-25%	204,357	227,600	-10%

<b>Sustainable Development</b>	<b>1,490,739</b>	<b>1,894,974</b>	<b>-21%</b>	<b>1,654,699</b>	<b>2,274,172</b>	<b>-27%</b>
DIR Sustainable Development	13,489	26,656	-49%	13,674	31,980	-57%
Planning Services	71,825	101,594	-29%	73,520	121,900	-40%
23 Rangers	607,754	528,080	15%	635,199	633,775	0%
Environmental Health Services	300,883	325,894	-8%	305,752	391,117	-22%
Eco Services/Climate Change	431,209	823,368	-48%	557,475	988,140	-44%
Building Services	65,579	89,382	-27%	69,079	107,260	-36%

<b>People and Communities</b>	<b>3,570,183</b>	<b>4,490,790</b>	<b>-20%</b>	<b>3,795,289</b>	<b>5,361,381</b>	<b>-29%</b>
DIR People and Communities	68,388	106,654	-36%	72,194	128,000	-44%
Recreation Services	473,256	466,810	1%	479,787	560,220	-14%
MARC Operations	639,847	767,219	-17%	661,111	915,654	-28%
HHCRC Operations	175,876	172,945	2%	176,454	207,000	-15%
Community and Social Development	345,621	478,212	-28%	381,768	573,920	-33%
Youth Services	127,719	121,240	5%	137,488	145,520	-6%
Seniors	181,355	202,174	-10%	192,584	242,610	-21%
Festivals & Events	878,975	990,136	-11%	897,459	1,165,849	-23%
Libraries & Learning	328,171	494,920	-34%	366,390	593,960	-38%
Museum	52,718	110,520	-52%	59,932	132,627	-55%
Cultural Development	298,256	579,960	-49%	370,121	696,021	-47%

<b>Works and Services</b>	<b>26,297,580</b>	<b>30,867,305</b>	<b>-15%</b>	<b>27,561,971</b>	<b>37,057,911</b>	<b>-26%</b>
DIR Works & Services	29,339	55,912	-48%	52,506	67,100	-22%
Citybuild	7,098,070	6,996,205	1%	7,345,744	8,407,881	-13%
Waste Management Services	10,134,181	11,932,816	-15%	10,161,086	14,321,866	-29%
Infrastructure Management	75,370	262,216	-71%	112,459	314,710	-64%
Cityfleet	1,344,233	1,459,658	-8%	1,371,506	1,751,860	-22%
Cityparks	3,825,485	4,253,026	-10%	4,438,256	5,104,498	-13%
Cityworks	2,037,390	2,511,566	-19%	2,140,409	3,014,334	-29%
Operations Centre	123,171	149,268	-17%	123,499	179,151	-31%
Marina	748,912	1,340,978	-44%	792,322	1,609,399	-51%
Waterways	571,343	1,200,232	-52%	607,999	1,440,482	-58%
Technical Services	310,086	705,428	-56%	416,184	846,630	-51%

<b>Key</b>	
	More than 10% See notes for commentary on variance
	Less than -10% Variance will be monitored
	Between -10% and 10% Acceptable variance

**Financial Report - April 2016/2017**

Type	Note	Directorate	Business Unit	Variance		Comment
<b>Operating Revenue</b>	1	Chief Executive Office	Chief Executives Office	\$ 37,461.31	-96%	Minor variance
	2		City Centre	\$ 70.00	-17%	Minor variance
	3	Strategy & Business Performance	Strategy & Business Performance	\$ 24,163.85	-100%	Contributions and donations not yet received.
	4	Sustainable Development	Planning Services	\$ 245,468.94	-52%	Variance due to decrease in town planning applications.
	5		Building Services	\$ 124,179.00	-13%	Variance due to decrease in building permit applications.
	6	People and Communities	Libraries & Learning	\$ 44,779.00	-28%	Variance due to Arty kids and Brush with Art revenue.
	7		Cultural Development	\$ 21,075.25	-19%	Variance due to Stretch Festival revenue.\$25,000 grant still to be received.
	8	Works and Services	Cityfleet	\$ 102,761.84	-66%	Profits on sale of assets not yet generated.
<b>Labour</b>	9	Chief Executive Office	Elected Members	\$ 13,502.68	8%	Variance due \$10,000 in long service leave, to be recovered by transfer from provision in reserve at year end.
	10	People and Communities	Festivals & Events	\$ 46,307.42	13%	Variance due to Crabfest Labour costs being budgeted under projects materials . Also due to \$11,000 in casual budget which is under the annual budget.
	11		Cultural Development	\$ 35,016.65	18%	Variance due to casual labour covered under materials in the Cultural Development projects budget.
	12	Works and Services	Infrastructure Management	\$ 53,831.51	13%	Variance due to temporary projects management labour to meet Citybuild projects demands. To be covered by transfer from reserve at year end.
<b>Other Employee Costs</b>	13	Chief Executive Office	Civic Events & Functions	\$ 2,819.51	13%	Minor Variance.
	14	Strategy & Business Performance	Organisational Development	\$ 52,434.41	17%	Variance due to employee benefits in the form of gym memberships due to more than expected subscription.
	15	Sustainable Development	DIR Sustainable Development	\$ 7,560.77	18%	Variance due to voluntary employee superannuation contributions.
	16	People and Communities	HHCRC Operations	\$ 20,844.42	92%	Variance due to superannuation contribution.
	17		Youth Services	\$ 8,437.85	18%	Variance due to superannuation for casual and projects labour.
	18		Cultural Development	\$ 3,239.90	20%	Variance due to voluntary superannuation contributions and Fringe Benefit Tax being greater than anticipated.
	19	Works and Services	DIR Works & Services	\$ 16,042.17	28%	Variance due to superannuation for casual labour.
	20		Operations Centre	\$ 18,859.40	25%	Variance due to voluntary superannuation contributions and Fringe Benefit Tax being greater than anticipated.
<b>Operating Costs</b>	21	Chief Executive Office	General Purpose Funding	\$ 61,137.81	73%	Variance due to impact of increase in government guarantee fee on loans being greater than anticipated.
	22	Strategy & Business Performance	Strategy & Business Performance	\$ 28,671.54	32%	Minor variance
	23	Sustainable Development	Rangers	\$ 79,673.72	15%	Variance due to expenditure on firebreaks. Costs to be recovered through invoicing.

**2. SUBJECT:** 2017 Western Australian Local Government Association (WALGA)  
Annual General Meeting: Nomination of Delegates  
**CONTACT OFFICER/S:** Mark Newman  
**AUTHOR:** Mark Newman  
**FILE NO:**

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## Summary

The Western Australian Local Government Association (WALGA) will hold its 2017 Annual General Meeting during the Local Government Convention at the Perth Convention and Exhibition Centre, held on Wednesday 2 August 2017. WALGA has requested Council to nominate two voting delegates to the AGM and two Proxy Voting Delegates.

Voting delegates may be either Elected Members or officers. Delegates must be registered with WALGA to be eligible to attend and represent their respective Councils. Proxy voting is available for councils that are unable to be represented by two delegates.

Notice of the Annual General Meeting, Procedural Information and Submission of Motions has been received however WALGA has not yet released the agenda for the AGM. Once this has been done, the agenda will be forwarded to Elected Members. It is important that the Elected Members representing Council as voting delegates are given some authority in relation to Executive and Member motions that are put forward to the meeting.

Council is requested to approve the nominations of its Peel Zone delegates Mayor Marina Vergone and Cr Darren Lee to attend the 2017 WALGA AGM on Wednesday 2 August.

## Disclosure of Interest

Nil

## Previous Relevant Documentation

- |             |              |  |
|-------------|--------------|--|
| G.39/5/16   | 24 May 2016  | Peel Zone delegates Mayor Marina Vergone and Councillor Darren Lee be nominated as the City of Mandurah voting delegates to the 2016 WALGA Annual General Meeting, to be held at the Perth Convention and Exhibition Centre on Wednesday 3 August. The Deputy Peel Zone Member Councillor Caroline Knight and Chief Executive Officer be registered as the Proxy Voting Delegates should either Voting Delegate be unable to attend. |
| • G.39/6/15 | 23 June 2015 | Peel Zone delegates Mayor Marina Vergone and Councillor Darren Lee be nominated as the City of Mandurah voting delegates to the 2015 WALGA Annual General Meeting, to be held at the Perth Convention and Exhibition Centre on Wednesday 5 Aug. Deputy Peel Zone member Councillor Shane Jones be registered as the Proxy Voting Delegate should either Voting Delegate be unable to attend.   |

## Background

In preparation for the WALGA 2017 AGM, it is necessary to register the voting entitlements for delegates representing each Member Council. While delegates can be either Elected Members or officers, Council has traditionally appointed the two delegates to the Peel Zone of WALGA as Council's voting delegates at the AGM. Mayor Marina Vergone and Cr Darren Lee are the current delegates to the Peel Zone with Cr Caroline Knight as the Deputy Member.

## Comment

To exercise Council's voting entitlements, Council must ensure that voting delegates are registered with WALGA. Member Councils are entitled to be represented by two voting delegates, with each delegate able to exercise one vote. Proxy voting is available to Councils who are unable to send two delegates. To

exercise Voting Delegates and Proxy Voting Delegates, Councils must have registered valid proxies with the Chief Executive Officer of WALGA prior to 3 July. Cr Caroline Knight as the Peel Zone Deputy Member and City of Mandurah Chief Executive Officer who is also a member of the Peel Zone attends as the City's Proxy Voting Delegate.

#### **Consultation**

Nil

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Economic Implications**

The cost for two delegates to attend the AGM, the Breakfast, all the sessions on Thursday and Friday, the dinner and accommodation is estimated to cost \$2,253.00 per delegate. Delegate \$1,475 Convention Breakfast \$88, Dinner \$190, Accommodation \$500.

#### **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

##### Leadership:

- Demonstrate leadership on major regional, state and national issues.

##### Organisational Excellence:

- Deliver excellent governance and financial management.
- Develop a strong brand of leading local government that meets community expectations.

#### **Conclusion**

Council is requested to appoint the WALGA Peel Zone representatives as the two voting delegates for the WALGA 2017 Annual General Meeting. The Deputy Peel Zone Member Councillor Caroline Knight and Chief Executive Officer be registered as the Proxy Voting Delegate should either Voting Delegate be unable to attend. Other Councillors may also attend the conference at a similar cost.

##### **NOTE:**

- Refer **Attachment 1 2017 WA Local Government Convention & Trade Exhibition**

#### **RECOMMENDATION**

##### **That:**

- 1 **Peel Zone delegates Mayor Marina Vergone and Cr Darren Lee be nominated as the City of Mandurah voting delegates to the 2017 Western Australian Local Government Association Annual General Meeting, to be held at the Perth Convention and Exhibition Centre on Wednesday 2 August.**
- 2 **The Deputy Peel Zone Member Councillor Caroline Knight and Chief Executive Officer be registered as the Proxy Voting Delegate should either Voting Delegate be unable to attend**

# 2017 WA Local Government Convention

Wednesday 2 - Friday 4  
August 2017

Perth Convention and Exhibition Centre  
21 Mounts Bay Road, Perth



Information  
and Registration

**Members**  
***first***

PRESENTED BY



**WALGA**  
Report 2 Attachment 1  
WORKING FOR LOCAL GOVERNMENT

FOUNDING CORPORATE PARTNER



Page 23 WORKING TOGETHER

# Event partners



**WALGA**

WORKING FOR LOCAL GOVERNMENT



WORKING TOGETHER

## Founding Corporate Partner

LGIS is proud to partner with WALGA at the WA Local Government Convention. We understand the importance of this major annual event and the exceptional opportunities it delivers for the WA Local Government sector.

LGIS ensures the long term protection of Western Australian Local Government through a member-owned industry based self-insurance scheme. Local Governments across WA combine their resources to self-insure their property, civil liability exposures, bushfire volunteer personal accident, workers compensation, and bulk purchase external insurance for excess coverage. With this, risk management underpins the success of the Scheme, good governance as well as ensuring a safer workplace and community. A comprehensive risk management support program tailored to the individual needs of the sector is provided as a complimentary benefit of LGIS membership.

The local LGIS team look forward to meeting with you at the Convention to talk about how we might be able to support the WA Local Government sector in delivering services and protecting communities; with a range of protection solutions that go beyond insurance.



**CIVIC LEGAL**

## Principal Sponsor

Civic Legal is pleased to be the Principal Sponsor of the WALGA Convention once again, continuing our commitment to the WA Local Government sector. When you work with us, you will receive clear advice and strong representation. We are responsive and easy to work with. Our lawyers regularly deal with the latest and most confusing issues that face Local Governments, so they are equipped to assist you with whatever legal problem your Local Government may face. Whether you need to comply with the disclosure regime on gifts and travel contributions, determine which industrial relations scheme your Local Government fits into or simply manage day-to-day issues, we have the capability to assist. Come past our booth during Convention to ask us any of your burning questions, or just to say hello!

## Supporting Sponsors



For the better



## Convention Supporter



CITY of PERTH



# An invitation

**It is again my pleasure to invite all Elected Members, CEOs and Senior Managers to attend the 2017 WA Local Government Convention, scheduled for Wednesday, 2 to Friday, 4 August at the Perth Convention & Exhibition Centre (PCEC).**

Themed *Members First*, the program reflects WALGA's fresh perspective on how to better understand and respond to the needs of Local Government by focusing on improving Member engagement and service. We have a renewed emphasis on practical sessions and this year's program incorporates three concurrent sessions covering topics such as Emergency Management, community engagement, waste and recycling, and implications of the new NDIS, to name a few. There is also an opportunity to participate in field trips to view the new Perth Stadium and visit the Cockburn ARC, the City of Cockburn's new major recreation and aquatic centre, as well as the City of Stirling's Balcatta Recycling Centre.

WALGA's annual Convention provides an outstanding opportunity to explore Local Government issues, share experiences, and exchange views and ideas to take back to your Council. The event gets underway with WALGA's AGM, followed by two days of plenary and concurrent sessions. Known as a community iron man and one of the world's leading authorities on local economic development, Ernesto Sirotti will open the conference and also lead one of our many concurrent sessions. Other keynote speakers include Stephen Yarwood, former Lord Mayor of the City of Adelaide and Urban Futurist at city2050, and Idris Mootee, a highly acclaimed strategic innovation expert who provides counsel to CEOs and management boards on critical matters in strategy and innovation. The conference will close with the annual Gala Dinner and I'm thrilled to announce Australian comedian Dave Hughes as the After-Dinner Entertainment.



A significant contingent of industry suppliers will make up the trade exhibition to show off their latest offerings to the Local Government sector. I encourage you to take this once a year opportunity to meet with these valuable suppliers and be updated on what is currently available.

I would like to express appreciation for the valuable support provided by the Convention Founding Partner LGIS and Principal Sponsor Civic Legal. I also wish to thank our Supporting Sponsors, RAC and Synergy, as well as the City of Perth for their continuing support for the popular Banners in the Terrace competition.

I look forward to seeing you in August.

A handwritten signature in black ink that reads "Lynne Craigie".

Cr Lynne Craigie

President



# About the event

## Who should attend?

The WA Local Government Convention and Trade Exhibition is presented specifically for those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by General Managers, Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

## Optional breakfasts

### Thursday, 3 August

Australian Local Government Women's Association (ALGWA)  
AGM and Breakfast (\$55pp)

### Friday, 4 August

Convention Breakfast with Matthew Pavlich (\$88pp)

## Social activities

The Partner Program offers an interesting range of options for accompanying guests, including a full day tour of the Ferguson Valley post-Convention. Social networking functions include the Opening Welcome Reception, Sundowner and the closing Gala Dinner on Friday evening.

## Elected Member training

To facilitate progress with the Elected Member Development Program, a number of modules are again being offered prior to the Convention, as well as after the Convention. Full details are enclosed in a separate flyer – enquiries to [training@walga.asn.au](mailto:training@walga.asn.au)



## Banners in the terrace

### 2016 Overall Winner – Shire of Coolgardie

Take some time to view the outstanding display of this year's creative entries in the Banners in the Terrace competition – flying high along St Georges and Adelaide Terraces between Sunday, 23 July and Saturday 5, August.



# The program

## Tuesday, 1 August

- 3.30pm – 5.30pm **Mayors and Presidents' Forum (PCEC)**  
 5.30pm – 7.00pm **Mayors and Presidents' Reception**

## Wednesday, 2 August

- 10.00am **Delegate Service Desk open for Convention Registration (PCEC Level 2)**  
 12.00pm – 1.00pm **Luncheon for 2017 WALGA Honours Recipients**  
 1.30pm – 5.30pm **WALGA Annual General Meeting (includes presentation of Honours Awards)**  
 5.30pm – 7.00pm **Convention Opening Welcome Reception**

A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

## Thursday, 3 August

- 7.00am **Delegate Service Desk open for Registration (PCEC Level 2)**  
 7.00am – 8.30am **ALGWA (WA) AGM and Breakfast.**  
 8.00am – 8.45am **Light Breakfast in the Trade Pavilions for Delegates**  
 9.00am **There is no geography to intelligence and there is no geography to passion - Opening Keynote Address from Dr Ernesto Sirolli**

*"The future of every community lies in capturing the passion, energy and imagination of its own people."* – Dr Ernesto Sirolli

Dr Ernesto Sirolli is a community iron man and one of the world's leading authorities on local economic development. He began working in International Aid in Africa in 1971 and has since worked globally in projects to promote local entrepreneurship and local self-determination. One of Ernesto's early projects was in Esperance in 1985, where he pioneered a unique economic development approach based on harnessing the passion, determination, intelligence, and resourcefulness of the local people. This locally managed resource has been in operation for over 30 years.

Ernesto will explore how to transform economic fortunes in communities through a person-centered approach to economic development. That is, how can positive change be affected in communities through harnessing the power and innovation of entrepreneurs already living in those very communities.

*Ernesto Sirolli, Founder of the Sirolli Institute*

Report 2

Attachment 1

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## 10.30am – 11.15am Refreshments

11.15am

### Session 2 Concurrent sessions

All delegates will be asked to indicate session preference when registering to assist with venue planning.

#### Community Enterprise Facilitation®

Enterprise Facilitation® aims to promote local economic growth by providing support to local entrepreneurs from within a community by nurturing the resourcefulness of its people. Convinced that the future of every community lies in capturing the passion, intelligence, imagination and resources of its people, Ernesto Sirolli developed Enterprise Facilitation® as a person-centered approach to local economic development.

This session will explore how Enterprise Facilitation® applies to your community by demonstrating that the provision of caring, competent, dedicated advice and support to entrepreneurs is as important as the development of physical infrastructures to the development of a stable and prosperous economy.

#### Engaging Young People in Local Communities

Engaging with youth goes beyond giving young people a voice, it is about ensuring young people are valued and that their contribution is respected, considered and acted upon. Meaningful youth engagement is a partnership where together, a genuine sense of ownership of decision-making and vision sharing is built.

Technology is changing the way we communicate. This session explores contemporary options and opportunities for involving young people in the affairs of Local Government and their community.

#### Innovation in Local Government

Local Government is increasingly being tasked with solving very complex problems. RDA Perth has hosted a unique forum to start the conversation around innovation in Local Government and what technologies might be utilised to assist with many of the day to day activities that Local Government undertakes for their communities. Following the forum the ideas identified are being developed by a group of entrepreneurs, innovators and technologists to develop 'outside-the-box' solutions. These approaches will be presented at this concurrent session.

#### Field Trip: Cockburn ARC

Cockburn ARC is the City of Cockburn's major recreation and aquatic centre at Cockburn Central West. It is one of the largest developments of its kind in Australia, providing state-of-the-art aquatic and recreation facilities and the new home of the Fremantle Football Club.

## 1.00pm - 2.00pm Lunch

2.00pm

### Session 3 Concurrent sessions

All delegates will be asked to indicate session preference when registering to assist with venue planning.

#### A Taste of Waste

Waste management is one of the most important and highly rated services that Local Government provides. To whet your appetite for waste, this session will provide you with a 'taste' of each of the different service types, from kerbside recycling, to verge collections, all the way to rural landfills. You will have the opportunity to hear about some of the funding available and Better Practice approaches being put in place by the Waste Authority, and the Department of Environment Regulation will provide an update on their Regulatory Reform process, including the highly anticipated Environmental Standard: Rural landfills.

The session will conclude with the opportunity to ask questions and discuss the different services, funding and regulatory developments with our engaging and knowledgeable speakers.

#### Engaged and Empowered Citizens

Engaged and empowered citizens generate optimism about the future. They produce good decisions to meet tough community challenges and contribute to economic and cultural vitality. This session will explore how a civic engagement approach to decision making can lead to innovation and deliver better results to your communities. It will also outline how to improve engagement with your community and highlight community participatory models that are being used across Australia and overseas to improve the inclusiveness and liveability of local communities.

#### Innovative Infrastructure

Local Government roads and infrastructure assets may look very different in the future. Emerging technologies are offering innovative opportunities to assist Local Governments and their communities realise significant benefits and efficiencies when it comes to planning, building, operating and maintaining key infrastructure.

This session will provide an insight into the ways ground-breaking technologies can be applied to roads, bridges, street lighting and other infrastructure. It will encourage different thinking as to how a Local Government can meet the demands of modern communities.

#### Field Trip: Perth Stadium I

An exclusive opportunity for twenty (20) Full Delegates to enjoy a behind the scenes tour of the Stadium structure including a sneak peek of the team facilities and premium product areas plus a close-up view of the surrounding Stadium Park.

Tour attendees will hear about the fan-first initiatives, including the state-of-the-art Stadium technology being installed in the venue, have the opportunity to sit in seats, view the artwork surrounding the Stadium and in the surrounding Park, plus see the latest progress on the new Swan River Pedestrian Bridge and Perth Stadium Station.

*Please refer to the end of the Program for more information on this Field Trip.*

3.45pm - 4.30pm

### Refreshments





4.30pm

**Session 4 What The Future Holds**

How many times have you thought you were in control and then something new hits the scene and turns everything on its head? All the rules you thought you had learned about the world are no longer true and you struggle to understand where you fit. Urban Futurist and former Mayor of Adelaide Stephen Yarwood understands disruption and will help you to recognise it and use it to your advantage. It's not a new thing – you've lived with it all your life. Stephen will present examples of disruption at work in the recent past, reveal what technologies are currently unfolding that will change the way we live and work, and point to the things that will shape the long term future of our communities and society at large.

*Stephen Yarwood, Urban Futurist at city2050 & Former Lord Mayor of the City of Adelaide*

*Stephen Yarwood appears by arrangement with ICMI*

5.30pm – 7.00pm

**Sundowner in the Trade Pavilions**

Relax and meet your fellow delegates while enjoying a selection of beer, wine, soft drinks and a variety of finger food. The Sundowner is included in your Full Delegate Registration or Day Delegate Registration.

*\* Please be aware that the Mayors and Presidents' Reception usually held on Thursday evening will now be held on Tuesday, 1 August at the PCEC, following the Mayors and Presidents' Forum.*

**FRIDAY, 4 AUGUST**

7.00am

**Delegate Service Desk open**

7.30am – 8.45am

**Convention Breakfast with Matthew Pavlich**

A super athlete and Fremantle's most decorated player in its 18-year history, Matthew Pavlich was Captain of the Fremantle Dockers for nine years and six time All Australian. Retiring in 2016, Pavlich is the Dockers' career leader in games played and goals scored, and led Fremantle to the club's first Grand Final appearance. Pavlich speaks about the game of AFL with insightful stories demonstrating what it means to him to put 'Members First'.

*Matthew Pavlich appears by arrangement with TLA Australia*



9.00am

**Banners in the Terrace Awards**

9.15am

**Session 5 The State Of Play**

A conversation around the inside of Australian politics – both Federal and State – from two master commentators exploring what it all means for the many and varied issues facing Australians today.

Liam Bartlett, 60 Minutes reporter, award winning broadcaster and journalist

Paul Murray, Former Editor of The West Australian, broadcaster, award winning journalist

*Liam Bartlett and Paul Murray appear by arrangement with Cheri Gardiner & Associates*

10.15am – 11.00am **Refreshments**

11.00am

**Session 6 Concurrent sessions**

All delegates will be asked to indicate session preference when registering to assist with venue planning.

**Funding, More Funding and a Fire Service**

The Special Inquiry into the Waroona Fire made a number of recommendations that have the potential to change the Emergency Management landscape. The previous State Government had accepted all of the recommendations and in 2017, the Local Government sector has been engaged on a number of fronts: in the development of a submission to the independent review of the Emergency Services Levy (ESL); as a member of an interagency working group to tackle the long standing issues associated with the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA); and as a stakeholder with a vested interest in the possible creation of a rural fire service. This year is all about funding, more funding and a possible new fire service.

These three bodies of work are fundamental to the way in which the Emergency Management arrangements operate and have implications on the current roles and responsibilities of Local Government. This session will provide an opportunity for you to hear from some of those leading these projects. You will be provided with an update on the status of the projects, likely impacts on the sector and opportunities for engagement. A panel discussion based on your questions from the floor will allow you to ask those burning questions on these critical issues.

**Delivering Change with the NDIS**

The Federal Government is introducing the National Disability Insurance Scheme (NDIS) in July 2017. The \$22 billion scheme is the biggest social policy program since Medicare but unlike other states and territories, which will operate under a centralised system, the WA NDIS will be locally-administered and run by the State Government through the Disability Services Commission. There is an expectation that Local Government will understand, respond to and support the new self-service system being introduced.

Local Government has a responsibility under the *WA Disability Services Act 2003* to make provision for services and infrastructure that support people with disabilities to participate Disability Access and Inclusion plans (DAIPs). This session will explore the new scheme, the role of Local Government and what it means for your communities.

**Welcome to the Community**

Did you know nearly 30 per cent of Western Australians are born overseas? Today, WA is the state with the highest proportion of migrants in its resident population, with around one in three people born overseas. And did you also know, WA also has the fastest growing population of all the States and Territories?

Thriving communities which support the diversity of people's different backgrounds and their circumstances are appreciated and positively valued. In this context Local Government needs to be adaptive and ready to deliver policy and services which support community cohesion and promote trust. This session will explore how Local Government can encourage and foster welcoming communities.



## Field Trip: Perth Stadium II

An exclusive opportunity for twenty (20) Full Delegates to enjoy a behind the scenes tour of the Stadium structure including a sneak peek of the team facilities and premium product areas plus a close-up view of the surrounding Stadium Park.

Tour attendees will hear about the fan-first initiatives, including the state-of-the-art Stadium technology being installed in the venue, have the opportunity to sit in seats, view the artwork surrounding the Stadium and in the surrounding Park, plus see the latest progress on the new Swan River Pedestrian Bridge and Perth Stadium Station.

*Please refer to the end of the Program for more information on this Field Trip.*

## Field Trip: Balcatta Recycling Centre

This is your opportunity to join an exclusive tour of the newly refurbished City of Stirling Balcatta Recycling Centre. The Recycling Centre is home to a fantastic 'Tip Shop' which, after extensive renovations, now boasts an on-site café. The Tip Shop is operated in partnership with Workpower, who offer employment for people with and without disabilities. The Recycling Centre also hosts a Household Hazardous Waste Facility, a free recycled materials and goods drop off and a modern transfer station.

**12.45pm – 1.45pm Lunch**

**1.45pm**

## Session 7 Design Thinking



Idris Mootee is a highly acclaimed strategic innovation expert with a long history of working as an advisor to top executives of Fortune 500 companies. Recognising that many organisations understand the importance of innovation but fall short when it comes to execution, Idris partners with global clients across sectors to identify and implement strategic innovation processes, address critical challenges in innovation program design, and develop new-game strategies.

Idris Mootee, CEO, Idea Couture

*Idris Mootee appears by arrangement with Saxton Speakers Bureau*

## Official Close of the 2017 Local Government Convention

**3.00pm - 3.30pm Refreshments**

**7.00pm – 11.30pm Pre-Dinner Drinks and Gala Dinner, PCEC BelleVue Ballroom**

Put aside business for the night and enjoy a three-course meal, beverages, dancing, and an after-dinner laugh by Australian comedian, Dave Hughes.



## Perth Stadium Field Trip - Important Information

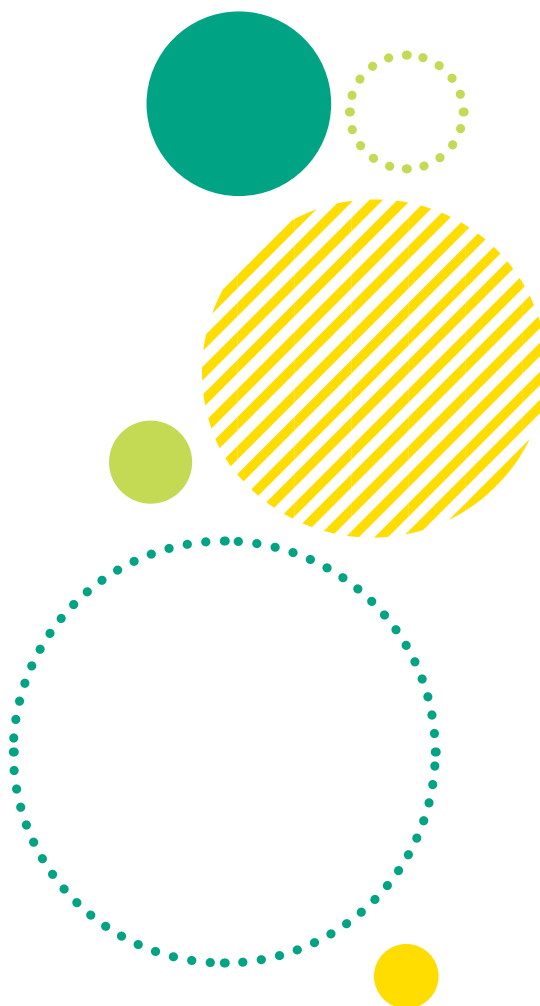
Due to the considerable interest anticipated and limited space, registration on this tour will be conducted using a ballot system.

Following the close of registration on **Tuesday, 4 July**, all Councils with at least one Full Delegate who have registered interest in attending one of the two offered Perth Stadium Field Trips, will be placed into a draw. The first forty (40) Councils drawn will be notified and asked to nominate one representative to participate in the tour. It will be up to individual Councils on how they decide on the representative.

If you're interested in participating in this tour, please consider the below conditions before submitting your registration.

- To allow enough time for the tour, attendees may be required to depart during the preceding refreshment break
- The Perth Stadium is a construction site and for safety reasons wheelchairs or prams are not permitted. All tour attendees must be of reasonable fitness and able to walk around the site unaided.
- Attendees must attend a site safety induction, complete the Multiplex Site Induction Form and wear the supplied Personal Protective Equipment (PPE) before the tour takes place.
- All attendees are required to wear long sleeves and long pants. Hard hats, high visibility vests and steel capped safety boots can be provided.
- Attendees of each site tour will not be permitted to take photos or video whilst on the tour.

Please note that those interested in joining this tour will be asked to indicate a second preference when registering as a Delegate, should they not be successful during the ballot process.



# Partner activities

Registration required for all activities – prices include GST

## Wednesday, 2 August

### Opening Welcome Reception

\$60

5.30pm – 7.00pm

## Thursday, 3 August

### Light Breakfast in the Trade Exhibition

\$30

8.00am – 8.45am

### Channel 9 Studios

10.00am – 12.30pm

Take advantage of this opportunity to get a behind-the-scenes look of the most advanced news studio in the Southern Hemisphere. This Nine News Perth tour will give you a greater understanding of how live television is brought to life from start to finish. It includes a peek into the director's control room, edit suites, news room, makeup and wardrobe and the two studios. There may even be chance to get behind the desk and read the latest breaking news!

Channel Nine has given permission for participants to video and take photos whilst on this tour.

**Includes:** Channel 9 tour and morning tea  
\$60 (minimum 10 – maximum 20)

### Ten Pin Bowling

11.15am – 2.30pm

Let the good times roll at an authentic retro ten pin bowling alley where the sixties come alive. Here is a chance to show off all those fancy moves.

**Includes:** Two games, shoe hire, lunch and transfers  
\$95 (minimum 10 – maximum 20)

### High Tea at Elizabeth Quay

1.30pm – 4.00pm

Join us for us for a walk of discovery around Perth's Elizabeth Quay together with the stories behind the history of the area and the works of art. A delectable high tea will follow at an iconic restaurant overlooking the city waters.

**Includes:** High Tea (including loose leaf tea and a glass of bubbles) and a guided tour of Elizabeth Quay  
\$95 (minimum 10 – maximum 20)

### Sundowner in the Trade Exhibition

\$60

5.30pm – 7.00pm

\* Please be aware that the Mayors and Presidents' Reception usually held on Thursday evening will now be held on Tuesday, 1 August at the PCEC, following the Mayors and Presidents' Forum.

## Friday, 4 August

### Breakfast with Matthew Pavlich

(at the PCEC)

\$88

7.30am – 8.45am

### Photography Walking Tour

8.00am – 12.00pm

Do you know the Rule of Thirds? Discover the answer on this snapshot photo walking tour. Professional photographer Rob Miller will teach you how to capture the right photo on your smart phones and digital cameras.

Please remember to bring your smart phone, digital camera and walking shoes.

**Includes:** Photographer and morning tea  
\$120 (minimum 10 – maximum 20)

### Guildford Walk

9.00am – 3.00pm

Step back in time on this trip to Guildford, the third settlement of the Swan River Colony. The first stop is a visit to Guildford Grammar School, including a guided tour of the historic Guildford Grammar chapel, a look at the "half safe vehicle" and morning tea in the school Dining Hall. It's then on to the National Heritage Precinct of Guildford where a member of the Guildford Historical Society will be our guide.

Weather permitting a leisurely picnic lunch will be held down by the river at Fisherman's Wharf, and there will be some free time at the end of the tour to wander along the James Street precinct to check out the quirky shops.

**Includes:** Coach transport, morning tea, lunch, Guildford Grammar guide, Guildford Historical Society guide  
\$150 (minimum 10 – maximum 22)

## Pucker Up: The Lip Lab

9.30am – 1.00pm

Create your own signature lipstick. Do this by selecting your base, colour, flavour, and additive (lip plumper, spf or anti-oxidant). This is a fun workshop for the ladies and to be able to wear their signature lipstick to the Gala Dinner and be able to say “I made it”.

**Includes:** Lipstick workshop and morning tea

**\$110** (minimum 10 – maximum 30)

## Foraging for Food in Kings Park

1.30pm – 3.30pm

The bush was the Noongar people’s supermarket. It provided everything they needed, including edible bush tucker plants and important bush medicines for healing minor ailments. On this tour you will see bush tucker and medicinal plants in their natural environment, and gain a full understanding about the Noongar Six Seasons. A delicious afternoon tea infused with traditional herbs and spices is provided to add further to your cultural experience.

**Includes:** Bush Tucker walk and talk, and afternoon tea

**\$65** (minimum 15 – maximum 25)

## Convention Gala Dinner (at the PCEC)

7.00pm – 11.30pm

**\$120** for partners of Full Delegates and Life Members

**\$190** for all other guests

## Saturday, 5 August

An additional option for Delegates and Partners.

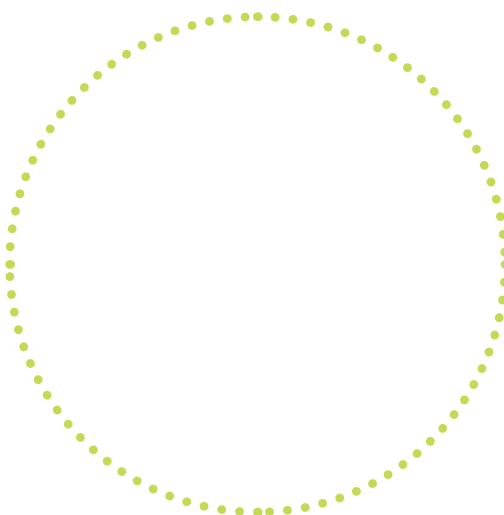
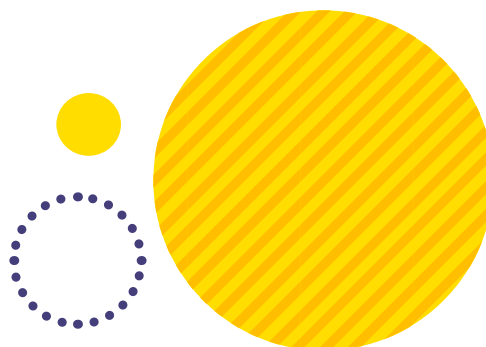
### Ferguson Valley Tour

8.15am – 4.30pm

Shhh... this is the one to discover a little known destination within a couple of hours of Perth. After leaving the Convention Centre it’s all aboard the Australind Train to Brunswick Junction where we will be met by a local coach company for the scenic drive around the Ferguson Valley. This is a hidden valley nestled in the lush rolling countryside with some funky wineries and breweries, one of which will be our lunch stop. If we are lucky we might see a gnome or two before heading back to the city by coach.

**Includes:** Australind train and comfortable coach transport, morning tea, lunch, middy size cider/beer tasting, and accompanying guide

**\$210** (minimum 15 – maximum 32)



# General information

## ONLINE CONVENTION REGISTRATIONS – a simple process.

Visit [www.walga.asn.au/LGC17](http://www.walga.asn.au/LGC17) - then go to the Registration tab to complete your registration online.

Full Delegate fees cover the daily conference program, lunches and refreshments – the Opening Reception on Wednesday, 2 August and the Sundowner on Thursday, 3 August.

The Convention Breakfast on Friday morning and Convention Gala Dinner on Friday evening are optional, and a ticket fee applies.

## Convention fees

Prices are per person and are all inclusive of GST.

Deadline for all Registrations is **Tuesday, 4 July 2017**

### Convention Registration

Full Delegate	\$1,475
WALGA Life Members	Complimentary

### Day Delegate Registration

Day: Thursday, 4 August	\$780 (includes Sundowner)
Day: Friday, 5 August	\$725

### Optional Extras

#### Gala Dinner

Full Delegate & Partner	\$120 each
WALGA Life Member & Partner	\$120 each
Gala Dinner Only	\$190 each

#### Breakfast

ALGWA Breakfast (Thursday)	\$55
Convention Breakfast with Matthew Pavlich (Friday)	\$88

### Partners/Guests

Opening Reception (Wednesday)	\$60
Sundowner (Thursday)	\$60
Lunch (Thursday)	\$50
Lunch (Friday)	\$50
Partner Tours	Individual tour fees as listed

*Please contact WALGA for more information should your partner like to attend a particular conference session.*

### Elected Member Professional Development

– see enclosed leaflet for details.

## Changes to your registration

You can modify your online booking at any time before the close of registrations by using the link provided in your confirmation email. Once you have completed your registration, a tax invoice with a confirmation number will be emailed to you. Click on the link and enter your Confirmation Number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of **Tuesday, 4 July 2017**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

## Special requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

## Accommodation

Hotel information and booking forms are available at [www.walga.asn.au](http://www.walga.asn.au). Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so clarify these arrangements when booking.

## Inter-venue transfers

A limited service will be provided between CBD hotels and the PCEC for the Gala Dinner on Friday evening. The limited transfer schedule will be displayed at the Delegate Service Desk.

The convenient, **free and frequent bus services** operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to [www.transperth.wa.gov.au](http://www.transperth.wa.gov.au) - and hotel staff can offer some local advice to guests.

## PCEC parking

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) **parking space** in the underground car park at the PCEC at a daily cost of \$39. Parking space requests must be indicated on the registration form – **please note the non-extendable deadline for these requests is Tuesday, 4 July 2017.**

### Enquiries

Ulla Wolter, WALGA Marketing and Events Officer

**T** 08 9213 2043

**F** 08 9213 2077

**E** [registration@walga.asn.au](mailto:registration@walga.asn.au)

Information in this brochure is correct at time of printing but may be subject to change





# Members *first*

For further information, please contact:

**Ulla Wolter**, Marketing and Events Officer

ONE70 LV1, 170 Railway Parade, West Leederville WA 6007

T (08) 9213 2043 | F (08) 9213 2077 | E [registration@walga.asn.au](mailto:registration@walga.asn.au)

[www.walga.asn.au](http://www.walga.asn.au)

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<b>3.</b>	<b>SUBJECT:</b>	Youth Strategy 2014 – 2018: Midway Report
	<b>CONTACT OFFICER/S:</b>	Tim Hartland
	<b>AUTHOR:</b>	Tracey Johnson / Tim Hartland
	<b>FILE NO:</b>	

## Summary

The City of Mandurah Youth Strategy 2014 – 2018 was developed with broad consultation of youth, service providers, schools and Council, to provide a framework for the City to give direction for its work with and for youth in Mandurah. The Strategy has been in effect for two years and this report forms a review and highlights the key successes and challenges, as well as identifying key deliverables in the next two years.

This report is requesting Council's endorsement of a midpoint review of the 2014 Youth Strategy and provides information on its achievements and directions against the strategy only. Council is currently also involved with the development of the next four year business plan and in this context will continue to broadly consider and guide future youth directions that have not been developed as yet and as such are not reflected within this report.

## Disclosure of Interest

N/A.

## Previous Relevant Documentation

- G.18/10/14                      28 October 2014                      City of Mandurah Youth Strategy 2014 - 2018

## Background

The City's Youth Strategy was developed after consultation with local young people aged 11 – 25 and community stakeholders and reviewing key data and trends affecting youth. The purpose of the strategy is to address local youth needs, whilst underpinning other strategic plan initiatives such as Council's Community Plan, enabling the City to achieve its outcomes and build capacity in the response to youth need and services in Mandurah. For the City of Mandurah to secure its Strategic Community Plan's vision for the future as a place where the community is proud, inspired, inclusive and innovative, Mandurah needs to be a place where youth can thrive and achieve aspirations. This requires a coordinated approach to developing youth across governments, community sectors and business. This philosophy formed the basis of the Youth Strategy as endorsed by council in 2014 and created direction around seven key focus areas:

1. Education, training and employment opportunities
2. Safety
3. Public transport and Infrastructure
4. Facilities and events for young people
5. Health and wellbeing
6. Sense of community and identity
7. Community participation

The City of Mandurah has a strong commitment to supporting young people throughout its programs, facilities and events. The Youth Strategy has provided a foundation for a range of City of Mandurah teams to provide opportunities for young people to be engaged in community, support their sense of identity and belonging and increase opportunities for participation in a safe environment. The City has also developed strong partnerships to increase the range and diversity of programs over the past two years; providing increasing opportunities for young people.

## Youth Trends

Mandurah is a rapidly developing coastal community and over the past decade has sustained consistently high growth. Mandurah has a youth population (aged 11-25 years) of over 17,000 and over the life of the youth strategy many new families will move to Mandurah. Mandurah is also a 'feeder' from across surrounding areas to the City including Boddington, Serpentine/ Jarrahdale, Waroona, Murray, Golden Bay and Singleton, with young people aged 11-25 years totalling over 19,000 in these areas which impacts on increasing demands of local youth and community services that are specific to Mandurah i.e. crisis accommodation, counselling services, youth specific programs, education and entertainment.

The localities which are expected to have the highest youth population growth areas over the coming years are in the Island District (Halls Head – including , Falcon, Erskine, Dawesville, Wannanup, Bouvard and Herron) totalling over 5,000 youth and the Mandurah Central District (Mandurah, Greenfields, Dudley Park and Coodanup) with some 4,500. Lakelands and Madora Bay will soon surpass these with increases in youth populations as many young families age in place and developments continue to be delivered. This will be especially apparent when a new High School is established in a few years' time (estimated around 2019).

Youth in Mandurah said (as part of the 2014 consultation) that they were aspirational, wanting to better themselves particularly around training/education, to make a difference in the community, provide opportunities to help themselves become more financially stable, and wanted to have a better personal identity and self-worth. Family and social networks were particularly important to Mandurah youth, however there are social pressures on them that in some cases are associated with risky behaviours (such as the taking of illegal substances).

The most notable trend in youth at the mid-way point of the current strategy, is for the age group of 15 – 25 years which is at a high risk in Mandurah. Mandurah has the highest unemployment rate in the state (10.8% general population unemployment and 18.9% for youth unemployment, *ABS Labour Force Survey, March 2017*). These figures are cause for concern. Unemployment figures coupled with the high suicide and mental health rates experienced by young people underlines the importance of not ensuring a continued and even strengthened focus on this demographic. Creating opportunities for youth, particularly those who have left school to have meaningful social engagement and pathways to employment and support are a priority in the City's youth strategy.

## Youth Development Team Context

The Youth Development Team, located at the Billy Dower Youth Centre, are responsible for delivering programs and events specifically aimed at youth aged 11 – 25 and also delivering on the City's Youth Strategy. Youth development, however is broadly delivered throughout the City across the organisation, with the Youth Development team having the task of providing a specific focus on youth issues and directions, delivering programs based at the centre, as well as in public open spaces and other venues around Mandurah. The Youth Development Team often support other City teams to deliver and, or promote City programs designed for young people. An aim for the next two years is to increase the presence of the Youth Development Team as a resource for other City teams to create greater opportunities for youth.

The first two years of the Youth Strategy 2014- 2016 has seen an increase in the range and number of opportunities for youth delivered across City teams including: Youth Development, Community Safety, Economic Development, Recreation Centres, Libraries, CASM, Community Museum and Events. Progress has been made through the development of high quality facilities and innovative programs. An attachment to this report provides more detail on these achievements. The challenge over the remaining 2 years for the City is to provide a diverse range of services that meet the needs of young people of different ages, sub-cultures, cultural and socio-economic backgrounds. Strategic goals are required to ensure young people at risk are provided with opportunities that distance themselves from the risks of poverty as well as work with aspiring young people to further develop their skills and potential. The strength of the Youth Strategy is that it aligns with other City strategic plans creating alignment and collaboration within the City and with external stakeholders to create opportunities for young people.



## **Comment**

### Key Achievements

The City is committed to supporting youth employment, education and training. The City has increasingly provided innovative programs targeted at youth. Programs such as 'Design Your Own Job' for unemployed people aged 17+ and the Young Entrepreneur Program Pilot at Coodanup College, provide participants with an understanding of entrepreneurship and how to turn an innovative idea into a sustainable business. The City provides work experience placements for High School, TAFE and University students as well as the traineeship program for young Aboriginal people (an outcome of the City's Reconciliation Action Plan). The traineeships have increasingly provided higher level support for trainees and supervisors. The most recent intake has seen high calibre trainees with 100% retention to date.

To address youth safety the City has developed a Youth Alcohol Strategy that aims to provide awareness of the effects of alcohol on young people and strategies to reduce harm. The City has increased the 'Alcohol and Drug free event' signage at events and is commencing an awareness campaign shortly. The Communities That Care project has been adopted to specifically target the reduction of alcohol use in Grade 8 and 10 students. This process is designed to build community capacity and deliver effective prevention services. This highly collaborative project now has a core working group and the formation of a Community Board is in progress.

The City delivers a range of programs designed to engage disconnected young people, reduce the challenges associated with poverty and reduce risk of crime. Specific programs include:

- The After School program, attracting an average of 20 young people after school Wednesday – Friday, effectively diverting at risk young people into a safe, engaging environment.
- Saturdaze commenced in 2015 as a pilot program funded for at risk young people aged 11-17. This successful program has engaged at risk youth with 66% of attendees being Aboriginal and 65% being young men.
- Night Fields, an informal football skills clinic was introduced by the West Australian Football Commission in 2015 as a crime prevention initiative. This has strong community partnerships: Street Net, Department of Child Protection and Youth Development. It has been highly effective, engaging an average of 23 Aboriginal youth on a Friday evening, creating strong relationships and goodwill with the Aboriginal community.

The City also provides programs that focus on developing the potential in young people:

- Junior Council is a year-long program, supporting the development of leadership, decision making and public speaking skills for 11-12 year olds. This remains highly successful with many of these young people accessing other leadership opportunities as they grow older.
- The Koolyangka Boordiya Indigenous Children's Consultation program in 2016, was a consultation of 80 Aboriginal young people to discover their views and aspirations for Mandurah. This innovative program empowered young Aboriginal people to have their voice and has resulted in a small action group progressing the idea of a Youth Café.
- The City has increased the number of art related workshops and programs including; Masterpieces Y2K workshops, Propel Youth Art Sketchbook Project, Made by Me Teen and the new Local Creatives youth program. This has supported development of artistic skills and confidence and resulted in increased number of youth entrants to the Wearable Art Showcase, Masterpieces Exhibition and Youth Propel Arts Kickstart Festival in Perth in 2017.

The Libraries have increased their suite of programs to increase support for learning for young people. These programs provide practical activities around English, Science, Technology, Arts, Engineering, Maths and coding and have successfully provided additional opportunities for learning and social skill building for those home schooled or needing extra free tuition around specific subjects.

City of Mandurah events are increasingly providing opportunities for young people to participate:

- National Youth Week events
- Stretch Festival
- CrabFest
- My Park Grooves
- NYE Sector X
- RahCon

One of the key successes is the RahCon Pop Culture Convention a youth specific event, operating since 2014. A celebration of the nerd/geek/pop culture it covers mediums such as comics, anime, fantasy, sci-fi, gaming and cosplay. The event attracts an average of 800 attendees since inception, with high levels of satisfaction by attendees. Due to staffing changes and short lead in time, RahCon 2017 has been cancelled this year with a view to running again in 2018. This event will be reviewed as part of the Events Strategy.

The City provides a range of facilities to encourage youth participation, belonging and learning. The Recreation Centres, Libraries, CASM, Museum and Billy Dower Youth Centre all provide a range of activities and programs for youth. The redevelopment of the MARC has seen increased access for youth to state of the art recreational facilities. The development of the new Lakelands Library and Community Centre as part of the new shopping centre precinct involves a process of planning how the space will be used by collaborating across City teams and with local community.

The Billy Dower Youth Centre (BDYC) remains a hub model with a range of youth services co-located: the Youth Development Team, a medical service, youth counselling, youth school participation and several training providers. This model supports a high degree of collaboration around projects. The age of the BDYC building and the entrance can create challenges: clarity of where services are located and safety for participants.

The range of outcomes across the seven key areas to date are a reflection of the increasing focus on youth programming throughout City sections. Continued collaboration across teams and increasing sector engagement in the future will serve to cement these gains. Further consultation of youth is required to gauge how effective the City's approach to youth issues have been mid strategy, and also to set the scene for a youth strategy from 2019. It is recommended that the City undertakes a youth forum in late 2017 targeted broadly at the 11-25 age group, with a view to considering broadly the 'good and bad' of issues effecting Mandurah Youth. This forum will be independently facilitated.

### Key Issues

A key issue in the next two years will be to manage the Youth Development team through a time of change and build on previous successes. The team will increase the quality of existing programs and develop new programs that reflect key youth issues in consultation with stakeholders.

A challenge for the team is the breadth of focus: providing opportunities for disadvantaged at risk youth as well as youth who have financial means but would benefit greatly from having their interests or skills extended and supported. To truly meet the needs of young people it is important to understand the subcultures to which they belong and their variety of interests. This breadth of focus remains a challenge in design, promotion and delivery of programs. The team is well resourced with qualified youth officers that will meet this challenge.

Becoming more strategic is important to ensure that the various City strategic plans align in practice. Continuing consultation and collaboration with the youth sector will support this process. To ensure even greater success the City needs to create opportunities to directly involve young people in the design and delivery of projects, programs and infrastructure. This will create more pathways for youth to participate and contribute to their City.

One area of review has been the new Youth Leadership donation of \$200 per person or \$500 for groups and although there has been some take up it has not been as widely utilised as it was envisaged.

To ensure this funding is more accessible (as officers believe there is definitely a need) it is intended to broaden the scope of this donation to include; sport, leadership, education, personal development, arts and culture, to reach a greater number of young people. It is recommended that the individual contribution should increase by 50% to \$300 as feedback regularly is that for intra and inter-state travel \$200 is not enough. Group allocations were implemented in an attempt to reduce a number of youth applying from the same group, however in two years this has not occurred. Officers recommend that it should be discontinued and funding should be allocated on a case per case basis. The allocation of \$5,000 will be enough to support 16 young people annually attending an event that relates to youth leadership. Funding is allocated in line with a Youth Leadership Contribution approved operating procedure.

The BDYC building is in need of a refresh to remain a contemporary hub for young people. New signage and a refresh of the foyer at a minimum will create a more youthful energy to the building. It is recommended that a separate report is developed to outline any building improvements and that this is undertaken with consideration to what the new Youth Medical Hub - GP Down South facility in Allnut Street may provide. The consultation outcomes from the review of the strategic community plan also raised the issue of a 'youth hub' and this needs to be explored with the young stakeholders in relationship to possible work on Billy Dower or the use of other facilities across the City. This will be part of the development of the next Youth Strategy.

### Key Strategic Actions

The Youth Strategy 2014 -2018 has two years remaining to deliver on specific outcomes. The key actions for the next two years focus on improving access for young people to programs, improving outcomes from programs and involving young people in decision making.

Strategic Actions include:

<b>Strategic Action</b>	<b>Youth Strategy Key Focus Area</b>	<b>Deliverables by December 2018</b>
Increase quality and diversity of youth programs	5. Health and Wellbeing 6. Sense of Community & Identity 7. Community Participation	<ul style="list-style-type: none"> <li>Review youth programs to ensure specific outcomes</li> <li>Create systematic evaluation process for youth programs</li> <li>Design additional programs in consultation with young people and external stakeholders</li> <li>Upskill youth team in coaching and mentoring</li> </ul>
Broaden scope of Youth Leadership Donation	6. Sense of Community & Identity	<ul style="list-style-type: none"> <li>Increase amount to up to \$350 (from \$250)</li> <li>Increase eligible range of activities; sport, leadership, education, personal development, arts and culture</li> </ul>
Increase strategic partnerships	All	<ul style="list-style-type: none"> <li>Increase relationship with key stakeholders</li> <li>Explore potential partnerships to create specific change e.g.; assisting young people with employment</li> <li>Explore grant options for specific projects</li> <li>Develop relationships with local employers, providers of jobs forums and training providers</li> </ul>
Increase marketing reach	All	<ul style="list-style-type: none"> <li>Review social media as a way of engaging with young people and make recommendations.</li> <li>Develop youth database and create 'youth' newsletter.</li> <li>Increase collaboration with other City teams eg; School Holiday Program promotions.</li> </ul>
Increase reach in north and south corridors	5. Health and Wellbeing 6. Sense of Community & Identity 7. Community Participation	<ul style="list-style-type: none"> <li>Create outreach model to increase youth engagement in Lakelands and Dawesville and Falcon.</li> <li>Develop a database of youth focussed clubs and groups</li> </ul>

Strategic Action	Youth Strategy Key Focus Area	Deliverables by December 2018
Increase Youth engagement and contribution.	6. Sense of Community & Identity 7. Community Participation	<ul style="list-style-type: none"> <li>• Hold a Youth Forum to gain young people's perspectives</li> <li>• Explore models for a Youth Advisory Council</li> <li>• Increase youth involvement in environmental projects</li> <li>• Increase community engagement as a focus for staff</li> <li>• Reunion of Junior Council past participants (Junior Deputy Mayors and Junior Mayors)</li> <li>• Hold a celebration annually for high achieving students from local schools</li> </ul>
Increase 'youth friendly' focus of BDYC	3. Transport & Infrastructure 6. Sense of Community & Identity	<ul style="list-style-type: none"> <li>• Explore better signage for centre</li> <li>• Update artwork to ensure more contemporary feel</li> <li>• Consider extensions as per proposal</li> </ul>

These deliverables will all involve developing relationships with key stakeholders in the youth sector and across a range of sections within the City.

### Statutory Environment

N/A

### Policy Implications

N/A

### Economic Implications

The City's Youth budget currently has an allocation of \$5,000 to support Youth Leadership grants which are outlined within this report (seeking an increased allocation to \$350 from \$250). The budget allocation remains at \$5,000 and is also provided at this amount within the draft 2017/18 budget.

Broadly youth employment is a major social and economic issue locally. It is intended to develop stronger relationships with the training sector and developing partnerships around a jobs forum and facilitate pathways to employment.

Unemployment rates have increased in Mandurah in the past few years. Currently the unemployment rate 15 – 24 year olds is 18.9 % and is one of the highest rates in the country. These figures indicate a strong need for the youth sector to work together to develop a plan to provide pathways for employment for Mandurah's youth.

### Strategic Implications

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

#### Social:

- Help build the community's confidence in Mandurah as a safe and secure City.
- Provide employment and educational opportunities, services and activities that engage the City's young people.
- Provide a range of social, retail, recreational and entertainment experiences for the City's residents and visitors.

Economic:

- Increase local education and training opportunities.

Infrastructure:

- Facilitate the provision of multi-purpose facilities and infrastructure that meets the needs of a growing population.

**Conclusion**

In conclusion the key successes of the Youth Strategy to date are the increasing number of programs and events providing direct benefits to youth, the increased collaboration across city teams and specific projects such as the Koolyangka Boordiya Indigenous Children's consultation which provided invaluable information and connection with young people.

The next two years will see a review of programs, a stronger engagement in the youth sector with greater strategic partnerships. There will also be a focus in increasing youth participation to ensure design and delivery of programs, projects and infrastructure yields even greater gains for Mandurah's youth. A strong focus will also be on youth employment, exploring potential partnerships that may lead to increased jobs and employment pathways for youth.

NOTE:

- Refer ***Attachment 1***

**RECOMMENDATION**

**That Council:**

1. **Notes the City's Youth Strategy 2014-2018 achievements for 2015 and 2016.**
2. **Endorses the key strategic actions as outlined for the remainder of the City of Mandurah – Youth Strategy 2014-2018 (2017-2018).**
3. **Authorises the increase for youth leadership contributions to \$350 (was \$250) per individual, assessed and payable as per established Youth Leadership Contribution Procedure.**
4. **Acknowledges the City will undertake a Youth Forum in late 2017 for ages 11-25 years, independently facilitated to gauge effectiveness of the existing strategy and to lead discussions into the development of a new strategy.**
5. **Notes that officers will provide back to Council a separate report outlining building improvement recommendations for the Billy Dower Youth Centre and that this is undertaken with consideration of the proposed Youth Medical Hub facility being developed in Allnut Street, Mandurah.**

## Key Achievements of the Youth Strategy 2014 -2018 Midway Report

### ***Focus Area 1 - Education, Training and Employment***

This focus area aims to provide support and advocate for employment and educational opportunities, services and activities that engage Mandurah youth

Key achievements:

- In 2016 Economic Development ran a 10 week entrepreneurial program 'Design Your Own Job' for unemployed people aged 17+. The aim is to support young people who are seeking alternative employment opportunities by starting their own business by teaching entrepreneurial skills. A similar program was also piloted at Coodanup College, providing students with an understanding of entrepreneurship and students were shown how to take ownership of taking an innovative idea and turning it into a sustainable business. The programs have been well received by the community.
- Youth Services Directory is reviewed every year outlining key youth services in Mandurah relevant for young people and remains a valuable resource for the youth sector.
- Support is provided to the Peel Regional Youth Services Networking Meeting to ensuring the network provides the sector with professional development opportunities, collaboration opportunities and discussions about key issues around gaps in the sector.
- The City regularly takes on work placement students and through the City of Mandurah Reconciliation Action Plan Aboriginal Traineeships have been offered to a number of young people to support Aboriginal employment and training options.
- The Billy Dower Youth Centre continues to have training providers as tenants hiring rooms to provide training options for disadvantaged young people.
- The Youth Development team offer one on one support on resume development, applying for jobs and interview preparation
- The library also provides people with assistance for writing resumes.

### ***Focus Area 2 – Safety***

This focus area aims to build our community's confidence in Mandurah as a safe and secure city for youth.

Key Achievements

- The Launch of the "Mandurah Community Youth Alcohol Strategy" was a great success. Following this the City was invited to be the auspice agency in a "Communities that Care" Project. This process designed to build community capacity to plan and deliver effective developmental prevention services over several years. The community implements and evaluate evidence-based services that improve outcomes, and reduce problem behaviours for young people. Mandurah has become a CTC community through a National Health and Medical Research Council grant. A core working group and a key leader group has been formed and the formation of a community board is in progress.
- My Park Grooves a series of local park activation events commenced in 2016. An initiative of the Community Safety Team following a series of thefts at local parks, these series of events have been held at various parks across Mandurah. They have highlighted the value of community involvement in looking after our parks and have been highly successful family friendly events.

- The After School Drop In program operating on Wednesday, Thursday and Friday at the Billy Dower Youth Centre provides activities for a high number of Aboriginal young people and young people at risk.

It provides a safe space for young people at risk to have down time after school and get support they might not otherwise receive. No other organisation offers this kind of program in Mandurah so the City's role with at risk youth after school remains important. To remain safe and relevant the Youth Development Team have Policy and Procedures that manage risk, which are reviewed regularly.

- In 2015 the Saturdaze program was developed through securing \$29,000 from the WA Police Community Safety Grant and Department of Sport and Recreation. The program was piloted to engage at risk youth aged 11-17 and 11-3pm each Saturday during school term. This was the first time that programs have been run on the weekend. The aim of the program was to address anti-social behaviour through providing positive role models and activities. The program offers activities that are fun, involve teamwork and skill development. Activities include; kayaking, cooking, swimming, sports games and high ropes courses. The program engaged over 400 young people in the first 8 months. 66% of attendees were Aboriginal and 65% were male. Due to its success this program has been incorporated into the suite of programs run by Youth Development and is now offered 10 Saturdays every school term.
- Night Fields was introduced in 2015 and is delivered by the West Australian Football Commission with local partnerships in each local government area. Staff run an informal skills clinic that includes drills and having a game of football. Netball has been introduced now as well. In Mandurah this program has strong support from Youth Development, Street Net Youth Services, Department of Sport and Recreation, Department of Child Protection and Family Services and Netball Western Australia. Night Fields is held on a Friday night 5.30 – 7.00 pm during school term and Youth Development run a free bus from Billy Dower Youth Centre and offer youth work and BBQ support. On average there are 20 participants, ranging from the age of 7-17 year olds.
- The Boxing Gym, run by a volunteer at the Billy Dower Youth Centre continues to attract regular numbers running four nights per week for 10 – 25 years. The classes are full attracting averages of 30 attendances per week. Last month a 25 year old novice won the state title for WA. Two young men recently won their bouts in a competition for positions on national and international boxing teams, indicating the quality of boxing tuition that volunteer coach John Florenca provides.

### ***Focus Area 3 - Public Transport & Infrastructure***

This focus area aims to facilitate the provision of an integrated and expanded public service network

Key achievements include

- Social media posts via Facebook to advertise fare increases and timetable changes
- Works and Services consulted with a number of internal teams about existing City paths. Youth Development gave feedback, suggesting 17 paths that do not exist and had not been identified for future construction. This supports all people in community using the pathways and supports youth in particular who are using bikes as their primary mode of transport.
- Youth Development team involved with the community development consultants employed by PEET: Creating Communities in Lakelands and supported the community Youth Strategy that was developed through public consultation. This foundational work by Creating Communities will be leveraged by the City of Mandurah libraries, community development and youth development teams to ensure the needs of young people are met in this developing area.

### ***Focus Area 4 - Facilities and Events***

The focus area aims to facilitate the provision of multi-purpose facilities and infrastructure that meets the needs of a growing population and provide a range of social, retail recreational and entertainment experiences for youth.

- The development of the Lakelands Library and Community Centre City of Mandurah Library and Community space in Lakelands has been a collaborative effort across City teams and is also an outcome of the Social Infrastructure Plan. Through existing relationships with Creating Communities, a community development company contracted by the developers PEET, the City has been able to leverage relationships and the data collected about the emerging needs of youth and the community in Lakelands. This ongoing relationship will ensure that services and activities provided will meet the needs of the community and provide a platform for future community engagement
- The Billy Dower Youth Centre remains a strong model of co-location and a space for young people in the City. The tenants of the building all have a youth focus. The Youth Development team is based at this building and other services include: a medical service, counselling, youth school participation and training providers. This co-located model results in a high degree of collaboration around key issues for young people and provides opportunity for strategic partnerships.

The age of the Billy Dower Youth Centre building and its additions has some challenge for traffic flow due to building design, specifically as the entrance to the building starts at the main hall. This can create issues around safety and confusion about where services are located within the building. The building is in need of a refresh to ensure it remains contemporary and useful space for young people.

- Stretch Festival is increasingly involving young people and having a dedicated space for youth and celebrating youth culture.
- RahCon Pop Culture Convention – This annual mini-convention run by the City is held in Mandurah and is a celebration of the nerd/geek/pop culture covering mediums such as comics, anime, fantasy, sci-fi, gaming and cosplay. This convention was developed due to the growing needs of this sub-culture. This convention commenced in 2014 and has been operating for three years, growing in variety of traders, exhibitions and guests. The event has been a success beyond original expectations, attracting attendees from all around Western Australia, and as such has become Youth Development's largest event attracting between 750 – 850 people each year. It has been held at the Old Sailing Museum Convention Centre and the last two years held at the Mandurah Performing Arts Centre.

Feedback and research suggests that current size of the event is most economical and creates a positive atmosphere celebrating pop culture at a grass roots community level. The Youth Officer who has driven this project for three years has recently resigned. Due to his specialist knowledge in relation to pop culture it has been decided to cancel the convention this year with a view to sourcing an event organiser for next year. RahCon has been highly successful and it is hoped to recruit to fill this position later in 2017. Rah Con will be reviewed in the development of the Event Strategy

- Sector X is held as part of the New Year's Eve celebrations and creates a youth zone as part of this City event. This youth zone attracts approximately 700 young people on the night and provides a fun safe environment for young people to celebrate New Year safely. This will also be reviewed as part of the Events Strategy.
- Three Summa Beats Music Series were held at the Skate Park at Hall Park as part of the foreshore activation project on Friday afternoons in January 2016. Youth Development partnered with Street Net to provide support and organise the events.



- National Youth Week events each year encourage young people to participate in a range of activities that are already existing in Mandurah. They are a successful series of low key events and activities for young people promoting existing clubs and groups.
- The Libraries facilitate youth events as part of the Mandurah Readers & Writers Festival, including the Young Adult Author Session and Creative Artists Panel.

### ***Focus Area 5 - Health and Wellbeing***

- The City has provided support to the PYMS health hub proposal with support by council for land for the new building.
- Youth Development have collaborated with Headspace and other organisations to develop a strategic response to the high number of youth suicides occurring in Mandurah in 2016. Part of this response has also been to develop a report to council on Mental Health placing the City of Mandurah in context of Federal and State responses to mental health service delivery.
- The Recreation Centres provide a range of sport and recreation activities such as swimming, water polo, Futsul, netball and workout clubs.
- Libraries have increased their range of services to youth through provision of specific programs encouraging learning and skill development:
  - Homework Hub sessions are held after school to give students an opportunity to engage in literacy activities and obtain help with schoolwork.
  - STEAM Imagineers sessions are now run where students engage in practical activities around the themes of Science, Technology, Arts, Engineering and Maths.
  - The Local Creatives program recently started bringing in a small local business to present workshops aimed at 15 – 24 year olds to encourage them to network and learn new skills.
  - Through the Digital Hub the Drop-In Hour of Code sessions offer different ways in which young people can engage in 'coding' activities in a self-lead and educational way.
  - Support is provided for the Propel Youth Art Sketchbook Project, encouraging young people to chronicle their lives over a month including artworks and words. These are shown in an exhibition held each year at the State Library in Perth.
  - A Teen version of our Made by Me was launched in 2016, encouraging young people to try different craft skills and have proved to be very popular.
  - Art Classes are offered through RT Kids & I Heart Art, and has a strong youth component and the young artists have really progressed. There has been an increased in entry numbers in the youth category for Wearable Art as a result.
  - The Annual Short List Talk to celebrate Children's Book Week engages young people in reading & presenting their views of the Young Adult titles. Students at Coodanup College read the book and their presented the thoughts and feeling through mixed media and oral presentations on the night.
- CASM has increased its youth focus and engagement since 2014 with the development of the Masterpieces Youth Art Competition and Exhibition in collaboration with Youth Development. It includes annual free practical workshops with professional artists, the opportunity to gain public speaking skills and confidence through the artist talk program and greater arts exposure and experience through the AGWA and PICA gallery tours. CASM also supports
  - RT Kids program which caters for 80+ children per week to participate in the afterschool arts program which has led to successful entries into both Masterpieces and the Wearable Art Exhibition as well as a recent Youth Mentorship program in collaboration with Mandurah Libraries.
  - A Saturday morning art class for disengaged youth,
  - An art therapy class with Peel Mental Health which includes young adults between 18 and 25 years.

### ***Focus Area 6 – Sense of Community and Identity***

- NAIDOC celebrations were held in July. The City regularly supports the NAIDOC celebration in Mandjar Square. Riverside Primary School were supported to hold their first NAIDOC celebration.
- NAIDOC celebrations are held every year at the Billy Dower Youth Centre with the After School Drop In program having a celebration of indigenous art, dance and music creating opportunities for young Aboriginal people to do artwork, listen to music, traditional dance and a BBQ. Elders are invited to support the event and the atmosphere on these occasions is joyful and happy.
- Junior Council remains a very well received program with excellent outcomes for young people. It has an average of 36 young people each year aged 11-12 participating in a year-long leadership program. This program provides an insight into how local government runs and gives young people access to a range of guest speakers they would not normally have the opportunity to hear from. The young people work on a project throughout the year which they need to deliver by the end of the year. This gives them a good insight into the components of running a project or event. It also gives them a great opportunity to practice their public relations and public speaking skills. By the end of the year the Junior Councillors have had a series of experiences that provide a great platform for opportunities later in the life.

### ***Focus Area 7 – Community Participation***

The aim is to encourage community participation and engagement, encouraging and enabling youth to take ownership of natural assets.

- \$10,000 from Department of Local Government and Communities was secured to deliver The Koolangka Boordiya Indigenous Children's Consultation Process with 80 Aboriginal young people from local schools. This project engaged with a demographic who had largely been unheard and had previously had limited opportunities to contribute to discussions around issues and decisions which affect them.

Over several full day workshops a strength based approach was used to establish how a more youth friendly community could be achieved. The approach was extremely successful and noticeably empowered the participants to genuinely contribute to discussion around issues that effected them. Feedback from all components of the engagement with these young people has been positive and demonstrated that the young people felt more empowered through the process.

Since the original consultation 17 young people returned to undertake further planning and cultural awareness activities. Participant's workshopped solutions and eventually settled on the idea of a youth café. They decided this could provide opportunity to learn skills such as barista training, customer service and business operations, as well as creating a safe space for young people to gather. This has become an ongoing project.

4. **SUBJECT:** Notice of Motion – Mandurah Bridge Name  
**CONTACT OFFICER/S:** Lesley Wilkinson  
**AUTHOR:** Lesley Wilkinson  
**FILE NO:**

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### **Summary**

At the March 2016 Council Meeting a Notice of Motion requesting a council report exploring available options to facilitate a bridge naming process for the old Mandurah bridge replacement to engage the Mandurah community with the new bridge.

Council is requested to retain the existing bridge name of the Mandurah Bridge and events are held around the opening of the bridge to connect people to the new bridge.

### **Disclosure of Interest**

Nil

### **Previous Relevant Documentation**

8 March 2016              Notice of Motion

### **Background**

The Mandurah Bridge was constructed in 1953 and has been an iconic part of Mandurah life since then with many people having memories of fishing under the bridge and interacting with the water around the bridge.

With the construction of the replacement bridge due to open late 2017 there has been discussion about how to connect the new bridge with the Mandurah community and whether a new name for the bridge would engage the community and connect people to the new bridge.

### **Comment**

The current bridge has a name, Mandurah Bridge, which is recognised by Landgate's Geographic Names as well as Main Roads. Main Roads view the new bridge as a replacement bridge rather than a new bridge but see the naming of the bridge as a matter for Council. The Geographic Names Committee in its naming principles see names as enduring so as the bridge is a replacement rather than a new bridge, a new name would go against those principles. The following is taken from Geographic Names Policy:

### **3.4 Naming Amendments**

*The official topographic feature names are expected to be enduring. Landgate discourages any changes to official names without good reason, however each such proposal will be considered on an individual basis, and the merits of each case will be carefully evaluated.*

*Reasons that may be considered in support of a name change are:*

- Changes made to bring official usage into agreement with well-established local usage*
- Proposals to eliminate naming issues such as derogatory names, duplication or those*
- Previously approved on the basis of incorrect information*
- Proposals previously made at the request of persons or organisations (public or private) for commemorative or other reasons important to the proposer.*

*Where a change to the name of a topographic feature is proposed, the new name selected shall conform to all the necessary naming policies and standards.*

The recommendation of this report is that the bridge retains its original name, Mandurah Bridge, as it is a replacement bridge. The intent of the Notice of Motion is to encourage the Mandurah community to engage with the new bridge so the undertaking of activities around and on the bridge would encourage that interaction.

Many people in the community have engaged with the bridge throughout its construction with people regularly visiting the bridge, taking photographs and engaging in the construction process. At the opening of the bridge the Mandurah community will be invited to do a community walk across the bridge before any traffic goes across. This will encourage people to engage with the bridge.

The second engagement is with the development of the public art on and around the bridge. The development of the art on the bridge is in two components. The first is the artwork which is part of the contract which is bring deliver by Georgiou. This includes lighting and a panel which tells the story of the area as a crossing through to the new bridge. The second component of the art work is the work the City is doing once the bridge is complete. This work began on the 12 May 2017 with a visioning day which encouraged the community to share stories of the bridge with artists who will then use the stories to influence their artworks for placement around the bridge. Further community engagement will also occur through the process.

### **Consultation**

Main Roads

Geographic Names Committee

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Economic Implications**

Nil

### **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

#### Social:

- Provide a range of social, retail, recreational and entertainment experiences for the City's residents and visitors.

#### Economic:

- Increase the level of regional employment.
- Develop a strong and sustainable tourism industry.

#### Identity:

- Encourage active community participation and engagement.
- Promote Mandurah's identity as a unique regional city, based on its waterways, history, heritage and future vision.
- Become known as a city and destination for events, arts, heritage and culture.

#### Organisational Excellence:

- Develop a strong brand of leading local government that meets community expectations.

## **Conclusion**

The Mandurah Bridge is an iconic structure in Mandurah and with the replacement of the current bridge there is certainly interest in the changes. As the bridge already has a designated name it is timely to think of other ways to engage people in the new bridge as construction comes to an end.

## **RECOMMENDATION**

### **That Council**

- 1. Maintain the current name for the replacement bridge as the Mandurah Bridge**
- 2. Engage the community in activities on and around the bridge including a community walk across the bridge before the traffic begins to go across.**

5.	<b>SUBJECT:</b>	Mandurah Beaches - Official Naming
	<b>CONTACT OFFICER/S:</b>	Ben Dreckow
	<b>AUTHOR:</b>	Vicki Kelly/Lesley Petchell
	<b>FILE NO:</b>	

## Summary

Approval was given by Council in January 2017 to progress the official naming of well-known beach locations in the City which are not currently recognised within the Landgate system.

Officers have identified an initial four key local beach sites, which have been widely recognised within the community by their respective common names for many years as follows:

- Avalon Beach;
- Florida Beach;
- Melros Beach; and
- Town Beach,

In addition, one surf break is proposed to be named - Gearys Surf Break.

Officers have carried out the necessary assessment required by the Geographic Naming Committee (GNC) at Landgate and obtained their support to the official naming of these sites. Council is, therefore, requested to approve formal submission to Landgate for the official naming of these beaches.

## Disclosure of Interest

Nil

## Location

Various

## Previous Relevant Documentation

- |   |            |                 |   |
|---|------------|-----------------|---|
| • | G.14/01/17 | 24 January 2017 | Council supports the beach identification signage and official naming of key beach sites for the Mandurah district with Landgate. |
|---|------------|-----------------|---|

## Background

There is a variety of information and programs that support emergency responders in locating those who need assistance including the official names of sites, GPS coordinates, coding, street names and nearest cross streets.

The benefits of recording and preserving geographic names are associated with the past, present and future of a community. They form an integral part of personal identity by defining where people were born, live, have lived and from where their ancestors have come from. Such names are key elements of maps and charts and their practical benefits include the intelligence relating to the location of a place.

Geographic nomenclature or toponyms are usually the first point of reference used when referring to a spatial location and are a fundamental component of culture. They are indispensable when used as public and personal references for location description and identification (i.e. defence, emergency and postal services, addresses, navigation).

There are currently only two beaches which have been officially named within the district of Mandurah and registered in the Landgate system, these being Pyramids Beach and Halls Head Beach. No surf spots have yet been officially named.

The aim of official naming of all well-known beach sites and surfing spots within the City will support beach users and agencies in emergency situations.

### **Comment**

In order to obtain official approval, officers must adhere to the Landgate procedures entitled '*Policies and Standards for Geographical Naming in Western Australia*'. These procedures provide strict guidelines for the naming of topographical features, including conventions for any chosen name such as the language, spelling and other characteristics which can and cannot apply.

The application to the Geographic Names Committee (GNC) at Landgate must include the origin of the proposed name, how long it has been known as such, and a cadastral plan showing GPS coordinates reflecting the beginning and end points of the feature.

GNC have requested that officers submit a small number of sites (maximum of five) for approval at any one time. Officers have, therefore, identified four key local beach sites, being Avalon Beach, Florida Beach, Melros Beach and Town Beach, and one surf break proposed to be named Gearys Surf Break, to be officially named.

The sites identified have a history dating back to around the 1950s/1960s, are well-known by their names, and are heavily frequented by both locals and tourists.

To establish the origin of the names and history of the sites, officers have sourced information from the City's Museum staff, as well as the internet across various surfing websites, Wikipedia, land development and tourism sites to name a few.

To obtain the location for each of the sites, officers have referenced a book entitled '*Beaches of the Western Australian Coast: Eucla to Roebuck Bay*' by Andrew Short. This book contains a comprehensive description of every one of the 2051 mainland beach systems between Eucla to Roebuck Bay, including the name, location, length, physical characteristics, access and facilities, with specific comments on the surf zone character and physical hazards.

Where the proposed names are also commonly known as other names and/or different spellings, the Landgate system will include both the officially approved name as well as any commonly known names and spelling variations. This will assist beach users and emergency responders in correctly identifying sites. Officers have researched and consulted with various parties to ensure any variants of location names and/or spelling have been adequately captured.

The proposed names and locations have also been verified with the project team undertaking the beach emergency signage upgrade, who also checked with the Mandurah Board-riders Club.

Community consultation is not considered necessary in this instance, nor is it a GNC requirement, as all of the names are, without dispute, known as such within the community and have been for many years, with numerous points of reference to support this fact.

The origin and location of each site has been defined as follows:

1. Avalon Beach:

- Located in the suburbs of Falcon and Wannanup, Avalon Beach is located approximately from the top end of the Yeedong Road, Falcon beach carpark at the north to parallel with the northern end of Alexis Circle, Wannanup at the south.

- This section of Falcon, including the beach, has been unofficially known as Avalon since at least the 1950s. The name Avalon has various meanings, including 'Island of Apples', 'Island of Paradise' amongst others, however, research indicates that a number of the streets in the area were named after yachts, i.e. Panamuna Ave and Spinaway Parade, therefore this is believed to be the most likely source of the name.
- There is an adjoining road officially named 'Avalon Parade' as well as the adjoining 'Avalon Foreshore Reserve' Number 24880, which was officially named in 1998.

2. Florida Beach:

- Located in the suburb of Dawesville, Florida Beach is located approximately from the northern end of Dongara Vista at the north to Balladonia Parade at the south.
- Florida was the name given to the location by the original landowners, the Dawe Family, prior to 1900, who would often frequent an area there abundant in wildflowers. Florida, in Latin, means flowery or relating to flowers. It is a common misconception that the area and beach are named after the US state, however this is not the case.
- There is an adjoining road officially named 'Florida Parade'.

3. Melros Beach (also known as Melrose Beach):

- Located in the suburb of Dawesville, Melros Beach is located approximately between Balladonia Parade at the north to parallel with the southern end of Ayrton Street at the south.
- Melros is believed to have been named after Melros Dawe, one of the sons of the Dawe family, who owned the land behind the beach and erected a toilet block on site.
- Melros was a former suburb of Mandurah until March 2001 when the suburb was changed to the name of Dawesville. Melros has been known as such since at least the 1950s.
- There is an adjoining road officially named 'Melros Beach Road' as well as the adjoining 'Melros Foreshore Reserve' Number 30170 which was officially named in 1998.

4. Town Beach :

- Located in the suburb of Mandurah, Town Beach is located approximately between Bowsprit Way at the western side to Henson St at the north-east.
- Town Beach was called such in the pre-World War Two period before Mandurah became a town in 1987, when it was upgraded from Shire status and remained a town only until 1990. There was also a Town Jetty, suggesting a tendency to refer to infrastructure within the CBD as "town" beaches, jetties, etc.
- Historically, there was also an officially approved road called 'Town Beach Terrace' running parallel to the beach, which no longer exists.

5. Gearys Surf Break (also known as Geary's/Gearies Beach):

- Located off a section of Falcon Beach at Panamuna Drive, Falcon, Gearys Surf Break is a popular and well known surfing spot.



- The surf break is named after Raymond John Geary and his wife Helen (nee McNamara) who had a beach shack in Sandra St, on the hill overlooking the water, in the late 1950s and 1960s. Ray Geary was a surfer popular at City Beach, who decorated surf boards and designed surfing clothes, being a sign writer. Also, interestingly, Ray Geary was not the first Geary connected to the Mandurah region: the first of local pioneer Thomas Peel's ships, the *Gilmore*, was captained by a Geary, who settled in NSW.

Once these sites are officially approved through GNC the beach identification signage will be updated to reflect the Landgate approval.

Officers will continue to identify other well-known beach sites and surfing spots and submit further reports to council for official naming.

### **Consultation**

- Geographic Naming Committee, Landgate
- Mandurah Board-riders Club

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Economic Implications**

Nil

### **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

#### Social:

- Help build the community's confidence in Mandurah as a safe and secure City.

#### Environment:

- Encourage and enable the community to take ownership of natural assets, and to adopt behaviours that assist in achieving the City's environmental targets.

### **Conclusion**

Further to Council support in January 2017 to progress the official naming of key beach sites within the City, officers have now carried out the necessary assessment criteria and obtained support from Landgate to the official naming of four beach sites and one surf break.

Council is, therefore, requested to approve formal submission to Landgate for the official naming of Avalon Beach, Florida Beach, Melros Beach, Town Beach and Gearys Surf Break.

#### **NOTE:**

- Refer **Attachment 1** **Locations**

## **RECOMMENDATION**

**That:**

**Council approves formal submission to the Geographic Naming Committee at Landgate for the official naming of:**

- 1. Avalon Beach;**
- 2. Florida Beach;**
- 3. Melros Beach;**
- 4. Town Beach;**
- 5. Gearys Surf Break;**

**as identified on Attachment 1.**



















<b>6.</b>	<b>SUBJECT:</b>	Excision of Portion Reserve 2851 – Caddadup Reserve: Water Corporation Water Tank
	<b>CONTACT OFFICER/S:</b>	Ben Dreckow/Brett Brenchley
	<b>AUTHOR:</b>	Lesley Petchell
	<b>FILE NO:</b>	Reserve 2851

---

### Summary

The Water Corporation has approached the City with a request for support for the upgrade of the public water supply in Dawesville. To facilitate the upgrade the Water Corporation have requested an excision from City managed 'Class A' Reserve 2851 totalling 3.2 hectares, which is identified as being south of the Water Corporation Reserve, and would be amalgamated into their adjoining crown reserve.

Officers acknowledge that the aging tank is now not sufficient to service future growth in the southern corridor, or meets the current guidelines for reserve storage, so negotiations have been underway with the view of reaching a resolve that is acceptable for both parties.

Discussions have been ongoing with the Water Corporation in relation to the location of the new tank due to the sensitive ecological environment, officers have undertaken initial investigations which indicate north of the existing tank would have less environmental impact than the Water Corporation's preferred southern option.

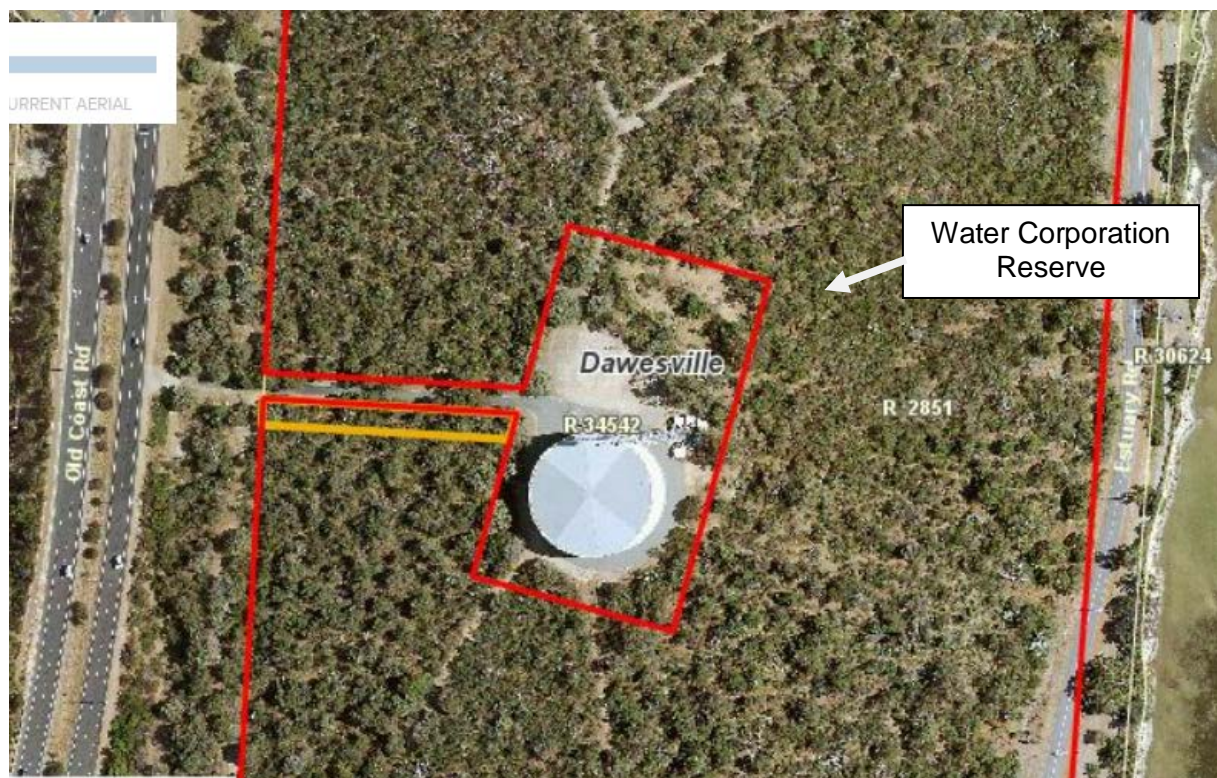
There are several options available to Council which are outlined in this report, officers recommend that once the relevant State and Commonwealth environmental reports are completed by the Water Corporation, that Council support the site that has the least environmental impact, acknowledging that public consultation is required and the support of the Minister for Lands as final determining authority.

### Disclosure of Interest

Nil

### Location





### Previous Relevant Documentation

Nil

### Background

In 2014 the Water Corporation commenced discussions with officers regarding the requirement for upgrades to the existing water supplies for the southern corridor. The existing storage tank is a 25ML (megalitre) steel tank, constructed in 1983. The tank supplies the Caddadup zone, which includes areas from Halls Head to Parkridge. The existing tank has insufficient reserve storage, and during a failure event the tank only holds storage for less than 10 hours, when 24-30 hours is considered standard. In addition the storage is insufficient to allow for future growth, where the new tank would service a further 14,000 more homes in the southern corridor.

Water Corporation originally requested the excision of 0.965 ha from Reserve 2851, to be amalgamated into their adjoining Reserve in addition to a new access easement from the south of the site, as the current access is very steep and would not be suitable for construction or ongoing access to the tank site. In addition, the request involves a proposal to clear approximately 2.2 ha of City managed Crown Land.

Several challenges have arisen for the Water Corporation firstly, as the Reserve is A Class any excisions over 1ha, or any easement over the land must be laid before both Houses of Parliament. The Water Corporations' proposal to excise less than 1ha has sought to negate this requirement however, with the request for the easement the total area is greater than 1ha so this process is required to be followed in any case. This process is anticipated to take approximately two years to complete.

Secondly the Department of Lands has confirmed that as the City is not in breach of its obligations under the Management Order, they will not 'take' the land without the City's consent. The Department of Lands has requested both parties continue to mediate with the view of a successful outcome acceptable to both parties. It needs to be noted, should Water Corporation provide evidence that the requirement for water has reached a 'critical' stage, they may be able to exercise whatever rights they hold under their relevant legislation, as an essential service provider, to request the Minister take the required land from the City.

While officers acknowledge the need for the expansion of the Caddadup water supply, concerns remain over the environmental impact the clearing will have over the area to the south, and in turn requested Water Corporation prepare a northern option for consideration by the City.

### **Comment**

Class A reserves afford the greatest degree of protection for reserves of Crown land. The 'A' classification is used solely to protect areas of high conservation or high community value. The purpose of this City managed, Class A Reserve 2851 is designated Recreation and Foreshore Management.

To date, no geotechnical testing has been undertaken to confirm the suitability of the site and although Water Corporation possess some historical data a construction of this magnitude requires site-specific geotechnical data to be obtained. Officers have not to date supported any testing as the use of backhoes and core drilling/cone penetration testing would impact on the reserve and require clearing.

### Environmental Impacts

An environmental survey was conducted on the south option by AECOM in August 2012 (during winter). The City has requested a more recent spring vegetation survey as there is reported evidence of King Spider Orchids growing in the proposed clearing site. A 2015 report has been received from Water Corporation, however the study was undertaken in October and although no evidence is reported the time of the study was outside the flowering/growing time for orchids.

A thorough vegetation assessment is required for both the north and south of the existing tank site, to determine whether all or a portion of the site's vegetation represent the Threatened Ecological Community (TEC). Actions that impact on a TEC must be referred to the Commonwealth Department of Environment and Energy.

### Site One North of Water Corporation Reserve

The north option is the preferred option for City officers, as it is considered to have the least amount of environmental impact, and although the Water Corporation prepared a survey drawing at the request of officers, Water Corporation confirm this is not a viable option.

Retaining walls of 140 metres long by 7 metres high would need to be constructed, and other added costs for construction in this location is anticipated to add an extra \$5M to the cost of the project. The overflow sump would also need to be removed through the construction phase, which is anticipated to take 2-3 years. The sump is used as a back-up should the existing tank overflow, therefore its removal is not an option Water Corporation can consider.

Water Corporation also confirm the north will require approximately 3 ha of clearing rather than the approximate 2.2 ha required for the south. However further investigation is required to determine the condition levels of each site.

Environmentally, this northern area is Banksia Woodland in Good to Very Good Condition, according to Keighery's Condition Scale, as assessed by officers. The area has larger trees but with a much lower species diversity than the south option. An on ground assessment identified about 6 species.

There is evidence of numerous old tree deaths (Banksia's) possible from the lowering of the water table during the last few years of decreased rainfall in the area. There is no current indication of dieback infection in the area but an unidentified rust species was seen on some Macrozamia plants.

### Site two South of Water Corporation Reserve

The south option is the only option that Water Corporation will consider, however officers consider the environmental impacts are significantly greater.

This area is situated in Low Banksia Woodland in Very Good to Excellent condition, according to Keighery's Condition Scale as assessed by City officers. The vegetation has a dense understorey with some open areas under *Allocasuarina fraseriana* (Sheoak) and *Agonis Flexuosa* (Peppermint trees).

At least 25 species were identified in a very small area during an on-ground assessment, suggesting high species diversity in the area. Large numbers of juvenile plants were present, natural recruitment is indicative that the bushland is healthy. Weeds are non-aggressive.

Some evidence of 'tipping' was also seen, which suggests Western Ringtail Possums (WRP) are foraging in the Peppermints. WRP scat were found just outside the proposed clearing area increasing the possibility of the proposed clearing area being utilised by this species also. WRP are listed as Vulnerable under the Environmental Protection & Biodiversity Conservation Act and Critically Endangered at a State level, any actions that impact on this species must be referred to the Commonwealth Department of the Environment and Energy.

There is also greater foraging opportunities for Carnaby's Cockatoo at the southern site.

A vegetation assessment conducted for the City in 2004 whereby the vegetation in the north was assessed as being in excellent condition. Since that time it has degraded to Very Good. The 2004 assessment identified the vegetation to the south as being Very Good to Excellent Condition resulting in its condition being maintained and in some areas improving.

### Impact on City managed land

At this point, the Department of Environmental Regulation (DER) has indicated there is the potential for the City to authorise the Water Corporation to apply for the clearing permit, and reserve the right to comment on the application.

Current DER policy would allow for any clearing conditions relating to offset and revegetation would be attached to the permit and the responsibility of the permit holder, being the Water Corporation, however to date DER have not committed to confirming this requirement. Officers are concerned that regulations and policies will change over time and as a clearing permit is potentially 3-4 years away, changes to may result in the City being responsible for some or all offset areas as the land being cleared would be City managed land.

For this reason, officers recommend that any support from Council for an excision should include the land required for the new tank and all the clearing land totalling between 3.2 to 4 hectares, depending on whether the north or south option is deemed the most appropriate. Further discussions with the Water Corporation confirm that they also agree with this approach.

In accordance with the *Land Administration Act 1995 (LAA)* any excision from a crown reserve, which results in a loss of amenity to the public, a public consultation process must be undertaken and presented to the Minister for Lands as part of the excision approval process. Officers recommend that this consultation process be undertaken by the Water Corporation as part of their request for excision of land to the Department of Lands.

Should Council resolve to not support any excision from Reserve 2851, officers have been advised by the Water Corporation, they will apply to the Minister for Lands to take the south option being 3.2 ha of land from the City managed reserve, for amalgamation into the Water Corporation Reserve for the purpose of a Water Supply. The Department of Lands also confirm that they require a Council's position,

which will allow them to assess any further compulsory acquisition requests that may be received from the Water Corporation, as an essential service provider.

Therefore officers recommend that Council grant 'in principle' support for the excision of either the north option which equates to approximately 4ha or the south option which equates to approximately 3.2 ha, whichever site has the least environmental impacts, as determined by the relevant State and Commonwealth Agencies. Furthermore the City is required to grant the relevant agencies access to Reserve 2851 for the purposes of this determination.

This approach ensures that the City is not preventing the project from processing, while ensuring that if the vegetation is of regional or higher status, the relevant environmental agencies, either State or Commonwealth level will be left to assess the two sites.

A further report will be presented to Council upon receipt of the relevant survey assessments, noting that a public consultation process is required to be undertaken, of which the Water Corporation will be required to undertake as part of project.

### **MEAG Comment**

This item was considered by the Mandurah Environmental Advisory Group at its meeting on 12 May 2017 and the following recommendations were made:

MEAG support the Officers recommendation and request that the City conduct an Environmental impact Assessment for both North and South options presented by the Water Corporation. The Environmental Impact Assessment should be provided as part of a City submission to relevant State and Federal departments when a call for public comment is made through the State and Federal environmental assessment processes.

The Environmental Impact Assessment should give particular focus towards:

- Geotechnical surveying
- Floristic surveys completed within the appropriate season for priority species. Particular importance should be given to the *Caladenia* genus eg. Spider orchids, cowslip orchids
- Presence of Western Ringtail Possums and ability of the reserve to continue providing adequate habitat for this species
- Removal of fencing and other barriers for wildlife access after construction works are complete

### **Consultation**

Water Corporation – Property Acquisition Team  
Department of Lands

### **Statutory Environment**

*Land Administration Act 1997 (LAA)* Section 42 - Class A reserve, creating, changing etc. –

If the excision exceeds 5% or 1ha whichever is less, for the purpose of public utility or services, the Minister must cause that proposal to be laid before each House of Parliament.

*LAA* Section 44 – Easements in class A reserves – grant of easement in, on, over, through or under Crown land the Minister must cause that proposal to be laid before each House of Parliament.

LAA Section 51- Cancelling, changing etc. reserves, Minister's powers as to : Subject to Section 42,43 and 45 the Minister may order cancel, change the purpose of or amend the boundaries of, or the locations of lots comprising a Reserve.

### **Policy Implications**

Nil

### **Economic Implications**

Any costs associated with the excision including advertising, public consultation, survey and legal costs to be borne by Water Corporation

### **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

#### Environment:

- Protect and ensure the health of the natural environment and waterways.
- Become a leader in proactive and innovative environmental management.

#### Organisational Excellence:

- Ensure the City has the capacity and capability to deliver services and facilities that meet community expectations.

### **Conclusion**

Officers acknowledge that upgrades to the water supply in the southern corridor are required however the impact on the environment is also considered a priority. The Water Corporation request for excision of approximately 3.2ha of land from the City's managed A Class Reserve 2851 Caddadup, which is located to the south of their existing site.

Officers have concerns that the south option will have significant environmental impact if cleared and therefore request that the north option be considered. Water Corporation confirm that due to the extra construction costs and the loss of a backup sump during construction that the north option is not viable. Water Corporation further confirm that the south option is the only option they can consider.

Council is therefore requested to approve 'in principle' the excision of either the north option which equates to approximately 4ha or the south option which equates to approximately 3.2ha, whichever site has the least environmental impacts, as determined by the relevant State and Commonwealth Agencies. Furthermore the City grants the relevant agencies access to Reserve 2851 for the purposes of this determination.

This approach ensures that the City is not preventing the project from processing, while ensuring that if the vegetation is of regional or higher status, the relevant environmental agencies, either State or Commonwealth level will be left to assess the two sites.

A further report will be presented to Council upon receipt of the relevant survey assessments, noting that a public consultation process is required to be undertaken, of which the Water Corporation will be required to undertake.

#### **NOTE:**

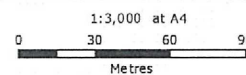
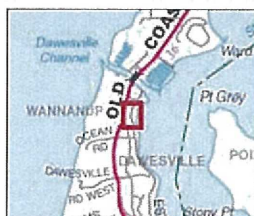
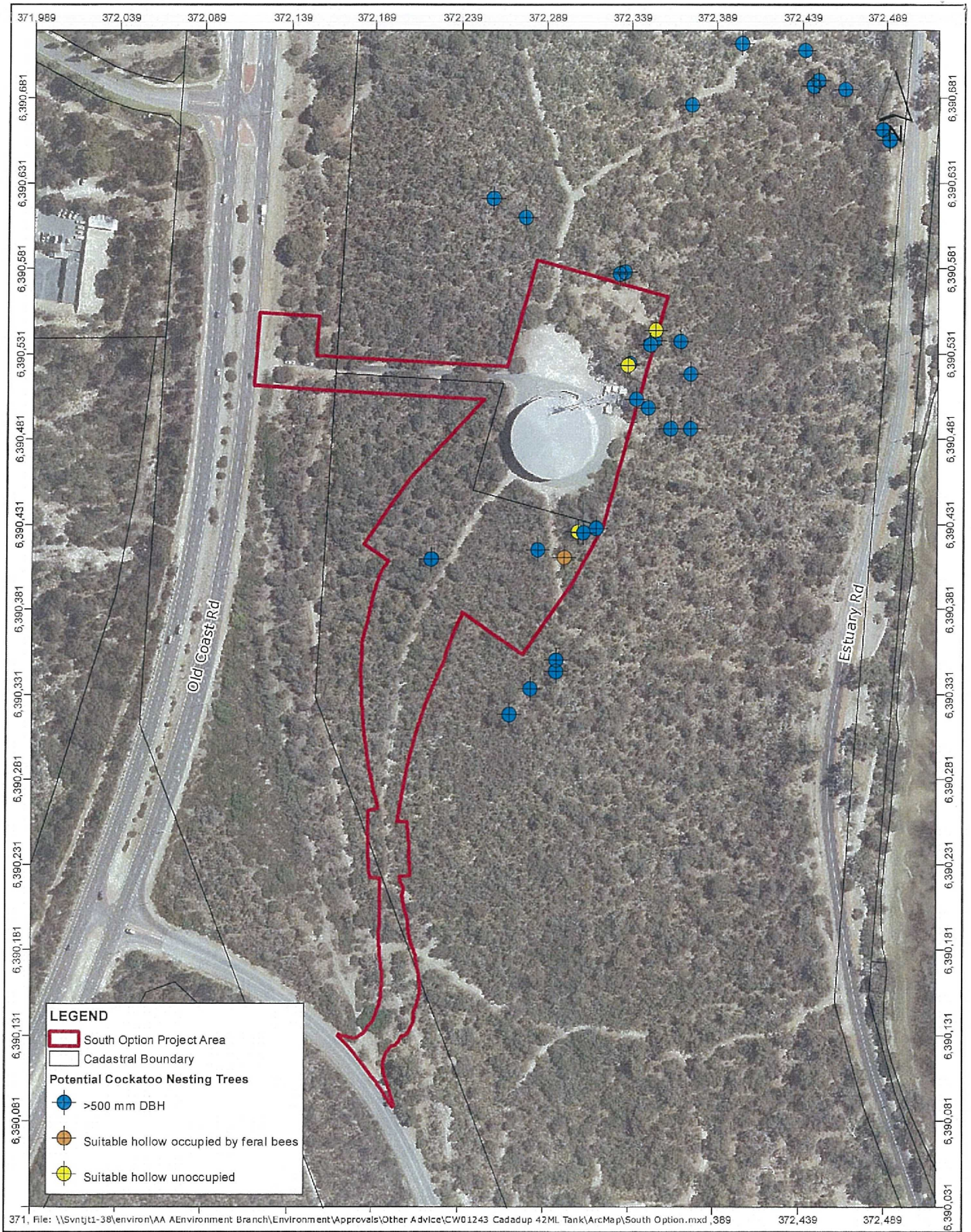
- Refer **Attachment 1** **South Option – New Tank Construction**  
**Attachment 2** **North Option – New Tank Construction**

## **RECOMMENDATION**

### **That Council:**

- 1. Grants 'in principle' consent for the excision of land required by the Water Corporation for the purpose of a Water Supply from Class A Reserve 2851 Old Coast Road Dawesville conditional upon:**
  - 1.1 The relevant State and Commonwealth agencies undertaking a full environmental assessment of both site one (north) and site two (south) to determine the site least environmentally impacted by the proposed clearing and construction of the proposed new water tank;**
  - 1.2 Water Corporation to undertake the relevant public consultation required for the excision of land in accordance with S.51 of the *Land Administration Act 1997*, to the satisfaction of the Minister for Lands.**
- 2. Approves the relevant authorities either State or Federal access to Reserve 2851 to enable the environmental impact assessments to be undertaken;**
- 3. Acknowledges that a further report will be presented to Council for consideration upon completion of the State and Federal assessments.**





Coordinate System: GDA 1994 MGA Zone 50  
Vertical Datum: AHD

AUTHOR: WANG0 DATE: 3/10/2016  
BRANCH: EAAB

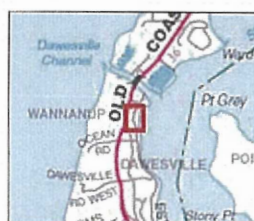
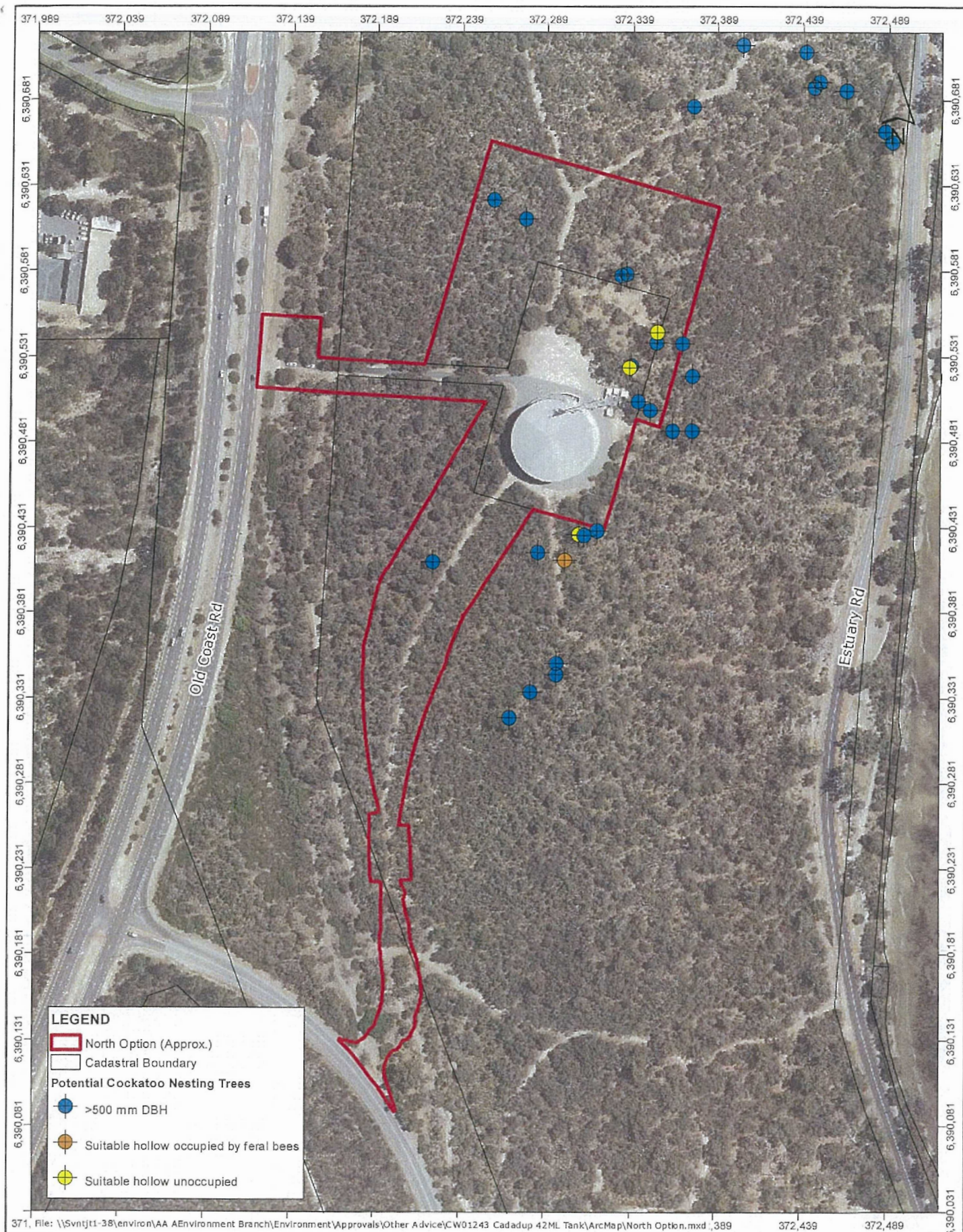
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CW01243

South Option





1:3,000 at A4  
0 30 60 90  
Metres

Coordinate System: GDA 1994 MGA Zone 50  
Vertical Datum: AHD

AUTHOR: WANG0 DATE: 3/10/2016

BRANCH: EAAB

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CW01243

North Option



**7. SUBJECT:** Variation Licence to Occupy Department of Health  
Lakelands Community House

**CONTACT OFFICER/S:** Ben Dreckow

**AUTHOR:** Lesley Petchell / Rachelle Love

**FILE NO:** DA23/20

## Summary

The Department of Health (DoH) through Child and Adolescent Community Health (CACH) operate services out of Lakelands Community House located at Lot 382 (No. 20) Dalona Parkway Lakelands. DoH have approached the City and expressed a need to extend the family health services, to a rapidly growing population in the Mandurah North district. The Lakelands division of CACH currently services the suburbs of Madora Bay, Lakelands and Meadow Springs. Recently the Lakelands division of CACH boundaries changed and are now servicing the additional areas of Karnup and Singleton, previously families in these areas attended the Coastal or Mandurah Clinics.

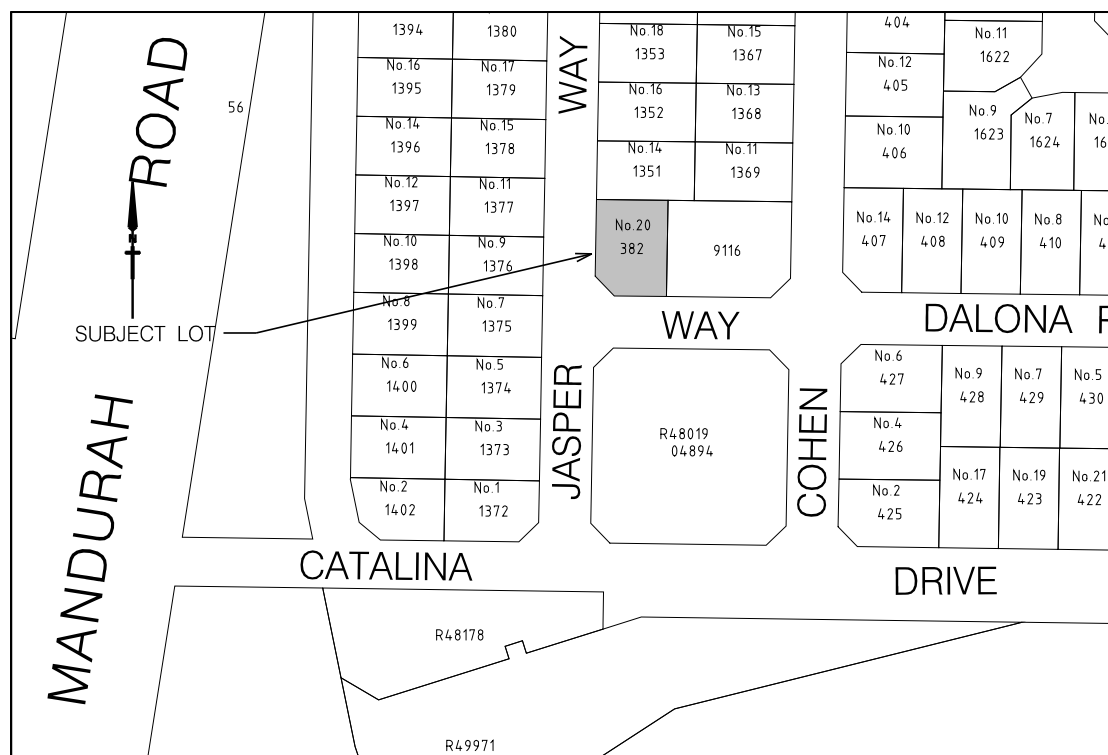
CACH operates a Health Clinic Monday to Friday as a regular hirer at Lakelands Community House (LCH), currently their services have exclusive use of one consulting room, together with shared use of a waiting room, kitchen and toilet facilities. In addition, CACH book the main meeting room two days a week for Mum's groups each Wednesday and run a drop in clinic each Thursday. Due to an expansion in their services they have requested the use of an additional consulting room and request Council support a variation to the current Licence Agreement, to reflect the addition of a second exclusive use room within the centre.

Council is requested to approve the Variation of Licence to Department of Health.

## Disclosure of Interest

Nil

## Location



## **Previous Relevant Documentation**

- G.18/4/15      28 April 2015      Council supports a licence to Department of Health for a three year term with a three year renewal commencing May 2015 with final expiry being 30 April 2021.

## **Background**

In 1996, the City and developer Peet Mandurah Syndicate (Peet) entered into an agreement where Peet would construct a sales office/community centre over Lot 382 (No. 20) Dalona Parkway Lakelands. Since its completion in 2008, the City has used the facility for community purposes through a casual and regular hire basis and in April 2013, the property was officially transferred to the City in freehold ownership.

LCH is currently used by many community groups either on a casual hire basis for children's birthday parties and meetings or a regular hire arrangement i.e. playgroups, mothers of pre-schoolers, GROW Mental Health, and a local Choir. CACH have exclusive use over portion of the centre and also utilise extra space as required under a regular hire arrangement.

CACH's role is to promote improved health outcomes for babies, young children and their families and also includes health promotion, community engagement and 'at risk' services, focussing on families who are socially & economically disadvantaged, including migrants, refugees, culturally and linguistically diverse groups (CALD) and Aboriginal and Torres Strait Islander people.

CACH began a trial 'well-baby' clinic at LCH which commenced in July 2014 to determine if a service would be supported by the local community. It commenced with 3 mums and their children attending; Statistics for 2015-16 indicate 437 children are now on the immunisation list, 100 parents have been seen at the early education sessions, 170 new births and 620 families attending the drop-in clinic.

Comments from families have been very positive and stated that they were much less stressed coming to a local centre, as they did not have to worry about transport or finding parking which had been an issue at other centres.

## **Comment**

Council approved a licence for a three year term with a three year renewal option to DoH in April 2015, with final expiry being April 2021. Since this time DoH have been operating family health services and have recently requested a variation to the current agreement due to a requirement for further space, with CACH confirming they require one additional consultation room.

CACH operates a Health Clinic Monday to Friday as a regular hirer at Lakelands Community House (LCH), currently their services have exclusive use of one consulting room, together with shared use of a waiting room, kitchen and toilet facilities. In addition CACH book the main meeting room two days a week for Mum's groups and run a drop in clinic. Due to an expansion in their service boundary and a growing need in the community, they have requested the use of an additional consulting room and request Council support a variation to the current Licence Agreement, to reflect the addition of a second exclusive use room within the centre.

Officers recommend an annual utility fee of \$1000 plus CPI be included in the variation agreement, this fee will in a small part cover some of the utility costs for the centre. All other terms and conditions of the existing agreement remain in place.

All costs associated with the preparation of a variation to the current Licence will be borne by the Licensee.

Council is requested to support the addition of an extra meeting room, and an annual utility fee of \$1,000 plus GST via a variation to the existing licence agreement with Department of Health.

## **Consultation**

Facilities Manager - Child & Adolescent Community Health Services

## **Statutory Environment**

Disposing of Property – *Section 3.58 Local Government Act 1995 (LGA)*

*Dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not*

Exemption of Disposition of Property – Section 30 Local Government (Functions and General) Regulations 1996.

A disposal of land is exempt if the land is disposed of to a body whose objects are of a charitable, benevolent, religious, cultural, educational, sporting or other like nature.

## **Policy Implications**

Nil

## **Economic Implications**

The annual rent being in accordance with the City's Schedule of Fees and Charges 2016/17 currently \$950 per annum.

Department of Health to pay \$1000 per annum utility fee plus annual CPI increases;

All costs for legal documents and administering of the new agreement to be borne by Licensee

## **Strategic Implications**

The following strategy from the *City of Mandurah Strategic Community Plan 2013 – 2033* is relevant to this report:

### Social:

- Ensure the provision of quality health services and facilities.

## **Conclusion**

The Department of Health through Child and Adolescent Community Health have approached the City with a request to assist with the expansion of family health services in the suburbs of Madora Bay, Lakelands, Meadow Springs and now Karnup and Singleton being added to their service boundary. The Department of Health have requested the use of an additional consultation room and request Council support by varying the current agreement.

Council is requested to approve a variation of the agreement to Department of Health for the use of additional space, including an annual utility fee of \$1000 + CPIs with all other terms and conditions of the existing agreement remaining in place.

### **NOTE:**


- Refer **Attachment 1** ***Sketch of Exclusive Use (Child Health Nurse Office and Meeting Room) Common Areas (Toilets and Waiting Room)***

## **RECOMMENDATION**

### **That Council:**

- 1. Approves a Licence Variation, at Lot 382 (20) Dalona Parkway Lakelands, to Department of Health for the additional accommodation required for a second consultation room;**
- 2. Approves the addition of an annual utility fee of \$1000 plus annual CPI increases to the current agreement;**
- 3. Acknowledges the Department of Health will bear all costs associated with the variation of the Licence;**
- 4. Acknowledges all other terms and conditions of the current agreement will remain in place;**
- 5. Authorises the Chief Executive Officer to finalise the variation of the licence agreement.**





PROJECT :

LAKELANDS COMMUNITY HOUSE  
LOT 382 (20) DALONA PARKWAY  
LAKELANDS

CLIENT : C.R.

DRAWN BY : PW 11/2014

CHECKED BY : CR 11/2014

SURVEYED BY : N/A

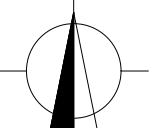
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DRAWING No. : 01

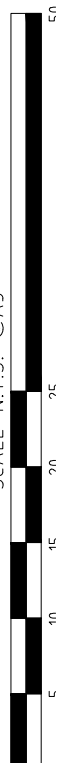
NOT TO BE USED FOR CONSTRUCTION  
UNTIL SIGNED APPROVED.

APPROVED .....  
POSITION .....  
DATE .....

FILE PATH : L:\Survey Data\Mandurah North  
East\AutoCAD\LakelandCommunityHouse.dwg



NOTES:  
1. HORIZONTAL DATUM IS PCG94  
2. CADASTRAL BOUNDARIES DERIVED FROM LANDGATE INFORMATION, DIMENSIONS SUBJECT TO SURVEY BY LICENCE SURVEYOR  
3. EXCLUSIVE USE CHILD HEALTH NURSE AND MEETING ROOM  
4. COMMON AREA OF TOILETS AND WAITING ROOM



SCALE N.T.S. @A3

Report 7    Attachment 1    Page 77

8.	<b>SUBJECT:</b>	Proposed Trading Permit – The Pirate Ship Mandurah
	<b>CONTACT OFFICER/S:</b>	Tony Free
	<b>AUTHOR:</b>	Kyl Betteridge
	<b>FILE NO:</b>	TPP116

## Summary

The City has received an application from 'The Pirate Ship Mandurah' to operate a 12m Commercial vessel from the jetty at the southern end of the Eastern Foreshore, known as 'Town Jetty' (Jetty Number LM2314/LM2357). A Trading Permit is sought to enable 'The Pirate Ship Mandurah' to access the designated jetty and use the Eastern Foreshore for the departure and arrival of passengers. It is considered that this proposal will positively contribute to the activation of the eastern foreshore and meets the intent of the approach adopted by Council with regard to Trading Permits in April 2017.

An application to trade in a public place is required to ensure that the operation of the trading activity is appropriate for the area and does not cause any nuisance to the surrounding area.

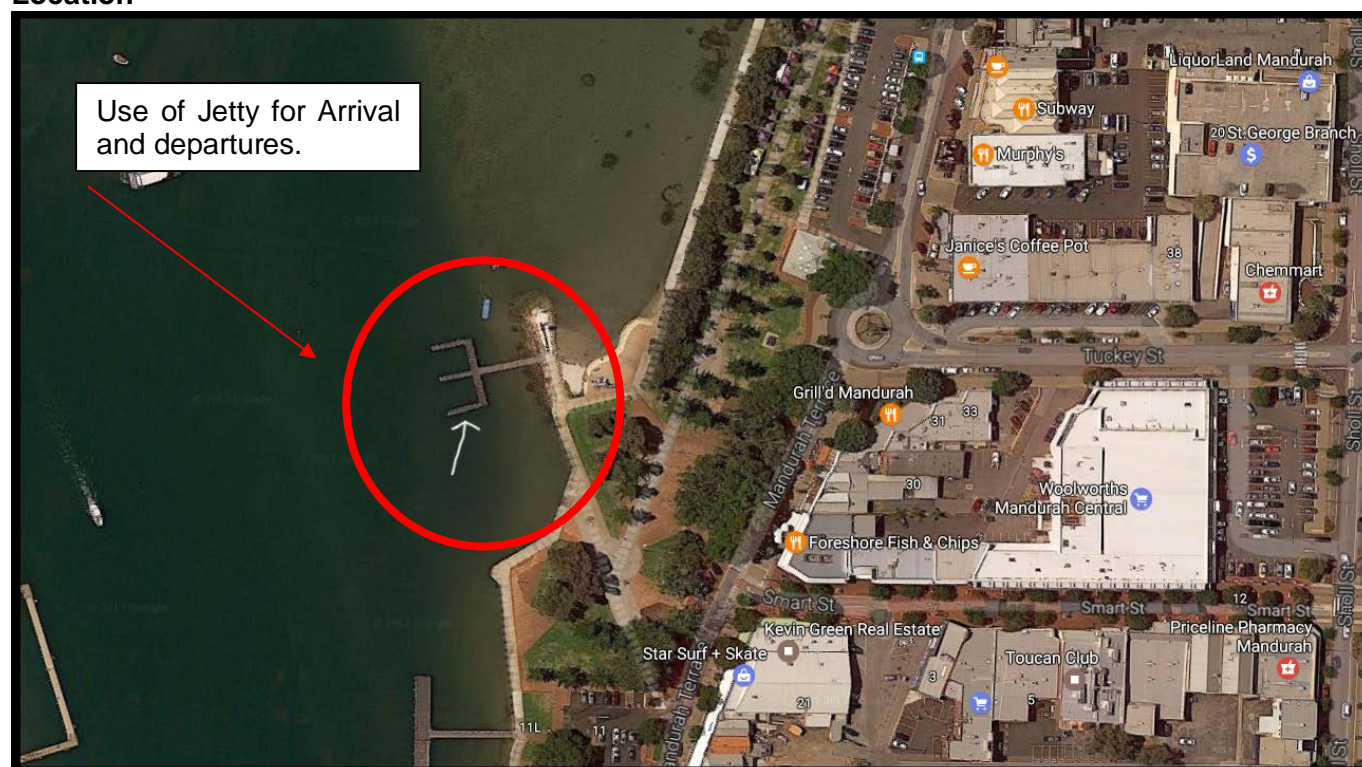
Standard annual trading fees will apply to the operation and a commencement date will be subject to relevant approvals. It is anticipated that operation will commence by December 2017.

It is recommended that Council support a Trading Permit for operation from the Eastern Foreshore.

## Disclosure of Interest

N/A

## Location



## Property Details:

Applicant:	Ben Dougherty
Owner:	City of Mandurah



Scheme No 3 Zoning: Regional Open Space  
Peel Region Scheme Zoning: Waterways, Regional Open Space

### Previous Relevant Documentation

- G.10/4/17 11 April 2017 Council Endorsed the preparation of Guidelines for the Assessment and Approval of Trading Permits to replace the existing Trading in Public Places Policy.
- G.35/9/16 27 September 2016 Council authorised the CEO (Manager Planning and Land Services) to issue a trading in public places license to Jet Xtreme.
- G.10/9/16 13 September 2016 Council Delegated Authority to the CEO (Manager Planning and Land Services) to issue a trading in public places license and non-exclusive jetty license to Aqualib Eco Adventures.
- G.16/6/16 14 June 2016 Council Approved a non-exclusive jetty license for Innospring Pty Ltd to operate BBQ-Boats

### Background

In April 2017, Council adopted a policy position to remove restrictions for all trading on the Eastern Foreshore.

In recent times, specific requests to grant approvals such as boat tour operators, water based operations (such as 'Jet X-Treme'), tourist trains and 'Segway' tours have utilised a range of approval process such as trading permits and non-exclusive jetty licences and have been determined by Council upon receipt of a request from an operator.

The process is sought to be streamlined to include approval from the Department of Transport to include commercial and aquatic operations within the City's existing jetty licenses. Council resolved to endorse the preparation of Guidelines for the Assessment and Approval of Trading Permits to replace the existing Trading in Public Places Policy.

### Comment

The City has received an application for a Trading Permit from 'The Pirate Ship Mandurah' to operate a pirate themed children's charter tour business from the Jetty at the southern end of the Eastern Foreshore, known as 'Town Jetty' (Jetty Number LM2314/LM2357). The applicant's intention is to berth overnight within the Mandurah Ocean Marina (this berthing will be subject to availability).

The business differs from similar vessels within the Mandurah region, focusing less on sight-seeing tours and primarily on short, themed joy rides for children, between 15 and 30 minutes in length with the potential to offer longer journeys and private bookings subject to availability and seasonal demand. Merchandise will be offered for sale during the journeys. Operating hours are proposed between 9am and 6pm, with the potential of extending during peak seasons, as demand and weather allows. The lighting on the jetty is limited and therefore, the operator will need to ensure that their insurance, risk and safety obligations are met for their staff and passengers if operating after dark.

During trading hours it is expected the vessel will be moored at the Jetty in 30 minute intervals between journeys, with these times expected to decrease to less than 10 minutes during peak seasons allowing only for embarkation and disembarkation of passengers.

The applicant has proposed 2 options relating to the sale of tickets. The first being taking money for tickets as the passenger boards and the second being taken after boarding once all participants are on the vessel.

Under the terms of the City's existing jetty licence with the Department of Transport, any approval by Council will need to be subject to the Department's approval. The current jetty licence does not provide for any commercial operations to be carried out from the jetties.

Given the above, on-street trading is not permitted and the same would apply to trading on the proposed jetty. It is considered, therefore, that collecting money once passengers are already on board the vessel is the preferred option and will also reduce congestion on the public jetty, creating better shared use conditions.

The applicant also intends to develop online ticketing options including the provision of online advertising.

Advertising on the Jetty is prohibited as per part 1 (e) of the relevant Jetty license, and trading permits do not allow signage to be displayed on public land. Officers therefore recommend conditions be imposed to ensure that all advertising material be contained within the vessel at all times.

The Vessel has not yet been acquired by the applicant, however it is anticipated to be of Timber construction, 120-400 horse-power engine and approximately 12m in length. It is anticipated the vessel will carry up to 60 passengers, and be navigated by a suitably qualified skipper. Similar to land-based Trading activities the vessel will not be permitted to obstruct the movement of other water vessels or pedestrians, during the journey, the sale of tickets, boarding and disembarkation.

The objective of the City's Trading in Public Places Policy, is:

- To allow for the operation of trading activities in such a manner that they do not conflict with or prejudice the City's permanent retail and service base, or other normal functions of the City.
- To ensure that the operation of the trading activities are appropriate for the area and do not cause any nuisance to the surrounding area.

The current Trading in Public Places policy allows for a 12 month term with the requirement to renew before the 30 June each year. The applicant is seeking an annual trading permit for a minimum 5 year term for 'The Pirate Ship Mandurah' due to the substantial cost of acquiring and importing the vessel from the UK. The City considers the extended term to be reasonable given the significant investment required.

During the consideration of the April report, Council determined to remove the restriction on trading activity on the Eastern Foreshore. This proposal is considered to encourage and provide activation to the Eastern Foreshore, whilst not compromising the amenity of the area. As per current practice however, trading will not be permitted to operate during designated City events, or place impact upon any City operations including infrastructure maintenance, replacement, or construction.

The operation is considered unlikely to impact on or limit the jetties use by the public or other potential operators of the eastern foreshore, and the location is therefore considered acceptable and are consistent with Council's *Jetties, Waterways and Marina Local Law 2010*.

To remain consistent with current Trading in Public places policy and practice the 'Pirate Ship Mandurah' will be required to hold public liability insurance up to \$10 million, and the City will hold the right to rescind approval should the 'Pirate Ship Mandurah' breach any imposed conditions.

Consideration has been given to any suggested routes the 'Pirate Ship Mandurah' may utilise within the waterways, and given that use will be limited to travelling through these routes as opposed to being a permanent fixture restricting other public recreation and trading activities, it is considered acceptable. The operator will need to ensure that their operations are consistent with the Department of Transport's relevant boat safety requirements.



It is therefore recommended that conditional approval for trading of the 'Pirate Ship Mandurah' be issued annually for a minimum term of 5 years.

### **Consultation**

Nil

### **Statutory Environment**

- Local Government Property and Public Places Local Law 2016

### **Policy Implications**

Trading in Public Places Policy POL-ECD 02b

### **Economic Implications**

The proposal would complement the existing tourist attractions within the City and contribute to greater space activation of the eastern foreshore.

### **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

#### Environment:

- Protect and ensure the health of the natural environment and waterways.
- Increase scientific understanding and knowledge of the marine and estuarine environment.
- Become a leader in proactive and innovative environmental management.

#### Social:

- Provide employment and educational opportunities, services and activities that engage the City's young people.
- Provide a range of social, retail, recreational and entertainment experiences for the City's residents and visitors.

#### Economic:

- Develop a strong and sustainable tourism industry.

#### Identity:

- Promote Mandurah's identity as a unique regional city, based on its waterways, history, heritage and future vision.
- Become known as a city and destination for events, arts, heritage and culture.

### **Conclusion**

The City has received an application for a Trading Permit from 'The Pirate Ship Mandurah' to operate a pirate-themed children's charter tour business from the southern end of the Eastern Foreshore known as 'Town Jetty' (Jetty Number LM2314/LM2357).

It is considered that the proposed venture will add to the existing tourism attractions that this particular area offers and accordingly it is recommended that Council approve a Trading Permit and grant delegated authority to officers to deal with subsequent licenses for The Pirate Ship Mandurah.

## **RECOMMENDATION**

**That:**

- 1. Council delegates authority to the Chief Executive Officer (Manager Planning & Land Services) to issue a Trading Permit to 'The Pirate Ship Mandurah' to operate a Children's Charter tour business from the Jetty at the southern end of the Eastern Foreshore known as 'Town Jetty' (Jetty Number LM2314/LM2357) on an annual basis for a five year period, expiring May 2022.**

- 2. The licensee shall operate within the following areas only:**

**The Jetty at the Southern end of the Eastern Foreshore known as 'Town Jetty' (Jetty Number LM2314/LM2357)**

- 3. Acknowledges that the licensee is to have public liability insurance to the value of \$10 million;**
- 4. Acknowledges that no modifications to the City's infrastructure will be permitted to accommodate the approved operation;**
- 5. All Advertising material is to be contained within the Vessel at all times.**
- 6. The use of the jetty for the operation is subject to approval of the Department of Transport to determine that the operation is consistent with the relevant jetty licence issued by the Department of Transport.**
- 7. All operations shall be carried out in accordance with the City of Mandurah's Jetties, Waterways and Marina Local Law 2010 (Part 4 – Use of Public Jetties).**
- 8. Council advise the operator that if the trading activity is likely to impact upon the operations of the City or its contractors or agents in terms of infrastructure maintenance, replacement or construction and/or conducting of City of Mandurah Events, then the trading activity is to cease during the period of that impact, as determined by the City.**

9. **SUBJECT:** Leisure Way, Halls Head – Traffic Management Study  
**CONTACT OFFICER/S:** Terry Blanchard/Allan Claydon  
**AUTHOR:** Terry Blanchard  
**FILE NO:**

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### Summary

Council, at its meeting of 14 March 2017 received a petition from 50 residents of Leisure Way, Halls Head requesting traffic calming measures be implemented along Leisure Way, Halls Head.

Council is requested to consider the traffic data gathered in Leisure Way, Halls Head and based on the assessment undertaken resolve to implement measures which includes requesting Main Roads Western Australia approval for road centre line marking, installation of speed radar signage and inclusion in the rotation program, and liaison with WA Police regarding enforcement of speed zoning.

### Disclosure of Interest

Nil

### Location

Leisure Way and Egret Point, Halls Head



### Previous Relevant Documentation

Nil

### Background

Council, at its meeting of 14 March 2017, received a petition signed by 50 residents of Leisure Way, Halls Head requesting that traffic calming be implemented along Leisure Way, Halls Head.

Traffic speed and volume are measured via the use of traffic classifiers. These measure speed and volume via rubber tubes placed on the road and the vehicle movement over them.

Traffic classifiers were placed in two locations, within the Leisure Way area outside house number 12 and Egret Point (east of Wedgetail Retreat) as shown in the plan below:



The traffic data was gathered between 22 March 2017 and 29 March 2017.

The traffic data recorded is as follows:

Date	Location	Direction	Volume Vehicles per day	85 <sup>th</sup> Percentile Speed km/hr
29/3/2017	Outside HN 12	Both	1,608	58.3
29/3/2017	East of Egret Point	Both	1,306	57.0

A check of the reported accidents within the street shows that there have not been any.

### Comment

Leisure Way is classified as an 'access street' in accordance with the City's adopted road hierarchy and accords with the Western Australian Planning Committee's Liveable Neighbourhoods document. An access street is designed to accommodate up to 3000 vehicles per day. Both locations have traffic volumes well under this figure so the traffic volumes are considered acceptable.

The statutory speed limit of 50 km/hr applies to Leisure Way/Egret Point. The vehicle speed is assessed using the 85<sup>th</sup> percentile speed which is a speed at which 85% of traffic will be travelling at, or below, along a road.

The recorded traffic speed data indicates that the general speed exceeds the posted speed limit.

The City has adopted a traffic management criteria assessment methodology which has been used to assess this request.

The data gathered has been assessed according to the assessment methodology which has resulted in the following rating scores:

Location	Score
HN 12	37.9
Egret Point	24.9



The assessment spreadsheets are included as **Attachment 1 and 2** which includes comment and recommended action for scores contained within discrete bandwidths. A summary of the bandwidths and general comments follows:

Point Score	Comment
Greater than 60	Considered to be a major problem site
41 to 60	Considered to be a minor problem site
21 to 40	Considered a minor traffic difficulty and not sufficiently serious to warrant funding
0 to 20	Considered there is insufficient safety or amenity concern

The actions associated with the traffic scores assessed in this location include:

1. Advise residents of traffic data and City will continue to monitor situation.
2. Advise residents that the City will place educational sign in street for a month period and assess effect on traffic.
3. If traffic data shows a deterioration then a further full investigation be undertaken.
4. Refer traffic data to WA Police Services

It is acknowledged that the road has an operating speed slightly higher than the posted speed limit. The traffic management assessment considers this and the relatively low vehicle volume. The outcome is that the road needs to be monitored and it is recognised that at a point in the future, intervention will be required.

The vehicle volumes will continue to grow with the development of the Osprey Waters estate development in Erskine.

In the interim, the City can undertake the following actions:

1. Request Centre Line Marking of Leisure Way

This request has to be presented to Main Roads Western Australia (MRWA) which is the statutory authority for road signs and line marking.

The criteria for road centre line marking generally requires vehicle volumes above 2500 vehicles per day.

Given the 85<sup>th</sup> percentile speeds recorded, there may be an argument to support this initiative.

2. Install Speed Radar Signage



The City has a program of installing posts in nominated roads and rotates the radar units throughout the municipality. They are moved around every four weeks.

They are used to advise motorists of their vehicle speed and is a component of the City's traffic education program.

3. Liaison with WA Police

The City has an avenue to liaise with the traffic police. The City supplies the traffic data which includes times where higher speeds are recorded. Police can target streets at the appropriate times to reinforce the speed zoning.

The above actions can be implemented cost effectively as an interim measure with ongoing monitoring of traffic speed and volume.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Economic Implications**

The proposed interim actions can be accommodated in existing budgeted provisions for traffic management related matters.

**Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013-2033* are relevant to this report:

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver services and facilities that meet community expectations.
- Deliver excellent governance and financial management.

**Conclusion**

Based on the traffic data gathered and the traffic management criteria assessments, the following interim action is recommended to be taken at this time.

The City will monitor the traffic situation in Leisure Way and if any changes occur to lift vehicle speed or traffic volume sufficient to change the traffic assessment score, then intervention measures will be planned and programmed for future draft budget consideration.

The City will undertake further traffic counts in approximately six months' time for further assessment.

NOTE:

- Refer ***Attachment 1 - Traffic Management Criteria Spreadsheet – Leisure Way Outside House Number 12***  
***Attachment 2 - Traffic Management Criteria Spreadsheet – Egret Point (east of Wedgetail Retreat)***

## **RECOMMENDATION**

### **That Council:**

- 1. Advise the petitioners that based on the traffic data gathered and the traffic management criteria scores of 37.9 and 24.9 the City will undertake the following action at this point in time which includes:**
  - i) request Main Roads Western Australia approval for road centre line marking**
  - ii) installation of speed radar signage and inclusion in the rotation program**
  - iii) liaison with WA Police regarding enforcement of speed zoning.**
- 2. Advise the petitioners that the City will take further traffic counts in approximately six months' time and reassess the road.**

## ATTACHMENT 1

### Traffic Management Criteria Spreadsheet – Leisure Way Outside HN 12

TRAFFIC MANAGEMENT INVESTIGATION ANALYSIS SHEET					
Road Name:	Leisure Way		File No.	1	
Location Detail:	Outside House number 12				
Reason for analysis:	Petition presented to Council (14 March 2017) requesting traffic calming in Leisure Way				
Investigation Officer:	SL		Investigation Date:	05-May-17	
<b>Table No. 1 - Traffic Criteria Score</b>					
<b>Access Road</b>			Yes or blank	yes	
<b>Neighbourhood Connector or Connector</b>			Yes or blank		
Parameter			Value	Score	
85th Percentile Speed		Number	58	20	
Posted Speed Limit		Number	50		
Traffic Volume (AWT)		Number	1704	7	
Peak-hour volume percentage		Number	9		
Heavy Vehicle percentage		Number	4.9	1.9	
Crash Data	Fatalities	Number of	0		
	Injuries	Number of			
	Non-injuries	Number of			
	Other	Number of			
Topography	Steep Grade	Number 0 or 1	0		
	Long Straight	Number 0 or 1	1	5	
	Tight Curve	Number 0 or 1	1	3	
Activity Generators	Passive Reserve	Yes or blank			
	Active Reserve	Yes or blank			
	Normal Residential	Yes or blank	Yes	1	
	Medium Residential	Yes or blank			
	Primary School	Yes or blank			
	Secondary School	Yes or blank			
	College	Yes or blank			
	Small Retail/Industrial	Yes or blank			
	Large Retail/Industrial	Yes or blank			
	Bicycle Crossing	Yes or blank			
	Major Bicycle Route	Yes or blank			
	Major On-Street Parking	Yes or blank			
	Major Pedestrian Crossing	Yes or blank			
Peak Hour Percentage Thru Traffic > Than 30%		Number			
<b>Sub Total</b>				<b>37.9</b>	



*Table No. 2 - Reduction Criteria and Scores*

**Note: Score(s) to be omitted when existing remedial treatment(s) can be clearly demonstrated to be ineffective.**

Traffic Parameter			Value	Score
Mid Street Improvements				
	Path/Cycle Refuge	Yes or blank		
	Slow Point	Yes or blank		
	Embayed Parking	Yes or blank		
	Part Road Closure	Yes or blank		
	Hump/Plateau	Yes or blank		
	Continuous Median	Yes or blank		
	40 km/hr School Zone	Yes or blank		
Intersection Treatments				
	Traffic Island	Yes or blank		
	Roundabout	Yes or blank		
	Threshold	Yes or blank		
	Part Road Closure	Yes or blank		
	Stop/Give Way	Yes or blank		
<b>Sub Total</b>				<b>0</b>
<b>Overall Score</b>				<b>37.9</b>

*Table No. 3-Action Priorities*

Total Point Score	Comment	Action
Greater than 60	Considered to be major problem site	<ol style="list-style-type: none"> <li>1. Call Street residents' meeting for comment</li> <li>2. Prepare options for Council</li> <li>3. Present options to residents for further comment and resolution</li> <li>4. Final report to Council and adoption of residents' resolution</li> <li>5. List for consideration on next Budget</li> </ol>
41 to 60	Considered to minor problem site	<ol style="list-style-type: none"> <li>1. Call Street residents' meeting for comment</li> <li>2. Prepare options for Council</li> <li>3. Present options to residents for further comment and resolution</li> <li>4. Final report to Council and adoption of residents' resolution</li> <li>5. List for consideration on a future budget</li> </ol>
21 to 40	Considered a minor traffic difficulty and not sufficiently serious to warrant funding (even in the long term)	<ol style="list-style-type: none"> <li>1. Advise complainants of traffic data and City will continue to monitor situation.</li> <li>2. Advise complainants that the City will place educational sign in street for a month period and assess effect on traffic.</li> <li>3. If traffic data shows a deterioration then a further full investigation be undertaken.</li> <li>4. Refer traffic data to WA Police Services</li> </ol>
20 or less	Considered there is insufficient safety or amenity concern to be listed for any future investigation	<ol style="list-style-type: none"> <li>1. No action for traffic management at this point in time.</li> <li>2. Advise complainants of traffic data with outcome of no action at this point in time</li> </ol>

***Total Score***

***37.9***

***Action to be taken***

1. Advise complainants of traffic data and City will continue to monitor situation. 2. Advise complainants that the City will place educational sign in street for a month period and assess effect on traffic. 3. If traffic data shows a deterioration then a further full investigation be undertaken. 4. Refer traffic data to WA Police Services

## ATTACHMENT 2

### Traffic Management Criteria Spreadsheet – Egret Point (East of Wedgetail Retreat)

#### TRAFFIC MANAGEMENT INVESTIGATION ANALYSIS SHEET

Road Name:	Egret Point	File No.	1
Location Detail:	East of Wedgetail Retreat		
Reason for analysis:	Petition presnted tio Council (14 March 2017) requesting traffic calming in Leisure way		
Investigation Officer:	SL	Investigation Date:	21 March 2017 - 29 March 2017

<i>Table No. 1 - Traffic Criteria Score</i>	<b>Access Road</b>	Yes or blank	yes
	<b>Neighbourhood Connector or Connector</b>	Yes or blank	

Parameter			Value	Score
85th Percentile Speed		Number	57	11
Posted Speed Limit		Number	50	
Traffic Volume (AWT)		Number	1306	4
Peak-hour volume percentage		Number	9	
Heavy Vehilce percentage		Number	4.9	1.9
Crash Data	Fatalities	Number of	0	
	Injuries	Number of		
	Non- injuries	Number of		
	Other	Number of		
Topography	Steep Grade	Number 0 or 1	0	
	Long Straight	Number 0 or 1	1	5
	Tight Curve	Number 0 or 1	1	3
Activity Generators	Passive Reserve	Yes or blank	yes	0
	Active Reserve	Yes or blank		
	Normal Residential	Yes or blank		
	Medium Residential	Yes or blank		
	Primary School	Yes or blank		
	Secondary School	Yes or blank		
	College	Yes or blank		
	Small Retail/Industrial	Yes or blank		
	Largel Retail/Industrial	Yes or blank		
	Bicycle Crossing	Yes or blank		
	Major Bicycle Route	Yes or blank		
	Maj On-Street Parking	Yes or blank		
	Maj Pedestrian Crossing	Yes or blank		
Peak Hour Percentage Thru Traffic > Than 30%		Number		
<b>Sub Total</b>				<b>24.9</b>

*Table No. 2 - Reduction Criteria and Scores*

**Note:** Score(s) to be omitted when existing remedial treatment(s) can be clearly demonstrated to be ineffective.

Traffic Parameter			Value	Score
Mid Street Improvements				
	Path/Cycle Refuge	Yes or blank		
	Slow Point	Yes or blank		
	Embayed Parking	Yes or blank		
	Part Road Closure	Yes or blank		
	Hump/Plateau	Yes or blank		
	Continuous Median	Yes or blank		
	40 km/hr School Zone	Yes or blank		
Intersection Treatments				
	Traffic Island	Yes or blank		
	Roundabout	Yes or blank		
	Threshold	Yes or blank		
	Part Road Closure	Yes or blank		
	Stop/Give Way	Yes or blank		
<b>Sub Total</b>				<b>0</b>
<b>Overall Score</b>				<b>24.9</b>

*Table No. 3 - Action Priorities*

Total Point Score	Comment	Action
Greater than 60	Considered to be major problem site	<ol style="list-style-type: none"> <li>1. Call Street residents' meeting for comment</li> <li>2. Prepare options for Council</li> <li>3. Present options to residents for further comment and resolution</li> <li>4. Final report to Council and adoption of residents' resolution</li> <li>5. List for consideration on next Budget</li> </ol>
41 to 60	Considered to minor problem site	<ol style="list-style-type: none"> <li>1. Call Street residents' meeting for comment</li> <li>2. Prepare options for Council</li> <li>3. Present options to residents for further comment and resolution</li> <li>4. Final report to Council and adoption of residents' resolution</li> <li>5. List for consideration on a future budget</li> </ol>
21 to 40	Considered a minor traffic difficulty and not sufficiently serious to warrant funding (even in the long term)	<ol style="list-style-type: none"> <li>1. Advise complainants of traffic data and City will continue to monitor situation.</li> <li>2. Advise complainants that the City will place educational sign in street for a month period and assess effect on traffic.</li> <li>3. If traffic data shows a deterioration then a further full investigation be undertaken.</li> <li>4. Refer traffic data to WA Police Services</li> </ol>
20 or less	Considered there is insufficient safety or amenity concern to be listed for any future investigation	<ol style="list-style-type: none"> <li>1. No action for traffic management at this point in time.</li> <li>2. Advise complainants of traffic data with outcome of no action at this point in time</li> </ol>

**Total Score**

**24.9**

**Action to be taken**

1. Advise complainants of traffic data and City will continue to monitor situation.
2. Advise complainants that the City will place educational sign in street for a month period and assess effect on traffic.
3. If traffic data shows a deterioration then a further full investigation be undertaken.
4. Refer traffic data to WA Police Services

**10. SUBJECT:** Tender Number 04-2017 – Design and Construction of Floating Jetties in Mandjar Bay  
**CONTACT OFFICER/S:** Neil Carroll  
**AUTHOR:** Neil Carroll  
**FILE NO:**

## Summary

The City of Mandurah invited tenders for the Design and Construction of Floating Jetties in Mandjar Bay on Saturday 8 March 2017.

The City is seeking applicants to remove the lower landing of the old fixed timber Government jetty which has been deemed beyond its service life and to design and construct 6 floating berths for public use. The floating jetties are to include a universal access ramp.

Council approval is sought to select Universal Marina Systems (WA) Pty Ltd as the successful tenderer for Design and Construction of Floating Jetties in Mandjar Bay at the alternative lump sum price of \$135,450.40

## Disclosure of Interest

Nil

## Previous Relevant Documentation

Nil

## Background

The design and construction tender was advertised in the Saturday 8 March 2017 edition of the 'West Australian' newspaper and in a notice which was displayed on the Administration Centre and Library notice boards.

## Comment

The tender closed at 2:00pm on Thursday 6 April 2017. Tenders were received from the following:

1.	Walcon Marine Australasia Pty Ltd	Mandurah WA
2.	Engineered Water Systems Pty Ltd	Henderson WA
3.	Spewell Pty Ltd trading as Mandurah Jetty Construction	Mandurah WA
4.	Universal Marina Systems (WA) Pty Ltd	West Perth WA

One tender was received after the close of deadline and in accordance with statutory obligations was rejected.

The following weighted qualitative criteria, approved under delegated authority, DA – CPM 02 Tenders, were used to assess and rank each tender submission:

Management and Technical Capability	20%
Product and Performance	15%
Methodology	15%
Price	50%

To ensure that pricing did not influence the assessment of the qualitative criteria, the pricing was not provided to the evaluation panel until the assessment of the qualitative criteria was completed.

An evaluation panel, comprising of officers from the Marina and Waterways, individually assessed each tender against the weighted qualitative criteria submitted by each tenderer.

Universal Marina Systems (WA) Pty Ltd also included an alternative tender which offered wider walkways and wider jetty fingers which confers greater stability to the structure. The width in walkway and jetty fingers would be 25% wider which provides the enhanced stability.

It should also be noted that all tenders had the opportunity to submit an alternative tender.

A member of the City's Governance and Tenders section coordinated and observed the qualitative tender evaluation process and can reasonably assure that probity and procedural aspects relating to the evaluation were compliant.

### Pricing

On completion of the assessment of the qualitative criteria, prices submitted were entered into the Evaluation Matrix as shown in the **Confidential Attachment** by a member of the City's Governance and Tender's section who then carried out a final analysis taking into account competitiveness and combined qualitative and price ranking in order to determine the tender which represented best overall value for money for the City.

Given the difference in prices between the highest and lowest priced submissions, and that lower submission was the preferred tenderer, the Evaluation Panel undertook measures to determine that the lower prices were commensurate with acceptable industry standards and could still provide a quality result for the City without perpetuating undue risk.

The overall result identified that the alternative tender submission from Universal Marina Systems (WA) Pty Ltd was considered the most advantageous tender and is therefore recommended as the preferred tenderer.

Whilst Universal Marina Systems are relatively new to the market place, the Mandurah company comprises a Board of Directors and shareholders from long standing marine infrastructure companies that are well known in the market place and have over 90 years of experience in this industry between them. They have manufactured, supplied and installed bridges and pontoons at Sanctuary Cove International Boat Show, Hayman Island, South Perth Yacht Club and Carnarvon Yacht Club amongst others.

Universal Marine systems offers modular floating jetty systems that are flexible in design and structure. The systems comprise marine grade aluminium structural frames, a range of decking materials and rota moulded polyethylene floatation units, all designed to meet the guidelines for the Design of Marinas AS 3962-2001.

### **Consultation**

A non-mandatory site inspection was held on Wednesday 15 March 2017 at Government Jetty and was attended by Walcon Marine Australasia Pty Ltd, Universal Marina Systems (WA) Pty Ltd, Engineered Water Systems Pty Ltd and West Coast Jetties.

A reference check has been undertaken with nominated referees and the preferred tenderer is considered to be capable of carrying out the Contract.

### **Statutory Environment**

The requirements of Part 4 of the *Local Government (Functions & General) Regulations 1996* have been complied with.

## **Policy Implications**

Policy POL-CPM 02 – *Purchasing of Goods or Services has been complied with.*

Policy POL-CPM 01 – *“Buy Local” Regional Price Preference policy has been complied with.*

## **Economic Implications**

The price basis for the contract is fixed for the term of the contract.

Provision has been made in the 2016/2017 financial budget for the amount of \$230,000 for the design and construction costs.

## **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

### Infrastructure:

- Facilitate the provision of multi-purpose facilities and infrastructure that meets the needs of a growing population.

### Organisational Excellence

- Ensure the City has the capacity and capability to deliver services and facilities that meet community expectations.
- Deliver excellent governance and financial management.

## **Conclusion**

Tenders for the Design and Construction of Floating Jetties in Mandjar Bay were recently invited. Four were received and assessed by an evaluation panel against qualitative criteria and price. The result was that the alternative submission from Universal Marina Systems (WA) Pty Ltd represented best overall value for money for the City and it is therefore recommended that Council selects Universal Marina Systems (WA) Pty Ltd as the preferred tenderer at the alternative lump sum price of \$135,450.40.

### NOTE:

- Refer **Confidential Attachment**

## **RECOMMENDATION**

**That Council awards Universal Marina Systems (WA) Pty Ltd the contract under Tender 04-2017 for the Design and Construction of Floating Jetties in Mandjar Bay at a fixed lump sum price of \$135,450.40 ex GST.**



**11. SUBJECT:** T06-2017- Replacement Survey Equipment  
**CONTACT OFFICER/S:** Terry Blanchard  
**AUTHOR:** Terry Blanchard  
**FILE NO:**

### Summary

The City of Mandurah invited tenders for the Replacement Survey Equipment on Saturday 25 February 2017.

The City is seeking the replacement of the following survey equipment:

- Two Global Positioning Systems
- Two Robotic Total Stations
- 3 Handpieces to run both the GPS and Total Stations
- On board software
- Prisms sets
- Digital Level
- Hydrographical Equipment and
- All necessary accessories to run the instruments whilst in the field and download data once in the office.

Council approval is sought to reject all tenders as the only submission evaluated did not represent overall value for money for the City.

### Disclosure of Interest

Nil.

### Previous Relevant Documentation

N/A.

### Background

A tender for the Replacement Survey Equipment was advertised in the Saturday 25 February 2017 edition of the 'West Australian' newspaper and in a notice which was displayed on the Administration Centre and Library notice boards.

### Comment

The tender closed at 2:00pm on Thursday 16 March 2017. Tenders were received from the following:

1.	Haefeli Lynsar	Osborne park, WA, 6017
2.	C.R. Kennedy & Company Pty Ltd	Leederville, WA, 6007
3.	Bruttour International Pty Ltd trading as CEE HydroSystems	Sydney, NSW, 2077

The following weighted qualitative criteria, approved under delegated authority, DA – CPM 02 Tenders, were used to assess and rank each tender submission:

Suitability and Innovation in Product Delivery	45%
Resources and Customer Services	20%
Fixed Pricing	35%

Haefeli Lynsar's Tender was rejected in accordance with clause 9 (c) of the Request for Tender Document, as they did not comply with clause 15.2 Qualitative Criteria.

Bruttour International Pty Ltd trading as CEE HydroSystems's Tender was rejected in accordance with clause 9 (c) of the Request for Tender Document, as they did not comply with clause 11 Evaluation of Alternative Tenders.

To ensure that pricing did not influence the assessment of the qualitative criteria, the pricing was not provided to the evaluation panel until the assessment of the qualitative criteria was completed for the sole remaining submission by C.R. Kennedy & Company Pty Ltd.

A member of the City's Governance and Tenders section coordinated and observed the qualitative tender evaluation process and can reasonably assure that probity and procedural aspects relating to the evaluation were compliant.

#### Pricing

On completion of the assessment of the qualitative criteria, the evaluation panel and the Manager Governance and Tenders carried out a cost analysis taking into account each line item of the pricing schedule, completeness of the pricing schedule, total cost and alternative sourcing methods in order to determine if the tender represented value for money to the City.

The price submitted was entered into the Evaluation Matrix as shown in the ***Confidential Attachment***.

It was determined that the submission did not represent overall value for money primarily because the total cost exceeded the nominated budget, not all scope items were included within the offer (so further sourcing would be required via different vendors), and that some specification elements of the remaining tender were not considered preferable.

Inquiries concerning the leasing of the equipment via a vendor accepted on the WALGA leasing panel, identified that the City could obtain better overall value for money for the preferred, full scope of goods and services.

#### **Statutory Environment**

The requirements of Part 4 of the *Local Government (Functions & General) Regulations 1996* have been complied with.

#### **Policy Implications**

Policy POL-CPM 02 – *Purchasing of Goods or Services has been complied with.*

#### **Economic Implications**

The City intends to enter into a leasing arrangement for the funds to replace the survey equipment and the 2016/2017 budget has an allocation of \$80,000 for this leasing payment.

#### **Strategic Implications**

The following strategy from the *City of Mandurah Strategic Community Plan 2013 – 2033* is relevant to this report:

#### Organisational Excellence:

- Deliver excellent governance and financial management.

## **Conclusion**

Tenders for the Replacement Survey Equipment were recently invited. Three tenders were received. Two were non-compliant and the remaining evaluated tender did not represent an overall value for money for the City.

As such the evaluation panel recommends that Council rejects all tenders.

NOTE:

- Refer **Confidential Attachment**

## **RECOMMENDATION**

**That Council rejects all tenders received under Tender 06-2017 for the Replacement Survey Equipment.**

<b>12. SUBJECT:</b>  <b>CONTACT OFFICER/S:</b> <b>AUTHOR:</b> <b>FILE NO:</b>	Tender Number 07-2017 – Demolish Existing and Construct New Toilet Facility at Halls Head Foreshore Simon Hudson Simon Hudson/Jonathan Spain
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## Summary

The City of Mandurah invited tenders to demolish the existing and construct a new toilet facility at Halls Head Foreshore on Saturday 18 March 2017.

The Halls Head facility will feature two storage rooms, two universally accessible toilets, two ambulant, six standard toilets, 2.5m long urinal and anti-vandal lockable power and water outlets. The Halls Head facility will also feature benches and coat hooks on vacant walls to benefit users. Three free-standing double-headed showers will be provided at strategic points within the reserve to replace those attached to the existing toilet facility.

Council approval is sought to select Classic Contractors Pty Ltd as the preferred tenderer to Demolish Existing and Construct New Toilet Facility at Halls Head Foreshore at the lump sum tendered price of \$290,277.88.

## Disclosure of Interest

Nil

## Previous Relevant Documentation

- |   |                   |  |
|---|-------------------|--|
| <ul style="list-style-type: none"> <li>• <b>G.14/11/16</b></li> </ul> | <b>8 /11/2016</b> | Council endorsed that concept plan for the replacement Halls Head Ablution facility, approved unbudgeted expenditure of \$100,000 to be funded from the Asset Management Reserve. The detailed elevation plan is to be presented back to Council for approval. |
| <ul style="list-style-type: none"> <li>• <b>G.33/6/16</b></li> </ul>  | <b>28/06/2016</b> | Council deferred consideration of the proposed Halls Head Ablution Block so that officers could meet with relevant stakeholders regarding the proposed concept plan for the facility, prior to Council's endorsement for the purpose of community information. |
| <ul style="list-style-type: none"> <li>• <b>G.31/2/17</b></li> </ul>  | <b>28/02/2017</b> | Council endorses the external appearance and the choice of external materials. Approves the project proceeding to the tender stage   |

## Background

The tender to demolish existing and construct new toilet facility at Halls Head Foreshore was advertised in the Saturday 18 March 2017 edition of the 'West Australian' newspaper and in a notice which was displayed on the Administration Centre and Library notice boards.

## Comment

The tender closed at 2:00pm on Tuesday 11 April 2017. Tenders were received from the following:

1.	Access Without Barriers Pty Ltd	Burswood WA
2.	Buildon Construction	Kewdale WA
3.	Classic Contractors Pty Ltd	Willetton WA

4.	Cole Building Pty Ltd t/as Colista Homes	Furnissdale WA
5.	Construct Investments t/as Port Bouvard Homes	Halls Head WA
6.	Go2 Group Pty Ltd	Port Kennedy WA
7.	Makin Homes	Halls Head WA
8.	Moore Constructions (WA) Pty Ltd	Mandurah WA
9.	Shelford Constructions Pty Ltd	Rockingham WA
10.	Vinsan Demolition	Bayswater WA

Vinsan Demolitions' tender was rejected in accordance with clause 4 of the conditions of tendering for not submitting a tenderers offer and non-completion of all qualitative criteria.

The following weighted qualitative criteria, approved under delegated authority, DA – CPM 02 Tenders, were used to assess and rank each tender submission:

Relevant Experience	20%
Supervision and Resources	20%
Methodology	10%
Price	50%

To ensure that pricing did not influence the assessment of the qualitative criteria, the pricing was not provided to the evaluation panel until the assessment of the qualitative criteria was completed.

An evaluation panel, comprising of officers from the Project Management, Infrastructure Management and the City's contracted Architect, individually assessed each tender against the weighted qualitative criteria submitted by each tenderer.

A member of the City's Governance and Tenders section coordinated and observed the qualitative tender evaluation process and can reasonably assure that probity and procedural aspects relating to the evaluation were compliant.

### Pricing

On completion of the assessment of the qualitative criteria, prices submitted were entered into the Evaluation Matrix as shown in the **Confidential Attachment** by a member of the City's Governance and Tender's section who then carried out a final analysis taking into account competitiveness and combined qualitative and price ranking in order to determine the tender which represented best overall value for money for the City.

As a result, the tendered submission from Classic Contractors Pty Ltd was considered to be the most advantageous tender and is therefore recommended as the preferred tenderer. The Evaluation Panel considered their submission demonstrated numerous examples of projects completed in high profile sites, with heritage considerations, experienced project personnel and a well-considered methodology which included a letter drop to local residents.

### **Consultation**

A reference check has been undertaken with nominated referees and the preferred tenderer is considered to be capable of carrying out the Contract.

### **Statutory Environment**

The requirements of Part 4 of the *Local Government (Functions & General) Regulations 1996* have been complied with.

### **Policy Implications**

Policy POL-CPM 02 – *Purchasing of Goods or Services has been complied with.*

Policy POL-CPM 01 – *“Buy Local” Regional Price Preference policy has been complied with.*

### **Economic Implications**

The project budget is \$375,000.

The tendered price is below the project figure. Other costs provided for within the project budget include:

- a contingency sum (the amount being commensurate with industry standard for a project of this size)
- the installation of a temporary toilet block for the duration of the project, and
- the installation of three free-standing double-headed showers within the reserve.

### **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

#### Infrastructure:

- Facilitate the provision of multi-purpose facilities and infrastructure that meets the needs of a growing population.

#### Organisational Excellence:

- Ensure the City has the capacity and capability to deliver services and facilities that meet community expectations.
- Deliver excellent governance and financial management.

### **Conclusion**

Tenders to demolish the existing and construct a new toilet facility at Halls Head Foreshore were recently invited. Ten were received and nine assessed against both qualitative criteria and price. The result was that the submission from Classic Contractors Pty Ltd represented overall best value for money to the City and it is therefore recommended that the City selects Classic Contractors Pty Ltd as the preferred tenderer at a fixed lump sum price of \$290,277.88 (excl. GST).

#### **NOTE:**

- Refer ***Confidential Attachment***

### **RECOMMENDATION**

**That Council awards Classic Contractors Pty Ltd the contract under Tender 07-2017 to Demolish Existing and Construct New Toilet Facility at Halls Head Foreshore at the fixed lump sum price of \$290,277.88 excl. GST.**

**13. SUBJECT:** Tender Number 08-2017 – Mandurah Foreshore Boardwalk Remediation  
**CONTACT OFFICER/S:** Simon Hudson  
**AUTHOR:** Simon Hudson  
**FILE NO:**

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### Summary

The City of Mandurah invited tenders for the Mandurah Foreshore Boardwalk Remediation on Saturday 18 March 2017.

The works comprise corrosion repairs and re-coating of the steel substructure, and the replacement of timber joists, decking and kerbing to the Mandurah foreshore boardwalk between Dome and San Churro's.

Council approval is sought to select Engineered Water Solutions Pty Ltd as the preferred tenderer for Mandurah Foreshore Boardwalk Remediation at the alternative price of \$339,462.52.

### Disclosure of Interest

Nil

### Previous Relevant Documentation

Nil

### Background

A tender for the Mandurah Foreshore Boardwalk Remediation was advertised in the Saturday 18 March 2017 edition of the 'West Australian' newspaper and in a notice which was displayed on the Administration Centre and Library notice boards.

### Comment

The tender closed at 2:00pm on Thursday 20 April 2017. Tenders were received from the following:

1.	Engineered Water Solutions Pty Ltd (Conforming)	Henderson, WA
2.	Engineered Water Solutions Pty Ltd (Alternative)	Henderson, WA
3.	Rejected	

Three tenders were received, two from the same proponent (one conforming and one alternative), the third was submitted after the deadline and in accordance with Regulation 18 (1) was rejected.

The following weighted qualitative criteria, approved under delegated authority, DA – CPM 02 Tenders, were used to assess and rank each tender submission:

Relevant Experience	15%
Technical Skills and Experience of Key Personnel	15%
Methodology	20%

To ensure that pricing did not influence the assessment of the qualitative criteria, the pricing was not provided to the evaluation panel until the assessment of the qualitative criteria was completed.

An evaluation panel, comprising of officers from Project Management, Infrastructure Management and Marina and Waterways individually assessed the tenders against the weighted qualitative criteria.

The evaluation panel found the submission by Engineered Water Solutions Pty Ltd demonstrated that the respondent understood the scope requirements and is highly likely to satisfactorily complete the works to an appropriate standard.

A member of the City's Governance and Tenders section coordinated and observed the qualitative tender evaluation process and can reasonably assure that probity and procedural aspects relating to the evaluation were compliant.

#### Pricing

On completion of the assessment of the qualitative criteria, prices submitted were entered into the Evaluation Matrix as shown in the **Confidential Attachment** by a member of the City's Governance and Tender's section who then carried out a final analysis taking into account competitiveness and combined qualitative and price ranking in order to determine the tender which represented best overall value for money for the City.

Given the submissions were by the same company, being the sole company bidding, the Evaluation Panel reviewed the pricing schedules and undertook measures to determine that prices were within the expected range and commensurate with acceptable industry standards.

The alternative tender was considered most advantageous as it offered an equivalent quality timber product at a saving to the project. The alternative tender offered was Jarrah in lieu of Merbau which is a tropical hardwood timber. A minor variation is also recommended for the relocation of the contractor's proposed compound to an alternative location to prevent impact to businesses through the removal of car parking bays from the Eastern Foreshore (north end) carpark.

As a result, the tendered submission from Engineered Water Solutions Pty Ltd was considered to be the most advantageous tender and is therefore recommended as the preferred tenderer.

Engineered Water Solutions Pty Ltd is a well-known company operating in this field. Of note, this company delivered and constructed the Mandurah Ocean Marina infrastructure.

#### **Consultation**

A reference check has been undertaken with nominated referees and the preferred tenderer is considered to be capable of carrying out the Contract.

#### **Statutory Environment**

The requirements of Part 4 of the *Local Government (Functions & General) Regulations 1996* have been complied with.

#### **Policy Implications**

Policy POL-CPM 02 – *Purchasing of Goods or Services* has been complied with.

#### **Economic Implications**

The tendered price is within the project budget of \$397,863 (ex GST).

#### **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:



Infrastructure:

- Facilitate the provision of multi-purpose facilities and infrastructure that meets the needs of a growing population.

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver services and facilities that meet community expectations.
- Deliver excellent governance and financial management

**Conclusion**

Tenders for the Mandurah Foreshore Boardwalk Remediation were recently invited. One tender was received and assessed against both qualitative criteria and price along with a review that demonstrated the price was within the expected range and commensurate with acceptable industry standards. The submission from Engineered Water Solutions Pty Ltd represents value for money for the City and is therefore recommended as the preferred tenderer at the alternative lump sum price of \$339,462.52 excl. GST.

NOTE:

- Refer ***Confidential Attachment***

**RECOMMENDATION**

**That Council awards Engineered Water Solutions Pty Ltd the contract under Tender 08-2017 for the Mandurah Foreshore Boardwalk Remediation at the alternative price of \$339,462.52.**

14. **SUBJECT:** Adoption of 2017/18 Rates for Advertising  
**CONTACT OFFICER/S:** David Prattent/Paul Bates  
**AUTHOR:** David Prattent/Paul Bates  
**FILE NO:**

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## Summary

The City has prepared its draft budget for 2017/18. The following key issues have been identified:

- In common with many growth Councils, the City's population continues to grow at a higher-than-average rate. This results in increasing demand for new facilities, and places additional pressure on existing resources. It is not possible, at this point in the City's development, to provide sufficient resources to fully fund both the demand for the management and upgrade of existing assets and the need to provide new community infrastructure in developing areas.
- Demand and growth in the local economy is uneven. Although major economic developments will occur as a result of advocacy to State and Federal governments, the City has previously identified the need to expand its role in this area. The current local economic climate is difficult and there are concerns regarding the financial capacity of some sectors in the community.

The City is required to advertise its proposed rates in the dollar and minimum rates, together with its objects and reasons for the rates, for the forthcoming year, and request public submissions. Following briefings to Elected Members, Council is requested to approve for advertising the rates outlined in this report, noting the proposed increase of 2% for the year.

## Disclosure of Interest

Nil.

## Previous Relevant Documentation

- SP.02/7/17                      2 August 2017                      Adoption of 2016/17 Budget and Rates

## Background

The 2017/18 budget, which forms the basis for the determination of the requirement for rates revenue, based on a 2% increase, and the associated rates in the dollar, has been framed after consideration of the following issues:

### **External factors**

#### *The local economy*

Short and medium term consumer confidence in Western Australia have improved during the March quarter following a stumble in the previous period.<sup>1</sup> Living costs continues to be an important issue for consumer confidence in WA and energy and utility pricing as seen in the March CPI figures is a significant issue.

Mandurah is seeing decreasing rents and property values coupled with a sluggish market in both residential property sectors. Despite the continuation of record low interest rates, mortgage stress is evident in some areas. An increasing number of requests for payment arrangements, as a result of financial difficulties, is noted.

<sup>1</sup> CCI WA Survey of Consumer Confidence March 2017

The Mandurah area is continuing to see development in retail centres including Mandurah Forum and Lakelands Shopping centre. The finalisation of these major retail projects in 2017-18 should see some fiscal and economic gains for the City and the wider community. However, these may be offset by a decline in residential activity particularly in the sale of vacant lots.

In some sectors of the community, low interest rates are seen as a boon for investment opportunities. Elsewhere, however, particularly among groups such as retirees, a low interest environment acts to depress income levels. Low inflation tends to act to put downward pressure on wages and, although borrowing becomes cheaper, this dampens economic activity. Perth is seeing low inflation indicators, decreasing property prices and decreasing property rents, in contrast to the Eastern states.

#### *Federal and State Budgets*

Budgets create uncertainty and negative sentiment as much as they give cause for optimism. The Federal Budget has resulted in some new tax measures as well as some additional spending initiatives. Even if these are not implemented immediately, tax increases add to a sense of reducing disposable income in a low wage increase environment. The State budget has not yet been handed down but warnings are already being given regarding the level of increases for utility services such as water and electricity.

### **Internal factors**

#### *Provision of community assets*

The City's assets include roads, bridges, parks and reserves, buildings and a variety of other items such as boat ramps and plant and equipment. The gross replacement value of these exceeds \$950 million.

In order to ensure that these assets are kept in good order for the benefit of the community, it is important that sufficient funds are set aside for regular maintenance. At the same time, the demands of a growing population place pressure on the City to provide new infrastructure such as community centres in newly-built suburbs and upgrade roads and other structures to manage the increase in usage.

In common with most other local governments in Australia, particularly those experiencing above-average growth, the City finds difficulty in meeting these challenges while also responding to local and government pressure to maintain rate increases at reasonable levels.

#### *Management of environmental assets*

Few local governments are faced with a similar environment to the City. Given the City's population, most of its 50 km coastline is under pressure both from the threat of coastal erosion and degradation caused by public use and other factors. Importantly, despite the fact that the water body of the estuary does not fall within the scope of the City's management authority, it has to manage an extensive internal coastline which is suffering from erosion and shoreline damage caused both by tidal surge activity and recreational use.

### **Rates**

Differential rates, as opposed to a single rate in the dollar, can be imposed on land which has one, or a combination of, the following characteristics:

- The purpose for which a land is zoned (e.g. residential, commercial).
- A purpose for which land is held or used as determined by the local government.

- Whether or not the land is vacant land.

A local government cannot impose a differential rate which is more than twice the lowest rate without the approval of the Minister for Local Government. Only one rate in the dollar can be imposed for individual rate categories.

In addition, a local government can impose a minimum rate. If, for an individual property, the GRV multiplied by the rate in the dollar is less than the minimum rate, the minimum rate is payable.

A local government cannot impose a minimum rate on more than 50% of properties in each category. The exception to this is vacant land where, with Ministerial permission, this can be exceeded.

For comparison purposes, the following general rate increases have been previously applied:

2016/17*	2.4%
2015/16	3.4%
2014/15	4.0%
2013/14*	4.9%
2012/13	4.9%
2011/12	3.8%
2010/11*	4.0%

- Denotes revaluation year

## Comment

### ***Adoption of the 2017/18 budget***

Advertising rates for public submissions does not signify the adoption of the 2017/18 budget. This cannot happen until Council consider all public submissions and formally adopts the budget and rates.

### ***Residential Vacant Minimum rates***

The *Local Government Act 1995* requires that the number of minimum rated properties must not exceed 50% of the properties in a particular category unless Ministerial consent is obtained prior to the final approval of rates. Over the years, successive ministers have become increasingly reluctant to approve requests to exceed the limit.

Although the proposed increase to rates in the dollar and minimum rates is 2%, in order to maintain vacant land minimum properties below the statutory threshold, it is proposed to limit the increase to the minimum rate for vacant land to 1.1%. The financial impact of this proposal is negligible and represents approximately \$12,000 in foregone revenue.

### **Rate yield**

The rate yield is the total value of rates raised. Normally, the increase in the yield equates to the annual rate, or annual average rate, increase.

The Rate yield in 2017/18 is slightly higher than the average rate in the dollar increase of 2%. This highlights the growth in properties in the City as evidenced by the level of interim rates seen in 2016/17<sup>2</sup>.

Based on the City's draft budget which recommends an average increase of 2%, the following summary shows both the movement in the yield and the change in rating categories:

	<b>2016/17</b>		<b>2017/18</b>	
	<b>Rate in dollar \$</b>	<b>Minimum rate \$</b>	<b>Rate in dollar \$</b>	<b>Minimum rate \$</b>
Residential improved	0.0794	1,040	0.0810	1,060
Business improved	0.0845	1,040	0.0862	1,060
Residential vacant	0.1382	886	0.1410	895
Business vacant	0.1382	1,040	0.1410	1,060
Urban development	0.1000	1,040	0.1020	1,060

Comparative rate yields are as follows:

	<b>Yield</b>		
	<b>2016/17 \$'000</b>	<b>2017/18 \$'000</b>	<b>+/- %</b>
Residential improved	51,591.0	54,261.8	5.1
Business improved	11,328.6	11,898.2	5.0
Residential vacant	6,856.4	5,644.1	-17.7
Business vacant	772.8	701.4	-9.2
Urban development	718.8	617.9	-14.0
<b>Total</b>	<b>71267.6</b>	<b>73,123.4</b>	<b>2.6</b>

The following points are noted:

- Residential improved

The yield increase of 5.0% is impacted by

- The removal of both RAAFA retirement villages from the calculation.
- An increase in improved properties which is reflective of growth. This is, however, offset by a reduction in vacant land revue as property classifications change.
- The reduction in vacant land rate yield also points to the fact that, as vacant land is sold, it is not being replaced by the release of new lots.

- Business improved

The yield increase of 5.1% reflects the growth seen during the year particularly in respect of Halls Head Shopping Centre.

<sup>2</sup> Interim rates at 30 April 2017 were \$ 1.077 million

## ***Inflation***

Household inflation measured as the headline CPI number for Perth for the year ended 31 March 2017 was 1%. In understanding and forecasting developments in overall inflation for the forthcoming financial year, it can be useful to examine separate components of the CPI basket. The following points are noted:

- The March Quarter saw no change in the CPI figure for Perth. Within the quarter however there were some significant increases including automotive fuel (7.7%), electricity (5.9%) and pharmaceutical products (5.0%). These however were offset by rents (-2.4%), furniture (5.8%), new dwelling purchase by owners occupiers (-.8%).
- Although the headline CPI number for Perth is increasing at a lower rate than for the rest of the country, the comment above indicates that many households are experiencing relatively significant inflation.
- The trimmed mean<sup>3</sup> measure of CPI is 1.9% compared to the national headline number of 2%. This indicates that core inflation is starting to grow.

The Federal Treasury is forecasting CPI inflation for 2017/18 of 2%<sup>4</sup>. This forecast may have merit as it appears that current CPI is strongly influenced by international events which will have less effect on the index over time. It is likely that the trimmed mean, the more fundamental change in inflation, may be in the range of 2.5%-3.0%.

The City's operating expenditure can be roughly divided equally between labour costs and other operating expenditure such as maintenance costs, supply contracts, and office costs. Inflation as measured through the suite of CPI indices does not have a particular correlation with the City's cost profile, noting that some contracts have pricing schedules linked to Perth CPI. Even if there was a better correlation, the effect of CPI would only be seen on approximately 50% of costs.

Labour cost increases, excluding new staff, are influenced by two factors; the City's Enterprise Agreement (EA), and step increases. The new EA provides for a 2.1% increase which, in combination with step increases, gives an overall labour cost increase of approximately 3.3% for the year.

From the City's internal perspective, a base overall cost increase in the range of 1.6% reflects the twin influences of inflation, EA changes which have been offset by cost efficiencies within the organisation. It is acknowledged that it is not possible to reconcile this cost increase range with pure household data. However, the range is more indicative of the overall "inflation" borne by the City.

## **Consultation**

- Elected Member briefings
- The purpose of this report is to commence the process of engaging the community in providing feedback on the City's proposed rating structure for 2017/18. Following the public comment period of 21 days a further report will be presented to Council.

Advertising will take the form of:

- Posting of notices at the City's administration building and libraries (statutory requirement).
- Newspaper advertising (statutory requirement). In the local press, significant advertisements will be placed outlining the proposed increase and its effect on rates. An advert will also be placed in the West Australian to inform non-resident ratepayers.
- The City's internet site.

<sup>3</sup> The trimmed mean measure of inflation removes volatile items such as fuel so that the stable core of inflation can be measured, This is regarded as a more meaningful view of household price movements.

<sup>4</sup> Federal Budget 2017-18 Budget Paper No. 1

- Social media

The City's marketing group will be involved in managing the public communication programme.

## **Statutory Environment**

*Local Government Act 1995:*

- Section 6.33 Differential general rates : power to impose
- Section 6.35 Minimum payment
- Section 6.36 Local Government to give notice of certain rates

The City must conduct local advertising and detail each rate and minimum rate and make available the objects and reasons for rating. A minimum period of 21 days must be allowed to permit the community to provide feedback. Any submissions received must be considered by Council prior to the adoption of rates.

## **Policy Implications**

None

## **Economic Implications**

Rates and associated revenues provide approximately 70% of the City's operating revenues and enable the provision of a diverse range of services and infrastructure. In addition to the delivery of services the City's operations bring other economic benefits to the community such as the provision of employment and bringing business to local suppliers. The City also actively seeks to provide economic development opportunities to the community through activities such as the facilitation of tourism.

## **Strategic Implications**

### **Strategic Implications**

The following strategies from the *City of Mandurah Strategic Community Plan 2013 – 2033* are relevant to this report:

#### Organisational Excellence:

- Ensure the City has the capacity and capability to deliver services and facilities that meet community expectations.
- Deliver excellent governance and financial management.

## **Conclusion**

The City continues to face challenges in providing services and infrastructure to a growing community. Although it is recognised that sections of the community are experiencing financial stress, it is important that the City places an emphasis on ensuring that it will be able to deliver its services and provide community infrastructure into the future. This will not be achievable if revenues are insufficient for the task.



## RECOMMENDATION

That Council approves the following rates in the dollar and minimum rates, equivalent to a 2% increase, and Objects and Reasons for 2017/18 for the purpose of advertising for public submissions:

### Introduction

This statement is provided:

- to inform electors and ratepayers of the City of the objects and reasons for the differential rates being proposed for the 2017/18 financial year;
- to invite submissions from ratepayers on the proposed differential rates and minimum payments;
- in accordance with the *Local Government Act 1995 Section 6.36*.

Submissions must be in writing and ratepayers wishing to do so are invited to lodge their comments by no later than close of business 5.00 pm on Friday 20 June 2017.

Written submissions can be:

- Made on [www.haveyoursaymandurah.com.au](http://www.haveyoursaymandurah.com.au)
- Mailed to the Chief Executive Officer, City of Mandurah, PO Box 210, Mandurah WA 6210.
- Lodged in person at the City's Administration Centre, 3 Peel Street, Mandurah.

Please note that all submissions are provided to Council as public documents and will be disclosed in a Council report.

In order to help with the understanding of how the City manages its rates, this document provides an overview of the rating system in Western Australia as well as explaining the reasons as to why the City sets particular rates.

An overview of rating

### *Legislation*

*Please note that all references are to the Local Government Act 1995.*

### *Basis of rates (S. 6.28)*

The key element of rating is the establishment of land values. To achieve this, the Minister for Local Government must determine whether the predominant use of land is for rural or non-rural purposes. The categories of land values are:

- Use for rural purposes--- valuation is on the basis of the unimproved value (UV) of the land.
- Use for non-rural purposes – the gross rental value (GRV) of the land.

The Minister has previously determined that land use in the City of Mandurah is predominantly for non-rural purposes and all properties are valued on a GRV basis<sup>5</sup>.

***Rates and service charges (S. 6.32)***

When it adopts its budget the City must seek funding by imposing a general rate on all properties. This is expressed as a rate in the dollar (RID) which, when multiplied by the GRV's for properties determines the amount of money raised. This RID can be applied:

- Uniformly, through the application of a single rate in the dollar for all types of property.
- Differentially, by applying different rates to certain types of property.

***Differential general rates (S. 6.33)***

Differential rates can be imposed on land which has one, or a combination of, the following characteristics:

- The purpose for which a land is zoned (e.g. residential, commercial).
- A purpose for which land is held or used as determined by the local government.
- Whether or not the land is vacant land.

A local government cannot impose a differential rate which is more than twice the lowest rate without the approval of the Minister for Local Government.

***Minimum payment (S. 6.35)***

A local government can impose a minimum rate. If, for an individual property, the GRV multiplied by the rate in the dollar is less than the minimum rate, the minimum rate is payable.

A local government cannot impose a minimum rate on more than 50% of properties in each category. The exception to this is vacant land where, with Ministerial permission, this can be exceeded.

***Giving notice of rates to be imposed (S. 6.36)***

Before a local government can impose differential rates for the year it must firstly advertise:

- Details of each RID and minimum payment to be imposed.
- An invitation for a submission to be made by an elector or ratepayer in respect of this and any related matters within 21 days.
- Where and how this document may be viewed.

All submissions received must be considered by Council prior to the rates being imposed.

**Objects and reasons for the City's 2017/18 proposed differential rates**

<sup>5</sup> The Gross Rental Value of a property is the amount of annual rental which the Valuer General determines the property would earn if it were offered on an open rental market.

The City proposes to impose differential general rates to all gross rental values in its district according to one or a combination of:

- The purpose for which land is zoned.
- Whether or not the land is vacant land.

The following rate categories have been assigned to properties:

Improved land	Vacant land
Residential improved Business improved	Residential vacant Business vacant Urban development

The City also imposes a minimum payment to recognise that properties must contribute a minimum amount for the provision of services and infrastructure which benefit all the community.

#### *Increase in rates for 2017/18*

The City proposes to levy a 2% increase in the Rate in the Dollar for all categories.

#### *Rates by category*

##### *Residential improved land – rate in the dollar \$0.0810*

This rate is regarded as the base rate as it represents the most number of properties in the City. This rate aims to ensure that the proportion of rates raised from this category is between 70% and 75% of total rates.

##### *Residential vacant - rate in the dollar \$ 0.1410*

This rate is set at a higher level as the City wishes to promote the development of all properties to their full potential. This will act to stimulate economic growth and development in the community.

##### *Business improved - rate in the dollar \$ 0.0862*

This rate is set at a higher level to recognise that certain expenditures in the budget are specifically directed towards the economic development of the City. Examples of this are:

- The Economic Development function which is largely directed towards the encouragement of business to locate in the City and to support business organisations.
- The promotion of tourism.
- Costs related to the general improvement of to the road streetscapes of the entry roads to Mandurah, including landscaping, tree plantings and the provision of pedestrian and cycle paths.

##### *Business vacant - rate in the dollar \$ 0.1410*

This rate is set at a higher level as the City wishes to promote the development of all properties to their full potential. This will act to stimulate economic growth and development in the community.

***Urban development - rate in the dollar \$ 0.1020***

This rate relates to land held for future development. As with other vacant land rates, this rate is set at a higher level as the City wishes to promote the development of all properties to their full potential.

***Minimum rates***

The minimum rates for 2017/18 are set at:

- |                        |            |                      |          |
|------------------------|------------|----------------------|----------|
| • Residential improved | \$1,060.00 | • Residential vacant | \$895.00 |
| • Business improved    | \$1,060.00 |                      |          |
| • Business vacant      | \$1,060.00 |                      |          |
| • Urban Development    | \$1,060.00 |                      |          |

**Mark R Newman**  
**Chief Executive Officer**