



MINUTES OF COUNCIL MEETING

HELD ON

TUESDAY 25 JUNE 2019

AT 5.30PM

IN COUNCIL CHAMBERS
CIVIC CENTRE
MANDURAH TERRACE MANDURAH

PRESENT:

MAYOR	R WILLIAMS	
COUNCILLOR	C KNIGHT [DEPUTY MAYOR]	NORTH WARD
COUNCILLOR	P JACKSON	NORTH WARD
COUNCILLOR	D LEE	EAST WARD
COUNCILLOR	L RODGERS	EAST WARD
COUNCILLOR	S JONES	EAST WARD
HON COUNCILLOR	F RIEBELING	COASTAL WARD
COUNCILLOR	M DARCY	COASTAL WARD
COUNCILLOR	P ROGERS	TOWN WARD
COUNCILLOR	M ROGERS	TOWN WARD

MR	M NEWMAN	CHIEF EXECUTIVE OFFICER
MR	A CLAYDON	DIRECTOR WORKS & SERVICES
MR	T FREE	DIRECTOR SUSTAINABLE COMMUNITIES
MR	G DAVIES	DEPUTY CHIEF EXECUTIVE OFFICER
MRS	L SLAYFORD	MINUTE OFFICER

OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS [AGENDA ITEM 1]

The Mayor declared the meeting open at 5.33pm, acknowledging the attendance of Andrew McKerrell of Peel Chamber Commerce and Industry.

ACKNOWLEDGEMENT OF COUNTRY [AGENDA ITEM 2]

Mayor Williams acknowledged that the meeting was being held on the traditional land of the Bindjareb people, and paid his respect to their Elders past and present.

APOLOGIES [AGENDA ITEM 3]

Councillors Schumacher and Wortley on leave of absence.

DISCLAIMER [AGENDA ITEM 4]

The Mayor advised that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Consolidated Local Laws (Section 4.86) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

ANSWERS TO QUESTIONS TAKEN ON NOTICE [AGENDA ITEM 5]

Officers provided responses to questions taken on notice at the Committee of Council meeting held on Tuesday, 11 June 2019.

CC.3/6/19 L BARBER: ENTERPRISE AVENUE TREES

Ms Barber asked if trees located on Enterprise Avenue were reviewed as part of the report as there was a large tree lifting the pathway in that area.

The Director Works and Services requested to take this question on notice. He further advised that tree roots interfering with pathways were addressed via the City's pathway maintenance program.

Response:

All pine trees on Enterprise Avenue were inspected as part of the review. Tree roots interfering with pathways will be addressed as part of the City's pathway maintenance program.

CC.22/6/19 TENDER NUMBER 03-2019 PROVISION OF SECURITY SERVICES

Hon Councillor Riebeling asked what the previous suppliers percentage increase was for the supply of services. The Manager Infrastructure Management advised he would take this question on notice.

Response:

In negotiating an extension to the previous supplier's contract, the supplier proposed to maintain the hourly rates for vehicle and foot patrols however, the increase to static guard hourly rates varied from +7% to +167% (dependant on week day/end and day/night) and the alarm response hourly rate increased by +336%. The services were proposed as a whole package, without the option to appoint in some services and not others.

PUBLIC QUESTION TIME [AGENDA ITEM 6]

Nil.

PUBLIC STATEMENT TIME [AGENDA ITEM 7]

Nil.

LEAVE OF ABSENCE REQUESTS [AGENDA ITEM 8]

G.1/6/19 LEAVE OF ABSENCE: HON COUNCILLOR RIEBELING: 12 – 31 JULY, 2019 INCLUSIVE

MOTION: D Lee / S Jones

That leave of absence be granted to Hon Councillor Riebeling from 12 – 31 July, 2019 inclusive.

CARRIED UNANIMOUSLY: 10/0

PETITIONS [AGENDA ITEM 9]

G.2/6/19 COUNCILLOR DARCY: COX BAY NORFOLK PINE REMOVAL

Councillor Darcy presented a petition containing the signatures of 119 residents requesting the staged removal of 65 Norfolk Pines in the Cox Bay location.

MOTION: M Darcy / F Riebeling

That the petition be received and referred to officers.

CARRIED UNANIMOUSLY: 10/0

PRESENTATIONS [AGENDA ITEM 10]

Nil.

DEPUTATIONS [AGENDA ITEM 11]**G.3/6/19 JON GLAUERT: ARBORICULTURAL ASSESSMENT OF STREET TREES: COX BAY FALCON**

Mr Glauert addressed the meeting in regard to the ongoing submissions, reports, remediation, repairs, costs and impacts of the Norfolk Pines by residents. Protection zones identified by the City of Mandurah and recommendations by the Water Corporation were stated with reference to the placement of trees in the Cox Bay area contrary to the guidelines. Mr Glauert proposed a three to six year replacement program for all Norfolk Pines in the Cox Bay area.

G.4/6/19 CAROLYN DENIC: ARBORICULTURAL ASSESSMENT OF STREET TREES: COX BAY FALCON

Ms Denic spoke in support of the report recommendation advising that the majority of residents are coexisting reasonably well with the Norfolk Pines. Ms Denic highlighted the financial and community impact of removing mature trees from the area.

G.5/6/19 KIM SIMMONS: ARBORICULTURAL ASSESSMENT OF STREET TREES: COX BAY FALCON

Mr Simmons informed Council of the perceived safety and placement issues of the Norfolk Pine plantings and issues impacting residents. Suggestions pertaining to removal and relocation of pines, replacement of street trees with native species and consultation with affected residents were suggested by Mr Simmons.

G.6/6/19 REX ROBERTSON: ARBORICULTURAL ASSESSMENT OF STREET TREES: COX BAY FALCON

Mr Robertson gave an overview of the area's history and activities and concerns of residents living in close proximity to the Norfolk Pines. Former Councillor Tahlia Jones was thanked for her support and proactive approach to resident concerns. Mr Robertson spoke of his desire for the community and the Council to work together to address this matter.

G.7/6/19 TONY DODD: NEW SHARED PARKING AND TRAINING FACILITY BORTOLLO RESERVE

Mr Dodd advised of the Mandurah Volunteer Fire and Rescue history and membership, currently 37 senior and approximately 30 junior members. It was acknowledged that incidents had declined for the volunteer service since the implementation of career fire and rescue services in Mandurah. Mr Dodd outlined the monthly use of the fire track for training purposes and the utilisation of the track for a senior and junior competition annually. Mr Dodd suggested the track be extended in a northerly direction in its current location until finalisation of a permanent facility could be arranged.

G.8/6/19 ANDREW MCKERRELL: RETAIL TRADING HOURS

Peel Chamber of Commerce and Industry General Manager, Mr McKerrell, supported the report recommendation for the proposed review and survey process in regard to trading hours in Mandurah. Mr McKerrell spoke of consultation previously undertaken in 2012 and how the economic, technological and community base had changed considerably since that time. Peel Chamber of Commerce and Industry offered its support and assistance in collaborating to develop the survey structure, survey participation by members and consultation with regional colleagues.

CONFIRMATION OF MINUTES [AGENDA ITEM 12]**G.9/6/19 CONFIRMATION OF COUNCIL MINUTES: TUESDAY 28 MAY 2019**

MOTION: Lynn Rodgers / Peter Rogers

That the Minutes of Council Meeting held on Tuesday, 28 May 2019 be confirmed.

CARRIED UNANIMOUSLY: 10/0

G.10/6/19 ANNOUNCEMENTS BY THE PRESIDING MEMBER [AGENDA ITEM 13]

- Mayor Williams recognised Vic Clarke's 30 years of service to the City of Mandurah within the CityWorks section. The Chief Executive Officer commended Mr Clarke for his loyalty to the City of Mandurah, his continuing pride in his role and tasks and presented Mr Clarke with his 30 year recognition award.
- Mayor Williams announced the June Local Legend, Judith Tuckey, and spoke of Judith's dedication to the community for more than 60 years. The Council's thanks for Judith's lifelong dedication and commitment to helping others within the community was extended.
- Mayor Williams advised of the City's presentation of the Parks and Leisure Australia WA: Event of the Year Award pertaining to the 2018 APES Games. The City will now progress to the Australian National awards to be held in October 2019.
- Councillor Darcy spoke of his attendance at the Mandurah Volunteer Fire and Rescue annual dinner and the service awards presented to volunteers, including a 35 year service award to one member.
- Councillor Darcy also attended the Lions Club changeover night which saw new office bearers elected. The contribution to community by this Club was acknowledged.
- Hon Councillor Riebeling informed the meeting of changes unveiled at the Seniors and Community Centre recently and improvements made to hall, kitchen and storage facilities.
- Councillor Knight informed the meeting of her attendance at the opening of the Vehicles of the Future event on June 21. Vehicles from industry and private owners were displayed.

- The Mandurah Matters Stakeholder Workshop was conducted on May 30 and attended by Councillor Knight. Many stakeholders were present and the vision of many items suggested by the community for various areas was gathered.
- Councillor Knight along with Councillor Wortley attended a Community garden tour in Fremantle on June 9. The tour was coordinated by a Lakelands community group who are endeavouring to create a similar garden in their area.
- Councillor Peter Rogers congratulated organisers and participants of the Wearable Art Mandurah showcase event held on 15 June. Amazing talent and creativity was on display from local, national and international artists. Councillor Peter Rogers participated in the judging of the School Headpiece award which included pieces created by special needs students.

With the consensus of Council, Mayor Williams suspended Standing Order 7.8, Recording of Proceedings, for the following item.

- Mayor Williams passed a motion for Council's thanks to be extended to Tahlia Jones for her service to Council which was seconded by Councillor Lee. Elected Members spoke of their thanks, appreciation for and commitment by Tahlia Jones to her elected role as a Coastal Ward Councillor.

G.11/6/19

MOTION: R Williams / D Lee

That Council extend its thanks to Tahlia Jones for her service as a Coastal ward Councillor.

CARRIED UNANIMOUSLY: 10/0

With the consensus of Council Standing Order 7.8, Recording of Proceedings, was reinstated.

- Mayor Williams acknowledged Jill Burgess for her tireless work as a community journalist in the Peel Region and presented her with a gift of gratitude due to her upcoming retirement.

G.12/6/19 DECLARATION OF INTERESTS [AGENDA ITEM 14]

- Councillor Peter Rogers declared an impartiality interest at the Committee of Council meeting in relation to Minute G.25/6/19 – Confidential Report 1: Budget due to his appointment as a Council representative on the Mandurah Performing Arts Centre Board. Councillor Peter Rogers would consider the item on its merits and vote accordingly.

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- Mayor Williams declared an impartiality interest at the Committee of Council meeting in relation to Minute G.25/6/19 – Confidential Report 1: Budget due to his appointment on the Mandurah Performing Arts Centre Board. Mayor Williams would consider the item on its merits and vote accordingly.
- Chief Executive Officer, Mark Newman, declared an impartiality interest in Minute G.25/6/19 – Confidential Report 1: Budget due to his appointment as a Council representative on the Mandurah Performing Arts Centre Board.
- Acting Director Corporate Services, David Prattent, declared an impartiality interest in Minute G.25/6/19 – Confidential Report 1: Budget as a patron of Mandurah Performing Arts Centre.

QUESTIONS FROM ELECTED MEMBERS [AGENDA ITEM 15]

Questions of which due notice has been given

Nil.

Questions of which notice has not been given

Nil.

BUSINESS LEFT OVER FROM PREVIOUS MEETING [AGENDA ITEM 16]

Nil.

RECOMMENDATIONS OF COMMITTEES [AGENDA ITEM 17]

NOTE: Council adopted en bloc (moved by Hon Councillor Riebeling and seconded by Councillor Matt Rogers), the recommendations of the Committee of Council meeting of Tuesday 11 June 2019 with the exception of Items CC.10/6/19, CC.15/6/19 and CC.17/6/19 which were dealt with separately.

G.13/6/19 ARBORICULTURAL ASSESSMENT OF STREET TREES: COX BAY FALCON (FK) (CC.10/6/19)

A number of residents of Cox Bay, Falcon have raised concerns about the impact Norfolk Island Pine trees are having on verges within the estate and have requested they be removed.

The removal of an established streetscape has community and financial implications therefore an independent arborist was engaged to assess 65 trees within Cox Bay to make recommendations for the ongoing management, retention or removal of each tree.

Council is requested to consider the outcomes and recommendations of the street tree investigation.

Hon Councillor Riebeling moved the report recommendation with the inclusion of point five being:

5. Requests officers review the 16 trees noted in the Arboriculture report as 'considered for removal' and provide a report on the condition of the trees and actions required to Council in six months.

Councillor Knight seconded the amended motion.

Discussion ensued as to the required condition of trees for removal and the urban tree canopy strategies promoted within the City of Mandurah. The Director Works and Services advised of the planned community engagement with officers and the Arboriculturalist to consider perceived impacts of the Norfolk Pines. Councillor Lynn Rodgers asked what type of tree would be used as a replacement for any removed Norfolk Pines in the area. The Director Works and Services advised that no suitable replacement had been determined at this stage and replacement trees would be looked at in the context of the subdivision theme and overall coverage for the area. The Director Works and Services requested to take this question on notice. Mayor Williams informed the meeting that upon subdivisions being created tree selection is up to the developer and not a decision of Council.

MOTION: F Riebeling / C Knight

That Council:

1. **Acknowledges that it continues to support its commitment to maintain and strengthen the urban tree canopy wherever it can whilst appreciating that residents will have concerns that tree roots will cause maintenance issues to crossovers, kerbing and road pavements from time to time.**
2. **Approves the Norfolk Island Pines at 23 Enterprise Avenue, 9 Governor Drive and Perseverance Boulevard carpark being removed and replaced with new street trees in accordance with the City's Locality Street Tree Masterplan.**
3. **Acknowledges that there are a number of Norfolk Island Pines that will require remedial works in order to maintain them in good condition.**
4. **Requests officers liaise with the property owners to ensure that every assistance is given to undertake the remedial works required.**
5. **Requests officers review the 16 trees noted in the Arboriculture report as 'considered for removal' and provide a report on the condition of the trees and actions required to Council in six months.**

CARRIED UNANIMOUSLY: 10/0

G.14/6/19 TRAFFIC MANAGEMENT REVIEW: COCO DRIVE FALCON (TC) (CC.11/6/19)

In response to resident concerns regarding traffic speed in Coco Drive, Falcon, Council resolved to undertake a traffic management trial.

The City agreed to trial the installation of speed cushions at two locations on Coco Drive and to review the impact on traffic speeds. It was found that as the speed cushions were installed within the traffic lane, the gap created between the two speed cushions (each way lane installation) enticed vehicles to drive between the speed cushions. Vertical post delineators

were subsequently installed to deter this action with resultant driver behaviour focused on smashing them.

Traffic counts including vehicle speed measurements were conducted before and after the traffic management intervention to assess the effectiveness in vehicle speed control. Analysis of the traffic data has shown that traffic volumes and the 85th percentile speeds have remained relatively unchanged throughout the duration of the trial period with consistent results captured on all three occasions.

Council is requested to consider the traffic management review outcomes and resolve a final solution.

MOTION: F Riebeling / Matt Rogers

That Council approves the installation of two full width Watts profile speed humps in Coco Drive.

CARRIED UNANIMOUSLY: 10/0
(*This item was adopted en bloc*)

**G.15/6/19 EXPRESSION OF INTEREST NUMBER 02-2019 PROJECT INITIATION, LEAD
TESTER AND TRAINER (SH/VL) (CC.12/6/19)**

In March 2019, Council awarded TechnologyOne the contract to deliver a new ERP system to the City. The new system would help the City deliver Citizen e-Services and improve business performance through mobility, workflow, automation and business intelligence and analytics.

To achieve the full benefits of the system, a highly skilled internal project team was formed to deliver the system to the organisation. It was also recognised that specialised resources would be required throughout the project to assist the project team with data migration, testing and training activities. These additional resources have been accounted for in the total project budget.

In March 2019, the project team in collaboration with the Governance and Tenders Team issued an expression of interest for a consultant to deliver the Project Initiation, Lead Tester and Trainer services.

Council approval is sought to decline all responses for Expression of Interest 01-2019 - Project Initiation, Lead Tester and Trainer and not proceed to tender, due to the evaluation panels conclusion that that no single vendor could successfully deliver services across all of the project initiation, testing and training components.

MOTION: F Riebeling / Matt Rogers

That Council declines all responses for Expression of Interest 01-2019 Project Initiation, Lead Tester and Trainer and does not proceed to tender.

CARRIED UNANIMOUSLY: 10/0
(*This item was adopted en bloc*)

**G.16/6/19 TENDER NUMBER 05-2019 DATA MIGRATION SERVICES (SH/VL)
(CC.13/6/19)**

In March 2019, Council awarded TechnologyOne the contract to deliver a new ERP system to the City. The new system would help the City deliver Citizen e-Services and improve business performance through mobility, workflow, automation and business intelligence and analytics.

To achieve the full benefits of the system, a highly skilled internal project team was formed to deliver the system to the organisation. It was also recognised that specialised resources would be required throughout the project to assist the project team with data migration, testing and training activities. These additional resources have been accounted for in the total project budget.

In March 2019, the project team in collaboration with the Governance and Tenders Team issued a tender for data migration services. The migration of data is critical to the City in maintaining business as usual activities as it transitions to the new system, and that cost savings are realised by allowing the City to decommission old systems after data is migrated to the new system.

Council approval is sought to select Outsource Business Support Solutions Pty Ltd as the preferred tenderer for T05-2019 Data Migration Services.

MOTION: F Riebeling / Matt Rogers

That Council accepts Outsource Business Support Solutions Pty Ltd as the preferred tenderer for Tender 05-2019 for the Data Migration Services.

CARRIED UNANIMOUSLY: 10/0
(*This item was adopted en bloc*)

G.17/6/19 RATES HARDSHIP ASSISTANCE PROGRAMME (DP) (CC.14/6/19)

On a day-to-day basis, City staff deal with ratepayers who are experiencing financial difficulty. As much as possible the guiding principles surrounding these conversations are based on respect, empathy and a desire to help. This has never been formalised so that there is a consistent approach and one which can be seen and understood by external agencies such as financial counselling services.

In late 2018, the Ombudsman Western Australia produced a good practice guidance for local governments and recommended the development of a Hardship Assistance Policy which can be used in the community. Council is requested to endorse the City's Hardship Assistance Programme.

MOTION: F Riebeling / Matt Rogers

That Council:

- 1 Endorses the Financial Hardship Assistance Programme.**
- 2 Authorises the discretionary application of the suspension of interest charges as a method of helping those who need assistance.**

CARRIED UNANIMOUSLY: 10/0
(*This item was adopted en bloc*)

**G.18/6/19 ANNUAL REVIEW REGISTER OF DELEGATED AUTHORITY (SG)
(CC.15/6/19)**

A Council decision to delegate authority to the Chief Executive Officer (CEO) and Employees on most occasions can only occur when resolved by Council. Once delegated, the City must maintain a register of the powers or duties delegated with a review to be conducted at least once every year.

The review also includes all delegations by the CEO to employees in accordance with the CEO's powers of sub-delegations under s.5.44 of the Local Government Act 1995, and delegations that fall under other legislation such as the Bush Fires Act and Public Health Act 2016.

The review for the 2018/2019 year has been completed and given the review forms part of Council's annual compliance requirements, it must be endorsed by 30 June 2019.

The outcome of the review of the City's 54 delegations resulted in 15 delegations being amended, seven being revoked, two new proposed, and reaffirmation of the remaining 32 delegations.

Council is requested to consider and adopt the proposed new delegations and amendments along with noting the reaffirmation of the remaining delegations.

Councillor Peter Rogers moved an amendment to the recommendation removing Delegation of Authority DA-LWE 01 Prosecutions / Legal Proceedings to enable a briefing and discussion to be held pertaining to the delegation. Hon Councillor Riebeling seconded the amended motion.

MOTION: Peter Rogers / F Riebeling

That Council:

- 1. Revokes the following seven Delegations of Authority:**
 - DA-CMR 01 Food Premises Annual Assessment Fees
 - DA-CMS 01 Waiver of Animal Impound/Surrender Fees
 - DA-CMS 02 Sports Flood Lighting
 - DA-CNP 01 Waiver/Reduction of Hire Fees for Use of a Community Facility
 - DA-DBC 02 Planning/Building Application Fees
 - DA-FCM 01 Write-off of Debts
 - DA-FCM 05 Loan Repayment Schedules
- 2. Adopts the following two new Delegations of Authority:**
 - DA-FCM 06 Defer, Grant Discounts, Waive or Write Off Debts
 - DA-CNP 02 Disposing of Property
- 3. Adopts the following eight amended Delegations of Authority:**
 - DA-CMS 04 Dog Act 1976
 - DA-FCM 04 Non-rateable Status for Land
 - DA-LWE 06 Disposal of Impounded Goods / Vehicles
 - DA-LWE 07 Authorised Officers
 - DA-PBH 10 Public Health Act 2016
 - DA-TFT 01 Parking Administration

- **DA-TFT 02** **Closing of Certain Thoroughfares to Vehicles**
- 4. Adopts the following seven amended (minor) Delegations of Authority:**
- **DA-LUP 06** **Preparation and Endorsement of Responsible Authority Reports**
 - **DA-CPM 01** **Expressions of Interest**
 - **DA-EMS 01** **Prohibited Burning Times**
 - **DA-FCM 03** **Investment of Funds**
 - **DA-GVN 03** **Destruction of Electoral Material**
 - **DA-LWE 08** **Infringement Notices**
 - **DA-PBH 09** **Submissions under the Liquor Control Act 1988**
- 5. Reaffirms the remaining 32 Delegations of Authority that remain unaltered as per Attachment 4 of the report.**

CARRIED ABSOLUTELY: 10/0

G.19/6/19 REVIEW OF COUNCIL POLICY MANUAL (SG) (CC.16/6/19)

The City's Policy Manual provides Council and staff with guidelines covering a wide range of topics and issues, and enables the community to be aware of Council's approach and reasoning in certain matters and decisions.

Section 2.7(2)(b) of the *Local Government Act 1995* prescribes that Council determine the local governments policies. In line with this, and to maintain the effectiveness and relevance of each policy, a comprehensive review of all of the policies contained within the City of Mandurah Policy Manual has been conducted.

As a result of a significant number of policy statements marked for deletion from the manual, Council approval is sought to revoke these policies (as attached to this report), and note a further two reports to Council will be submitted seeking adoption of all remaining revised policies.

MOTION: F Riebeling / Matt Rogers

That Council:

- 1. Adopts the proposed combined policies as listed in Attachment 1 of the report;**
- 2. Revokes 35 policies that have been marked for deletion as per Attachment 2 of the report;**
- 3. Acknowledges the following three policies are undergoing a separate review and will be subject of a further report to Council in the coming months:**
 - **POL-CPM 01** **Buy Local Regional Price Preference**
 - **POL-CPM 02** **Purchasing of Goods and Services**
 - **POL-CPM 03** **Selection Criteria for Major Procurements**
- 4. Acknowledges all remaining revised policies will be subject of a further report to Council as listed in Attachment 3 of the report.**

5. **Maintains policies POL-CMR 03 Media and Public Statements and POL-CMR 10 Public Statements by Councillors and Chief Executive Officer in their current forms with a further report to Council following a review of the Elected Member engagement process.**

CARRIED UNANIMOUSLY: 10/0

(This item was adopted en bloc)

**G.20/6/19 NEW SHARED PARKING AND TRAINING FACILITY - BORTOLO RESERVE
(CJ/PM) (CC.17/6/19)**

Bortolo Reserve in Greenfields is a district level sports facility comprising 2 multi-purpose ovals and a Clubroom / Pavilion with change room facilities. In 2018, the City of Mandurah installed new sports lighting to the northern oval through a \$200,000 grant as part of the State Government's Local Jobs Local Projects initiative. As a result, there has been increased usage of the northern oval leading to demand for additional parking to support the 45 existing bays that are situated at the southern end adjacent to the Clubroom / Pavilion.

With funding for the City Centre Waterfront Project now secure and planning underway for the redevelopment of the Western Foreshore, the City urgently needs to resolve the issue of relocating the current Fire Training and Competition Track facility.

Over the past 3 years, the City has considered a large number of alternative options, both in Mandurah and surrounding areas, of which none were deemed appropriated for a range of reasons. Officers have now identified an opportunity to develop a Shared Parking and Training Facility at Bortolo Reserve to service the newly lit northern oval as well as accommodate the relocation of the existing fire track from the Western Foreshore.

Council is requested to approve the proposal for the planned construction of a new Shared Parking and Training Facility at Bortolo Reserve to improve parking provisions and to accommodate the future training and competition facilities for the Mandurah Volunteer Fire and Rescue Service and note that a funding strategy will now need to be developed to enable the delivery of the project.

Report Recommendation

That Council:

1. *Approve the proposal for the planned construction of a new Shared Parking and Training Facility at Bortolo Reserve to improve parking provisions and to accommodate the future training and competition facilities for the Mandurah Volunteer Fire and Rescue Service.*
2. *Note that a funding strategy will now need to be developed to enable the delivery of the project.*

Committee Recommendation

That Council approve the consultation for future consideration of a proposal for the construction of a new Shared Parking and Training Facility at Bortolo Reserve to improve parking provisions and to accommodate the future training and competition facilities for the Mandurah Volunteer Fire and Rescue Service.

Discussion ensued as to the possibility of maintaining the current facility until such time as a new track was provided. The Chief Executive Officer advised of funding commitments that required adherence and would impact location of current track. The Director Works and Services explained how approximately 70 metres of the current track would impact the proposed skate park and playground construction works planned to commence in April 2020. He advised extending the Northern end of the track could be considered as a temporary solution.

Councillor Darcy moved a motion for deferral of this item to consider options for the current track during construction works, Councillor Jones seconded the motion.

MOTION: M Darcy / S Jones

That Council defer consideration of this item to enable options for the current track to be considered.

CARRIED UNANIMOUSLY: 10/0

G.21/6/19 JETTY LICENCE: QUAY VENTURES PTY LTD (LP) (CC.18/6/19)

Quay Ventures Pty Ltd currently hold three commercial jetty licenses with the City, two within the Boardwalk Precinct, adjacent to MPAC trading as Bouvard Cruises and Mandurah Ferry Cruises, with the third located in the Mandurah Ocean Marina, adjacent to the City's Marina Office, trading as Mandurah Dolphin Cruises.

All three licenses are due for expiry on the 12 October 2019, and as such Quay Ventures have requested renewal of the licenses which will all trade under the name Mandurah Cruises. As all licenses will commence on the same date and trade under the one name, Quay Ventures have requested support for one licence agreement which will identify the three separate licensed areas.

An independent valuation has been undertaken to determine fair market rent, the MPAC jetty has been valued at \$30,750 per annum (exc GST) being 82 linear metres for side A and side B, and the Mandurah Ocean Marina jetty is valued at \$6,375 per annum, for 17 linear metres. These rental rates reflect exclusive use of the jetties 7 days a week, during a fixed timeframe with no overnight stays.

Taking into consideration the request for one overarching licence, officers consider one agreement is appropriate which would cover the three separate sites. The term of the agreement should also reflect the City's standard practice for commercial leasing and licensing which is for a five year term with a five year renewal option (5+5 years). The starting rent for all three sites equates to \$37,125 (exc GST).

Council is therefore requested to support the advertising of and if no submissions received the disposal of an exclusive use jetty licence to Quay Ventures Pty Ltd trading Mandurah Cruises over 82 linear metres being side A and side B of the MPAC jetty and 17 linear metres of the jetty adjacent to the City's marina offices for an annual rent of \$37,125 (exc GST). The term of the licence being five years with a five year renewal option (5+5 years) with annual CPIs and market rent review to apply. The licence is also subject to the Minister for Lands and Department of Transport approval.

MOTION: F Riebeling / Matt Rogers

That Council:

1. Approves the advertising of, and if no submissions received, the disposal of an exclusive use jetty licence to Quay Ventures Pty Ltd trading as Mandurah Cruises over side A and side B of Jetty LM 2305 located adjacent to the Mandurah Performing Arts Centre for a total of 82 linear metres; and 17 linear metres of Jetty LM 3844 adjacent to the City's Marina Office, as delineated in this report, with the following conditions:
 - 1.1 A five year term with five year renewal option (5+5 years), commencing after Minister for Lands approval;
 - 1.2 A Rental rate of \$37,125 per annum excluding GST;
 - 1.3 Annual CPI to apply, with market rent review at end of the first term;
 - 1.4 Operational hours being 8am – 6.30pm 7 days per week;
 - 1.5 No overnight mooring being permitted;
 - 1.6 The relocation for Special Events if requested;
 - 1.7 The Minister for Lands and Department of Transport approval being granted.
2. Acknowledges all costs associated with the preparation of the licence will be borne by Quay Ventures;
3. Authorises the Chief Executive Officer to finalise the conditions of the licence.

CARRIED UNANIMOUSLY: 10/0
(This item was adopted en bloc)

G.22/6/19 SUBLEASES: RESERVE 48150 LOT 22 (NO. 187) BREAKWATER PARADE MANDURAH WESTMEN INVESTMENTS PTY LTD (RL/LP) (CC.19/6/19)

Westmen Investments Pty Ltd (Westmen) have held a lease over a 15,323 square metre portion of Lot 22 (No. 187) Breakwater Parade Mandurah since January 2002. In 2003 Westmen constructed workshops and office accommodation over a portion of their lease area to facilitate the sub-letting of units to local business operators offering marine related services to the marina precinct.

In May 2019, Westmen requested approval to enter into two new sub-leases over Units 2 and 4 for proposed terms of two years with a three year renewal term options (2 + 3 years) that will support:

- a) A local marine business for the storage of food and beverage items to be used offsite in conjunction with the daily running of their tourism services within the Mandurah waterways for the local community and international visitors to the Peel region (Unit 2);

- b) A local caterer for the storage of food and beverage items to assist with their offsite Food Truck services providing the surrounding marine businesses and visitors with kiosk style take-away foods and beverages (Unit 4).

The head lease allows for operations over the site that relate to marine related activities and kiosk food of which both the new subleases align with.

Council is requested to approve the two subleases for 187 Breakwater Parade Mandurah with one being between Westmen Investments Pty Ltd and Quay Ventures Pty Ltd trading as Mandurah Cruises and the second being between Westmen Investments Pty Ltd and Paul Andrew Wynne trading as Platinum Service Catering. Both subleases are for a term of two years with a three year renewal (2+3 years) and subject to the approval of the Minister for Lands.

MOTION: F Riebeling / Matt Rogers

That Council:

1. **Approves the sublease between Westmen Investments Pty Ltd and Quay Ventures Pty Ltd trading as Mandurah Cruises, over Unit 2, 187 Breakwater Parade, Mandurah for a term of two years with a three year option of renewal (2+3 years);**
2. **Approves the sublease between Westmen Investments Pty Ltd and Paul Andrew Wynne trading as Platinum Service Catering, over Unit 4, 187 Breakwater Parade Mandurah for a term of two years with a three year option of renewal (2+3 years);**
3. **Acknowledges the subleases will be subject to the approval of the Minister for Lands and all costs associated with the preparation of documentation to be borne by the head-lessee;**
4. **Acknowledges the City is only consenting to the agreement and not party to the sub-lease agreements.**

CARRIED UNANIMOUSLY: 10/0
(This item was adopted en bloc)

**G.23/6/19 TRANSFORMATIVE CITIES COOPERATIVE RESEARCH CENTRE:
REQUEST TO SUPPORT/PARTNER (DS/NL) (CC.20/6/19)**

The Cooperative Research Centre for Water Sensitive Cities (CRCWSC) is an Australian Research Centre that brings together many disciplines, subject matter experts, and industry leaders to revolutionise urban water management in both Australia and overseas. The City of Mandurah has been an active partner in the CRCWSC since its inception in 2012.

The CRCWSC period of operation is coming to a close and the City has been invited to join their submission to the Commonwealth Government's 21st CRC Selection Round to establish the new entity of *Transformative Cities CRC*. The City has benefited from CRCWSC partnership and research by utilising technical guidance documents, the facilitation of industry partnerships and training opportunities, as well as the use of tools such as the Water Sensitive Cities Index.

Ongoing research and collaboration is important as the City of Mandurah transitions towards becoming a Water Sensitive City. The *Transformative Cities CRC* bid would build around their strength in water as the core of their research, whilst acknowledging that sustainable, resilient, productive and liveable cities require greater integration and coordination with other city shaping elements. The City of Mandurah would benefit from being a partner in the *Transformative Cities CRC* as the focus will be on the adoption of the research outcomes and how to embed them into our organisation and on ground works programs.

Council is requested to approve its continuing support and involvement in the CRCWSC should its application for Commonwealth funding be successful.

MOTION: F Riebeling / Matt Rogers

That Council:

1. **Supports the Transformative Cities Cooperative Research Centre (CRC) application for continued funding.**
2. **Acknowledge the funding commitment of \$10,000 per year for the next ten years (totalling \$100,000) being required should the application to the Commonwealth Government's 21st CRC Selection Round application be successful.**
3. **Authorises the Chief Executive Officer to sign the Cooperative Research Centres Partner Declaration.**

CARRIED UNANIMOUSLY: 10/0
(This item was adopted en bloc)

G.24/6/19 TENDER NUMBER 02-2019 SUPPLY OF MATERIALS TESTING AND ANALYSIS REPORTING (CP/EJ) (CC.21/6/19)

The City of Mandurah invited tenders for the Supply of Materials Testing and Analysis Reporting. This service is utilised in the provision of road construction and maintenance activities. During the qualitative evaluation process, before price was considered, it was established that there was no suitable tenderers to perform the services.

Council approval is sought to decline to accept all tenders and note that the City will review the tender specification before undertaking a quotation process within six months, under the provisions of the *Local Government (Functions and General) Regulations 1996 Clause 11 (c)(i)*.

MOTION: F Riebeling / Matt Rogers

That Council:

1. **Rejects tenders for T02-2019 Supply of Materials Testing and Analysis Reporting.**
2. **Notes the City will undertake a quotation process for the Supply of Material Testing and Analysis Reporting under the provisions of the *Local Government (Functions and General) Regulations 1996 Clause 11 (c) (i)*.**

CARRIED UNANIMOUSLY: 10/0
(This item was adopted en bloc)

**G.25/6/19 TENDER NUMBER 03-2019 PROVISION OF SECURITY SERVICES
(VL/LMCA) (CC.22/6/19)**

The City of Mandurah uses security services to provide vehicle patrols through the City Centre, Marina and various car parks throughout the municipality and an alarm response service to the City's owned or managed buildings, grounds and facilities.

Foot patrols and static guards are used to deter and detect unusual or suspicious activity as well as to safeguard people and property. Cash collection is required for various offices, facilities and City sponsored events to transfer revenues to the City's nominated bank.

Security crowd controllers and patrol officers are required for the six major events organised by the City to ensure assets and people are kept safe.

The City of Mandurah invited tenders for the Provision of Security Services and as a result of the evaluation of tendered submissions, Council is now requested to accept the following tenderers as the preferred tenderer:

1. Separable Portion One – Vehicle Patrols and Alarm Responses - Accord Security Pty Ltd
2. Separable Portion Two – Foot Patrols and Static Guards - Accord Security Pty Ltd
3. Separable Portion Three – Cash Collection - WestSure Group Pty Ltd
4. Separable Portion Four – Events Security - NPB Security Pty Ltd

MOTION: F Riebeling / Matt Rogers

That Council:

1. **Accepts Accord Security Pty Ltd as the preferred tenderer for Tender 03-2019 for the Provision of Security Services - Separable Portion One – Vehicle Patrols and Alarm Responses.**
2. **Accepts Accord Security Pty Ltd as the preferred tenderer for Tender 03-2019 for the Provision of Security Services - Separable Portion Two – Foot Patrols and Static Guards.**
3. **Accepts WestSure Group Pty Ltd as the preferred tenderer for Tender 03-2019 for the Provision of Security Services - Separable Portion Three – Cash Collection.**
4. **Accepts NPB Security Pty Ltd as the preferred tenderer for Tender 03-2019 for the Provision of Security Services - Separable Portion Four – Events Security.**

CARRIED UNANIMOUSLY: 10/0
(This item was adopted en bloc)

G.26/6/19 CONFIDENTIAL ITEM: BUDGET (DP) (CC.23/6/19)

MOTION: F Riebeling / Matt Rogers

That Council:

1. **Acknowledges and supports the contribution of Mandurah Performing Arts Centre to the cultural diversity of the City.**
2. **Endorses the 2019/20 Budget for the Mandurah Performing Arts Centre noting the key risks identified.**
3. **Notes the inclusion of the City's contribution to match the Regional Venues Investment Fund grant of \$250,000 in the 2019/20 draft budget.**
4. **Request Mandurah Performing Arts Centre Board to undertake a review of the Centre's operating model and provide a report to Council.**
5. **Keeps the report confidential but makes the resolution public.**

CARRIED UNANIMOUSLY: 10/0
(*This item was adopted en bloc*)

G.27/6/19 CONFIDENTIAL ITEM: LAND ACQUISITION (DP) (CC.24/6/19)

MOTION: F Riebeling / Matt Rogers

- 1 **That Council adopts the course of action agreed.**
- 2 **That this report and resolution remains confidential until after settlement of the properties.**

CARRIED UNANIMOUSLY: 10/0
(*This item was adopted en bloc*)

REPORTS [AGENDA ITEM 18]**G.28/6/19 FINANCIAL REPORT: MAY 2019 (PB/DP) (REPORT 1)**

The Financial Report for May 2019 together with associated commentaries, notes on investments, balance sheet information and the schedule of accounts are presented for Elected Members' consideration.

Councillor Lynn Rodgers left the Chamber at 6.57pm.

MOTION: F Riebeling / S Jones

That Council:

- 1 Receives the Financial Report for May 2019.
- 2 Receives the Schedule of Accounts for the following amounts:

Total Municipal Fund	\$ 11,558,086.00
Total Trust Fund	\$ 17,791.70
	\$ 11,575,877.70
- 3 Approves funding from the 2019/2020 budget for works that include:*
 - 3.1 Parks and Reserves – Staged Projects

3.1.1 Birchley Reserve Upgrade Stage	\$ 120,000
3.1.2 Falcon Bay Foreshore Stage 3 of 4	\$ 300,000
3.1.3 Pinjarra Road East Stage 2	\$ 250,000
3.1.4 San Marco Quays Playground Final Stage	\$ 20,000
 - 3.2 Parks and Reserves – Capital Projects

3.2.1 Converting Sporting Ovals to central irrigation control systems	\$ 50,000
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 - 3.3 City Centre Activation

3.3.1 Smart Street Mall Upgrade	\$ 1,500,000
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 - 3.4 Infrastructure Management

3.4.1 Christmas Decorations 2019	\$ 180,000
3.4.2 Council Chambers Furniture	\$ 180,000
3.4.3 Port Bouvard SLSC Gear Shed Re-Roof	\$ 90,000
- 4 Approves unbudgeted expenditure of \$25,000 for Bortolo Reserve Sports Lighting*
 - Funded from Administration Precinct Lighting \$25,000;
- 5 Approves unbudgeted expenditure of \$50,667 for 4 Motorised Basketball Backboards at the MARC;*
 - Funded from LGIS surplus scheme fund \$40,000

CARRIED ABSOLUTELY: 9/0

Councillor Jones left the Chamber at 6.58pm.

G.29/6/19 REQUEST TO ELECTORAL COMMISSIONER: COASTAL WARD VACANCY TO REMAIN UNFILLED (MN) (REPORT 2)

The Chief Executive Officer has received a resignation from Tahlia Jones in relation to the office of Councillor effective 5 June 2019. In accordance with the *Local Government Act 1995*, the Council can request the approval of the Electoral Commissioner to allow the vacancy of the Coastal Ward office to remain unfilled until the Local Government Election on 19 October 2019. Council is requested to approve the Chief Executive Officer making this request.

MOTION: D Lee / Matt Rogers

That Council request the Electoral Commissioner to allow the vacancy of the Coastal Ward to remain unfilled until the Local Government Election on 19 October 2019.

CARRIED ABSOLUTELY: 8/0

G.30/6/19 WALGA AGM: NOMINATION OF DELEGATES (MN) (REPORT 3)

The Western Australian Local Government Association (WALGA) will hold its 2019 Annual General Meeting during the Local Government Convention at the Perth Convention and Exhibition Centre, on Wednesday 7 August 2019. WALGA has requested Council to nominate two voting delegates to the AGM and two Proxy Voting Delegates.

Voting delegates may be either Elected Members or officers. Delegates must be registered with WALGA to be eligible to attend and represent their respective Councils. Proxy voting is available for councils that are unable to be represented by two delegates.

Notice of the Annual General Meeting, Procedural Information and Submission of Motions has been received however WALGA has not yet released the agenda for the AGM. Once this has been done, the agenda will be forwarded to Elected Members. It is important that the Elected Members representing Council as voting delegates are given some authority in relation to Executive and Member motions that are put forward to the meeting.

Council is requested to approve the nominations of its Peel Zone delegates Mayor Rhys Williams and Cr Caroline Knight to attend the 2019 WALGA AGM on Wednesday 7 August.

MOTION: P Jackson / M Darcy

That:

- 1 Peel Zone delegates Mayor Rhys Williams and Councillor Caroline Knight be nominated as the City of Mandurah voting delegates to the 2019 Western Australian Local Government Association Annual General Meeting, to be held at the Perth Convention and Exhibition Centre on Wednesday 7 August.**
- 2 The Deputy Peel Zone Member Hon Councillor Fred Riebeling JP and Chief Executive Officer be registered as the Proxy Voting Delegate should either Voting Delegate be unable to attend.**

CARRIED UNANIMOUSLY: 8/0

G.31/6/19 RETAIL TRADING HOURS (JMcd/TB) (REPORT 4)

Retail trading hours within the City of Mandurah are currently partially deregulated by virtue of a Retail Trading Hours (City of Mandurah) Variation Order (No.2) 2013, which enables a seven-day trading regime for businesses within the City of Mandurah local government area.

Notwithstanding, as a result of extended retail trading hours in the Perth Metropolitan Region in recent years, the full deregulation of trading hours in the Shire of Murray in 2012 and the City of Bunbury in 2015, and the City of Geraldton's alignment with Metropolitan retail trading

hours in 2018, the City of Mandurah's retail trading hours are now among the most restricted in Western Australia.

The retail trade industry is currently Mandurah's largest employer, generating 5,483 local jobs in 2017/18, or 20.5% of Mandurah's total industry employment. By comparison, retail trade currently accounts for 9.7% of Western Australia's total industry employment (*Source: Informed Decisions; City of Mandurah Economic Profile; 2019.*)

Council is requested to authorise officers to undertake a consultation process in relation to retail trading hours to determine the community's views on retail trading in Mandurah. Whilst previous consultations have taken place, officers seek to gain an understanding of contemporary community opinion on Mandurah's retail trading hours.

Councillors Lyn Rodgers and Jones returned to the Chamber at 7.00pm.

Report Recommendation

That Council:

- 1 *Authorises officers to undertake a community consultation process in relation to retail trading hours in Mandurah.*
- 2 *Authorises expenditure for the engagement of a consultant to undertake the community consultation.*
- 3 *Requests officers to provide a subsequent report to Council on the results of the community consultation on Mandurah's retail trading hours.*

Councillor Knight moved the report recommendation with the inclusion of "and business" in points 1, 2 and 3, Councillor Peter Rogers seconded the motion. Discussion ensued as to the definition of small business and how to capture the views of small business.

Councillor Darcy foreshadowed his intention to move an alternate motion should the current one be defeated. Discussion continued as to options and avenues for capturing and categorising various aspects of all traders' views. During discussion Elected Members agreed to combine the current motion with the alternate motion proposed by Councillor Darcy as this would capture the essence of their concerns.

MOTION: C Knight / Peter Rogers

That Council:

- 1 **Authorises officers to undertake a community and business consultation process in relation to retail trading hours in Mandurah.**
- 2 **Authorises expenditure for the engagement of a consultant to undertake the community and business consultation.**
- 3 **Requests officers to provide a subsequent report to Council on the results of the community and business consultation on Mandurah's retail trading hours.**

- 4 Authorise expenditure for the engagement of an independent and suitably qualified consultant to provide a report to council of the economic impact of extending deregulating retail trading hours in Mandurah.**
- 5 Authorise expenditure for the engagement of an independent and suitably qualified community consultant to report on the social impact on retail business owners, their families and their staff in Mandurah.**

CARRIED ABSOLUTELY: 10/0

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN [AGENDA ITEM 20]

G.32/6/19 COUNCILLOR KNIGHT: USE OF GLYPHOSATE

The reason for this Motion is in relation to recent legal cases in the United States of America and Victoria suggesting that Council revisit its use of glyphosate.

MOTION: C Knight / F Riebeling

That officers submit a report to Council in relation to minimising or reducing the use of glyphosate in highly trafficked and popular public spaces.

CARRIED UNANIMOUSLY: 10/0

G.33/6/19 MAYOR WILLIAMS: ADDRESSING CITY CENTRE ANTISOCIAL BEHAVIOUR

The City of Mandurah is spending unprecedented resources and officer time on working alongside business and community groups towards activation of the City Centre precinct. We have had strong cooperation and investment from other levels of Government, local businesses and local community leaders.

The purpose of the proposed summit is to engage the relevant stakeholders, with the outcome of establishing a framework to ensure that our collective efforts are addressing antisocial behaviour in the City Centre area.

MOTION: R Williams / M Darcy

That Council:

- 1. Host a summit for business and community leaders in response to addressing antisocial behaviour in the Mandurah, with an emphasis on the City Centre precinct and establishment of a City Centre Activation Taskforce to oversee outcomes of the summit.**
- 2. Notes the key achievements made by City of Mandurah, including:**
 - Major emphasis on events and community activation in the City Centre**
 - Strong engagement with business owners, land owners, Government agencies and other relevant stakeholders.**

- **Enhanced relationships between major stakeholders, including the Mandurah Liquor Accord and the MOU with WA Police**
 - **Soon to be commenced re-development of Smart Street Mall and waterfront precinct**
 - **Increased security presence, funded by Council**
 - **Increased CCTV network, funded by State and Federal Governments**
3. **Allocates a project budget of \$10 000 for costs associated with the summit.**
 4. **Requests Officers to prepare a report to Council following the summit, noting the outcomes and outlining next steps in addressing these issues.**

CARRIED UNANIMOUSLY: 10/0

G.34/6/19 MAYOR WILLIAMS: ECONOMIC DEVELOPMENT / CITY CENTRE REDEVELOPMENT

Mandurah's biggest challenge in the coming decade will be the diversification of our local economy, and with signs of a slowing economy nationally, it is imperative that we prioritize aspirational projects that will increase confidence and encourage investment.

This Council has a long history of aspirational economic development, with major achievements in recent times including the Mandurah- Murray Economic Development Alliance, and its associated transformational projects, and the emphasis on place-making and activation of the Mandurah City Centre.

The City Centre has been a focus of this Council for many years. In 2006, the City of Mandurah, in partnership with relevant agencies, developed the Mandurah Central Revitalisation Strategy, which outlined clear priorities and a framework for facilitating redevelopment in the City Centre.

The City of Mandurah has fulfilled many priorities listed within the report, including upgrades to public infrastructure, refining the road networks and land acquisition. It is noted that these achievements now position us well to leverage future redevelopment opportunities.

That being said, due to very little economic activity in that time, the over-arching vision set out in this strategy has been largely unfulfilled.

This motion seeks to re-establish the relevant frameworks and undertake the appropriate analysis for leveraging future City Centre redevelopment opportunities.

MOTION: R Williams / S Jones

That Council

1. **Notes the City of Mandurah's overarching economic development agenda, and its emphasis on aspirational, long-term economic development initiatives.**
2. **Seeks to establish a formal partnership with the Peel Development Commission, Landcorp and other relevant agencies to lead long term Mandurah City Centre Redevelopment outcomes, with an emphasis on:**

- Developing a clear vision for the City Centre in line with Council's current economic development strategies;
 - Developing a business case for Government-led investment opportunities;
 - Developing an investment readiness strategy to attract private sector investment;
 - Reviewing current City Centre Precinct Plan;
 - Leveraging Council owned land-holdings in the City Centre.
3. Requests Officers to prepare a report outlining clear timeframes and budget implications relating to point two.
 4. Authorizes the Mayor to engage with local parliamentarians in relation to project advocacy.
 5. Notes the achievements that have been made over the past 15 years in delivering on the vision of the Mandurah Central Revitalisation Strategy.

CARRIED UNANIMOUSLY: 10/0

NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING [AGENDA ITEM 21]

Nil.

LATE AND URGENT BUSINESS ITEMS [AGENDA ITEM 22]

Nil.

CONFIDENTIAL ITEMS [AGENDA ITEM 23]

Nil.

CLOSE OF MEETING [AGENDA ITEM 24]

There being no further business, the Mayor declared the meeting closed at 7.30pm.

CONFIRMED (MAYOR)