



MINUTES OF

**AUDIT AND RISK
COMMITTEE MEETING**

HELD ON

**Monday 9 December 2019
5.30 pm**

IN COUNCIL CHAMBERS - 83 MANDURAH TERRACE MANDURAH

PRESENT:

COUNCILLOR	P JACKSON [CHAIRMAN]	NORTH WARD
MAYOR	R WILLIAMS	
COUNCILLOR	J GREEN	COASTAL WARD
COUNCILLOR	A ZILANI	NORTH WARD
COUNCILLOR	P ROGERS	TOWN WARD
MR	W TICEHURST	EXTERNAL REPRESENTATIVE

ELECTED MEMBERS OBSERVING:

COUNCILLOR	D PEMBER	EAST WARD
COUNCILLOR	M ROGERS	TOWN WARD
Councillor	C KNIGHT	NORTH WARD

GUESTS:

MR	T SANYA	DELOITTE AUSTRALIA
MISS	N MENEZES	DELOITTE AUSTRALIA

OFFICERS

MR	M NEWMAN	CHIEF EXECUTIVE OFFICER
MR	G DAVIES	DEPUTY CHIEF EXECUTIVE OFFICER
MRS	C MIHOVILOVICH	DIRECTOR CORPORATE SERVICES
MRS	L SLAYFORD	MINUTE OFFICER

OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS [AGENDA ITEM 1]

The Chairman declared the meeting open at 5.30pm.

APOLOGIES [AGENDA ITEM 2]

Nil.

IMPORTANT NOTE [AGENDA ITEM 3]

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the City of Mandurah unless specific delegation of authority has been granted by Council.

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Committee meeting.

RESPONSE TO QUESTIONS TAKEN ON NOTICE [AGENDA ITEM 4]

Nil.

PUBLIC QUESTION TIME [AGENDA ITEM 5]

Nil.

PRESENTATIONS AND ANNOUNCEMENTS BY CHAIRMAN [AGENDA ITEM 6]

AR.1/12/19 DIRECTOR CORPORATE SERVICES: AUDIT AND RISK WORKPLAN 2020

The Director Corporate Services presented on the following topics:

1. Legislative function of an audit committee
2. Internal audit function
3. Proposed 2020 work plan

AR.2/12/19 DELOITTE AUSTRALIA: AUDIT 2019

Mr Sanya and Miss Menezes delivered an overview of the Audit process undertaken.

DEPUTATIONS [AGENDA ITEM 7]

Nil.

CONFIRMATION OF MINUTES [AGENDA ITEM 8]

AR.3/12/19 CONFIRMATION OF MINUTES

RESOLVED: Peter Rogers / R Williams

That the Minutes of the Audit and Risk Committee meeting of Monday 11 November 2019 be confirmed.

CARRIED UNANIMOUSLY: 6/0

DECLARATIONS OF INTERESTS [AGENDA ITEM 9]

Nil.

QUESTIONS FROM COMMITTEE MEMBERS [AGENDA ITEM 10]

Questions with Notice

Nil.

Questions without Notice

Nil.

BUSINESS LEFT OVER FROM PREVIOUS MEETING [AGENDA ITEM 11]

Nil.

REPORTS FROM OFFICERS [AGENDA ITEM 12]

AR.4/12/19 ANNUAL FINANCIAL STATEMENTS 2018-19 (JK) (REPORT 1)

In accordance with the *Local Government Act 1995* and the *Local Government (Audit) Regulations 1996*, an Audit Committee is to examine the Annual Financial Statements, review any significant matters raised by the auditor and ensure that appropriate action is taken in respect to those matters raised.

The audit of the Annual Financial Statements for 2018/19 has now been completed. Although the signed report of the Auditor will not be available until after the Audit and Risk Committee meeting, it is useful to provide a commentary on the Annual Financial Statements and to aid discussions with the auditor. Indication by the Auditor is that the audit report will be

unmodified, the City's Annual Financial Statements are fairly and appropriately presented in accordance with the Australian Accounting Standards Board and the *Local Government Act 1995*.

Report Recommendation

That Council:

1. *Receive the Annual Financial Statements 2018-19 as detailed in Attachment 1 of the report.*
2. *Note the draft Auditors Report as detailed in Attachment 2 of the report.*
3. *Accept the management response to the Auditor's report points as detailed in Attachment 3 of the report.*

During debate an anomaly was noted to which Deloitte Australia advised they would amend the Annual Financial Statements 2018-19. Councillor Green therefore moved an alternate recommendation which was seconded by Councillor Peter Rogers.

RESOLVED TO RECOMMEND: J Green / Peter Rogers

That Council:

1. **Note the draft Auditors Report as detailed in Attachment 2 of the report.**
2. **Accept the management response to the Auditor's report points as detailed in Attachment 3 of the report.**

CARRIED UNANIMOUSLY: 6/0

REPORTS FROM AUDITORS [AGENDA ITEM 13]

Nil.

LATE AND URGENT BUSINESS ITEMS [AGENDA ITEM 14]

Nil.

CLOSE OF MEETING [AGENDA ITEM 15]

There being no further business, the Chairman declared the meeting closed at 6.20pm.

CONFIRMED:[CHAIRMAN]