



MINUTES OF

STRATEGY COMMITTEE

HELD ON

TUESDAY 20 AUGUST 2019

AT 5.30 PM

IN COUNCIL CHAMBERS - 83 MANDURAH TERRACE MANDURAH

PRESENT:

COUNCILLOR	P ROGERS [CHAIRPERSON]	TOWN WARD
MAYOR	R WILLIAMS	
COUNCILLOR	C KNIGHT	NORTH WARD
COUNCILLOR	P JACKSON	NORTH WARD
COUNCILLOR	R WORTLEY	NORTH WARD
COUNCILLOR	S JONES	EAST WARD
COUNCILLOR	M DARCY	COASTAL WARD

OFFICERS IN ATTENDANCE:

MR	M NEWMAN	CHIEF EXECUTIVE OFFICER
MR	A CLAYDON	DIRECTOR WORKS AND SERVICES
MR	T FREE	DIRECTOR SUSTAINABLE COMMUNITIES
MR	G DAVIES	DEPUTY CHIEF EXECUTIVE OFFICER
MRS	C MIHOVLOVICH	DIRECTOR CORPORATE SERVICES
MR	D PRATTENT	EXECUTIVE MANAGER SYSTEMS AND PROJECTS
MS	T JONES	MANAGER GOVERNANCE SERVICES
MRS	L SLAYFORD	MINUTE OFFICER

OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS [AGENDA ITEM 1]

The Chief Executive Officer declared the meeting open at 5.34pm and called for nominations for Chairperson of the Strategy Committee. One nomination was received from Councillor Peter Rogers

S.1/8/19 NOMINATION OF CHAIRPERSON

That following the resignation of the Chairperson, Councillor Peter Rogers be appointed as Chairperson of the Strategy Committee for the remainder of the term being 19 October, 2019.

CARRIED UNANIMOUSLY: 7/0

Councillor Peter Rogers took the Chair.

Mayor Williams left the Chamber at 5.35pm, returning at 5.37pm

APOLOGIES [AGENDA ITEM 2]

Committee members, Councillor Lee and Matt Rogers were apologies. Non-committee members, Councillors Schumacher and Lynn Rodgers are on leave of absence whilst Hon Councillor Riebeling was an apology.

DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the City of Mandurah unless specific delegation of authority has been granted by Council.

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Committee meeting.

ANSWERS TO QUESTIONS TAKEN ON NOTICE [AGENDA ITEM 3]

Nil.

SUSPENSION OF STANDING ORDERS [AGENDA ITEM 4]**S.2/8/19 SUSPENSION OF CITY'S STANDING ORDERS 8.5 AND 8.6**

RESOLVED: P Jackson / C Knight

That the City's Standing Orders 8.5 and 8.6 be suspended at 5.36pm in order to facilitate debate.

CARRIED UNANIMOUSLY: 7/0

S.3/8/19 AGENDA ORDER CHANGE

At this juncture of the meeting it was suggested Agenda Item 5 – Presentations and Announcements by Chairman be moved for discussion following Item 9.2 Caretaker Period Policy.

RESOLVED: C Knight / S Jones

That Agenda Item 5 – Presentations and Announcements by Chairman be moved for discussion following Item 9.2 Caretaker Period Policy.

CARRIED UNANIMOUSLY: 7/0

CONFIRMATION OF MINUTES [AGENDA ITEM 6]**S.4/8/19 CONFIRMATION OF MINUTES**

RESOLVED: R Wortley / S Jones

That the Minutes of the Strategy Committee held on Tuesday 21 May 2019 be confirmed.

CARRIED UNANIMOUSLY: 7/0

S.5/8/19 DECLARATION OF INTERESTS [AGENDA ITEM 7]

- Mayor Williams declared an impartiality interest in Minute S.7/8/19 due to former employment with the proponent. Mayor Williams advised he would be vacating the Chamber and not participating in discussion of the item.

QUESTIONS FROM ELECTED MEMBERS WITHOUT DISCUSSION [AGENDA ITEM 8]

Questions of which due notice has been given

Nil.

Questions of which notice has not been given

Nil.

REPORTS [AGENDA ITEM 9]**S.6/8/19 PARLIAMENTARY SELECT COMMITTEE INQUIRY INTO LOCAL GOVERNMENT (DP) (REPORT 1)**

The Parliamentary Select Committee into Local Government was established on 26 June 2019. Although the Committee will sit for approximately 12 months, the deadline for submissions has been set as 13 September 2019.

Council is requested to endorse the attached submission to the inquiry.

Councillor Wortley moved, Councillor Knight seconded the report recommendation. Debate ensued on communication with media outlets and the community with regard to the City's submission. The Chief Executive Officer responded to queries raised and suggested linking to the Mandurah Mattes program.

RESOLVED TO RECOMMEND: R Wortley / C Knight

That Council endorses the submission to the Select Committee into Local Government as per Attachment 1 of the report.

CARRIED UNANIMOUSLY: 7/0

S.7/8/19 CARETAKER PERIOD POLICY (TJ) (REPORT 2)

The City of Mandurah (the City) is committed to ensuring that local government Elections are undertaken in a manner that is transparent, open and supports a high standard of integrity. To support this approach the City has developed a Caretaker Period Policy (Policy) to guide the conduct of Elected Members and City employees during the Caretaker Period in the lead up to Election Day.

The proposed Policy does not prevent the Elected Members and City employees carrying on the ordinary business of the Council during the Caretaker Period. Rather it establishes protocols to provide guidance during the Caretaker Period, ensuring that major decisions which would bind an incoming Council are avoided where possible, preventing the use of public resources in ways that could be seen to be advantageous to, or promoting candidates seeking election and also ensuring employees act impartially in relation to all candidates.

The proposed Policy applies to Elected Members and City employees during a Caretaker Period with respect to:

- a. Decisions that are made by the Council;
- b. Media and promotional materials;
- c. Use of the City's resources, access to the City's information and support;
- d. Attendance and participation at events and functions; and
- e. Employee engagement with candidates.

The Caretaker Period for Local Government Elections takes effect from the close of nominations, being 37 days prior to the Council Election Day in accordance with Section 4.49(a) of the *Local Government Act 1995*, until 6pm on Election Day.

Council is requested to consider adopting the Caretaker Period Policy.

The Manager Governance Services delivered a visual presentation outlining the intent and legislative requirements with regard to the proposed policy. Advice regarding processes to assist with transparency and compliance were summarised. Clarification was provided as to support mechanisms available and the intent that there would be minimal impact to business operations.

Councillor Knight moved the report recommendation which was seconded by Councillor Darcy. During discussion that ensued it was proposed, and agreed by the Mover and Seconded, that the following points be included in the recommendation.

*Wording of point 3.2 in the Policy be amended to:
During the Caretaker Period any requests for information, other than that not publicly available, by Elected Members and candidates will be recorded, along with the response given to those requests.*

*Wording of points 5.1 and 5.2 in the Policy be amended:
Delete the words 'and Deputy Mayor (when authorised to perform the duties of the Mayor)' from paragraph two.*

RESOLVED TO RECOMMEND: C Knight / M Darcy

That Council:

- 1 Adopts the Caretaker Period Policy POL- GVN 06 with the following amendments:**
 - a) Point 3.2 (third paragraph) in the Policy to read:
During the Caretaker Period any requests for information, other than that not publicly available, by Elected Members and candidates will be recorded, along with the response given to those requests.**
 - b) Points 5.1 and 5.2 (second paragraph) in the Policy as noted:
Delete the words 'and Deputy Mayor (when authorised to perform the duties of the Mayor)' from paragraph two.**
- 2 Notes that prior to any Caretaker Period commencing, the Chief Executive Officer will advise Elected Members and City employees of the application of this Policy.**

CARRIED UNANIMOUSLY: 7/0

Mayor Williams left the Chamber at 6.19pm and did not return.

PRESENTATIONS AND ANNOUNCEMENTS BY CHAIRMAN [AGENDA ITEM 5]**S.8/8/19 MAKE PLACE**

The Executive Manager Systems and Projects spoke to the discussion paper on Make Place.

S.9/8/19 REINSTATE STANDING ORDERS

RESOLVED TO RECOMMEND: S Jones / C Knight

That the City's Standing Orders 8.5 and 8.6 be reinstated at 7.07pm.

CARRIED UNANIMOUSLY: 6/0

LATE AND URGENT BUSINESS ITEMS [AGENDA ITEM 10]

Nil.

CONFIDENTIAL ITEMS [AGENDA ITEM 11]

Nil.

CLOSE OF MEETING [AGENDA ITEM 12]

There being no further business, the Chairman declared the meeting closed at 7.08pm

CONFIRMED:

.....[CHAIRMAN]