



MINUTES OF COUNCIL MEETING

HELD ON

**TUESDAY 23 JUNE 2020
AT 5.30PM**

Held in Council Chambers, 83 Mandurah Terrace Mandurah and via eMeeting

PRESENT:

MAYOR	R WILLIAMS	
COUNCILLOR	C KNIGHT	NORTH WARD
COUNCILLOR	P JACKSON	NORTH WARD
COUNCILLOR	A ZILANI	NORTH WARD
COUNCILLOR	D LEE	EAST WARD
COUNCILLOR	D PEMBER	EAST WARD
COUNCILLOR	M DARCY	COASTAL WARD
COUNCILLOR	J GREEN	COASTAL WARD
COUNCILLOR	C DI PRINZIO	COASTAL WARD
COUNCILLOR	P ROGERS [Arrived 5.43pm]	TOWN WARD
COUNCILLOR	M ROGERS [Departed 7.07pm]	TOWN WARD

MR	M NEWMAN	CHIEF EXECUTIVE OFFICER
MR	A CLAYDON	DIRECTOR WORKS AND SERVICES
MR	G DAVIES	DEPUTY CHIEF EXECUTIVE OFFICER
MRS	C MIHOVILOVICH	DIRECTOR CORPORATE SERVICES
MRS	L SLAYFORD	MINUTE OFFICER

OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS [AGENDA ITEM 1]

Prior to commencement of this electronic meeting Elected Member connections were tested and confirmed.

The Mayor declared the meeting open at 5.31pm.

ACKNOWLEDGEMENT OF COUNTRY [AGENDA ITEM 2]

Mayor Williams acknowledged that the meeting was being held on the traditional land of the Bindjareb people, and paid his respect to their Elders past and present.

APOLOGIES [AGENDA ITEM 3]Leave of AbsenceApologies

Councillor Schumacher
Councillor Lynn Rodgers

DISCLAIMER [AGENDA ITEM 4]

The Mayor advised that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Consolidated Local Laws (Section 4.86) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

ANSWERS TO QUESTIONS TAKEN ON NOTICE [AGENDA ITEM 5]

Nil.

PUBLIC QUESTION TIME [AGENDA ITEM 6]

Mayor Williams advised of processes, information and advertising undertaken to permit the electronic submission of questions by members of the public. Three submissions pertaining to public question time were received.

G.1/6/20

MS J VAN JONES: BUSHFIRE MITIGATION RESEARCH

1. Why is the City of Mandurah proposing to conduct a bush fire mitigation research project on some of the most healthy intact biodiverse reserves that the City has, inclusive of Island Point, Caddadup and Tim's Thicket?

2. Should research not be conducted elsewhere so that best practice management backed by science can be applied to these intact biodiverse reserves, that give habitat to critically endangered flora and fauna here in the City of Mandurah?

Response

Since the Yarloop bushfires of 2016, the City has increased efforts to minimise the risk of devastating wildfires occurring in our community, including various works to reduce fuel loads in bushland areas under City management. Many of the bushland reserves that the City manages provide habitat for a range of protected species, both flora and fauna, that make the task of balancing fuel load reduction and protecting environmental values a complex one.

With the intent of continually improving the City's bushfire mitigation approach, the City has partnered with researchers at Murdoch University and fire ecologists from the Department of Biodiversity, Conservation and Attractions. This collaboration has put together a proposal to undertake research designed to quantify the effects of different fuel mitigation techniques upon different faunal species occurring in selected City of Mandurah managed bushland reserves.

The objective of this research is to ensure the City continues to apply the most environmentally sensitive techniques to the specific site where fuel reduction works are required. In order for the research to be meaningful, it is essential that the reserves selected provide habitat for key faunal species, hence why reserves such as Island Point, Tims Thicket and Caddadup have been identified. Conducting this research at sites where habitat for protected faunal species does not exist would mean the results would be largely inapplicable when applying them to reserves where it does.

The proposal involves fuel reduction sample sites at each reserve selected totalling 6 hectares per site, one site being a control where no mitigation works will occur. To use the 70ha Island Point reserve as an example, the research will involve approximately 7% of the total area, meaning sufficient habitat for protected species will be unaffected by the research activities. The research would also be subject to a rigorous ethics approval process via Murdoch University before commencing as well as environmental approvals from state and federal regulators. This will ensure the activities planned under this research proposal do not compromise the retention of protected species in City of Mandurah nature reserves but rather put the City in an excellent position to ensure these species as well as our community remains safe from the threat of devastating wildfires.

G.2/6/20 MS A DIXON: BUSHFIRE MITIGATION RESEARCH

1. Why cannot the City apply cool mosaic burns, not burn grasstrees?
2. Where is the data from the fire ecologist that will assist and guide the City of Mandurah?
3. Is the City of Mandurah intention to parkland clear all reserves, therefore eliminating all critically endangered fauna and flora, as the management plans for the reserves are outdated, a better practice is to know what is on our reserves before a burn is applied?

Response

1. *All burns would be undertaken in relatively cool conditions based on a prescription specifically developed for the site, considering all relevant information including vegetation type, slope, weather conditions, moisture, fuel load and flora and fauna information from the DBCA database. Grass trees carry significant fuel load, contributing*

to excessive flame heights, so it's preferable to undertake fuel reduction of grass trees separately to minimize future crown fires or ember attack. This method has been used by traditional owners for centuries, and is carried out in a patch/mosaic method, to maintain nearby habitat.

All City of Mandurah prescriptions specify areas to be left unburnt, supporting ecological communities. Burning is often undertaken in a staged approach, carried out in mosaic form over a number of years.

There are a range of detailed actions that can be taken before, during and after the burn to minimise negative impacts to the biodiversity and nearby community. The City does utilise mosaic burning where appropriate.

These actions have been detailed on each site as part of the City's federal referral to the Department of Agriculture, Environment and Energy.

Examples include – cool spring burns (timing selection), pre burn flora and fauna assessments using ecologists, maintaining exclusion areas, post burn surveys, weed and pathogen management.

- 2. The City has been incredibly fortunate to draw on the skills of Ralph Smith who is a recipient of a National Medal for Bushfire Management and an internationally recognised fire ecologist. As noted above the data that is assessed includes proximity to at risk assets, weather conditions, fire danger index, relative humidity, fine fuel moisture content, fuel load, most recent flora and fauna from the DBCA database, and cultural values.*
- 3. The City is adopting a risk-based approach and seeking input and advice from leaders in their respective fields. There is a need to manage risk from bushfire and the City is adopting a responsible approach to its works and taking action before, during and after works to minimise environmental impact.*

Councillor Peter Rogers entered the Chamber at 5.43pm

G.3/6/20

MR R GENT: MERIVALE STREET RECONSTRUCTION

When will the City of Mandurah finally comply with absolute transparency, honesty, consistency and accuracy. Comply to the will of the townspeople of Mandurah through their Elected Members on Council and their resolution to Option 2 Our ref 292282; 1495056 (WP;ls) 24 September 2014 reconstruct the full width of the road adjacent to your property and take the level back to those prior to any works being done in 2002?

Further information was provided in the submission however it was deemed to be a statement not a question and therefore did not comply with the requirements of this agenda item and was not read to the meeting.

Response

As per the letter that was sent to you from the City of Mandurah dated 5 August 2016, you were advised that unless instructed by Council, the City would not be considering or undertaking any further remedial work on Merrivale Street outside your property on the basis

that the refurbishment conforms with Council's instructions of September 2014 to return the road to what the levels were pre-2002.

The Mayor at the time, at a meeting with you on 5 August 2016, also reaffirmed that it is not the intention of the current Council at the time to revisit the matter and that no further changes or roadworks in relation to changing of levels will be undertaken.

Officers were specifically instructed to ensure that construction of the road conformed to those plans as far as practicably possible. As such the City considers the matter closed.

ANNOUNCEMENTS [AGENDA ITEM 7]

G.4/6/20 STANDING ORDERS LOCAL LAW 2016

The Mayor advised the meeting that the *City of Mandurah Standing Orders Local Law 2016* will be modified to ensure Council Members and the public can participate in and follow the meeting as it progresses.

MOTION

Moved: Mayor R Williams
Seconded: Councillor C Knight

That Council:

1. **Suspend the operation of the following provisions of the *City of Mandurah Standing Orders Local Law 2016* for the duration of this electronic meeting to ensure Council Members and the public can follow and participate in the meeting as it progresses:**
 - 1.1. **Standing Orders 3.3 Public Question Time and 3.4 Public Statement Time pertaining to public participation in meetings continues via electronic means only with public submissions received to be read aloud by the Presiding Member at the relevant agenda item.**
 - 1.2. **Standing Order 7.2 Members to occupy own seats whilst present in meeting room. Relevant only for Elected Members attending the Council Chambers.**
 - 1.3. **Agree under Standing Orders 8.1(1) and 12.2, that instead of requiring a show of hands, a vote will be conducted by exception with the Presiding Member calling for those Members against each motion. If no response is received the motion will be declared carried and minuted accordingly.**
 - 1.4. **Reiterate the requirement as per Standing Order 7.3 for Members to advise the Presiding Member when leaving or entering the meeting at any time.**

CARRIED: 11/0

PUBLIC STATEMENT TIME [AGENDA ITEM 8]

Mayor Williams advised of processes, information and advertising undertaken to permit the electronic submission of public statements. Two public statements were received which Mayor Williams read to the meeting.

G.5/6/20 MR S JONES: MANAGEMENT OF ISLAND POINT RESERVE

Mr Jones, representing the Friends of Island Point, raised concerns regarding outdated management plans, surveys and assessments for City reserves.

G.6/6/20 MR R GENT: MERRIVALE STREET RECONSTRUCTION

Mr Gent of Wannanup advised of issues with plans previously provided by the City to himself.

LEAVE OF ABSENCE REQUESTS [AGENDA ITEM 9]**G.7/6/20 LEAVE OF ABSENCE: COUNCILLOR D LEE 24 JUNE 2020 TO 28 AUGUST 2020, INCLUSIVE****MOTION**

Moved: Mayor R Williams
Seconded: Councillor A Zilani

That leave of absence be granted to Councillor Lee from 24 June 2020 to 28 August 2020 inclusive.

CARRIED: 11/0

Councillor J Green advised the meeting that she would not be taking the previously approved leave of absence during the period 17 July 2020 to 18 August 2020, inclusive.

PETITIONS [AGENDA ITEM 10]

Nil.

PRESENTATIONS [AGENDA ITEM 11]

Nil.

DEPUTATIONS [AGENDA ITEM 12]

Nil.

CONFIRMATION OF MINUTES [AGENDA ITEM 13]**G.8/6/20 CONFIRMATION OF COUNCIL MINUTES: TUESDAY 26 MAY 2020****MOTION****Moved: Councillor Peter Rogers****Seconded: Councillor C Knight****That the Minutes of Council Meeting held on Tuesday 26 May 2020 be confirmed.****CARRIED: 11/0****G.9/6/20 ANNOUNCEMENTS BY THE PRESIDING MEMBER [AGENDA ITEM 14]**

At the invitation of the Mayor, Councillors updated the meeting on the following recent activities:

- Mayor Williams awarded the Local Legend award to Victoria Gardiner for her management of the Mandurah Restaurants and Cafes Now Offering Takeaway and Delivery Facebook group. Victoria embodied true community spirit and rallied the local community to make a big difference to local businesses doing it tough over the past few months.
- Mayor Williams spoke of the national simultaneous storytelling event on 27 May which saw the same story being read across Australia in various libraries including Mandurah.
- Mayor Williams updated the meeting in regard to the Visit Mandurah 'Have Your Now Adventure' tourism campaign launching shortly featuring Justin Langer.
- Mayor Williams thanked Elected Members for their support and participation in the ongoing various stakeholder meetings being conducted to assist the broader community.
- Councillor Knight recounted her tour of the Lakelands Sporting facility on 5 June. Use of the facility is via a shared agreement between the Department of Education and the City of Mandurah which will enable the facility to be a central community space.
- Councillor Pember attended the 1st Mandurah Scouts and Cubs re-opening parade and award ceremony on 17 June and displayed a sample of the re-branded scarves to be utilised by the group.
- Councillor Pember participated in the Community Think Tank on 21 May with many local businesses in attendance. Broad discussion focussing on the region's population growth, youth unemployment and the restart Mandurah program were productive with many suggestions for economic recovery.

DECLARATION OF INTERESTS [AGENDA ITEM 15]

Nil.

QUESTIONS FROM ELECTED MEMBERS [AGENDA ITEM 16]**Questions of which due notice has been given**

Nil.

Questions of which notice has not been given

Nil.

BUSINESS LEFT OVER FROM PREVIOUS MEETING [AGENDA ITEM 17]

Nil.

5.58pm: At this juncture in the meeting Mayor Williams checked with each attendee and confirmed that all attendees remained connected and in attendance at the electronic meeting.

RECOMMENDATIONS OF COMMITTEES [AGENDA ITEM 18]

NOTE: Council adopted en-bloc (moved by Councillor C Knight and seconded by Councillor P Jackson), the recommendations of the Audit and Risk Committee meeting of Tuesday 16 June 2020.

**G.10/6/20 OFFICE OF THE AUDITOR GENERAL: INFORMATION SYSTEMS AUDIT
(AR.2/6/20)**

Summary

The Auditor General has issued a report assessing the general information technology (IT) controls at all State Government entities. Each entity was assessed over six categories; information security, business continuity, management of IT risks, IT operations, change control, and physical security.

A comparison between the report's findings and the City's IT structure and organisation has been undertaken.

Council is requested to note the comparison of the status of the City's information systems controls with the findings of the audit on State Government entities.

Comment

Comments regarding the City's position compared to the control weaknesses are included in Confidential Attachment 1.1.

In addition, the following points are noted:

- Although it is possible to provide information regarding the City's controls it is not possible to conclude what the City's actual score would be, as the OAG report does not provide information regarding the various assessment criteria necessary to allocate a score. Despite that, the comparison is a useful exercise, and is largely favourable with improvements required in risk management and disaster recovery testing.
- Many State Government entities have vastly different and larger systems than the City. Some, such as Health and Education, manage a significant volume of confidential data. While that would not take away from the City's need to achieve at least the basic acceptable score if examined, it does mean that, in some cases, the requirements placed on a government entity may be different or unachievable in the local government environment.

An example of this can be seen in the comments relating to service level agreements with IT vendors. In the case of the State Government, some services are either outsourced or the vendor maintains significant infrastructure on their behalf. This does not translate directly to the much smaller operation at the City.

- State Government entities and the City share a common highly significant risk; the threat posed by a cyber-attack. It is not feasible for the City to have IT staff dedicated to security issues as is the case in larger entities. Despite this, the IT team has undertaken a continuous education process to ensure that the City's defences are as robust as possible.

Committee Report Recommendation

That Council note the comparison of the status of the City's general computer controls with the findings of the Auditor General's report on State Government entities as detailed in Confidential Attachment 1.1.

Council Resolution

MOTION

Moved: Councillor C Knight
Seconded: Councillor P Jackson

That Council note the comparison of the status of the City's general computer controls with the findings of the Auditor General's report on State Government entities as detailed in Confidential Attachment 1.1.

CARRIED: 11/0
(*This item was adopted en bloc*)

**G.11/6/20 RISK MANAGEMENT POLICY AND RISK MANAGEMENT FRAMEWORK
(AR.3/6/20)**

Summary

The City of Mandurah has significant moral, financial and legal responsibilities to exercise effective and efficient governance of services and infrastructure to the community and environment. Effective risk management is essential to the City's success in serving the community, delivering on its objectives and establishing a prosperous future for the City.

Governance Services has recently undertaken a review of the City's Risk Management System in response to the need for an updated corporate-wide Risk Management Framework. As a part of the Risk Management System review, the Risk Management Council Policy POL-RKM 01 and City's Risk Management Framework RKM-02 were reviewed to ensure consistency with the Australian ISO 31000:2018 *Risk Management Guidelines*.

Following consultation, the Audit and Risk Committee is requested to recommend to Council to adopt the amendments to the POL-RKM 01 Risk Management Policy (refer Attachment 2.1) and the Risk Management Framework RKM 02 (refer Attachment 2.2).

Committee Report Recommendation

That Council:

1. Adopt the proposed amendments to POL-RKM 01 Risk Management Policy as per Attachment 2.1;
2. Note the updated RKM-02 Risk Management Framework.

Council Resolution

MOTION

Moved: Councillor C Knight
Seconded: Councillor P Jackson

That Council:

1. **Adopt the proposed amendments to POL-RKM 01 Risk Management Policy as per Attachment 2.1;**
2. **Note the updated RKM-02 Risk Management Framework.**

CARRIED: 11/0
(*This item was adopted en bloc*)

REPORTS [AGENDA ITEM 19]

G.12/6/20 CHANGE ORDER OF REPORTS FOR DISCUSSION

At this juncture of the meeting, in view of interested parties in the public gallery, the Chairman suggested that with the consensus of Council Members, the order of the agenda be changed and Report 14 Off Road Vehicles be considered next.

Council Resolution

MOTION

Moved: Mayor R Williams
Seconded: Councillor J Green

That the report order be amended to consider Report 14 Off Road Vehicles first to accommodate members of the public attending the Chamber.

CARRIED: 11/0

G.13/6/20 OFF ROAD VEHICLES (REPORT 14)Summary

Following a Notice of Motion in April 2019, Officers reported on the range of actions the City takes in seeking to resolve issues related to illegal off road vehicle use. These actions include the use of education, enforcement, as well as structural modifications and treatments.

An issue that is regularly highlighted, is the lack of legal places to ride that are reasonably accessible to people from Mandurah. At its meeting of November 2019, Council requested an update be provided on progress that had been made in identifying suitable locations for off road vehicle use.

The City, in conjunction with the Department of Biodiversity, Conservation and Attractions (DBCA) has explored potential opportunities through the development of the Yalgorup Recreational Master Plan. This process has not identified any locations that are supported for the creation of an off road vehicle area at this time.

The Department of Local Government, Sport and Cultural Industries (DLGSC) through its Off Road Vehicle Committee (ORV Committee) has been providing updates to the City and has sought to engage the Peel Alliance (formerly the Peel Regional Leaders Forum) on its efforts to progress the availability of locally available off road vehicle use areas.

The impact of COVID-19 delayed the ORV Committee process, however meetings recommenced on 21 May 2020 with a commitment to legislative reform (making it easier to register / removing red tape), investigating new off road vehicle areas as well as recommending preferred areas for gazettal and reviewing usage of existing areas for better signage, safety and management.

Council is recommended to support the CEO and Mayor to advocating to Minister for Sport, to support the continuation of the process being undertaken by the Department of Local Government, Sport and Cultural Industries ORV Committee as a priority and continue collaboration with key agencies.

Officer Recommendation

That Council:

1. Supports advocacy activities from the Mayor and CEO to the Minister for Sport seeking progression of recommendations of the Off Road Vehicle Committee for suitable sites that are accessible to the Mandurah community.
2. Continues to collaborate and advocate with the Department of Local Government, Sport and Cultural Industries, the Department of Planning, Lands and Heritage and the Peel Alliance to help identify potential off-road vehicle sites within the Peel Region, including potential commercial opportunities.

Council Resolution**MOTION**

Moved: Councillor P Jackson
Seconded: Councillor P Rogers

That Council:

1. **Supports advocacy activities from the Mayor and CEO to the Minister for Sport seeking progression of recommendations of the Off Road Vehicle Committee for suitable sites that are accessible to the Mandurah community.**
2. **Continues to collaborate and advocate with the Department of Local Government, Sport and Cultural Industries, the Department of Planning, Lands and Heritage and the Peel Alliance to help identify potential off-road vehicle sites within the Peel Region, including potential commercial opportunities.**

CARRIED: 11/0

G.14/6/20 RECRUITMENT OF DIRECTOR PLACE AND COMMUNITY AND REVIEW OF SENIOR EMPLOYEES COUNCIL POLICY (REPORT 1)

Summary

Council recently was presented with a proposed organisational restructure in order for the organisation to better align with the focus areas and objectives of the Strategic Community Plan that was derived from the Mandurah Matters community engagement and strategic planning process. An outcome of that restructure was the creation of a Director position to lead the newly created Place and Community Directorate.

Council is requested to nominate an Elected Member to join the interview panel as well as participate in the preferred applicant recommendation for Council consideration. It should be noted the interview panel's recommendation will require ratification from Council.

As a result of the changes to the organisational structure, it is further recommended that the Senior Employees Council Policy be updated to reflect the change in titles of existing Directors and this new position.

Officer Recommendation

That Council:

- 1 Approve the Senior Employees Council Policy as detailed in Attachment 1.2.
- 2 Appoint _____ to the interview panel and approve the participation in determining the preferred applicant to be recommended to Council for the Director Place and Community position.

Council Resolution

MOTION

Moved: Councillor M Darcy

Seconded: Councillor J Green

That Council:

- 1 Approve the Senior Employees Council Policy as detailed in Attachment 1.2

- 2 Appoint Mayor Rhys Williams to the interview panel and approve the participation in determining the preferred applicant to be recommended to Council for the Director Place and Community position.

Amendment

MOTION

Moved: Councillor Peter Rogers

Seconded: Councillor P Jackson

That Council:

1. Approve the Senior Employees Council Policy as detailed in Attachment 1.2 with the inclusion of the position of Deputy Chief Executive Officer.

CARRIED: 11/0

Substantive Motion

That Council:

- 1 **Approve the Senior Employees Council Policy as detailed in Attachment 1.2 with the inclusion of the position of Deputy Chief Executive Officer.**
- 2 **Appoint Mayor Rhys Williams to the interview panel and approve the participation in determining the preferred applicant to be recommended to Council for the Director Place and Community position.**

CARRIED: 11/0

Comment: The position of Deputy Chief Executive Officer was omitted from the policy however the role is considered to be that of a 'Senior Employee'.

G.15/6/20 FINANCIAL REPORT MAY 2020 (REPORT 2)

Summary

The Financial Report for May 2020 together with associated commentaries, notes on investments, balance sheet information and the schedule of accounts are presented for Elected Members' consideration.

Officer Recommendation

That Council:

1. Receives the Financial Report for May 2020 as detailed in Attachment 2.1 of the report.
2. Approves the further COVID-19 adjustments as follows:
 - 2.1 Increase in operating expenditure for Libraries & learning: Outreach Literacy of \$40,000*
 - 2.2 Decrease in operating expenditure for Falcon Library Materials and Contracts of \$73,971*

- 2.2 Increase in operating revenue for Festivals and Events Revenue of \$24,250*
- 3 Approves the following adjustments for Capital Works 2019/20 Carryovers:
- 3.1 Decrease in capital expenditure of \$11,064,322*
 - 3.2 Decrease in proceeds from new debentures/loans of \$2,500,000*
 - 3.3 Decrease in unutilised loans of \$410,591*
 - 3.4 Increase of \$5,165* in operating expenditure for the reversal of the capital salary overhead
 - 3.5 Decrease in capital revenue of \$555,000*
 - 3.6 Net movement in transfer to reserves of \$7,593,566* made up of
 - 3.6.1 Increase transfer to reserves for unspent grants \$5,158,590*
 - 3.6.2 Reduction in transfer from reserves \$1,348,415*
 - 3.6.3 Increase transfer to reserves for 2019/20 general rates funding \$1,086,561*
- 4 Approves the decrease in capital expenditure of \$243,904* for Cityfleet, a decrease in proceeds from sale of assets of \$12,290* with the net of \$231,614* being transferred to the Plant Reserve.
- 5 Approves the adjustments to item expenditure within the Cityfleet Miscellaneous Equipment >\$1500 capital budget:
- 5.1 Increase capital expenditure of \$23,139* for item ERS Turbo Wash Parts Washer
 - 5.2 Increase capital expenditure of \$5,232* for item 450 litre Fuel Pump - Southern Operations Centre
 - 5.3 Decrease capital expenditure of \$17,010* for item Komplete Screen Plant
 - 5.4 Increase capital expenditure of \$22,500* for item 6" Inch Skid Mounted Trash Pump with approx. 50m hose, hose reel and fittings – Drainage
 - 5.5 Decrease capital expenditure of \$6,030* for item Spray Unit Motor and Pump
 - 5.6 Decrease capital expenditure of \$7,200* for item Roadlines Scrabbing Machine
 - 5.7 Decrease capital expenditure of \$7,776* for items Nissan Model 25 Forklift
 - 5.8 Decrease capital expenditure of \$8,420* for item Pilot K50SI Silent Compressor
 - 5.9 Decrease capital expenditure of \$3,297* for Topcon TP-4LGV Pipe Laser
 - 5.10 Decrease capital expenditure of \$1,685* for Portable Spray Unit
- 6 Approves the decrease in operating expenditure of \$250,000* in Cultural Development Public Arts Projects with an increase in transfer to Asset Management Reserve of \$250,000* for the Trolls Project to continue in 2020/21.
- 7 Approves the transfer of \$432,820* from Bonds & Deposits lodged with Council to be held in the Asset Management Reserve for future use.
- 8 Receives the Schedule of Accounts for the following amounts as detailed in Attachment 2.2 of the report:
- | | |
|----------------------|------------------------|
| Total Municipal Fund | \$ 9,813,532.61 |
| Total Trust Fund | <u>\$ 10,000.00</u> |
| | <u>\$ 9,823,532.61</u> |
- 9 Approves the following budget variations:
- 9.1 Increase in operating expenditure of \$9,140* for Mandurah Mustangs Football Club – Facility development, \$1,140* for Peelwood Reserve – Changeroom Upgrade and \$3,280* for Parkridge Boat Ramp

- To be funded from the Building reserve - \$10,550* and the Waterways reserve - \$3,280*
- 9.2 Increase in operating expenditure of \$22,590* for Infrastructure plans to WA Police.
 - To be funded from Information Management ordinary labour vacancy savings \$22,590*.
- 9.3 Increase in operating expenditure of \$1,500* for Youth Development Recognition Grants/Sponsorship Expenditure
 - To be funded from Youth Development Revenue Operating Grants \$1,500*
- 9.4 Increase in capital expenditure of \$4,265* for SP Old Coast Road, Halls Head
 - To be funded from SP Lefroy Street \$4,265*
- 9.5 Increase in capital expenditure of \$10,000* for MARC improvement to Car Park Area
 - To be funded from Halls Head Recycled Water \$10,000*
- 9.6 Increase in capital expenditure of \$15,000* for Depot Stockpile Upgrade
 - To be funded from RC Mississippi Drive \$15,000*
- 9.7 Increase in capital expenditure of \$10,000* for RR Bailey Boulevard
 - To be funded from RC Mississippi Drive \$10,000*
- 9.8 Increase in capital expenditure of \$5,000* for TM Wilderness Drive/Old Coast Road
 - To be funded from RC Mississippi Drive \$5,000*
- 9.9 Increase in capital expenditure of \$7,000* for Avalon Foreshore (Westview Parade)
 - To be funded from Quandong Reserve Renewal \$7,000*
- 9.10 Increase in capital expenditure of \$20,000* for Pinjarra Road East Stage 2
 - To be funded from Quandong Reserve Renewal \$20,000*
- 9.11 Increase in capital expenditure of \$8,600* for CP Pinjarra Road/Sutton Street
 - To be funded from Jubata Gardens \$8,600*
- 9.12 Increase in operating expenditure of \$17,696* for Landscape Services Casual Labour
 - To be funded from Landscape Services Consultants \$17,696*
- 9.13 Decrease in grant revenue of \$167,850* for Department Fire and Emergency Services Bushfire Mitigation Funding
 - To be funded from Decrease in operating expenditure \$167,850*

Council Resolution

MOTION

Moved: Councillor C Knight

Seconded: Councillor D Pember

That Council:

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 - 2.1 **Increase in operating expenditure for Libraries & learning: Outreach Literacy of \$40,000***
 - 2.2 **Decrease in operating expenditure for Falcon Library Materials and Contracts of \$73,971***
 - 2.3 **Increase in operating revenue for Festivals and Events Revenue of \$24,250***

3. Approves the following adjustments for Capital Works 2019/20 Carryovers:
 - 3.1 Decrease in capital expenditure of \$11,064,322*
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 - 3.6.3 Increase transfer to reserves for 2019/20 general rates funding \$1,086,561*
- 4 Approves the decrease in capital expenditure of \$243,904* for Cityfleet, a decrease in proceeds from sale of assets of \$12,290* with the net of \$231,614* being transferred to the Plant Reserve.
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 - 5.5 Decrease capital expenditure of \$6,030* for item Spray Unit Motor and Pump
 - 5.6 Decrease capital expenditure of \$7,200* for item Roadlines Scrabbing Machine
 - 5.7 Decrease capital expenditure of \$7,776* for items Nissan Model 25 Forklift
 - 5.8 Decrease capital expenditure of \$8,420* for item Pilot K50SI Silent Compressor
 - 5.9 Decrease capital expenditure of \$3,297* for Topcon TP-4LGV Pipe Laser
 - 5.10 Decrease capital expenditure of \$1,685* for Portable Spray Unit
- 6 Approves the decrease in operating expenditure of \$250,000* in Cultural Development Public Arts Projects with an increase in transfer to Asset Management Reserve of \$250,000* for the Trolls Project to continue in 2020/21.
- 7 Approves the transfer of \$432,820* from Bonds & Deposits lodged with Council to be held in the Asset Management Reserve for future use.
- 8 Receives the Schedule of Accounts for the following amounts as detailed in Attachment 2.2 of the report:

Total Municipal Fund	\$ 9,813,532.61
Total Trust Fund	<u>\$ 10,000.00</u>
	<u>\$ 9,823,532.61</u>

- 9 Approves the following budget variations:**
- 9.1 Increase in operating expenditure of \$9,140* for Mandurah Mustangs Football Club – Facility development, \$1,140* for Peelwood Reserve – Changeroom Upgrade and \$3,280* for Parkridge Boat Ramp**
 - To be funded from the Building reserve - \$10,550* and the Waterways reserve - \$3,280*
 - 9.2 Increase in operating expenditure of \$22,590* for Infrastructure plans to WA Police.**
 - To be funded from Information Management ordinary labour vacancy savings \$22,590*.
 - 9.3 Increase in operating expenditure of \$1,500* for Youth Development Recognition Grants/Sponsorship Expenditure**
 - To be funded from Youth Development Revenue Operating Grants \$1,500*
 - 9.4 Increase in capital expenditure of \$4,265* for SP Old Coast Road, Halls Head**
 - To be funded from SP Lefroy Street \$4,265*
 - 9.5 Increase in capital expenditure of \$10,000* for MARC improvement to Car Park Area**
 - To be funded from Halls Head Recycled Water \$10,000*
 - 9.6 Increase in capital expenditure of \$15,000* for Depot Stockpile Upgrade**
 - To be funded from RC Mississippi Drive \$15,000*
 - 9.7 Increase in capital expenditure of \$10,000* for RR Bailey Boulevard**
 - To be funded from RC Mississippi Drive \$10,000*
 - 9.8 Increase in capital expenditure of \$5,000* for TM Wilderness Drive/Old Coast Road**
 - To be funded from RC Mississippi Drive \$5,000*
 - 9.9 Increase in capital expenditure of \$7,000* for Avalon Foreshore (Westview Parade)**
 - To be funded from Quandong Reserve Renewal \$7,000*
 - 9.10 Increase in capital expenditure of \$20,000* for Pinjarra Road East Stage 2**
 - To be funded from Quandong Reserve Renewal \$20,000*
 - 9.11 Increase in capital expenditure of \$8,600* for CP Pinjarra Road/Sutton Street**
 - To be funded from Jubata Gardens \$8,600*
 - 9.12 Increase in operating expenditure of \$17,696* for Landscape Services Casual Labour**
 - To be funded from Landscape Services Consultants \$17,696*
 - 9.13 Decrease in grant revenue of \$167,850* for Department Fire and Emergency Services Bushfire Mitigation Funding**
 - To be funded from Decrease in operating expenditure \$167,850*

CARRIED WITH ABSOLUTE MAJORITY: 11/0

G.16/6/20 WASTE ALLIANCE BUDGET AND REFUSE CHARGE 2020/21 (REPORT 3)

Summary

The City operates its waste management services in an Alliance with its commercial partner, Cleanaway Pty Ltd. The contractual arrangement has enabled the City to participate in the

financial performance of the contract and to work with its Alliance partner to develop and refine services.

Over the years, the City has been able to demonstrate that it has obtained value for money from this arrangement. In 2020/21 it has been possible to limit costs per household to a nil increase (in 2019/2020 the increase from the previous year was 1.9% or \$5 per service).

Council is requested to endorse the 2020/21 Waste Alliance budget and the inclusion of a waste management charge of \$273.

Officer Recommendation

That Council endorse:

- 1 The Waste Management fee of \$273 per service to be included in the 2020/21 Fees and Charges, that will be imposed when Council adopt the 2020/21 Annual Budget.
- 2 The Waste Alliance budget for 2020/21 outlined in Confidential Attachment 3.1.

Council Resolution

MOTION

Moved: Councillor Peter Rogers

Seconded: Councillor C Knight

That Council endorse:

1. **The Waste Management fee of \$273 per service to be included in the 2020/21 Fees and Charges, that will be imposed when Council adopt the 2020/21 Annual Budget.**
2. **The Waste Alliance budget for 2020/21 outlined in Confidential Attachment 3.1.**

CARRIED: 11/0

G.17/6/20 ADOPTION OF ANNUAL BUDGET FOR 2020/2021 (REPORT 4)

Summary

The 2020/2021 Annual Budget has been prepared after taking into consideration the City's Long Term Financial Plan adopted in March 2020 and subsequent events such as the COVID-19 pandemic. The presented budget for 2020/2021 contains a deficit of \$358,718. There will be a target set by City officers to find savings during the financial year, to achieve a nil deficit by 30 June 2021.

It is recommended that Council approve the 2020/2021 Annual Budget.

Alternate Officer Recommendation

That Council approve:

1. The 2020/2021 Annual Budget as detailed in Attachment 4.1.

2. The Statement of Objects and Reasons for the 2020/2021 financial year and endorses that the differential rates based on zoning of the land and the purpose for which the land is held or used be adopted.
3. The following rates in the dollar and minimum payments for the 2020/2021 financial year:

Rate Category	Rate in the dollar	Minimum Rate
Residential Improved	\$0.09594	\$1,108
Residential Vacant	\$0.16300	\$917
Business Improved	\$0.09293	\$1,108
Business Vacant	\$0.16560	\$1,108
Urban Development	\$0.13059	\$1,108

4. The following rate in the dollar for Specified Area rates

Specified Area Rate	Rate in the dollar
Waterside Canals	\$0.0000
Mandurah Ocean Marina	\$0.0143
Mandurah Quay	\$0.0024
Mariners Cove	\$0.0000
Port Bouvard Eastport Canals	\$0.0015
Port Bouvard Northport Canals	\$0.0040
Port Mandurah Canals	\$0.0039

5. That pursuant to the provisions of the *Waste Avoidance and Resource Recovery Act 2007* Part 6, Division 3, section 67:
 - a. A charge of \$273 be levied in respect of the removal of contents of two refuse bins from rateable and non-rateable properties.
6. The due dates for payment of the instalment options are:
 - 6.1 One payment in full - Wednesday 11 November 2020
 - 6.2 Two instalment option – First instalment Wednesday 11 November 2020. Second instalment Monday 11 March 2021.
 - 6.3 Four instalment option – First instalment Wednesday 11 November 2020. Second instalment Wednesday 13 January 2021. Third instalment Monday 15 March 2021. Fourth instalment Monday 17 May 2021.
7.
 - 7.1 The administration charge of:
 - 7.1.1 \$3 for the two instalment plan; and
 - 7.1.2 \$9 for the four instalment plan;
 on all accounts where the owner elects to pay rates and charges by instalments, other than rates and charges attributable to a property owned by an entitled pensioner/senior under the Rates and Charges (Rebates and Deferments) Act 1992.
 - 7.2 The administration charge of \$20 per arrangement in the case where ratepayers request an alternative arrangement.
- 7A That in accordance with clause 13 of *Ministerial Orders Gazetted on 8 May 2020*, Council will not impose an additional administration charge under section 6.45(3) in respect of payment by instalments made by an excluded person.
- 8 The interest rate of 5.5% on all accounts where the owner elects to pay rates and charges by instalments in accordance with section 6.45(4)(e) of the *Local Government Act 1995*, other than rates and charges where the property is owned

by an entitled pensioner/senior under the *Rates and Charges (Rebates and Deferments) Act 1992*.

- 8A That in accordance with clause 13 of Ministerial Orders Gazetted on 8 May 2020, Council will not impose an additional interest charge under section 6.45(3) in respect of payment by instalments made by an excluded person.
- 9 From 12 November 2020, that interest will start to be charged at an interest rate of 7% and costs of proceedings to recover such charges on all rates and charges that remain unpaid after becoming due and payable, in accordance with section 6.51(1) of the *Local Government Act 1995*.
- 9A That in accordance with clause 14 of Ministerial Orders Gazetted on 8 May 2020, Council will not impose interest in respect of a rate or service charge payable by an excluded person; and that the imposition of interest does not apply in respect of a rate or service charge payable by an excluded person.
- 10 From 12 November 2020, that interest will start to be charged at an interest rate of 7% on all money owed (other than rates and service charges), that is outstanding for more than 35 days after the date of issue of invoice, in accordance with section 6.13 of the *Local Government Act 1995*.
- 10A That in accordance with clause 8 of Ministerial Orders Gazetted on 8 May 2020, Council cannot require a person who is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic to pay interest; and that the requirement to pay interest does not apply to a person who is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic.
11. Early Payment Incentives:
In accordance with the provisions of section 6.46 of the Local Government Act 1995, offer an early payment incentive for the payment of rates and charges being full payment of all current and arrears of rates including specified area rates, emergency services levy, domestic refuse charge and private swimming pool inspection fees within 35 days of the issue date on the annual rate notice, for eligibility to enter the early incentive prize draw. Five x \$1,000 cash prizes and five x 12 month MARC Lifestyle membership (value \$920 per membership).
12. The swimming pool inspections fee, conducted every four years, be levied at \$30 annually.
13. The review of fees has been released by the Salary and Tribunal Determination and adopt the following:
- 13.1 Set the annual attendance fee at \$31,678 to be paid to Councillors;
 - 13.2 Set the annual attendance fee at \$47,516 to be paid to the Mayor;
 - 13.3 Set the annual Mayoral Allowance at \$89,753;
 - 13.4 Set the annual Deputy Mayoral Allowance at \$22,438; and
 - 13.5 Set an annual Information and Communications Technology Allowance at \$3,500.
14. The Fees and Charges schedule set out in Attachment 4.3.
15. Material Variance for the 2020/2021 financial year in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* to be used in the monthly statements of financial activity to be the greater of:

- 15.1 10%; or
15.2 \$100,000.

The material variance is applicable to each revenue and expenditure item within the Nature and Type classification and capital revenue and expenditure.

- 16 The reserve amendments as follows:

Cultural centre	Reallocate balance to Building reserve
Museum	Reallocate balance to Building reserve
Property Acquisition	Retain \$2,000,000 and transfer the remaining balance to Building reserve
Aquatic and Recreation centre	Remove reserve
Community Improvements	Reallocate balance to Building reserve and remove reserve
Traffic Bridge	Remove reserve
Inert Landfill	Reallocate balance to Tims Thicket inert reserve and remove reserve
Road network	Remove reserve
Arts and craft centre	Reallocate balance to Building reserve and remove reserve
Sand Pit Restoration	Reallocate balance to Asset management reserve and remove reserve
Emergency Relief Fund	Reallocate balance to Asset management reserve and remove reserve
Interest on Investments	Reallocate balance to Asset management reserve and remove reserve
Soccer Club Rooms Refurbishment	Reallocate balance to Building reserve and remove reserve
Port Bouvard Surf Life Saving Clubrooms	Reallocate balance to Building reserve and remove reserve
Refurbishment Bortolo Pavilion	Reallocate balance to Building reserve and remove reserve
Refurbishment Rushton Park	Reallocate balance to Building reserve and remove reserve
Refurbishment Meadow Springs Pavilion	Reallocate balance to Building reserve and remove reserve
City Facility Relocation Reserve	Reallocate balance to Building reserve and remove reserve
Sanitation Reserve	Change name to Waste Facilities Reserve Fund

- 17 The Chief Executive Officer to enter into the Short-Term Loan Facility on offer from the Western Australian Treasury Corporation.
- 18 The 12 month cash flow as detailed in Attachment 4.4, as support for the funding application for the Short-Term Loan Facility from the Western Australian Treasury Corporation.
- 19 That up to and including 30 September 2020, the City's lessees and licensees can apply for their lease/license fees to be proportionally reduced based on the amount of their turnover that has reduced since COVID-19.

- 19A Authorise the Chief Executive Officer to enter into agreements with an eligible tenant for the purpose and overarching obligations as a landlord in accordance with the *Commercial Tenancies (COVID-19 Response) Act 2020*

Comment: The reason for the additions of 7A, 8A, 9A and 10A is that the City of Mandurah has obtained clarification from WALGA regarding wording to include in council resolutions with regard to the Ministerial Orders Gazetted on 8 May 2020.

The reason for the change of date from when interest applies is due to the rates outstanding amount on the rate notice may be different to the amount due on 11 November 2020 if a rate payer has an amount outstanding from previous years.

The reason for the addition of 19A is for the CEO to comply with the overarching obligations of a landlord in accordance with the *Commercial Tenancies (COVID-19 Response) Act 2020* that commenced in operation on 30 May 2020. When negotiating with a tenant who is requesting relief as a result of COVID-19, the CEO must cooperate; act reasonably and in good faith; act in an open, honest and transparent manner; provide each other with sufficient and accurate information that is reasonable for them to provide in the circumstances for the purposes of the negotiations; and not make onerous demands for information from each other. A tenant can apply for relief for rent, outgoings and other expenses. Note: The City has been applying these principles when negotiating rent and outgoings relief as part of the Council Resolution from 1 April 2020.

Councillor Zilani foreshadowed his intention to move an alternate resolution if the current resolution was unsuccessful.

Council Resolution

MOTION

Moved: Mayor R Williams
Seconded: Councillor C Knight

That Council approve:

1. The 2020/2021 Annual Budget as detailed in Attachment 4.1.
2. The Statement of Objects and Reasons for the 2020/2021 financial year and endorses that the differential rates based on zoning of the land and the purpose for which the land is held or used be adopted.
3. The following rates in the dollar and minimum payments for the 2020/2021 financial year:

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5. That pursuant to the provisions of the *Waste Avoidance and Resource Recovery Act 2007* Part 6, Division 3, section 67:
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7. 7.1 The administration charge of:
 - 7.1.1 \$3 for the two instalment plan; and
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 on all accounts where the owner elects to pay rates and charges by instalments, other than rates and charges attributable to a property owned by an entitled pensioner/senior under the *Rates and Charges (Rebates and Deferments) Act 1992*.
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- 8 The interest rate of 5.5% on all accounts where the owner elects to pay rates and charges by instalments in accordance with section 6.45(4)(e) of the *Local Government Act 1995*, other than rates and charges where the property is owned by an entitled pensioner/senior under the *Rates and Charges (Rebates and Deferments) Act 1992*.
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- 11 **Early Payment Incentives:**
In accordance with the provisions of section 6.46 of the *Local Government Act 1995*, offer an early payment incentive for the payment of rates and charges being full payment of all current and arrears of rates including specified area rates, emergency services levy, domestic refuse charge and private swimming pool inspection fees within 35 days of the issue date on the annual rate notice, for eligibility to enter the early incentive prize draw. Five x \$1,000 cash prizes and five x 12 month MARC Lifestyle membership (value \$920 per membership).
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- 14 The Fees and Charges schedule set out in Attachment 4.3.
- 15 **Material Variance** for the 2020/2021 financial year in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* to be used in the monthly statements of financial activity to be the greater of:
15.1 10%; or
15.2 \$100,000.

The material variance is applicable to each revenue and expenditure item within the Nature and Type classification and capital revenue and expenditure.

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City Facility Relocation Reserve	Reallocate balance to Building reserve and remove reserve
Sanitation Reserve	Change name to Waste Facilities Reserve Fund

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- 18 The 12 month cash flow as detailed in Attachment 4.4, as support for the funding application for the Short-Term Loan Facility from the Western Australian Treasury Corporation.
- 19 That up to and including 30 September 2020, the City's lessees and licensees can apply for their lease/license fees to be proportionally reduced based on the amount of their turnover that has reduced since COVID-19.
- 19A Authorise the Chief Executive Officer to enter into agreements with an eligible tenant for the purpose and overarching obligations as a landlord in accordance with the *Commercial Tenancies (COVID-19 Response) Act 2020*

CARRIED WITH ABSOLUTE MAJORITY: 10/1

FOR: Mayor Williams, Councillors Darcy, Di Prinzio, Green, Jackson, Knight, Lee, Pember, Matt Rogers, Peter Rogers

AGAINST: Councillor Zilani

G.18/6/20 REVIEW OF EMERGENCY SERVICES LEVY AGREEMENT (REPORT 5)Summary

The City has a standing agreement with the Department of Fire and Emergency Services (DFES) regarding the administration and remittance of the Emergency Services Levy (ESL) collections. Local governments can choose option A or B to remit ESL.

Under option A, only payments received by the local government are remitted to DFES on a monthly basis. The benefit of option A is that a local government only pays DFES the money it physically receives in the month. Therefore, the local government is not out of pocket as it only pays what it receives.

Under option B, the local government is required to remit the total ESL raised for the year regardless of whether the local government receives the money from the ratepayer. The local government assumes financial responsibility and becomes a liability in the local governments balance sheet.

A review of the options available to the City have been analysed by City officers. Council is requested to give notice to DFES for the termination of option B and advise that the City will be moving to option A.

Officer Recommendation

That Council:

1. Give notice to the Department of Fire and Emergency Services to terminate the agreement for the option B and enter into option A, for the remittance of Emergency Services Levy collected.
2. Request the Department of Fire and Emergency Services to reimburse the City all amounts outstanding for the Emergency Services Levy by the City of Mandurah ratepayers.

Council Resolution**MOTION**

Moved: Councillor C Knight

Seconded: Councillor P Jackson

That Council:

1. **Give notice to the Department of Fire and Emergency Services to terminate the agreement for the option B and enter into option A, for the remittance of Emergency Services Levy collected.**
2. **Request the Department of Fire and Emergency Services to reimburse the City all amounts outstanding for the Emergency Services Levy by the City of Mandurah ratepayers.**

CARRIED: 11/0

G.19/6/20 ASSET CAPITALISATION AND DEPRECIATION POLICY (REPORT 6)Summary

City officers are requesting Council to approve the Asset Capitalisation and Depreciation Policy (Policy) which will provide guidance as to when assets will be capitalised and the useful life range for each asset class. The Policy will direct the accounting of assets and this will be reported in the City's Monthly Financial Report, Annual Financial Report, Annual Budget and the Long Term Financial Plan.

It is important to ensure the City's assets are recognised in accordance with the Australian Accounting Standards Board and Council Policy. The recognition of assets, depreciation and revaluation of assets impacts the City's financial performance and its ratios.

Officer Recommendation

That Council adopt the Asset Capitalisation and Depreciation Policy with effect from the 1 July 2020 as detailed in Attachment 6.1.

Council Resolution**MOTION**

Moved: Councillor Peter Rogers
Seconded: Councillor C Knight

That Council adopt the Asset Capitalisation and Depreciation Policy with effect from the 1 July 2020 as detailed in Attachment 6.1.

CARRIED: 11/0

G.20/6/20 REVIEW OF COUNCIL POLICIES (REPORT 7)Summary

Under section 2.7(2)(b) of the *Local Government Act 1995*, it is Council's role to determine the City of Mandurah's policies. The City has a number of policies in place that require ongoing review and monitoring to ensure good governance.

In accordance with the Council Policy Plan for 2020, the Governance Services team has undertaken a recent review of the following Council policies:

- Legal Representation for Elected Members, Committee Members and Employees; and
- Authority to Execute Documents Policy (Policies).

The Policies were reviewed to ensure compliance with the *Local Government Act 1995*, best practice and alignment with the Operational Guidelines set by the Department of Local Government, Sport and Cultural Industries. The Policies were also reviewed in terms of ensuring that they are still current and providing a meaningful contribution to the City's good governance and risk management.

Now that the reviews, including consultation, have been completed, Elected Members are requested to adopt the amendments to the POL-CPM 06 Authority to Execute Documents Policy and the POL-GOV 02 Legal Representation for Elected Members, Committee Members and Employees Policy.

Officer Recommendation

That Council:

1. Adopts the POL-CPM 06 Authority to Execute Documents Council Policy as per Attachment 7.1.
2. Adopts the POL-GOV 02 Legal Representation for Elected Members, Committee Members and Employees Council Policy as per Attachment 7.2.

Council Resolution**MOTION**

Moved: Councillor Peter Rogers

Seconded: Councillor A Zilani

That Council:

1. **Adopts the POL-CPM 06 Authority to Execute Documents Council Policy as per Attachment 7.1.**
2. **Adopts the POL-GOV 02 Legal Representation for Elected Members, Committee Members and Employees Council Policy as per Attachment 7.2.**

CARRIED: 11/0

G.21/6/20 ANNUAL REVIEW REGISTER OF DELEGATED AUTHORITY (REPORT 8)Summary

A Council decision to delegate authority to the Chief Executive Officer (CEO) or Employees on most occasions can only occur when resolved by Council. Once delegations are given, the City of Mandurah (the City) must maintain a register of the powers or duties delegated with a review to be conducted at least once every financial year.

The 2019-2020 Delegated Authority Review undertaken by Governance Services covered all delegations by the Council to the CEO and, in some limited cases to employees, under various legislation and subsidiary legislation such as the *Local Government Act 1995*, the *Bush Fires Act*, the *Public Health Act 2016* and the *City of Mandurah Town Planning Scheme No. 3*.

The City also reviewed the delegations from the CEO to subdelegates. Previously, the CEO Review would have been combined with the Council Review and put to Council, however this year, the Reviews have been separated so that Council will only consider its delegations, and the CEO will consider the CEO delegations. This is a more efficient way for the Annual Review to operate and reduces time being spent by Council reading irrelevant material.

Section 5.46 of the *Local Government Act 1995* (the Act) requires the City to undertake a review of its delegations once every financial year. The Review of the City's 44 current delegations resulted in recommendations that 27 delegations be amended and re-adopted indefinitely, five be re-adopted indefinitely with no changes, 12 be allowed to lapse (upon adoption of Council's Review), and two new delegations be adopted.

Council is requested to endorse the '2019-2020 Delegated Authority Review – Council Delegations'. Council is also requested to consider and adopt the proposed recommendations that arose from the Review.

Officer Recommendation

That Council:

1. Adopts the "2019-2020 Annual Review of Delegated Authority – Council Delegations" (*Attachment 8.1*) as its own review for the purposes of s. 5.46 of the *Local Government Act 1995* for the 2019-2020 financial year.
2. Adopts that the following delegations be allowed to lapse as at the date and time that Resolution 1 is adopted:
 - 2.1. DA-RCS 01 Recreation Centres – Open Hours
 - 2.2. DA-PBH 09 Submissions Under the Liquor Control Act 1988
 - 2.3. DA-PBH 01 Public Environmental Health Risks
 - 2.4. DA-CMR 02 Sponsorship Agreements
 - 2.5. DA-CMP 03 Light Vehicle Fleet
 - 2.6. DA-GVN 06 Legal Representation for Elected Members, Committee Members and Employees
 - 2.7. DA-LUP 01 Advertising of Planning Proposals
 - 2.8. DA-EVM 02 Management Plans
 - 2.9. DA-LUP 04 Subdivision
 - 2.10. DA-LUP 05 Clearance of Subdivision Conditions
 - 2.11. DA-LUP 06 Preparation and Endorsement of Responsible Authority Reports
 - 2.12. DA-PKR 01 Crown Land (Reserves) Managements Orders Council
3. Adopts the following 5 delegations indefinitely, with no amendments, as per Attachment 8.1:
 - 3.1. DA-FCM 02 Payments from Municipal or Trust Funds
 - 3.2. DA-FCM 07 Payment Arrangements for Unpaid Rates and Service Charges and Other Debtors
 - 3.3. DA-LWE 02 Directions in Relation to Development Matters
 - 3.4. DA-PBH 03 Food Act 2008
 - 3.5. DA-PBH 04 Food Act 2008 - Appointments
4. Adopts the following 27 delegations indefinitely, with amendments, as per Attachment 8.1:
 - 4.1. DA-CMS 03 Cat Act 2011
 - 4.2. DA-CMS 04 Dog Act 1976
 - 4.3. DA-FCM 08 Disposing of Property
 - 4.4. DA-CPM 02 Inviting, Rejecting and Accepting Expressions of Interests and Tenders
 - 4.5. DA-DBC 01 Development Applications for Residential Development
 - 4.6. DA-ECD 01 Trading Permits
 - 4.7. DA-PBH 02 Alfresco Dining Licences
 - 4.8. DA-EMS 01 Variations to Burning Times
 - 4.9. DA-EMS 02 Bush Fires Act 1954
 - 4.10. DA-FCM 03 Investment of Funds
 - 4.11. DA-FCM 04 Non-Rateable Status for Land
 - 4.12. DA-FCM 06 Defer, Grant Concessions, Waive or Write off Debts
 - 4.13. DA-LUP 03 Structure Plans and Activity Centre Plans
 - 4.14. DA-LUP 07 Local Development Plans

- 4.15. DA-LWE 01 Prosecutions/Legal Proceedings
 - 4.16. DA-LWE 06 Disposal of Impounded Goods/Vehicles
 - 4.17. DA-LWE 07 Authorised Officers
 - 4.18. DA-LWE 09 Graffiti Vandalism
 - 4.19. DA-PBH 10 Public Health Act 2016 – Functions of an Enforcement Agency
 - 4.20. DA-DBC 03 Building and Demolition Permits
 - 4.21. DA-DBC 04 Occupancy Permits and Building Approval Certificates
 - 4.22. DA-DBC 05 Building Orders
 - 4.23. DA-DBC 11 Smoke Alarms – Alternative Solutions
 - 4.24. DA-DBC 12 Private Pool Barriers
 - 4.25. DA-TFT 01 Parking Administration
 - 4.26. DA-TFT 01 Closing of Certain Thoroughfares to Vehicles
5. Under s. 5.42 of the *Local Government Act 1995*, adopts the following 2 new delegations as set out in Attachment 8.1:
- 5.1. DA-PBH 11 Public Health Act 2016
 - 5.2. DA-CPM 04 Rejecting and Accepting Expressions of Interests and Tenders
6. Adopts the new Council Policy 'POL-LUP 08 Planning and Development Responsibilities Council Policy' as per Attachment 8.2.

Council Resolution

MOTION

Moved: Councillor Peter Rogers

Seconded: Councillor A Zilani

That Council:

1. Adopts the "2019-2020 Annual Review of Delegated Authority – Council Delegations" (*Attachment 8.1*) as its own review for the purposes of s. 5.46 of the *Local Government Act 1995* for the 2019-2020 financial year.
2. Adopts that the following delegations be allowed to lapse as at the date and time that Resolution 1 is adopted:
 - 2.1. DA-RCS 01 Recreation Centres – Open Hours
 - 2.2. DA-PBH 09 Submissions Under the Liquor Control Act 1988
 - 2.3. DA-PBH 01 Public Environmental Health Risks
 - 2.4. DA-CMR 02 Sponsorship Agreements
 - 2.5. DA-CMP 03 Light Vehicle Fleet
 - 2.6. DA-GVN 06 Legal Representation for Elected Members, Committee Members and Employees
 - 2.7. DA-LUP 01 Advertising of Planning Proposals
 - 2.8. DA-EVM 02 Management Plans
 - 2.9. DA-LUP 04 Subdivision
 - 2.10. DA-LUP 05 Clearance of Subdivision Conditions
 - 2.11. DA-LUP 06 Preparation and Endorsement of Responsible Authority Reports
 - 2.12. DA-PKR 01 Crown Land (Reserves) Managements Orders Council
3. Adopts the following 5 delegations indefinitely, with no amendments, as per Attachment 8.1:

- 3.1. DA-FCM 02 Payments from Municipal or Trust Funds
 - 3.2. DA-FCM 07 Payment Arrangements for Unpaid Rates and Service Charges and Other Debtors
 - 3.3. DA-LWE 02 Directions in Relation to Development Matters
 - 3.4. DA-PBH 03 Food Act 2008
 - 3.5. DA-PBH 04 Food Act 2008 - Appointments
4. Adopts the following 27 delegations indefinitely, with amendments, as per Attachment 8.1:
- 4.1. DA-CMS 03 Cat Act 2011
 - 4.2. DA-CMS 04 Dog Act 1976
 - 4.3. DA-FCM 08 Disposing of Property
 - 4.4. DA-CPM 02 Inviting, Rejecting and Accepting Expressions of Interests and Tenders
 - 4.5. DA-DBC 01 Development Applications for Residential Development
 - 4.6. DA-ECD 01 Trading Permits
 - 4.7. DA-PBH 02 Alfresco Dining Licences
 - 4.8. DA-EMS 01 Variations to Burning Times
 - 4.9. DA-EMS 02 Bush Fires Act 1954
 - 4.10. DA-FCM 03 Investment of Funds
 - 4.11. DA-FCM 04 Non-Rateable Status for Land
 - 4.12. DA-FCM 06 Defer, Grant Concessions, Waive or Write off Debts
 - 4.13. DA-LUP 03 Structure Plans and Activity Centre Plans
 - 4.14. DA-LUP 07 Local Development Plans
 - 4.15. DA-LWE 01 Prosecutions/Legal Proceedings
 - 4.16. DA-LWE 06 Disposal of Impounded Goods/Vehicles
 - 4.17. DA-LWE 07 Authorised Officers
 - 4.18. DA-LWE 09 Graffiti Vandalism
 - 4.19. DA-PBH 10 Public Health Act 2016 – Functions of an Enforcement Agency
 - 4.20. DA-DBC 03 Building and Demolition Permits
 - 4.21. DA-DBC 04 Occupancy Permits and Building Approval Certificates
 - 4.22. DA-DBC 05 Building Orders
 - 4.23. DA-DBC 11 Smoke Alarms – Alternative Solutions
 - 4.24. DA-DBC 12 Private Pool Barriers
 - 4.25. DA-TFT 01 Parking Administration
 - 4.26. DA-TFT 01 Closing of Certain Thoroughfares to Vehicles
5. Under s. 5.42 of the *Local Government Act 1995*, adopts the following 2 new delegations as set out in Attachment 8.1:
- 5.1. DA-PBH 11 Public Health Act 2016
 - 5.2. DA-CPM 04 Rejecting and Accepting Expressions of Interests and Tenders
6. Adopts the new Council Policy 'POL-LUP 08 Planning and Development Responsibilities Council Policy' as per Attachment 8.2.

CARRIED WITH ABSOLUTE MAJORITY: 11/0

G.22/6/20

DRAFT LOCAL PLANNING SCHEME 12 AND DRAFT LOCAL PLANNING STRATEGY: FINAL SUPPORT (REPORT 9)Summary

In July 2013, Council resolved to prepare a new local planning scheme and in March 2014 Council adopted a draft Scheme (under the heading 'Mandurah Planning Scheme').

The following year, the *Planning and Development (Local Planning Scheme) Regulations 2015* ('LPS Regulations') were prepared, advertised and gazetted and became operative in October 2015. The LPS Regulations resulted in significant changes to the format and operation of local planning schemes requiring the draft Scheme to be rewritten and reformatted.

The revised format Scheme, entitled *City of Mandurah Local Planning Scheme No 12* ('Scheme 12') was adopted by Council at its meeting of 24 January 2017.

In September 2018, the City received advice that the Western Australian Planning Commission (WAPC) had determined the Scheme was suitable to be advertised in accordance with the LPS Regulations subject to modifications. However, prior to advertising, the documents were required to be referred to the Environmental Protection (EPA) for consideration pursuant to Section 82 of the Planning and Development Act 2005 ('P&D Act').

Scheme 12 was subsequently forwarded to the EPA and additional provisions were required by the EPA which were resulted in Council adopting a number of changes to draft Scheme 12 in April 2019. These changes were subsequently approved by the EPA and the Western Australian Planning Commission, and consent to advertise the draft Scheme and Local Planning Strategy was granted in October 2019.

In accordance with the requirements of the *Planning and Development (Local Planning Scheme) Regulations 2015*, the Local Planning Strategy and Scheme 12 were advertised for public comment between November 2019 and February 2020, with a total of 21 submissions received during the submission period.

As a result of the submissions, a number of changes have been proposed to Scheme 12 as outlined in the report. As required by the LPS Regulations, Council is required to consider the submissions received and to proceed with the Local Planning Strategy and Scheme 12, with a number of modifications arising from the submissions and operational review by the City's officers.

Alternate Officer Recommendation

That:

1. In accordance with Regulation 14(2) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, Council resolves to support the draft *City of Mandurah Local Planning Strategy* (dated April 2019) subject to the following modifications and forwards the Strategy to the Western Australian Planning Commission for endorsement:
 - (a) Update references in the Strategy to the *City of Mandurah Strategic Community Plan 2020 – 2040*;
 - (b) Include under Section 2.1 (Activity Centres) – Action to "prepare an Activity Centre Plan / Precinct Plan for the Gordon Road Mixed Business/Industrial Area to explore opportunities to regenerate the location into a key

employment and service-based precinct from it's existing light industrial outcomes, with a focus on achieving a more efficient use of the area and improved appearance."

- (c) Include under Section 2.3 (Environment and Biodiversity) – Action to "review the zoning and subdivision potential of Lot 1 Old Coast Road, Bouvard" which is currently shown as Rural Residential (5ha minimum) on the Strategy map;
- 2. In accordance with Part 5 Division 3 of the Planning and Development Act 2005 and Regulation 25(3) of the Planning and Development (Local Planning Scheme) Regulations 2015, Council resolves to support the draft City of Mandurah Local Planning Scheme No 12 Scheme (Scheme Text and Scheme Maps dated October 2019) subject to the proposed modifications outlined in Attachment 9.2 (amended) and under Regulation 28, forwards the Scheme to the Western Australian Planning Commission for approval and recommendation to the Minister for Planning.
- 3. Authorises the Mayor and the Chief Executive Officer, in accordance with Section 9.49a of the Local Government Act 1995, to execute under Common Seal, the City of Mandurah Local Planning Scheme No 12 (as amended).

Comment: Attachments 9.1 and 9.2 have been amended as follows:

- Attachment 9.1:

- (a) a plan showing the Location of Submissions was intended to be included in the Schedule of Submission (page 281 of the agenda). The updated Attachment provides this plan, which is provided for context and information regarding the location of submissions received;
- (b) Responses to submissions on Aged Care parking requirements (Submissions 5 and 6) were modified to read *"1 bay per 4 beds, plus 1 bay per staff member present, or otherwise determined by the local government following the submission of a traffic management report."* The officer's report outlined this requirement, however the attachments included in the Agenda stated 1 per 1 bed which was a drafting error.

- Attachment 9.2:

Modification No 10 in the Schedule of Modifications in respect to parking requirements for Aged Care has been modified to read *"1 bay per 4 beds, plus 1 bay per staff member present, or otherwise determined by the local government following the submission of a traffic management report"* which as per above was a drafting error.

Council Resolution

MOTION

Moved: Councillor C Knight

Seconded: Mayor R Williams

That:

- 1. In accordance with Regulation 14(2) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, Council resolves to support the draft *City of Mandurah Local Planning Strategy* (dated April 2019) subject to the following modifications and forwards the Strategy to the Western Australian Planning Commission for endorsement:

- (a) **Update references in the Strategy to the *City of Mandurah Strategic Community Plan 2020 – 2040*;**
 - (b) **Include under Section 2.1 (Activity Centres) – Action to “prepare an Activity Centre Plan / Precinct Plan for the Gordon Road Mixed Business/Industrial Area to explore opportunities to regenerate the location into a key employment and service-based precinct from it’s existing light industrial outcomes, with a focus on achieving a more efficient use of the area and improved appearance.”**
 - (c) **Include under Section 2.3 (Environment and Biodiversity) – Action to “review the zoning and subdivision potential of Lot 1 Old Coast Road, Bouvard” which is currently shown as Rural Residential (5ha minimum) on the Strategy map;**
2. **In accordance with Part 5 Division 3 of the Planning and Development Act 2005 and Regulation 25(3) of the Planning and Development (Local Planning Scheme) Regulations 2015, Council resolves to support the draft City of Mandurah Local Planning Scheme No 12 Scheme (Scheme Text and Scheme Maps dated October 2019) subject to the proposed modifications outlined in Attachment 9.2 (amended) and under Regulation 28, forwards the Scheme to the Western Australian Planning Commission for approval and recommendation to the Minister for Planning.**
3. **Authorises the Mayor and the Chief Executive Officer, in accordance with Section 9.49a of the Local Government Act 1995, to execute under Common Seal, the City of Mandurah Local Planning Scheme No 12 (as amended).**

CARRIED: 11/0

G.23/6/20 LONG TERM CYCLE NETWORK: UPDATES TO 2018 CYCLE PLAN (REPORT 10)

Summary

In 2018, Council adopted the ‘City of Mandurah Cycle Plan’ alongside a Walkability Plan as an integral component of a pending Integrated Transport Plan. These plans were prepared to help identify opportunities and provide strategic direction in the provision of walking and cycling infrastructure.

Following Council’s endorsement of the Cycle Plan, the Department of Transport (DoT) has been working towards the development of a consolidated Long Term Cycle Network (LTCN) with local governments in Perth and Peel to agree on bicycle routes, with the aim to develop an aspirational blueprint to ensure State and Local governments work together towards the delivery of one continuous cycle network.

In order to ensure that the City is eligible for funding allocated WA Bicycle Network Grants Program administered by DoT, it is recommended that Council update the previously approved Cycle Plan to incorporate the updated LTCN plan.

Officer Recommendation

That Council:

1. Adopts modifications to the City of Mandurah Cycle Plan to include the aspirational Long Term Cycle Network (LTCN) as shown in Attachment 10.1 and notes some adjustments to path priorities outlined in the Report.
2. Notes, the endorsement of the LTCN does not commit Council nor State Government agencies to deliver all, or any part, of the LTCN within a particular timeframe – nor does endorsement commit any party(s) to fund any specific route within the LTCN.
3. Notes that endorsement of the LTCN confirms support for Council and State Government agencies to work together in delivering the aspirational LTCN over the longer term.

Council Resolution**MOTION**

Moved: Councillor D Lee
Seconded: Councillor C Knight

That Council:

1. **Adopts modifications to the City of Mandurah Cycle Plan to include the aspirational Long Term Cycle Network (LTCN) as shown in Attachment 10.1 and notes some adjustments to path priorities outlined in the Report.**
2. **Notes, the endorsement of the LTCN does not commit Council nor State Government agencies to deliver all, or any part, of the LTCN within a particular timeframe – nor does endorsement commit any party(s) to fund any specific route within the LTCN.**
3. **Notes that endorsement of the LTCN confirms support for Council and State Government agencies to work together in delivering the aspirational LTCN over the longer term.**

CARRIED: 11/0

7.07pm: At this juncture in the meeting Mayor Williams checked to confirmed that all attendees remained connected and in attendance at the electronic meeting. Mayor Williams proposed the meeting be adjourned for five minutes to address connection issues pertaining to Councillor Matt Rogers.

Councillor Matt Rogers left the meeting at 7.07pm and did not return.

G.24/6/20 ELECTRONIC CONNECTION ADJOURNMENT**MOTION**

Moved: Mayor R Williams
Seconded: Councillor C Knight

That the meeting adjourns at 7.08pm for five minutes to resolve electronic connection issues.

CARRIED: 10/0

THE MEETING ADJOURNED AT 7.08PM AND RESUMED AT 7.13PM

G.25/6/20 DUAL NAMING OF CITY OF MANDURAH BUILDINGS (REPORT 11)Summary

The City of Mandurah's vision is to create an inclusive community with strong relationships across cultures, based on mutual respect and understanding. Reconciliation involves justice, recognition and healing and recognises the honoured place of the First Australians. The Reconciliation Action Plan (RAP) journey has provided the City with opportunities to build meaningful, mutually beneficial relationships with the Aboriginal community. It has also enabled the organisation to deliver a number of quality outcomes for both Aboriginal and non-Aboriginal communities.

The dual naming of parks and reserves was a priority of the RAP 2015-2017 and as a result, there are now several dual named parks and reserves throughout the City. The recently endorsed third RAP 2019 – 2022 aims to build on the work that has been done in the area of dual naming in a more visible, bold way. The dual naming of City buildings will increase the visibility and therefore normalisation of Noongar language, allowing Aboriginal people to 'see themselves' in the City's prominent public spaces. Furthermore, this will also demonstrate the City's ongoing commitment to reconciliation and recognises the equal status of Aboriginal and non-Aboriginal culture and language.

The report seeks Council endorsement for the dual naming of 11 City buildings, with four occurring in the coming financial year.

Officer Recommendation

That Council:

1. Approves the dual naming of four City buildings, as follows:
 - 1.1 Administration - *Yoolin Mia*
 - 1.2 Council Chambers - *Boordiya Mia*
 - 1.3 Billy Dower Youth Centre - *Moorditj Mia*
 - 1.4 Mandurah Seniors and Community Centre - *Dandjoo Kaadadjan Mia*
2. Acknowledges that the following City buildings will be further considered for dual naming via the City's Reconciliation Action Group;
 - 2.1 Mandurah Aquatic and Recreation Centre
 - 2.2 Mandurah Library

- 2.3 Falcon eLibrary
 - 2.4 Lakelands Library and Community Centre
 - 2.5 Mandurah Community Museum
 - 2.6 Mandurah Ocean Marina
 - 2.7 City Works Depot
3. Notes that dual names for recommended future facilities will be considered by the Reconciliation Action Plan steering committee and brought back before Council
 4. Approve amendments to the 'Naming of Community Infrastructure and Public Places' (Attachment 11.1) and 'Aboriginal Connection to Country (Land)' (Attachment 11.2) policies to reflect a commitment to dual naming of Council buildings.

Council Resolution

MOTION

Moved: Councillor Peter Rogers

Seconded: Mayor R Williams

That Council:

1. Approves the dual naming of four City buildings, as follows:
 - 1.1 Administration - *Yoolin Mia*
 - 1.2 Council Chambers - *Boordiya Mia*
 - 1.3 Billy Dower Youth Centre - *Moorditj Mia*
 - 1.4 Mandurah Seniors and Community Centre - *Dandjoo Kaadadjan Mia*
2. Acknowledges that the following City buildings will be further considered for dual naming via the City's Reconciliation Action Group;
 - 2.1 Mandurah Aquatic and Recreation Centre
 - 2.2 Mandurah Library
 - 2.3 Falcon eLibrary
 - 2.4 Lakelands Library and Community Centre
 - 2.5 Mandurah Community Museum
 - 2.6 Mandurah Ocean Marina
 - 2.7 City Works Depot
3. Notes that dual names for recommended future facilities will be considered by the Reconciliation Action Plan steering committee and brought back before Council
4. Approve amendments to the 'Naming of Community Infrastructure and Public Places' (Attachment 11.1) and 'Aboriginal Connection to Country (Land)' (Attachment 11.2) policies to reflect a commitment to dual naming of Council buildings.

CARRIED: 10/0

**G.26/6/20 CONSULTATION PAPER STATE GOVERNMENT WASTE LEVY: REVIEW
(REPORT 12)**Summary

The State Government's Waste Strategy 2030 includes a headline strategy to review the scope and application of the levy to ensure that it meets the objectives of the Strategy.

The Department of Water and Environment Regulation (DWER) has subsequently prepared and released a Consultation Paper on the review of the State Government Waste Levy (Levy) and is seeking input from key stakeholders as part of the evidence to inform the review. The deadline for submission is 15 July 2020.

The waste levy applies to waste that is generated within the Perth Metropolitan Area and is disposed of at landfill. The levy increases the cost of landfill disposal, which is intended a financial incentive to decrease the quantity of waste to be disposed of at a landfill facility.

The current landfill levy rate is \$70/tonne for putrescible waste and \$105/m³ for inert waste. The City disposes of approximately 45,000 tonnes of general waste and 11,000 tonnes of inert waste to landfill each year. The City does not pay the levy, as its waste is not generated nor disposed of into the metropolitan area.

The review of the waste levy is important to the City as the State Government is looking to review both its scope and application, and reforms could result in the levy being applied to the Peel Region and/or Waste to Energy facilities which would have a significant financial impact on the City's ratepayers.

Council is requested to consider the issues within the Consultation Paper and endorse a recommended response to the Department of Water and Environment Regulation.

CommentConsultation QuestionsChapter 2

Are there any beneficial outcomes that can be achieved by a levy beyond those identified in the objectives of the Waste Strategy 2030?

Response:

Waste levies can provide an incentive for waste collectors to find a more economic method to dispose of waste material that can be recovered, however, for this to be viable, effective recovery options need to exist. This is becoming increasingly difficult in view of the China National Sword Policy which has prevented the export of recyclable products to overseas markets and thus resulted in falling commodity prices. It is therefore important that levy funds are used to invest in local resource recovery options and support local waste initiatives, rather than be allocated to consolidated revenue or fund government operations.

Chapter 3

Are there any other strengths or weaknesses of a waste levy as an instrument for achieving the objectives of the Waste Strategy 2030?

While the Consultation Paper states that the expenditure of the Levy does not form part of the scope of this consultation, an inherent weakness of the Levy is how these funds are spent by State Government with a very small portion being allocated to strategic waste initiatives. All funds collected from the waste Levy should be fully hypothecated (100%) to strategic waste management initiatives and not be used for funding core State Government functions.

The recycling issues that have arisen from the National China Sword Program are clearly evident within the industry and the State Government has demonstrated no commitment or leadership in addressing these issues.

High quality materials are able to be exported into overseas markets. Mixed plastics and mixed paper have a very weak market demand.

As a result, a lot of material is being stockpiled and this is now reaching critical limits. The likely solution to this is disposing of such products via landfill.

Effective application of the Levy would be pivotal in achieving the objective to recover more value and resources from waste as State Government investment will boost confidence in the waste sector and drive the development of local markets for the resources collected.

The City has previously raised concerns during the consultation phase of the Waste Strategy 2030 document and the associated action plan. For example, one headline strategy relates to the mandatory implementation of the Food and Organics (FOGO) service for all local governments within the metropolitan area and Peel region by 2025. However, despite numerous requests, DWER have been unable to produce a Business Case that justify the implementation of the FOGO service on economic, environmental and social grounds.

Chapter 4

How has the waste levy benefitted or affected your waste business or operations?

Can you advise of any recycling and waste diversion opportunities that would become viable if the waste levy was increased or applied in different ways? What rate of levy could be required to make these viable?

Please provide information on potential impacts which may result from increasing the waste levy?

If you knew when the waste levy was going to be varied, how would it affect your decisions about managing waste or related investments?

Whilst the City has not been required to pay the landfill Levy to date, it is clearly seen as a State Government tax and therefore an impost on the community. However, the expansion of the levy to include the Peel region and/or an imposition of the levy onto non-residual waste at Waste to Energy facilities will have a significant financial impact on Mandurah ratepayers and there would be very limited opportunities to recover or access funding from the WARR account.

The levy should support local businesses in the establishment of waste related resource recovery activities through economic subsidies or the like. Population densities are insufficient or incapable of supporting standalone resource recovery businesses and the levy should be used to incentivise these activities.

Illegal dumping is already a major issue in many local governments, including Mandurah, and the imposition of a levy into the Peel region will increase gate fees at waste facilities and further exacerbate the prevalence of illegal dumping in our community.

The City will have no choice but to pass on the full charge of the Levy to ratepayers through the annual rubbish charge as this is the prime mechanism for funding the waste portfolio. The Levy is a State Government imposition and beyond the control of local governments.

Chapter 5

How might the Government best balance the need for responsiveness to emerging knowledge about best practice waste management with the benefits of providing the confidence about future waste levy rates?

Local government requires certainty about the Levy and future increases so it can effectively plan and budget, and has a firm basis from which to develop business cases on changes to waste services.

Business cases by State Government should be made available to local governments for comment. That is, they should be open and accountable and include evaluation of overseas trends to justify the position taken.

However, it is also important that State Government is more open and responsive to technology changes within the industry (i.e. waste to energy and recycling of products) and they need to be cognisant of this matter when developing future schedules of Levy rates.

Chapter 6

Are there opportunities for the recovery of regional waste that would be made more viable by a regional waste levy?

Where are these opportunities most likely to be viable?

What rate of waste levy could be required to make them viable?

Under special circumstances, it is possible that an expanded waste levy area could make evasion less financially attractive. How does the cost of transporting waste over long distances compare with the cost of the levy?

What other advantages or disadvantages could arise from a regional waste levy?

The City does not support the application of the waste levy to landfills in the Peel region or other non-metropolitan areas.

An imposition of a levy to the Peel region (and Mandurah) will have an impact on local businesses as the majority of waste from commercial businesses is sent to landfill and will therefore incur the levy. The levy will need to be passed directly onto local businesses by their waste service providers.

The City's inert landfill facility in Tims Thicket will be directly impacted by the waste levy as all incoming waste would incur the levy payment. This is likely to reduce volumes of waste currently disposed of at the site. In addition, DWER have recently amended Regulations requiring that all landfills that receive leviable waste must have an operating weighbridge onsite. The capital cost for a weighbridge at this site is in the order of \$140K and the City would be required to fund the weighbridge if the site was to remain open.

Illegal dumping continues to be a significant issue for the City (and many other local governments) and the subsequent increase in fees and charges at the City's waste facilities due to a potential levy, would further exacerbate the prevalence of illegal dumping in our region.

Chapter 7

*Waste Strategy 2030 proposes that by 2020, only residual waste will be used for energy recovery. How will this requirement affect your waste management operations?
Would a waste levy on energy recovery have a different effect on your operations?
Are there any other waste management options where applying a levy could help achieve the objective of Waste Strategy 2030?*

The City is a member of the Rivers Regional Council and subsequently signed a long-term contract and committed all of the City's waste to the Avertas Energy Waste to Energy (WtE) facility currently under construction in Kwinana. The procurement process for this service was lengthy and convoluted and RRC and member Council's executed contracts in 2015, which was well before the introduction of the Waste Strategy 2030 – which now commits local governments to the implementation of the Food and Organic (FOGO) service.

The State Government were fully aware of the position of RRC members with respect to the Waste to Energy facility and that participants were required to commit to the delivery of minimum tonnages of waste to the facility. However, Waste Strategy 2030 was drafted in conflict with the RRC position. This was raised by the City through the consultation period, but no changes were made to the document when it was finally released.

An imposition of a regional levy on non-residual waste at Waste to Energy facilities will have a significant financial impact on the City and could impact on the ongoing financial viability of the Waste to Energy plant.

The City strongly opposes any application of a Levy on a waste to energy facility, or any licensed premises whose primary purpose is resource recovery i.e. material recovery facilities, green waste processing facilities and alternative waste treatment facilities.

The rationale for not imposing a Levy on waste to energy facilities can be summarised as follows:

- Changing WtE project economics

Millions of commercial investment dollars have been committed to WtE to allow RRC member Council's to lead the way in landfill diversion, and fiddling with the economics of WtE at this early stage of development would be detrimental to the project and potentially impact on landfill diversion targets. Major projects like WtE require commercial stability for funders and operators to commit long term capital. Whilst the Waste Strategy 2030 does not have the same standing as legislation, it does carry regulatory type support. The contractual commitments entered into by participants prior to the release of the Waste Strategy 2030 will require consideration by the State Government in any decision to change the economics of WtE.

- WtE should be recognised as equivalent to composting as part of the overall solution to achieving the zero landfill objectives of the Waste Strategy 2030.
- WtE produces less greenhouse gases than composting:
 - DWER/Waste Authority have not been able to produce a business case for the source separation of organics (FOGO bin), and legislating for a circular economy outcome without a plan for a complete and competitive market, is a significant risk to all involved. The market for recoverable organics is not yet established and no business case has been developed by the DWER/Waste Authority.

- The case for the third bin is not economic or financial so it relies on sustainable waste management factors.
 - During most debates about sustainable waste management practices, the pro-composting parties believe that incineration is worse for the environment. Papers based on independent studies prove otherwise.
 - Waste management options to control greenhouse gas emissions – landfill, compost or incineration? Paper for the ISWA Conference, Portugal, October 2009 by Barbara Hutton, Research student, Master of Sustainable Practice, RMIT University, Ed Horan, Program Director, Master of Sustainable Practice, RMIT University, Melbourne and Mark Norrish, Mathematics, Australian National University, Canberra (Australia).
 - The Ecological Footprint of Composting and Incineration of Garden Waste in Denmark. An evaluation of the ecological benefits of incinerating garden waste in waste-to-energy facilities versus composting. An Interactive Qualifying Project submitted to the faculty of Worcester Polytechnic Institute in partial fulfillment of the requirements for the Degree of Bachelor of Science Submitted by: Seth Chapman Nikki Clardy Nathan Webb.
 - Findings from both reports: -
 - Incineration of waste had the least climate impact of the three methods of disposal, followed by landfill with gas capture. This study did not estimate CO₂ savings from waste-to-energy, only the benefits from reducing greenhouse gas emissions, CH₄ and N₂O, from landfill and composting. If energy-from-waste is used to replace coal-fired electricity, results for incineration and landfill gas capture would be even greater.
 - This report assesses the environmental impacts of incineration with energy recovery and composting as two options for the disposal of garden waste in Denmark. By analysing literature and speaking with experts in the field of waste management a recommendation was formed as to the most ecologically friendly plan for garden waste management. This study concludes that in most instances, incineration proves to be more environmentally friendly.
 - These outcomes did not include the saving of “emissions” from the pickup operation of the 3rd bin or the considerable savings of fuels from the incinerator power generation, which would make the case for incineration stronger.
 - RRC member Council's and the City of Canning will achieve the objectives detailed in the Waste Strategy 2030:
 - 70% material recovery* by 2025
 - No more than 15% of waste landfilled by 2030.
 - Waste Strategy 2030 states that resource recovery includes the recovery of energy from waste.
- * *Subject to WtE being classified as material recovery, which is not defined (but resource recovery is and includes energy from waste) within the Strategy.*

- Interestingly re-use of organics (no levy applied) after they rot into compost and then not used again is considered a higher option than producing power via thermal treatment (saving fossil fuels) and defined as re-use under Waste Strategy 2030. Whilst the Strategy states that WtE is the least preferred method of resource recovery, it remains a viable alternative to landfill and should NOT therefore be penalised.
- RRC members executed the Waste to Energy Agreements in 2015 with participants required to commit to minimum tonnes of waste to successfully close the negotiations. At that time there was no conflict with the State Waste Strategy – which was primarily focused on landfill diversion. It is highly unlikely that the City would have sufficient quantities of waste to introduce an organic separation service (FOGO bin) by 2025 – which is required in the Waste Strategy - without incurring financial penalty under the WtE Agreement.
- Waste to Energy is a legitimate solution for diversion from landfill and should be allowed to develop without market interference.

Chapter 8

What other changes to the design or implementation of the waste levy could help make it more effective or efficient in achieving the targets of the Waste Strategy 2030?

A clear rationale for the Levy is essential for assessing the appropriateness of all policy decisions which relate to the Levy, such as how it is charged, the rate applied and importantly where the money is spent.

Officer Recommendation

That Council endorse a submission to the Department of Water and Environment Regulation on the Review of Waste Levy Consultation Paper outlining the key elements and addressing the consultation questions detailed in this report.

Council Resolution

MOTION

Moved: Councillor J Green
Seconded: Councillor A Zilani

That Council endorse a submission to the Department of Water and Environment Regulation on the Review of Waste Levy Consultation Paper outlining the key elements and addressing the consultation questions detailed in this report.

CARRIED: 10/0

G.27/6/20 WASTE ALLIANCE AGREEMENT 2017: EXTENSION OF TERM (REPORT 13)

Summary

The City invited tenders for the provision of Waste Management Services, using an Alliance style of contract, in December 2016.

Council awarded the contract to Cleanaway Pty Ltd at its meeting on 26 April 2017 for an initial period of seven years, with three possible one-year extensions subject to the successful performance as measured against key performance indicators. The contract formally commenced on 1 September 2017 for a maximum term of ten years.

The contract includes a provision for the contractor to extend the period of the contract subject to satisfactorily meeting and exceeding key performance indicators.

The contract may be extended by up to three years by being awarded one year extensions by meeting key performance indicators in year two, year four and year six of the contract.

The Alliance Board considered the 2018/2019 key performance indicator report at its meeting of 4 March 2020 and resolved to recommend that Council award Cleanaway a one year extension to the term of the contract. The contract term will now be eight years with further extensions being considered in year four and year six.

The Waste Alliance Board therefore recommends that Council grants Cleanaway Pty Ltd a one year extension to the Waste Alliance Agreement 2017, pursuant to clause 3.2 of the Contract.

Officer Recommendation

That Council grants Cleanaway Pty Ltd a one-year extension to the Waste Alliance Agreement 2017, pursuant to clause 3.2 of the Contract.

Council Resolution

MOTION

Moved: Councillor Peter Rogers
Seconded: Councillor D Pember

That Council grants Cleanaway Pty Ltd a one-year extension to the Waste Alliance Agreement 2017, pursuant to clause 3.2 of the Contract.

CARRIED: 10/0

G.28/6/20 BUSHFIRE PREVENTION AND CONTROL POLICY (REPORT 15)

Summary

Based on recommendations of the City's Bushfire Advisory Committee (BFAC), Council is requested to consider changes to the City's Bushfire Prevention and Control Policy. These changes, if adopted, will translate into the 2020-21 Firebreak and Fuel Hazard Reduction Notice (Fire Compliance Notice) through advertising and gazettal in accordance with the Bushfires Act 1954.

It is recommended Council shorten the period where burning of garden refuse is permitted. This period of limited burning is currently from 1 April to 30 November inclusive with the requirement to comply with strict permit conditions. The proposed change would see the period where burning of garden refuse is permitted shortened to between 1 May to 31 October inclusive, with the same conditions applying. The City is advised through BFAC that weather conditions within this period, too often, represent a risk to fire fighters and the broader

community where burning is undertaken. Although processes are in place regular cancellation of burning permits can create risk and confusion.

The other change recommended is the introduction of mandatory vertical clearance of 4.2m for the driveways of properties 4000m² and over. It has been advised by brigades that in bushfire emergencies they are likely to utilise driveways for access to protect properties. There is concern that overhanging branches in this situation may cause damage to essential vehicle infrastructure and the City should seek to resolve this issue through its fire notice.

Following a notice of motion approved by Council on 26 February 2019, the City implemented pre-season fire compliance inspections in lower risk areas in addition to its normal public education campaign. This process saw a significantly increased level of compliance in the 2019-20 fire season.

Alternate Officer Recommendation

That Council:

1. Approves modifications to Council Policy POL – EMS 01- Bushfire Prevention and Control as noted within Attachment 15.1 amended.
2. Notes reduced infringement numbers relating to non-compliance with the City's Fire Break and Fuel Hazard Reduction Notice for the 2019-20 fire season.

Comment: Given the restriction in the burning of garden refuse period to reduce risk, to assist land owners complete works it is requested that an amendment to the Policy be made with a change in the second last sentence from:

Properties of area less than 2 hectares to burn 1m³ of refuse at one time.

to:

Properties of area less than 2 hectares to burn 2m³ of refuse at one time.

Council Resolution

MOTION

Moved: Councillor C Knight

Seconded: Councillor D Pember

That Council:

1. Approves modifications to Council Policy POL – EMS 01- Bushfire Prevention and Control as noted within Attachment 15.1 amended.
2. Notes reduced infringement numbers relating to non-compliance with the City's Fire Break and Fuel Hazard Reduction Notice for the 2019-20 fire season.

CARRIED: 10/0

G.29/6/20 PUBLIC HEALTH PLAN 2020-2023 (REPORT 16)Summary

The *Public Health Act 2016* (the Act), sets out the requirements for all local governments to prepare a Public Health Plan that applies to its local government district. Through its close connection to the community and provision of wide ranging services and facilities, local governments have often underestimated their role in influencing local health outcomes.

At its meeting of 11 July 2017, Council endorsed the preparation and implementation of the Local Public Health Plan ("Plan"). Through the development of the Plan, there has been attention paid to aligning with the Mandurah Matters community engagement process, to ensure it is consistent with the vision of the community and to avoid duplicating elements of the consultation process.

The novel coronavirus (COVID-19) pandemic has delayed the implementation of the Plan due to government restrictions impacting the functions of all levels of government and the community. The key strategies of the Plan have continued to be a focus during the pandemic whilst the City's operations and labour have been diverted to ensure the community's needs are being met during these unprecedented times.

It is acknowledged that the broader public health impacts associated with COVID-19 are not entirely understood at this stage and there will continue to be a level of uncertainty for the foreseeable future. It is important that the City continues to progress the implementation of the Plan to provide strategic direction for the health and wellbeing of the community.

The purpose of the report is to provide an overview of the development of the Plan and present the Plan for endorsement by Council.

Officer Recommendation

That Council:

1. Endorse the City of Mandurah Public Health Plan 2020-23.
2. Approve the Mayor and CEO to undertake advocacy activities seeking funding from the State Government for implementation of the Public Health Plan up to a value of \$122,000 per annum.

Council Resolution**MOTION**

Moved: Councillor D Pember

Seconded: Councillor C Knight

That Council:

- 1 **Endorse the City of Mandurah Public Health Plan 2020-23.**
2. **Approve the Mayor and CEO to undertake advocacy activities seeking funding from the State Government for implementation of the Public Health Plan up to a value of \$122,000 per annum.**

CARRIED: 10/0

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN [AGENDA ITEM 21]**G.30/6/20 COUNCILLOR PETER ROGERS: TRAFFIC ASSESSMENT: ORMSBY TERRACE**

Councillor Peter Rogers moved the following motion following a recent community meeting at Ormsby Terrace where residents raised concerns of speeding and hoon driving.

Councillor Peter Rogers suggested a traffic assessment of the road should be considered to inform of any possible steps or actions that might be required to manage traffic activities in this section of the road.

MOTION

Moved: Councillor Peter Rogers

Seconded: Councillor M Darcy

That City of Mandurah officers schedule in a traffic assessment of Ormsby Terrace between Marco Polo Drive and Peel Street roundabouts and report the results back to the Council upon completion.

CARRIED: 10/0

NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING [AGENDA ITEM 22]

Nil.

LATE AND URGENT BUSINESS ITEMS [AGENDA ITEM 23]

Nil.

CONFIDENTIAL ITEMS [AGENDA ITEM 24]

Nil.

CLOSE OF MEETING [AGENDA ITEM 25]

There being no further business, the Mayor declared the meeting closed at 7.39pm.

CONFIRMED (MAYOR)

Attachments to Council Minutes:**Committee Recommendations and Council Report Attachments**

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G.11/6/20	Risk Management Policy and Risk Management Framework Attachment 2.2	6 – 45
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G.15/6/20	Financial Report May 2020 Attachment 2.1	47 – 78
G.15/6/20	Schedule of Accounts May 2020 Attachment 2.2	Electronic only
G.17/6/20	Adoption of Annual Budget for 2020/2021 Attachment 4.1	79 – 126
G.17/6/20	Adoption of Annual Budget for 2020/2021 Attachment 4.2	127 – 130
G.17/6/20	Adoption of Annual Budget for 2020/2021 Attachment 4.3	131 – 162
G.17/6/20	Adoption of Annual Budget for 2020/2021 Attachment 4.4	163 – 169
G.19/6/20	Asset Capitalisation and Depreciation Policy Attachment 6.1	170 – 174
G.20/6/20	Review of Council Policies Attachment 7.1	175 – 179
G.20/6/20	Review of Council Policies Attachment 7.2	180 – 184
G.21/6/20	Annual Review Register of Delegated Authority 8.1	185 – 245
G.21/6/20	Annual Review Register of Delegated Authority 8.2	246 – 247
G.22/6/20	Local Planning Scheme and Strategy Attachment 9.1 Amended	248 – 282
G.22/6/20	Local Planning Scheme and Strategy Attachment 9.2 Amended	283 – 290
G.23/6/20	Long Term Cycle Network: Updates to 2018 Cycle Plan Attachment 10.1	291
G.25/6/20	Dual Naming of City of Mandurah Buildings Attachment 11.1	292 – 294

G.25/6/20	Dual Naming of City of Mandurah Buildings Attachment 11.2	295 – 296
G.28/6/20	Bushfire Prevention and Control Policy Attachment 15.1 Amended	297 – 300
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Confidential Attachments

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G.16/6/20	Waste Alliance Budget and Refuse Charge 2020/21 Confidential Attachment 3.1	7

COUNCIL POLICY

POL-RKM 01

Introduction:

As a public authority, the City of Mandurah (the City) is exposed to a broad range of risks which, if not managed, could adversely impact on its ability to achieve the strategic community objectives.

Therefore, the City will implement a risk management system encompassing a Risk Management Framework, this Policy and Risk Management Procedures to identify and address, where practicable, areas of risk within the City. The system adopted will be consistent with *Australian and New Zealand Standard ISO 31000:2018 Risk Management Guidelines* (the Standard).

The intent of this policy is to create an environment where Council, management and staff accept direct responsibility for risk management, through development, implementation and maintaining of effective risk management practices. Risk management is the responsibility of everyone and will be treated as an integral part of the City's culture, policies, protocols and processes.

Objective:

The objectives of the risk management and this policy are:

- **Protection:** to safeguard the City's assets - people, financial sustainability, environment, property, reputation and information;
- **Improved quality:** to use risk management principles as a tool for improving the reliability, effectiveness and efficiency of services and infrastructure to a consistently high standard;
- **Increase success:** strengthen financial and non-financial outcomes by using risk assessments to make better informed decisions and clearly articulate what is achievable;
- **Minimise adverse impacts:** to undertake good and proper management of risks in order to prevent loss, damage and minimise harm from the City's services and infrastructure on the community, visitors and the environment; and
- **Opportunity and innovation:** to capitalise on opportunities identified, foster creativity and facilitate innovation for future success within a sound environment.

Statement:

1. APPLICABILITY

This policy applies to all risk management activities undertaken by City officers, volunteers, appointed representatives and where applicable, contractors.

2. POLICY REQUIREMENTS

2.1 The City will manage risk in accordance with the Standard, and will, at all levels of the organisation, ensure the following is achieved:

- Design and implement a Risk Management Framework that is consistent with the Standard to provide a common structure for all risk management activities across the City;

- Identify, assess and prioritise the strategic risks for each objective stated in the *City of Mandurah Strategic Community Plan 2020-2040* and ensure risk treatments are implemented progressively based on the level of risk and the effectiveness of the current controls;
- Manage all identified risks and undertake regular review of all identified risks;
- Integrate risk management processes into existing business planning cycles and operational processes across all levels of the organisation;
- Act in accordance with relevant legislation and consider political, social, natural and economic environments when managing risk;
- Create and actively promote a culture of risk awareness across the City through implementation, expectation and equipping staff with risk management tools for individual and organisational development; and
- Ensure resources and operational capabilities are identified and allocated to all aspects of the City's Risk Management Framework.

2.2 All levels of the City shall incorporate the following principles of Risk Management. These principles are the City's commitment to create, value and foster effective and efficient risk management.

The City's risk management approach will:

- A. be **integrated** into all management planning and operational processes undertaken or overseen by The City;
- B. be a **structured and comprehensive** approach that is applied to ensure risk management processes are systematic and timely;
- C. be **customised** to fit seamlessly within The City's diverse strategic, operational and project-based activities and in proportion to the external and internal context in which the City operates;
- D. be **inclusive** of internal and external stakeholder's knowledge, views and perceptions for transparency and better-informed decision-making;
- E. be **dynamic, current** and **responsive** to anticipate and manage change in a meaningful and timely manner;
- F. be based on the **best available information** considering historical, current and future expectations as would be reasonably foreseeable;
- G. be the **responsibility of all**, from Council to the CEO to every employee, forming an essential element in the City's 'One Team' culture; and
- H. be **continually improved**.

2.3 The City will use the following elements of the Standard as the model for implementing and managing the risk management process within Council's business operations.

- **General**

The City will ensure the risk management process becomes an integral part of management, embedded in the culture and practices, and tailored to its business processes.

- **Communication and consultation**

The City will communicate and consult with external and internal stakeholders during all stages of the risk management process, and will address issues relating to the risk - its causes, its consequences (if known) and the measures being taken to treat it. This process will ensure accountability on the part of those implementing the risk management process.

- **Establish the scope, context and criteria**

By establishing the context, the City will articulate its risk objectives, consider the external and internal parameters, set the scope and criteria for the risk management process. This will be undertaken in full consideration of the need to justify the resources required to be used in carrying out risk management.

- **Risk identification**

The City will identify sources of risk, areas of impacts, events (including changes in circumstances) and their causes and potential consequences. The aim of this step is to generate a comprehensive list of risks based on those events that may create, enhance, prevent, degrade, accelerate or delay the achievement of the City's objectives.

- **Risk analysis**

The City will identify causes and sources of risk, the positive and negative consequences, and the likelihood of those consequences occurring. Existing controls, their effectiveness and efficiency, will also be considered. The analysis will identify the inherent risk level and residual risk level once controls and treatments have been applied.

- **Risk evaluation**

The City will compare the level of risk with the established context and criteria for the risk. Risk controls and treatment will then be considered. Such decisions will take into account the wider context including the risk tolerance thresholds of internal and external stakeholders that may be impacted by the risk. Decisions will be made in accordance with any legal requirements and obligations the City may have.

- **Risk treatment**

The City will select the most appropriate and viable risk treatment option taking into consideration a number of factors including, the costs, expected benefit, legal obligations, economic viability, environment, social responsibilities and economic factors.

Risk treatments will maintain the City's risk exposure within Council's risk appetite thresholds. Any risks that exceed the residual risk level acceptable threshold will be reported to the CEO and Council for input and sign-off.

- **Monitoring and review**

The City will implement and integrate a 'monitor and review' process to report on achievements of the risk management objectives.

Treatment and action plans will also be monitored to ensure continual improvement of the City's performance. Monitoring and review will take place at all stages of the process and in compliance with legislative requirements.

- **Recording and reporting**

The City will ensure all risk management activities are accurately recorded and traceable. Results of the monitoring and review processes will be reported as appropriate through external and internal avenues including, but not limited to, quarterly reports to Audit and Risk and an annual report to Council. Reports will be used to assess and review the effectiveness of the risk management framework and identify specific areas of need.

- **Responsibility/Accountability**

The Chief Executive Officer is responsible for the allocation of roles, responsibilities and accountabilities. These are documented in the Risk Management Framework and Risk Management Procedure.

Risk management is everyone's responsibility:

- All employees are accountable for managing risk within their area of responsibility in accordance with the Risk Management Framework and Procedures.
- Audit and Risk Committee, in accordance with the Terms of Reference, is to monitor and receive reports concerning the development and implementation of the Risk Management Framework and support Council in fulfilling its governance and risk management oversight responsibilities.
- Executive Leadership and Management Team will be required to create an environment where managing risk is accepted as the personal responsibility of each member of the organisation, and integrated with planning and operational processes.
- Each Business Area will be accountable for the management of risks within their area of responsibility in ways that is consistent with the Risk Management Framework and Procedures.

Responsible Directorate:

Corporate Services

Reviewer:

Director Corporate Services

Creation date:

Minute AR.6/6/07, 26 June 2007

Amendments:

Minute G.15/9/09, 15 September 2009
Minute G.43/12/09, 15 December 2009
Minute G.35/2/15, 24 February 2015
Minute G.12/7/19, 23 July 2019

**Related Documentation and/or
Legislation:**

Local Government Act 1995
Local Government (Audit) Regulations 1996
Occupational Safety and Health Act 1984
Occupational Safety and Health Regulations 1996
Health (Miscellaneous Provisions) Act 1911
Health (Public Buildings) Regulations 1992
AS ISO 31000:2018 – Risk Management – Guidelines.
The City of Mandurah Risk Management Framework 2020
Audit and Risk Committee Terms of Reference



Report 02 Risk Management Policy and Framework Att 2

RESPONSIBLE DIRECTORATE: CORPORATE SERVICES
AUTHOR: GOVERNANCE SERVICES TEAM
VERSION 1.0
JUNE 2020

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1. Introduction

The City of Mandurah (the City) has significant moral, financial and legal responsibilities to exercise appropriate, effective and efficient governance of services and infrastructure to the community and environment. Effective risk management is essential to the City's success in serving the community, delivering on its objectives and establishing a prosperous future for the City.

The Risk Management Framework (RM Framework) is the system that provides a standardised basis for all risk management activities undertaken by the City. It unites Council's Risk Management Policy POL-RKM 01 (RM Policy) with the City's Risk Management Procedure (RM Procedure), creating a considered and consistent approach to risk management activities at the City. The components of this document are developed in accordance with the Australian Standard *AS ISO 31000:2018 Risk Management Guidelines*.

The RM Framework gives effect to a 'risk aware' culture. Ultimately, the RM Framework is the foundation that supports the City in effectively and efficiently managing risks in pursuit of the City's objectives and community vision.

The RM Framework will be continuously reviewed by the Chief Executive Officer (CEO) and presented to Council (through the Audit and Risk Committee) for noting every two years.

2. Objective

The objective of this document is to create an effective framework that seamlessly integrates risk management across all levels of the organisation. The RM Framework aims to support the following:

- Ensures risk is a key component in the development of the City's Integrated Planning and Reporting Requirements, including 10-year Strategic Community Plan, Corporate Business Plan and a Long-Term Financial Plan;
- Promotes and improves the understanding of risk management across all levels of the City through the implementation of the City's RM Procedures and guidelines;
- Provides a balanced, documented, structured and systematic process with the size and complexity of the City along with existing time, resource and workload pressures;
- Supports strong corporate governance, compliance with relevant legislation, regulation and policies and informed decision-making processes; and
- Provides clear identification of the roles and responsibilities of the risk management functions.

3. Legislative Context

The risk management system is vital to the City's performance of good governance and legislative compliance. Risk management affects all areas of the organisation and is imposed upon the City by several legislative bodies.

3.1 Local Government Act 1995 expects the City to have a risk management system

The *Local Government Act 1995 (LGA)* requires local governments to provide for the good government of persons in its district.¹ LGA s3.18 qualifies 'good government' with the

¹ *Local Government Act 1995* s3.1

expectation that local governments will manage their services and facilities **efficiently** and **effectively**.

In order to provide efficient and effective management the Western Australian State Government expects local governments to implement a corporate wide risk management system. The State Treasurer has instructed that '*risk management is essential to the optimal operation of the public sector*'.²

3.2 Occupational Safety and Health Act 1984 imposes a duty of care on The City to manage risk

The *Occupational Safety and Health Act 1984* (OSH Act) s19 imposes a duty on the City to provide a workplace that does not expose its employees to hazards. More specifically, the *Occupational Safety and Health Regulations 1996* requires The City to identify, reduce and manage risks in the workplace.

3.3 Health (Miscellaneous Provisions) Act 1911 requires the City's public buildings to have a risk management plan

The *Health (Miscellaneous Provisions) Act 1911* requires the City to ensure the safety and health of persons in its public buildings. *Health (Public Buildings) Regulations 1992* require risk management plans to be undertaken and implemented during public building approval, occupation and in cases of emergency.³

3.4 Emergency Management Act 2005 requires that the City implement emergency risk management strategies

Emergency Management Act 2005 ('EMA') s36 stipulates that a local government is to ensure local emergency management arrangements are prepared and maintained in accordance with State Emergency Management Committee risk management strategies. In accordance with emergency risk management obligations the City is to effectively manage Emergency Management and Evacuation Plans, Local Recovery Plans and Business Continuity Plans.

3.5 The City's risk management system is subject to legislated reviews and audits:

The City's implementation and day-to-day operations of its risk management Policy, Framework and Procedures are reviewed in accordance with the following legislation:

- *Local Government (Audit) Regulations 1996* ('LGA Audit') s17(a) requires the CEO to review the appropriateness and effectiveness of The City's risk management system;
- *LGA Audit* s10(2) requires a Local Government Auditor to report on the operations of The City; and
- *Auditor General Act 2006* s18 authorises the Auditor General at any time to investigate and examine the compliance, effectiveness and efficiency of The City's functions and report to both Houses of Parliament.

² Department of Treasury (2007) *Treasurer's Instructions 825 Risk Management and Security*, Western Australia.

³ *Health (Public Buildings) Regulations 1992* s4, s26 and s26A

4. Australian Standard on Risk Management – AS ISO 31000:2018

In accordance with Government recommendations and Council's RM Policy, the components of the City's Risk Management System are consistent with the *AS ISO 31000:2018 Risk Management Guidelines* (the Standard) as published by Standards Australia Limited.

4.1 THE STANDARD ON WHAT RISK IS

The Standard simply defines **Risk** as the effect of uncertainty on objectives.⁴

There are three (3) elements required to be identified in order to define a risk:

1. **Objectives** – what is the aim, goal, purpose, or strategic position to be achieved?
2. **Uncertainty** – what could prevent the objective from being achieved?
3. **Effect** – what will happen if the 'uncertainty' actually occurs? (It can be positive, negative or both, and can address, create or result in opportunities and threats)⁵

4.2 THE STANDARD ON RISK MANAGEMENT

The Standard defines **Risk Management** as the principles, framework and processes used to direct and control risk.⁶ Figure 1 below illustrates the Standard's recommended relationship between the risk management principles, the framework and process:

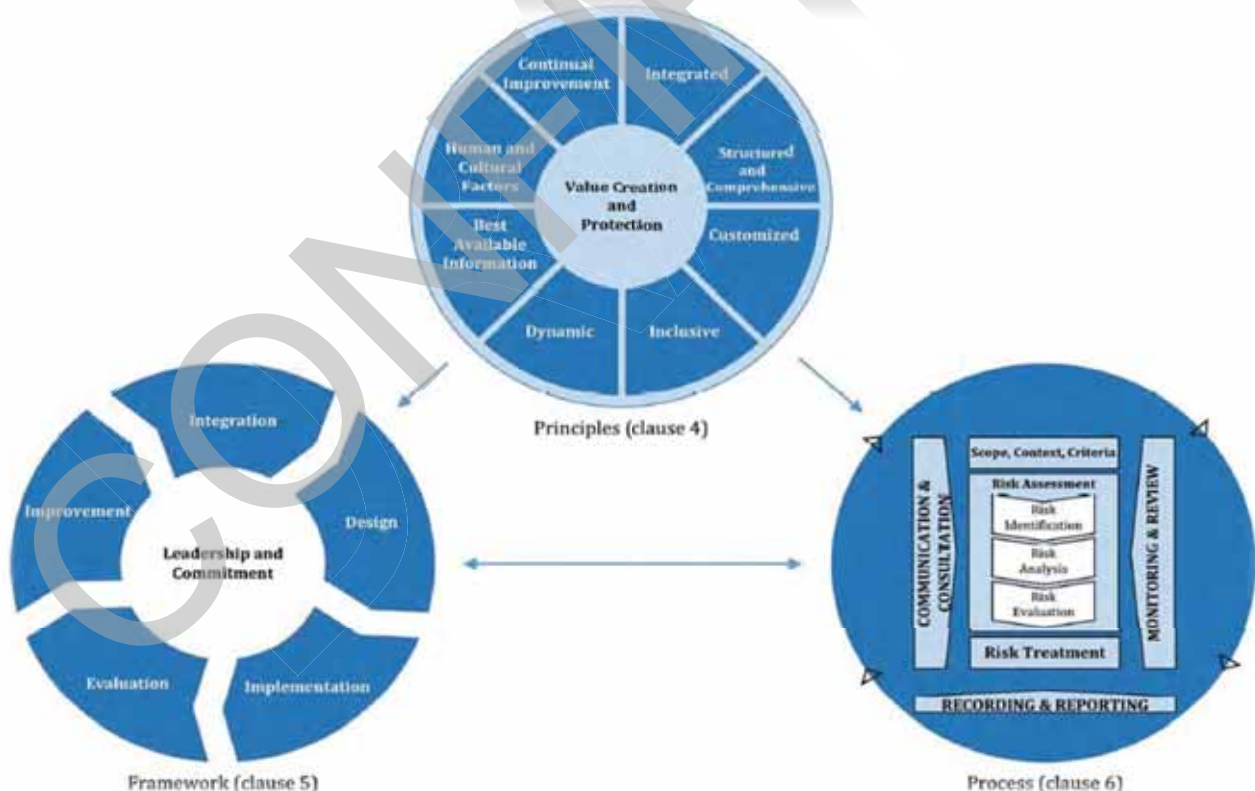


Figure 1 –AS ISO 31000:2018 recommended Risk Management System

⁴ Australian ISO Standard on Risk Management: AS ISO 31000:2018, page 1.

⁵ Australian ISO Standard on Risk Management: AS ISO 31000:2018, page 1.

⁶ Australian ISO Standard on Risk Management: AS ISO 31000:2018, page 1.

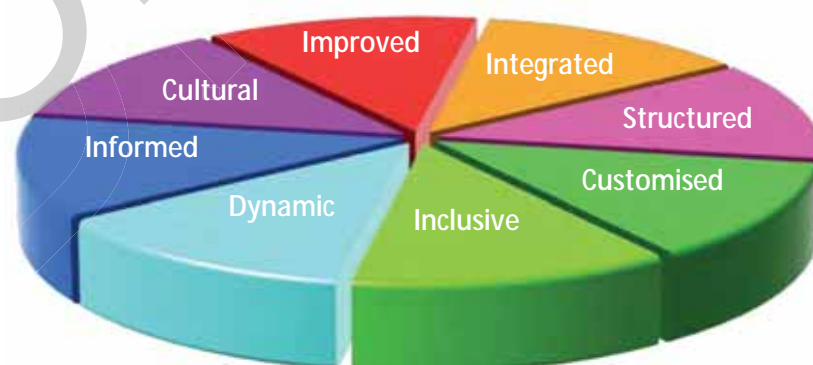
5. Risk Management Principles

In alignment with the Standard and Council's RM Policy, the City's commitment to risk management is underpinned by the following principles.⁷ All levels of the organisation will commit to incorporating these principles into their risk management activities.

5.1 PRINCIPLES

The City's risk management approach will:

- A. be **integrated** into all management planning and operational processes undertaken or overseen by the City;
- B. be a **structured and comprehensive** approach that is applied to ensure risk management processes are systematic and timely;
- C. be **customised** to fit seamlessly within the City's diverse strategic, operational and project-based activities and in proportion to the external and internal context in which the City operates;
- D. be **inclusive** of internal and external stakeholder's knowledge, views and perceptions for transparency and better-informed decision-making;
- E. be **dynamic, current** and **responsive** to anticipate and manage change in a meaningful and timely manner;
- F. be based on the **best available information** considering historical, current and future expectations as would be reasonably foreseeable;
- G. be the **responsibility of all**, from Council to CEO to every employee, forming an essential element in the City's 'One Team' culture; and
- H. be **continually improved**.



⁷ The Principles in accordance with Australian ISO Standard on Risk Management: AS ISO 31000:2018, page 3-4. Also see [Figure 1](#). Above.

6. Council's Risk Management Policy (POL-RKM 01)

In accordance with LGA s2.7 Council's role is to govern the local government's affairs and be responsible for the performance of the local government's functions. As such Council has determined the RM Policy and shall satisfy itself that the City is operating an effective risk management system.

Council's RM Policy articulates the City of Mandurah's value and commitment to administrate an effective corporate-wide risk management system. The RM Policy has set the expectation that risk management is the direct responsibility of Council, the Executive Leadership Team (ELT), the Management Team (CoMMT) and staff, describing risk management as 'everyone's responsibility'⁸. The City's RM Procedures, in conjunction with this document supports the organisation in the implementation of the RM Policy.

The RM Policy states the City's objectives of risk management as:⁹

- A. Protection:** to safeguard the City's assets - people, financial sustainability, environment, property, reputation and information;
- B. Improved quality:** to use risk management as a tool for improving the reliability, effectiveness and efficiency of services and infrastructure to a consistently high standard;
- C. Increase success:** strengthen financial and non-financial outcomes by using risk assessments to make better informed decisions and clearly articulate what is achievable;
- D. Minimise adverse impacts:** to undertake good and proper management of risks in order to prevent loss, damage and minimise harm from the City's services and infrastructure on the community, visitors and the environment; and
- E. Opportunity and innovation:** to capitalise on opportunities identified, foster creativity and facilitate innovation for future success within a sound environment.

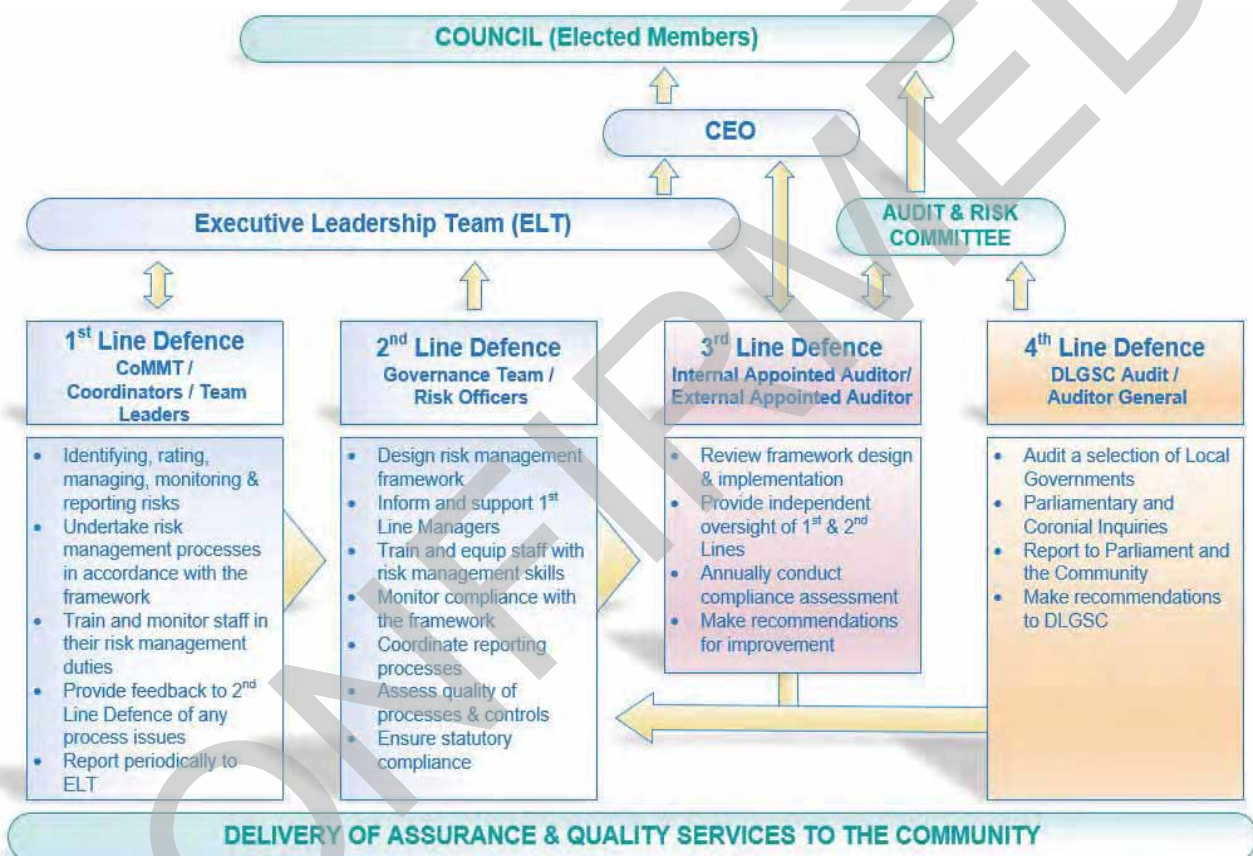
⁸ City of Mandurah (2020) *Risk Management Policy*, Council Policy POL-RKM01.

⁹ City of Mandurah (2020) *Risk Management Policy*, Council Policy POL-RKM01.

7. Risk Management Assurance

The City has integrated the Office of the Auditor General (OAG) “Four Lines of Defence” model as a means of capturing and providing assurance of effective risk management.¹⁰

Whilst the management and reporting of risk management activities moves vertically through the organisation, the City simultaneously monitors and reviews these activities horizontally across the organisation through its Governance Services, the City’s Internal Audit Function and externally appointed auditors. In doing this the City systematically enhances communications, increases transparency and strengthens control of risk management process and compliance.



7.1 FIRST LINE OF DEFENCE – City of Mandurah Management Team, Coordinators & Team Leaders

Each directorate / business area / service unit is responsible for the ownership and management of their risks. CoMMT, Coordinators and Team Leaders are the first line of assurance for risk management in the organisation and fundamental to its effectiveness through the practical performance of risk activities.

¹⁰ Office of The Auditor General (2020) *Audit Results Report – Annual 2018-19 Financial Audits of Local Government Entities*, Western Australia, Report 16 2019:20, page 27-28.

1st Line Key activities are to:

- promote, guide and assist each member of the team to actively participate in risk management through the business area's systems and processes;
- undertake risk identifications, assessments, and evaluations within the scope of the business areas objectives;
- prepare risk acceptance proposals and plans based on the level of residual risk and Council's risk appetite;
- exercise control through the ongoing management, monitoring and review of the business area's accepted risks; and
- provide periodical reports to ELT.

7.2 SECOND LINE OF DEFENCE – Governance Services

Governance Services are responsible for the design and implementation of the framework, risk procedures and risk compliance in the organisation.

2nd Line Key Activities are to:

- provide assurance and transparency on the risk and control environment between 1st and 3rd Lines of Defence;
- train and support the 1st Line process;
- manage and monitor compliance with the risk management framework;
- consult, review and implement any changes to the risk management framework for organisational improvement; and
- coordinate the City's reporting for the CEO, ELT, Audit and Risk Committee (A&R Committee) and Council.

7.3 THIRD LINE OF DEFENCE – Internal Audit Function

The City has an established internal audit function that provides independent assurance to Council and the A&R Committee. It is an independent, objective assurance and consulting activity designed to add value and improve the City's operations. The purpose of the internal audit function is to accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

The City's internal audit function should evaluate and monitor the adequacy and effectiveness of the internal control framework as a minimum. Risk management is also an essential part of the City's management and internal control framework. It looks at what risks the City may face and the best way to address these risks. Assessment and management of risk is central to determining internal audit activities.

The three-year Strategic Internal Audit Plan (SIAP) provides an outline of the areas the City considers to be a priority for review, using a risk-based approach. The SIAP is based on a risk assessment of the City's key strategic and operational areas to determine the appropriate timing and frequency of coverage of each of these areas.

Internal audit service providers are engaged to conduct audits in accordance with the [Strategic Internal Audit Plan 2020/21 – 2022/23](#), which is reviewed by A&R Committee and adopted by Council.

3rd Line Key Activities are to:

- provide an impartial assessment of the organisation's compliance with the City's legislative requirements, the risk management framework and processes;
- audit and assess specific areas as determined by the CEO with the input of the Audit and Risk Committee;
- alert the 2nd Line as to areas of lack and potential control issues; and
- provide recommendations as to framework design, internal controls and improved processes.

7.4 FOURTH LINE OF DEFENCE – Auditor General and Other External Reviews

External audits may be undertaken by the OAG, Department of Local Government, Sport & Cultural Industries or other parliamentary enquiries. The purpose of these audits is to ensure regulatory compliance and assess the City's level of integrity.

The external audit reports are presented to parliament and the community. They are a helpful information tool for local governments to stay abreast with changes, expectations and improved methods of risk management.

This 4th Line of Defence provides both the leadership and the community with assurance that the City is operating with excellence, honesty and integrity.

7.5 ASSURANCE OF AUDIT AND RISK COMMITTEE

In accordance with section 7.1A of the LGA, the Council has established an A&R Committee which serves as another means of assurance for the City. The A&R Committee will operate in accordance with all relevant provisions of the Act, the *Local Government (Audit) Regulations 1996* (Audit Regulations) and the *Local Government (Administration) Regulations 1996* (Administration Regulations).

As prescribed in Section 16 of the Audit Regulations the A&R Committee is to provide guidance and assistance to Council on matters relevant to its terms of reference. This role is designed to facilitate informed decision-making by Council in relation to its legislative functions and duties that have not been delegated to the CEO. In the context of risk management, the role of the A&R Committee is to:

- Monitor and receive reports concerning the development, implementation and on-going management of a City-wide risk management plan (strategic risk management);
- Receive and review reports from the CEO regarding the appropriateness and effectiveness of the City's risk management, internal controls and legislative compliance at least once every three financial years; and
- Support Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, internal and external audit functions and ethical accountability.

8. Risk Appetite

The risk appetite is the amount of risk exposure that the City is prepared to accept in the pursuit of its strategic community objectives. The risk appetite for the City is determined by Council, in conjunction with the CEO.

Council have a key role to set and approve the risk appetite for each strategic risk and accordingly the organisation must operate within the established risk appetite. Risk appetite thresholds are to be reviewed by Council every two years as part of the Risk Management Framework review.

8.1 RISK APPETITE GUIDELINES

8.1.1 Once the CEO has identified, analysed, mitigated and re-evaluated the **residual risk rating** for each strategic risk, if the risk is moderate or above, the risk will be provided to the A&R Committee who will review the risk and the risk assessment and consider management recommendations. The A&R Committee will also review each operational risk that has a residual risk rating of high or above.

8.1.2 Factors to be considered when setting the Risk Appetite levels

In deciding the risk appetite Council and the CEO are required to consider and articulate:

- the priority order of strategic objectives;
- resources to be allocated;
- emerging risks within the City's control;
- risks outside the City's control;
- the risk tolerance levels of external and internal stakeholders;
- any legislative requirements or limits; and
- recommendations made by the A&R Committee.

8.1.3 Risk Appetite Rating

With consideration to the factors listed above, Council are to decide the maximum level of risk rating that the City will tolerate for each strategic risk. This forms the **risk appetite** that the City is to perform its operations within. Once adopted by Council, the CEO is responsible for ensuring the integration of the risk appetite into the organisations processes.

9. Strategic and Operational Risk Management

The RM Framework has been developed with a focus on managing risk at the strategic and operational levels. Both levels of risk are to be managed in accordance with the Standard's Risk Management Process (item 10 of this document) and have been incorporated into the City's RM Procedure. An overview of strategic and operational risks are below:

9.1 STRATEGIC RISKS

Strategic risks affect the sustainability of the City or its ability to deliver on the strategic community objectives. Strategic risks may affect the whole City, a significant part of the organisation, the longer-term interests of the City and the Community and may possibly affect future service delivery.

It is the strategic community objectives and strategic risks that shape, define, limit, qualify and quantify how the entire organisation will do business. Failure to adequately manage strategic risks could result in catastrophic consequences or put the City at risk of total failure and major loss.

Council, A&R Committee, the CEO, ELT and CoMMT all play a role in strategic risk management.

9.2 OPERATIONAL RISKS

Operational risks relate to the day-to-day operations, activities, functions and services of the organisation. Operational risks are those that affect the viability of achieving activities associated with individual business units and operational objectives. These risks include issues that affect 'business as usual' activities and the basic services of each business unit. Operational risks relate to the effective and efficient use of the City's resources, and can have a day-to-day impact on specific operations.

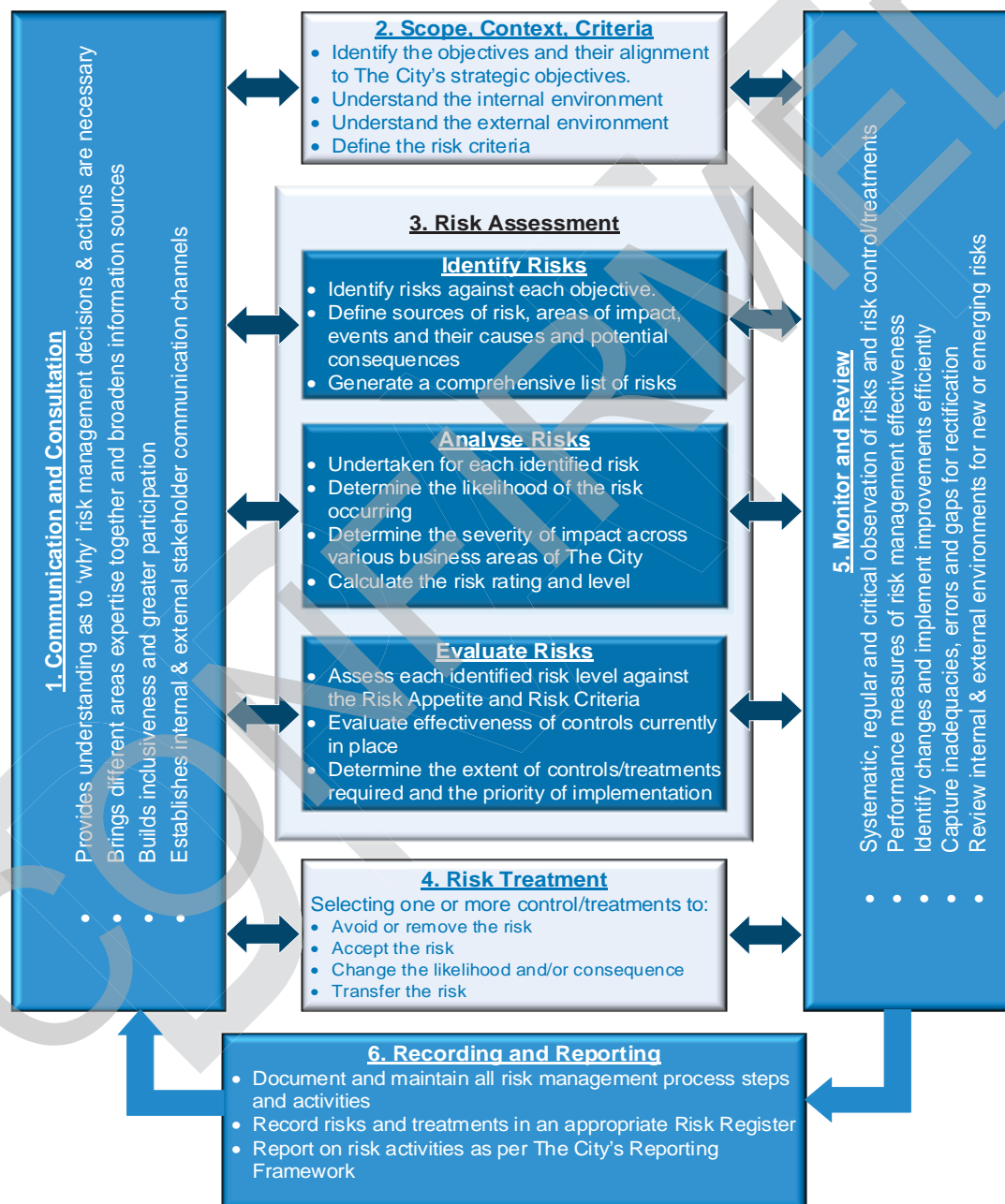
The City's strategic objectives, strategic risk assessments and treatment plans, along with the Risk Appetites as determined by Council, will inform and limit the operational objectives and management of operational risks. Business Units are to identify their work task objectives and undertake risk assessments. These risk assessments will inform, streamline and clarify how the Business Unit is to best complete its work.

Operational risks also include Project Risks. Project risks are risks associated with individual projects, initiatives or day-to-day business activities at the City. Project risks are to be assessed in the project planning phase and throughout the duration of the project's business activities.

ELT, CoMMT and Teams are responsible for operational risk management.

10. Risk Management Process

The Risk Management Process (RM Process) is the practical 'how to' component of the RM Framework and is to be integrated into the City's management practises, decision-making methods, business plans, operations and procedures for optimum results. The RM Process is standardised across all areas of the City and is documented in the City's RM Procedures. The following diagram outlines that RM Process that aligns with the Standard¹¹ with the following commentary providing broad descriptions of each step:



¹¹ See also [Risk Management System](#) Diagram - Figure 1. page 4.

10.1 STEP ONE - COMMUNICATION & CONSULTATION

Communication and consultation are imperative to the effectiveness of risk management and are to be factored into each step of the process.

10.1.1 COMMUNICATION

Communication ensures that those responsible for risk management activities and any affected internal and external stakeholders understand why certain decisions are made and actions taken.¹² Effective communication strengthens, simplifies and unites risk management processes.

10.1.2 CONSULTATION

Consultation enriches and improves risk management decisions, activities and outcomes. Consultation allows for the consideration of different areas of expertise, different viewpoints, feedback and broader information. It encourages inclusiveness and builds a greater sense of ownership for those affected by risk decisions and actions.

10.2 STEP TWO - SCOPE, CONTEXT & CRITERIA

An important step in the risk management process is understanding the context within which risks are to be addressed. Establishing the scope, context and criteria allows the risk management processes to be customised to the City's policies and procedures.¹³ It also enables different business areas, teams and projects to treat and successfully manage risks in ways that are relevant to their business operations.

10.2.1 SCOPE

It is important to define the scope of risk management activities in order to keep the process efficient and effective. When defining scope consideration should be given to the following:

- the objectives and how they align with the City's strategic objectives;
- the expected outcomes from this RM Process;
- time, location and budget restrictions;
- risk assessment tools, techniques and any existing risk profiles;
- available resources, persons responsible and records to be kept; and
- the relationship with other business areas, projects, processes and activities.

10.2.2 EXTERNAL CONTEXT

Understanding the external factors that may impact or be impacted by the City's risk management activities is necessary in order to ensure the Community and external

¹² Australian ISO Standard on Risk Management: AS ISO 31000:2018 page 9.

¹³ Australian ISO Standard on Risk Management: AS ISO 31000:2018 page 10.

stakeholders are considered. The external context to be considered may include, but is not limited to:

- Social, political, regulatory, economic, financial, technological and environmental factors;
- Community, Industry, Regional, State, National and International expectations and trends;
- External Stakeholder and strategic third-party relations;
- The City's external threats and opportunities;
- Health and safety requirements; and
- Media and publicity factors.

10.2.3 STRATEGIC AND INTERNAL CONTEXT

It is equally as important for every member of staff to have a good understanding of the City as an organisation. The more informed staff are the more the City performs as 'One Team'. Internal factors to be considered are:

- City of Mandurah's community vision;
- City's strategic objectives;
- Integrated Planning and Reporting;
- 'One Team' Culture;
- Regulatory requirements and contractual obligations;
- CEO Policies and procedures;
- Occupational Safety, Health and Wellbeing ('OSH');
- Codes of Conduct;
- Organisational structure and governance;
- City's internal strengths, weaknesses opportunities and threats (SWOT); and
- Internal Stakeholders.

10.2.4 RISK CRITERIA

The risk criteria are the City's standards against which all risks are measured and evaluated. This is set out in Annexures 1 - 4. The level of detail that will be entered during the risk management process will be determined by the risk appetite threshold for that particular activity and the nature of the residual level of risk. In each instance consideration must always be given to the strategic objective that the activity supports and the budget allocated to it.

10.3 STEP THREE - RISK ASSESSMENT

In accordance with the Standard, a risk assessment is the overall process of **risk identification**, **risk analysis** and **risk evaluation** undertaken within the parameters of the defined scope, contexts and criteria.¹⁴ Risk assessments are not scientific. They are based on the best available information and require a common-sense approach. Risk assessments should form part of any strategic, business, team, project or operational plan. They are to be undertaken systematically, recurrently and in collaboration with stakeholders.

Strategic Risk Assessments are to be completed annually with corporate planning and Operational Risk Assessments for each Directorate should also be done annually as a minimum. Any 'out of cycle' risk assessments will also be required to be undertaken when events arise, audit or review recommendations are made or a material change occurs.

10.3.1 RISK IDENTIFICATION

Risks are the potential of something happening - a possibility and not an actuality. Actual past events locally, nationally and globally often assist in determining risks. Once risks have been named, additional information as to 'when', 'why' and 'how' must also be identified for each risk.

Identification of risks, whether in the City's control or not, must be comprehensive as failure to do so can have costly financial (losses, penalties, costs, fines, etc.) and non-financial (community harm, damage to reputation, damage to assets, regulatory enforcement, business interruption, legal claims, etc.) impacts or could result in lost opportunities for the City.

The City may use a range of tools and techniques to identify risks, including:

- facilitated focus group (ad-hoc) brainstorming sessions;
- specialist team working group reviews (departmental focus);
- multi-disciplinary, multi-factorial project risk review workshops;
- SWOT analysis, process mapping, flow charting, systems analysis or operational modelling;
- Strategic, planning, budget and risk identification workshops;
- Examination and review of past reports and events;
- Compliance audits and reviews; and
- OSH techniques such as Job Safety Analysis (JSA) and Safe Work Method Statement (SWMS).

Identified risks are to be documented in one of the appropriate **Risk Registers**.

¹⁴ Australian ISO Standard on Risk Management: AS ISO 31000:2018 page 11.

Risk events, their cause and effect are to be recorded and grouped by the risk source. For example:

- external theft and fraud;
- misconduct;
- business and community disruption;
- errors, omissions and delays;
- failure of IT or systems and infrastructure;
- failure to fulfil statutory regulations or compliance requirements;
- providing inaccurate advice/ information;
- inadequate project/change management;
- inadequate document management processes;
- inadequate safety and security practices;
- inadequate engagement practices;
- inadequate asset sustainability practices;
- inadequate supplier/contract management;
- ineffective employment practices;
- ineffective management of facilities/venues/events; or
- inadequate environmental management.

10.3.2 **RISK ANALYSIS**

The primary purpose of a risk analysis is to provide a measure of the ***Risk Likelihood*** and ***Risk Impact*** for each identified risk. These are multiplied together to equal the overall ***Risk Rating***.

$$\text{Risk Likelihood} \quad \times \quad \text{Risk Impact} \quad = \quad \text{Risk Rating}$$

Risk Analysis is completed in three steps and at two (2) separate stages

The risk analysis is completed for every risk listed in the Risk Identification process and is undertaken at two (2) separate stages throughout the RM Process. The first stage is the ***Inherent Risk Analysis*** and the second stage is the ***Residual Risk Analysis***.

STAGE 1 - Inherent Risk Analysis

Risk assessments on an inherent basis assumes that no risk controls are in place or that all or a substantial part of the controls have failed. This allows the City to understand which risks have the most potential to adversely affect it or its operations and require strong controls and greater oversight. The Inherent Risk Analysis is undertaken immediately after the Risk Identification process.

STAGE 2 - Residual Risk Analysis

A residual risk analysis is a re-assessment of the identified risks taking into consideration any controls that are in place or to be put in place. The effectiveness of those controls will determine if there is any reduction in the residual risk rating when compared to the inherent risk rating. A Residual Risk Analysis is undertaken after the Inherent Risk Rating has been evaluated and controls/treatments to mitigate or reduce the risk level have been applied.

Three (3) Steps of Risk Analysis:

STEP 1 - Risk Likelihood

The likelihood is the probability and frequency of a risk occurring. The City uses the below table¹⁵ to rate the likelihood of the risk from 1 to 5. This is called the **Likelihood Rating** and is required to determine the overall risk rating.

STAGE 1 - Inherent Risk Likelihood - the probability and frequency of the risk occurring based on the assumption that no controls are in place or if the controls have failed.

STAGE 2 – Residual Risk Likelihood – the probability and frequency of the risk occurring taking into consideration the effectiveness of existing controls in place.

Rating	Description	Likelihood / Probability of Occurrence	
5	Almost Certain	The event could occur in most circumstances	More than 3 times per year
4	Likely	The event is expected to occur	1-2 times per year
3	Possible	The event will possibly occur at some time	At least once in 3 years
2	Unlikely	The event could occur at some time	At least once in 10 years
1	Rare	The event may only occur in exceptional circumstances	Less than once in 15 years

STEP 2 – Risk Impact

The Risk Impact is the severity or consequence of the risk occurring. The City recognises seven (7) different areas (does not include project risk area) of potential impact and rates it against five (5) levels of impact severity. A risk consequence may affect more than one area and have differing levels of severity. Management will be required to decide which area of impact has the highest consequence and which business area is therefore, best responsible for management of that risk.

The City's [Risk Impact Table](#) is in Annexure 2. It is used to determine each risk's **Impact Rating** of 1 to 5.

¹⁵ See also ['Risk Likelihood Rating Table'](#) in Annexure 1.

STAGE 1 - Inherent Risk Impact - the level of severity and consequence that the risk may cause based on the assumption that no controls are in place or if controls fail.

STAGE 2 – Residual Risk Impact – the level of severity and consequence the risk may cause taking into consideration the effectiveness of existing controls in place.

The City's has recognised the main **areas of risk impact** are:

- Health
- Financial Impact
- Service Interruption
- Compliance
- Reputational – External & Internal
- Property
- Environment
- Projects – Time & Cost

The City's **levels of impact severity and numerical rating** are:

- | | |
|-----------------|---|
| • Catastrophic | 5 |
| • Major | 4 |
| • Moderate | 3 |
| • Minor | 2 |
| • Insignificant | 1 |

STEP 3 - Risk Rating

Every identified risk is to be given an overall **Risk Rating** using **The City of Mandurah's Risk Rating Chart**¹⁶ shown below. The risk rating is calculated by multiplying the *Likelihood Rating* by the *Impact Rating*. The higher the number the more critical the risk. The risk rating will determine which level the risk is categorised into and the extent to which it is to be controlled, monitored and reviewed.

The risk rating levels are:

1 – 2	= Negligible	5 - 9	=Medium	20 – 25	= Extreme
3 - 4	= Low	10 - 19	= High		

STAGE 1 - Inherent Risk Rating –

Inherent Likelihood Rating X Inherent Impact Rating = Inherent Risk Rating

The Inherent Risk Rating is then categorised into one of the above risk levels. This is called the **Inherent Risk Level**.

STAGE 2 – Residual Risk Rating –

Residual Likelihood Rating X Residual Impact Rating = Residual Risk Rating

¹⁶ See also [‘The City of Mandurah's Risk Rating Chart’](#) Annexure 3.

The Residual Risk Rating is then categorised into one of the above risk levels. This is called the **Residual Risk Level**.

THE CITY OF MANDURAH RISK RATING CHART						
	Likelihood Rating	X	Impact Rating	=	Risk Rating	
	Insignificant 1		Minor 2		Major 4	Catastrophic 5
Almost Certain 5	5 Medium		10 High		20 Extreme	25 Extreme
Likely 4	4 Low		8 Medium		16 High	20 Extreme
Possible 3	3 Low		6 Medium		12 High	15 High
Unlikely 2	2 Negligible		4 Low		8 Medium	10 High
Rare 1	1 Negligible		2 Negligible		4 Low	5 Medium
	Impact					Likelihood

10.3.3 RISK EVALUATION

Risk evaluation involves comparing the level of risk found during the analysis process with The City's risk criteria for treatment and risk appetite thresholds.¹⁷ It is the primary source of information on which effective risk management decisions are based.

Risks that fall within acceptable limits may simply need to be acknowledged and monitored, while other risks in higher levels may have the potential to threaten the City's strategic and operational objectives and require treatment.

Risk evaluation enables the City to tally the number of identified risks within each level. This will aid the City in recognising associated risks, any high impact zones or gaps in the City's organisational control measures. For example, multiple minor issues associated with a particular task, project or business area, whilst not significant in and of themselves, when combined pose a much higher risk.

Risk Evaluation at each Stage:

STAGE 1 - Inherent Risk Evaluation –

The **Inherent Risk Level** provides the City with an understanding of the raw level of effect a risk may cause should it occur without controls or if controls fail. The Inherent Risk Level must be evaluated against the appropriate **Risk Appetite** threshold and the below table:

Inherent Risk Level Action				
Extreme 20 - 25	High 10 - 19	Medium 5 - 9	Low 3 - 4	Negligible 1 - 2
• Treatment is urgently required	• Treatment required	Decided on a case by case basis – • Treat to see if level can be reduced; or	Decided on a case by case basis – • Treat to see if level can be reduced; or	• Capture as a part of compliance requirements

¹⁷ Australian ISO Standard on Risk Management: AS ISO 31000:2018 page 12.

		• accept as is & monitor	• accept as is & monitor	
--	--	--------------------------	--------------------------	--

STAGE 2 – Residual Risk Evaluation –

The **Residual Risk Level** provides the City with direction as to what responses it is required to undertake in management and monitoring of the risk. The residual risk level should be within Council's **Risk Appetite** threshold. If it is not, then further treatment is required and an additional risk analysis is to be completed until it is within the acceptable level of exposure. The below table indicates what action is to be taken next:

Residual Risk Level Action				
Extreme 20 - 25	High 10 - 19	Medium 5 – 9	Low 3 – 4	Negligible 1 - 2
<ul style="list-style-type: none"> More treatment is urgently required 	Decided on a case by case basis – <ul style="list-style-type: none"> more treatment required; or accept with ELT strict & regular monitoring 	Decided on a case by case basis – <ul style="list-style-type: none"> accept & monitor; or more treatment required 	<ul style="list-style-type: none"> Accept & monitor – no further treatment required 	<ul style="list-style-type: none"> Accept & monitor – no further treatment required May form a part of compliance requirements

10.4 STEP 4 - RISK CONTROLS/TREATMENTS

Risk control/treatment is the implementation of response actions to reduce the likelihood and/or negative impact of a risk. The Risk Appetite sets the maximum level of risk exposure that the City is prepared to accept. Risk control/treatments enables the City to safely and intelligently pursue its objectives in the face of potential risks and within the limits of the Risk Appetite.

The Standard advises that risks may be able to be controlled/treated by one or more of the following approaches:¹⁸

- avoiding the risk by not pursuing the activity that give rise to it;
- increasing the risk in order to pursue an opportunity;
- removing the risk source;
- changing the likelihood of the risk occurring;
- changing the impact of the risk;
- sharing the risk with other parties; and
- accepting the risk by informed decision.

10.4.1 APPLICATION OF CONTROLS/TREATMENTS AT THE DIFFERENT STAGES

STAGE 1 – Inherent Risk Level

Risk controls are firstly applied to the Inherent Risk Level. As stated above, the Inherent Risk Level is the rating of the raw risk without any controls/treatments in place. It is expected that

¹⁸ Australian ISO Standard on Risk Management: AS ISO 31000:2018 page 13.

once existing controls are assessed that manage the risk then the Stage 2 Risk Analysis will report a lower risk level. This is known as the Residual Risk Level.

STAGE 2 – Residual Risk Level

If the Residual Risk Level is not within the Risk Appetite threshold then further controls/treatments are required and an **Action Plan** must be developed until the Residual Risk Level has been reduced.

Once the action plan has been implemented, the residual risk level should be recalculated based on the improved controls that are now in place. Note: There may be in some instances, that the residual risk level will remain the same even with improved controls.

10.4.2 DIFFERENT CONTROL/TREATMENT OPTIONS¹⁹

The City has several different control/treatment options and more than one may be applied to a risk. Some controls are intended to prevent a risk event, detect an event or respond to a risk event.

Accept the risk

A risk may be accepted if:

- the risk level rating is low or negligible;
- the community benefit outweighs the cost of treating the risk;
- the risk is within the appropriate Risk Appetite threshold; or
- The City has limited or no control over the risk. E.g. natural disasters, pandemics, international economic impacts or terrorist attacks. The City is to have emergency, recovery and business continuity plans in place to manage and recover from such risks.

Transfer the risk

A risk may be transferred partly or wholly to a third party. Whilst this may be a cost-effective way to reduce the risk level a certain degree of the original risk will always remain and a new risk of being dependant on a third party is inherited. The City may transfer risk through:

- Insurance;
- Terms of contract – limited liability clause or waiver of liability; or
- Compensating a third party to take on management of the risk.

Eliminate the risk

Eliminating the risk is only achieved by avoiding or discontinuing the activity. For Low level risks this may be as simple as altering an organisational process and turning it into a compliance requirement. For Extreme or High level risks that cannot be reduced to an acceptable level, it

¹⁹ Control/Treatment options have been gleaned from a wide variety of sources including: Australian ISO Standard on Risk Management: AS ISO 31000:2018; Insurance Commission of Western Australia, 'Risk Management Guidelines', accessed April 2020 at <https://www.icwa.wa.gov.au/government-insurance/risk-management>; and The Institute of Internal Auditors Australia (January 2019) 'Control Assessment: A Framework', Sydney NSW.

may require the City to re-think its plans, projects and even its objectives. An objective or activity may need to be altered, delayed or scrapped entirely. Eliminating an Extreme or High level operational risk will usually require ELT approval. Eliminating an Extreme or High level strategic risk will require approval from the CEO and Council (through the Audit and Risk Committee).

Controls

Types of controls are set out in the table below:

<p>Directive controls Directive controls exercise a power or authority to establish a desired outcome:</p> <ul style="list-style-type: none"> • Council policies, CEO policies, codes of conduct and procedures; • Creating laws and regulations; • Setting limits, thresholds or standards; • Training and equipping seminars; • Job descriptions; or • Meetings. 	<p>Preventative controls Preventative controls reduce and discourage irregularities:</p> <ul style="list-style-type: none"> • Organisational/Directorate/Business Area processes; • IT access authorisations and passwords; • Segregation of duties; • Fines and penalties; • Review and approval systems; • Internal audit functions; • Physical control over assets; • Warnings and signs, physical barriers; • Stakeholder management and engagement strategies; or • Asset Maintenance strategies
<p>Detective controls Detective controls find issues and irregularities after they have occurred:</p> <ul style="list-style-type: none"> • Financial reconciliations; • Inventory stocktakes; • Comparison reports and reviews; • Alarms; • IT alerts; or • Audits. 	<p>Corrective controls Corrective controls mitigate the extent of any damage caused by a risk event:</p> <ul style="list-style-type: none"> • Reporting and noting a correction upon discovery of an error; • Updating and improving a process or procedure; • Anti-virus software; • System upgrades; • Additional training; • Increase supervision; or • Recovery Plans.

10.4.3 SELECTING THE MOST APPROPRIATE CONTROL & TREATMENT

Selecting the most appropriate control/treatment must always be with the operational and strategic objectives in mind. Risk treatments are to be considered in priority of effectiveness and efficiency to ensure adequate resources can be allocated and the desired outcome is achieved.

Consideration should be given to the following when deciding the most appropriate treatment to implement:

- How will the treatment modify the risk level?

- Do the costs of the treatment justify the benefit?
- How compatible is the treatment with the business objective and over-arching strategic objective?
- Does the treatment contradict or compliment any existing risk treatment activities?
- Does the treatment comply with legislation?
- Does the treatment create new or secondary risks?
-

10.4.4 **IMPLEMENTING CONTROLS & TREATMENTS**

Treatments and controls may be implemented within a team, business area, directorate or across the whole organisation. They may also be dependent on different business areas working together to ensure effectiveness and efficiency. For example, IT may be relied upon to ensure systems are available to manage a treatment.

Risk treatments must be assigned to a person/s who will be responsible for implementing, managing and reviewing risk levels and controls. ELT will be accountable for oversight of strategic risk treatments and CoMMT will be accountable for oversight of operational risk treatments. The City's [Roles and Responsibilities](#) can be found in item 11.

Action Plans

An Action Plan must be developed where controls and treatments are weak or inadequate and further mitigation is required. For example, if the Residual Risk Level is not within the Risk Appetite Threshold.

Action Plans are to be:

- **Assigned** – person responsible for ensuring the action is implemented
- **Specific** – state the exact activities to be implemented and the required resources
- **Timely** – must be completed within appropriate timeframes
- **Achievable** – action and activities must be practicable and state any restrictions
- **Measurable** – the action must be able to be assessed
- **Justified** – evidence of actual reduction in the Residual Risk Level
- **Monitored** – tracked, managed and reported.

Audits may be undertaken to ensure Action Plans are on track, remain relevant or have been successfully completed and closed out.

10.5 STEP 5 - MONITOR & REVIEW

The Standard emphasises that effective risk management is attained through ongoing and periodic monitoring and reviews at every stage throughout the RM Process.²⁰ The City of Mandurah and its internal and external environments are fluid. Regular monitoring and reviews enable the City to quickly adapt and respond whilst maintaining effective risk control activities.

Risk monitoring and reviews will primarily be the responsibility of those assigned to manage the risk. Identified risks, their controls and any action plans are able to be reviewed in the **Risk Register** and a summary of the City's risk exposure can be monitored through **Risk Profile**. Currently, the City uses software to host its risk management data.

Certain areas of the City will assist with monitoring and reviewing the appropriateness of identified risks, risk levels and risk treatments:

- Changes in strategic objectives;
- New legislation and regulations;
- IT outages;
- Complaints;
- Reported incidents;
- Internal and external audits; and
- Completed projects.

Risk control/treatments must be monitored and reviewed to assess their effectiveness as this may alter the level of a risk. The following table provides a basis for rating a control/treatment:²¹

EXISTING CONTROLS RATINGS		
Rating	Foreseeable	Description
Effective	There is <u>little</u> scope for improvement.	Processes (Controls) operating as intended and aligned to Policies / Procedures. Subject to ongoing monitoring. Reviewed and tested regularly.
Adequate	There is <u>some</u> scope for improvement.	Processes (Controls) generally operating as intended, however inadequacies exist. Limited monitoring. Reviewed and tested, but not regularly.
Inadequate	There is a <u>need</u> for improvement or action.	Processes (Controls) not operating as intended. Processes (Controls) do not exist, or are not being complied with. Have not been reviewed or tested for some time.

²⁰ Australian ISO Standard on Risk Management: AS ISO 31000:2018 page 14.

²¹ 'The City of Mandurah's Control/Treatment Rating Table' has been adapted from: Insurance Commission of Western Australia, 'Risk Management Guidelines', accessed April 2020 at <https://www.icwa.wa.gov.au/government-insurance/risk-management>; and The Institute of Internal Auditors Australia (January 2019) 'Control Assessment: A Framework', Sydney NSW.

The City's implementation of the [Four Lines of Defence Model](#)²² as per item 7 is another monitoring and review mechanism that the City utilises for greater assurance of effectiveness of risk management activities.

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²² See [Item 7.](#) above.

10.6 STEP 6 - RECORDING & REPORTING

The Standard advises that Risk management process and their outcomes must be documented and reported in order to:²³

- communicate risk management activities across the organisation and with stakeholders;
- improve risk management processes and build from acquired information and experience;
- provide evidence of risk management activities for legal and auditing purposes; and
- be accountable for risk management responsibilities.

The City's RM Process requires recording and reporting risk management activities across three (3) platforms:

10.6.1 THE CITY'S RISK REPORTING FRAMEWORK

DOCUMENT NAME	AUTHOR	RECEIPT/ FINAL APPROVAL	TIMEFRAME
RISK MANAGEMENT SYSTEM			
Risk Management Policy	Manager Governance Services Governance, Risk and Compliance Officer (GRCO)	Council A&R Committee	Biennially
Risk Management Framework	Manager Governance Services GRCO	Council (noting) A&R Committee (noting) CEO & ELT	Council - biennially CEO – as required
Strategic Internal Audit Plan 2020/21 – 2022/23 Audit area: CEO Risk Management, Internal Controls and Legislative Compliance Audit (Audit Reg 17)	Chief Audit Executive Manager Governance Services	Council A&R Committee CEO and ELT	Triennial in accordance with the Strategic Internal Audit Plan 2020/21 – 2022/23

²³ Australian ISO Standard on Risk Management: AS ISO 31000:2018 page 14-15.

DOCUMENT NAME	AUTHOR	RECEIPT/ FINAL APPROVAL	TIMEFRAME
STRATEGIC RISK MANAGEMENT			
Strategic Risk Assessment Strategic Risks with residual rating ≥ Moderate and Operational Risks with a residual risk rating ≥ High	CoMMT ELT GRCO	A&R Committee CEO	Council – annually Reviewed Quarterly
Risk Appetite Thresholds	CoMMT ELT	Council A&R Committee CEO	Council - biennially
Strategic Risk Treatment Action Plans for ≥ High (e.g Business Continuity Plan, Emergency Plans)	CoMMT GRCO	CEO & ELT A&R Committee	Annually
OPERATIONAL RISK MANAGEMENT			
Operational Risk Assessments	CoMMT GRCO	ELT	Annually Monthly review of ≥ Moderate Risks
Operational Risk Management Process & Procedures Review	Managers, Coordinators, Team Leaders with task/project oversight GRCO	CoMMT	Annually
Operational Risk Treatment reviews	Managers, Coordinators, Team Leaders with task/project oversight GRCO	ELT CoMMT A&R Committee	Quarterly
Operational Risk Summary Reports	Managers, Coordinators, Team Leaders with task/project oversight	CoMMT ELT	Monthly Annually

10.6.2 RISK REGISTERS AND RISK PROFILE

The City uses Risk Registers to capture, manage, monitor, review, update and report on identified risks and the actions undertaken to manage them. The City's Risk Registers are subject to change as it reviews, improves and tailors its recording and monitoring processes to better suit its needs. Oversight of the Risk Registers is undertaken by the Governance Services.

Currently, The City operates a Strategic Risk Register and an Operational Risk Register that is able to report the City's Risk Profile which enables CoMMT and ELT to monitor the City's overall level of risk exposure.

10.6.3 DIRECTORATE / BUSINESS AREA / TEAM RISK MANAGEMENT RECORD KEEPING PROCESSES

The City expects that each Directorate, Business Area, Team and Project will document and maintain all their risk process and management activities. Summary reports are to be prepared monthly which will encourage good record keeping. Governance Services may review and audit risk processes and reports to ensure compliance with the RM Framework and effectiveness.

11. Roles and Responsibilities

The CEO is ultimately responsible and accountable for ensuring risk is effectively managed across the entire organisation. The CEO is supported by the ELT and CoMMT in achieving this.

In accordance with Council's RM Policy, it is the organisation's leaders who set this 'tone from the top'. The City aims to create a risk aware, but not risk adverse culture that ensures the best outcome for the City and the Community.

Risk should not be seen as a standalone function, but rather risk management should form part of the organisational culture and be factored into every decision making process at the City through the application of the Risk Management Process (refer to item 10) and the City's RM Procedures .

An overview of the roles and responsibilities in the context of risk management are set out below.

- **Council and Audit and Risk Committee** – have a key leadership role in the development and endorsement of the Risk Management Policy and determining the Risk Appetite. The A&R Committee provides recommendations to Council on matters of strategic risk, assurance, oversight, monitoring and reporting.
- **CEO and ELT** – collectively accountable for operational risk management oversight. Individually accountable for the management of the Operational Risk Register and risk treatments. Responsible for approving and monitoring risk and any operational risks with a residual risk rating \geq Moderate.
- **CoMMT** – collectively responsible for operational risk management. Individually responsible for identifying, assessing and managing each Business Area's operational risks.
- **Team Members** – responsible for actioning risk management processes in their area of work and supporting their manager/coordinator/team leader in identifying, assessing and recommending suitable plans for managing their relevant operational risks. Responsible for immediately reporting to their manager/coordinator/team leader if any material changes occur.
- **Governance Services** – will provide support and advice to the organisation with strategic and operational risk management. Assist managers/coordinators/team leaders through the development of RM Procedures, Risk Management Guidelines and responsible for the development and delivery of a Risk Education and Training Strategy for the organisation. Monitor and review the reporting of strategic and operational risks.

Refer to [Annexure 5: Roles and Responsibilities](#) Diagram for detailed information.

12. Annexures

ANNEXURE 1: [THE CITY'S RISK LIKELIHOOD RATING TABLE](#)

ANNEXURE 2: [THE CITY'S RISK IMPACT TABLE](#)

ANNEXURE 3: [THE CITY'S RISK RATING CHART](#)

ANNEXURE 4: [THE CITY'S RISK TREATMENT CHART](#)

ANNEXURE 5: [ROLES AND RESPONSIBILITIES](#)

ANNEXURE 6: [OVERVIEW OF THE RISK MANAGEMENT FRAMEWORK](#)

ANNEXURE 7: [RISK MANAGEMENT TERMS AND DEFINITIONS](#)

12.1 ANNEXURE 1: THE CITY'S RISK LIKELIHOOD RATING TABLE

Rating	Description	Likelihood / Probability of Occurrence	
5	Almost Certain	The event will occur in most circumstances	More than 3 times per year
4	Likely	The event is expected to occur	1-2 times per year
3	Possible	The event will possibly occur at some time	At least once in 3 years
2	Unlikely	The event could occur at some time	At least once in 10 years
1	Rare	The event may only occur in exceptional circumstances	Less than once in 15 years

STAGE 1 - Inherent Risk Likelihood - probability and frequency of the risk occurring based on the assumption that no controls are in place or if controls fail.

STAGE 2 – Residual Risk Likelihood – probability and frequency of the risk occurring taking into consideration the effectiveness of controls in place.

12.2 ANNEXURE 2: THE CITY'S RISK IMPACT TABLE

	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Health	Near miss. Minor first aid injuries, not requiring further medical treatment	Minor injuries requiring medical treatment but not hospitalisation	Lost time injury <30 days	Lost time injury >30 days	Fatality, permanent disability
Financial Impact	Less than \$50,000	\$50,001 - \$100,000	\$100,001 - \$500,000	\$500,001 - \$3,000,000	More than \$3,000,000
Service Interruption	No material service interruption	Short term temporary interruption – backlog cleared < 1 day	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Prolonged interruption of services – additional resources; performance affected < 1 month	Indeterminate prolonged interruption of services – non-performance > 1 month
Compliance	No noticeable regulatory or statutory impact	Some temporary non-compliances	Short term non-compliance but with significant regulatory requirements imposed	Non-compliance results in termination of services or imposed penalties	Non-compliance results in litigation, criminal charges or significant damages or penalties
External Reputation	Unsubstantiated, low impact, low profile or 'no news' item	Substantiated, low impact, low news item	Substantiated, public embarrassment, moderate impact, moderate news profile	Substantiated, public embarrassment, high impact, high news profile, third party actions	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions

12.2 ANNEXURE 2: THE CITY'S RISK IMPACT TABLE

		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Internal Reputation		Localised employee dissatisfaction resulting in Staff Satisfaction rating drop of 5% Increase in staff turnover and absenteeism of <5%	Localised employee dissatisfaction resulting in Staff Satisfaction rating drop of >5% but <10% Increase in staff turnover and absenteeism of >5% but <10%	Localised employee dissatisfaction resulting in Staff Satisfaction rating drop of >10% but <15% Widespread employee dissatisfaction resulting in Staff Satisfaction rating drop of <5% Increase in staff turnover and absenteeism of >10% but <15%	Localised employee dissatisfaction resulting in Staff Satisfaction rating drop of >15% Widespread employee dissatisfaction resulting in Staff Satisfaction rating drop of >5% but <10% Increase in staff turnover and absenteeism of >15% but <25%	Widespread employee dissatisfaction resulting in Staff Satisfaction drop of >10% Increase of staff turnover and absenteeism of >25%
Property		Inconsequential damage.	Localised damage rectified by routine internal procedures	Localised damage requiring external resources to rectify	Significant damage requiring internal & external resources to rectify	Extensive damage requiring prolonged period of restitution Complete loss of plant, equipment & building
Environment		Contained, reversible impact managed by on site response	Contained, reversible impact managed by internal response	Contained, reversible impact managed by external agencies	Uncontained, reversible impact managed by a coordinated response from external agencies	Uncontained, irreversible impact
Project Risks	Time	Exceeds deadline by 10% of project timeline	Exceeds deadline by 15% of project timeline	Exceeds deadline by 20% of project timeline	Exceeds deadline by 25% of project timeline	Exceeds deadline by 30% of project timeline
	Cost	Exceeds project budget by 10%	Exceeds project budget by 15%	Exceeds project budget by 20%	Exceeds project budget by 25%	Exceeds project budget by 30%

12.3 ANNEXURE 3: THE CITY'S RISK RATING CHART

THE CITY OF MANDURAH RISK RATING CHART									
		Likelihood Rating		X	Impact Rating	=	Risk Rating		
		Insignificant 1	Minor 2		Moderate 3		Major 4		Catastrophic 5
Almost Certain 5	Likely 4	Possible 3	Unlikely 2	Rare 1	5 Medium	10 High	15 High	20 Extreme	25 Extreme
					4 Low	8 Medium	12 High	16 High	20 Extreme
					3 Low	6 Medium	9 Medium	12 High	15 High
					2 Negligible	4 Low	6 Medium	8 Medium	10 High
					1 Negligible	2 Negligible	3 Low	4 Low	5 Medium
Impact					Likelihood				

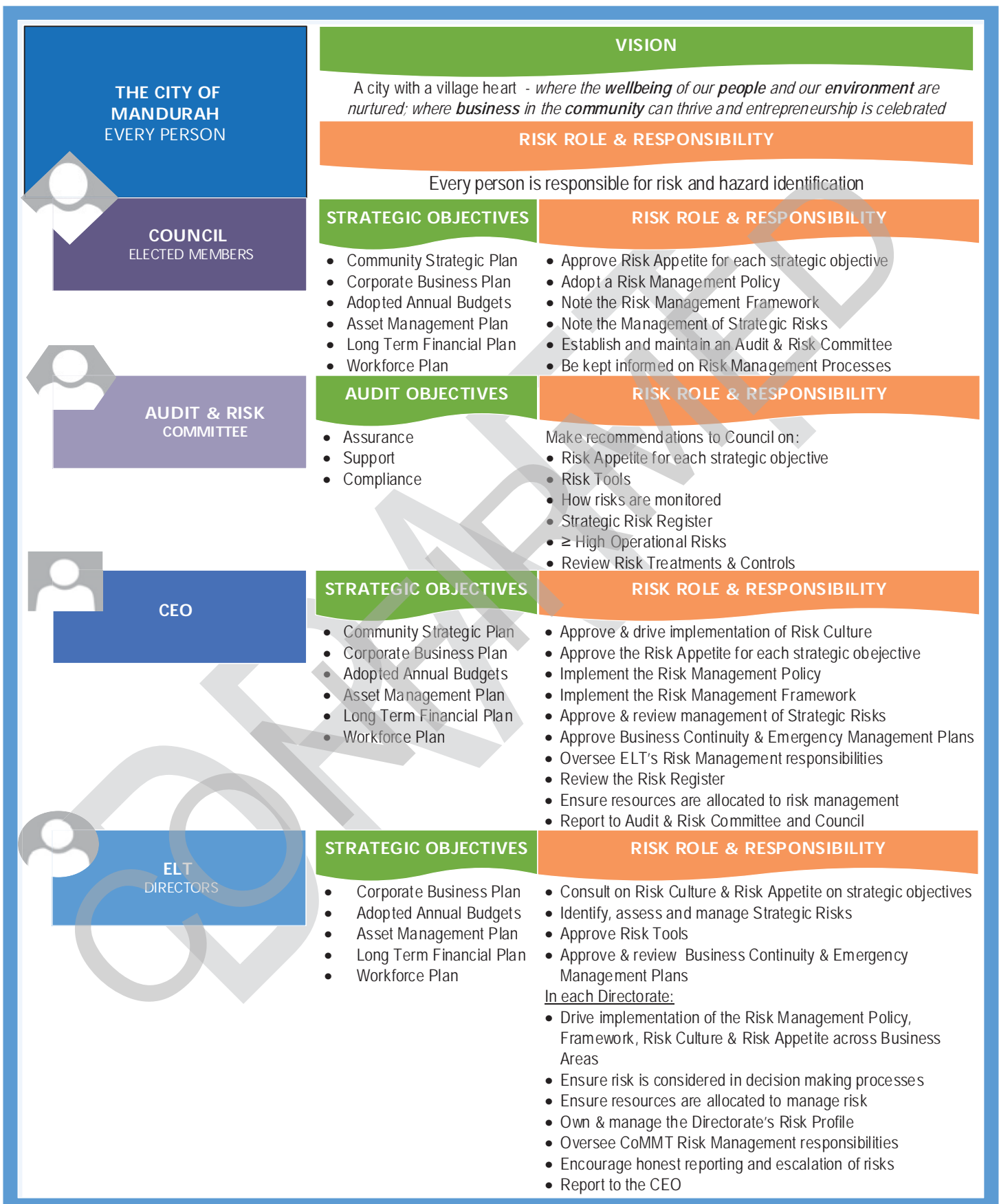
STAGE 1 - Inherent Risk Rating – Inherent Likelihood Rating X Inherent Impact Rating = Inherent Risk Rating

STAGE 2 – Residual Risk Rating – Residual Likelihood Rating X Residual Impact Rating = Residual Risk Rating




12.4 ANNEXURE 4: THE CITY'S RISK TREATMENT CHART

THE CITY OF MANDURAH RISK TREATMENT CHART					
Risk Level	Accountability	Response	Minimum Treatment Required	Description	Review
Extreme	Council or CEO	Urgent	Reject and avoid, transfer or mitigate	Immediate action required in consultation with ELT to either avoid the risk entirely, transfer it or to reduce the risk to a low, medium or high rating.	Immediately
High	CEO or ELT	Important	Accept and mitigate	Managers are to be assigned to these risks and treatments to modify, reduce, transfer or eliminate the risk is required.	Monthly
Treatment Strategies must be applied to risks \geq High level					
Medium	Executive Manager / Manager or CoMMT	Operational Process	Accept	Manage by specific controls, monitoring or response procedures.	Monthly – Quarterly
Low	Manager / Coordinator / Team Leader	Capture in Risk Register	Accept	Manage by routine procedures.	Quarterly - Annually
Negligible	Manager / Coordinator / Team Leader / Supervisor	Refer to Compliance	Accept	Manage through compliance checks and processes.	Annually

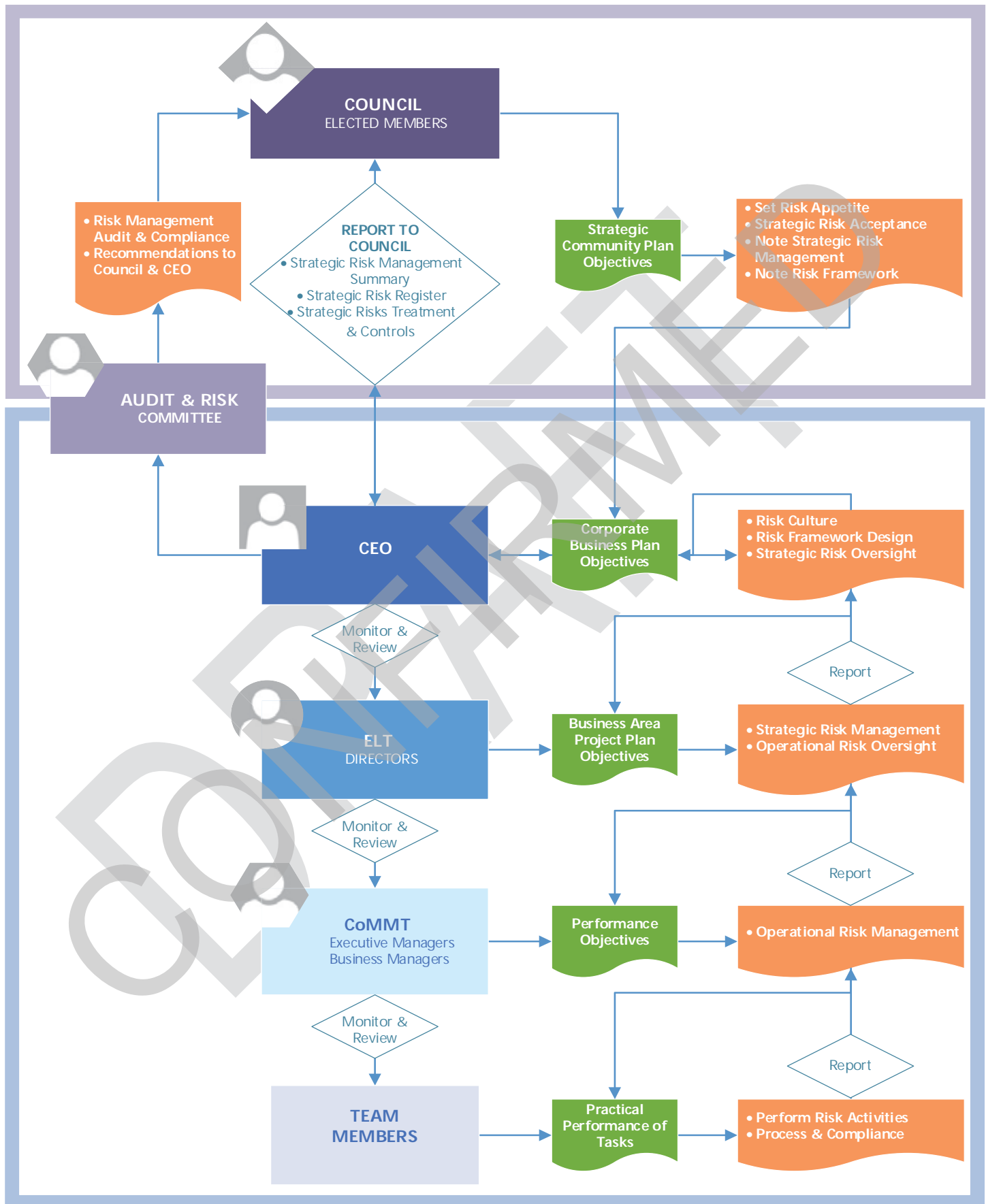
12.5 ANNEXURE 5: ROLES AND RESPONSIBILITIES



12.5 ANNEXURE 5: ROLES AND RESPONSIBILITIES (Cont.)

 <p>CoMMT Executive Managers Business Managers</p>	<p>OPERATIONAL OBJECTIVES</p> <ul style="list-style-type: none"> • Business Area Plans • Business Area Annual Budget 	<p>RISK ROLE & RESPONSIBILITY</p> <ul style="list-style-type: none"> • Consult on Risk Culture and Strategic Risk Appetite • Consult on Strategic Risk identification, assessment, treatment & controls • Consult on Risk Tools • Prepare Business Continuity & Emergency Management Plans <u>In each Business Area:</u> • Drive implementation of the Risk Management Framework and Risk Culture across Teams • Identify, assess & manage Operational Risks for each Team's projects & tasks • Ensure risk treatment & controls are current, compliant and within the Strategic Risk Appetite thresholds • Monitor & review Operational risks in the Business area • Highlight new and emerging risks • Recommend suitable Team plans for risk management • Ensure risk is considered in decision making processes • Ensure training and resources are allocated to manage risk within each Team • Encourage honest reporting and escalation of risks • Report to ELT
 <p>TEAM MEMBERS</p>	<p>OPERATIONAL OBJECTIVES</p> <ul style="list-style-type: none"> • Team Work & Project Plans 	<p>RISK ROLE & RESPONSIBILITY</p> <ul style="list-style-type: none"> • Manage risk within their area of responsibility. • Be informed on Council's Risk Management Policy, Framework & Processes • Consult on Risk Assessments, Risk Treatments & Action Plans within each Team • Apply Risk Management processes • Highlight emerging risks & issues • Participate & encourage open discussions around risk • Keep records of risk management tasks • Participate in Risk Management Training • Provide Feedback on risk management processes & control effectiveness • Report to Team Leader/ Business Area Manager
 <p>GOVERNANCE GCR Officer</p>	<p>RISK MANAGEMENT OBJECTIVES</p> <ul style="list-style-type: none"> • Council Risk Management Policy • Risk Management Framework 	<p>RISK ROLE & RESPONSIBILITY</p> <ul style="list-style-type: none"> • Consult on Risk Culture and Strategic Risk Appetite • Design the Risk Management Framework and procedures & drive effective delivery across the organisation • Prepare Risk Tools • Administer Risk Management software • Consult on Business Continuity & Emergency Management Plans • Facilitate risk management support and training to all areas across the Organisation • Undertake assurance audits of the risk management system compliance & effectiveness • Escalate issues of risk framework non-compliance, risk mismanagement & high emerging risks to the CEO • Report to Governance and Director Corporate Services

12.6 ANNEXURE 6: OVERVIEW OF THE RISK MANAGEMENT FRAMEWORK



12.7 ANNEXURE 7: RISK MANAGEMENT TERMS AND DEFINITIONS

Definitions of terms used have been sourced from Australian ISO Standard on Risk Management: AS ISO 31000:2018

TERMS	DEFINITIONS AND EXPLANATIONS
Consequence	Outcome of an event affecting objectives – also expressed as impact or severity .
Control	Measure that maintains and / or modifies risk. Controls may be directive, preventative, detective, corrective or any other mitigating action to minimise the impact of an identified risk.
Event	Occurrence or change of a particular set of circumstances – also expressed as incident .
Impact	The outcome of an event expressed either in financial terms or qualitatively, being a loss, injury, disadvantage or gain.
Inherent Risk	The raw risk present without considering controls, mitigating factors or treatment applied to it.
Likelihood	Chance of something happening – also expressed as probability .
Monitoring	Continual checking, supervising, critically observing or determining the status in order to identify change from the performance level required or expected.
Operational Risk	Risk associated with The City's core operational / business functions and: <ul style="list-style-type: none"> • may impact on the directorate, business unit or service unit achieving its unit plan objectives; • may impact delivery of specific City services and programs; • is managed by CoMMT.
Project Risk	Risk associated with a City project and: <ul style="list-style-type: none"> • may affect the milestones connected with the delivery of the project on time, within budget or within agreed acceptable quality parameters; • is identified at all stages of the project, discrete activities or program lifecycle; • is managed with operational risks by a designated Project Manager and an assigned Directorate.
Review	Activity undertaken to determine the suitability, adequacy and effectiveness of the subject matter to achieve established objectives.
Risk	Effect of uncertainty on objectives. It is measured in terms of likelihood of an event and its impact.

TERMS	DEFINITIONS AND EXPLANATIONS
Risk Analysis	Process to comprehend the nature of risk and to determine the level of risk, by defining its likelihood and consequence.
Risk Appetite	The level of risk that Council is prepared to accept, tolerate, or be exposed to at any point in time.
Risk Assessment	Overall process of risk identification, risk analysis and risk evaluation.
Risk Criteria	Terms of reference by which risk is assessed - organisational objectives, risk appetite, external and internal context, standards, laws, policies and other requirements.
Risk Evaluation	Process of comparing the risk level with risk criteria to determine whether or not the level of risk is acceptable.
Risk Identification	Process of finding, recognising and describing risk.
Risk Level	Magnitude of a risk calculated by multiplying the risk's level of likelihood by its level of impact.
Risk Management	Coordinated activities to direct and control an organisation with regard to risk.
Risk Profile	The residual risk impact and likelihoods reflected on a heat map to illustrate The City's risk exposure at a glance.
Risk Register	Risk management tool to record details for identified risk, including risk ratings, nature of the risk, owner, manager, and mitigation measures.
Risk Source	Element which alone or in combination has the potential to give rise to risk.
Risk Treatment / Action Plan	The additional controls / mitigation action required to ensure that the risk appetite level is achieved.
Residual Risk	The risk level remaining after taking account of the effectiveness of controls and mitigating actions.
Stakeholder	Person or organisation that can affect, be affected by, or perceive to be affected by a decision or activity.

SENIOR EMPLOYEES

POLICY

POL-HRM 05

Objective:

To ensure that "senior" employees within the corporate structure are accurately identified in accordance with section 5.37 of the Local Government Act 1995.

Statement:

Council designates, as "senior employees" of the City of Mandurah the following officers:

- Chief Executive Officer
- Deputy Chief Executive Officer
- Director Business Services
- Director Built and Natural Environment
- Director Place and Community

Responsible Directorate: Strategy and Business

Reviewer: Manager Human Resources and Organisational Development

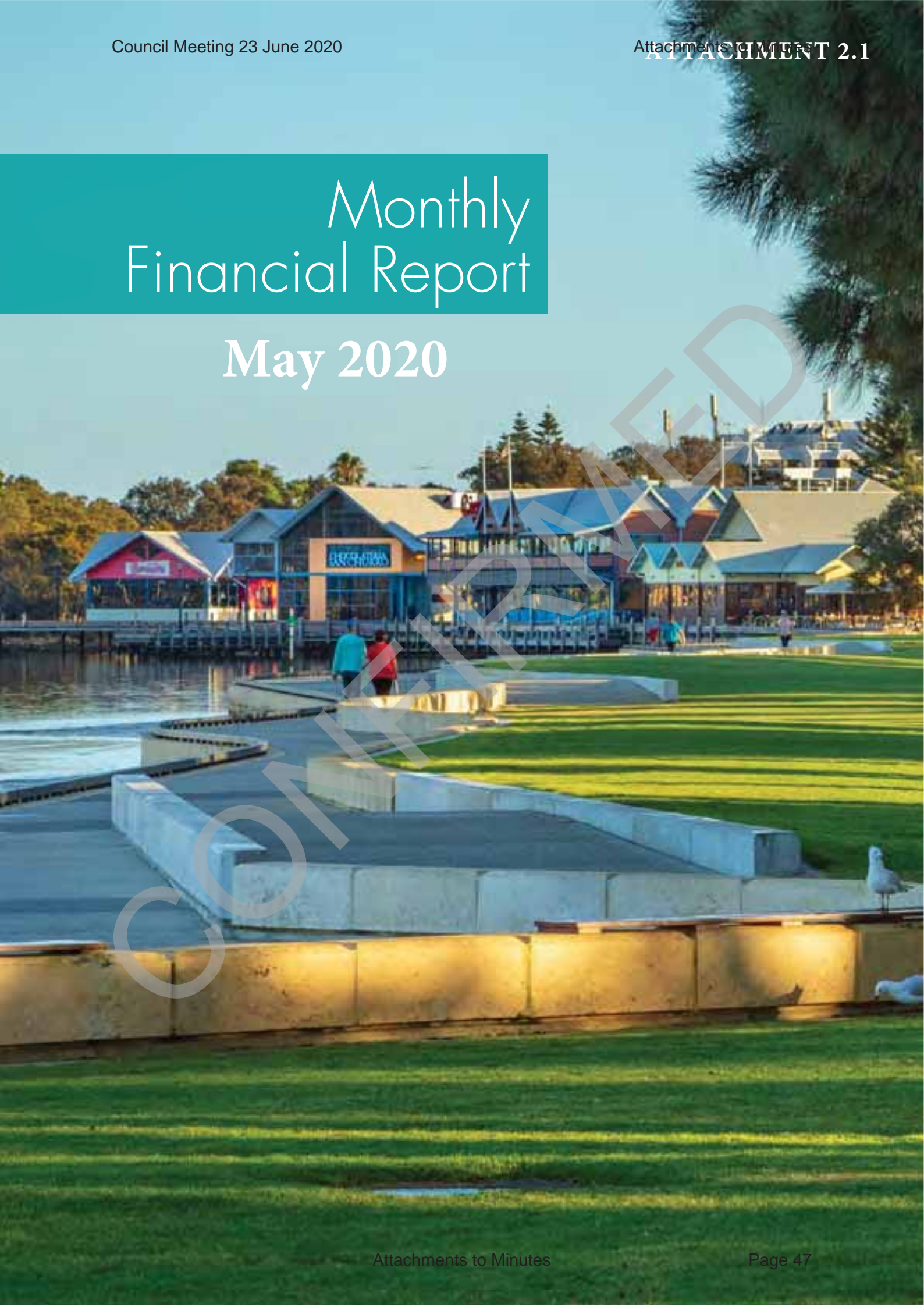
Creation date: Minute G.43/12/09 15 December 2009

Amendments: Minute G.57/2/12, 28 February 2012
Minute G.35/2/15, 24 February 2015
Minute G.12/7/19, 23 July 2019

Related Documentation and/or Legislation: Local Government Act 1995:
s.5.37

Monthly Financial Report

May 2020



CITY OF MANDURAH
MONTHLY FINANCIAL REPORT
For the Period Ended 31 May 2020

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**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	7,744,000	7,744,000	7,744,000			
Revenue from operating activities							
Governance		5,856	5,856	8,405	2,549	43.53%	▲
General Purpose Funding - Rates		80,527,716	80,527,716	80,579,499	51,783	0.06%	
General Purpose Funding - Other		3,352,470	3,352,470	5,025,444	1,672,974	49.90%	▲
Law, Order and Public Safety		1,110,512	1,110,512	986,374	(124,138)	(11.18%)	▼
Health		355,000	355,000	258,776	(96,224)	(27.11%)	▼
Education and Welfare		457,276	457,276	450,652	(6,624)	(1.45%)	
Community Amenities		14,541,376	14,541,376	14,272,827	(268,549)	(1.85%)	
Recreation and Culture		6,176,353	6,176,353	6,265,162	88,809	1.44%	
Transport		2,600,269	2,600,269	2,666,913	66,644	2.56%	
Economic Services		1,414,591	1,414,591	1,512,797	98,206	6.94%	
Other Property and Services		328,820	325,820	418,858	93,038	28.56%	▲
		110,870,239	110,867,239	112,445,707	1,578,468	1.42%	
Expenditure from operating activities							
Governance		(6,772,141)	(6,382,644)	(6,186,993)	195,651	3.07%	
General Purpose Funding		(2,029,090)	(1,946,849)	(1,791,798)	155,051	7.96%	
Law, Order and Public Safety		(4,491,804)	(4,172,737)	(4,129,977)	42,760	1.02%	
Health		(2,037,397)	(1,917,297)	(1,867,438)	49,859	2.60%	
Education and Welfare		(4,308,572)	(4,046,351)	(3,836,756)	209,595	5.18%	
Community Amenities		(18,597,827)	(17,219,915)	(16,270,704)	949,211	5.51%	
Recreation and Culture		(45,461,136)	(42,194,532)	(38,166,526)	4,028,006	9.55%	
Transport		(29,042,619)	(26,274,933)	(24,093,448)	2,181,485	8.30%	
Economic Services		(5,924,936)	(5,765,220)	(5,068,683)	696,537	12.08%	▲
Other Property and Services		(11,438,355)	(10,439,460)	(11,303,153)	(863,693)	(8.27%)	
		(130,103,877)	(120,359,938)	(112,715,476)	7,644,462	6.35%	
Non-cash amounts excluded from operating activities	1(a)	34,032,335	30,897,091	28,745,811	(2,151,280)	(6.96%)	
Amount attributable to operating activities		14,798,697	21,404,392	28,476,042	7,071,650	(33.04%)	
Investing Activities							
Non-operating grants, subsidies and contributions	8	11,724,433	10,910,376	10,879,771	(30,605)	(0.28%)	
Proceeds from disposal of assets	4	1,654,021	929,575	929,575	0	0.00%	
Purchase of property, plant and equipment	6	(36,950,457)	(35,494,585)	(19,114,310)	16,380,275	46.15%	▲
Amount attributable to investing activities		(23,572,003)	(23,654,634)	(7,304,964)	16,349,670	69.12%	
Financing Activities							
Proceeds from New Debentures	7	5,300,000	-	-	0	0.00%	
Unspent Loans		1,751,101	-	1,751,101	1,751,101	100.00%	▲
Prepaid Rates		(3,092,036)	-	(2,455,879)	(2,455,879)	100.00%	▼
Payment of lease liability		(1,503,000)	(1,503,000)	(1,506,649)	(3,649)	0.24%	
Proceeds from self supporting loans	7	100,000	-	-	0	0.00%	
Transfer from Reserves		11,552,873	-	-	0	0.00%	
Repayment of Debentures	7	(5,630,871)	(5,161,632)	(5,930,483)	(768,851)	(14.90%)	▼
Transfer to Reserves		(7,453,540)	-	-	0	0.00%	
Amount attributable to financing activities		1,024,527	(6,664,632)	(8,141,910)	(1,477,278)	(22.17%)	
Closing Funding Surplus / (Deficit)	1(c)	(4,779)	(1,170,874)	20,773,167	21,944,041	(1874.16%)	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Budget data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is 10.00%

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

BY NATURE OR TYPE

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	7,744,000	7,744,000	7,744,000			
Revenue from operating activities							
Rates		80,527,716	80,527,716	80,579,499	51,783	0.06%	
Operating grants, subsidies and contributions		2,313,204	2,313,204	3,835,886	1,522,682	65.83%	▲
Fees and charges		23,660,710	23,660,710	23,861,629	200,919	0.85%	
Interest earnings		1,395,000	1,395,000	1,379,745	(15,255)	(1.09%)	
Other revenue		2,970,609	2,970,609	2,765,310	(205,299)	(6.91%)	
Profit on disposal of assets		3,000	-	23,638	23,638	100.00%	▲
		110,870,239	110,867,239	112,445,707	1,578,468	1.42%	
Expenditure from operating activities							
Employee costs		(46,223,043)	(43,033,152)	(42,691,394)	341,758	0.79%	
Materials and contracts		(43,724,805)	(41,032,432)	(36,796,835)	4,235,597	10.32%	▲
Utility charges		(3,876,462)	(3,333,881)	(3,426,698)	(92,817)	(2.78%)	
Depreciation on non-current assets		(33,708,335)	(30,897,091)	(28,134,781)	2,762,310	8.94%	
Interest expenses		(1,030,728)	(962,076)	(474,661)	487,415	50.66%	▲
Insurance expenses		(1,013,504)	(928,828)	(745,984)	182,844	19.69%	▲
Other expenditure		(200,000)	(172,478)	(199,141)	(26,663)	(15.46%)	▼
Loss on disposal of assets		(327,000)	-	(245,982)	(245,982)	100.00%	▼
		(130,103,877)	(120,359,938)	(112,715,476)	7,644,462	6.35%	
Non-cash amounts excluded from operating activities	1(a)	34,032,335	30,897,091	28,745,811	(2,151,280)	(6.96%)	
Amount attributable to operating activities		14,798,697	21,404,392	28,476,042	7,071,650	(33.04%)	
Investing activities							
Non-operating grants, subsidies and contributions	8	11,724,433	10,910,376	10,879,771	(30,605)	(0.28%)	
Proceeds from disposal of assets	4	1,654,021	929,575	929,575	0	0.00%	
Payments for property, plant and equipment	6	(36,950,457)	(35,494,585)	(19,114,310)	16,380,275	46.15%	▲
Amount attributable to investing activities		(23,572,003)	(23,654,634)	(7,304,964)	16,349,670	69.12%	
Financing Activities							
Proceeds from new debentures	7	5,300,000	-	-	0	0.00%	
Unspent Loans Utilised		1,751,101	-	1,751,101	1,751,101	100.00%	▲
Prepaid Rates		(3,092,036)	-	(2,455,879)	(2,455,879)	100.00%	▼
Payment of lease liability		(1,503,000)	(1,503,000)	(1,506,649)	(3,649)	(0.24%)	
Proceeds from self-supporting loans	7	100,000	-	-	0	0.00%	
Transfer from reserves		11,552,873	-	-	0	0.00%	
Repayment of debentures	7	(5,630,871)	(5,161,632)	(5,930,483)	(768,851)	(14.90%)	▼
Transfer to reserves		(7,453,540)	-	-	0	0.00%	
Amount attributable to financing activities		1,024,527	(6,664,632)	(8,141,910)	(1,477,278)	(22.17%)	
Closing Funding Surplus / (Deficit)	1(c)	(4,779)	(1,170,874)	20,773,167	21,944,041	-1874.16%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Budget data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Local Government (Financial Management) Regulation 1996.

	Notes	Annual Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(3,000)	0	(23,638)
Movement in pensioner deferred rates (non-current)		0	0	99,637
Movement in employee benefit provisions (non-current)		0	0	289,049
Add: Loss on asset disposals		327,000	0	245,982
Add: Depreciation on assets		33,708,335	30,897,091	28,134,781
Total non-cash items excluded from operating activities		34,032,335	30,897,091	28,745,811

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with regulation 32 of the Local Government (Financial Management) Regulations 1996 to agree to the surplus/(deficit) after imposition of general rates.

		Budget Closing 30 Jun 2019	Budget Closing 30 Jun 2020	Year to Date 31 May 2020
Adjustments to net current assets				
Less: Reserves - restricted cash		(31,592,143)	(27,492,810)	(31,592,143)
Less: Unspent loans		(1,751,101)	0	0
Less: Capital Commitments		(2,426,444)	0	0
Less: ESL debtors		0	0	(185,905)
Less: Prepaid Rates		3,092,036	0	(2,455,879)
Less: Clearing accounts		0	0	500,184
Add: Borrowings	7	4,960,705	5,630,871	(969,778)
Add: Lease liability		0	0	(1,506,649)
Add: Provisions - employee		4,886,154	4,452,000	4,886,154
Add: Loan Facility offset		0	0	9,000,000
Total adjustments to net current assets		(22,830,793)	(17,409,939)	(22,324,016)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	45,552,853	33,584,252	43,369,227
Rates receivables	3	3,295,078	3,000,000	2,063,237
Receivables	3	3,079,788	3,645,750	4,530,416
Other current assets		1,349,951	450,000	428,974
Less: Current liabilities				
Payables		(8,843,628)	(9,191,971)	(1,149,132)
Borrowings	7	(4,960,705)	(5,630,871)	969,778
Contract liabilities		(183,071)	0	(5)
Lease liabilities		0	0	1,506,649
Provisions		(8,715,473)	(8,452,000)	(8,621,960)
Less: Total adjustments to net current assets	1(b)	(22,830,793)	(17,409,939)	(22,324,016)
Closing Funding Surplus / (Deficit)		7,744,000	(4,779)	20,773,167

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

OPERATING ACTIVITIES
NOTE 2
CASH AND INVESTMENTS

	Total Amount	Interest rate	Total calculated interest Earnings	Institution	S&P rating	Deposit Date	Maturity Date	Term days
	\$	\$	\$	\$				
Cash on hand								
Westpac Municipal Bank Account	6,262,039	Variable		Westpac	AA-	NA	NA	
Westpac Trust Bank Account	582,932	Variable	NA	Westpac	AA-	NA	NA	
Visitors Centre	1,436	Variable	NA	Westpac	AA-	NA	NA	
	6,846,407							
Municipal Investments								
Muni 10 - 9652-46197	29,695	1.05%	309	ANZ	AA-	1/10/2019	1/10/2020	366
MNS 31 - 582058	6,089,299	1.00%	6,494	Westpac	AA-	30/04/2020	29/05/2020	29
MNS 60 - 582007	337,485	1.00%	300	Westpac	AA-	30/04/2020	29/05/2020	29
	6,456,479							
Reserve Investments								
Reserve 26 - 80-802-2069	2,469,370	1.50%	12,319	NAB	AA-	28/02/2020	29/06/2020	122
Reserve 28 - 74-528-7456	3,036,451	1.07%	8,079	NAB	AA-	21/04/2020	21/07/2020	91
Reserve 30 - 78-911-3263	3,035,328	1.18%	8,903	NAB	AA-	7/04/2020	7/07/2020	91
Reserve 31 - 78-920-6945	3,036,432	1.05%	7,928	NAB	AA-	24/04/2020	24/07/2020	91
Reserve 32 - 33713404	3,013,966	0.56%	4,202	Commonwealth	AA-	25/05/2020	28/08/2020	95
Reserve 33 - 93-656-8445	3,030,540	1.23%	9,265	NAB	AA-	2/04/2020	2/07/2020	91
Reserve 34 - 72-684-2987	3,032,049	1.07%	8,067	NAB	AA-	22/04/2020	22/07/2020	91
RNS 31 - 581565	6,800,447	1.00%	5,771	Westpac	AA-	30/04/2020	29/05/2020	29
RNS 60 - 581573	3,194,690	1.00%	2,838	Westpac	AA-	30/04/2020	29/05/2020	29
	30,649,273							
Trust Investments								
Trust 10 - 93-656-8445	87,292	1.07%	232	NAB	AA-	22/04/2020	22/07/2020	91
Bonds NS 90 - 582066	3,407,012	1.00%	3,161	Westpac	AA-	30/04/2020	29/05/2020	29
	3,494,304							
Total	47,446,464		77,869					

Interest revenue

Investment Interest Accrued
Investment Interest Matured
Rates Interest

77,869
600,441
701,435
1,379,745

Interest Earned**\$1,379,745****Trust Funds**

Cash At Bank
Investment

582,932
3,494,304
4,077,236

Total Municipal and Reserve Funds**43,369,227**

	Amount	Interest rate on loans	Interest Saved	YTD Interest Saved
Loan Offset Facility Westpac	9,000,000	2.71%	27,430	303,927

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of twelve months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Total Municipal Cash	Unrestricted
\$52.37 M	\$21.72 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

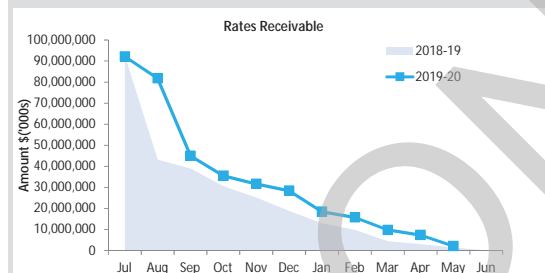
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates Receivable	30 June 2019	31-May-19	31 May 20
	\$		\$
Opening Arrears Previous Years	2,943,000	2,943,000	3,295,078
Rates levied	78,487,059	78,487,059	80,212,522
Less - Collections to date	(78,134,981)	(79,997,059)	(81,444,363)
Equals Current Outstanding	3,295,078	1,433,000	2,063,237
Net Rates Collectable	3,295,078	1,433,000	2,063,237
% Collected	96%	98.2%	97.5%
No. of Legal Proceedings Commenced for the 2019/20 year			5
No. of properties > \$10,000 outstanding			16
No. of properties between \$3,000 and \$10,000 outstanding			134
Value of Rates Concession			76,896
Value of Rates Exemptions			1,960,488

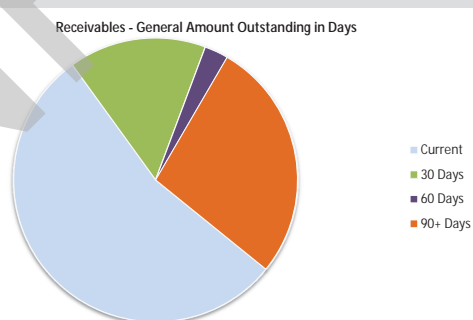
Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Balance per Trial Balance						
Sundry receivable		252,386	673,392	122,896	1,242,079	2,290,754
Recreation Centres		63,181				63,181
Mandurah Ocean Marina		21,979	36,345			58,324
GST receivable		541,021				541,021
Infringements		1,011,776				1,011,776
Pensioners rates and ESL deferred		479,872				479,872
Other Receivables		85,487				85,487
Total Receivables General Outstanding		2,455,702	709,738	122,896	1,242,079	4,530,415
Percentage		54.2%	15.7%	2.7%	27.4%	

KEY INFORMATION

Rates and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of rates and other receivables is reviewed on an ongoing basis. Other receivables that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
97.5%	\$2,063,237



Debtors Due
\$4,530,415
Over 30 Days
46%
Over 90 Days
27%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

OPERATING ACTIVITIES
NOTE 4
DISPOSAL OF ASSETS

Asset	Asset Description	Budget	YTD Actual
		Proceeds	Proceeds
		\$	\$
Land	Sale of Land in Port Mandurah	600,000	393,468
Light Passenger Vehicles - Replacement			
HYUNDAI EXCEL AUTO ACTIVE 5 DR HATCH	Marina - Works and Services (C00116)	8,831	0
TOYOTA RAV4 AUTO GX 2WD 5DR WGN	OHS - Sustainable Development (C00216)	13,385	17,327
MITSUBISHI OUTLANDER AUTO LS 5DR WGN	Community Festivals and Events (C004)	12,222	13,327
TOYOTA RAV4 AUTO GX 2WD 5DR WGN	Planning Services - Sustainable Development (C01216)	13,410	0
MITSUBISHI OUTLANDER AUTO LS 5DR WGN	Asset Management - Works and Services (C02316)	12,384	0
MITSUBISHI OUTLANDER AUTO LS 5DR WGN	Planning Services - Sustainable Development (C02616)	12,425	13,009
MITSUBISHI OUTLANDER AUTO LS 5DR WGN	Projects Coordinator - Works and Services (C044)	12,212	14,145
MITSUBISHI OUTLANDER AUTO LS 5DR WGN	Sustainable Development - Building Services (C056)	12,216	12,327
MITSUBISHI OUTLANDER AUTO LS 5DR WGN	Engineering Design and Development - Works and Services (C06116)	13,160	0
MITSUBISHI OUTLANDER AUTO LS 5DR WGN	Senior Citizens Centre Coordinator - People and Communities (C063)	12,214	12,782
FORD MONDEO AUTO AMBIENTE WAGON	Principal Environmental Officer - Sustainable Development (C071)	11,122	12,100
MAZDA 6 5DR WAGON	Manager - Sport, Recreation & Events (C00419)	30,000	26,873
Light Commercial Vehicles - Replacement			
FORD RANGER DUAL CAB 4X4 TRAYBACK UTE	Health Services - Sustainable Development (U00316)	20,756	0
TOYOTA HILUX DUAL CAB 4X4 TRAYBACK UTE	Parks North - Works and Services (U007)	18,493	0
FORD RANGER DUAL CAB 4X4 PICKUP	Works Construction - Works and Services (U01616)	19,948	23,236
FORD RANGER DUAL CAB 4X4 PICKUP	Environmental Health Services - Sustainable Development (U02117)	19,555	23,236
FORD RANGER DUAL CAB 4X4 PICKUP	Surveying Services - Works and Services (U02216)	20,355	0
TOYOTA HILUX DUAL CAB 4X4 TRAYBACK UTE	Parks Natural Areas - Works and Services (U029)	18,493	23,236
HOLDEN COLORADO SPACE CAB 4X4 CAB/CHASSIS	Rangers - Sustainable Development (U03216)	17,689	0
MITSUBISHI TRITON 2X4 CAB/CHASSIS	Citybuild Works and Services (U039)	11,374	18,691
ISUZU D'MAX DUAL CAB 2X4 PICKUP	Facilities Management - Works and Services (U051)	17,272	15,964
FORD RANGER DUAL CAB 4X4 TRAYBACK UTE WITH CANOPY	Parks Assets - Works and Services (U05216)	19,699	0
FORD RANGER SINGLE CAB 4x4 TRAYBACK	Traffic Management - Works and Services (U05316)	21,371	0
FORD RANGER DUAL CAB 4X4 TRAYBACK UTE WITH CANOPY	Parks Central - Works and Services (U05416)	17,908	0
FORD RANGER DUAL CAB 2X4 PICKUP	Parks Central - Works and Services (U05816)	18,573	17,555
FORD RANGER DUAL CAB 2X4 TRAYBACK UTE WITH CANOPY	Parks Assets - Works and Services (U05916)	20,400	0
HOLDEN COLORADO SPACE CAB 4X4 CAB/CHASSIS	Rangers - Sustainable Development (U069)	15,094	0
HOLDEN COLORADO DUAL CAB 2X4 PICKUP	Sustainable Development Management - Sustainable Development (U07017)	16,407	15,964
FORD RANGER DUAL CAB 4X4 PICKUP	Landscaping Services - Works and Services (U07317)	17,442	22,555
Trucks & Buses Replacements			
NISSAN-UD 280 SINGLE CAB TWO WAY TIPPER	Works Construction - Works and Services (T002)	0	0
HINO 300 SINGLE CAB TRAY WITH KEVREK 1000S	Civil Maintenance - Works and Services (T005)	0	0
HINO 500 SINGLE CAB THREE WAY TIPPER	Civil Maintenance - Works and Services (T006)	0	0
HINO 300 SINGLE CAB TRAY WITH KEVREK 1500	Civil Maintenance - Works and Services (T007)	0	0
HINO 500 SINGLE CAB TWO WAY TIPPER	Civil Construction Drainage - Works and Services (T026)	0	0
HINO -MACDONALD JOHNSTON VS650 ROADSWEEPER	Civil Maintenance - Works and Services (T051)	74,326	0
Trailers			
2.0-4.5T FLAT TOP 5x2.5M WITH RAMP SOUTHWEST	Parks Southern - Works and Services (V001)	3,040	0
2.0-4.5T SIGN TRAILER	Works Construction - Works and Services (P011)	2,700	0

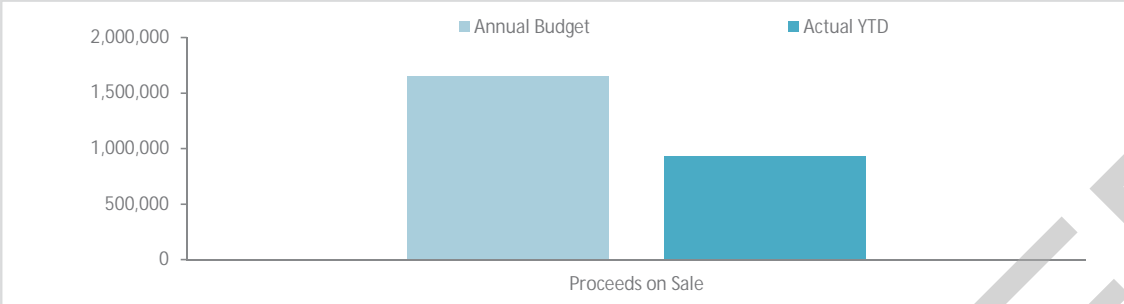
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

OPERATING ACTIVITIES
NOTE 4
DISPOSAL OF ASSETS

Asset	Asset Description	Budget	YTD Actual
		Proceeds	Proceeds
0.9T 2.1x1.2M BOX WITH RAMP	Environmental Services - Sustainable Development (P044)	530	0
2.0-4.5T TANDEM MOWER TRAILER WITH RAMP	(P140)	2,040	0
2.0-4.5T TANDEM BOX TRAILER WITH RAMP	(P143)	700	0
Parks & Mowers			
KUBOTA 72" OUTFRONT DECK MOWER	Parks Northern - Works and Services (M00216)	7,500	0
ISEKI 72" OUTFRONT DECK MOWER	Parks Southern - Works and Services (M00316)	7,250	5,774
ISEKI 60" OUTFRONT DECK MOWER	Parks Northern - Works and Services (M01616)	7,250	0
TORO REELMASTER SIDEWINDER 3100D	Parks Central - Works and Services (M023)	5,821	0
TORO 72" ZERO TURN MOWER	Parks Southern - Works and Services (M02616)	7,000	0
DEUTSCHER H660-II SELF POWERED ROTARY MOWER	Parks Assets - Works and Services (M100)	900	0
TORO 60" TURBO ZERO TURN MOWER	Parks Central - Works and Services (M032)	7,643	0
RED EXIM VERTI DRAIN AERATOR	Parks Northern - Works and Services (N021)	10,600	0
HOWARD HD150CR MOWER ROTASLASHER	Parks Assets - Works and Services (N023)	1,160	0
NEW HOLLAND BOOMER 3050 TRACTOR	Parks Northern - Works and Services (P602)	9,000	0
Miscellaneous Equipment >\$1500			
NISSAN MODEL 25 FORKLIFT	Parks Southern - Works and Services (L003)	4,181	0
COMPLETE SCREEN PLANT	Manager Operations Services Manager - Works and Services (P013)	15,240	9,744
SPRAY UNIT MOTOR AND PUMP	Environmental Health Services - Sustainable Development (P045)	500	0
ROADLINES SCRABBING MACHINE	Works Construction - Works and Services (P049)	100	0
PILOT K50SI SILENT COMPRESSOR AND INSTALL	Cityfleet - Works and Services (P054)	1,100	0
TOPCON TP-4LGV PIPE LASER	Civil Construction - Works and Services (P094)	790	959
ERS TURBO WASH PARTS WASHER	Cityfleet - Works and Services (P095)	0	0
JASMAN ELECTRIC STEAM CLEANER	Cityfleet - Works and Services (P098)	100	0
BENDPAK HOIST	Cityfleet - Works and Services (P114)	1,480	0
Plant Disposed from 2018/19 budget			
HINO 700 FS2844 SINGLE CAB TIPPER TRUCK DSL MAN18SP			
PBB BODY TARP	Works Construction - Works and Services (T029)	52,505	52,505
ISUZU SINGLE CAB TRAY WITH KEVRECK 1500	Projects (T010)	21,492	21,492
KUBOTA F3690 60INCH OUTFRONT MOWER DSL	Plant (M014)	5,981	5,981
KUBOTA F3690 72' OUTFRONT MOWER DSL SIDE DISCHARGE	Plant (M004)	9,357	9,350
Trailer Single Axle Tipping Mower	Plant (P1425)	1,723	1,723
TRAILER LOW LOADER FLOAT .	Works Construction - (P182)	12,593	12,593
Kubota RTV 900 XTW 4WD Utility	Parks South Plant (1290) U106	10,913	10,913
TOYOTA RAV4 CV 2WD WAGON ULP AUTO	C075	17,041	17,041
HINO 700 SERIES FS1ELKD TIPER TRUCK	T027	51,679	51,679
Kubota RTV 900 XTW 4WD Utility	Parks Plant (1289) U105	7,226	7,226
ISUZU FTS800 4WD SINGLE CAB WATER TRUCK DSL MAN			
NUFAB 7000L TANK	T014	50,057	0
MITSUBISHI CANTER CREW CAB THREE WAY TIPPER TRUCK			
DSL FEB71 AUTOMATED	T013	22,647	0
MITSUBISHI CANTER CREW CAB THREE WAY TIPPER TRUCK			
DSL FEB71 AUTOMATED	T015	22,647	20,647
SCARAB MERLIN ROADSWEEPER ON NISSAN UD MK240 DSL			
MAN/HYDROSTAT	T050	70,867	0
RFQ09-2019 - Supply and Deliver One New 5T Trayback			
Truck with Kevrek Crane.	T004	27,332	0
Plant Disposed - other			
Hyundai Sante FE Elite Wagon Auto DSL	Recreation Services -P1411 C03616	24,600	24,600
Hino 500 S-Cab Flocon Truck Kevrek Crane only	Works and Services - P1333 T022		1,553
		1,654,021	929,575

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

OPERATING ACTIVITIES
NOTE 4
DISPOSAL OF ASSETS

		Budget	YTD Actual						
Asset	Asset Description	Proceeds	Proceeds						
KEY INFORMATION									
		<div><div><div>■ Annual Budget</div><div>■ Actual YTD</div></div><table><thead><tr><th>Category</th><th>Value</th></tr></thead><tbody><tr><td>Annual Budget</td><td>~1,650,000</td></tr><tr><td>Actual YTD</td><td>~900,000</td></tr></tbody></table></div>		Category	Value	Annual Budget	~1,650,000	Actual YTD	~900,000
Category	Value								
Annual Budget	~1,650,000								
Actual YTD	~900,000								

Council Meeting 23 June 2020

Attachments to Minutes

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

NOTE 5

TENDERS AWARDED FOR THE MONTH

CEO delegation – accepted tenders during the month
Delegation over \$250,000

Tender code	Tender Description	Company Awarded to	Contract Term	Contract Amount
				\$
04-2020	Shade Sail Maintenance	West Coast Shade	2 years	88,000
05-2020	Halls Head Irrigation Water Supply Mainline	Total Eden	Project estimated to be completed by 30 June 2020	71,200

Attachments to Minutes

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

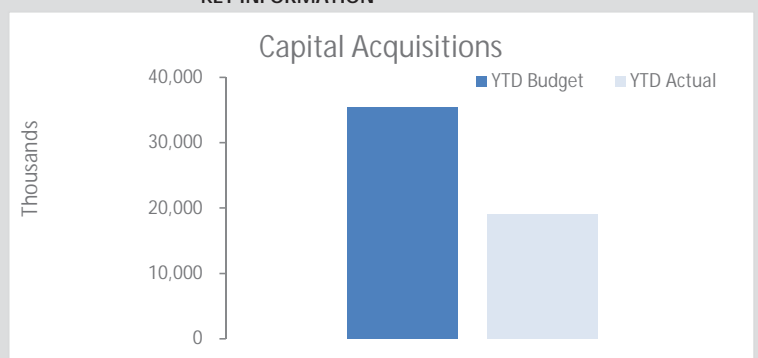
INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$		\$	\$	\$
Buildings	3,523,900	3,186,994	3,251,766	1,702,842	(1,548,924)
Equipment	435,532	535,532	510,549	376,706	(133,843)
Machinery	4,064,766	3,526,980	3,217,249	2,421,664	(795,585)
Infrastructure - Roads	11,986,132	11,581,277	11,259,455	7,794,506	(3,464,949)
Bridges	744,980	753,306	710,765	354,846	(355,919)
Parks	4,221,862	4,053,414	3,829,852	2,689,782	(1,140,070)
Drainage	1,116,564	942,947	940,820	535,313	(405,508)
Coastal & Estuary	1,610,873	683,420	692,889	467,911	(224,978)
Other Infrastructure	12,012,043	11,686,587	11,081,240	2,770,741	(8,310,499)
Capital Expenditure Totals	39,716,652	36,950,457	35,494,585	19,114,310	(16,380,275)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
City of Mandurah Contribution	12,862,110	10,823,077	23,654,634	7,304,964	(16,349,670)
Capital grants and contributions	10,758,324	11,724,433	10,910,376	10,879,771	(30,605)
Borrowings	8,094,397	7,051,101	0	0	0
Other (Disposals & C/Fwd)	1,609,590	1,654,021	929,575	929,575	0
Cash Backed Reserves					
Building Reserve	719,448	610,962	0	0	0
Asset Management Reserve	550,000	554,360	0	0	0
Sustainability Reserve	141,000	148,745	0	0	0
Sanitation Reserve	618,451	334,285	0	0	0
Community Improvements Reserve	53,751	63,698	0	0	0
Traffic Bridge Reserve	495,220	495,220	0	0	0
Mandurah Ocean Marina Reserve	92,128	127,128	0	0	0
Unspent Grants & Contributions Reserve	3,436,338	3,308,562	0	0	0
Carbon Offset Reserve	40,000	40,000	0	0	0
Specified Area Rates - Port Mandurah Canals	245,895		0	0	0
Sportclubs Maintenance Levy Reserve		14,865		0	0
Capital Funding Total	39,716,652	36,950,457	35,494,585	19,114,310	(16,380,275)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$36.95 M	\$19.11 M	52%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$11.72 M	\$10.88 M	93%

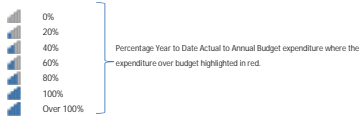
Council Meeting 23 June 2020

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

Attachments to Minutes

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)

Capital Expenditure Total Level of Completion Indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
Buildings						
1632.750578. CSRF	150,000	62,000	56,825	61,175	825	Falcon Pavilion toilet/changeroom upgrade (\$86,232), Mandurah Tennis Club court resurfacing (\$12,562) and Dudley Park BC greens and lighting works (\$48,613).
1632.750579. Mh Mustangs FC - Facility Development	174,410	0	87,207	0	0	Project deferred to 2020/21 following COVID-19 Review.
1632.750580. Peelwood Res - Changeroom Upgrade	21,140	0	8,807	0	0	Project deferred to 2020/21 following COVID-19 Review.
1632.750581. BDOC Security Upgrade	32,768	32,768	30,028	44	32,724	Works commenced. To be completed prior to 30/06.
1632.750582. Mandurah Library Ablutions Refurbishment	21,140	21,140	19,377	1,140	20,000	Construction complete. Finances to be finalised.
1632.750583. Museum Garage Area Flooring	11,627	11,627	10,651	10,968	659	Completed.
1632.750584. Tuart Av Community Kitchen Retrofit	264,258	30,000	29,341	17,058	12,942	Project deferred to 2020/21.
1632.750510. CASM Ablution Upgrade	31,711	4,691	15,561	4,691	0	Project deferred to 2020/21 following COVID-19 Review and \$20k added in draft 2020-21 budget.
1632.750585. CASM Sliding Door	21,140	21,140	19,377	20,165	975	Completed.
1632.750586. MARC LED & Lighting Control	52,851	52,851	48,440	2,851	50,000	Project to be carried over to 2020/21.
1632.750587. Coodanup Community Centre Ablution	73,993	73,993	67,825	51,899	22,100	Construction complete. Finances to be finalised.
1632.750588. Owen Avenue Ablution	158,554	11,664	85,109	11,664	0	Project cancelled following COVID-19 Review. Relisted in 2020/21 Ablutions-New Program.
1632.750589. Admin Building First Floor Carpet	52,851	14,316	29,172	14,316	0	Project deferred to 2020/21 following COVID-19 Review.
1632.750591. Civic Chamber Meeting Rooms	84,563	104,563	83,398	11,960	92,893	Project to be carried over to 2020/21. Construction 40% complete.
1632.750590. Civic Building HVAC Replacement	10,570	12,370	11,336	12,370	0	Completed.
1632.750592. MARC Aquatic Window Control Gear	40,168	40,168	36,818	24,650	15,518	Completed.
1632.750593. MARC Roof Access Walkways	63,422	43,422	39,799	3,422	40,000	Works to commence mid June. PO705053 raised.
1632.750594. Museum House Asbestos Removal	79,278	79,278	79,276	59,824	19,454	Completed.
1632.750595. Museum Rear Roller Door Replacement	15,855	15,855	14,534	12,557	3,298	Completed.
1632.750596. Museum Window Frames Replacement	26,426	26,426	24,228	29,035	(2,609)	Completed.
1632.750600. Facility Glazing Compliance Upgrade	60,251	54,902	50,329	1,365	53,537	Works 20% complete. To be completed prior to 30/06.
1632.750601. East Mandurah Playgroup Roller Door	10,584	10,584	9,705	5,632	4,952	Completed.
1632.750602. Mechanical Workshop Shade Project	13,741	17,290	15,854	17,366	(76)	Completed.
1632.750603. Southern Ops Transportable Meeting Room	84,563	84,563	70,188	168	84,395	Project to be carried over to 2020/21. Contract awarded.
1632.750604. Falcon Pavilion Roof	26,426	9,213	12,868	9,213	0	Completed.
1632.750605. Port Bouvard SLC Gear Shed Re-Roof	95,133	102,133	102,133	0	102,133	Construction complete. Finances to be finalised.
1632.750606. South Mh Football Club Pavilion	79,278	79,278	79,274	60,955	18,323	Completed.
1632.750609. Site Main Switchboards	95,133	95,133	87,202	0	95,133	Project to be carried over to 2020/21.
1632.750610. Dolphin Drive MATV Compound	10,468	10,468	9,595	10,330	138	Completed.
1632.750611. Marina Ablution Facility Shed	10,468	8,321	9,576	8,321	0	Completed. Savings captured in COVID-19 Review.
1632.750516. Change Rooms Upgrade Program	75,000	220,000	220,000	6,513	213,488	Project to be carried over to 2020/21.
1632.750520. Northport Reserve, Baloo Crescent Facility	80,000	90,790	90,790	90,790	0	Completed.
1632.750567. South Mandurah FC Changerooms (CSRF)	30,000	34,850	31,942	30,000	4,850	2019/20 stage of project complete. Construction to continue in 2020/21 and to be funded by the Restart Mandurah program.
1632.750572. MMFC Upgrade Rushton North Pav (CSRF)	65,000	38,177	35,000	38,177	0	Completed.
1632.750433. Port Bouvard Surf Life Saving Club	34,818	50,476	50,476	50,476	0	Completed.
1632.750416. SL Peelwood Parade Reserve	23,050	47,800	47,800	47,800	0	Completed.
1632.750523. Bush Fire Brigade	440,625	531,449	519,757	503,507	27,942	Completed.
1632.750577. New 60 Peel St Demolition	30,000	23,831	23,831	23,831	0	Completed.
1632.750524. SCC & SPS Buildings energy upgrades	55,000	47,690	43,715	47,690	0	Completed.
1632.750454. MARC/Waste Transfer Station - Solar Plan Phase 5	300,993	311,000	304,161	1,586	309,414	Project to be carried over to 2020/21. Works committed.
1632.750501. Civic Systems Integration	110,000	36,995	44,495	21,440	15,535	Harmonics works complete. Generator integration works to be completed.
1632.750532. Civic Building - Turkey Room	231,498	294,936	294,936	144,796	150,140	Project to be carried over to 2020/21.
1632.750289. RS - MARC Redevelopment Stage 2	7,458	7,663	7,663	7,663	0	Completed.
1632.750573. MARC squash court roof drainage	20,000	3,043	3,043	3,043	0	Completed.

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Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
1632.750575. Central Boardwalk	80,000	115,000	107,500	98,607	26,393	Major works 95% complete with minor landscaping still to be finished.
1632.750451. Bortolo Reserve Sports Lighting	67,488	57,095	52,331	57,095	0	Completed.
1632.750498. Museum Courtroom Interpretation Project		11,561	11,561	11,561	0	Completed.
1632.750550. Indoor Sports Facility		0	0	0	0	Completed.
1632.750612. WMC Tipping Shed Security Doors		60,000	60,000	51,713	8,287	Construction complete and financially complete.
1632.750512. Mandurah Library Staff Workroom		0	0	(129)	129	Credit received for works on 2018/19 capital project.
1632.750613. MARC Aquatic Condensation		44,616	37,033	7,530	37,086	To be completed prior to 30/06.
1632.750614. Museum Office Ceiling Refurbishment		0	3,346	0	0	Project cancelled following COVID-19 Review.
1632.750615. MSLSC Carpet Replacement		6,000	4,980	6,000	0	Completed.
1632.750616. Park Rd SES Building Workshop Upgrade		15,000	9,150	0	15,000	Construction 30% complete. Works to progress following budget reallocation, to be completed prior to 30/06.
Bridges						
1634.880011. Mandurah Traffic Bridge Feature Lighting	10,570	10,072	9,235	10,072	1	Completed.
1634.880001. Old Mandurah Bridge	495,220	500,000	458,300	100,000	400,000	Project to be carried over to 2020/21. Design progressing in line with the plans for the western foreshore redevelopment and reviewing site requirements.
1634.880010. New Bridge boardwalk extension stairway	239,190	243,234	243,230	244,774	(1,540)	Completed.
Parks						
1635.700395. Falcon Reserve Activation Plan	250,639	250,639	208,031	41,604	209,035	Project to be carried over to 2020/21.
1635.700396. Falcon Skate Park Upgrade	400,000	400,000	332,000	51,835	348,165	Project to be carried over to 2020/21. Works to be completed mid July.
1635.700397. Fowler Reserve - Cricket Nets	18,000	18,000	16,495	16,980	1,020	Completed.
1635.700398. Rushton Park Development Works	40,000	40,000	36,664	40,000	0	Completed.
1635.700399. Lakelands Community Garden	30,000	0	12,498	0	0	Project deferred to 2020/21 following COVID-19 Review.
1635.700436. Upgrade Billy Dowers Outdoor Space	32,000	32,000	29,335	30,940	1,060	Construction 95% complete.
1635.700400. Westbury Way Offset Fencing	16,000	13,745	13,745	13,745	0	Completed.
1635.700430. Kerosene Tank Bunding	15,000	15,000	15,000	3,516	11,484	Construction 75% complete.
1635.700401. Birchley Reserve Upgrade Stage 2	136,712	136,712	136,712	134,120	2,592	Construction complete and financially complete.
1635.700402. Falcon Bay Foreshore Stage 3 of 4	341,780	341,780	341,781	342,284	(504)	Construction complete and financially complete.
1635.700403. Grahame Heal Reserve	96,838	96,839	96,840	14,161	82,678	Project to be carried over to 2020/21.
1635.700404. Halls Head Recycled Water	227,854	227,854	189,119	40,079	187,775	Construction 50% complete. Underspend of \$10,000 to be allocated to budget increase for MARC Improvement to Carpark Area project.
1635.700405. Mandjar Square Final Stage	341,780	336,780	308,707	302,970	33,810	Construction complete. Finances to be finalised.
1635.700406. Pebble Beach Boulevard Res 46649	182,282	182,282	182,282	25,337	156,945	Project to be carried over to 2020/21.
1635.700407. Pinjarra Road East Stage 2	284,817	284,817	284,817	280,682	4,135	Construction 95% complete. Overspend of \$20,000 to be funded from underspend on Quandong Reserve Renewal.
1635.700408. Riverview Foreshore Stage 2	22,785	17,785	17,786	12,886	4,899	Construction complete and financially complete.
1635.700409. San Marco Quays Playground Final Stage	22,785	24,053	24,053	24,053	(0)	Completed.
1635.700410. Westbury Way North side POS Stage 3	227,854	227,854	227,855	201,937	25,917	Construction 95% complete.
1635.700411. Convert Sporting Ovals to SDS	50,000	50,000	50,000	41,896	8,104	Construction 95% complete.
1635.700412. Dawesville Reserve Firebreaks	14,810	14,810	14,810	8,034	6,776	Construction complete and financially complete.
1635.700413. Duvernay Park Picnic Facilities	22,785	22,785	22,786	20,414	2,371	Construction 95% complete.
1635.700415. Melaleuca Reserve Shade Sail	30,760	30,760	30,761	31,170	(410)	Completed.
1635.700416. Moorhen Green Upgrade	34,178	34,178	34,178	33,963	215	Construction complete and financially complete.
1635.700417. Old Yacht Club Superficial Bore	41,074	41,074	41,074	26,038	15,036	Construction 95% complete.
1635.700414. Jerramungup Gdn/Wittenoom Turn	28,481	28,481	28,482	23,721	4,760	Construction 95% complete.
1635.700418. Shade Sales Various Sites	113,927	93,927	103,927	74,756	19,171	Construction 95% complete.
1635.700420. Basketball Hoops Renewal	20,000	20,000	20,000	18,134	1,866	Completed.
1635.700421. Eastern Foreshore Softfall Renewal	12,134	12,134	12,134	0	12,134	Due to commence in June, will be completed prior to 30/06.
1635.700422. Louis Dawe Park Renewal	68,356	68,356	68,357	22,149	46,212	Project to be carried over to 2020/21.
1635.700423. Mogum Reserve Softfall Renewal	30,000	30,000	30,000	0	30,000	Due to commence in June, will be completed prior to 30/06.
1635.700424. Olive Road Foreshore Renewal	28,481	17,000	16,999	17,981	(981)	Construction complete and financially complete.
1635.700425. Quandong Reserve Renewal	60,000	60,000	60,002	14,152	45,848	Construction 50% complete. Estimated completion date mid-June 2020. Underspend of \$27,000 to be allocated to Avalon Foreshore (\$7k) and Pinjarra Road East Stage 2 (\$20k).
1635.700426. Rushton Park Fencing Renewal	20,000	20,000	20,000	17,210	2,790	Completed.
1635.700427. Signage	56,963	16,963	16,963	13,486	3,477	2019-2020 Ongoing Program.
1635.700431. Electric BBO Replacement	68,708	58,708	57,982	58,696	12	Completed.
1635.700432. Goegrup Lake Boardwalk	63,470	3,470	3,179	0	3,470	Project cancelled due to location not in the city's boundaries.
1635.700433. Estuary Road Boardwalk	21,237	13,281	12,169	13,281	0	Completed.
1635.700434. Bethyl Corner Renewal	158,554	140,767	134,914	120,587	20,180	Construction complete. Finances to be finalised.
1635.700435. Power Meter Enclosures	95,133	95,133	87,202	53,137	41,996	To be completed prior to 30/06.
1635.700429. Town Beach Shower	20,937	19,032	17,441	19,032	(0)	Completed.
1635.700364. Mandjar Square Water Feature	199,325	196,736	180,336	196,736	(0)	Completed.
1635.700346. Coote Reserve BMX Track	60,000	65,000	59,583	65,079	(79)	Completed.
1635.700361. Mandjar Square Stage 3 & 4	90,000	62,150	56,976	62,150	0	Completed.
1635.700365. Novara Foreshore Stage 3	50,000	106,354	97,482	94,801	11,553	Construction 100% complete. Finances to be finalised.
1635.700377. MARC improvement to car park area	5,000	4,570	4,191	3,750	820	Project to be carried over to 2020/21 with new budget.

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Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
1635.700385. Lakes Lawn Cemetery - Signage	9,998	8,316	7,626	6,427	1,889	Construction 95% complete.
1635.700387. Parks and Reserves Signage	12,925	0	0	0	0	Carryover budget not required. Completed in 2018/19. Committed PO has been cancelled.
1635.700389. Lakes Lawn Cemetery Gates/Signage	7,500	0	0	0	0	Completed.
1635.700376. Mandurah Rd median - Gordon to Meadow Sp	40,000	48,491	44,452	48,491	0	Completed.
1635.700363. Falcon Bay Foreshore Stage 2		17,798	16,316	7,388	10,410	Construction 100% complete. Finances to be finalised.
1635.700437. Mandurah Croquet Club Shade Structures		7,000	5,810	0	7,000	Works to commence early June following building approval. To be completed prior to 30/06.
Roads						
1636.500946. Flagpole Lighting ADC Buildings	15,855	5,711	5,236	5,711	(0)	Completed.
1636.500947. Reserve Lighting Device Upgrade	7,000	7,000	6,416	5,390	1,610	Works 80% completed.
1636.500948. Stih Districts Fire Brigade (Carpark)	54,516	54,516	49,969	39,916	14,600	Construction complete. Finances to be finalised.
1636.500949. City Centre Parking and Signage	160,385	0	66,815	0	0	Project proposed to be cancelled following COVID-19 Review.
1636.500950. Smart Street Mail Upgrade	1,503,613	1,503,613	1,378,211	69,736	1,433,877	Project to be carried over to 2020/21. Civil Engineers are progressing with the detail design. On track to commence works in May.
1636.500951. RC Dower Street	817,747	817,747	817,747	812,409	5,339	Civil works completed.
1636.500952. RC Mississippi Drive	436,132	371,132	378,627	240,036	131,096	Construction 100% complete. Street lighting to be installed by Western Power. Underspend of \$30,000 to be allocated to Depot Stockpile Upgrades (\$15k), RR Bailey Boulevard (\$10k) TM Wilderness Drive (\$5k).
1636.500953. RC Peel Street	817,747	817,747	776,859	56,795	760,952	Project to be carried over to 2020/21. Construction 25% completed.
1636.500954. RC Pinjarra Road	760,839	760,839	760,839	741,494	19,345	Civil construction complete. Services and landscaping works to be completed.
1636.500955. RR Bailey Boulevard	281,154	281,154	281,155	233,493	47,661	Construction 95% complete. Increased scope costing \$10,000 to be funded from underspend on RC Mississippi Drive.
1636.500956. RR Beacham Street	365,501	236,006	255,753	236,005	1	Completed.
1636.500957. RR Clarice Street	275,531	325,531	309,256	309,465	16,066	Construction complete and financially complete.
1636.500958. RR Creery Street	84,347	80,056	80,057	80,056	0	Completed.
1636.500959. RR Fernwood Rd/Old Coast Rd	208,054	68,054	68,057	62,163	5,891	Completed.
1636.500960. RR Gordon Road	281,154	221,154	241,556	221,171	(17)	Completed.
1636.500961. RR Merrivale Street	404,862	329,561	342,209	329,561	(0)	Completed.
1636.500962. RR Thera Street	337,385	397,385	360,116	102,050	295,335	Project to be carried over to 2020/21. Construction 50% complete.
1636.500963. TM Discretionary Traffic Mgmt	109,033	109,033	103,582	62,404	46,629	Project to be carried over to 2020/21.
1636.500964. TM Old Coast Rd/Rutland Dr Roundabout	109,033	124,033	116,533	122,116	1,917	Construction complete and financially complete.
1636.500965. TM Wilderness Dr/Old Coast Rd	109,033	109,033	109,033	103,486	5,547	Civil construction complete. Lighting to be installed, however requires minor footpath works to accommodate light pole and high pressure gas main. Increased scope costing \$5,000 to be funded from underspend on RC Mississippi Drive.
1636.500966. CP Aldgate St Realignment Stage 2	81,775	41,776	61,780	7,320	34,456	Civil construction complete. Lighting to be installed.
1636.500967. CP Pinjarra Rd/Sutton St	32,710	62,710	62,710	69,644	(6,934)	Civil construction complete. Planning to be completed. Overspend of \$8,600 to be funded from underspend at SP Jubata Gardens.
1636.500968. RS Aberdeen Close	15,183	43,245	43,243	43,245	(0)	Completed.
1636.500969. RS Aberdeen Cl/Balmoral Pde Intersection	10,122	0	0	0	0	Funds reallocated to RS Aberdeen Close.
1636.500970. RS Achilles Place	67,477	40,510	40,506	40,510	(0)	Completed.
1636.500971. RS Aldgate St/Parkview St Intersection	16,026	24,120	22,419	18,309	5,811	Construction complete and financially complete.
1636.500972. RS Beam Road	56,230	44,984	44,984	44,683	301	Completed.
1636.500973. RS Espirit Parkway	140,577	56,685	56,685	56,685	0	Completed.
1636.500974. RS Ferguson St/Vanhoe Crs	56,230	43,421	43,418	43,422	(1)	Completed.
1636.500975. RS Fernwood Rd/Timbers Edge Intersection	56,230	56,230	56,229	49,143	7,087	Completed.
1636.500976. RS Frankland Place	41,050	56,230	56,230	45,909	10,321	Completed.
1636.500977. RS Hillway Street	38,517	30,492	30,490	30,492	(0)	Completed.
1636.500978. RS Leighton Rd/Halls Head Pde	33,176	79,347	81,048	76,253	3,094	Completed.
1636.500979. RS Lord Hobart Dve/Addingham Blvd	76,869	297,477	297,479	202,293	95,184	Construction complete. Finances to be finalised. Potential project savings of approximately 10% following on site pavement value engineering re-design.
1636.500980. RS Mississippi Drive	134,954	112,462	112,462	91,615	20,847	Construction 95% complete.
1636.500981. RS Peel St/Ormsby Tce Roundabout	39,361	84,347	84,348	23,640	60,707	Construction 75% complete.
1636.500982. RS Peelwood Parade	35,706	85,000	84,996	18,409	66,591	Construction 50% completed.
1636.500983. RS Peelwood Pde/Mahogany Dr	25,303	27,903	27,902	27,904	(1)	Completed.
1636.500984. RS Watersun Drive	84,347	51,809	51,809	51,809	0	Completed.
1636.500985. RS Yalgor Heights	67,477	23,288	23,287	23,288	(0)	Completed.
1636.500986. RS Yarli Way	24,180	17,187	17,187	17,187	0	Completed.
1636.500987. SP Albermarle Close	28,349	0	2	2,349	(2,349)	Funds returned at Budget Review.
1636.500988. SP Blakeley Street	57,242	51,885	47,840	36,965	14,920	Construction 95% complete.
1636.500989. SP Boileau Place	19,626	19,663	18,681	19,664	(1)	Completed.
1636.500990. SP Cox Bay	21,807	26,807	24,017	3,029	23,778	Construction delayed, to commence in June. Technical Services requested a later start to enable Stage 1 to flow into Stage 2 (scheduled for early 2020/21) which will result in mobilisation efficiencies.
1636.500991. SP Dichondra Pass	58,333	54,064	51,362	52,842	1,222	Construction complete and financially complete.
1636.500992. SP Duverney Park PAW	70,872	70,872	67,331	65,711	5,161	Construction complete and financially complete.
1636.500993. SP Gillark Street	32,165	42,679	40,545	42,680	(1)	Completed.
1636.500994. SP Janice Avenue	119,936	98,144	93,237	98,144	0	Completed.
1636.500995. SP Jubata Gardens	39,252	56,059	54,709	42,481	13,578	Completed. Underspend of \$8,600 to be allocated to overspend at CP Pinjarra Road/Sutton Street.
1636.500996. SP Lefroy Street	52,881	35,612	37,432	28,069	7,543	Construction complete and financially complete. Underspend of \$4,265 to be allocated to SP Old Coast Road, Halls Head.
1636.500997. SP Mandurah Road, Erskine	21,807	10,000	9,501	3,659		costs to be finalised.

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1636.500998. SP Missing Links	87,227	87,227	82,866	49,735	37,492	Construction 25% complete.
1636.500999. SP Oakwood Gate	41,433	39,007	37,055	39,007	(0)	Completed.
1636.501000. SP Old Coast Road, Halls Head	43,612	49,516	48,492	51,067	(1,551)	Construction 95% complete. Overspend of \$4,265 to be funded from underspend on SP Lefroy Street.
1636.501001. SP Orella Street	28,349	26,901	25,558	26,901	0	Completed.
1636.501002. SP Pedestrian Crossing Upgrades	54,516	54,516	51,790	9,738	44,778	2019-2020 Ongoing Program.
1636.501003. SP Perida Way	26,168	22,739	21,601	22,738	1	Completed.
1636.501004. SP Sandeland Avenue	25,077	24,092	22,889	24,091	1	Completed.
1636.501005. SP Sunview Rise PAW	27,803	9,638	9,154	9,638	(0)	Completed.
1636.501006. SP Swinton Place	25,077	30,897	25,752	21,434	9,463	Construction 75% complete.
1636.501007. Bus shelters	63,612	63,612	58,307	21,432	42,180	2019-2020 Ongoing Program.
1636.501008. SL Gibson Street	109,033	49,033	73,582	36,385	12,648	Construction complete and financially complete.
1636.501009. SL Lakes Road	76,324	76,324	76,324	75,934	390	Completed.
1636.501010. SL Minor Improvements	54,516	98,182	83,122	69,546	28,636	2019-2020 Ongoing Program.
1636.501011. SL Train Station Access Path	54,516	19,516	0	2,235	17,281	Construction will commence and be completed by 30/06.
1636.501012. Depot Stockpile Upgrades	25,000	35,000	35,000	660	34,340	Design works 50% completed. Forecasted for construction to be completed prior to 30/06. Increased scope costing \$15,000 to be funded from underspend on RC Mississippi Drive.
1636.501015. Light Pole Replacement Program	105,703	0	0	0	0	Funds returned at Budget Review. Works to be re-budgeted in the future.
1636.501016. MOM Canal Light Poles	98,304	78,304	78,306	70,090	8,214	Completed.
1636.501022. Parks and Reserves LED Program	63,422	63,422	58,131	62,446	976	Completed.
1636.501017. Port Mandurah SL Rectification Project	52,851	52,851	48,440	51,085	1,766	Completed.
1636.501018. WMC Out Weighbridge Road Repairs	50,120	50,120	45,940	0	50,120	Construction to commence Q4. Forecasted to be completed prior to 30/06.
1636.501019. WMC Recovery Facility Hardstand	250,602	190,602	174,704	0	190,602	Project to be carried over to 2020/21.
1636.501021. South Harbour Paving Replacement	78,515	45,459	41,680	45,459	(0)	Completed.
1636.500798. Dower St - Pinjarra Rd Intersection	381,206	379,369	347,728	378,397	972	Completed.
1636.500887. Dower Street	261,047	348,861	319,762	349,133	(272)	Completed.
1636.500889. Lakes Rd	27,312	55,759	51,110	58,250	(2,491)	Completed.
1636.500892. Smokebush Retreat	132,000	46,033	77,604	35,209	10,824	Construction 95% complete. Western Power connection works remaining.
1636.500894. Coodanup Drive	90,000	206,290	189,087	94,360	111,930	Project to be carried over to 2020/21. Works will be committed for lighting, however will not be completed by 30/06.
1636.500904. Yeedong Road	5,000	28,125	25,790	28,771	(646)	Completed.
1636.500909. Pinjarra Road Carpark	200,000	183,097	167,834	183,097	(0)	Completed.
1636.500914. Coolibah Avenue Resurfacing	205,000	200,222	183,521	200,222	0	Completed.
1636.500932. Pedestrian Lighting to PAW	37,472	37,472	34,343	24,344	13,128	Construction completed, waiting for Western Power connection.
1636.500942. PTA Bus Embayment - 27636	248,122	235,400	215,779	235,399	1	Completed. Funds to be returned to PTA.
1636.500943. PTA Bus Embayment - 27635	192,502	189,746	173,928	189,746	(0)	Completed. Funds to be returned to PTA.
1636.500944. WMC Top Shed Roadworks	30,000	34,165	31,323	34,165	(0)	Completed.
1636.501023. Dudley Park PS Carpark	86,467	72,058	64,255	22,212	22,212	Construction complete and financially complete.
1636.501024. Mandurah Terrace Modifications	19,000	19,000	18,731	269	269	Completed.
Drainage						
1637.600155. DR Discretionary Improvements	112,462	112,462	112,463	21,376	91,086	2019-2020 Ongoing Program.
1637.600156. DR Donnelly Gardens	11,246	11,246	11,245	8,419	2,827	Completed.
1637.600157. DR Estuary Heights Place	44,984	44,984	44,984	40,399	4,585	Completed.
1637.600158. DR Estuary View Road	22,493	37,492	37,488	27,388	10,105	Construction complete. Finances to be finalised.
1637.600159. DR Harvey View Drive	16,869	16,869	16,870	9,772	7,097	Completed.
1637.600160. DR Henson St/Mandurah Tce	33,739	33,739	33,739	22,446	11,293	Construction 95% complete.
1637.600161. DR Leura Street	84,347	84,347	84,346	67,546	16,801	Construction 95% complete.
1637.600162. DR Lord Hobart Drive	67,477	67,477	67,476	53,854	13,623	Construction 95% complete.
1637.600163. DR Mulberry Close	22,493	25,293	23,893	25,295	(2)	Complete.
1637.600164. DR Orion Rd Park Stage 2	112,462	112,462	112,463	75,022	37,440	Project to be carried over to 2020/21. Civil construction complete. Landscaping 75% complete, turfing to be completed June.
1637.600165. DR Rialto & Bermuda Pkcs Accessway	22,493	7,393	7,390	7,393	0	Completed.
1637.600166. DR Riverina Avenue	16,869	16,869	16,870	9,342	7,527	Completed.
1637.600167. DR Spinaway Parade	56,230	226,231	226,229	55,801	170,430	Construction 75% complete.
1637.600168. DR Sunview Rise	56,230	53,430	54,828	18,606	34,824	Construction 95% complete.
1637.600169. DR Water Sensitive Urban Design	224,924	0	0	0	0	Funds reallocated at Budget Review to other drainage and road projects.
1637.600170. DR Yalgorup Drive	11,246	0	5,622	0	0	Project cancelled following COVID-19 Review.
1637.600152. William/Bertram Road	150,000	37,360	34,244	37,360	(0)	Completed.
1637.600148. City Centre Drainage Upgrade Stage 2	50,000	55,293	50,670	55,292	1	Completed.

Council Meeting 23 June 2020

Attachments to Minutes

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
Coastal & Estuary						
1639.910095 Avalon Foreshore (Westview Parade)	56,963	70,963	70,966	10,941	60,022	Works to commence June. Increased scope costing \$7,000 to be funded from underspend on Quandary Reserve Renewal. Project to be carried over to 2020/21.
1639.910096 San Remo Beach Universal Access	17,089	17,089	17,089	10,652	6,437	Construction complete. Finances to be finalised.
1639.910097 Breakwater Parade Fishing Platform	73,280	51,470	52,774	51,459	11	Completed.
1639.910098 Jetties - ABCDEFGH Main Marina	12,562	7,312	6,702	7,312	0	Completed.
1639.910099 Jetties - J and K	52,342	36,121	33,108	36,121	0	Completed.
1639.910100 Marina Commercial Jetty	52,342	34,352	31,747	34,345	7	Completed.
1639.910101 Marina Sth Harbour MATV Pits	10,468	0	4,361	0	0	Project cancelled following COVID-19 Review.
1639.910102 South Harbour Upgrade	240,777	286,643	259,445	243,448	43,195	Construction 90% complete. Expectations that materials will arrive and PO will be expended prior to 30/06.
1639.910103 Dawesville Channel Fishing Platform	52,342	52,342	47,975	2,342	50,000	Materials have arrived, contractor ready to commence work. Expected completion prior to 30/06.
1639.910104 Mariners Cove Café	31,405	0	13,082	0	0	Project cancelled following COVID-19 Review.
1639.910105 Parkridge Boat Ramp	73,280	0	28,512	0	0	Project deferred to 2020/21 following COVID-19 Review. 2019/20 RFBS funding \$16,410 cancelled, required to reapply in 2020/21.
1639.910084 Cambria Island Abutment wall repairs	92,128	127,128	127,128	71,290	55,838	Completed.
1639.910094 Dredging Port Mandurah Entrance	245,895	0	0	0	0	Completed.
1639.910089 Shark Mitigation Project	600,000	0	0	0	0	Carryover project not going ahead.
Equipment						
1640.820171 MARC Basketball Backboards	55,000	55,000	50,417	51,600	3,400	Completed.
1640.820172 Christmas Decorations 2019	190,266	190,266	190,266	182,916	7,350	Completed.
1640.820173 Council Chambers Furniture	190,266	170,266	170,266	142,190	28,076	Completed.
1640.820174 MPAC Orchestra Lift		120,000	99,600	0	120,000	Project to be carried over to 2020/21.
Plant & Machinery						
1641.770001 Light Passenger Vehicles - Replacement	321,510	338,580	305,964	238,722	99,858	Delivery of Ford Ranger will not occur prior to 30/06, budget variation to allocate \$39,466 to reserve.
1641.770002 Light Commercial Vehicles - Replacement	642,161	642,161	588,604	443,615	198,546	
1641.770005 Light Passenger Vehicles - New	22,000	22,000	20,169	22,866	(866)	
1641.770018 Light Commercial Vehicles - New	78,500	78,500	71,953	40,283	38,217	
1641.770006 Trucks & Buses Replacements	2,020,384	1,316,706	1,206,895	1,171,232	145,474	
1641.770007 Trailers	135,035	135,035	123,770	92,395	42,640	
1641.770009 Parks & Mowers	363,150	363,150	332,861	132,265	230,885	Delivery of a mower delayed due to COVID-19, budget variation to allocate \$50,574 to reserve.
1641.770011 Miscellaneous Equipment >\$1500	345,526	494,348	441,921	143,786	350,562	Purchase of 6" inch Skid Mounted Trash Pump for \$66,000 and Complete Screen for \$43,800 to occur in 2020/21.
1641.770008 Construction Vehicles	136,500	136,500	125,112	136,500	0	
Other Infrastructure						
1643.930032 Road Sweeper Spoil	35,000	65,000	65,000	1,647	63,353	Project to be carried over to 2020/21. Construction to commence during June.
1643.930030 Waterfront Design Project	260,000	379,270	347,637	369,782	9,488	Project 99% complete.
1643.930027 Tims Thicket Septage Ponds Upgrade	368,451	0	3	0	0	Project on hold due to pending department approval. Funds in reserve until ready to commence.
1644.000000 Eastern Foreshore	55,129	50,305	51,917	49,105	1,200	Completed. Savings captured in COVID-19 Review.
1646.750496 Lakelands DOS Clubroom Facility	2,325,470	2,757,070	2,705,913	1,829,093	927,977	Construction 40% complete.
1646.000000 Lakelands DOS	2,682,890	2,149,839	2,149,836	416,419	1,733,420	Sports ground lighting tender out early May. Construction of cricket mat shed has commenced.
1647.920027 Eastern Foreshore South Precinct	2,255,420	2,255,420	2,067,322	14,784	2,240,636	Works due to commence in May, however may be delayed if materials cannot be supplied. State Park- Full detail design review completion proposed for mid-May. Playspace- Procurement process for play towers (including cubbies) complete. Contractor to be engaged.
1647.920028 Western Foreshore Recreation Precinct	4,029,483	4,029,483	3,693,612	89,911	3,939,772	
Grand Total	39,716,652	36,941,592	35,490,152	19,114,310	17,827,282	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

FINANCING ACTIVITIES

NOTE 7

BORROWINGS

Repayments - Borrowings

Information on Borrowings Particulars	1 July 2019 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Law, order, public safety									
Port Bouvard Surf Life Saving Club [316(v)]	15,279			15,266	13,999	13	1,280	240	257
Health						0	0		
						0	0		
Community amenities									
Compactor Waste Trailers and Dolly	295,119			49,506	52,571	245,613	242,548	7,980	10,141
Waste Water Reuse	190,214			47,779	40,548	142,435	149,666	4,922	6,332
Halls Head Ablution Block	126,809			31,852	27,032	94,957	99,777	3,281	4,221
Halls Head Recycled Water		0	200,000	0	1,372	0	198,628	0	635
Ablutions 19/20		0		0	1,030	0	-1,030	0	476
Recreation and culture									
Allnutt Reserve Bowling Facility [316(iii)]	71,504			64,881	65,515	6,623	5,989	1,018	1,200
Town Beach Ablutions [316(vii)]	30,557			26,716	27,999	3,841	2,558	419	513
Rushton Park Redevelopment [318(ii)]	528,987			207,426	168,523	321,561	360,464	4,644	16,142
Meadow Springs Pavillion [318(iii)]	396,741			155,813	126,393	240,928	270,348	3,489	12,107
Mandurah Rugby Club	82,842			36,922	40,025	45,920	42,817	1,864	2,287
Mandurah Cricket Club	27,611			12,315	13,350	15,296	14,261	621	762
Mandurah Football & Sporting	242,296			70,498	75,925	171,798	166,371	6,117	7,655
Mandurah Rugby Club	18,637			5,426	5,843	13,211	12,794	470	589
Allnutt Reserve Bowling Facility	1,641,209			502,301	517,401	1,138,908	1,123,808	19,803	52,167
Ablutions - Netball Centre [329(i)]	130,469			38,283	40,882	92,186	89,587	2,393	4,122
Parks Construction [329(v)]	128,976			38,283	40,415	90,693	88,561	2,393	4,075
Halls Head Bowling Club Upgrade	344,004			30,139	31,024	313,865	312,980	9,703	12,440
Parks - Falcon Bay Reserve	97,095			22,654	22,253	74,441	74,842	334	3,240
Aquatic & recreation Centre	922,603			145,033	138,889	777,570	783,714	11,992	32,411
Aquatic & recreation Centre Stage 1	582,882			71,943	70,073	510,939	512,809	11,283	20,719
Aquatic & recreation Centre Stage 2	1,494,078			198,486	180,818	1,295,592	1,313,260	16,278	53,470
Eastern Foreshore Wall	973,173			125,394	117,082	847,779	856,091	13,668	34,622
MARC Stage 2	1,648,544			439,466	351,420	1,209,078	1,297,124	16,287	54,878
Falcon Bay Seawall	317,481			78,912	67,677	238,569	249,804	8,227	10,568
MARC Solar Plan	191,804			16,620	17,096	175,184	174,708	5,413	6,940
Novara Foreshore Stage 2	383,609			33,241	34,192	350,368	349,417	10,825	13,880
Falcon Bay Foreshore Development	383,609			33,241	34,192	350,368	349,417	10,825	13,880
Mandjar Square Development	479,513			41,647	42,734	437,866	436,779	13,430	17,350
Lakelands DOS	2,665,001			274,482	239,294	2,390,519	2,425,707	33,936	97,162
Falcon Seawall	500,167			37,580	42,021	462,587	458,146	12,690	18,195
Manjar Square Stage 3 and 4	1,000,332			83,931	84,029	916,401	916,303	16,609	36,391
Novara Foreshore Stage 3	200,067			14,993	16,806	185,074	183,261	5,115	7,278
Western Foreshore Recreation Precinct		0	1,270,000	0	8,712	0	1,261,288	0	4,033
Smart Street Mall Upgrade		0	1,500,000	0	10,288	0	1,489,712	0	4,764
Westbury Way North side POS Stage 3		0	200,000	0	1,372	0	198,628	0	635
Falcon Bay Foreshore Stage 3 of 4		0	300,000	0	2,058	0	297,942	0	953
Mandjar Square Final Stage		0	300,000	0	2,058	0	297,942	0	953
Falcon Skate Park Upgrade		0	200,000	0	1,372	0	198,628	0	635
Transport									
Road Construction [316(ii)]	228,874			206,092	209,707	22,782	19,167	3,234	3,843
Car Parking [316(iv)]	16,807			15,266	15,400	1,541	1,407	240	282
Road Construction [318(v)]	1,322,469			518,079	421,309	804,390	901,160	11,600	40,356
Drainage [318(iv)]	132,248			51,613	42,131	80,635	90,117	1,156	4,036
Road Construction [329(ii)]	279,574			83,323	87,605	196,251	191,969	5,208	8,833
Drainage Construction [329(iii)]	93,191			27,024	29,201	66,167	63,990	1,689	2,944
Peelwood Oval - Parking [329(iv)]	37,277			11,260	11,681	26,017	25,596	704	1,178
Path Construction [329(vi)]	21,247			6,756	6,658	14,491	14,589	422	671
Street Lighting [329(viii)]	27,958			9,008	8,760	18,950	19,198	563	883
Road Construction	433,530			103,202	99,358	330,328	334,172	1,520	14,469
New Pedestrian Bridge Construction	596,197			104,943	106,210	491,254	489,987	11,195	20,486
New Road Construction	661,855			106,990	99,077	554,865	562,778	4,858	23,155
New Road Construction	752,108			91,495	90,409	660,613	661,699	15,887	26,735
WMC Tims Thicket	112,813			12,978	13,570	99,835	99,243	3,137	4,010
Road Construction	500,902			125,908	106,777	374,994	394,125	12,859	16,674
MARC Carpark	380,432			95,550	81,097	284,882	299,335	9,844	12,664
MPAC Forecourt	158,514			39,811	33,790	118,703	124,724	4,102	5,277
Mandurah Marina	191,804			16,620	17,096	175,184	174,708	5,413	6,940
MARC Carpark	287,709			24,925	25,638	262,784	262,071	8,119	10,410
Mandurah Foreshore Boardwalk Renewal	431,563			37,490	38,457	394,073	393,106	12,076	15,615
Smoke Bush Retreat Footpath	95,900			8,316	8,554	87,584	87,346	2,706	3,470
New Road Construction	1,346,886			142,118	120,927	1,204,768	1,225,959	13,741	49,101
New Boardwalks 18/19	500,167			37,580	42,021	462,587	458,146	12,690	18,195
Coodanup Drive - Road Rehabilitation	100,034			7,497	8,409	92,537	91,625	2,557	3,639
Pinjarra Road Carpark	200,067			14,993	16,806	185,074	183,261	5,115	7,278
New Road Construction 18/19	1,650,547			140,106	138,675	1,510,441	1,511,872	25,774	60,044
South Harbour Upgrade	0	0	230,000	0	1,578	0	228,422	0	730
New Road Construction 19/20	0	0	1,100,000	0	8,231	0	1,091,769	0	3,811
Other property and services									
Office Building	460,823			224,833	243,983	235,990	216,840	9,995	12,193
Information Systems [316(i)]	15,278			15,266	13,999	12	1,279	240	257
IT Server Room Upgrade [316(vi)]	41,252			38,165	37,797	3,087	3,455	599	693
IT Communications Equipment [318(i)]	105,796			40,901	33,704	64,895	72,092	916	3,228
IT Equipment [329(vii)]	38,021			11,260	11,914	26,761	26,107	704	1,201
Land Purchase	1,848,929			572,503	584,038	1,276,426	1,264,891	16,844	58,886
Civic Building - Tuckey Room Extension	500,167			37,580	42,021	462,587	458,146	12,690	18,195
	29,682,151	0	5,300,000	5,930,483	5,630,871	23,751,668	29,351,280	474,661	1,029,460

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

FINANCING ACTIVITIES

NOTE 7

BORROWINGS

Repayments - Borrowings

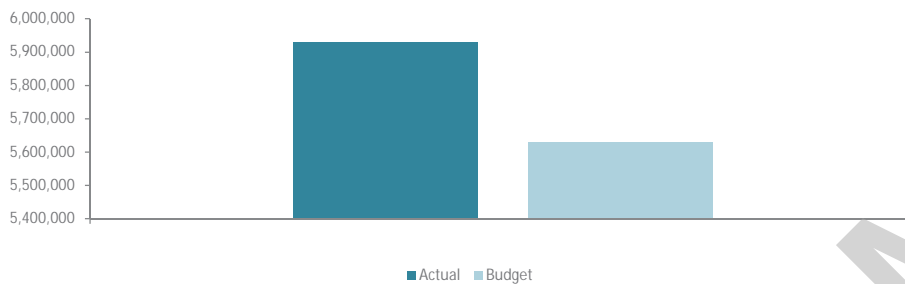
Information on Borrowings Particulars	1 July 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total	29,682,151	0	5,300,000	5,930,483	5,630,871	23,751,668	29,351,280	474,661	1,029,460
Current borrowings	5,630,871		5,300,000	5,930,483	5,630,871	-969,778	5,630,871	474,661	1,029,460
Non-current borrowings	24,051,280					24,721,446	23,720,409		
	29,682,151					23,751,668	29,351,280		

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

2019/20 Principal Repayments



Principal Repayments

\$5,930,483

Interest Expense

\$474,661

Loans Due

\$23.75 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

NOTE 8

OPERATING GRANTS AND CONTRIBUTIONS

Operating Grants, Subsidies and Contributions Revenue

Provider	Adopted Budget	Budget Variations	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$
Operating Grants and Subsidies				
General purpose funding				
Financial Assistance Grant - General Purpose	845,000		845,000	1,827,540
Financial Assistance Grant - Local Roads	670,000		670,000	1,374,862
Law, order, public safety				
ADF Grant - Alcohol and Drug Foundation	40,000		40,000	28,040
Healthways Grant	0		0	9,750
Operating Grant SES	38,816		38,816	38,816
Operating Grant Southern Districts Fire Brigade	24,624		24,624	23,656
DFES Bushfire Mitigation Funding	0	292,850	292,850	146,425
Lifeguard Service Funding	100,000		100,000	95,667
Education and welfare				
Waterwise Verge Grant	10,000		10,000	10,000
NAIDOC	3,000		3,000	0
International Disability Day Grant	1,000		1,000	0
Lighthouse Project (Local Governments Professionals)	0		0	10,000
Mental Health Initiatives (WA Primary Health Alliance)	0	75,000	75,000	67,500
Digital Springboard Grant	0		0	2,941
BeConnected Grant - Mandurah Library	0		0	2,000
Get Online Week - Mandurah Library	0		0	1,500
BeConnected Grant - Falcon Library	0		0	2,000
Get Online Week - Falcon Library	0		0	1,500
BeConnected Grant - Lakelands Library	0		0	2,000
Get Online Week - Lakelands Library	0		0	1,500
Recreation and culture				
Stretch Festival Grant WA Health Promotion Grant	15,000		0	0
Wearable Art Grant WA Healthy Promotions	58,226		0	0
Gnoonie Youth Football Cup 2019	1,000		1,000	2,000
CHRMAP	37,500		37,500	0
Lotterywest (Childrens Festival Grant)	8,750		6,625	10,000
Lotterywest (Christmas Pageant)	10,000		5,797	10,000
Tourism WA (Crabfest Sponsorship)	139,992		139,992	115,000
Every Club Funding	20,000		20,000	20,000
Friday Night Skillz - DLGSCI	0		15,000	15,840
Community Mental Health & CO	0		0	1,500
	2,022,908	367,850	2,326,204	3,820,037
TOTALS	2,022,908	367,850	2,326,204	3,820,037

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

NOTE 9

NON-OPERATING GRANTS AND CONTRIBUTIONS

Non Operating Grants, Subsidies and Contributions Revenue

Provider	Adopted Budget Revenue	Budget Variations	Annual Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$
Non-Operating Grants and Subsidies				
Law, order, public safety				
Shark Mitigation Project	200,000	(200,000)	0	0
Recreation and culture				
Eastern Foreshore South Precinct	2,250,000	0	2,250,000	2,250,000
Western Foreshore Recreation Precinct	2,750,000	0	2,750,000	2,750,000
Tuart Av Community Kitchen Retrofit	99,000	(99,000)	0	0
Marina Floating Public Jetty	128,339	0	128,339	128,340
Parkridge Boat Ramp	56,000	(56,000)	0	0
Falcon Skate Park Upgrade	200,000	0	200,000	9,300
Lakelands DOS Clubroom Facility	150,000	0	150,000	100,000
Lakelands DOS Clubroom Facility	60,000	0	60,000	60,000
Lakelands DOS	975,000	0	975,000	650,000
Change Rooms Upgrade Program	0	50,000	50,000	50,000
Transport				
RC Dower Street	500,000	0	500,000	500,000
RC Peel Street	500,000	0	500,000	200,000
RC Pinjarra Road	500,000	0	500,000	500,000
RR Merrivale Street	360,000	0	360,000	360,000
RR Beacham Street	325,000	0	325,000	325,000
RR Thera Street	155,708	0	155,708	155,708
TM Wilderness Dr/Old Coast Rd	65,500	0	65,500	66,500
RS Esprit Parkway	125,000	0	125,000	125,000
RS Mississippi Drive	120,000	0	120,000	120,000
RS Watersun Drive	74,935	0	74,935	74,935
Dower Street	200,000	0	200,000	200,000
Lakes Rd	20,000	0	20,000	20,000
Other property and services				
Bush Fire Brigade	381,177	84,000	465,177	465,177
	10,195,659	(221,000)	9,974,659	9,109,960
Non-Operating Contributions				
Recreation and culture				
Port Bouvard Surf Life Saving Club	300,000	0	300,000	300,000
Fowler Reserve - Cricket Nets	1,000	0	1,000	500
Fowler Reserve - Cricket Nets	900	(510)	390	390
MARC Backboards	0	40,000	40,000	40,000
Mandurah Bridge Club	0	0	0	2,000
Mandurah Surf Life Saving Club				5,000
Port Bouvard Surf Life Saving Club				5,000
Transport				
PTA Bus Embayment - 27636	151,394	(10,217)	141,177	151,394
PTA Bus Embayment - 27635	109,370	(4,539)	104,831	109,370
Dudley Park PS Carpark	0	86,467	86,467	64,255
Mandurah Terrace Modifications	0	10,000	10,000	10,000
Other property and services				
Lakelands Community Infrastructure Contribution	0	1,065,909	1,065,909	1,065,909
Bush Fire Brigade	0	0	0	15,993
	562,664	1,187,110	1,749,774	1,769,811
Total Non-operating grants, subsidies and contributions	10,758,323	966,110	11,724,433	10,879,771

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 10
BUDGET AMENDMENTS APPROVED**

Amendments to original budget since budget adoption. Surplus/(Deficit)

A positive number in the amended budget running balance represents an estimated closing surplus.

A negative number in the amended budget running balance represents an estimated closing deficit

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				(350,000)
1632.750523.	Bush Fire Brigade	Adopted	Capital Expenses			(84,000)	(434,000)
315915.0070.	Fire prevention Capital Grant	Adopted	Capital Revenue		84,000		(350,000)
	Carryover Capital Expenditure Adjustment September Financial Report	Adopted	Capital Expenses		388,552		38,552
	Carryover Capital Grant Funding Adjustment September Financial Report	Adopted	Capital Revenue			(200,000)	(161,448)
	Carryover Capital Reserve Funding Adjustment September Financial Report	Adopted	Capital Revenue		441,767		280,319
	Carryover Capital Loan Funding Adjustment September Financial Report	Adopted	Capital Revenue			(685,695)	(405,376)
	Carryover CoM General Revenue Funding Adjustment September Financial Report	Adopted	Capital Revenue		55,376		(350,000)
1632.750612.	WMC Tipping Shed Security Doors	Adopted	Capital Expenses			(60,000)	(410,000)
1636.501019.	WMC Recovery Facility Hardstand: decreased	Adopted	Capital Expenses		60,000		(350,000)
318910.0050.	Bushfire Mitigation Operating Grant	Adopted	Operating Revenue		292,850		(57,150)
9655.163032.	Bushfire Mitigation Activity	Adopted	Operating Expenses			(292,850)	(350,000)
1636.500968.	RS Aberdeen Close	Adopted	Capital Expenses		24,178		(325,822)
1636.500969.	RS Aberdeen Cl/Balmoral Pde Intersection	Adopted	Capital Expenses			(10,122)	(335,944)
1636.500970.	RS Achilles Place	Adopted	Capital Expenses			(16,869)	(352,813)
1636.500971.	RS Aldgate St/Parkview St Intersection	Adopted	Capital Expenses		3,093		(349,720)
1636.500972.	RS Beam Road	Adopted	Capital Expenses			(11,246)	(360,966)
1636.500973.	RS Esprit Parkway	Adopted	Capital Expenses			(84,347)	(445,313)
1636.500976.	RS Frankland Place	Adopted	Capital Expenses		15,180		(430,133)
1636.500978.	RS Leighton Rd/Halls Head Pde	Adopted	Capital Expenses		51,171		(378,962)
1636.500979.	RS Lord Hobart Dve/Addingham Blvd	Adopted	Capital Expenses		50,608		(328,354)
1636.500980.	RS Mississippi Drive	Adopted	Capital Expenses			(22,492)	(350,846)
1636.500981.	RS Peel St/Ormsby Tce Roundabout	Adopted	Capital Expenses		44,986		(305,860)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2020

NOTE 10
BUDGET AMENDMENTS APPROVED

Amendments to original budget since budget adoption. Surplus/(Deficit)

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GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
1636.500982.	RS Peelwood Parade	Adopted	Capital Expenses		14,902		(290,958)
1636.500983.	RS Peelwood Pde/Mahogany Dr	Adopted	Capital Expenses		2,812		(288,146)
1636.500984.	RS Watersun Drive	Adopted	Capital Expenses			(22,493)	(310,639)
1636.500985.	RS Yalgor Heights	Adopted	Capital Expenses			(39,361)	(350,000)
1636.500987.	SP Albermarle Close	Adopted	Capital Expenses			(13,907)	(363,907)
1636.500988.	SP Blakeley Street	Adopted	Capital Expenses			(10,357)	(374,264)
1636.500989.	SP Boileau Place	Adopted	Capital Expenses		3,271		(370,993)
1636.500991.	SP Dichondra Pass	Adopted	Capital Expenses			(9,269)	(380,262)
1636.500993.	SP Gillark Street	Adopted	Capital Expenses		9,000		(371,262)
1636.500994.	SP Janice Avenue	Adopted	Capital Expenses			(10,903)	(382,165)
1636.500995.	SP Jubata Gardens	Adopted	Capital Expenses		21,807		(360,358)
1636.500996.	SP Lefroy Street	Adopted	Capital Expenses			(9,269)	(369,627)
1636.500997.	SP Mandurah Road, Erskine	Adopted	Capital Expenses		22,352		(347,275)
1636.500999.	SP Oakwood Gate	Adopted	Capital Expenses			(8,723)	(355,998)
1636.501000.	SP Old Coast Road, Halls Head	Adopted	Capital Expenses		10,904		(345,094)
1636.501005.	SP Sunview Rise PAW	Adopted	Capital Expenses			(2,726)	(347,820)
1636.501006.	SP Swinton Place	Adopted	Capital Expenses			(2,180)	(350,000)
	Loan repayments - refinance	R0002540689	Capital Expenses			(670,166)	(1,020,166)
	Interest repayments - refinance	R0002540689	Operating Revenue		18,904		(1,001,262)
	Loan refinance opening surplus	R0002540689	Opening Surplus(Deficit)		654,006		(347,256)
0555.101024.31012.55	Community Development Operating Grants		Operating Revenue		75,000		(272,256)
9555.101031.	Suicide Prevention Project		Operating Expenses			(75,000)	(347,256)
347810.9083.10	Contribution to MPAC		Operating Expenses			(80,000)	(427,256)
427810.9052.10	Financial Services subscriptions		Operating Expenses		20,000		(407,256)
428800.9000.05	Financial Accounting Salaries		Operating Expenses		60,000		(347,256)
347810.9083.10	Mandurah Performing Arts Centre RVIF works Stage 3		Operating Expenses			(250,000)	(597,256)
347970.0804.98	Transfer from Cultural Reserve		Capital Revenue		225,000		(372,256)
347970.0800.98	Transfer from Building Reserve		Capital Revenue		25,000		(347,256)
1632.750573.	MARC squash court roof drainage		Capital Expenses		15,268		(331,988)
1632.750416.	SL Peelwood Parade Reserve		Capital Expenses			(15,268)	(347,256)
1641.770011.	Replacement crane on T022 Patching Truck		Capital Expenses			(9,680)	(356,936)
1641.770011.	ERS Turbo Wash Parts Washer will not be replaced this financial year life of asset to be extended until 2021/22		Capital Expenses		20,858		(336,078)
455965.0756.97	Cityfleet Proceeds of Sale		Capital Revenue			(1,710)	(337,788)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

NOTE 10

BUDGET AMENDMENTS APPROVED

Amendments to original budget since budget adoption. Surplus/(Deficit)

A positive number in the amended budget running balance represents an estimated closing surplus.

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GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
1632.750532.	Civic Building – Tuckey Room		Capital Expenses			(120,000)	(457,788)
1635.700432.	Geogrup Boardwalk		Capital Expenses		60,000		(397,788)
1640.820173.	Council Chamber Furniture		Capital Expenses		20,000		(377,788)
1632.750501.	MARC Systems Integration		Capital Expenses		40,000		(337,788)
1632.750578.	CSRFF program		Capital Expenses		85,000		(252,788)
359915.0070.60	CSRFF Funding - Non Operating Grant		Capital Revenue		50,000		(202,788)
9645.140512.10058.10	Community facility Planning - Design		Operating Expenses		10,000		(192,788)
1632.750516.	Change Rooms Upgrade Program		Capital Expenses			(145,000)	(337,788)
456925.0100.	Non-Operating Revenue		Capital Revenue		1,065,909		728,121
	Lakelands Community Infrastructure reserve		Capital Revenue			(1,065,909)	(337,788)
	Georup Boardwalk unspent loans		Operating Revenue			(43,926)	(381,714)
	Transfer from Sustainability reserve		Operating Revenue			(58,044)	(439,758)
1636.501023.	Dudley Park Primary School		Capital Expenses			(86,467)	(526,225)
381925.0100.72	Dudley Park Primary School - contribution DOE		Capital Revenue		86,467		(439,758)
1632.750567.	South Mandurah FC Changerooms		Capital Expenses			(4,850)	(444,608)
1632.750578.	CSRFF		Capital Expenses		3,000		(441,608)
1632.750606.	South Mandurah Football Club Pavilion		Capital Expenses		1,850		(439,758)
435800.9001.05	Casual Labour - Records		Operating Expenses		10,000		(429,758)
435810.9917.10	Archive Operating - Records		Operating Expenses			(10,000)	(439,758)
435810.9917.10	Archive Operating - Records		Operating Expenses			(27,000)	(466,758)
305810.9051.10	Election expenses		Operating Expenses		27,000		(439,758)
355810.9058.10	Swim School - General Advertising		Operating Expenses		1,500		(438,258)
362810.9058.10	Health and Fitness – General Advertising		Operating Expenses		3,000		(435,258)
363810.9058.10	Café – General Advertising		Operating Expenses		500		(434,758)
467810.9058.10	OSHC – General Advertising		Operating Expenses		1,000		(433,758)
379810.9059.10	Festival & Events - other operating costs		Operating Expenses			(6,000)	(439,758)
1641.770011.	Generator MARC		Capital Expenses			(120,000)	(559,758)
9578.105000.10752.10	MARC Maintenance - Lease Costs		Operating Expenses		40,000		(519,758)
455965.0756.97	Proceeds from Disposal of assets		Capital Revenue		80,000		(439,758)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

BUDGET AMENDMENTS APPROVED

Amendments to original budget since budget adoption. Surplus/(Deficit)

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GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
1636.500979.	RS Lord Hobart Drive/ Addingham Blvd		Capital Expenses			(230,000)	(669,758)
1636.500956.	RR Beacham Street		Capital Expenses		90,000		(579,758)
1636.500959.	RR Fernwood Rd/ Old Coast Road		Capital Expenses		90,000		(489,758)
1636.500961.	RR Merrivale Street		Capital Expenses		50,000		(439,758)
	BUDGET REVIEW ADOPTION		Opening Surplus(Deficit)		957,839		518,081
	BUDGET REVIEW ADOPTION		Operating Revenue		435,840		953,921
	BUDGET REVIEW ADOPTION		Operating Expenses			(2,774,910)	(1,820,989)
	BUDGET REVIEW ADOPTION		Non Cash Item		3,644,577		1,823,588
	BUDGET REVIEW ADOPTION		Capital Expenses		1,722,259		3,545,847
	BUDGET REVIEW ADOPTION		Capital Expenses			(1,503,000)	2,042,847
	BUDGET REVIEW ADOPTION		Capital Revenue			(1,859,988)	182,859
1636.501024.	Mandurah Terrace Modifications		Capital Expenses			(19,000)	163,859
381925.0100.72	Capital Contribution - Mandurah Terrace business owners		Capital Revenue		10,000		173,859
9667.101902.10058.10	City Centre Activation - Linger Longer Day		Operating Expenses		9,000		182,859
1632.750501.	MARC Systems Integration		Capital Expenses		40,000		222,859
1641.770011.	Miscellaneous Equipment >\$1500 - Generator MARC		Capital Expenses			(40,000)	182,859
9655.163032.14000.05	Emergency Management Bushfire Mitigation Project		Operating Expenses		117,140		299,999
9655.163032.14000.13	Emergency Management Bushfire Mitigation Project		Operating Expenses			(117,140)	182,859
318910.0050.55	Emergency Management Grants & Subs Op		Operating Revenue		30,000		212,859
9655.163032.14000.05	Emergency Management Bushfire Mitigation Project		Operating Expenses			(30,000)	182,859
1639.910105.	Parkridge Boat Ramp		Capital Expenses		12,600		195,459
404915.0070.60	Waterways Grants & Subs Non-op Capital Revenue		Capital Revenue			(39,590)	155,869
1639.910097.	Breakwater Parade Fishing Platform		Capital Expenses		21,810		177,679
1639.910100.	Marina Commercial Jetty		Capital Expenses		5,180		182,859
1639.910100.	Marina Commercial Jetty		Capital Expenses		12,810		195,669
1639.910102.	South Harbour Upgrade		Capital Expenses			(12,810)	182,859
	Transfer from Sports Clubs Maintenance Levy Reserve		Other: Transfer Out of Reserve		850		183,709
	Facility Management : Mandurah Sportsman & Football Club.		Operating Expenses				182,859
9569.104535.10607.10	Furniture. Materials		Operating Expenses			(850)	182,859
1636.501016.	MOM Canal Light Poles		Capital Expenses		20,000		202,859
1632.750591.	Civic Chamber Meeting Rooms		Capital Expenses			(20,000)	182,859
1636.501000.	SP Old Coast Road, Hall Head		Capital Expenses		5,000		187,859
1636.500990.	SP Cox Bay		Capital Expenses			(5,000)	182,859
1646.700349.	Lakelands DOS Earthworks		Capital Expenses		431,600		614,459

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

NOTE 10

BUDGET AMENDMENTS APPROVED

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1646.750496.	Lakelands DOS Clubroom Facility		Capital Expenses			(431,600)	182,859
1632.750604.	Falcon Pavilion Roof		Capital Expenses		17,213		200,072
1635.700434.	Bethyl Corner Renewal		Capital Expenses			(17,213)	182,859
1636.500995.	SP Jubata Gardens		Capital Expenses		5,000		187,859
1636.500988.	SP Blakeley Street		Capital Expenses			(5,000)	182,859
1636.500978.	RS Leighton Rd/Halls Head Pde		Capital Expenses		5,000		187,859
1636.500971.	RS Aldgate St/Parkview St Intersection		Capital Expenses			(5,000)	182,859
1636.500960.	RR Gordon Road		Capital Expenses		60,000		242,859
1636.500962.	RR Thera Street		Capital Expenses			(60,000)	182,859
1636.501011.	SL Train Station Access Path		Capital Expenses		35,000		217,859
1636.501010.	SL Minor Improvements		Capital Expenses			(35,000)	182,859
455965.0756.97	Proceeds from Disposal of assets		Other: Proceeds From Sale of Assets		30,000		212,859
1641.770001.	Light Passenger Vehicles - Replacement		Capital Expenses			(17,070)	195,789
9667.101901.	City Centre - Winter Wonderland		Operating Expenses		73,000		268,789
9624.102245.	Economic Development Projects - New Projects		Operating Expenses		150,000		418,789
9564.102830.	Cultural Development - Wearable Art General		Operating Expenses		47,000		465,789
0562.102313.	Crabfest Revenue		Operating Revenue			(240,000)	225,789
9562.102313.	Crabfest Expenditure		Operating Expenses			(30,000)	195,789
301950.0711.90	Rate Penalty Interest		Operating Revenue			(60,000)	135,789
347945.0319.85	Facility Management Lease revenue		Operating Revenue			(100,000)	35,789
310810.9200.10	Strategy and Business Performance Corporate Projects		Operating Expenses		7,600		43,389
303810.9059.10	Elected Members Operating Costs		Operating Expenses			(25,000)	18,389
1636.500952	RC Mississippi Drive		Capital Expenses		15,000		33,389
1636.500964	TM Old Coast Rd / Rutland Drive Roundabout		Capital Expenses			(15,000)	18,389
	COVID BUDGET REVIEW ADOPTION		Operating Revenue			(3,370,422)	(3,352,033)
	COVID BUDGET REVIEW ADOPTION		Operating Expenses		3,354,616		2,583
	COVID BUDGET REVIEW ADOPTION		Non Cash Item			(872)	1,711
	COVID BUDGET REVIEW ADOPTION		Capital Expenses		1,000,023		1,001,734
	COVID BUDGET REVIEW ADOPTION		Capital Revenue			(166,410)	835,324
	COVID BUDGET REVIEW ADOPTION		Other: Transfer Out of Reserve		45,000		880,324
	COVID BUDGET REVIEW ADOPTION		Other: Transfer Into Reserve			(885,103)	(4,779)
1632.750501	MARC Systems Integration		Capital Expenses		15,000		10,221
1632.750575	Central Boardwalk		Capital Expenses			(15,000)	(4,779)
1635.700431	Electric BBQ Replacement Program		Capital Expenses		10,000		5,221
1632.750616	Park Rd SES Workshop Upgrade		Capital Expenses			(10,000)	(4,779)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

NOTE 10

BUDGET AMENDMENTS APPROVED

Amendments to original budget since budget adoption. Surplus/(Deficit)

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1636.500996	SP Lefroy Street		Capital Expenses		8,000		3,221
1636.501006	SP Swinton Place		Capital Expenses			(8,000)	(4,779)
1637.600168	DR Sunview Rise		Capital Expenses		2,800		(1,979)
1637.600163	DR Mulberry Close		Capital Expenses			(2,800)	(4,779)
	Transfer from Sportsclub Maintenance Levy Reserve		Other: Transfer Out of Reserve		8,865		4,086
	Port Bouvard Surf Lifesaving Club Flooring Replacement		Capital Expenses			(8,865)	(4,779)
9655.163032.14000.05	Emergency Management Bushfire Mitigation Project		Operating Expenses		30,000		25,221
318910.0050.55	Emergency Management Grants & Subs Operating		Operating Revenue			(30,000)	(4,779)
				0	16,921,693	(16,576,472)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 11
PROPOSED BUDGET VARIATIONS FOR COUNCIL APPROVAL**

The following are for consideration for Council to approve as budget variations

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption						(4,779)
373810.9635.10	Libraries & Learning : Outreach Literacy		Operating Expenses			(40,000)	(44,779)
	Falcon Library Materials & Contracts		Operating Expenses		73,971		29,192
379945.0560.85	Festivals & Events Fees & Charges		Operating Revenue		11,250		40,442
379920.0560.65	Festivals & Events Contributions & Donations		Operating Revenue		13,000		53,442
	COVID BUDGET REVIEW ADOPTION - Amendment		Other: Transfer Out of Reserve		13,830		67,272
440899.9990.49	Project Management - Overhead Allocation		Operating Expenses			(13,216)	54,056
446899.9990.49	Asset Management - Overhead Allocation		Operating Expenses			(614)	53,442
	Capital Works 2019/20 Carryovers		Capital Expenses		11,064,322		11,117,764
	Capital Works 2019/20 Carryovers		Other: Proceeds from Debentures			(2,500,000)	8,617,764
	Capital Works 2019/20 Carryovers		Other: Unutilised Loans			(410,591)	8,207,173
	Capital Works 2019/20 Carryovers		Operating Expenses			(5,165)	8,202,008
	Capital Works 2019/20 Carryovers		Other: Transfer Into Reserve			(7,593,566)	608,442
	Capital Works 2019/20 Carryovers		Capital Revenue			(555,000)	53,442
1641.770011.	Minor Equipment		Capital Expenses	21,178			74,620
1641.770011.	Minor Equipment		Capital Expenses			(20,631)	53,989
1641.770005	Trucks & Buses		Capital Expenses	151,500			205,489
1641.770007	Trailers		Capital Expenses	19,673			225,162
1641.770009	Parks & Mowers		Capital Expenses	72,731			297,893
455965.0756.97	Cityfleet Proceeds Sale of Assets		Other: Proceeds From Sale of Assets			(12,290)	285,603
	Transfer into Plant Reserve		Other: Transfer Into Reserve			(231,614)	53,989
9564.102700.14000.10	Cultural Development - Public Arts Projects		Operating Expenses		250,000		303,989
	Transfer into Asset Management Reserve		Other: Transfer Into Reserve			(250,000)	53,989
300960.0750.95	General Purpose Funding - Other Income		Operating Revenue		432,820		486,809
	Transfer into Asset Management Reserve		Other: Transfer Into Reserve			(432,820)	53,989
435800.9000.05	Information Management Emp Costs Ordinary Labour		Operating Expenses		22,590		76,579
435810.9118.10	Information Management Materials & Contracts		Operating Expenses			(22,590)	53,989
9638.101613.10057.10	Youth Development Recognition Grants/Sponsorship		Operating Expenses		1,500		55,489
0638.101613.32000..55	Youth Development Revenue Operating Grants		Operating Revenue			(1,500)	53,989
1636.500996	SP Lefroy Street		Capital Expenses		4,265		58,254
1636.501000	SP Old Coast Road		Capital Expenses			(4,265)	53,989
1635.700404	Halls Head Recycled Water		Capital Expenses		10,000		63,989
1635.700377	MARC Improvement to Car Park Area		Capital Expenses			(10,000)	53,989
1636.500952	RC Mississippi Drive		Capital Expenses		30,000		83,989
1636.501012	Depot Stockpile		Capital Expenses			(15,000)	68,989
1636.500955	RR Bailey Boulevard		Capital Expenses			(10,000)	58,989
1636.500965	TM Wilderness Drive/Old Coast Road		Capital Expenses			(5,000)	53,989
1635.700425	Quandong Reserve Renewal		Capital Expenses		27,000		80,989
1639.910095	Avalon Foreshore (Westview Parade)		Capital Expenses			(7,000)	73,989
1635.700407	Pinjarra Road East Stage 2		Capital Expenses			(20,000)	53,989
1636.500995	SP Jubata Gardens		Capital Expenses		8,600		62,589
1636.500967	CP Pinjarra Road/Sutton Street		Capital Expenses			(8,600)	53,989
447800.9001.05	Landscaping Services Emp Costs Casual Labour		Operating Expenses		17,696		71,685
	Landscaping Services Materials & Contracts - Consultants		Operating Expenses			(17,696)	53,989
447810.9051.10	Emergency Management Bushfire Mitigation Project		Operating Expenses		167,850		221,839
9655.163032.14000.13	Emergency Management Grants & Subs Op.		Operating Revenue			(167,850)	53,989
318910.0050.55				0	12,413,776	(12,355,008)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 12
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is 10.00%

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Operating grants, subsidies and contributions	1,522,682	65.83%	▲ Permanent	Financial Assistance Grants received in advance for 2020/21 FY.
Profit on disposal of assets	23,638	100.00%	▲ Permanent	Unbudgeted non-cash variance from disposal of assets.
Expenditure from operating activities				
Materials and contracts	4,235,597	10.32%	▲ Timing	It is expected that majority of expenditure will be realised by 30 June.
Interest expenses	487,415	50.66%	▲ Permanent	The loan offset facility allowed for any additional funds throughout the year to offset the loans. This has allowed for less interest and more principal being repaid as the monthly loan repayment remains the same each month.
Insurance expenses	182,844	19.69%	▲ Permanent	Budgeted insurance expense greater than actual premium paid for the year.
Other expenditure	(26,663)	(15.46%)	▼ Timing	Budget fully spent prior to year end.
Loss on disposal of assets	(245,982)	100.00%	▼ Permanent	Unbudgeted non-cash variance from disposal of assets.
Investing Activities				
Capital Acquisitions	16,380,275	46.15%	▲ Timing	Refer to note 4. Estimated remaining funds for expected carryover projects to be transferred into reserve to fund remaining works in 2020/21.
Financing Activities				
Unspent Loans	1,751,101	100.00%	▼ Timing	Refer to note 6.
Prepaid Rates	(2,455,879)	100.00%	▼ Permanent	Prepaid rates for current year not budgeted for.
Repayment of debentures	(768,851)	(14.90%)	▼ Permanent	The loan offset facility allowed for any additional funds throughout the year to offset the loans. This has allowed for less interest and more principal being repaid as the monthly loan repayment remains the same each month.

Asset type	Description	Actuals 01/05/2020	Current Budget	% Completed Inc. CMT	Proposed Capital Expenditure Budget 2019/20	Proposed Carryover Expenditure to 2020/21	Funding Current Budget		Proposed Funding 2019/20		COM Funding Variance for Proposed Carryovers
							External Grants & Contributions	COM Funding (incl Sales, Loans & Reserves)	External Grants & Contributions	COM Funding (incl Sales, Loans & Reserves)	
Buildings	Tuart Av Community Kitchen Retrofit	17,058	30,000	57%	18,058	11,942	-	30,000	-	18,058	11,942
Buildings	MARC LED & Lighting Control	2,851	52,851	79%	8,671	44,180	-	52,851	-	8,671	44,180
Buildings	Civic Chamber Meeting Rooms	11,960	104,563	81%	40,160	64,403	-	104,563	-	40,160	64,403
Buildings	Southern Ops Transportable Meeting Room	168	84,563	0%	168	84,395	-	84,563	-	168	84,395
Buildings	Site Main Switchboards	-	95,133	0%	6,000	89,133	-	95,133	-	6,000	89,133
Buildings	MARC/Waste Transfer Station - Solar Plan Phase 5	1,586	311,000	96%	1,586	309,414	-	311,000	-	1,586	309,414
Buildings	Change Rooms Upgrade Program	6,513	220,000	3%	6,513	213,487	50,000	170,000	6,513	-	170,000
Buildings	Civic Building - Tuckey Room	144,796	294,936	99%	173,759	121,177	-	294,936	-	173,759	121,177
Total Buildings		184,931	1,193,046		254,915	938,131	50,000	1,143,046	6,513	248,402	894,644
Bridges	Mandurah Traffic Bridge Feature Lighting	10,072	10,072	100%	10,072	-	-	10,072	-	10,072	-
Bridges	Old Mandurah Bridge	100,000	500,000	100%	100,000	400,000	-	500,000	-	100,000	400,000
Bridges	New Bridge boardwalk extension stairway	244,774	243,234	100%	243,234	-	-	243,234	-	243,234	-
Total Bridges		354,846	753,306		353,306	400,000	-	753,306	-	353,306	400,000
Parks	Falcon Reserve Activation Plan	41,604	250,639	17%	41,604	209,035	-	250,639	-	41,604	209,035
Parks	Falcon Skate Park Upgrade	51,835	400,000	91%	240,000	160,000	200,000	200,000	120,000	120,000	80,000
Parks	Grahame Heal Reserve	14,161	96,839	31%	29,663	67,176	-	96,839	-	29,663	67,176
Parks	Pebble Beach Boulevard Res 46649	25,337	182,282	20%	25,337	156,945	-	182,282	-	25,337	156,945
Parks	Louis Dawe Park Renewal	22,144	68,356	96%	22,144	46,212	-	68,356	-	22,144	46,212
Parks	MARC improvement to car park area	3,750	14,570	100%	4,570	10,000	-	14,570	-	4,570	10,000
Total Parks		158,830	1,012,686		363,318	649,368	200,000	812,686	120,000	243,318	569,368
Roads	Smart Street Mall Upgrade	69,736	1,503,613	6%	503,613	1,000,000	-	1,503,613	-	503,613	1,000,000
Roads	RC Peel Street	56,795	817,747	19%	567,747	250,000	500,000	317,747	400,000	167,747	150,000
Roads	RR Thera Street	102,050	397,385	51%	317,385	80,000	-	397,385	-	317,385	80,000
Roads	TM Discretionary Traffic Mgmt	62,404	109,033	58%	62,404	46,629	-	109,033	-	62,404	46,629
Roads	WMC Recovery Facility Hardstand	-	190,602	0%	-	190,602	-	190,602	-	-	190,602
Roads	Coodanup Drive	94,360	206,290	80%	94,360	111,930	-	206,290	-	94,360	111,930
Total Roads		385,346	3,224,670		1,545,509	1,679,161	500,000	2,724,670	400,000	1,145,509	1,579,161
Drainage	DR Orion Rd Park Stage 2	75,022	112,462	80%	91,744	20,718	-	112,462	-	91,744	20,718
Total Drainage		75,022	112,462		91,744	20,718	-	112,462	-	91,744	20,718
Coastal & Estuary	Avalon Foreshore (Westview Parade)	10,941	70,963	98%	43,963	27,000	-	70,963	-	43,963	27,000
Total Coastal & Estuary		10,941	70,963		43,963	27,000	-	70,963	-	43,963	27,000
Other	MPAC Orchestra Lift	-	120,000	0%	-	120,000	-	120,000	-	-	120,000
Total Furniture & Equipment		-	120,000		-	120,000	-	120,000	-	-	120,000
Plant & Machinery	Light Passenger Vehicles - Replacement	238,722	338,580	82%	299,113	39,467	-	338,580	-	299,113	39,467
Plant & Machinery	Parks & Mowers	132,265	363,150	46%	312,576	50,574	-	363,150	-	312,576	50,574
Plant & Machinery	Miscellaneous Equipment >\$1500	114,361	444,348	56%	334,548	109,800	-	444,348	-	334,548	109,800

Council Meeting 23 June 2020

Attachments to Minutes

Asset type	Description	Actuals 01/05/2020	Current Budget	% Completed Inc. CMT	Proposed Capital Expenditure Budget 2019/20	Proposed Carryover Expenditure to 2020/21	Funding Current Budget		Proposed Funding 2019/20		COM Funding Variance for Proposed Carryovers
							External Grants & Contributions	COM Funding (incl Sales, Loans & Reserves)	External Grants & Contributions	COM Funding (incl Sales, Loans & Reserves)	
Total Plant & Machinery		485,349	1,146,078		946,237	199,841	-	1,146,078	-	946,237	199,841
Other	Road Sweeper Spoil	1,647	65,000	12%	20,000	45,000	-	65,000	-	20,000	45,000
Total Other		1,647	65,000		20,000	45,000	-	65,000	-	20,000	45,000
Buildings	Lakelands DOS Clubroom Facility	1,829,093	2,757,070	96%	2,757,070	-	210,000	2,547,070	210,000	2,547,070	-
Parks	Lakelands DOS	101,057	256,984	39%	101,057	155,927	975,000	(718,016)	-	101,057	(819,073)
Parks	Lakelands DOS	66,995	82,113	86%	70,589	11,524		82,113		70,589	11,524
Parks	Lakelands DOS	5,369	89,783	37%	33,015	56,768		89,783		33,015	56,768
Parks	Lakelands DOS	20,490	89,828	23%	20,490	69,338		89,828		20,490	69,338
Parks	Lakelands DOS	15,928	1,141,106	2%	160,000	981,106		1,141,106		160,000	981,106
Parks	Lakelands DOS	206,579	178,084	138%	252,747	(74,663)		178,084		252,747	(74,663)
Parks	Lakelands DOS	-	311,941	1%	311,941	-		311,941		311,941	-
Total Lakelands DOS		2,245,512	4,906,909		3,706,909	1,200,000	1,185,000	3,721,909	210,000	3,496,909	225,000
Other	Eastern Foreshore South Precinct	14,784	2,255,420	2%	100,000	2,155,420	2,250,000	5,420	94,580	5,420	-
Other	Western Foreshore Recreation Precinct	89,911	4,029,683	57%	400,000	3,629,683	2,750,000	1,279,683	390,317	9,683	1,270,000
Total Waterfront Redevelopment		104,695	6,285,103		500,000	5,785,103	5,000,000	1,285,103	484,897	15,103	1,270,000
GRAND TOTAL		4,007,119	18,890,223		7,825,901	11,064,322	6,935,000	11,955,223	1,221,410	6,604,491	5,350,732

Cityfleet Cancelled Asset Purchases 2019/20				
Description:	Fleet #:	2019/20 Budget \$	2019/20 Proceeds \$	Reason for cancellation:
Trucks & Buses				
TOYOTA HIACE BUS	T04717	56,500	-	Purchase of a new leased vehicle T04717 (Recreation Services Co-ordinator) is not required as current service is provided by a leased bus. This bus is only being used for less than 5k per annum and the need for the service is being reviewed.
Truck Hino 300 single cab	New	95,000	-	Purchase of a new vehicle is not required as a review has lead to shared use of an existing vehicle between Cityparks and Cityworks.
Trailers				
0.9T 2.1x1.2M BOX WITH RAMP	P044	5,974	530	Replacement of trailer P044 is not required. Previously the city owned and maintained this trailer that was used by Halls Head Community College for their Coastcare program. Instead of replacing this trailer it has been donated to Coastcare.
2.0-4.5T TANDEM BOX TRAILER WITH RAMP	P143	7,699	700	Replacement of trailer P143 is not required as its purpose to carry the footpath sweepers is no longer needed.
Single axle box trailer (enclosed) for After Hours Call Out	New	6,000	-	Replacement of the trailer is not required for after hours call out by Cityparks.
Parks & Mowers				
HOWARD HD150CR MOWER ROTASLASHER	N023	9,435	1,160	Replacement of the mower has been deferred as an existing mower is in reasonable operating condition and working efficiently.
NEW HOLLAND BOOMER 3050 TRACTOR	P602	44,203	9,000	Replacement of the tractor has been deferred as the existing tractor is in reasonable operating condition and working efficiently.
ATV - MULE	New	14,000	-	Purchase of a new ATV is not required as a review has lead to shared used of an existing vehicle between Traffic Management and Cityparks.
DEUTSCHER H660-II SELF POWERED ROTARY MOWER	M100	5,093	900	Replacement mower is not required due to lack of use by Parks Assets Team.
Totals		243,904	12,290	

Statutory Budget

2020-2021



CITY OF MANDURAH
BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

LOCAL GOVERNMENT ACT 1995

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CITY'S VISION

To create a vibrant and connected city that supports and improves the community for everyone.

CITY OF MANDURAH
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	80,192,181	80,502,603	81,015,588
Operating grants, subsidies and contributions	10(a)	3,472,058	6,556,346	3,605,314
Fees and charges	9	25,208,275	23,654,416	26,746,571
Interest earnings	12(a)	1,460,000	1,361,552	2,245,000
Other revenue	12(b)	235,500	263,800	141,500
		110,568,014	112,338,717	113,753,973
Expenses				
Employee costs		(48,372,090)	(46,391,061)	(47,241,000)
Materials and contracts		(43,794,015)	(45,162,175)	(46,501,114)
Utility charges		(4,120,720)	(4,218,509)	(3,888,000)
Depreciation on non-current assets	5	(36,250,152)	(33,753,561)	(30,062,886)
Interest expenses	12(d)	(1,234,093)	(644,457)	(1,049,632)
Insurance expenses		(870,573)	(1,013,504)	(1,013,000)
Other expenditure		(202,500)	(200,000)	(200,000)
		(134,844,143)	(131,383,267)	(129,955,632)
Subtotal		(24,276,129)	(19,044,550)	(16,201,659)
Non-operating grants, subsidies and contributions	10(b)	16,537,764	5,621,681	10,757,000
Profit on asset disposals	4(b)	18,399	20,600	3,000
Loss on asset disposals	4(b)	(353,191)	(205,620)	(330,000)
		16,202,972	5,436,661	10,430,000
Net result		(8,073,157)	(13,607,889)	(5,771,659)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(8,073,157)	(13,607,889)	(5,771,659)

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City of Mandurah controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the budget.

2019/20 ACTUAL BALANCES

Balances shown in this budget as 2019/20 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2020 the following new accounting policies are to be adopted and may impact the preparation of the budget:

AASB 1059 Service Concession Arrangements: Grantors

AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

AASB 1059 is not expected to impact the annual budget. Specific impacts of AASB 2018-7 have not been identified.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE**REVENUES****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees, rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES**EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

CITY OF MANDURAH
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
Revenue	1,9,10(a),12(a),12(b)	\$	\$	\$
Governance		2,025	5,856	2,000
General purpose funding		83,512,729	85,496,646	85,175,658
Law, order, public safety		715,108	984,998	788,940
Health		319,825	355,000	324,000
Education and welfare		401,539	462,076	476,300
Community amenities		14,585,706	14,460,827	14,519,313
Recreation and culture		6,759,271	6,104,625	7,461,792
Transport		2,404,433	2,677,145	2,888,350
Economic services		1,550,850	1,456,996	1,779,000
Other property and services		316,528	334,548	338,620
		110,568,014	112,338,717	113,753,973
Expenses excluding finance costs	4(a),5,12(c),(e),(f)			
Governance		(6,772,482)	(6,984,786)	(6,418,000)
General purpose funding		(2,116,552)	(2,007,615)	(2,208,000)
Law, order, public safety		(4,057,736)	(4,345,379)	(4,247,000)
Health		(2,092,098)	(2,037,397)	(2,137,000)
Education and welfare		(4,718,248)	(4,400,441)	(4,775,000)
Community amenities		(18,838,819)	(18,770,625)	(18,692,000)
Recreation and culture		(46,856,030)	(45,501,123)	(52,940,000)
Transport		(30,088,759)	(29,024,545)	(19,805,000)
Economic services		(7,245,243)	(5,978,592)	(7,074,000)
Other property and services		(10,824,083)	(11,688,307)	(10,610,000)
		(133,610,050)	(130,738,810)	(128,906,000)
Finance costs	7,6(a),12(d)			
General purpose funding		(35,000)	0	0
Law, order, public safety		0	0	(257)
Community amenities		(11,585)	(12,411)	(22,724)
Recreation and culture		(708,020)	(288,047)	(556,166)
Transport		(387,656)	(192,862)	(375,437)
Other property and services		(91,832)	(151,137)	(95,048)
		(1,234,093)	(644,457)	(1,049,632)
Subtotal		(24,276,129)	(19,044,550)	(16,201,659)
Non-operating grants, subsidies and contributions	10(b)	16,537,764	5,621,681	10,757,000
Profit on disposal of assets	4(b)	18,399	20,600	3,000
(Loss) on disposal of assets	4(b)	(353,191)	(205,620)	(330,000)
		16,202,972	5,436,661	10,430,000
Net result		(8,073,157)	(13,607,889)	(5,771,659)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(8,073,157)	(13,607,889)	(5,771,659)

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

OBJECTIVE**ACTIVITIES****GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific local government services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Supervision of local laws, food control, mosquito and disease control.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Operation of senior citizen's centre, youth centre and assistance to various community and voluntary services associated with families, children, aged and disabled.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, recycling services, operation of transfer station, cemetery services, administration of town planning scheme and protection of the environment.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Maintenance of halls, parks, playgrounds, sports grounds, recreation centres, various reserves and beaches; operation of libraries and other arts and cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, drainage, works, footpaths, parking facilities and traffic signs. Maintenance of bus shelters and cleaning of streets.

ECONOMIC SERVICES

To help promote the local government and its economic wellbeing.

Marketing & promotion of tourism, visitor centres, economic development, implementation of building and development controls.

OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Private works, administration and public works overheads, works depots and council plant operations.

CITY OF MANDURAH
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		80,692,181	82,942,091	81,015,588
Operating grants, subsidies and contributions		3,963,832	6,958,818	3,605,314
Fees and charges		25,208,275	22,211,166	26,746,571
Interest earnings		1,460,000	1,361,552	2,245,000
Goods and services tax		300,000	375,204	5,912,130
Other revenue		235,500	263,800	141,500
		111,859,788	114,112,631	119,666,103
Payments				
Employee costs		(48,372,090)	(46,697,686)	(47,241,000)
Materials and contracts		(43,544,015)	(48,918,006)	(46,501,114)
Utility charges		(4,120,720)	(4,218,509)	(3,888,000)
Interest expenses		(1,234,093)	(644,457)	(1,049,632)
Insurance expenses		(870,573)	(1,013,504)	(1,013,000)
Goods and services tax		0	0	(6,000,000)
Other expenditure		(202,500)	(200,000)	(200,000)
		(98,343,991)	(101,692,162)	(105,892,746)
Net cash provided by (used in) operating activities	3	13,515,797	12,420,469	13,773,357
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	4(a)	(7,440,965)	(8,319,375)	(10,364,655)
Payments for construction of infrastructure	4(a)	(35,625,244)	(17,309,625)	(29,351,997)
Non-operating grants, subsidies and contributions		11,279,174	10,880,271	10,757,000
Proceeds from sale of plant and equipment	4(b)	1,020,562	916,686	1,609,000
Proceeds on other loans and receivables [describe]		100,000	94,052	270,000
Net cash provided by (used in) investing activities		(30,666,472)	(13,737,991)	(27,080,652)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(25,410,640)	(6,364,619)	(4,960,705)
Principal elements of lease payments	7	(807,905)	(1,295,492)	
Proceeds from new borrowings	6(b)	27,500,000	2,750,000	5,950,000
Net cash provided by (used in) financing activities		1,281,455	(4,910,111)	989,295
Net increase (decrease) in cash held		(15,869,220)	(6,227,633)	(12,318,000)
Cash at beginning of year		39,312,663	45,540,296	43,722,000
Cash and cash equivalents at the end of the year	3	23,443,443	39,312,663	31,404,000

This statement is to be read in conjunction with the accompanying notes.

OPERATING ACTIVITIES**Net current assets at start of financial year - surplus/(deficit)****Revenue from operating activities (excluding rates)**

	NOTE	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
		2,197,003	7,744,000	2,927,000
		2,197,003	7,744,000	2,927,000
Specified area rates	1(d)	430,364	545,311	532,930
Operating grants, subsidies and contributions	10(a)	3,472,058	6,556,346	3,605,314
Fees and charges	9	25,208,275	23,654,416	26,746,571
Interest earnings	12(a)	1,460,000	1,361,552	2,245,000
Other revenue	12(b)	235,500	263,800	141,500
Profit on asset disposals	4(b)	18,399	20,600	3,000
		30,824,596	32,402,025	33,274,315

Expenditure from operating activities

Employee costs		(48,372,090)	(46,391,061)	(47,241,000)
Materials and contracts		(43,794,015)	(45,162,175)	(46,501,114)
Utility charges		(4,120,720)	(4,218,509)	(3,888,000)
Depreciation on non-current assets	5	(36,250,152)	(33,753,561)	(30,062,886)
Interest expenses	12(d)	(1,234,093)	(644,457)	(1,049,632)
Insurance expenses		(870,573)	(1,013,504)	(1,013,000)
Other expenditure		(202,500)	(200,000)	(200,000)
Loss on asset disposals	4(b)	(353,191)	(205,620)	(330,000)
		(135,197,334)	(131,588,887)	(130,285,632)

Operating activities excluded from budgeted deficiency

Non-cash amounts excluded from operating activities	2 (a)(i)	31,309,678	39,213,847	30,389,886
Amount attributable to operating activities		(70,866,057)	(52,229,015)	(63,694,431)

INVESTING ACTIVITIES

Non-operating grants, subsidies and contributions	10(b)	16,537,764	5,621,681	10,757,000
Purchase property, plant and equipment	4(a)	(7,440,965)	(8,319,375)	(10,364,655)
Purchase and construction of infrastructure	4(a)	(35,625,244)	(17,309,625)	(29,351,997)
Proceeds from disposal of assets	4(b)	1,020,562	916,686	1,609,000
Proceeds from community loans		100,000	94,052	100,000
Amount attributable to investing activities		(25,407,882)	(18,996,581)	(27,250,652)

FINANCING ACTIVITIES

Repayment of borrowings	6(a)	(25,410,640)	(6,364,619)	(4,960,705)
Principal elements of finance lease payments	6	(807,905)	(1,295,492)	0
Proceeds from new borrowings	6(b)	27,500,000	2,750,000	5,950,000
Loans Utilised		431,591	1,340,510	2,144,397
Transfers to cash backed reserves (restricted assets)	8(a)	(3,832,612)	(11,604,587)	(1,623,264)
Transfers from cash backed reserves (restricted assets)	8(a)	18,272,970	8,639,495	8,607,722
Amount attributable to financing activities		16,153,404	(6,534,693)	10,118,150

Budgeted deficiency before general rates

		(80,120,535)	(77,760,289)	(80,826,933)
Estimated amount to be raised from general rates	1(a)	79,761,817	79,957,292	80,482,658
Net current assets at end of financial year - surplus/(deficit)	2 (a)(iii)	(358,718)	2,197,003	(344,275)

This statement is to be read in conjunction with the accompanying notes.

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1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2020/21 Budgeted rate revenue	2020/21 Budgeted interim rates	2020/21 Budgeted back rates	2020/21 Budgeted total revenue	2019/20 Actual total revenue	2019/20 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
Residential Improved	0.09594	33,005	522,541,826	50,132,663	500,000	0	50,632,663	49,969,893	50,203,125
Residential Vacant	0.16300	1,846	22,472,800	3,663,066	0	0	3,663,066	3,716,198	3,867,713
Business Improved	0.09293	987	145,374,998	13,509,699	0	0	13,509,699	14,245,039	14,278,447
Business Vacant	0.16560	118	3,459,694	572,925	0	0	572,925	573,926	632,590
Urban Development	0.13059	13	3,767,300	491,972	0	0	491,972	491,295	487,663
Sub-Totals		35,969	697,616,618	68,370,325	500,000	0	68,870,325	68,996,351	69,469,538
Minimum payment									
	\$								
Gross rental valuations									
Residential Improved	1,108	8,373	83,540,166	9,277,284	0	0	9,277,284	9,289,472	9,245,152
Residential Vacant	917	1,388	5,634,502	1,272,796	0	0	1,272,796	1,322,051	1,415,848
Business Improved	1,108	378	2,179,226	418,824	0	0	418,824	412,176	411,068
Business Vacant	1,108	11	53,950	12,188	0	0	12,188	14,138	21,052
Urban Development	1,108	0	0	0	0	0	0	0	0
Sub-Totals		10,150	91,607,844	10,981,092	0	0	10,981,092	11,037,837	11,093,120
		46,119	789,224,462	79,351,417	500,000	0	79,851,417	80,034,188	80,562,658
Discounts (Refer note 1(f))							(9,600)	0	0
Concessions (Refer note 1(g))							(80,000)	(76,896)	(80,000)
Total amount raised from general rates							79,761,817	79,957,292	80,482,658
Specified area rates (Refer note 1(d))							430,364	545,311	532,930
Total rates							80,192,181	80,502,603	81,015,588

All land (other than exempt land) in the City of Mandurah is rated according to its Gross Rental Value (GRV).

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates	
		\$	%	%	
Option one					
Full Payment	11th November 2020	0	0.0%	7.0%	
Option two					
Instalment 1	11th November 2020	0	5.5%	7.0%	
Instalment 2	15th March 2021	3	5.5%	7.0%	
Option three					
Instalment 1	11th November 2020	0	5.5%	7.0%	
Instalment 2	13th January 2021	3	5.5%	7.0%	
Instalment 3	15th March 2021	3	5.5%	7.0%	
Instalment 4	17th May 2021	3	5.5%	7.0%	
			2020/21 Budget revenue	2019/20 Actual revenue	2019/20 Budget revenue
Instalment plan admin charge revenue			\$ 110,363	\$ 116,538	\$ 109,000
Instalment plan interest earned			360,000	365,412	360,000
Unpaid rates and service charge interest earned			140,000	306,094	280,000
			610,363	788,044	749,000

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the City the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
Residential improved	Properties within the City boundaries with a predominant residential use with a dwelling located on the land.	This proposed rate in the dollar is regarded as the base rate as it represents the greatest number of properties in the City.	This rate aims to ensure that the proportion of rates raised from this category is between 70% and 75% of total rates.
Residential vacant	Vacant land located within the City boundaries excepting land with a commercial/industrial land use.	This proposed rate in the dollar is set at a higher level as the City wishes to promote the development of all properties to their full potential, and to ensure that the proportion of total rate revenue derived from vacant land remains consistent with previous years.	This rate in the dollar will act to stimulate economic growth and
Business improved	Properties within the City boundaries with a predominant commercial/industrial use with a dwelling located on the land.	This rate is set at a higher level to recognise that certain expenditures in the budget are specifically directed towards the economic development of the City and the additional costs associated with the service provision related to business activities. As a result of COVID-19, the City has recognised that businesses have been significantly impacted by the pandemic and for the 2020/21 financial year, Council are proposing to impose a lower rate in the dollar than the residential improved rate category.	This rate will ensure that the City meets the higher level of service costs associated with business properties and the area within which they are situated, including: (a) higher provision and maintenance of road infrastructure and streetscapes including road renewals and upgrades, car parking, footpaths and traffic issues; and (b) activation, facilitation and amenity improvements to promote the economic and social attractiveness to businesses areas.
Business vacant	Vacant land located within the City boundaries with a commercial/industrial land use.	This rate is set at a higher level as the City wishes to promote the development of all properties to their full potential.	This rate in the dollar will act to stimulate economic growth and development in the community.

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Urban development Super-lots larger than 10 hectares in size

This proposed rate in the dollar relates to land held for future development.

As with other vacant land rates, this rate is set at a higher level as the City wishes to promote the development of all properties to their full potential.

1. RATES AND SERVICE CHARGES (CONTINUED)

(d) Specified Area Rate

	Basis of valuation	Rate in	Rateable value	2020/21 Budget specified area rate revenue	2020/21 Interim specified area rate revenue	2020/21 Back specified area rate revenue	2020/21 Total budget specified area rate revenue	2019/20 Actual revenue	2019/20 Budget revenue
Specified area rate		\$	\$	\$	\$	\$	\$	\$	\$
Waterside Canals	Residential improved	0.00000	5,322,600	0	0	0	0	0	0
Mandurah Ocean Marina	Residential improved	0.01430	21,065,228	301,233	0	0	301,233	385,387	380,930
Mandurah Quay	Residential improved	0.00240	6,412,680	15,390	0	0	15,390	15,342	10,000
Mariners Cove	Residential improved	0.00000	9,072,320	0	0	0	0	10,765	9,000
Port Bouvard Eastport Canals	Residential improved	0.00150	8,499,130	12,749	0	0	12,749	12,717	12,000
Port Bouvard Northport Canals	Residential improved	0.00400	5,586,405	22,346	0	0	22,346	42,456	42,000
Port Mandurah Canals	Residential improved	0.00390	20,165,550	78,646	0	0	78,646	78,644	79,000
			76,123,913	430,364	0	0	430,364	545,311	532,930

	Purpose of the rate	Area or properties rate is to be imposed on	Budgeted rate applied to costs	Budgeted rate set aside to reserve	Reserve Amount to be applied to costs
Specified area rate			\$	\$	\$
Waterside Canals	Contribution toward maintaining and managing the canals.	All properties within the Waterside Canals.	0	0	5,171
Mandurah Ocean Marina	To provide for an enhanced maintenance standard and asset replacement costs.	All properties within the Mandurah Ocean Marina.	164,233	137,000	0
Mandurah Quay	Maintenance of the marina (i.e. water body and walls) and is levied to cover the life cycle expenses of the marina.	All properties within the Mandurah Quay sub-division.	7,000	8,390	0

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Mariners Cove	Contribution toward maintaining and managing the canals in accordance with the Artificial Waterways Policy – Canals and Core Management Group.	All canal frontages on the Mariners Cove canals.	0	0	9,717
Port Bouvard Eastport Canals	Recoup the costs of litter removal from the canal waterbody together with the costs of water quality testing, canal management fee, surveying and minor maintenance.	All canal frontages on the Eastport canals.	12,749	0	0
Port Bouvard Northport Canals	Recoup the costs of litter removal from the canal waterbody together with the costs of water quality testing, canal management fee, surveying and minor maintenance/canal cleaning.	All canal frontages on the Northport canals.	22,346	0	0
Port Mandurah Canals	Contribution toward maintaining and managing the canals in accordance with the Artificial Waterways Policy – Canals and Core Management Group.	All canal frontage properties located within the defined area of Port Mandurah Canals.	13,746	64,900	0
			220,074	210,290	14,888

(e) Service Charges

The City did not raise service charges for the year ended 30 June 2021.

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1. RATES AND SERVICE CHARGES (CONTINUED)

(f) Rates discounts

Rate or fee to which discount is granted	Discount %	Discount (\$)	2020/21 Budget	2019/20 Actual	2019/20 Budget	Circumstances in which discount is granted
Rates incentive	N/A	N/A	\$ 9,600	\$ 0	\$ 0	0 Early payment incentive for the payment of rates and charges being full payment of all current and arrears of rates including specified area rates, emergency services levy, domestic refuse charge and private swimming pool inspection fees within 35 days of the issue date on the annual rate notice, for eligibility to enter the early incentive prize draw.
			9,600	0	0	

(g) Waivers or concessions

Rate or fee and charge to which the waiver or concession is granted	Type	Discount %	Discount (\$)	2020/21 Budget	2019/20 Actual	2019/20 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
General rates	Concession	65%-100%	76,896	\$ 80,000	\$ 76,896	\$ 80,000	Support for charitable businesses.	Business improved
				80,000	76,896	80,000		

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2 (a). NET CURRENT ASSETS

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(i) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

Adjustments to operating activities

	Note	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
		\$	\$	\$
Less: Profit on asset disposals	4(b)	(18,399)	(20,600)	(3,000)
Less: Movement in contract liabilities associated with restricted cash		(5,275,266)	5,275,266	0
Add: Loss on disposal of assets	4(b)	353,191	205,620	330,000
Add: Depreciation on assets	5	36,250,152	33,753,561	30,062,886
Non cash amounts excluded from operating activities		31,309,678	39,213,847	30,389,886

(ii) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

Adjustments to net current assets

Less: Unspent borrowings	6(c)	(431,591)	0	0
Less: Cash - restricted reserves	3	(23,405,195)	(34,557,228)	(25,716,481)
Less: Current assets not expected to be received at end of year				
- Prepaid rates		(2,455,879)	(2,455,879)	0
- Other contract liabilities		0	(1,024,778)	0
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		7,499,999	5,410,639	4,960,705
- Current portion of contract liability held in reserve		8,450	5,275,266	0
- Current portion of lease liabilities		608,382	1,416,287	0
- Employee benefit provisions		5,041,426	4,944,527	4,452,000
- Bonds and deposits held		3,081,188	3,081,188	3,000,000
Add: Movement in provisions between current and non-current provisions		24,717	291,662	0
Total adjustments to net current assets		(10,028,503)	(17,618,316)	(13,303,776)

2 (a). NET CURRENT ASSETS (CONTINUED)**EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)**

	Note	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
		\$	\$	\$
(iii) Composition of estimated net current assets				
Current assets				
Cash and cash equivalents- unrestricted	3	38,248	1,035,519	5,480,519
Cash and cash equivalents - restricted				
Cash backed reserves	3	23,405,195	34,557,228	25,716,481
Bonds		3,081,188	3,081,188	3,000,000
Unspent borrowings	6(c)	207,137	638,728	207,000
Financial assets - unrestricted		95,088	95,088	0
Receivables		7,164,044	8,464,044	670,000
Inventories		428,974	428,974	450,000
		34,419,874	48,300,769	35,524,000
Less: current liabilities				
Trade and other payables		(4,555,419)	(4,305,419)	(9,151,794)
Contract liabilities		(3,464,329)	(8,731,145)	0
Lease liabilities		(608,382)	(1,416,287)	0
Long term borrowings		(7,499,999)	(5,410,639)	(4,960,705)
Provisions		(8,621,960)	(8,621,960)	(8,452,000)
		(24,750,089)	(28,485,450)	(22,564,499)
Net current assets		9,669,785	19,815,319	12,959,501
Less: Total adjustments to net current assets	2 (a)(ii)	(10,028,503)	(17,618,316)	(13,303,776)
Closing funding surplus / (deficit)		(358,718)	2,197,003	(344,275)

CITY OF MANDURAH
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2 (b). NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the City's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City of Mandurah becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the City has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The City of Mandurah contributes to a number of superannuation funds on behalf of employees.

All funds to which the City of Mandurah contributes are defined contribution plans.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the City of Mandurah's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City of Mandurah's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City of Mandurah's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

CITY OF MANDURAH
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3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Cash at bank and on hand	3,986,257	12,855,477	4,404,000
Term deposits	19,457,186	26,457,186	27,000,000
	23,443,443	39,312,663	31,404,000
- Unrestricted cash and cash equivalents	38,248	1,035,519	5,687,519
- Restricted cash and cash equivalents	23,405,195	38,277,144	25,716,481
	23,443,443	39,312,663	31,404,000

The following restrictions have been imposed by regulation or other externally imposed requirements on cash and cash equivalents:

Leave Reserve	5,041,426	4,944,527	4,451,504
Unspent Grants Reserve	184,402	5,451,218	136,849
Cash in Lieu of Parking Reserve	480,420	471,178	466,000
Building Reserve	584,883	1,807,813	764,370
Asset Management Reserve	2,611,825	2,496,008	581,288
Cultural Centre Reserve	0	2,480	227,529
Museum Reserve	0	160,150	160,000
Property Acquisition Reserve	24,218	3,920,867	3,953,000
Sustainability Reserve	558,905	647,225	563,088
Aquatic and Recreation Centre Reserve	0	0	(79)
Waste Facilities Reserve Fund	670,742	1,617,218	278,549
Community Improvements Reserve	0	33,234	28,249
Traffic Bridge Reserve	0	399,886	(6)
Tims Thicket Septage Reserve	76,362	74,894	74,000
Tims Thicket Inert Reserve	147,229	104,413	102,000
Inert Landfill Reserve	0	39,728	40,000
Arts and Craft Centre Reserve	0	229,699	230,000
Sand Pit Restoration Reserve	0	66,970	67,000
Interest Free Loans Reserve	0	159,894	145,364
CLAG Reserve	27,645	27,116	22,524
Emergency Relief Fund Reserve	0	3,295	3,000
Mandurah Ocean Marina Reserve	179,332	175,870	138,476
Waterways Reserve	238,228	274,639	0
Interest on Investments Reserve	0	12,771	13,000
Port Mandurah Canals Stage 2 Maintenance Reserve	94,114	92,322	79,772
Mariners Cove Canals Reserve	86,725	85,053	72,233
Port Bouvard Canal Maintenance Contributions Reserve	275,719	270,424	226,000
Soccer Club Rooms Refurbishment Reserve	0	29,292	29,338
Cash in Lieu POS Contributions Reserve	0	0	1,524,665
Carbon Offset Reserve	0	130,117	90,117
Bushland Acquisition Reserve	3,095,736	3,036,239	3,000,710

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

Port Bouvard Surf Life Saving Clubrooms Reserve	0	18,000	18,000
Coastal Storm Contingency Reserve	257,945	252,987	250,000
Refurbishment Bortolo Pavillion Reserve	0	6,000	6,000
Refurbishment Rushton Park Reserve	0	13,500	13,000
Refurbishment Meadow Springs Pavillion Reserve	0	8,712	8,000
Digital Futures Reserve	43,407	42,573	42,070
Decked Carparking Reserve	1,006,480	987,134	975,480
Specified Area Rates - Waterside Canals	99,130	104,301	103,944
Specified Area Rates - Port Mandurah Canals	423,541	353,236	42,795
Specified Area Rates - Mandurah Quay Canals	201,710	189,933	178,149
Specified Area Rates - Mandurah Ocean Marina	364,239	222,398	68,641
Specified Area Rate - Port Bouvard Canals	100,652	98,861	73,763
Specified Area Rate - Mariners Cove	9,005	18,722	14,855
Specified Area Rate - Eastport	23,767	23,165	12,244
Sports Club Maintenance Levy Reserve	191,605	133,395	78,000
City Centre Land Acquisition Reserve	1,056,143	3,035,842	3,000,000
City Facility Relocation Reserve	0	156,000	156,000
Lakelands Community Infrastructure Reserve	1,099,783	1,078,644	0
Plant Reserve	748,600	938,504	0
Workers Compensation Reserve	112,952	110,781	0
Bonds and deposits	3,081,188	3,081,188	3,000,000
Unspent borrowings	6(c) 207,137	638,728	207,000
	23,405,195	38,277,144	25,716,481

**Reconciliation of net cash provided by
operating activities to net result**

Net result

		(8,073,157)	(13,607,889)	(5,771,659)
Depreciation	5	36,250,152	33,753,561	30,062,886
(Profit)/loss on sale of asset	4(b)	334,792	185,020	327,000
(Increase)/decrease in receivables		1,300,000	(2,084,437)	69,130
(Increase)/decrease in inventories		0	(102,716)	100,000
Increase/(decrease) in payables		250,000	(4,708,722)	(500,000)
Increase/(decrease) in other assets		0	939,242	0
Increase/(decrease) in contract liabilities		(5,266,816)	8,731,145	0
Increase/(decrease) in employee provisions		0	195,536	243,000
Non-operating grants, subsidies and contributions		(11,279,174)	(10,880,271)	(10,757,000)
Net cash from operating activities		13,515,797	12,420,469	13,773,357

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program									2020/21 Budget total	2019/20 Actual total	2019/20 Budget total
	Governance	Law, order, public safety	Education and welfare	Community amenities	Recreation and culture	Transport	Economic services	Other property and services				
	\$	\$	\$	\$	\$	\$	\$	\$		\$	\$	\$
Property, Plant and Equipment												
Buildings - non-specialised	453,904	0	160,119	328,889	1,770,414	0	160,119	0		2,873,445	4,833,838	5,849,357
Furniture and equipment	0	0	48,035	0	117,421	0	0	0		165,456	415,532	435,532
Plant and equipment	89,133	0	0	0	246,820	250,000	0	3,816,111		4,402,064	3,070,005	4,079,766
	543,037	0	208,154	328,889	2,134,655	250,000	160,119	3,816,111		7,440,965	8,319,375	10,364,655
Infrastructure												
Infrastructure - roads	0	0	0	0	0	9,930,467	0	0		9,930,467	9,317,094	11,332,685
Infrastructure - footpaths	0	0	0	0	0	913,573	0	0		913,573	777,421	881,532
Infrastructure - drainage	0	0	0	0	0	1,118,523	0	0		1,118,523	922,229	1,116,564
Infrastructure - parks	0	213,492	0	131,181	22,083,915	0	0	0		22,428,588	4,044,320	6,387,244
Infrastructure - marina	0	0	0	0	97,306	0	203,800	0		301,106	415,898	431,303
Infrastructure - coastal and estuary	0	0	0	0	0	62,060	32,435	0		94,495	1,352,229	7,986,642
Infrastructure - bridges	0	0	0	0	0	400,000	0	0		400,000	353,306	744,980
Infrastructure - other	0	0	0	100,000	338,492	0	0	0		438,492	127,128	471,047
Infrastructure - cultural	0	0	0	0	0	0	0	0		0	0	0
	0	213,492	0	231,181	22,519,713	12,424,623	236,235	0		35,625,244	17,309,625	29,351,997
Total acquisitions	543,037	213,492	208,154	560,070	24,654,368	12,674,623	396,354	3,816,111		43,066,208	25,629,000	39,716,652

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss	2019/20 Actual Net Book Value	2019/20 Actual Sale Proceeds	2019/20 Actual Profit	2019/20 Actual Loss	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Other property and services	1,355,354	1,020,562	18,399	(353,191)	1,101,706	916,686	20,600	(205,620)	1,936,000	1,609,000	3,000	(330,000)
	1,355,354	1,020,562	18,399	(353,191)	1,101,706	916,686	20,600	(205,620)	1,936,000	1,609,000	3,000	(330,000)
By Class												
<u>Property, Plant and Equipment</u>												
Land - freehold land	0	0	0	0	393,468	393,468	0	0	600,000	600,000	0	0
Plant and equipment	1,355,354	1,020,562	18,399	(353,191)	708,238	523,218	20,600	(205,620)	1,336,000	1,009,000	3,000	(330,000)
	1,355,354	1,020,562	18,399	(353,191)	1,101,706	916,686	20,600	(205,620)	1,936,000	1,609,000	3,000	(330,000)

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

5. ASSET DEPRECIATION**By Program**

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
General purpose funding	163	155	190
Law, order, public safety	166,927	158,977	96,601
Education and welfare	161,381	153,695	207,723
Community amenities	254,450	242,333	324,764
Recreation and culture	16,954,397	15,833,152	15,918,511
Transport	16,167,362	15,397,487	12,607,719
Economic services	101,868	97,016	124,911
Other property and services	2,443,604	1,870,746	782,467
	36,250,152	33,753,561	30,062,886

By Class

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Buildings - non-specialised	4,982,626	4,745,716	5,987,226
Furniture and equipment	468,128	445,833	331,273
Plant and equipment	1,509,593	1,437,706	221,747
Infrastructure - roads	10,321,479	9,829,980	8,177,328
Infrastructure - drainage	2,459,397	2,342,283	2,035,344
Infrastructure - parks	12,163,574	11,584,356	10,985,571
Infrastructure - coastal and estuary	2,518,495	2,398,567	2,012,183
Infrastructure - bridges	775,358	738,436	285,907
Infrastructure - other	242,219	230,684	26,307
Right of use - leases	809,283	0	0
	36,250,152	33,753,561	30,062,886

SIGNIFICANT ACCOUNTING POLICIES**DEPRECIATION**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	40 to 60 years
Furniture and equipment	10 years
Plant and equipment	5 years
Infrastructure - roads	
Infrastructure - drainage	80 years
Infrastructure - parks	5 to 100 years
Infrastructure - coastal and estuary	20 to 50 years
Infrastructure - bridges	60 to 100 years
Infrastructure - other	
Right of use - leases	

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

Council Meeting 23 June 2020

NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2021

Attachments to Minutes

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2019	2020/21 Budget New Loans	2020/21 Budget Principal Repayments	Budget Principal outstanding 30 June 2021	2020/21 Budget Interest Repayments	Actual Principal 1 July 2019	2019/20 Actual New Loans	2019/20 Actual Principal Repayments	Actual Principal outstanding 30 June 2020	2019/20 Actual Interest Repayments	Budget Principal 1 July 2019	2019/20 Budget New Loans	2019/20 Budget Principal Repayments	Budget Principal outstanding 30 June 2020	2019/20 Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Law, order, public safety																		
Port Bouvard Surf Life Saving Club [WTC 316(v)]	1	WBC	3.6%	110	0	(110)	0	0	15,279	0	(15,169)	110	(231)	13,999	0	(13,999)	0	(257)
Community amenities																		
Compactor Waste Trailers and Dolly [336]	19	WBC	3.8%	241,310	0	(54,610)	186,700	(8,102)	295,119	0	(53,809)	241,310	(8,903)	290,019	0	(52,571)	237,448	(10,141)
Waste Water Reuse [349]	8	WBC	3.8%	146,544	0	(20,376)	126,168	(5,244)	195,921	0	(49,377)	146,544	(5,459)	190,214	0	(20,987)	169,227	(6,883)
Halls Head Ablution Block [350]	7	WBC	3.8%	97,697	0	(13,580)	84,117	(3,496)	130,614	0	(32,917)	97,697	(3,639)	126,809	0	(13,991)	112,818	(4,589)
Halls Head Recycled Water 2019/20		WBC	3.1%	200,000	0	(17,389)	182,611	(5,891)	0	200,000	0	200,000	0	0	200,000	(1,372)	198,628	(635)
Ablutions 2019/20		WBC	3.1%	0	0	0	0	0	0	0	0	0	0	0	0	(1,030)	148,970	(476)
Ablutions 2020/21		WBC	3.1%	0	200,000	(17,344)	182,656	(5,935)	0	0	0	0	0	0	0	0	0	0
Recreation and culture																		
Alnutt Reserve Community Facility [316(iii)]	1	WBC	3.6%	513	0	(513)	0	0	71,504	0	(70,991)	513	(1,080)	65,515	0	(65,515)	0	(1,200)
Town Beach Ablutions [316(vii)]	1	WBC	3.6%	220	0	(220)	0	0	30,558	0	(30,338)	220	(462)	27,999	0	(27,999)	0	(513)
Rushton Park Redevelopment [318(ii)]	3	WBC	3.7%	330,021	0	(83,095)	246,926	(10,917)	542,234	0	(212,213)	330,021	(4,831)	528,987	0	(98,055)	430,932	(18,115)
Meadow Springs Recreation Facility [318(iii)]	3	WBC	3.7%	251,445	0	(63,310)	188,135	(8,317)	413,131	0	(161,686)	251,445	(3,681)	396,741	0	(73,542)	323,199	(13,586)
Mandurah Rugby Club [320]	4	WBC	3.7%	42,579	0	(39,316)	3,263	(763)	82,841	0	(40,262)	42,579	(2,050)	79,345	0	(40,025)	39,320	(2,287)
Mandurah Cricket Club [321]	5	WBC	3.7%	14,182	0	(13,094)	1,088	(254)	27,611	0	(13,429)	14,182	(663)	26,445	0	(13,350)	13,095	(762)
Mandurah Football & Sporting Club [324]	13	WBC	3.8%	165,500	0	(78,869)	86,631	(4,711)	242,296	0	(76,796)	165,500	(6,784)	235,430	0	(75,925)	159,505	(7,655)
Mandurah Rugby Club [325]	14	WBC	3.8%	12,727	0	(6,070)	6,657	(362)	18,837	0	(5,910)	12,727	(522)	18,109	0	(5,843)	12,266	(589)
Bowling Club Relocation [326]	17	WBC	3.8%	1,092,424	0	(537,467)	554,957	(32,101)	1,641,209	0	(548,785)	1,092,424	(20,783)	1,604,367	0	(517,401)	1,086,966	(52,167)
Ablutions - Netball Centre [329(i)]	15	WBC	3.8%	86,889	0	(41,873)	45,016	(2,501)	128,641	0	(41,752)	86,889	(2,622)	126,771	0	(40,882)	85,889	(4,122)
Parks Construction [329(v)]	15	WBC	3.8%	86,889	0	(41,873)	45,016	(2,501)	128,641	0	(41,752)	86,889	(2,622)	125,321	0	(40,415)	84,906	(4,075)
Halls Head Bowling Club upgrade [331]	28	WBC	3.8%	311,402	0	(32,228)	279,174	(11,236)	344,009	0	(32,601)	311,402	(10,863)	340,533	0	(31,024)	309,509	(12,440)
Parke - Falcon Bay Reserve [333(i)]	18	WBC	3.8%	70,839	0	(22,739)	48,100	(2,338)	95,512	0	(24,673)	70,839	(405)	95,159	0	(22,253)	72,906	(3,240)
MARC Redevelopment [338]	21	WBC	3.8%	764,769	0	(144,275)	620,494	(27,025)	922,603	0	(157,834)	764,769	(13,466)	913,692	0	(138,889)	774,803	(32,411)
MARC Redevelopment Stage 1 [340]	26	WBC	3.8%	504,555	0	(72,790)	431,765	(18,002)	582,882	0	(78,327)	504,555	(12,465)	575,570	0	(70,073)	505,497	(20,719)
MARC Redevelopment Stage 2 [341]	24	WBC	3.8%	1,277,431	0	(187,831)	1,089,600	(46,457)	1,494,077	0	(216,646)	1,277,431	(17,642)	1,485,349	0	(180,818)	1,304,531	(53,470)
Eastern Foreshore Wall [344]	27	WBC	3.8%	836,854	0	(121,623)	715,231	(30,081)	973,173	0	(136,319)	836,854	(15,385)	961,762	0	(117,082)	844,680	(34,622)
MARC Stage 2 [345]	12	WBC	3.8%	1,229,904	0	(174,502)	1,055,402	(43,742)	1,685,125	0	(455,221)	1,229,904	(18,719)	1,648,544	0	(181,891)	1,466,653	(59,655)
Falcon Bay Seawall [351]	6	WBC	3.8%	245,321	0	(34,049)	211,272	(8,779)	326,902	0	(81,581)	245,321	(9,127)	317,481	0	(35,029)	282,452	(11,489)
MARC Solar Plan [353]	30	WBC	3.8%	173,828	0	(17,759)	156,069	(6,277)	191,804	0	(17,976)	173,828	(6,060)	189,886	0	(17,096)	172,790	(6,940)
Novara Foreshore Development [355]	32	WBC	3.8%	347,657	0	(35,518)	312,139	(12,554)	383,609	0	(35,952)	347,657	(12,120)	379,772	0	(34,192)	345,580	(13,880)
Falcon Bay Foreshore Upgrades [356]	33	WBC	3.8%	347,657	0	(35,518)	312,139	(12,554)	383,609	0	(35,952)	347,657	(12,120)	379,772	0	(34,192)	345,580	(13,880)
Mandjar Square Development [358]	35	WBC	3.8%	434,476	0	(44,391)	390,085	(15,693)	479,513	0	(45,037)	434,476	(15,047)	474,718	0	(42,734)	431,984	(17,350)
Lakelands DOS [360]	37	WBC	3.8%	2,366,013	0	(248,575)	2,117,438	(87,881)	2,665,001	0	(298,988)	2,366,013	(37,468)	2,658,426	0	(239,294)	2,419,132	(97,162)
Mandjar Square Stage 3 and 4	40	WBC	3.1%	908,754	0	(82,410)	826,344	(27,270)	1,000,332	0	(91,578)	908,754	(18,102)	993,141	0	(84,029)	909,112	(36,391)
Falcon Seawall	41	WBC	3.1%	459,221	0	(41,205)	418,016	(13,635)	500,167	0	(40,946)	459,221	(13,894)	496,570	0	(42,021)	454,549	(18,195)
Novara Foreshore Stage 3	44	WBC	3.1%	183,727	0	(16,452)	167,245	(5,454)	200,067	0	(16,340)	183,727	(5,596)	198,628	0	(16,806)	181,822	(7,278)
Western Foreshore Recreation Precinct		WBC	3.1%	0	0	0	0	0	0	0	0	0	0	0	1,270,000	(8,712)	1,261,288	(4,033)
Smart Street Mall Upgrade 2019/20		WBC	3.1%	500,000	0	(43,460)	456,540	(14,728)	0	500,000	0	500,000	0	0	1,500,000	(10,288)	1,489,712	(4,764)
Falcon Bay Foreshore Stage 3 of 4		WBC	3.1%	300,000	0	(26,083)	273,917	(8,837)	0	300,000	0	300,000	0	0	300,000	(2,058)	297,942	(953)
Mandjar Square Final Stage		WBC	3.1%	300,000	0	(26,083)	273,917	(8,837)	0	300,000	0	300,000	0	0	300,000	(2,058)	297,942	(953)
Falcon Skate Park Upgrade		WBC	3.1%	120,000	0	(10,433)	109,567	(3,535)	0	120,000	0	120,000	0	0	200,000	(1,372)	198,628	(635)
Westbury Way North side POS Stage 3		WBC	3.1%	200,000	0	(17,389)	182,611	(5,891)	0	200,000	0	200,000	0	0	200,000	(1,372)	198,628	(635)
Eastern/ Western Foreshore 2020/21		WBC	3.1%	0	2,770,000	(240,145)	2,529,855	(82,211)	0	0	0	0	0	0	0	0	0	0
Smart Street Mall 2020/21		WBC	3.1%	0	2,000,000	(173,382)	1,826,618	(59,358)	0	0	0	0	0	0	0	0	0	0
Novara Foreshore Stage 4		WBC	3.1%	0	400,000	(34,676)	365,324	(11,872)	0	0	0	0	0	0	0	0	0	0
Bortolo Reserve - Shared Use Parking and Fire Track Facility		WBC	3.1%	0	350,000	(30,352)	319,648	(10,387)	0	0	0	0	0	0	0	0	0	0
Falcon Bay Upgrade - Stage 4 of 5		WBC	3.1%	0	300,000	(26,016)	273,984	(8,904)	0	0	0	0	0	0	0	0	0	0
Enclosed Dog Park		WBC	3.1%	0	200,000	(17,344)	182,656	(5,936)	0	0	0	0	0	0	0	0	0	0
South Harbour Paving Upgrade Stage 2		WBC	3.1%	0	50,000	(4,336)	45,664	(1,484)	0	0	0	0	0	0	0	0	0	0
Falcon Skate Park Upgrade 2020/21		WBC	3.1%	0	80,000	(7,521)	72,479	(1,816)	0	0	0	0	0	0	0	0	0	0
Transport																		
Road Construction [316(ii)]	1	WBC	3.8%	1,642	0	(1,642)	0	0	228,874	0	(227,232)	1,642	(3,457)	209,707	0	(209,707)	0	(3,843)
Car Parking [316(v)]	1	WBC	3.8%	121	0	(121)	0	0	16,808	0	(16,687)	121	(254)	15,400	0	(15,400)	0	(282)
Road Construction [318(v)]	3	WBC	3.8%	75,576	0	(19,764)	55,792	(2,599)	129,103	0	(50,527)	75,576	(1,150)	132,248	0	(24,514)	107,734	(4,529)
Road Construction [318(v)]	3	WBC	3.8%	848,624	0	(213,672)	634,952	(28,071)	1,394,316	0	(545,692)	848,624	(12,422)	1,322,469	0	(245,139)	1,077,330	(45,287)
Road Construction [329(iii)]	15	WBC	3.8%	189,111	0	(91,136)	97,975	(5,443)	279,983	0	(90,472)	189,111	(5,707)	271,651	0	(87,695)	184,046	(8,833)
Drainage Construction [329(iii)]	15	WBC	3.8%	61,333	0	(29,557)	31,776	(1,414)	61,333	0	(29,472)	61,333	(1,851)	90,550	0	(29,221)	61,333	(2,944)
Peelwood Oval - Parking [329(iv)]	15	WBC	3.8%	25,556	0	(12,316)	13,240	(736)	37,836	0	(12,280)	25,556	(771)	36,221	0	(11,681)	24,540	(1,178)

Attachments to Minutes

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Council Meeting 23 June 2020

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

Attachments to Minutes

Path Construction [329(vi)]	15	WBC	3.8%	15,333	0	(7,389)	7,944	(441)	22,701	0	(7,368)	15,333	(463)	20,645	0	(6,658)	13,987	(671)
Street Lighting [329(viii)]	15	WBC	3.8%	20,444	0	(9,852)	10,592	(588)	30,268	0	(9,824)	20,444	(617)	27,165	0	(8,760)	18,405	(863)
Road Construction [333(i)]	18	WBC	3.8%	322,713	0	(103,588)	219,125	(10,654)	435,112	0	(112,399)	322,713	(1,844)	424,886	0	(99,358)	325,528	(14,469)
New Pedestrian Bridge Construction [335]	20	WBC	3.8%	481,827	0	(110,329)	371,498	(16,367)	596,197	0	(114,370)	481,827	(12,326)	585,895	0	(106,210)	479,685	(20,486)
New Road Construction [339]	22	WBC	3.8%	545,339	0	(102,919)	442,420	(19,313)	661,855	0	(116,516)	545,339	(5,500)	652,690	0	(99,077)	553,613	(23,155)
New Road Construction [342]	25	WBC	3.8%	652,589	0	(93,915)	558,674	(23,229)	752,108	0	(99,519)	652,589	(17,625)	742,674	0	(90,409)	652,265	(26,735)
WMC Tims Thicket [343]	23	WBC	3.8%	98,741	0	(14,096)	84,645	(3,484)	112,813	0	(14,072)	98,741	(3,508)	111,398	0	(13,570)	97,828	(4,010)
Road Construction [346]	11	WBC	3.8%	385,817	0	(53,646)	332,171	(13,806)	515,930	0	(130,113)	385,817	(4,275)	500,902	0	(55,267)	445,635	(18,126)
MARC Carpark [347]	10	WBC	3.8%	293,101	0	(40,752)	252,349	(10,488)	391,846	0	(98,745)	293,101	(10,919)	380,432	0	(41,975)	338,457	(13,767)
MPAC Forecourt [348]	9	WBC	3.8%	122,128	0	(16,978)	105,150	(4,370)	163,270	0	(41,142)	122,128	(4,550)	158,514	0	(17,490)	141,024	(5,736)
Mandurah Marina [352]	29	WBC	3.8%	173,828	0	(17,759)	156,069	(6,277)	191,804	0	(17,976)	173,828	(6,060)	189,886	0	(17,096)	172,790	(6,940)
MARC Carpark [354]	31	WBC	3.8%	260,751	0	(26,632)	234,119	(9,416)	287,709	0	(26,958)	260,751	(9,090)	284,832	0	(25,638)	259,194	(10,410)
Mandurah Foreshore Boardwalk Renewal [357]	34	WBC	3.8%	391,023	0	(39,948)	351,075	(14,124)	431,563	0	(40,540)	391,023	(13,532)	427,248	0	(38,457)	388,791	(15,615)
New Road Construction [359]	36	WBC	3.8%	1,192,616	0	(125,617)	1,066,999	(44,411)	1,346,887	0	(154,271)	1,192,616	(15,757)	1,343,455	0	(120,927)	1,222,528	(49,101)
Smoke Bush Retreat Footpath [361]	38	WBC	3.8%	86,906	0	(8,866)	78,020	(3,138)	95,905	0	(8,994)	86,906	(3,030)	94,941	0	(8,554)	86,387	(3,470)
New Boardwalks 18/19	42	WBC	3.1%	459,221	0	(41,205)	418,016	(13,635)	500,167	0	(40,946)	459,221	(13,894)	496,570	0	(42,021)	454,549	(18,195)
Coodanup Drive - Road Rehabilitation	46	WBC	3.1%	91,864	0	(8,241)	83,623	(2,727)	100,034	0	(8,170)	91,864	(2,798)	99,314	0	(8,409)	90,905	(3,639)
Pinjarra Road Carpark	45	WBC	3.1%	183,727	0	(16,482)	167,245	(5,454)	200,067	0	(16,340)	183,727	(5,596)	198,628	0	(16,806)	181,822	(7,278)
New Road Construction 2018/19	39	WBC	3.1%	1,497,071	0	(135,963)	1,361,108	(44,997)	1,650,547	0	(153,476)	1,497,071	(27,484)	1,638,680	0	(138,675)	1,500,005	(60,044)
New Road Construction 2019/20		WBC	3.1%	900,000	0	(78,226)	821,774	(26,510)	0	900,000	0	900,000	0	0	0	1,200,000	(8,231)	1,191,769
Shark Mitigation Project		WBC	3.1%	0	0	0	0	0	0	0	0	0	0	0	0	400,000	(2,744)	397,256
South Harbour Upgrade 2019/20		WBC	3.1%	230,000	0	(19,997)	210,003	(6,774)	0	230,000	0	230,000	0	0	0	230,000	(1,578)	228,422
New Roads 2020/21		WBC	3.1%	0	1,150,000	(99,693)	1,050,307	(34,131)	0	0	0	0	0	0	0	0	0	0
Other property and services																		
Office Building [272]	2	WBC	3.8%	215,612	0	(195,631)	19,981	(3,140)	460,823	0	(245,211)	215,612	(10,965)	439,635	0	(243,983)	195,652	(12,193)
Information Systems [316(i)]	1	WBC	3.8%	110	0	(110)	0	0	15,279	0	(15,169)	110	(231)	13,999	0	(13,999)	0	(257)
IT Server Room Upgrade [316(vi)]	1	WBC	3.8%	296	0	(296)	0	0	41,252	0	(40,956)	296	(623)	37,797	0	(37,797)	0	(693)
IT Communications Equipment [318(i)]	3	WBC	3.8%	62,861	0	(15,828)	47,033	(2,079)	103,283	0	(40,422)	62,861	(920)	105,796	0	(19,611)	86,185	(3,623)
IT Equipment [329(viii)]	15	WBC	3.8%	25,556	0	(12,316)	13,240	(736)	37,836	0	(12,280)	25,556	(771)	36,944	0	(11,914)	25,030	(1,201)
Land Purchase [330]	16	WBC	3.8%	1,224,952	0	(606,689)	618,263	(36,235)	1,848,929	0	(623,977)	1,224,952	(18,947)	1,811,002	0	(584,038)	1,226,964	(58,886)
Civic Building - Tuckey Room Extension	43	WBC	3.1%	459,221	0	(41,205)	418,016	(13,634)	500,167	0	(40,946)	459,221	(13,894)	496,570	0	(42,021)	454,549	(18,195)
Short term loan COVID-19		WATC	3.5%	0	20,000,000	(20,000,000)	0	(35,000)	0	0	0	0	0	0	0	0	0	0
				26,250,068	27,500,000	(25,410,640)	28,339,428	(1,127,642)	29,864,687	2,750,000	(6,364,619)	26,250,068	(523,662)	29,363,818	5,950,000	(4,960,705)	30,353,113	(1,048,632)
				26,250,068	27,500,000	(25,410,640)	28,339,428	(1,127,642)	29,864,687	2,750,000	(6,364,619)	26,250,068	(523,662)	29,363,818	5,950,000	(4,960,705)	30,353,113	(1,048,632)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2021

6. INFORMATION ON BORROWINGS

(b) New borrowings - 2020/21

Particulars/Purpose	Institution	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
			%	\$	\$	\$	\$
Eastern/ Western Foreshore 20/21	WBC	10	3.1%	2,770,000	453,498	2,770,000	0
Smart Street Mall 2020/21	WBC	10	3.1%	2,000,000	327,449	2,000,000	0
New Roads 2020/21	WBC	10	3.1%	1,150,000	188,286	1,150,000	0
Novara Foreshore Stage 4	WBC	10	3.1%	400,000	65,490	400,000	0
Bortolo Reserve - Shared Use Parking and Fire Track Facility	WBC	10	3.1%	350,000	57,286	350,000	0
Falcon Bay Upgrade - Stage 4 of 5	WBC	10	3.1%	300,000	49,102	300,000	0
Ablutions 20/21	WBC	10	3.1%	200,000	32,735	200,000	0
Enclosed Dog Park	WBC	10	3.1%	200,000	32,735	200,000	0
Falcon Skate Park Upgrade 2020/21	WBC	10	3.1%	80,000	13,094	50,000	0
South Harbour Paving Upgrade Stage 2	WBC	10	3.1%	50,000	8,184	50,000	0
Short term loan COVID-19	WATC	0.5	3.5%	20,000,000	35,000	20,000,000	0
				27,500,000	1,262,859	27,470,000	0

(c) Unspent borrowings

Loan Details	Year loan taken	Amount b/fwd.	Amount used 2020/21 Budget	New loans unspent at 30 June 2021	Amount as at 30 June 2021
		\$	\$	\$	\$
Brighton Lane	prior to 2015	43,022	0	0	43,022
Brighton Plaza	prior to 2015	14,115	0	0	14,115
WMC Tims Thickett	2015/2016	150,000	0	0	150,000
Solar Phase 5 MARC/WMC/Comm Facilities	2017/2018	184,414	(184,414)	0	0
Lakelands DOS	2017/2018	225,000	(225,000)	0	0
New Boardwalks 18/19	2018/2019	21,000	(21,000)	0	0
Civic Building - Tuckey Room	2018/2019	1,177	(1,177)	0	0
		638,728	(431,591)	0	207,137

(d) Credit Facilities

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	700,000	700,000	700,000
Credit card balance at balance date	50,000	50,000	50,000
Total amount of credit unused	750,000	750,000	750,000
Loan facilities			
Loan facilities in use at balance date	28,339,428	26,250,068	30,353,113

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

7. LEASE LIABILITIES

Purpose	Institution	Budget Lease Principal 1 July 2020	2020/21 Budget New Leases	2020/21 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2021	2020/21 Budget Lease Interest Repayments	Actual Principal 1 July 2019	2019/20 Actual New Leases	2019/20 Actual Lease Principal repayments	Actual Lease Principal outstanding 30 June 2020	2019/20 Actual Lease Interest repayments	Budget Principal 1 July 2019	2019/20 Budget New Leases	2019/20 Budget Lease Principal repayments	Budget Lease Principal outstanding 30 June 2020	2019/20 Budget Lease Interest repayments
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture																
Gym Equipment	MAIA - Marc Equipment	161,964	0	(129,991)	31,973	(16,409)	288,784	0	(126,820)	161,964	(16,009)	0	0	0	0	0
Other property and services																
Software	MAIA - Business Systems	190,939	0	(273,177)	(82,238)	(20,447)	839,807	38,759	(687,627)	190,939	(33,324)	0	0	0	0	0
IT Equipment	HP and Fuji	174,356	0	(123,221)	51,135	(10,158)	343,681	37,070	(206,395)	174,356	(13,474)	0	0	0	0	0
Survey Equipment	MAIA - Survey	32,851	0	(98,741)	(65,890)	(5,042)	129,184	0	(96,333)	32,851	(4,919)	0	0	0	0	0
Tech One	MAIA - Tech One	1,208,142	0	(179,138)	1,029,004	(54,035)	0	1,382,911	(174,769)	1,208,142	(52,717)	0	0	0	0	0
Records - Postage Meter	Pitney Bowes	6,560	0	(3,637)	2,923	(360)	10,108	0	(3,548)	6,560	(352)	0	0	0	0	0
		1,774,812	0	(807,905)	966,907	(106,451)	1,611,564	1,458,740	(1,295,492)	1,774,812	(120,795)	0	0	0	0	0

SIGNIFICANT ACCOUNTING POLICIES

LEASES

At the inception of a contract, the City assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability, at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

8. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance	2019/20 Actual Opening Balance	2019/20 Actual Transfer to	2019/20 Actual Transfer (from)	2019/20 Actual Closing Balance	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Building Reserve	1,807,813	939,060	(2,161,990)	584,883	1,473,343	751,197	(416,727)	1,807,813	1,283,818	200,000	(719,448)	764,370
(b) Cash in Lieu of Parking Reserve	471,178	9,242	0	480,420	465,611	5,567	0	471,178	466,000	0	0	466,000
(c) Asset Management Reserve	2,496,008	1,940,595	(1,824,778)	2,611,825	991,225	1,789,143	(284,360)	2,496,008	931,288	200,000	(550,000)	581,288
(d) Cultural Centre Reserve	2,480	0	(2,480)	0	227,480	0	(225,000)	2,480	227,529	0	0	227,529
(e) Museum Reserve	160,150	0	(160,150)	0	160,150	0	0	160,150	160,000	0	0	160,000
(f) Property Acquisition Reserve	3,920,867	468	(3,897,117)	24,218	4,091,243	223,894	(394,270)	3,920,867	3,753,000	200,000	0	3,953,000
(g) Sustainability Reserve	647,225	100,860	(189,180)	558,905	804,088	7,702	(164,565)	647,225	804,088	0	(241,000)	563,088
(h) Aquatic and Recreation Centre Reserve	0	0	0	0	0	0	0	0	0	(79)	0	(79)
(i) Waste Facilities Reserve Fund	1,617,218	10,726	(957,202)	670,742	1,519,653	241,850	(144,285)	1,617,218	672,000	225,000	(618,451)	278,549
(j) Community Improvements Reserve	33,234	0	(33,234)	0	96,932	0	(63,698)	33,234	82,000	0	(53,751)	28,249
(k) Traffic Bridge Reserve	399,886	0	(399,886)	0	495,106	0	(95,220)	399,886	495,214	0	(495,220)	(6)
(l) Tims Thicket Septage Reserve	74,894	1,468	0	76,362	74,010	884	0	74,894	74,000	0	0	74,000
(m) Tims Thicket Inert Reserve	104,413	42,816	0	147,229	102,716	1,697	0	104,413	102,000	0	0	102,000
(n) Inert Landfill Reserve	39,728	0	(39,728)	0	39,728	0	0	39,728	40,000	0	0	40,000
(o) Road Network Reserve	0	0	0	0	0	0	0	0	0	0	0	0
(p) Arts and Craft Centre Reserve	229,699	0	(229,699)	0	229,699	0	0	229,699	230,000	0	0	230,000
(q) Sand Pit Restoration Reserve	66,970	0	(66,970)	0	66,970	0	0	66,970	67,000	0	0	67,000
(r) Interest Free Loans Reserve	159,894	0	(159,894)	0	159,894	0	0	159,894	145,364	0	0	145,364
(s) CLAG Reserve	27,116	529	0	27,645	26,797	319	0	27,116	22,524	0	0	22,524
(t) Emergency Relief Fund Reserve	3,295	0	(3,295)	0	3,295	0	0	3,295	3,000	0	0	3,000
(u) Mandurah Ocean Marina Reserve	175,870	3,462	0	179,332	235,146	67,852	(127,128)	175,870	230,604	0	(92,128)	138,476
(v) Waterways Reserve	274,639	4,579	(40,990)	238,228	0	274,639	0	274,639	0	0	0	0
(w) Interest on Investments Reserve	12,771	0	(12,771)	0	12,771	0	0	12,771	13,000	0	0	13,000
(x) Port Mandurah Canals Stage 2 Maintenance Reserve	92,322	1,792	0	94,114	82,473	9,849	0	92,322	79,772	0	0	79,772
(y) Mariners Cove Canals Reserve	85,053	1,672	0	86,725	73,628	11,425	0	85,053	72,233	0	0	72,233
(z) Port Bouvard Canal Maintenance Contributions Reserve	270,424	5,295	0	275,719	231,199	39,225	0	270,424	226,000	0	0	226,000
(aa) Soccer Club Rooms Refurbishment Reserve	29,292	0	(29,292)	0	29,292	0	0	29,292	29,338	0	0	29,338
(ab) Cash in Lieu POS Contributions Reserve	0	0	0	0	1,535,671	18,353	(1,554,024)	0	1,524,665	0	0	1,524,665
(ac) Unspent Grants Reserve	5,451,218	8,381	(5,275,197)	184,402	5,368,948	5,172,014	(5,089,744)	5,451,218	5,340,414	298,264	(5,501,829)	136,849
(ad) Leave Reserve	4,944,527	96,899	0	5,041,426	4,888,154	58,373	0	4,944,527	4,451,504	0	0	4,451,504
(ae) Carbon Offset Reserve	130,117	0	(130,117)	0	130,117	0	0	130,117	130,117	0	(40,000)	90,117
(af) Bushland Acquisition Reserve	3,036,239	59,497	0	3,095,736	2,714,531	321,708	0	3,036,239	2,656,710	344,000	0	3,000,710
(ag) Port Bouvard Surf Life Saving Clubrooms Reserve	18,000	0	(18,000)	0	18,000	0	0	18,000	18,000	0	0	18,000
(ah) Coastal Storm Contingency Reserve	252,987	4,958	0	257,945	250,000	2,987	0	252,987	250,000	0	0	250,000
(ai) Refurbishment Bortolo Pavillion Reserve	6,000	0	(6,000)	0	6,000	0	0	6,000	6,000	0	0	6,000
(aj) Refurbishment Rushton Park Reserve	13,500	0	(13,500)	0	13,500	0	0	13,500	13,000	0	0	13,000
(ak) Refurbishment Meadow Springs Pavillion Reserve	8,712	0	(8,712)	0	8,712	0	0	8,712	8,000	0	0	8,000
(al) Digital Futures Reserve	42,573	834	0	43,407	92,070	503	(50,000)	42,573	92,070	0	(50,000)	42,070
(am) Decked Carparking Reserve	987,134	19,346	0	1,006,480	975,480	11,654	0	987,134	975,480	0	0	975,480
(an) Specified Area Rates - Waterside Canals	104,301	0	(5,171)	99,130	103,070	1,231	0	104,301	103,944	0	0	103,944
(ao) Specified Area Rates - Port Mandurah Canals	353,236	149,365	(79,060)	423,541	365,436	2,559	(14,759)	353,236	288,690	0	(245,895)	42,795
(ap) Specified Area Rates - Mandurah Quay Canals	189,933	11,777	0	201,710	187,692	2,241	0	189,933	178,149	0	0	178,149
(aq) Specified Area Rates - Mandurah Ocean Marina	222,398	304,840	(162,999)	364,239	0	222,398	0	222,398	68,641	0	0	68,641
(ar) Specified Area Rate - Port Bouvard Canals	98,861	1,791	0	100,652	97,694	1,167	0	98,861	73,763	0	0	73,763
(as) Specified Area Rate - Mariners Cove	18,722	0	(9,717)	9,005	18,501	221	0	18,722	14,855	0	0	14,855
(at) Specified Area Rate - Eastport	23,165	602	0	23,767	22,885	280	0	23,165	12,244	0	0	12,244
(au) Sports Club Maintenance Levy Reserve	133,395	58,210	0	191,605	105,226	43,884	(15,715)	133,395	78,000	0	0	78,000
(aw) City Centre Land Acquisition Reserve	3,035,842	20,301	(2,000,000)	1,056,143	3,000,000	35,842	0	3,035,842	3,000,000	0	0	3,000,000
(ax) City Facility Relocation Reserve	156,000	0	(156,000)	0	156,000	0	0	156,000	156,000	156,000	0	156,000
(ay) Lakelands Community Infrastructure Reserve	1,078,644	21,139	0	1,099,783	0	1,078,644	0	1,078,644	0	0	0	0
(az) Plant Reserve	938,504	9,937	(199,841)	748,600	0	938,504	0	938,504	0	0	0	0
(ba) Workers Compensation Reserve	110,781	2,171	0	112,952	0	110,781	0	110,781	0	0	0	0
	34,557,228	3,832,612	(18,272,970)	20,116,870	31,592,136	11,604,961	(8,989,485)	34,557,228	30,493,633	1,623,264	(8,607,722)	22,509,481

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021****8. CASH BACKED RESERVES (CONTINUED)****(b) Cash Backed Reserves - Purposes**

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(b) Cash in Lieu of Parking Reserve		Parking - Provide additional parking areas
(a) Building Reserve		Building - Future new building capital requirements
(c) Asset Management Reserve		Asset Management - Renewal and upgrade of current infrastructure
(d) Cultural Centre Reserve		Cultural Centre - Equipment/plant replacement for Mandurah Performing Arts Centre and the provision of standby financing
(e) Museum Reserve		Museum - Operation of museum
(f) Property Acquisition Reserve		Property Acquisition - Future property purchases in areas other than the City Centre
(g) Sustainability Reserve		Sustainability - Development of Mandurah as a sustainable city
(h) Aquatic and Recreation Centre Reserve		Aquatic and Recreation Centre - Future reconstruction of Mandurah Aquatic & Recreation Centre & additional swimming space
(i) Waste Facilities Reserve Fund		Waste Facilities Reserve Fund - Future waste treatment initiatives
(j) Community Improvements Reserve		Community Improvements - Provision of community facilities
(k) Traffic Bridge Reserve		Traffic Bridge - Replacement of Mandurah Traffic Bridge
(l) Tims Thicket Septage Reserve		Tims Thicket Septage - Future site restoration
(m) Tims Thicket Inert Reserve		Tims Thicket Inert - Future site restoration and development
(n) Inert Landfill Reserve		Inert Landfill - Future site restoration and development
(o) Road Network Reserve		Road Network - Future road improvement schemes
(p) Arts and Craft Centre Reserve		Arts and Craft Centre - Provision of new arts and craft facility
(q) Sand Pit Restoration Reserve		Sand Pit Restoration - Costs associated with closure of Red Road site
(r) Interest Free Loans Reserve		Interest Free Loans - Interest-free loans to sporting & community groups for minor capital projects
(s) CLAG Reserve		CLAG - Contiguous Local Authority Group for control of mosquitoes
(t) Emergency Relief Fund Reserve		Emergency Relief Fund - Capital grants to local emergency service groups. Availability of funds for emergencies/disaster in Mandurah
(u) Mandurah Ocean Marina Reserve		Mandurah Ocean Marina - Future maintenance/asset replacement at Mandurah Ocean Marina
(v) Waterways Reserve		Waterways - Future maintenance/asset replacement of specific waterways infrastructure
(w) Interest on Investments Reserve		Interest on Investments - Allocation for once-off purchases
(x) Port Mandurah Canals Stage 2 Maintenance Reserve		Port Mandurah Canals Stage 2 Maintenance - Stage 2 Future maintenance of canals
(y) Mariners Cove Canals Reserve		Mariners Cove Canals - Future maintenance of canals
(z) Port Bouvard Canal Maintenance Contributions Reserve		Port Bouvard Canal Maintenance Contributions - Contribution Future maintenance of canals
(aa) Soccer Club Rooms Refurbishment Reserve		Soccer Club Rooms Refurbishment - To maintain presentation and functionality of the Club House
(ab) Cash in Lieu POS Contributions Reserve		Cash in Lieu POS Contributions - Contributions received in accordance with Planning & Development Act
(ac) Unspent Grants Reserve		Unspent Grants & Contributions - Operating and non-operating grants and contributions tied to future expenditure.
(ad) Leave Reserve		Long Service Leave - To fund the long service and sick leave liability of Council's staff.
(ae) Carbon Offset Reserve		Carbon Offset - Fund initiatives which provide an offset to the environmental impact of the City's waste management activities.
(af) Bushland Acquisition Reserve		Bushland Acquisition - For the purchase & protection of bushland and environmentally sensitive sites within the City
(ag) Port Bouvard Surf Life Saving Clubrooms Reserve		Port Bouvard Surf Life Saving Clubrooms - To maintain presentation and functionality of the Club House
(ah) Coastal Storm Contingency Reserve		Coastal Storm Contingency - Provide for coastal emergency works due to storm damage
(ai) Refurbishment Bortolo Pavilion Reserve		Refurbishment Bortolo Pavilion - To maintain presentation and functionality of the Club House.
(aj) Refurbishment Rushton Park Reserve		Refurbishment Rushton Park - To maintain presentation and functionality of the Club House.
(ak) Refurbishment Meadow Springs Pavilion Reserve		Refurbishment Meadow Springs Pavilion - To maintain presentation and functionality of the Club House
(al) Digital Futures Reserve		Digital Futures - Fund development, investigation or commissioning of digital technology initiatives.
(am) Decked Carparking Reserve		Decked Carparking - Amount received from Landcorp in June 2006, set aside for Decked Carparking
(an) Specified Area Rates - Waterside Canals		Specified Area Rates - Waterside Canals - Future maintenance of canals.
(ao) Specified Area Rates - Port Mandurah Canals		Specified Area Rates - Port Mandurah Canals - Future maintenance of canals.
(ap) Specified Area Rates - Mandurah Quay Canals		Specified Area Rates - Mandurah Quay Canals - Future maintenance of canals.
(aq) Specified Area Rates - Mandurah Ocean Marina		Specified Area Rates - Mandurah Ocean Marina - Future maintenance/asset replacement at Mandurah Ocean Marina.
(ar) Specified Area Rate - Port Bouvard Canals		Specified Area Rate - Port Bouvard Canals - Future maintenance of canals.
(as) Specified Area Rate - Mariners Cove		Specified Area Rate - Mariners Cove - Future maintenance of canals.
(at) Specified Area Rate - Eastport		Specified Area Rate - Eastport - Future maintenance of canals.
(au) Sports Club Maintenance Levy Reserve		Sports Clubs Maintenance Levy - To maintain various city buildings leased to clubs
(aw) City Centre Land Acquisition Reserve		City Centre Land Acquisition Reserve - For future property purchases within the City Centre area
(ax) City Facility Relocation Reserve		City Facility Relocation Reserve - To fund long term strategic relocation of city facilities
(ay) Lakelands Community Infrastructure Reserve		Lakelands Community Infrastructure Reserve - Contribute to the construction of the community infrastructure on Lot 2300 Seppings Parade Lakelands
(az) Plant Reserve		Plant reserve - Replacement of heavy plant and equipment
(ba) Workers Compensation Reserve		Workers Compensation - For the purposes of funding previous year workers compensation claims that are open and still have costs required to be paid by the City of Mandurah.

9. FEES & CHARGES REVENUE

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
General purpose funding	670,913	641,600	764,000
Law, order, public safety	569,688	623,879	595,000
Health	202,375	207,000	190,000
Education and welfare	344,124	326,576	433,900
Community amenities	14,273,047	14,100,898	14,316,713
Recreation and culture	5,831,052	4,349,345	6,433,338
Transport	1,675,225	1,821,165	2,064,000
Economic services	1,547,813	1,451,605	1,776,000
Other property and services	94,040	132,348	173,620
	25,208,275	23,654,416	26,746,571

10. GRANT REVENUE

	Unspent grants, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Total Liability 30 June 2021	Current Liability 30 June 2021	2020/21 Budget	2019/20 Actual	2019/20 Budget
By Program:	\$	\$	\$	\$	\$	\$	\$	\$
(a) Operating grants, subsidies and contributions								
Governance				0	0	2,025	5,856	2,000
General purpose funding	0	0	0	0	0	1,615,000	3,530,402	1,679,000
Law, order, public safety	0	0	0	0	0	144,921	359,119	193,440
Health	32,577	0	0	32,577	0	117,450	148,000	134,000
Education and welfare	0	0	0	0	0	57,415	135,500	42,400
Community amenities	0	0	0	0	0	122,660	139,929	102,600
Recreation and culture	6,676	0	(6,676)	0	0	928,219	1,755,280	1,028,454
Transport	16,167	0	(10,000)	6,167	0	298,844	310,669	291,420
Economic services	0	0	0	0	0	3,038	5,391	3,000
Other property and services	0	0	0	0	0	182,488	166,200	129,000
	55,420	0	(16,676)	38,744	0	3,472,058	6,556,346	3,605,314
(b) Non-operating grants, subsidies and contributions								
General purpose funding	0	8,450	0	8,450	0	0	0	0
Law, order, public safety	0	0	0	0	0	0	0	200,000
Recreation and culture	5,212,568	0	(5,158,590)	53,978	0	13,133,930	1,192,440	6,786,000
Transport	83,230	0	0	83,230	0	3,303,834	2,982,162	3,390,000
Other property and services	100,000	0	(100,000)	0	0	100,000	1,447,079	381,000
	5,395,798	8,450	(5,258,590)	145,658	0	16,537,764	5,621,681	10,757,000
Total	5,451,218	8,450	(5,275,266)	184,402	0	20,009,822	12,178,027	14,362,314

(c) Unspent grants, subsidies and contributions were restricted as follows:

Unspent Grants Reserve

Budget Closing Balance	Actual Balance
30 June 2021	30 June 2020
184,402	5,451,218
184,402	5,451,218

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

11. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	when obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by Council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by Council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by Council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by Council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by Council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by Council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by Council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by Council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by Council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by Council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

12. OTHER INFORMATION**The net result includes as revenues****(a) Interest earnings**

Investments			
- Reserve funds	400,000	360,000	750,000
- Other funds	460,000	300,000	755,000
Late payment of fees and charges *	100,000	30,046	100,000
Other interest revenue (refer note 1b)	500,000	671,506	640,000
	1,460,000	1,361,552	2,245,000

* The City has resolved to charge interest under section 6.13 for the late payment of any amount of money at 7%.

(b) Other revenue

Reimbursements and recoveries	235,500	263,800	141,500
	235,500	263,800	141,500

The net result includes as expenses**(c) Auditors remuneration**

Audit services	151,875	70,449	150,000
	151,875	70,449	150,000

(d) Interest expenses (finance costs)

Borrowings (refer Note 6(a))	1,127,642	523,662	1,049,632
Interest expense on lease liabilities	106,451	120,795	0
	1,234,093	644,457	1,049,632

(e) Elected members remuneration

Meeting fees	427,651	339,676	410,280
Mayor/President's allowance	93,253	84,144	89,679
Deputy Mayor/President's allowance	25,938	19,217	25,096
Elected members allowance	38,498	75,401	38,500
Training and development	60,750	14,349	60,000
Travelling and telecommunications expenses	20,250	3,409	20,000
	666,340	536,196	643,555

(f) Low Value lease expenses

Office equipment	275,389	262,275	0
Gymnasium equipment	17,079	16,265	0
	292,468	278,540	0

13. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2020	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2021
	\$	\$	\$	\$
Mandurah Visitor Centre	1,668	0	0	1,668
Cash in Lieu POS Contributions	812,894	0	0	812,894
	814,562	0	0	814,562

14. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION**GOODS AND SERVICES TAX (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

CITY OF MANDURAH
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

15. BUDGET RATIOS

	2020/21 Budget	2019/20 Actual	2018/19 Actual	2017/18 Actual
Operating Surplus	(0.22)	(0.17)	(0.07)	(0.07)
Funds After Operations	(0.89)	(0.65)	(0.81)	(0.79)
PPE	(0.0033)	0.0022	0.0075	(0.006)
Infrastructure	0.0094	(0.0125)	(0.0107)	0.1528
Cash Reserves	0.19	0.30	0.21	0.27
Borrowings	0.35	0.33	0.43	0.45
Debt Servicing	0.08	0.09	0.08	0.09
Average Rates Residential Improved	\$ 1,534	\$ 1,587	\$ 1,457	\$ 1,423
Average Rates Residential Vacant	\$ 2,095	\$ 1,929	\$ 2,040	\$ 1,925
Average Rates Business Improved	\$ 14,467	\$ 14,403	\$ 12,973	\$ 11,218
Average Rates Business Vacant	\$ 5,361	\$ 4,555	\$ 4,693	\$ 4,774
Average Rates Urban Development	\$ 37,513	\$ 37,792	\$ 28,000	\$ 37,786

The ratios are calculated as follows:

OPERATIONS

Operating Surplus
$$\frac{\text{Adjusted underlying surplus (or deficit)}}{\text{Adjusted underlying revenue}}$$

Funds After Operations
$$\frac{\text{Funds remaining after operations}}{\text{General funds}}$$

ASSET RATIOS

PPE
$$\frac{\text{Closing WDV value of PPE less Opening WDV value of PPE}}{\text{Opening WDV value of PPE}}$$

Infrastructure
$$\frac{\text{Closing WDV Infrastructure less Opening WDV infrastructure}}{\text{Opening WDV Infrastructure}}$$

FINANCING RATIOS

Cash Reserves
$$\frac{\text{Discretionary Reserve Balance}}{\text{General Funds}}$$

Borrowings
$$\frac{\text{Principal outstanding}}{\text{General funds}}$$

Debt Servicing
$$\frac{\text{Principal and interest due}}{\text{General funds}}$$

RATES RATIOS

Average Rates
$$\frac{\text{Rate revenue per category}}{\text{Number of properties per category}}$$

Capital Works Budget 2020-21															
LTFP Works Class	Asset Type	Sub-Program	LTFP Renewal/ Upgrade Funding	Project Title (LTFP)	Project Summary/ Description	Values	Budget 2020/21	Out	Grants	Contributions	Proceeds	Reserves	Loans	CoM	
LTFP New	Buildings			Community Sport and Recreation Facility Fund Program - Small Grants	To pre allocate an amount of money for the sport and recreation club requests through the Community Sport and Recreation Facility Fund.	160,119								160,119	
				Installation of Air Conditioning at Halls Head Parade Community and Sports Facility	Installation of air conditioner system at the Mandurah Yacht Club and include air conditioning 2 hour timer switch.	48,035								48,035	
				MARC - Aquatic Plant Rooms Automatic Pool Acid Feed System	MARC - Aquatic Plant Rooms Automatic Pool Acid Feed System to minimise the chemical & manual handling requirements of the acid delivery to the pools from each of the 3 plantrooms.	5,337								5,337	
				MARC - Handstands for Pool Blankets	To provide storage space/area for pool blankets.	10,674									10,674
					MARC CCTV Aquatic Facilities	Aquatics The use of CCTV has been used recently to assist with investigations into deaths in aquatic areas. CCTV was used to establish circumstances and causes. The use of CCTV protected the staff and brand to the wider community. There have been a number of issues recently where the use of CCTV would have been useful to establish circumstances and causes of incidents such as - staff incident resulting in workers compensation, customer slips and falls resulting in insurance claims, accusations against children and inappropriate behaviour (peeping toms)									
				MARC CCTV Aquatic Facilities	CCTV will offer protection of City of Mandurah staff and brand.	32,024									32,024
				Owen Avenue Ablution	Demolish existing ablution & construct new at 21 Flinders St, Falcon. Design complete.	298,889						80,000	200,000	18,889	
				Solar Plan	Solar PV installation at various City buildings/sites.	64,048									4,048
				Total		619,126							140,000	200,000	279,126
		Drainage	Drainage		DR Estuary View Road Flooding Stage 2	Second stage of resolving a flooding issue on Estuary View Road. Residential flooding alleviation, installation of underground storage. Stage 1 undertaken in FY19/20.	65,024								65,024
				Total		65,024								65,024	
	Furniture & Equipment			MARC Pool Covers Leisure Exercise Pool	MARC Pool Covers Program Pool to assist with the condensation issues experienced in the MARC Aquatic Pool Hall, Office & Administration Offices.	24,552								24,552	
				MARC Pool Covers Program Pool	MARC Pool Covers Program Pool to assist with the condensation issues experienced in the MARC Aquatic Pool Hall, Office & Administration Offices.	37,361								37,361	
				Sign / sticker printer	Purchase a printer that can print our own signage overlays, and also cut vinyl for street name blades and other sticker needs (including all fleet stickers).	37,930								37,930	
				Total		99,843								99,843	
	Other			Christmas Decorations 2020	Implementation of the City's Christmas Strategy to decorate within the City, along Eastern Foreshore, Mandjar Square and Stingray Point.	213,492								213,492	
				WMC Recycling Shed - Thermal Cameras	Installation of 3 thermal and 1 HD overview CCTV cameras within recycling shed at WMC. Includes networking to existing telecommunication systems onsite.		32,000								
				Total		213,492	32,000							213,492	
	Parks			BBQ New Program	BBQ New Program - refer to Appendix C.	53,374								53,374	
				Enclosed Dog Park	Proposal is for the development of a fully fenced dog park.	213,492							200,000	13,492	
				Major Public Artworks	Cumulative funds to commission large scale public artworks.	125,000								125,000	
				Shade Sails New Program	Shade Sails New Program - refer to Appendix C.	113,086								113,086	
				Water Fountains New Program	Water Fountains New Program - refer to Appendix C.	56,544								56,544	
				Total	Westbury Way Reserve Revegetation Plan (Offset) Capital	21,486								21,486	
	Plant & Machinery			DUAL CAB 2X4 UTILITY - FACILITIES MANAGEMENT OFFICER	Westbury Way Environmental Offset delivery - Stage 3 of conservation fencing.	582,982								200,000	382,982
				Parks & Mowers - New 7 - Natural Areas	DUAL CAB 2X4 UTILITY - Facilities Management Officer.	36,000									36,000
				SPRAY RIG - Natural Areas	Works/Construction - Posttrak Skid, Steer digger with 2m Bucket, Forklift attachment, Sweeper attachment and 4 in 1 grabber attachment. Also attachments required for profiling existing asphalt.	14,000								14,000	
			Posttrak Skid New	TRAILER MOUNTED HPM WATER CLEANER HOT AND COLD	120,000									120,000	
			TRAILER MOUNTED HPM WATER CLEANER HOT AND COLD	Facilities Management Officer.	36,000									36,000	
Roads			Total		206,000									206,000	
	Lighting		SL MARC Carpark Additional Lights	MARC Carpark Additional Lights. The extended MARC Carpark into Rigel Reserve has proved to be well utilised but has no lighting that causes a safety concern for centre patrons during hours of darkness.	21,675									21,675	
			SL Street Lighting New Program	Annual new street lighting program. Provide street lighting improvements as required. Program still to be determined.	162,558									162,558	
			Total		184,233									184,233	
	Other		Bortolo Reserve - Shared Use Parking and Fire Track Facility	The construction of a new shared parking and fire track training facility on Bortolo Reserve North.	417,233							350,000	67,233		
			Total		417,233							350,000	67,233		
	Paths		SP Shared/Cycle Paths New Program	Shared Paths New Program - refer to Appendix A.	650,230			20,000						630,230	
			Total		650,230			20,000						630,230	
		SF Street Furniture New Program	Street furniture and bus stop infrastructure. Locations will be selected depending upon priority and community requests.	65,024									65,024		
		Total	WMC Loading Area - Column Protection	Installation of bollards to protect the three columns that support the suspended concrete slab in the WMC loading area.	35,000						35,000		-		
LTFP New Total						3,138,187	32,000		20,000			175,000	750,000	2,193,187	
LTFP Renewal/Upgrade Program															
	Boardwalks		20,871	Boardwalk replacement - Asset ID 10285	Replacement of damaged timber boardwalk located in Greenfields.	-	95,000							-	
				Boardwalk Replacement Program	Renewal of the City's boardwalks.	-	650,000							-	
				Riverside Gardens Boardwalk	Riverside Gardens Boardwalk (Stage 1 Boardwalk Renewal).	22,416							21,000	1,416	
Bridges				Bridge Works		22,416	745,000						21,000	1,416	
						-		50,000						-	

LTFP Works Class	Asset Type	Sub-Program	LTFP Renewal/ Upgrade Funding	Project Title (LTFP)	Project Summary/ Description	Budget 2020/21	Out	Grants	Contributions	Proceeds	Reserves	Loans	Col
LTFP Renewal/Upgrade Program	Bridges	Total				-	50,000						-
	Buildings		828,083	Mandurah Community Museum Roof Replacement	Replacement of roof cladding over the Administration area, rear garage and side of classroom.	160,119	-				100,000		60,119
				Ablution Refurbishment Program	Refurbishment of Ablutions includes civic building, Caddadup Foreshore and Avalon Foreshore in 2020-2021.	-	750,000				-		-
				Admin & Civic Building Refurbishment	Refurbishment of the Administration and Civic Buildings.	-	150,000				-		-
				Admin Building Redesign	Including cubicles and carpet replacement.	-	250,000				-		-
				Administration Building - Foyer Security	Security Upgrade to the City's Administration Building Foyer.	80,059	-				50,000		30,059
				Administration Centre External Painting Project	Repainting of external fabric; walls, planter walls, steel post, beams etc.	84,329	-				-		84,329
				Air Conditioning Replacement	Renewal of air conditioning systems.	-	85,000				-		-
				Billy Dower Building Upgrade	Refurbishment of Billy Dower Centre.	-	150,000				-		-
				Bortolo Pavilion Internal Refurb	Refurbishment of Bortolo Reserve Pavilion.	-	125,000				-		-
				Cabinetry Replacement Program	Renewal of cabinetry.	-	70,000				-		-
				CCTV Replacement Program	CCTV Upgrade at Meadow Springs Sports Facility.	21,350	-				-		21,350
				CCTV Upgrade at Meadow Springs Sports Facility	HVAC Replacement for Rates Team work area and meeting room.	-	10,000				-		-
				Civic Building- Rates Team work area and meeting room	Reconfiguration of the Mayors office and associated office to accommodate staff.	53,373	-				50,000		3,373
				Civic Building-Mayors Office Reconfiguration	Community Sport and Recreation Facility Fund Program -	-	70,000				-		-
				Small Grants Upgrade	Renewal of Dudley Park Bowling Club Floor.	-	65,000				-		-
				Dudley Park Bowling Club Floor Replacement	Enclose the verandah at the Mandurah Family History Society	-	8,000				-		-
				Enclose the verandah at the Mandurah Family History Society	External painting of the City's buildings.	-	25,000				-		-
				External Painting Program	Replacement of ACAT unit at Falcon E Library.	-	55,000				-		-
				Falcon E -Library ACAT Replacement	Replacement of corroded pavilion roof cladding.	77,524	-				50,000		27,524
				Falcon Pavilion Roofs Roofing Project	Replacement of Fire System equipment.	-	30,000				-		-
				Fire System Replacement Program	Renewal of floor coverings.	-	850,000				-		-
				Floor Covering Replacement Program	Renewal of furniture and equipment in various buildings.	-	75,000				-		-
				Furniture & Equipment Various Building	Removal of all child toilets / child washbasins (3) from store room and install new wash basin at standard height at the Mandurah Arts and Craft society (Pottery Place).	16,011	-				-		16,011
				Health & Safety Improvements at Pottery Place	LED lighting retro fit.	-	80,000				-		-
				LED Buildings Plan	Rising damp treatment, ridge modification and replacement of floor coverings.	21,350	-				-		21,350
				Mandurah Bowling & Recreation Club - Bar Repairs	Replace AC162 at Mandurah Library.	-	95,000				-		-
				Mandurah Library HVAC	Replacement of corroded wall cladding / fixings and repainting of external walls.	160,119	-				-		160,119
				Mandurah Ocean Marina Chalets - External Refurbishment	MARC Clubrooms Function Room has poor acoustics and limits the amount of use.	-	30,000				-		-
				Mandurah Ocean Marina Chalets - External Refurbishment	The Function room spine is ideal for gathering of up to 50 people but the sound quality makes it very hard to use.	-	-				-		-
				MARC Clubroom Function Room Acoustics	Space is ideal for training of seminars.	-	-				-		-
				MARC Clubroom Function Room Acoustics	Potential Occupational, Health & Safety issue.	-	-				-		-
				MARC Clubroom Function Room Acoustics	MARC Leisure Pool Acoustic have under gone testing with operational noise levels measured at multiple points around the Pool Hall with a combination of patron noise & operational related (filters, water movement). These noise levels ranged from 75 to 82 dBA, however were generally within the 60 dB(A) range.	-	25,000				-		-
				MARC Leisure Pool Acoustic Detailed Design	Detailed Design to be undertaken in 2020/21 year with installation work to be undertaken in 2021/22 year.	-	20,000				-		-
				MARC Show Courts Lighting Control	Ability to control show court lighting individually.	-	200,000				-		-
				Mariners Cove Gazebo Refurb	Refurbishment of the Mariners Cove Gazebo.	-	-				-		-
				Mariners Cove Gazebo Refurb	Installation of compliant water service from Park Rd to Migar St Ablution, Caterpillar Park water bubbler & BMX facility.	21,350	-				-		21,350
				Migar St Reserve Water Service Replacement	Replacement of MPAC HVAC systems.	-	1,000,000				-		-
				MPAC HVAC Replacement	Create a space that is conducive to a positive work environment, is ergonomically appropriate and functional. This includes replacing the damaged ceiling, blocking the angled doorway between the two offices, installing a height adjustable desk and shelving units, and replacing the carpet.	-	28,000				-		-
				Refurbishment of Museum Development Office's Office	Renewal of meters in the City's Reserves.	-	50,000				-		-
				Reserve Meter Replacement Program	Renewal of meters in the City's Reserves.	-	500,000				-		-
				Roof Replacement Program	Repainting of external finishes of main pavilion.	-	76,000				-		-
				Ruahon Park Pavilion - External Coatings Refurbishment	Replace existing fan coil heaters and 2x evaporative cooling system with 4x cassette type split system units.	48,035	-				45,000		3,035
				Seniors Centre Heating, Cooling System Upgrade	Removal of carpet tiles surrounding edge of Main Hall dance floor and replace with matching parquet flooring.	-	54,000				-		-
				Seniors Main Hall Parquet Floor Extension	Design and supply counter/desk for Volunteers at Seniors Centre entry foyer.	-	12,000				-		-
				Seniors Reception/Info Hub Desk	Renewal of site main switchboards.	53,373	-				-		53,373
				Site Main Switchboard Program	Upgrade existing alarm system within gatehouse at WMC and install alarm intrusion protection to main tipping shed and recycling shed.	30,000	-				-		30,000
				WMC - Upgrade Alarm System	For stage 3 of the consultancy services that will cover the final design of the remedial works needed.	827,392	4,978,000				295,000		532,392
				Total	The budget also includes a preliminary estimation of the remedial works, based on previous experiences with similar structural problems and construction of retention walls.	-	-				-		-
				Total	Including concreting, picnic tables and shelters.	32,435	-				-		32,435
				Total	Current WIFI footprint only onshore - extend WIFI coverage to include Main Marina, A to G Jetties and Dolphin Pool J Jetty.	97,308	-				-		97,308
				Total	Stage 2 Upgrade South Harbour as per detailed design including removal of damaged pavements Florian Mews.	20,000	-				-		20,000
				Total	Stage 1 to 6 - Upgrade South Harbour as per detailed design (note Stage 1 allocated 19/20 Capital Budget of \$75,000).	183,800	-				-	50,000	133,800
				Total		-	200,000				-		-
				Total		333,541	200,000				50,000		283,541

LTFP Works Class	Asset Type	Sub-Program	LTFP Renewal/ Upgrade Funding	Project Title (LTFP)	Project Summary/ Description	Budget 2020/21	Out	Grants	Contributions	Proceeds	Reserves	Loans	Col
LTFP Renewal/Upgrade Program	Drainage	Drainage	652,715	DR 264 Estuary Road	Reinstatement of verge swales.	81,278	-	-	-	-	-	-	81,278
				DR Discretionary Drainage	Undertake any drainage requirements/emergencies that arise, not budgeted.	82,116	-	-	-	-	-	-	82,116
				DR Halls Head Parade - Roberts Point	Re-design of car park layout to include resurfacing, drainage upgrades, PSP and footpath connectivity to new boardwalk.	79,693	-	-	-	-	-	-	79,693
				DR Koolinda Street	Flood Prevention.	162,558	-	-	-	-	-	-	162,558
				DR Leighton Road/Halls Head Parade	Installation of underground storage in Blue Bay Car Parking bays to remove reliance on beach outlet.	27,093	-	-	-	-	-	-	27,093
				DR Northport Boulevard	Flood Prevention.	81,278	-	-	-	-	-	-	81,278
				DR Rainbow Way Swale Reinstatement	Reinstatement of verge swales.	81,278	-	-	-	-	-	-	81,278
				DR Yeeding Road	Flood Prevention.	138,371	-	-	-	-	-	-	138,371
				WSUD - Batavia Ave	Catchment retrofit of Batavia Ave, Wannanup. Site previously identified in report to council in 2015.	707,665	150,000	-	-	-	-	-	707,665
				Total		55,508	50,000	-	-	-	-	-	55,508
	Furniture & Equipment	Furniture & Equipment Renewal Program	51,905	Other Equipment	Renewal of furniture and equipment as required.	55,508	-	-	-	-	-	-	55,508
				Total		55,508	50,000	-	-	-	-	-	55,508
	Other	Capacity Building Team Work Area Refurbish	-	Community Computer Desk Refurbishment	Replace the computer desk at Mandurah Library with height adjustable computer pods - three pods for public access computers and one pod for Online Public Access Catalogue (OPACS) computers. Each pod consists of three computer stations, all individually height adjustable, separated by screens for privacy. This will reduce the number of public access computers from 14 to 9, and OPACS from 4 to 3. Included in the project will be a custom built print release station (like that built at Lakelands Library). Carpet replacement for the area under the existing computer desk, and electrical work for the new pods.	-	40,000	-	-	-	-	-	-
				MARC Stadium Court 3 Scoreboard Replacement	MARC Stadium Court 3 Scoreboard Replacement. Current Court 3 Scoreboard is approx. 18 years old & is old technology. Computronics no longer exist & spare parts cannot be sourced. Replace with the same scoreboards that are on Show court 1 & 2 and Stadium Court 4.	-	10,000	-	-	-	-	-	-
				Total		-	750,000	-	-	-	-	-	-
	Parks	1,122,224	-	Australis Circle Reserve	Upgrade irrigation and replant.	-	18,000	-	-	-	-	-	-
				Avalon Foreshore Westview Parade Stage 2	Finalisation of the access improvement and facilities to the Avalon foreshore lookout area.	-	50,000	-	-	-	-	-	-
				BBQ Replacement Program	Renewal of BBQs within the City.	-	150,000	-	-	-	-	-	-
				Blywood Park, Dudley Park	Upgrade as outlined in masterplan.	-	300,000	-	-	-	-	-	-
				BMX Track Renewal Program	Resurfacing and reshaping of BMX and pump tracks.	56,544	-	-	-	-	-	-	56,544
				Bortolo Park Drainage Basin	Stage 1 of 3. Rehabilitation of existing re-contoured drainage basin next to Mulvehill Drive. Total project cost \$200,000.	-	80,000	-	-	-	-	-	-
				Cemetery - Upgrade of lakes	Re-line and kerb cemetery lake surrounds, large and small front lakes.	96,124	-	-	-	-	-	-	96,124
				Clipper Street to Overby Street, Halls Head	Coastal Fencing - replace Clipper St to Overby St, Halls Head.	-	50,000	-	-	-	-	-	-
				Deverdown Off - North and South Revegetation	Replanting native vegetation both sides of Deverdown Channel berm.	-	40,000	-	-	-	-	-	-
				DR Sump Fencing	Replacement of fencing around sumps as programmed.	-	50,000	-	-	-	-	-	-
				Falcon Bay Upgrade - Stage 4 of 5	Continuation of landscape upgrade including new path network and access to beach, shelters, seating areas, playground, shade structures, decking and dune stabilisation via planting and trees.	339,261	-	-	-	-	-	300,000	39,261
				Falcon Oval Well	Upgrade historical Falcon stock well station.	-	7,500	-	-	-	-	-	-
				Galloo Reserve	Stage 2. Upgrade to existing bore/irrigation and reserve facilities including path connections, sports court, tree planting, irrigated turf areas.	-	100,000	-	-	-	-	-	-
				Gordon Road	Streetscape improvements Education Drive to Lakes Road.	-	200,000	-	-	-	-	-	-
				Halls Cottage Fencing	The timber fence and gate at Halls Cottage needs replacing. The gate is heavy and an OSH risk for anyone attempting to open it. The fence and gate will need to be replaced within the heritage style it is constructed in.	53,373	-	-	-	-	-	-	53,373
				Henson Street Reserve	Henson St Reserve. Removal of old fence and installation of new pine log posts.	-	22,000	-	-	-	-	-	-
				Hermitage Reserve universal access improvements	Hermitage Reserve universal access improvements	-	60,000	-	-	-	-	-	-
				Lakes Cemetery Fencing - renewal	Supply and install post and rail fence to southern surrounds of Lakes Cemetery.	35,057	-	-	-	-	-	-	35,057
				Lavender Gardens - Track Resurface	The redesign and resurface of the BMX track in Lavender Gardens.	-	60,000	-	-	-	-	-	-
				Lavender Gardens Reserve	BMX track resurface.	-	50,000	-	-	-	-	-	-
				Marlee Reserve site furniture	Upgrade site furniture at Marlee Reserve. Parklands.	-	30,000	-	-	-	-	-	-
				McLennan Reserve	Final stage of upgrade and hydrozone.	-	85,000	-	-	-	-	-	-
				Meadow Springs Turf Wicket	Upgrade turf wicket at Meadow Springs.	-	10,000	-	-	-	-	-	-
				Metaleuca Trc - Replace broken pine fencing	Replace broken pine fence, 500 metres.	67,852	-	-	-	-	-	-	67,852
				Metin Street Activation Plan - Implementation	Implementation of Metin Street Reserve Activation Plan.	-	10,000	-	-	-	-	-	-
				Middeton Loop, Meadow Springs	Middeton Loop park improvement Reserve R69182 located at far end of street.	-	10,000	-	-	-	-	-	-
				Novara Foreshore Stage 2	Continuation of landscape upgrade including new path network, shelters and seating areas, nyungar interpretive signage and totems, viewing deck and estuary edge stabilisation with native sedges, planting and trees.	452,348	-	-	-	-	-	400,000	52,348
				Ocean Road Oval Modifications	Alterations to the oval northern retaining wall and removal of the Florida Estate entry wall, changes to turf, reticulation modifications, reinstate entry feature and rebuild retaining wall in new alignment. This is to extend turf playing surface to enable a full size rugby pitch.	-	100,000	-	-	-	-	-	-
				Old Coast Road Landscaping	Landscaping Old Coast Road verge adjacent to Parkland Villas (Leisure Way to McLennan Rd), to complement existing landscape treatments as this is the main southern entry to the City Centre.	-	135,000	-	-	-	-	-	-
				Old Coast Road/Widerness Drive - Playground Renewal	Resolve flooding issues.	31,665	-	-	-	-	-	-	31,665
				Oton Road Reserve	Oton Road Reserve improvements.	-	30,000	-	-	-	-	-	-
				Pump Station Replacement of Pumps	Replace Pump Station pumps as determined by the City's Drainage team Pump Replacement Program.	46,599	-	-	-	-	-	-	46,599
				Rakus Reserve and Bridgewater South Replace Fencing	Rakus Reserve \$5,000 and Bridgewater South \$5,000.	33,926	-	-	-	-	-	-	33,926
				Replace fencing	Bridgewater South - Replace fencing.	-	25,000	-	-	-	-	-	-
				Riverside Gardens Foreshore park furniture	Continue upgrade of park furniture to meet current standards for shelters/picnic table settings.	-	45,000	-	-	-	-	-	-
				San Remo deck modifications	Make the access ramp compliant.	11,308	-	-	-	-	-	-	11,308

LTFP Works Class	Asset Type	Sub-Program	LTFP Renewal/ Upgrade Funding	Project Title (LTFP)	Project Summary/ Description	Budget 2020/21	Out	Grants	Contributions	Proceeds	Reserves	Loans	Colf
LTFP Renewal/Upgrade Program	Parks			Seascope Village Precinct - Shade Structure Refurbishment	Demolite and remove shade structure. Blast and re-galvanise steel frame. Re-erect on site. Supply / fix new custom orb roof sheeting.	32,024							32,024
				Shade Sail Renewal Program	Renewal of shade sails.	56,544							56,544
				Silver Sands Reserve	Stage 1 of park upgrade including changes to playground, paths, seating, shelter, shade sails and tree planting.		75,000						-
				St. Sports Lighting Replacement Program	Replacement of sports lighting.		6,000						-
				Suncrest Meander Park - upgrade	Improvements to play area elements, mature play plus swing, BBQ and replacement of tennis and basketball court surfaces.	-	150,000						-
				Tickner Reserve Final Stage	Final stage landscape upgrade including path connections, additional planting, mulch, exercise equipment and shade.	-	175,000						-
				Trails Development Plan	Construction/upgrade of trail networks/trail heads/bike tracks.	-	50,000						-
				Upgrade of play equipment at Hennessy Res	Upgrade of play equipment at Hennessy Res.	-	20,000						-
				War Memorial - Redesign and replace resculpture	War Memorial - Redesign and replace resculpture.	22,618							22,618
				Westbury Way POS South side	Commence POS upgrade to south side.	-	155,000						-
				Woodlands Reserve Stage 4	Path connection, concrete edge, mulch, sedges and trees.	-	30,000						-
				Yajaj Heights Reserve - Playground Renewal	Remove equipment and combine with Wilderness Drive.	31,669							31,665
				Total		1,386,908	2,358,500					700,000	666,908
Plant & Machinery		3,300,000		BOMAG BW24R MULTI TYRE ROLLER	WORKS CONSTRUCTION	189,506					45,900		140,606
				2T TANDEM TIPPER - CIVIL CONSTRUCTION (DRAINAGE)	CIVIL CONSTRUCTION (DRAINAGE)	8,646					1,330		7,316
				2T TANDEM TIPPER - CIVIL MAINTENANCE	CIVIL MAINTENANCE	11,603					1,660		9,943
				BOX TOP 1500KG - CITYBUILD	CITYBUILD	4,760					750		4,030
				BOX TOP 2000KG - CIVIL CONSTRUCTION (DRAINAGE)	CIVIL CONSTRUCTION (DRAINAGE)	5,498					700		4,798
				BOX TOP 2000KG - WORKS CONSTRUCTION	WORKS CONSTRUCTION	4,760					700		7,798
				EARLEX ELECTRIC SPRAY UNIT - CITYBUILD	CITYBUILD	7,755					640		7,115
				FLAT TOP 1500KG - WORKS CONSTRUCTION	WORKS CONSTRUCTION	8,900					700		3,200
				FORD RANGER - PARKS CENTRAL	PARKS CENTRAL	39,176					18,915		20,460
				FORD MONDEO - SUSTAINABLE DEVELOPMENT	SUSTAINABLE DEVELOPMENT	35,372					15,917		19,455
				FORD RANGER - CIVIL MAINTENANCE	CIVIL MAINTENANCE	38,117					19,720		18,397
				FORD RANGER - EMERGENCY MANAGEMENT SDBFB	EMERGENCY MANAGEMENT SDBFB	39,450					19,720		19,730
				FORD RANGER - HEALTH SERVICES	HEALTH SERVICES	39,154					18,609		20,345
				FORD RANGER - LANDSCAPING SERVICES	LANDSCAPING SERVICES	32,358					15,544		16,814
				FORD RANGER - MARINA AND DEPOT	MARINA AND DEPOT	38,505					18,607		19,898
				FORD RANGER - PARKS ASSETS	PARKS ASSETS	38,313					18,408		19,905
				FORD RANGER - PARKS CENTRAL	PARKS CENTRAL	30,633					14,715		15,915
				FORD RANGER - PARKS MAINTENANCE - RETIC	PARKS MAINTENANCE - RETIC	183,655					61,888		121,967
				FORD RANGER - PARKS NORTHERN	PARKS NORTHERN	33,515					16,100		17,415
				FORD RANGER - PARKS PROJECTS	PARKS PROJECTS	37,544					19,530		16,314
				FORD RANGER - PARKS SOUTHERN	PARKS SOUTHERN	73,025					35,077		37,948
				FORD RANGER - RECREATION SERVICES COORDINATOR	RECREATION SERVICES COORDINATOR	34,700					16,100		18,600
				FORD RANGER - WASTE MANAGEMENT	WASTE MANAGEMENT	38,653					19,283		19,370
				FORD RANGER - WORKS CONSTRUCTION	WORKS CONSTRUCTION	40,350					19,430		20,920
				HOLDEN COLORADO - RANGERS	RANGERS	36,500					16,822		19,678
				HOLDEN COLORADO - SURVEYING SERVICES	SURVEYING SERVICES	37,574					17,356		20,218
				HOLDEN TRAILBLAZER - WORKS AND SERVICES	WORKS AND SERVICES	37,773					19,159		18,614
				HYUNDAI I30 - WORKS AND SERVICES	WORKS AND SERVICES	23,457					8,662		14,795
				ISUZU DMAX - PARKS ASSETS	PARKS ASSETS	31,576					15,169		16,407
				KOMATSU WA200P24 WHEEL LOADER	WORKS CONSTRUCTION	276,655					79,405		197,150
				KUBOTA OFD 72 INCH - CAB-TRAILER - PARKS ASSETS	PARKS ASSETS	72,000					7,500		64,500
				KUBOTA OFD 72 INCH - PARKS NORTH	PARKS NORTH	31,901					7,500		24,401
				KUBOTA ZERO TURN 72 INCH - PARKS SOUTH	PARKS SOUTH	25,943					6,000		19,943
				Light Passenger Vehicles - New 2	(blank)	-					-		-
				Light Passenger Vehicles - New 2 - Sustainable Development Ranger Services	TOYOTA PRIUS C BASE MODEL - Sustainable Development Ranger Services	-	22,000						-
				LUGGAGE TRAILER SINGLE AXLE 2000KG - PARKS ASSETS	PARKS ASSETS	6,710					1,090		5,620
				MAZDA CX-5 - PEOPLE AND COMMUNITIES	PEOPLE AND COMMUNITIES	30,531					15,502		15,029
				MAZDA CX-5 - STRATEGY AND BUSINESS PERFORMANCE	STRATEGY AND BUSINESS PERFORMANCE	32,417					16,460		15,957
				MAZDA CX-5 - SUSTAINABLE DEVELOPMENT	SUSTAINABLE DEVELOPMENT	127,782					61,889		65,893
				MAZDA CX-5 - WORKS AND SERVICES	WORKS AND SERVICES	95,685					48,585		47,100
				MAZDA CX-5 - PEOPLE AND COMMUNITIES	PEOPLE AND COMMUNITIES	28,441					11,815		16,626
				MAZDA CX-5 - SUSTAINABLE DEVELOPMENT	SUSTAINABLE DEVELOPMENT	27,488					11,419		16,069
				MAZDA CX-5 - WORKS AND SERVICES	WORKS AND SERVICES	60,810					25,243		35,567
				MITSUBISHI TRITON - PARKS PROJECTS	PARKS PROJECTS	29,300					13,650		15,650
				MITSUBISHI TRITON - PARKS NORTHERN	PARKS NORTHERN	16,968					3,040		13,928
				MITSUBISHI TRITON - PARKS SOUTHERN	PARKS SOUTHERN	33,936					6,080		27,856
				MITSUBISHI TRITON - CIVIL CONSTRUCTION (DRAINAGE)	CIVIL CONSTRUCTION (DRAINAGE)	7,364					890		6,474
				MITSUBISHI TRITON 7000 - PARKS ASSETS	PARKS ASSETS	82,378					18,252		64,126
				TOYOTA HIACE - PARKS MAINTENANCE - RETIC	PARKS MAINTENANCE - RETIC	58,521					32,745		25,776
				TOYOTA HIACE 12 SEAT BUS - EMERGENCY MANAGEMENT	EMERGENCY MANAGEMENT	72,893					23,876		49,017
				TOYOTA PRADO - MAYORS OFFICE	MAYORS OFFICE	58,654					24,367		34,287
				TOYOTA RAV4 - SUSTAINABLE DEVELOPMENT	SUSTAINABLE DEVELOPMENT	61,613					28,440		33,173
				TOYOTA RAV4 - PARKS SOUTH	PARKS SOUTH	8,642					1,000		7,642
				VERTI MOWER - PARKS ASSETS	PARKS ASSETS	7,000					400		6,600
				VOLKSWAGEN GOLF - WORKS AND SERVICES	WORKS AND SERVICES	28,703					11,924		16,779
				VW Golf - WORKS AND SERVICES	WORKS AND SERVICES	23,605					9,939		13,666
				WASTECH CONVERTED DOLLY TRAILER - WMC	WMC Upgrade Compaction Trailers	33,437					5,486	27,951	-
				WASTECH SEM TRAILER - WMC	WMC Upgrade Compaction Trailers	287,087					35,327	251,760	-
				WASTECH SEM TRAILER - WMC	WMC Upgrade Compaction Trailers	287,087					35,327	251,760	-
				Total		3,100,856	44,000			1,020,562	531,471		1,548,823

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LTFP Renewal/Upgrade Program	Roads	Bus Shelters		SF Street Furniture Renewal Program	Renewal of street furniture and bus stop infrastructure.	-	30,000	-	-	-	-	-	-
		Total				-	30,000	-	-	-	-	-	-
		Carparks	82,317	CP Halls Head Parade - Roberts Point	Re-design of car park layout to include resurfacing, drainage upgrades, PSP and footpath connectivity to new boardwalk.	88,865	-	-	-	-	-	88,865	88,865
		Total				88,865	-	-	-	-	-	-	88,865
		Construction	1,602,329	RC Old Coast Rd/Mary St Roundabout	Extension of south bound merge point.	-	350,000	-	-	-	-	-	-
				RR Peel Street	Upgrade and realign Peel Street - RRG.	812,789	359,000	500,000	-	-	-	250,000	62,789
		Total				812,789	359,000	500,000	-	-	-	250,000	62,789
		Drainage		DR Drainage Upgrade Program	Drainage Upgrade program.	-	750,000	-	-	-	-	-	-
		Total				-	750,000	-	-	-	-	-	-
		Lighting	396,747	Reserve Lighting Program	Renewal of reserve lighting.	-	200,000	-	-	-	-	-	-
				SL Carpark Lighting Replacement Program	Renewal of carpark lighting.	58,711	-	-	-	-	-	-	58,711
				SL Light pole replacement	Replace rusted light poles with Savet Poles - Parks and Reserves.	53,373	-	-	-	-	-	-	53,373
				SL Mandurah Marina canal light pole rectification	Mandurah Marina canal light pole rectification.	53,373	-	-	-	-	-	-	53,373
				SL Mandurah Scoop Lighting Replacement	Replacement of decorative lighting to Scoop roundabout.	18,147	-	-	-	-	-	-	18,147
				Parks and Reserves LED programme- Replace Mercury Vapour luminaires with LED luminaires.	Parks and Reserves LED programme- Replace Mercury Vapour luminaires with LED luminaires.	80,059	-	-	-	-	-	-	80,059
				SL Rushton Sports Flood Lighting - Replacement	Replacement of all sports flood lighting in the Rushton Sporting Precinct (3 bowls).	108,746	-	-	-	-	100,000	-	6,746
				SL Upgrade of the older lighting Poles on Peelwood Reserve Oval 2	Upgrade of the older lighting towers on Peelwood Reserve Oval 2 to bring the oval up to 100 lux standards for community sport.	53,373	-	-	-	-	-	-	53,373
				Street Lighting Replacement Program	Renewal of street lighting.	-	165,000	-	-	-	-	-	-
		Total				423,782	365,000	-	-	-	100,000	-	323,782
	Other	417,809		TM Discretionary Traffic Management Program	Installation of traffic management as required.	182,539	-	-	-	-	-	-	182,539
				Mandurah Road Median	Gordon Road to Singleton.	-	150,000	-	-	-	-	-	-
				Pirrama Road East - Median Stage 3	Finalisation of landscape upgrade treatment to Pirrama Road east median Streetfront to Rio Grande.	33,926	-	-	-	-	-	-	33,926
				TM Merlin St/Matinal St Roundabout	Installation of new roundabout.	243,837	-	-	-	-	200,000	-	43,837
				TM Spinaway Parade Plateau	Raised plateau installation Falcon Bay.	-	25,000	-	-	-	-	-	-
				TM Traffic Management New Program	Program for traffic management projects as identified.	-	400,000	-	-	-	-	-	-
		Total				440,321	575,000	-	-	-	200,000	-	240,321
	Paths	108,041		Baloo Crescent Footpath Renewal	-	-	20,000	-	-	-	-	-	-
				Boundary Road PAW	Coolbah Ave to Oak Ave.	-	38,000	-	-	-	-	-	-
				Cox Bay Footpath Renewal	Replace with new red asphalt path to include line marking for shared use.	-	182,000	-	-	-	-	-	-
				Pallas Way PAW	Pallas Way to Troy Place PAW.	-	12,000	-	-	-	-	-	-
				Pedestrian Crossing Upgrades	Upgrade various pedestrian crossings to accessibility standards.	-	50,000	-	-	-	-	-	-
				Pleasant Grove POS	-	-	25,000	-	-	-	-	-	-
				SP Cox Bay Footpath Renewal	Replace with new red asphalt path to include line marking for shared use.	117,041	-	-	-	-	-	-	117,041
				SP Estuary Road Footpath Renewal	The footpath that runs between Estuary Rd and the mall has significant damage throughout the length of the path.	-	50,000	-	-	-	-	-	-
				SP Old Coast Road Footpath Renewal	The footpath that runs along Old Coast Rd, Halls Head (between Merlin St & Seascapes Blvd) has very significant damage throughout the length of the path.	-	100,000	-	-	-	-	-	-
				SP Shared Path Renewals	Renewal of existing paths that have reached the end of their useful lives.	-	250,000	-	-	-	-	-	-
		Total				117,041	735,000	-	-	-	-	-	117,041
	Rehabilitation	1,923,291		RR Catalina Dr/Badenup Ave Roundabout	Full rehabilitation of roundabout to include approach legs. May also include lighting upgrade (TBC) - R2R.	586,045	-	550,000	-	-	-	-	46,045
				Bortolo Drive	Widen and install edge line and unbroken separation line on Bortolo Dr between Exchange Ave and Dalton Way.	-	700,000	-	-	-	-	-	-
				Coolbah Drive Stage 3	Road renewal to complete project and previous work.	-	1,000,000	-	-	-	-	-	-
				Coolbah Ave Stage 2	Reconstruct Coolbah Avenue between No. 43 and No. 63.	-	890,000	-	-	-	-	-	-
				Gullardon Terrace-Karinya Way	Realign Road to mitigate tree root damage and issues.	-	550,000	-	-	-	-	-	-
				Peel St/Ormsby Tce Roundabout	Rehabilitate Peel Street/Ormsby Terrace roundabout. The scope extends from 1 Ormsby Terrace to the CoM administration building and from 52 Ormsby Terrace to 58 Ormsby Terrace.	-	1,020,000	-	-	-	-	-	-
				RR Cress Lane	Reconstruct Cress Lane between Avalon Parade and Longboard Cove.	-	160,000	-	-	-	-	-	-
				RR Guava Way	Rehabilitate Guava Way between Peelwood Parade and Waltham Street.	-	205,000	-	-	-	-	-	-
				RR Leslie Street	Realign Leslie Street - RRG.	812,789	-	500,000	-	-	-	250,000	62,789
				RR Old Coast Rd - Cossack Way to Shoshone View	Realign Old Coast Road in Dawesville from Cossack Way to 6 Shoshone View. Rehabilitate eastern side.	270,930	-	-	-	-	100,000	-	170,930
				RR Old Coast Road/Albany Drive	Reduce left turn pocket and resurface Old Coast Road with chip seal. Intersection lighting upgrade with Albany Drive - R2R.	140,883	-	120,708	-	-	-	-	20,175
				RR Pirrama Road Stage 2	Renew Pirrama Road - RRG.	812,789	-	500,000	-	-	-	250,000	62,789
				RR Sicks Boulevard	Realign Sicks Boulevard and CAP roads in front of No. 55 and 57, to provide more clearance to a large Eucalyptus tree.	-	320,000	-	-	-	-	-	-
				RR Thera St Stage 2	Mill and fill Thera Street between Crusader Street and Koolinda Street. Full pavement reconstruction for southbound lane from 28B to Koolinda Street - R2R.	184,233	-	170,000	-	-	-	-	14,233
				RR Time Thicket Road	Reconstruct Tims Thicket Road between No. 65 and Ridgewood Drive, including the Jandu Way and Ridgewood Drive intersections and channelisation.	-	540,000	-	-	-	-	-	-
				Wanasep Street Stage 1	Reconstruct Wanasep Street between Steerforth Drive and No. 192 (seal change).	-	750,000	-	-	-	-	-	-
		Total				2,817,689	6,135,000	1,840,708	-	-	100,000	500,000	376,961
		Reseals				980,765	326,716	326,716	-	-	-	-	654,049
		Total	905,042	Roads Renewal - Reseal	20/21 R & U - refer to Appendix B.	980,765	326,716	326,716	-	-	-	-	654,049
LTFP Renewal/Upgrade Program Total						12,095,518	18,350,500	2,667,424	-	1,020,562	1,226,471	1,521,000	5,660,061
Major Projects Approved LTFP	Parks			Eastern/Western Foreshore	Including Eastern Foreshore South and Western Foreshore Recreation Precinct. Playground and picnic area improvements, expansion to open space area and renewal of toilet facilities.	9,385,000	-	7,500,000	-	-	-	1,500,000	385,000
		Total				9,385,000	-	7,500,000	-	-	-	1,500,000	385,000
	Roads	Construction		RR Pirrama Road Stage 1	Upgrade Pirrama Road - RRG.	812,789	-	500,000	-	-	-	250,000	62,789
		Total		Smart Street Mall	Improve physical presentation of the Smart St Mall streetscape.	1,000,000	-	-	-	-	-	1,000,000	-
Major Projects Approved LTFP Total						11,197,789	-	8,000,000	-	-	-	2,750,000	447,789
Restart Mandurah	Buildings			Abolition Bortolo Reserve	New abolition and storage facility to sit adjacent to new proposed car park, north east of Bortolo Reserve.	213,492	-	-	-	-	200,000	-	13,492

LTFP Works Class	Asset Type	Sub-Program	LTFP Renewal/ Upgrade Funding	Project Title (LTFP)	Project Summary/ Description	Budget 2020/21	Out	Grants	Contributions	Proceeds	Reserves	Loans	Colf
Restart Mandurah	Buildings			South Mandurah Football Club Changeroom Project	Complete building works including sewer connection. Sewer quotation received. Project is ready to commence.	106,746					100,000		6,746
				Stage 2 of Upgrades to Peelwood Reserve Changerooms	Upgrade of changerooms.	106,746					100,000		6,746
		Total				426,364					400,000		26,364
	Drainage			Bortolo Sump - Water Sensitive Urban Design	Water Sensitive Urban Design. Boardwalk construction as per concept plan provided by Landscape Services. Materials procurement and construction procurement to be separate.	325,116					300,000		25,116
		Total				325,116					300,000		25,116
		Other		Restart Mandurah - Other	Balance of funds available for Restart Mandurah Projects.	2,785,000					2,785,000		-
	Parks			Waste Transfer Station increase hardstand area with concrete	Hardstand area Stage 3 (reinforced concrete).	100,000					100,000		-
		Total				2,885,000					2,885,000		-
				Dawesville Channel SE Foreshore Upgrade	Refer to Council endorsed concept plan and liaise with Craig Johnson. Options within funding include - road extension, car park provision and landscaping.	226,173					200,000		26,173
	Roads			Falcon Reserve Activation Plan - Stage 2	Project continuation of deferred stage 1 works from 2019/2020. Delivery of district play space, street parking, change to access points, delivery of pavilion portico and BMX track upgrade.	226,173					200,000		26,173
				Madora Bay Beach	Madora Bay Foreshore Node Upgrade as per Concept Masterplan. Listed on LTFP as Sabina Drive Foreshore.	113,087					100,000		13,087
				Madora Bay Shade Shelters	Shade shelters for beach - structures as per previous structures. K3	67,852					60,000		7,852
	Total			Shade Sails Over Playgrounds	Need to select playgrounds that have identified shade sail needs. List to be compiled for sign off before proceeding to procurement.	226,173					200,000		26,173
						859,459					760,000		99,459
		Other		Mandurah Road Median	Landscaping of Mandurah Road Median, Murdoch Drive intersection with Mandurah Road including paving of Murdoch Drive from Mandurah Road to Bortolo Drive.	169,631	-				150,000		19,631
	Total					169,631	-				150,000		19,631
	Paths			SP Stingray Point Footpath Replacement	Replace existing shared path adjacent to sea wall (existing levels will suffice).	146,302					135,000		11,302
	Total					146,302					135,000		11,302
	Total			Waste Transfer Station Road Construction	Perimeter road construction.	108,371					100,000		8,371
Restart Mandurah Total						4,920,862	-				4,730,000		190,862
Carryovers	Bridges			Old Mandurah Bridge	Design progressing in line with the plans for the Western Foreshore redevelopment and reviewing site requirements.	400,000					400,000		-
		Total				400,000					400,000		-
	Buildings			Admin Building First Floor Carpet	Deferred COVID-19 Review.	38,535							-
				CASAL Ablution Upgrade	Deferred COVID-19 Review.	47,620							-
				Change Rooms Upgrade Program	Deferred COVID-19 Review.	213,487							-
	Civic Chamber Meeting Rooms			Civic Building - Tucker Room	Completion due late August.	121,177							-
				Civic Chamber Meeting Rooms	Construction 50% complete. Completion due July.	64,403						1,177	-
				MARC LED & Lighting Control	RFQ out to installers.	44,180							-
	Mn Mustangs FC - Facility Development			MARC Waste Transfer Station - Solar Panel Phase 3	Works to commence mid-June.	359,814							-
				Mn Mustangs FC - Facility Development	Deferred COVID-19 Review.	176,131						184,414	-
				Peel Community Kitchen	Restart Mandurah project, combined with 2019/20 project.	247,200							-
	Peelwood Res - Changeroom Upgrade			Peelwood Res - Changeroom Upgrade	Deferred COVID-19 Review.	21,550							-
				Site Main Switchboards	Works to be completed in conjunction with MARC generator.	89,133							-
				Southern Ops Transportable Meeting Room	Contract currently being awarded.	79,832							-
	Total					1,461,862					1,233,790	185,591	32,481
Coastal & Estuary	Avston Foreshore			Avston Foreshore	Project completion due early July. Delayed due to contractor not being able to obtain materials.	27,000					27,000		-
				Parkridge Boat Ramp	Deferred COVID-19 Review.	82,060		16,410			40,990		4,660
		Total				89,060		16,410			67,990		4,660
	Drainage			DR Orion Rd Park Stage 2	Awaiting Western Power and minor works. Completion proposed for July/August.	20,718					20,718		-
		Total				20,718					20,718		-
	Furniture & Equipment			NPAC Orchestra Lift	Works proposed to commence July/August.	128,095					120,000		8,095
		Total				128,095					120,000		8,095
	Other			Eastern/Western Foreshore	Majority of planning and procurement completed in 2019/20. Construction to be undertaken in 2020/21.	5,785,103					4,515,103	1,270,000	-
				Road Sweeper Spot	Completion due July/August.	45,000					45,000		-
		Total				5,830,103					4,560,103	1,270,000	-
	Parks			Falcon Reserve Activation Plan	Deferred COVID-19 Review.	209,035					209,035		-
				Falcon Skate Park Upgrade	Completion due mid-July.	160,000		80,000			67,176	80,000	-
				Graham Hill Reserve	Awaiting Western Power connection for bore/reclamation works.	67,176					30,000		-
	Lakeland Community Garden			Lakeland Community Garden	Deferred COVID-19 Review.	30,000							-
				Lakeland District Open Space/Clubroom Facility	Project completion 2020-2021 including changerooms and district open space.	1,200,000					600,000	225,000	-
				Lake Dunes Park	Awaiting delivery of play equipment from overseas. Completion due July.	46,212					46,212		-
	Total			MARC improvement to car park area	Installation of bike racks proposed for July.	156,945					10,000		-
				Pebble Beach Boulevard Res 46549	Deferred COVID-19 Review.	1,878,368		455,000			1,119,368	305,000	-
						1,878,368							-
Plant & Machinery	60" inch Skid Mounted Trash Pump			60" inch Skid Mounted Trash Pump	In progress with procurement.	66,000					66,000		-
				FORD RANGER - MARINA & WATERWAYS	Deferred COVID-19 Review.	39,467							-
				KOMPLETE SCREEN PLANT - Works and Services	(blank)	43,500					43,500		-
	RED EXIM VERTI DRAIN AERATOR - PARKS NORTHERN			RED EXIM VERTI DRAIN AERATOR - PARKS NORTHERN	Delayed due to COVID-19, in transit from Europe.	50,574					50,574		-
		Total				199,841					199,841		-
				Coodanup Drive	Civil works complete. Delayed due to Western Power undertaking street lighting.	111,930					111,930		-
	Peel Street			Peel Street	Construction 30% complete. Will be in with 2020/21 works.	250,000						150,000	-
				RR Thera Street	Construction 60% complete. Works to continue into Stage 2 of project in 2020/21.	80,000					80,000		-
				Smart Street Mail Upgrade	Majority of planning and procurement completed in 2019/20. Construction to be undertaken in 2020/21.	1,000,000						1,000,000	-
	TM Discretionary Traffic Mgmt			TM Discretionary Traffic Mgmt	School crossing agreement requires works to be undertaken by Operations staff.	46,629					46,629		-
													-
													-
	Total												-
													-
													-

Council Meeting 23 June 2020

Attachments to Minutes

Supplementary Information
Schedule 1

LTFF Works Class	Asset Type	Sub-Program	LTFF Renewal/ Upgrade Funding	Project Title (LTFF)	Project Summary/ Description	Budget 2020/21	Out	Grants	Contributions	Proceeds	Reserves	Loans	Col
Carryovers	Roads			WMC Recovery Facility Hardstand	Scope of works being confirmed.	205,907					190,000		15,907
		Total				1,694,466		100,000			428,559	1,150,000	15,907
Carryovers Total						11,693,512		571,410			8,150,368	2,910,591	61,143
Other	Parks			Hoxham Wetland Fencing	New fencing required to protect new plants from wildlife.	20,340							-
		Total				20,340			20,340				-
Other Total						20,340			20,340				-
Grand Total						43,066,208	18,382,500	11,258,834	20,340	1,020,562	14,281,839	7,931,591	8,553,042

Capital Works Budget 2020-21 - Appendix A

Project Title (LTFP)	Project Summary/Description	Budget 2020/21 \$	Out (other projects considered) \$
SP Shared/Cycle Paths New Program		600,000	96,600
SP Halls Head Parade PSP	Installation of principal shared path (cycle/pedestrian) on the western side of Halls Head Pde between Robert Point and Clipper Way.	20,000	
SP Casuarina Drive	Seaforth Drive to Peelwood Parade	15,000	
SP Eldora Crescent	Philante St to Gretel Dr	50,000	
SP First Avenue	Coolibah Ave to Tuart Ave	32,000	
SP Lanyon Street	Anstruther Rd to Parkview St	65,000	
SP Melita Street	Lynda St to Cobblers St	42,000	
SP Murdoch Drive	Elegant Dr to Valentine Dr	84,000	
SP Pinjarra Road	No. 445 Elders Homes to Serpentine River	75,000	
SP Pinjarra Road Park	Pinjarra Road Park to San Marco Quays	67,000	
SP Wanjeep Street	No. 156 to Birchley Rd	95,000	
Mulberry Close PAW	Mulberry Cl to Wattle Cl	24,000	
Missing Links	Path Connections missing links between 2 streets or paths - typically less than \$10k	31,000	
Rochester Way	Meadow Springs Dr to Ardmore Crt		46,000
Coppercups Place	PAW by No.9 to Templetonia Prom.		50,600

Capital Works Budget 2020-21 - Appendix B

Project Title (LTFP)	Project Summary/Description	Budget 2020/21 \$	Out (other projects considered) \$
Roads Renewal - Reseal		905,000	553,000
RS Aldgate Street	Asphalt overlay for Aldgate Street from Anstruther Road (seal change) to France Street.	90,000	
RS Castlewood Place	Micro surface for Castlewood Place for entire length.	16,000	
RS Mississippi Drive Stage 2	Resurface Mississippi Drive between No. 41 and Zambesi Drive southern end.	215,000	
RS Oakmont Avenue Cool Seal	White cool seal between Parkstone Dr and St Annes Tce - trial site next to School.	90,000	
RS Oakmont Avenue	Resurface with white cool seal between Parkstone Dr and St Annes Tce - trial site next to School.	80,000	
RS Perie Banou Close	Asphalt overlay for entire length of Perie Banou Close.	85,000	
RS Sedgemere Terrace	Micro surface for Sedgemere Terrace for entire length.	23,000	
RS Valley Road	Asphalt overlay for Valley Road between No. 21 and No. 27.	25,000	
RS Valley Road	Asphalt overlay for Valley Road between No. 5 and Shayne Street.	65,000	
Ayrton Street	Asphalt overlay for Ayrton Street between Melros Beach Road and No. 74.		290,000
Baruna Court	Asphalt overlay for entire length of Baruna Court (excluding roundabout).		150,000
Donnelly Gardens	Asphalt overlay for entire length of Donnelly Gardens and Fitzroy Close.	190,000	
Sabina Drive	Asphalt overlay for Sabina Drive from Madora Beach Road (seal change) to Pagoda Place (seal change). Also include stripped section of Bengal Street (fronting 1 Bengal Street).		100,000
Waldron Boulevard	Asphalt overlay for Waldron Boulevard from No. 62 to No. 70.		13,000
Westbourn Pass	Micro surface for Westbourn Pass for entire length.	26,000	

Capital Works Budget 2020-21 - Appendix C

Project Title (LTFP)	Project Summary/Description	Budget 2020/21 \$	Out (other projects considered) \$
<u>Shade Sails New Program</u>		100,000	
Bortolo Reserve - Shade Sail	Shade sail to be installed over play equipment.	30,000	
Hermitage Park - Shade Sail	Shade over Nature play and second playground.	40,000	
Country Club Drive - Shade Sail	Shade required for playground and fitness area.	30,000	
<u>Water Fountains New Program</u>		50,000	
Wittenoom Reserve - Drinking Fountain	Install drinking fountain at Wittenoom Reserve.	8,000	
Calypso Reserve - Drinking Fountain	Install drinking fountain at Calypso Reserve.	8,000	
Halls Head Foreshore - Drinking Fountain	Halls Head Foreshore drink fountain and dog bowl.	8,000	
Lord Hobart Reserve - Drinking Fountain	Installation of drinking fountain near playground and multi sports court.	15,000	
Mogum Reserve - Drinking Fountain	Installation of drinking fountain at Mogum Reserve.	11,000	
<u>BBQ New Program</u>		50,000	
BBQ Caterpillar Park	Additional BBQ to be installed in Caterpillar Park including 3 phase power.	25,000	
BBQ Templetonia Reserve, Coodanup	Install new BBQ.	25,000	

Asset Disposals

Fleet #	Make/Model	Department	Replacement Budget in 2020/21 Capital Works Program	Budget Proceeds on Sale 2020/21	Net Book Value as at 1 July 2020	Profit	(Loss)
Light Passenger Vehicles - Replacements							
C00316	MAZDA CX-5	SUSTAINABLE DEVELOPMENT	30,531	15,502	14,513	989	-
C00816	MITSUBISHI OUTLANDER	WORKS AND SERVICES	32,950	13,669	13,975	-	(306)
C01016	MITSUBISHI OUTLANDER	SUSTAINABLE DEVELOPMENT	27,488	11,419	13,767	-	(2,348)
C01117	TOYOTA PRADO	MAYORS OFFICE	58,654	24,367	46,500	-	(22,133)
C02217	MITSUBISHI OUTLANDER	WORKS AND SERVICES	27,860	11,574	13,500	-	(1,926)
C02817	MAZDA CX-5	SUSTAINABLE DEVELOPMENT	32,417	13,467	15,434	-	(1,967)
C03717	VOLKSWAGEN GOLF	WORKS AND SERVICES	28,703	11,924	12,553	-	(629)
C03917	MAZDA CX-5	WORKS AND SERVICES	31,463	15,975	15,250	725	-
C04016	MAZDA CX-5	WORKS AND SERVICES	31,805	16,150	15,250	900	-
C04217	MITSUBISHI OUTLANDER	PEOPLE AND COMMUNITIES	28,441	11,815	13,860	-	(2,045)
C04516	FORD MONDEO	SUSTAINABLE DEVELOPMENT	35,372	15,917	15,431	486	-
C04617	MAZDA CX-5	SUSTAINABLE DEVELOPMENT	32,417	16,460	17,400	-	(940)
C04916	TOYOTA RAV4	SUSTAINABLE DEVELOPMENT	31,279	14,438	15,790	-	(1,352)
C05117	TOYOTA RAV4	SUSTAINABLE DEVELOPMENT	30,334	14,002	15,150	-	(1,148)
C05216	MAZDA CX-5	PEOPLE AND COMMUNITIES	30,531	15,502	14,763	739	-
C05317	MAZDA CX-5	SUSTAINABLE DEVELOPMENT	32,417	16,460	15,684	776	-
C05517	MAZDA CX-5	STRATEGY AND BUSINESS PERFORMANCE	32,417	16,460	17,931	-	(1,471)
C06716	HOLDEN TRAILBLAZER	WORKS AND SERVICES	37,773	19,159	22,027	-	(2,868)
C072	VW Golf	WORKS AND SERVICES	23,925	9,939	10,781	-	(842)
C07317	MAZDA CX-5	WORKS AND SERVICES	32,417	16,460	15,433	1,027	-
C07718	HYUNDAI I30	WORKS AND SERVICES	23,457	8,662	13,860	-	(5,198)
			672,651	309,321	348,852	5,642	(45,173)
Light Commercial Vehicles - Replacement							
U00116	FORD RANGER	PARKS-SOUTHERN	39,055	18,762	19,881	-	(1,119)
U00517	MITSUBISHI TRITON	PARKS PROJECTS	29,300	13,650	16,925	-	(3,275)
U00916	ISUZU D'MAX	PARKS ASSETS	31,576	15,169	17,585	-	(2,416)
U01116	FORD RANGER	WASTE MANAGEMENT	38,653	19,283	20,716	-	(1,433)
U01417	FORD RANGER	PARKS CENTRAL	39,375	18,915	26,000	-	(7,085)
U01517	FORD RANGER	PARKS MAINTENANCE - RETIC	47,348	13,839	19,420	-	(5,581)
U01617	FORD RANGER	PARKS MAINTENANCE - RETIC	38,407	18,450	25,225	-	(6,775)
U01716	TOYOTA HIACE	PARKS MAINTENANCE - RETIC	34,291	16,157	25,579	-	(9,422)
U01816	FORD RANGER	PARKS PROJECTS	37,944	19,630	23,815	-	(4,185)
U02617	FORD RANGER	PARKS NORTHERN	33,515	16,100	20,550	-	(4,450)
U03017	FORD RANGER	PARKS MAINTENANCE - RETIC	47,500	13,839	17,420	-	(3,581)
U03317	HOLDEN COLORADO	RANGERS	36,500	16,822	20,161	-	(3,339)
U03716	FORD RANGER	MARINA AND DEPOT	38,505	18,607	23,499	-	(4,892)
U04116	FORD RANGER	HEALTH SERVICES	39,154	18,809	20,999	-	(2,190)
U04417	FORD RANGER	PARKS CENTRAL	30,633	14,715	19,608	-	(4,893)
U04617	TOYOTA HIACE	PARKS MAINTENANCE - RETIC	34,530	16,588	20,296	-	(3,708)
U05517	FORD RANGER	PARKS MAINTENANCE - RETIC	50,600	15,760	18,900	-	(3,140)
U05617	FORD RANGER	LANDSCAPING SERVICES	32,358	15,544	21,272	-	(5,728)
U06017	FORD RANGER	WORKS CONSTRUCTION	40,350	19,430	21,965	-	(2,535)
U06118	HOLDEN COLORADO	SURVEYING SERVICES	37,574	17,356	26,464	-	(9,108)
U06217	FORD RANGER	RECREATION SERVICES COORDINATOR	34,700	16,100	20,550	-	(4,450)
U06317	FORD RANGER	CIVIL MAINTENANCE	38,117	19,720	24,906	-	(5,186)
U06417	FORD RANGER	PARKS-SOUTHERN	33,970	16,315	20,650	-	(4,335)
U06517	FORD RANGER	PARKS ASSETS	38,313	18,408	20,750	-	(2,342)
U06617	FORD RANGER	EMERGENCY MANAGEMENT SDBFB	39,450	19,720	24,906	-	(5,186)
			941,718	427,688	538,042	-	(110,354)
Trucks & Buses Replacement							
T028	TOYOTA HIACE 12 SEAT BUS	EMERGENCY MANAGEMENT	72,893	23,876	22,124	1,752	-
			72,893	23,876	22,124	1,752	-
Construction Vehicles - Replacement							
G006	KOMATSU WA250PZ-6 WHEEL LOADER	WORKS CONSTRUCTION	276,555	79,405	92,415	-	(13,010)
R002	BOMAG BW24R MULTI TYRE ROLLER	WORKS CONSTRUCTION	186,506	45,900	49,316	-	(3,416)
			463,061	125,305	141,731	-	(16,426)
Parks & Mowers - Replacement							
M02517	TORO REELMASTER 7000D	PARKS ASSETS	82,378	18,252	46,500	-	(28,248)
M01516	KUBOTA OFD 72 INCH - CAB+TRAILER	PARKS ASSETS	72,000	7,500	13,750	-	(6,250)
M01916	KUBOTA ZERO TURN 72 INCH	PARKS SOUTH	25,943	6,000	11,250	-	(5,250)
M03416	KUBOTA OFD 72 INCH	PARKS NORTH	31,901	7,500	13,750	-	(6,250)
P302	TURF CUTTER	PARKS SOUTH	8,642	1,000	3,200	-	(2,200)
			220,864	40,252	88,450	-	(48,198)
Trailer Replacement							
P016	FLAT TOP 1500KG	WORKS CONSTRUCTION	3,900	700	-	700	-
V003	MOWING 4500KG	PARKS-SOUTHERN	16,968	3,040	-	3,040	-
V004	MOWING 4500KG	PARKS NORTHERN	16,968	3,040	3,484	-	(444)
V005	MOWING 4500KG	PARKS-SOUTHERN	16,968	3,040	3,425	-	(385)
V022	BOXTOP 2000KG	WORKS CONSTRUCTION	8,498	700	(475)	1,175	-
V025	BOXTOP 2000KG	CIVIL CONSTRUCTION(DRAINAGE)	5,498	700	(475)	1,175	-

Fleet #	Make/Model	Department	Replacement Budget in 2020/21 Capital Works Program	Budget Proceeds on Sale 2020/21	Net Book Value as at 1 July 2020	Profit	(Loss)
V026	BOXTOP 1500KG	CITYBUILD	4,780	750	(538)	1,288	-
V033	3T TANDEM TIPPER	CIVIL MAINTENANCE	11,003	1,660	1,493	167	-
V034	2T TANDEM TIPPER	CIVIL CONSTRUCTION (DRAINAGE)	8,646	1,330	-	1,330	-
V040	LUGGAGE TRAILER SINGLE AXLE 2000KG	PARKS ASSETS	6,710	1,090	-	1,090	-
V050	WASTECH SEMI TRAILER		287,087	35,327	95,750	-	(60,423)
V051	WASTECH SEMI TRAILER		287,087	35,327	95,750	-	(60,423)
V052	WASTECH CONVERTED DOLLY TRAILER		33,437	5,486	14,375	-	(8,889)
			707,550	92,190	212,789	9,965	(130,564)
	Miscellaneous Equipment >\$1,500						
S107	ROBIN TRASH PUMP	CIVIL CONSTRUCTION (DRAINAGE)	7,364	890	3,366	-	(2,476)
P021	EARLEX ELECTRIC SPRAY UNIT	CITYBUILD	7,755	640	-	640	-
M008	VERTI MOWER	PARKS ASSETS	7,000	400	-	400	-
			22,119	1,930	3,366	1,040	(2,476)
		TOTAL	3,100,856	1,020,562	1,355,354	18,399	(353,191)

Statement of Object and Reasons for Imposing Differential Rates for 2020/21

The following Objects and Reasons are provided in accordance with Section 6.36 of the *Local Government Act 1995* and to inform residents of the City of the Objects and Reasons for the differential rates being proposed for the 2020/2021 financial year.

The City of Mandurah applies a differential rate in the dollar depending on the characteristics and/or uses of the land, with the gross rental value (GRV) to determine the rates levied for each land that is rateable.

This document outlines the objects and reasons for implementing differential general rates.

Differential Rates

The City imposes differential general rates to all gross rental values in its district according to one or a combination of:

- The purpose for which land is zoned.
- Whether or not the land is vacant land.

For the 2020/2021 year, Council has decided to impose five differential rates as shown in the table below:

Category	Rate in the dollar	Minimum Rate
Residential Improved	\$0.09594	\$1,108
Residential Vacant	\$0.16300	\$917
Business Improved	\$0.09293	\$1,108
Business Vacant	\$0.16560	\$1,108
Urban Development	\$0.13059	\$1,108

Objects and reasons

The following are the objects and reasons for each of the differential rates:

Residential improved land – rate in the dollar \$0.09594 (0% increase in the rate in the dollar)

Object This proposed rate in the dollar is regarded as the base rate as it represents the greatest number of properties in the City.

Reason This rate aims to ensure that the proportion of rates raised from this category is between 70% and 75% of total rates.

Residential vacant - rate in the dollar \$0.16300 (0% increase in the rate in the dollar)

Object This proposed rate in the dollar is set at a higher level as the City wishes to promote the development of all properties to their full potential, and to ensure that the proportion of total rate revenue derived from vacant land remains consistent with previous years.

Reason This rate in the dollar will act to stimulate economic growth and development in the community.

Business improved - rate in the dollar \$0.09293 (rate in the dollar reduction of 5%)

Object This rate is set at a higher level to recognise that certain expenditures in the budget are specifically directed towards the economic development of the City and the additional costs associated with the service provision related to business activities. As a result of COVID-19, the City has recognised that businesses have been significantly impacted by the pandemic and for the 2020/21 financial year, Council are proposing to impose a lower rate in the dollar than the residential improved rate category.

Reason This rate will ensure that the City meets the higher level of service costs associated with business properties and the area within which they are situated, including:

- (a) higher provision and maintenance of road infrastructure and streetscapes including road renewals and upgrades, car parking, footpaths and traffic issues; and
- (b) activation, facilitation and amenity improvements to promote the economic and social attractiveness to business areas.

Business vacant - rate in the dollar \$0.16560 (0% increase in the rate in the dollar)

Object This rate is set at a higher level as the City wishes to promote the development of all properties to their full potential.

Reason This rate in the dollar will act to stimulate economic growth and development in the community.

Urban development - rate in the dollar \$0.13059 (0% increase in the rate in the dollar)

Object This proposed rate in the dollar relates to land held for future development (super-lots larger than 10 hectares in size).

Reason As with other vacant land rates, this rate is set at a higher level as the City wishes to promote the development of all properties to their full potential.

Specified Area Rates (SAR)

The City imposes Specified Area Rates (SAR) on certain locations in the district. SAR's enable the enhancement and maintenance of the general amenity of an area by way of increased service levels for the benefit of the owners/residents who live or work in the area.

The authority to impose specified area rates is set out in section 6.37 of the *Local Government Act 1995* (Act). This section of the Act requires that the money raised from a SAR be used solely for the purpose which the rate was imposed, with any residual amount remaining being placed in a reserve for that same purpose.

Waterside Canals - rate in the dollar \$0.0000 (no charge this financial year)

This is levied on all properties within the Waterside Canals. The purpose of the rate is for owners to make a reasonable contribution toward maintaining and managing the canals. There is sufficient funds in the Waterside Canals SAR Reserves Account to cover the proposed expenditure of canal water quality testing, canal management fee, canal hydrographic survey costs and litter control.

Note: All owners are required to maintain/replace the canal walls on their land.

Mandurah Ocean Marina – rate in the dollar \$0.0143 (22% decrease in the rate in the dollar)

This is levied on all properties within the Mandurah Ocean Marina. The purpose is to provide for an enhanced maintenance standard and asset replacement costs. The SAR proposed expenditure includes maintaining navigable depths in the entrance, basin and boat ramp, maintenance to reflection wall along Breakwater Parade, maintenance of revetment walls, maintenance of cleaning and lighting boardwalk, contribution to security, maintaining navigational aids, environmental monitoring, Marina management, maintenance of Marina plant and equipment. There is also a requirement for funds to be transferred into the reserve to fund the future dredging requirements and replacement of revetment walls and reflection wall (along Breakwater Parade) when required.

Mandurah Quay – rate in the dollar \$0.0024 (0% increase in the rate in the dollar)

This is levied on all properties within the Mandurah Quay sub-division. The purpose is to ensure the maintenance of the marina (i.e. water body and walls) and is levied to cover the life cycle expenses of the marina. The SAR proposed expenditure includes litter control, hydrographic survey, water quality monitoring, canal management fees and minor maintenance of the walls (including the header course blocks). There is also a requirement for funds to be transferred into the reserve to fund any major maintenance works as well as the future replacement of canal walls when required. Note: The SAR does not fund the maintenance expenses for the pavement, garden beds and lighting along the public access way.

Mariners Cove – rate in the dollar \$0.0000 (no charge this financial year)

This is levied on all canal frontages on the Mariners Cove canals. The purpose of the rate is for owners to make a reasonable contribution toward maintaining and managing the canals in accordance with the Artificial Waterways Policy – Canals and Core Management Group.

There is sufficient funds in the Mariners Cove Canals SAR Reserves Account to cover the proposed expenditure of canal water quality testing, canal management fee, canal hydrographic survey costs and litter control.

Note: All owners are required to maintain/replace the canal walls on their land.

Port Bouvard Eastport Canals - rate in the dollar \$0.0015 (0% increase in the rate in the dollar)

This is levied on all canal frontages on the Eastport canals. The purpose is to recoup the costs of litter removal from the canal waterbody together with the costs of water quality testing, canal management fee, surveying and minor maintenance.

Note: All owners are required to maintain/replace the canal walls on their land.

Port Bouvard Northport Canals – rate in the dollar \$0.004 (47% decrease in the rate in the dollar)

This is levied on all canal frontages on the Northport canals. The purpose is to recoup the costs of litter removal from the canal waterbody together with the costs of water quality testing, canal management fee, surveying and minor maintenance/canal cleaning.

Note: All owners are required to maintain/replace the canal walls on their land.

Port Mandurah Canals – rate in the dollar \$0.0039 (0% increase in the rate in the dollar)

This is levied on all canal frontage properties located within the defined area of Port Mandurah Canals. The purpose of the rate is for owners to make a reasonable contribution toward maintaining and managing the canals in accordance with the Artificial Waterways Policy – Canals and Core Management Group. The SAR proposed expenditure includes litter control, hydrographic survey, water quality monitoring, canal management fees, contribution to the Port Mandurah Residents Association and transferring funds into the dredging reserve for when the constructed depths exceed the tolerance limits and dredging is required.

The defined area has been identified within the Government Gazette published 23 June 1995 as Schedule B in the City of Mandurah (Specified Area) Order No.1.

Note: All owners are required to maintain/replace the canal walls on their land.



Fees & Charges Schedule

2020/21

Effective date :01-July-20

City of Mandurah

Fees & Charges Schedule 2020/2021

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Effective date :01-July-2020

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
PHOTOCOPYING						
Photocopying - Black & White A4	Per Copy	Full	Taxable	0.45	0.45	
Photocopying - Black & White A3	Per Copy	Full	Taxable	0.90	0.90	
<i>Photocopying - Large Runs > 20 pages discounted 50%</i>						
Photocopying - Colour A4	Per Copy	Full	Taxable	2.00	2.00	
Photocopying - Colour A3	Per Copy	Full	Taxable	3.00	3.00	
<i>Photocopying - Large Runs > 20 pages discounted 50%</i>						
Photocopying - A0 Photocopying A2	Per Copy	Full	Taxable	3.25	3.25	
Photocopying - A0 Photocopying A1	Per Copy	Full	Taxable	3.80	3.80	
Photocopying - A0 Photocopying A0	Per Copy	Full	Taxable	4.90	4.90	
Photocopying - A0 Photocopying Other	Per Copy	Full	Taxable	7.60	7.60	
Photocopying - Plotter - A0 copy	Per Copy	Full	Taxable	13.70	13.70	
Photocopying - Plotter - A1 copy	Per Copy	Full	Taxable	6.90	6.90	
Photocopying - Plotter - A2 copy	Per Copy	Full	Taxable	3.40	3.40	
Specialised Photocopying						
Council Agendas or Minutes or Standing Committee	Per Set	Full	Exempt	34.30	34.30	
Reports & Minutes on Annual Basis	Per Set	Full	Exempt	690.00	690.00	
Two Committee and Agenda for Full Council	Per Set	Full	Exempt	68.60	68.60	
PROPERTY INFORMATION						
Property Information - Account Enquiries	Per Search	Full	Exempt	28.00	28.00	
Property Search	Per Search	Full	Exempt	87.00	87.00	
Copy of Plans - Search Fee (this is for the application regardless of whether plans are located or not)	Per Search	Full	Exempt	85.00	85.00	
Plus Charges for offsite retrieval, delivery, package and postage (if applicable)	Per Search	Full	Exempt	Actual Cost	Actual Cost	
Plus standard copying rates (if applicable)						
RATES & DEBTORS						
Administration Fee - per instalment (4 instalments)	Per Instalment	Reference	Exempt	3.00	3.00	
Administration Fee - ad hoc arrangements	Per Arrangement	Reference	Exempt	20.00	20.00	
Instalment Interest Rates - per annum % (calculated daily)	Per Annum	Statutory	Exempt	5.5%	5.5%	
Penalty Payment (Calculated daily)	Per Annum	Statutory	Exempt	7%	7%	
Solicitor preparation costs for recovery documents	Cost Recovery	Reference	Exempt	Actual cost	Actual cost	
Notice of Discontinuance	Per request	Full	Taxable	25.00	-	New Fee
General Debtors Accounts						
Penalty Payment -calculated daily	Per Annum	Statutory	Input Taxed	7%	7%	
FREEDOM OF INFORMATION						
Application Fee - Non Personal Information	Per Application	Statutory	Exempt	30.00	30.00	
Charge for dealing with the application						
Charges for access time supervised by staff	Per Hr/Pro -rata	Statutory	Exempt	30.00	30.00	
Photocopying	Per Hr/Pro -rata	Statutory	Exempt	30.00	30.00	
Plus Per Copy	Per Copy	Statutory	Exempt	0.20	0.20	
Charges for offsite retrieval, delivery, package and postage	Per Retrieval	Full	Exempt	Actual Cost	Actual Cost	
Advance Deposit	Per Retrieval	Statutory	Exempt	25% of estimated charge	25% of estimated charge	
Charges for duplicating a tape, film, video or computer information	Per Retrieval	Full	Exempt	Actual Cost	Actual Cost	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
PLANNING						
Local Structure Plans						
<i>(No GST Applicable) Fees are calculated on the estimated total cost to Council, in terms of officer time</i>						
Local Structure Plans & Major Scheme Amendments	Per Application	Statutory	Exempt	5,500.00	5,500.00	
Modifications to Local Structure Plans	Per Application	Statutory	Exempt	2,500.00	2,500.00	
Minor (Text) Scheme Amendments	Per Application	Statutory	Exempt	3,500.00	3,500.00	
Subdivision Clearances						
up to 5 lots (per lot)	Per Application	Statutory	Exempt	73.00	73.00	
5 lots to 195 lots (\$335 for first 5 lots) (per lot)	Per Application	Statutory	Exempt	35.00	35.00	
196 lots or more	Per Application	Statutory	Exempt	7,393.00	7,393.00	
Home Occupations	Per Application	Statutory	Exempt	222.00	222.00	
Home Occupations Renewal Fees	Per Application	Statutory	Exempt	73.00	73.00	
Development Applications (Including R-Code variation applications)						
- Not more than \$50,000	Per Application	Statutory	Exempt	147.00	147.00	
- between \$50,000 and \$500,000	Per Application	Statutory	Exempt	0.32% of estimated cost of \$1700 + .257% for every \$1 in excess of \$500,000	0.32% of estimated cost of \$1700 + .257% for every \$1 in excess of \$500,000	
- between \$500,000 and \$2,500,000	Per Application	Statutory	Exempt			
- between \$2,500,000 and \$5,000,000	Per Application	Statutory	Exempt	\$7161 + .206% for every \$1 in excess of \$2.5 mil	\$7161 + .206% for every \$1 in excess of \$2.5 mil	
- between \$5,000,000 and \$21,500,000	Per Application	Statutory	Exempt	\$12633 + 0.123% for every \$1 in excess of \$5 mil	\$12633 + 0.123% for every \$1 in excess of \$5 mil	
- greater than \$21,500,000	Per Application	Statutory	Exempt	34,196.00	34,196.00	
Development Assessment Panels Applications						
- Not less than \$2,000,000 and less than \$7,000,000	Per Application	Statutory	Exempt	3,609.00	3,609.00	
- Not less than \$7,000,000 and less than \$10,000,000	Per Application	Statutory	Exempt	5,572.00	5,572.00	
- Not less than \$10,000,000 and less than \$12,500,000	Per Application	Statutory	Exempt	6,062.00	6,062.00	
- Not less than \$12,500,000 and less than \$15,000,000	Per Application	Statutory	Exempt	6,235.00	6,235.00	
- Not less than \$15,000,000 and less than \$17,500,000	Per Application	Statutory	Exempt	6,408.00	6,408.00	
- Not less than \$17,500,000 and less than \$20,000,000	Per Application	Statutory	Exempt	6,582.00	6,582.00	
- \$20,000,000 or more	Per Application	Statutory	Exempt	6,754.00	6,754.00	
An application under r.17	Per Application	Statutory	Exempt	150.00	150.00	
Other Fees						
Change of Use	Per Application	Statutory	Exempt	295.00	295.00	
Extractive Industry	Per Application	Statutory	Exempt	739.00	739.00	
Settlement Agency Questionnaires	Per Application	Service Fee	Exempt	75.00	75.00	
Written Planning Advice	Per Application	Service Fee	Exempt	75.00	75.00	
Zoning Enquiries	Per Application	Service Fee	Exempt	10.00	10.00	
Zoning Enquiries - Annual Fee (unlimited number)	Per Application	Service Fee	Exempt	308.00	308.00	
Section 40 Notice	Per Application	Service Fee	Exempt	100.00	100.00	
Amended Plans	Per Application	Statutory	Exempt	200.00	200.00	
Tree pruning/removal	Per Application	Statutory	Exempt	147.00	147.00	
Applications requested by Applicants to be considered by Council	Per Application	Statutory	Exempt	500.00	500.00	
Local Development Plan	Per Application	Service Fee	Taxable	500.00	500.00	
Consultation						
With adjoining owners only	Per Application	Statutory	Exempt	50.00	50.00	
With adjoining owners & sign on site	Per Application	Statutory	Exempt	375.00	375.00	
Wider consultation, sign on site & newspaper notice	Per Application	Statutory	Exempt	575.00	575.00	
Reports						
Information/Research	Per Application	Service Fee	Exempt	55.00	55.00	
<i>A fee will be charged for staff time involved in researching & providing information for developers etc. which is not considered normal research.</i>						
Trading Permits						
Application Fee	Per Application	Service Fee	Exempt	100.00	100.00	
Mobile Traders per day	Per Application	Service Fee	Exempt	50.00	50.00	
Mobile Traders per week	Per Application	Service Fee	Exempt	200.00	200.00	
Mobile Traders per month	Per Application	Service Fee	Exempt	400.00	400.00	
Mobile Traders Summer Period	Per Application	Service Fee	Exempt	1,500.00	1,500.00	
Mobile Traders per Annum	Per Application	Service Fee	Exempt	2,500.00	2,500.00	
Commercial and Aquatic Operators	Per Application	Service Fee	Exempt	800.00	800.00	
Commercial and Aquatic Operators Summer Period	Per Application	Service Fee	Exempt	550.00	550.00	
Transfer of Licence	Per Application	Service Fee	Exempt	50.00	50.00	
Icecream & Confectionary Traders per Annum	Per Application	Service Fee	Exempt	800.00	800.00	
Icecream & Confectionary Traders per month	Per Application	Service Fee	Exempt	160.00	160.00	
BUILDING						
Application for Building Permit - Class 1 and 10 building						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Uncertified Application#	Per Application	Statutory	Exempt	0.32% of estimated value but not less than \$105.00	0.32% of estimated value but not less than \$105.00	
Certified Application for Building permit - Class 1 and 10 buildings	Per Application	Statutory	Exempt	0.19% of estimated Value but not less than \$105.00	0.19% of estimated Value but not less than \$105.00	
Request for Certificate of Design Compliance - Class 1 and 10 building	Per Application	Statutory	Taxable	0.13% of estimated Value but not less than \$300	0.13% of estimated Value but not less than \$300	
Certified Application for Building Permit - Class 2-9 buildings- Certified Application#	Per Application	Statutory	Exempt	0.09% of estimated Value but not less than \$105.00	0.09% of estimated Value but not less than \$105.00	
Request for Certificate of Design Compliance - Class 2-9 Buildings within district of City of Mandurah	Per Application	Full	Taxable	0.09% of estimated Value but not less than \$500	0.09% of estimated Value but not less than \$500	
Request to provide Certificate of Construction Compliance or Certificate of Building Compliance						
Class 1 & 10 Buildings	Per Application	Full	Taxable	\$105/hour but not less than \$300	\$105/hour but not less than \$300	
Class 2 to 9 Buildings	Per Application	Full	Taxable	\$105/hour but not less than \$500	\$105/hour but not less than \$500	
Demolition Permit						
Demolition of Class 1 and 10 building#	Per Application	Statutory	Exempt	105.00	105.00	
Demolition of Class 2-9 building#	Per Storey	Statutory	Exempt	105.00	105.00	
Application for occupancy Certificate for completed Class 2-9 building#	Per Application	Statutory	Exempt	105.00	105.00	
Application for temporary occupancy permit for an incomplete building#	Per Application	Statutory	Exempt	105.00	105.00	
Application for modification of occupancy permit for additional use of building on temporary basis#	Per Application	Statutory	Exempt	105.00	105.00	
Application for replacement occupancy permit for permanent change of buildings use, classification#	Per Application	Statutory	Exempt	105.00	105.00	
Application for occupancy permit or building approval certificate for registration of strata scheme, plan of resubdivision#	Per Application	Statutory	Exempt	\$11.60 for each strata unit covered by the application but not less than	\$11.60 for each strata unit covered by the application but not less than	
Application for occupancy permit for unauthorised class 2-9 buildings#	Per Application	Statutory	Exempt	0.18% of estimated value but not less than \$105.00	0.18% of estimated value but not less than \$105.00	
Building approval certificate for unauthorised Class 1 and 10 - Certified#	Per Application	Statutory	Exempt	0.38% of estimated value but not less than \$105.00	0.38% of estimated value but not less than \$105.00	
Application for occupancy permit for building with existing authorisation#	Per Application	Statutory	Exempt	105.00	105.00	
Application for building approval certificate for building with existing authorisation (class 1 and 10 buildings)#	Per Application	Statutory	Exempt	105.00	105.00	
Application to extend the time during which a building or demolition permit has effect.	Per Application	Statutory	Exempt	105.00	105.00	
Application to extend the time during which an occupancy permit or building approval certificate has effect. #	Per Application	Statutory	Exempt	105.00	105.00	
Application to amend builders details	Per Application	Full	Exempt	105.00	105.00	
Standard Building Specifications - each	Per Application	Statutory	Exempt	11.00	11.00	
Infrastructure Protection Deposit Bond	Per Application	Full	Exempt unless forfeit	Amount to be determined in conjunction with City Engineer based on level of infrastructure that might be impacted	Amount to be determined in conjunction with City Engineer based on level of infrastructure that might be impacted	
Smoke Alarm (battery powered) alteration	Per Application	Statutory	Exempt	179.40	179.40	
Sign Licence Application - Local Laws	Per Application	Full	Exempt	105.00	105.00	
Building Information (s129, s131 Building Act)						
Subscription to schedule of building approvals						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
list per week	Per Application	Full	Exempt	15.00	15.00	
list per month	Per Application	Full	Exempt	50.00	50.00	
list of previous year	Per Application	Full	Exempt	500.00	500.00	
subscriptions for weekly list for a year	Per Application	Full	Exempt	600.00	600.00	
subscriptions for monthly list for a year	Per Application	Full	Exempt	500.00	500.00	
Individual copy of permits	Per Application	Full	Exempt	50.00 per permit	50.00 per permit	
Swimming Pool Inspections						
Swimming Pool Inspections - per annum (mandatory)LGA	Per Swimming	Full	Exempt	30.00	30.00	
Swimming Pool Inspections - at request	Per Swimming Poo	Full	Exempt	58.45	58.45	
Applications to install Park homes and Annexes on Caravan Park and Camping Grounds						
Application to install a Class 1a Park Home	Per Application	Statutory	Exempt	0.32% x Contract Value, minimum \$105.00	0.32% x Contract Value, minimum \$105.00	
Application to install a Class 3 Park Home	Per Application	Statutory	Exempt	0.18% x Contract Value, minimum \$105.00	0.18% x Contract Value, minimum \$105.00	
Application to install an Annexe	Per Application	Statutory	Exempt	0.32% x Contract Value, minimum \$105.00	0.32% x Contract Value, minimum \$105.00	
Application seeking retrospective approval for an unauthorised Park Home or Annexe	Per Application	Statutory	Exempt	2 x fee specified above, minimum \$500	2 x fee specified above, minimum \$500	
Application for Development Approval - single residential						
- Not more than \$50,000	Per Application	Statutory	Exempt	147.00	147.00	
- between \$50,000 and \$500,000	Per Application	Statutory	Exempt	0.32% of estimated cost of development	0.32% of estimated cost of development	
- between \$500,000 and \$2,500,000	Per Application	Statutory	Exempt	\$1,700 + .257% for every \$1 in excess of \$500,000	\$1,700 + .257% for every \$1 in excess of \$500,000	
- between \$2,500,000 and \$5,000,000	Per Application	Statutory	Exempt	\$7,161 + .206% for every \$1 in excess of \$2.5 mil	\$7,161 + .206% for every \$1 in excess of \$2.5 mil	
- between \$5,000,000 and \$21,500,000	Per Application	Statutory	Exempt	\$12,633 + 0.123% for every \$1 in excess of \$5 mil	\$12,633 + 0.123% for every \$1 in excess of \$5 mil	
- greater than \$21,500,000	Per Application	Statutory	Exempt	34,196.00	34,196.00	
Application for retrospective Development Approval - single residential	Per Application	Statutory	Exempt	2 x standard development application specified above	2 x standard development application specified above	
Request seeking confirmation Planning, Environmental Health, Infrastructure requirements have been met	Per Application	Full	Exempt	105 (For each Section that information is requested from)	105 (For each Section that information is requested from)	
Request for additional Building Service/Advice (I.e.						
Service/advice from qualified Building Surveyor (Including assessment for Performance Solutions for swimming pool barriers)	Per Application	Full	Taxable	Minimum \$105 and \$105 per hour thereafter	Minimum \$105 and \$105 per hour thereafter	
Fee for use of a public Thoroughfare (per month per m2)	Per Application	Full	Exempt	\$1 per month per sqm	\$1 per month per sqm	
Fast Track Fee (at City's discretion)	Per Application	Full	Taxable	100.00	100.00	
# indicates fee is set by regulation						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Administration Charge						
Commercial Assignment of Lease	Per lease	Full	Taxable	<i>Leases Below</i>	<i>Leases Below</i>	
Commercial Assignment of Lease Community /Sporting Groups	Per lease	Full	Taxable	<i>Leases Below</i>	<i>Leases Below</i>	
Lease Fee Charges for Sporting & Community Groups.						
Where the lease fee is due for review, the fee will be set on the basis of per square metre	Per lease	Reference	Taxable	100.000	100.000	
Licence Shed annual fee (Storage only)				100.000	-	New Fee
Minimum Fee (< 10,000 sq m)	Per lease	Reference	Taxable	1,020.00	1,020.00	
Maximum Fee (50,000 + sq m)	Per lease	Partial	Taxable	4,800.00	4,800.00	
<i>The fee for preparation of the following legal documents is based on a standard agreement. Should an agreement require external preparation it will be charged at cost.</i>						
Lease Documents Preparation Administration Charges						
Lease						
Sporting & Community Groups	Per document	Partial	Taxable	610.00	610.00	
Commercial	Per document	Full	Taxable	890.00	890.00	
Deed of Renewal						
Sporting & Community Groups	Per document	Partial	Taxable	315.00	315.00	
Commercial	Per document	Full	Taxable	600.00	600.00	
Deed of Variation						
Sporting & Community Groups	Per document	Partial	Taxable	315.00	315.00	
Commercial	Per document	Partial	Taxable	620.00	620.00	
Deed of Assignment						
Sporting & Community Groups	Per document	Partial	Taxable	315.00	315.00	
Commercial	Per document	Partial	Taxable	620.00	620.00	
Deed of Sub-Lease						
Sporting & Community Groups	Per document	Full	Taxable	315.00	315.00	
Commercial	Per document	Full	Taxable	620.00	620.00	
Licence Documents						
Licence						
Sporting & Community Groups	Per document	Partial	Taxable	460.00	460.00	
Commercial	Per document	Full	Taxable	620.00	620.00	
Short term non-exclusive - Community rate	Per document	Partial	Taxable	255.00	255.00	
Short term non-exclusive - Commercial rate				305.00	305.00	
Sporting & Community (storage shed only)	Per document			200.00	-	New Fee
Deed of Renewal						
Sporting & Community Groups	Per document	Partial	Taxable	315.00	315.00	
Commercial	Per document	Full	Taxable	470.00	470.00	
Deed of Variation						
Sporting & Community Groups	Per document	Partial	Taxable	315.00	315.00	
Commercial	Per document	Full	Taxable	470.00	470.00	
Deed of Assignment						
Sporting & Community Groups	Per document	Partial	Taxable	315.00	315.00	
Commercial	Per document	Full	Taxable	470.00	470.00	
Deed of Sub-Licence						
Sporting & Community Groups	Per document	Partial	Taxable	315.00	315.00	
Commercial	Per document	Full	Taxable	470.00	470.00	
Government Instrumentalities be assessed as community group or commercial and charged accordingly						
<u>Effective 1st of July 2019</u>						
Caveat Lodgement	Per document	Full	Taxable	225.00	225.00	
Withdrawal of Caveat	Per document	Full	Taxable	225.00	225.00	
Deed (including instruction to solicitors, drafting & signing)	Per deed	Full	Taxable	325.00	325.00	
Other Legal documents (including easement, surrender of of easement, Section 70A notification, management statements, etc.)	Per document	Full	Taxable	225.00	225.00	
Associated solicitor's fees		Full	Taxable	<i>Charged at cost</i>	<i>Charged at cost</i>	
Landgate Title Search fees (per search)	Per search	Full	Exempt	<i>Charged at cost</i>	<i>Charged at cost</i>	
Landgate Title Search Administration fee	Per search	Full	Exempt	45.00	45.00	
PAW Closure Application	Per application	Full	Exempt	300.00	300.00	
PAW Erection of Signs (if required)	Per sign erection	Full	Exempt	165.00	165.00	
ROW Closure Application	Per application	Full	Exempt	300.00	300.00	
Road Closure Application	Per application	Full	Exempt	300.00	300.00	
Reserve Closure Applications	Per application	Full	Exempt	300.00	300.00	
Advertising	Per advertisement	Full	Exempt	<i>Charged at cost</i>	800.00	
Key Cutting	Per key	Full	Taxable	<i>Charged at cost</i>	<i>Charged at cost</i>	
Geographic Naming Fee	Per application	Full	Taxable	295.00	295.00	
Council Report	Per report	Full	Exempt	580.00	580.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Part VII of the Consolidated Local Laws						
Burial Fees						
(a) Interment						
Adult Burial (includes ID plate)	Per application	Reference	Taxable	1,393.00	1,393.00	
Child Burial (under thirteen years) (includes ID plate)	Per application	Reference	Taxable	659.00	659.00	
Stillborn Burial (without Memorial Service) (includes ID plate)	Per application	Reference	Taxable	282.00	282.00	
(b) Grant of Right of Burial (25 years)	Per application	Reference	Exempt	2,453.00	2,453.00	
<i>Approval to any refund on an unexpired Grant of Right of Burial shall be at the absolute discretion of the Trustees and in any event, the refund shall not exceed the amount paid for the original Grant of Burial.</i>						
<i>Ordinary Land (2.4 x 1.2m)</i>						
Renewal of Expired Grant	Per application	Reference	Exempt	2,453.00	2,453.00	
Pre-need Purchase (Lakes Memorial Only) (Reservation)	Per application	Reference	Exempt	229.00	229.00	
Reissue/Transfer of Grant of Right of Burial	Per application	Reference	Exempt	72.00	72.00	
Hire of Rotunda	Per application	Reference	Taxable	120.00	120.00	
Interment of oblong or oversized casket	Per application	Reference	Taxable	344.00	344.00	
Late arrival, departure or insufficient notice	Per application	Reference	Taxable	287.00	287.00	
Interment on Saturday (plus interment fee)	Per application	Reference	Taxable	748.00	748.00	
Interment on Sunday or Public Holiday (plus interment fee)	Per application	Reference	Taxable	748.00	748.00	
Additional Burial Services						
Exhumation	Per application	Reference	Taxable	4,186.00	4,186.00	
Reinterment after exhumation	Per application	Reference	Taxable	1,393.00	1,393.00	
Placement of ashes (Lakes Memorial Only)	Per application	Reference	Taxable	289.00	289.00	
Lift and Deepen (Lakes Memorial Only)	Per application	Reference	Taxable	1,393.00	1,393.00	
Placement of Ashes (Lakes Memorial Only)						
<i>Disposal of Ashes - The tenure of all cremation memorials shall be 25 years from the date of receipt of the scheduled fee.</i>						
(a) Niche Wall:-						
Single Niche	Per application	Reference	Taxable	706.00	706.00	
Double Niche	Per application	Reference	Taxable	942.00	942.00	
Pre-need Purchase:						
single	Per application	Reference	Taxable	706.00	706.00	
double (does not include standard plaque)	Per application	Reference	Taxable	942.00	942.00	
Pre-need Purchase (Reservation)	Per application	Reference	Taxable	229.00	229.00	
(b) Ground Niche:						
Single Ground Niche	Per application	Reference	Taxable	1,691.00	1,691.00	
Double Ground Niche	Per application	Reference	Taxable	2,243.00	2,243.00	
Pre-need purchase:						
Single Plaque Site	Per application	Reference	Taxable	1,691.00	1,691.00	
Double Plaque site (1st interment of two)	Per application	Reference	Taxable	2,243.00	2,243.00	
Pre-need Purchase (Reservation)	Per application	Reference	Taxable	229.00	229.00	
Disposal of Ashes (Mandurah Public Cemetery Only)						
Attendance at placement of ashes-weekday	Per application	Reference	Taxable	218.00	218.00	
Attendance at placement of ashes-weekend	Per application	Reference	Taxable	366.00	366.00	
Placement of ashes in family grave	Per application	Reference	Taxable	289.00	289.00	
Other Fees (Lakes Memorial Only)						
Transfer of ashes to new position (plus position fee)	Per application	Reference	Taxable	202.00	202.00	
Placement of additional sets of ashes	Per application	Reference	Taxable	289.00	289.00	
Attendance at placement of ashes -weekday	Per application	Reference	Taxable	218.00	218.00	
Attendance at placement of ashes-weekend	Per application	Reference	Taxable	366.00	366.00	
Ash Container (small)	Per application	Reference	Taxable	21.00	21.00	
Ash Container (Large)	Per application	Reference	Taxable	28.00	28.00	
Name Plate	Per application	Reference	Taxable	Quote	Quote	
Funeral Directors Annual Licence						
(a) Annual Fee:- Licence	Per application	Reference	Exempt	1,342.00	1,342.00	
(b) Single Funeral Permit	Per application	Reference	Exempt	1,175.00	1,175.00	
Search/Miscellaneous Fees						
Placement of plaques purchased elsewhere	Per application	Reference	Exempt	51.00	51.00	
Search fee for family records (copying cost per record)	Per search	Reference	Exempt	0.60	0.60	
Monumental Work - OMC Only						
Monumental Mason License Fees						
Annual Licence	Per application	Reference	Exempt	1,196.00	1,196.00	
Single Permit	Per application	Reference	Exempt	1,091.00	1,091.00	
Permit for each memorial fee						
New monument with kerbing	Per application	Reference	Exempt	384.00	384.00	
Removal and major addition to any monument	Per application	Reference	Exempt	214.00	214.00	
Renovations and additional inscriptions	Per application	Reference	Exempt	198.00	198.00	
Sculpture Series/Design Plaque						
380 x 280	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
With detachable plate - 5 lines	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
560 x 305	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
With detachable plate - 5 lines	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Book of Life						
380 x 280 Book of Life (Base & First Interment)	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Second page	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
560 x 305 Book of Life (Base & First Interment)	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Second page	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Detachable plate ONLY (4 & 5 Line)	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Extra Lineage Fee (per line)	Cost Recovery	Full	Taxable	Quote	Quote	
Proof of Layout	Cost Recovery	Full	Taxable	Quote	Quote	
Lasting Memories						
380 x 280	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
560 x 305	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Extra Photo's	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Extra Letters	Cost Recovery	Full	Taxable	Quote	Quote	
NICHES						
Wall Niche Plaques						
Standard 145 x 120 plaque	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Standard 279 x 120 plaque (Arrow only)	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Detachable plate (4 & 5 Line)	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Ground Niche Plaques						
145 x 120 plaque (including 1 flat relief motif)	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
Concrete Plinth	Cost Recovery	Full	Taxable	24.00	24.00	
Proof of Layout	Cost Recovery	Full	Taxable	Quote	Quote	
Extra Lineage Fee (per line)	Cost Recovery	Full	Taxable	Quote	Quote	
MEMORIAL PLAQUES						
130 x 115 oval plaque (Phoenix only)	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
120 x 51 plaque (Memorial seat)	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
MOTIFS						
One motif free with ALL plaques	Cost Recovery		Taxable	N/A	N/A	
Extra motifs	Cost Recovery	Full	Taxable	Quote	Quote	
VASES						
Glen Vase (Bronze - Graves - Arrow Only)	Cost Recovery	Full	Taxable	Quote + 65.00	Quote + 65.00	
Tranquil/Tequila Vase (Bronze - Niche Wall)	Cost Recovery	Full	Taxable	Quote + 65.00	Quote + 65.00	
Semi Worra Vase (Plastic - Ground Niche - Arrow Only)	Cost Recovery	Full	Taxable	Quote + 65.00	Quote + 65.00	
PHOTOGRAPHS						
Ultra Image/Phoenix Image - Colour (Preferred):	Cost Recovery	Full	Taxable	Quote + 80.00	Quote + 80.00	
3cm x 4cm	Cost Recovery	Full	Taxable	Quote + 80.00	Quote + 80.00	
5cm x 7cm	Cost Recovery	Full	Taxable	Quote + 80.00	Quote + 80.00	
6cm x 8cm	Cost Recovery	Full	Taxable	Quote + 80.00	Quote + 80.00	
7cm x 9cm	Cost Recovery	Full	Taxable	Quote + 80.00	Quote + 80.00	
8cm x 10cm (Phoenix can do all but \$ more)	Cost Recovery	Full	Taxable	Quote + 80.00	Quote + 80.00	
Ceramic	Cost Recovery	Full	Taxable	Quote + 80.00	Quote + 80.00	
True to Life	Cost Recovery	Full	Taxable	Quote + 80.00	Quote + 80.00	
Loose Omega Frames (Chrome/Bronze)						
5cm x 7cm	Cost Recovery	Full	Taxable	Quote + 65.00	Quote + 65.00	
7cm x 9cm	Cost Recovery	Full	Taxable	Quote + 65.00	Quote + 65.00	
Loose Alpha Frames (Chrome/Bronze)						
5cm x 7cm	Cost Recovery	Full	Taxable	Quote + 65.00	Quote + 65.00	
7cm x 9cm	Cost Recovery	Full	Taxable	Quote + 65.00	Quote + 65.00	
COLOURS						
For plaques <228mm	Cost Recovery	Full	Taxable	Quote	Quote	
For plaques >228mm	Cost Recovery	Full	Taxable	Quote	Quote	
Colour proofs (for colour plaques)	Cost Recovery	Full	Taxable	Quote	Quote	
CLEANING KITS						
Plaque Cleaner (ACID)	Cost Recovery	Full	Taxable	Quote	Quote	
Plaque Polish	Cost Recovery	Full	Taxable	Quote	Quote	
Plaque Final Finish (LACQUER)	Cost Recovery	Full	Taxable	Quote	Quote	
REFURBISHMENT						
560mm x 305mm	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
380mm x 280mm	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
> 380mm x 216mm	Cost Recovery	Full	Taxable	Quote + 120.00	Quote + 120.00	
NOTES:						
All fees include GST						
Admin fees that have been included in the above prices comprise the following:						
\$120.00 for general plaque orders and where a placement by COM is required						
\$80.00 for photo orders where placement by COM is required						
\$65.00 for vase orders and small orders where no placement by COM is required						
P&H (Freight) fees are included in the quote						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Application for Approval to Construct or Establish Premises						
<i>(includes Assessments & Administration)</i>						
Food Premises (all Risk Classifications) - non residential	Per application	Reference	Exempt	200.00	200.00	
Food Vehicles	Per application	Reference	Exempt	200.00	200.00	
Offensive Trades	Per application	Reference	Exempt	200.00	200.00	
Health related premises (inc residential food business)	Per application	Reference	Exempt	92.00	92.00	
Hair Dressing Establishments	Per application	Reference	Exempt	92.00	92.00	
Skin Penetration Establishments	Per application	Reference	Exempt	92.00	92.00	
Temporary Accommodation of a Caravan	Per application	Reference	Exempt	92.00	92.00	
Market Food Stalls	Per application	Reference	Exempt	92.00	92.00	
Public Building and Event assessment fee						
<500 people	Per application	Partial	Exempt	95.00	95.00	
<501 - 1000	Per application	Partial	Exempt	170.00	170.00	
<1001-5000	Per application	Partial	Exempt	338.00	338.00	
>5000	Per application	Partial	Exempt	550.00	550.00	
Community and not for profit groups. - No Fee						
Expedited Public Building and Event Assessment fee < 8 weeks (Including community and not for profit)	Per application	Reference	Exempt	100.00	100.00	
Application for Other Services						
<i>(includes Assessments & Administration)</i>						
Noise management plan approval (Reg. 13)	Per item	Reference	Taxable	140.00	140.00	
Water Sampling request - Standard Chemical Analysis Lab Fee	Per item	Partial	Taxable	185.00	185.00	
Water Sampling request - Brief Chemical Analysis Lab Fee	Per item	Partial	Taxable	150.00	150.00	
Water Sampling request - Collection	Per item	Partial	Taxable	93.00	93.00	
Public Aquatic Facility annual Sampling Fee	Per annum	Partial	Taxable	275.00	275.00	
Assessment of Premises on request (ie settlement enquiries)	Per Visit	Partial	Exempt	143.00	143.00	
Expedited Assessment on Request Fee < 7 days before settlement	Per application	Partial	Exempt	190.00	190.00	
Section 39 Certificate (Liquor Control Act 1988)	Per application	Partial	Exempt	143.00	143.00	
Section 40 (Liquor Control Act 1988)	Per application	Partial	Exempt	143.00	143.00	
Section 55 Certificate (Gaming Commission 1987)	Per application	Partial	Exempt	143.00	143.00	
Application for Septic Tank Approval	Per application	Statutory	Exempt	118.00	118.00	
Issuing Septic Tank "Permit to Use"	Per application	Statutory	Exempt	118.00	118.00	
Local Government Report to DOH for onsite effluent disposal	Per application	Statutory	Exempt	118.00	118.00	
Registration of a Lodging House less than 115	Per application	Statutory	Exempt	70.00	70.00	
Number of lodgers exceeds 15, but not greater than 25	Per annum	Statutory	Exempt	140.00	140.00	
Maximum number of lodgers exceeds 25	Per annum	Statutory	Exempt	180.00	180.00	
Registration of Caravan Park & Camping Grounds						
As per Regulation/min 0r *	Per annum	Statutory	Exempt	200.00	200.00	
As per Regulation Long Stay Site *	Per annum	Statutory	Exempt	6.00	6.00	
Short Stay Sites *	Per annum	Statutory	Exempt	6.00	6.00	
Camp Sites *	Per annum	Statutory	Exempt	3.00	3.00	
Overflow site *	Per annum	Statutory	Exempt	1.50	1.50	
Information/Research A fee will be charged for staff time involved in researching and providing information for developers etc, which is not a considered normal research	Per application	Partial	Taxable	93.00	93.00	
* Discount on Fees	Per annum	Statutory	Exempt	100%	-	
* Caravan Parking and Camping Ground Statutory fees will not be charged in 2020/2021 as a result of Council approval as part of Restart Mandurah.						
Food Premises Annual Assessment Fee						
High Risk	Per annum	Partial	Exempt	-	320.00	-100.0%
Medium Risk	Per annum	Partial	Exempt	-	320.00	-100.0%
Multiple Food Area Premises	Per annum	Partial	Exempt	300.00	Max 600	
Low risk	Per annum	Partial	Exempt	-	161.00	-100.0%
Family Day Care	Per annum	Partial	Exempt	-	161.00	-100.0%
Alfresco Dining						
Initial Application	Per application	Partial	Exempt	-	120.00	-100.0%
Renewal	Per annum	Partial	Exempt	-	70.00	-100.0%

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Abandoned Vehicles						
Towage & Seizure	Per Vehicle	Full	Exempt	150.00	150.00	
Towage & Seizure-Additional towage and lockout	Per Vehicle	Full	Exempt	Mkt rate	Mkt rate	
Daily Poundage	Per Vehicle	Full	Exempt	30.00	30.00	
Application for a Private Parking Agreement	Per Application	Full	Exempt	150.00	150.00	
Annual Fee for a Private Parking Agreement						
0-50 Bays	Per Annum	Partial	Exempt	220.00	220.00	
51-100 Bays	Per Annum	Partial	Exempt	440.00	440.00	
>101 Bays	Per Annum	Partial	Exempt	Negotiated	Negotiated	
Bushfire Brigades						
Private Property Burn Insurance Fee	Per Burn	Partial	Exempt	10.00	10.00	
Cat Trap Hire						
Hire Deposit	Per Trap	Partial	Exempt unless forfeited	120.00	120.00	
Weekly Hire	Per Hire	Partial	Taxable	Free	Free	
Late Return Daily Fee	Per Day	Partial	Taxable	11.50	11.50	
Dog Trap Hire						
Hire Deposit	Per Trap	Bond	Exempt unless forfeited	120.00	120.00	
Dog Registration Tag Replacement	Per Tag	Partial	Exempt	5.00	5.00	
Barking Device Hire						
Hire Deposit	Per Device	Bond	Exempt unless forfeited	120.00	120.00	
Weekly Hire	Per Device	Partial	Taxable	11.50	11.50	
Late Return Daily Fee	Per Day	Partial	Taxable	11.50	11.50	
Application to Keep More Than 2 Dogs	Per Application	Partial	Exempt	50.00	50.00	
Application to Keep More Than Prescribed Number of Cats (from 1 November 2013)	Per Application	Partial	Exempt	50.00	50.00	
Application for Cat Breeder Approval (from 1 November 2013)	Per Application	Statutory	Exempt	100.00	100.00	
Surrendered dog fee (euthanasia)	Per Animal	Full	Exempt	150.00	150.00	
Dog Registration (Dog Act 1976)						
Unsterilised - 1 year	Per Animal	Statutory	Exempt	50.00	50.00	
Unsterilised - 3 years	Per Animal	Statutory	Exempt	120.00	120.00	
Dangerous Dog / Restricted Breed	Per Animal	Statutory	Exempt	50.00	50.00	
Sterilised - 1 year	Per Animal	Statutory	Exempt	20.00	20.00	
Sterilised - 3 years	Per Animal	Statutory	Exempt	42.50	42.50	
Lifetime Registration						
Unsterilised	Per Animal	Statutory	Exempt	250.00	250.00	
Sterilised	Per Animal	Statutory	Exempt	100.00	100.00	
Dog Kennel Licence	Per Animal	Statutory	Exempt	200.00	200.00	
Pension discount	Per Application	Statutory	Exempt	50%	50%	
Part year new registrations (after 31 May)	Per Application	Statutory	Exempt	50%	50%	
<i>(for other charges relating to dogs please see below)</i>						
Cat Registration (Regulations pending finalisation that are likely to set fee's)						
Part year new registrations (after 31 May)	Per Animal	Statutory	Exempt	10.00	10.00	
Registration for 1 Year	Per Animal	Statutory	Exempt	20.00	20.00	
Registration for 3 Years	Per Animal	Statutory	Exempt	42.50	42.50	
Registration for life	Per Animal	Statutory	Exempt	100.00	100.00	
Pension discount	Per Animal	Statutory	Exempt	50%	50%	
Horse Permit Fee - Annual Permit						
For access to beaches and reserves	Per Application	Full	Exempt	100.00	100.00	
Beach Access Permit - Annual Permit	Per Application	Full	Exempt	100.00	100.00	
Impounded/Seized Trolleys & Wheeled Recreational Device						
Impound Fee	Per Item	Full	Exempt	60.00	60.00	
Daily Fee thereafter	Per day	Full	Exempt	30.00	30.00	
Impounded/Seized Signs						
Impound Fee	Per Item	Full	Exempt	60.00	60.00	
Daily Fee Thereafter	Per Day	Full	Exempt	30.00	30.00	
Impounded/ Dogs						
Impound Fee	Per Animal	Full	Exempt	60.00	60.00	
Daily Fee Thereafter	Per Day	Full	Exempt	30.00	30.00	
Impounded Cats (from 1 November 2013)						
Impound Fee	Per Animal	Full	Exempt	60.00	60.00	
Daily Fee Thereafter	Per Day	Full	Exempt	30.00	30.00	
Overdue Infringement Payment (FER)						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Courtesy Letter Fee	Per Infringement	Statutory	Exempt	19.90	19.90	
Fines Enforcement Registration Fee	Per Infringement	Statutory	Exempt	80.45	80.45	
Vehicle Registration Check	Per Infringement	Statutory	Exempt	3.50	3.50	
LIVESTOCK IMPOUND FEES						
Local Government (Miscellaneous Provisions Act) 1960						
Table of fees chargeable by Authorised City of Mandurah Ranger, Officer or Other Authorised Person in respect of Cattle Impoundment by them.						
In accordance with Section 464 of the Local Government (Miscellaneous Provisions Act) 1960, notice is hereby given that the fees set out in the Fifteenth Schedule of the Act						
Impoundment Fees						
If impounded after 7:00am and before 7:00pm						
Entire horses, mules, asses, camels, bulls or boars, per head	Per Animal	Partial	Exempt	83.00	83.00	
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves,	Per Animal	Partial	Exempt	83.00	83.00	
Wethers, ewes, lambs or goats 1-5 head	Per Animal	Partial	Exempt	55.00	55.00	
Wethers, ewes, lambs or goats 6-10 head	Per Animal	Partial	Exempt	110.00	110.00	
Wethers, ewes, lambs or goats more than 10	Per Animal	Partial	Exempt	165.00	165.00	
If impounded after 7:00am and before 7:00pm						
Entire horses, mules, asses, camels, bulls or boars, per head	Per Animal	Partial	Exempt	83.00	83.00	
rams or pigs, per head	Per Animal	Partial	Exempt	83.00	83.00	
Wethers, ewes, lambs or goats 1-5 head	Per Animal	Partial	Exempt	55.00	55.00	
Wethers, ewes, lambs or goats 6-10 head	Per Animal	Partial	Exempt	110.00	110.00	
Wethers, ewes, lambs or goats more than 10	Per Animal	Partial	Exempt	165.00	165.00	
If impounded after 7:00pm and before 7:00am						
Entire horses, mules, asses, camels, bulls or boars, per head	Per Animal	Partial	Exempt	165.00	165.00	
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves,	Per Animal	Partial	Exempt	165.00	165.00	
Wethers, ewes, lambs or goats 1-5 head	Per Animal	Partial	Exempt	110.00	110.00	
Wethers, ewes, lambs or goats 6-10 head	Per Animal	Partial	Exempt	165.00	165.00	
Wethers, ewes, lambs or goats more than 10	Per Animal	Partial	Exempt	220.00	220.00	
Table of charges for sustenance of cattle impounded						
For each 24 hours or part thereof						
Entire horses, mules, asses, camels, bulls or boards, per head	Per Animal	Partial	Exempt	11.00	11.00	
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves,	Per Animal	Partial	Exempt	11.00	11.00	
Wethers, ewes, lambs or goats per head	Per Animal	Partial	Exempt	11.00	11.00	
For each 24 hours or part thereof						
Entire horses, mules, asses, camels, bulls or boards, per head	Per Animal	Partial	Exempt	11.00	11.00	
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves,	Per Animal	Partial	Exempt	11.00	11.00	
Wethers, ewes, lambs or goats per head	Per Animal	Partial	Exempt	11.00	11.00	
For each 24 hours or part thereof						
Entire horses, mules, asses, camels, bulls or boards, per head	Per Animal	Partial	Exempt	11.00	11.00	
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves,	Per Animal	Partial	Exempt	11.00	11.00	
Wethers, ewes, lambs or goats per head	Per Animal	Partial	Exempt	11.00	11.00	
<i>No charge is payable in respect of a suckling animal under the age of six months running with its mother.</i>						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
ADMINISTRATION						
Bonds						
Low Risk	Per Event	Reference	Exempt unless	500.00	500.00	
Medium Risk	Per Event	Reference	Exempt unless	1,000.00	1,000.00	
High Risk	Per Event	Reference	Exempt unless	2,000.00	2,000.00	
Facility Booking Administration						
Administration Fee	Per Booking	Reference	Taxable	25.00	25.00	
Family Discounts						
Casual Entry Discounts						
Visiting Voluntary Workers	Per Transaction	Reference	Taxable	100%	100%	
Under 5's - Stadium	Per Transaction	Reference	Taxable	100%	100%	
Under 3 - Aquatic	Per Transaction	Reference	Taxable	100%	100%	
Carers / Companion Card Holders	Per Transaction	Reference	Taxable	100%	100%	
Concession (Students, Over 60 Years) -	Per Transaction	Reference	Taxable	20%	20%	
Halls Head Facility Booking 10% Community Use Discount				10%	10%	
Swim School 2nd Session per Weekly Lesson	Per Transaction	Reference	Taxable	20%	20%	
Promotional Activities - Marketing Activities						
Applies to all activities marketing and promoting of City of Mandurah Recreation & Sporting activities.	Per Transaction	Reference	Taxable	0-100%	-	New Discount
Membership Discounts						
Perfect Family Fit	Per Transaction	Reference		10%	10%	
Online Discount (Excluding Swim School)	Per Transaction	Reference		10%	10%	
Concession (Student, Over 60 Years)	Per Transaction	Reference	Taxable	20%	20%	
Pension Card Holder (Blue)	Per Transaction	Reference	Taxable	20%	20%	
Health Care Card Holder (Maroon & Yellow)	Per Transaction	Reference	Taxable	20%	20%	
Veterans Affairs Card Holder (Gold)	Per Transaction	Reference	Taxable	20%	20%	
Corporate Memberships - Minimum 5 memberships	Per Transaction	Reference	Taxable	20%	-	New Discount
Members Squash Discount (Peak & Off Peak) - MARC	Per Transaction	Reference	Taxable	20%	20%	
<i>Note: Discounts Do Not Apply to Vacation Care., After School Care or Creche Services. Café Sales and Swim School Discounts for Sporting, Community & NFP Incorporated Groups</i>						
Non Profit Groups - regular hire 5-10hrs p/week discount	Per Session	Reference	Taxable	10%	10%	
Non Profit Groups - regular hire 11-20hrs p/week discount	Per Session	Reference	Taxable	15%	15%	
Non Profit Groups - regular hire >20hrs p/week discount	Per Session	Reference	Taxable	20%	20%	
Sports Program						
Season Fee Upfront				10%	-	New Discount
Half Season Upfront						
Seasonal Promotions	Per Promotion	Reference	Taxable	10-50%	10-50%	
FACILITY HIRE						
Facility Hire - MARC						
Activity Room (Creche)						
Profit Groups	Per Hour	Reference	Taxable	20.00	20.00	
Non Profit Groups	Per Hour	Reference	Taxable	16.00	16.00	
Clubrooms						
Profit Groups				20.00	20.00	
Non Profit, Community Groups & Schools	Per Hire	Reference	Taxable	16.00	16.00	
Group Fitness Room 1 - per hour (excludes equipment)						
Profit Groups	Per Hour	Reference	Taxable	52.50	52.50	
Non Profit Groups	Per Hour	Reference	Taxable	42.00	42.00	
Group Fitness Room 2 - per hour (excludes equipment)						
Profit Groups	Per Hour	Reference	Taxable	40.00	40.00	
Non Profit Groups	Per Hour	Reference	Taxable	32.00	32.00	
Meeting Room						
Profit Groups	Per Hour	Reference	Taxable	20.00	20.00	
Non Profit Groups	Per Hour	Reference	Taxable	16.00	16.00	
Outdoor Gym Area						
Profit Groups	Per Hour	Reference	Taxable	20.00	20.00	
Non Profit Groups	Per Hour	Reference	Taxable	16.00	16.00	
Gymnasium Appraisal Room						
External Hirers (Physios, Exercise Physiologists)	Per Hour	Reference	Taxable	20.00	20.00	
Events Foyer Area						
Profit Groups	Per Hour	Reference	Taxable	20.00	20.00	
Non Profit Groups	Per Hour	Reference	Taxable	16.00	16.00	
Facility Hire - HHCRC						
Meeting Room						
Profit Groups	Per Hour	reference	Taxable	20.00	20.00	
Non Profit Groups	Per Hour	reference	Taxable	16.00	16.00	
Group Fitness Room - per hour (excludes equipment)						
Profit Groups	Per Hour	reference	Taxable	52.50	52.50	
Non Profit Groups	Per Hour	reference	Taxable	42.00	42.00	
Gymnasium Appraisal Room						
External Hirers (Physios, Exercise Physiologists)	Per Hour	Reference	Taxable	20.00	20.00	
Stadium - MARC & HHCRC						
Discounts for Sporting, Community & NFP Incorporated Groups						
Non Profit Groups - regular hire 5-10hrs p/week discount	Per Session	Reference	Taxable	10%	10%	
Non Profit Groups - regular hire 11-20hrs p/week discount	Per Session	Reference	Taxable	15%	15%	
Non Profit Groups - regular hire >20hrs p/week discount	Per Session	Reference	Taxable	20%	20%	
Court Hire - Stadium (per court, per hour)						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Corporate / Profit Groups	Per Session	Reference	Taxable	58.75	58.75	
Casual - Non Profit	Per Session	Reference	Taxable	47.50	47.50	
Regular - Non Profit	Per Session	Reference	Taxable	35.60	35.60	
Schools	Per Session	Reference	Taxable	35.60	35.60	
Cancellation / Administration Fee	Per Session	Reference	Taxable	25.00	25.00	
Extra Trade Hours - per hour	Per Session	Reference	Taxable	88.00	88.00	
Extra Set Up / Pack Up (Per person, per hr) Weekday 2 hour minimum				40.00	60.00	-33.3%
Extra Set Up / Pack Up (Per person, per hr) Saturday 2 hour minimum				50.00	60.00	-16.7%
Extra Set Up / Pack Up (Per person, per hr) Sunday 2 hour minimum	Per Session	Reference	Taxable	60.00	60.00	
Events						
Additional Cleaning - per hour	Per Session	Reference	Taxable	Market Rate	Market Rate	
AQUATIC FACILITIES - MARC only						
Casual Entry						
Pool (per person)						
Adult	Per Entry	Reference	Taxable	6.40	6.40	
Concession	Per Entry	Reference	Taxable	5.20	5.20	
Under 5			Taxable	Free	Free	
Spectator	Per Entry	Reference	Taxable	-	-	
School Rate	Per Entry	Reference	Taxable	3.30	3.30	
Family Pass (2 x Adult, 2 x Child or 1 Adult, 3 x Child)	Per Entry	Reference	Taxable	19.20	19.20	
Lockers						
Members per hour	Per Entry	Reference	Taxable	Inc Membership	Inc Membership	
Casual Band	Per Entry	Reference	Taxable	2.00	2.00	
With fob/wristband	Per Entry	Reference	Taxable	1.00	1.00	
Aqua Fitness						
Adult	Per Class	Reference	Taxable	12.00	12.00	
Concession/Student	Per Class	Reference	Taxable	10.00	10.00	
Wellness Centre	Per Entry	Reference	Taxable			
Adult	Per entry	Reference	Taxable	12.00	12.00	
Concession				9.60	9.60	
Visit Passes						
Concession / Student						
20 Visits (valid for 6 mths)	Per Entry	Reference	Taxable	96.00	96.00	
50 Visits (valid for 12 mths)	Per Entry	Reference	Taxable	230.00	230.00	
100 Visits (valid for 12 mths)	Per Entry	Reference	Taxable	432.00	432.00	
Adults						
20 Visits (valid for 6 mths)	Per Entry	Reference	Taxable	121.00	121.00	
50 Visits (valid for 12 mths)	Per Entry	Reference	Taxable	288.00	288.00	
100 Visits (valid for 12 mths)	Per Entry	Reference	Taxable	540.00	540.00	
Aqua Fitness Visit Passes						
10 Visits (valid for 6 mths)	Per Class	Reference	Taxable	95.00	95.00	
20 Visits (valid for 12 mths)	Per Class	Reference	Taxable	189.00	189.00	
Lane Hire						
Regular Booking Discount (Weekly Hire)	Per Transaction	Reference	Taxable	25%	25%	
<i>Non profit & Commercial Groups</i>						
Winter Lane Hire Discount (June-August)	Per Hour	Reference	Taxable	20%	20%	
Indoor 25m Pool						
Pool Lane Hire (per lane / per hour) - Plus Entry - Swim Clubs	Per Hour	Reference	Taxable	5.40	5.40	
Pool Lane Hire (per lane / per hour) - Plus Entry - Non Profit	Per Hour	Reference	Taxable	21.50	21.50	
Pool Lane Hire (per lane / per hour) - Plus Entry - Commercial	Per Hour	Reference	Taxable	27.00	27.00	
Learn to Swim Pool						
Pool Lane Hire (per lane / per hour) - Plus Entry	Per Hour	Reference	Taxable	10.75	10.75	
Outdoor 25m Pool						
<i>Note: Availability subject to operational requirements.</i>						
Pool Lane Hire (per lane / per hour) - Plus Entry - Swim Clubs	Per Hour	Reference	Taxable	4.40	4.40	
Pool Lane Hire (per lane / per hour) Plus Entry - Non Profit	Per Hour	Reference	Taxable	16.00	16.00	
Pool Lane Hire (per lane / per hour) Plus Entry - Commercial	Per Hour	Reference	Taxable	20.00	20.00	
Outdoor 50m Pool						
Pool Lane Hire (per lane / per hour) - Plus Entry - Swim Clubs	Per Hour	Reference	Taxable	6.50	6.50	
Pool Lane Hire (per lane / per hour) Plus Entry - Non Profit	Per Hour	Reference	Taxable	24.00	24.00	
Pool Lane Hire (per lane / per hour) Plus Entry - Commercial	Per Hour	Reference	Taxable	30.00	30.00	
Lifeguard for Facility Bookings						
Weekdays	Per Hour	Reference	Taxable	50.00	50.00	
Saturdays	Per Hour	Reference	Taxable	62.50	62.50	
Sundays	Per Hour	Reference	Taxable	75.00	75.00	
CAFE - MARC Only						
Food & Beverages	Each	Reference	Determined by product	Market Rate	Market Rate	
CHILD CARE - MARC & HHCRC						
Crèche & Big Kids Club						
Single Visit - 1 child - MEMBER	Per Session	Reference	Exempt	5.00	5.00	
Single Visit - 1 child - CASUAL	Per Session	Reference	Exempt	5.00	6.00	-16.7%
Crèche Visit Passes (2 hour session)	Per Session	Reference	Exempt	9.00	9.00	
3 Sessions	Per Session	Reference	Exempt	9.00	-	New Fee
100 Sessions - discount 5%	Per Session	Reference	Exempt	285.00	-	New Fee
Vacation Care						
Single Day attendance, per child	Per day, per child	Reference	Exempt	Market Rate	Market Rate	
Weekly Rate attendance, per child	Per week, per child	Reference	Exempt	Market Rate	Market Rate	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
After School Care						
Single Day - Per Child	Per day, per child	Reference	Exempt	28.00	28.00	
Single Day - Per Child -sibling rate	Per day, per child	Reference	Exempt	26.00	26.00	
Weekly Rate - Per Child	Per week, per child	Reference	Exempt	Market Rate	Market Rate	
HEALTH & FITNESS						
Full Access Day Pass						
Wellness Suite & Gym/Group Fitness	Per Session	Reference	Taxable	23.00	23.00	
Concession	Per Session	Reference	Taxable	18.40	18.40	
Gymnasium						
Single Visit	Per Session	Reference	Taxable	16.00	16.00	
Early Bird (before 8am)	Per Session	Reference	Taxable	13.00	13.00	
Happy Hour (12pm - 2pm)	Per Session	Reference	Taxable	13.00	13.00	
Group Fitness						
Single Visit	Per Class	Reference	Taxable	16.00	16.00	
X-press Class (30min class)	Per Class	Reference	Taxable	12.00	12.00	
Tai Chi, Chi Ball & Come Dance	Per Class	Reference	Taxable	12.00	12.00	
Tai Chi, Chi Ball & Come Dance - concession	Per Class	Reference	Taxable	9.60	9.60	
Teen Work Out						
Single Visit	Per Session	Reference	Taxable	9.60	9.60	
Heart Moves, Beat it, Boomers						
Single Visit	Per Class	Reference	Taxable	7.50	7.50	
10 Pack	Per Class	Reference	Taxable	67.50	67.50	
20 Pack	Per Class	Reference	Taxable	127.50	127.50	
Living Longer Living Stronger (LLLS)						
Single Visit	Per Session	Reference	Taxable	8.50	8.50	
Single Visit (Concession)	Per Session	Reference	Taxable	7.00	7.00	
10 Pack	Per Pack	Reference	Taxable	78.00	78.00	
10 Pack (Concession)	Per Pack	Reference	Taxable	70.00	70.00	
20 Pack	Per Pack	Reference	Taxable	154.00	154.00	
20 Pack (Concession)	Per Pack	Reference	Taxable	138.00	138.00	
Memberships						
Administration Fees						
Entry Passes Cancellation - Administration fee	Per Cancellation	Reference	Taxable	25.00	25.00	
Membership Cancellation Fee - Gym Fit 20 Visit only	Per Cancellation	Reference	Taxable	25.00	25.00	
Membership Cancellation Fee - all others	Per Cancellation	Reference	Taxable	25.00	25.00	
Membership Transfer Fee	Per Transfer	Reference	Taxable	25.00	25.00	
Appraisal - 1 hour	Per Appraisal	Reference	Taxable	60.00	60.00	
RFID Band New / Replacement	Per RFID	Reference	Taxable	5.00	5.00	
Membership Card Replacement	Per Card	Reference	Taxable	5.00	5.00	
Aqua Membership - MARC only						
1 Month	Per Membership	Reference	Taxable	48.00	48.00	
3 Month	Per Membership	Reference	Taxable	130.00	130.00	
6 Month	Per Membership	Reference	Taxable	242.00	242.00	
12 Month	Per Membership	Reference	Taxable	480.00	480.00	
Direct Debit - Fortnightly	Per Membership	Reference	Taxable	19.50	24.00	-18.8%
Direct Debit - Monthly	Per Membership	Reference	Taxable	41.00	45.00	-8.9%
AquaWellness Membership MARC only - New						
1 Month	Per Membership	Reference	Taxable	74.00	74.00	
3 Month	Per Membership	Reference	Taxable	193.00	193.00	
6 Month	Per Membership	Reference	Taxable	345.00	345.00	
12 Month	Per Membership	Reference	Taxable	632.00	632.00	
Direct Debit - Fortnightly	Per Membership	Reference	Taxable	25.30	34.00	-25.6%
Direct Debit - Monthly	Per Membership	Reference	Taxable	53.70	67.00	-19.9%
Aqua Fit Membership - MARC only						
1 Month	Per Membership	Reference	Taxable	85.00	85.00	
3 Month	Per Membership	Reference	Taxable	243.00	243.00	
6 Month	Per Membership	Reference	Taxable	445.00	445.00	
12 Month	Per Membership	Reference	Taxable	760.00	760.00	
Direct Debit - Fortnightly	Per Membership	Reference	Taxable	30.20	40.00	-24.5%
Direct Debit - Monthly	Per Membership	Reference	Taxable	64.30	80.00	-19.6%
AquaFit Wellness Membership MARC only						
1 Month	Per Membership	Reference	Taxable	117.00	117.00	
3 Month	Per Membership	Reference	Taxable	306.00	306.00	
6 Month	Per Membership	Reference	Taxable	547.00	547.00	
12 Month	Per Membership	Reference	Taxable	912.00	912.00	
Direct Debit - Fortnightly	Per Membership	Reference	Taxable	36.10	50.00	-27.8%
Direct Debit - Monthly	Per Membership	Reference	Taxable	77.00	100.00	-23.0%
Elite Membership (Full Access) - MARC & HHCRC						
1 Month	Per Membership	Reference	Taxable	122.00	122.00	
3 Month	Per Membership	Reference	Taxable	355.00	355.00	
6 Month	Per Membership	Reference	Taxable	599.00	599.00	
12 Month	Per Membership	Reference	Taxable	1,050.00	1,050.00	
Direct Debit - Fortnightly	Per Membership	Reference	Taxable	41.40	58.00	-28.6%
Direct Debit - Monthly	Per Membership	Reference	Taxable	88.50	110.00	-19.5%
Lifestyle Membership - MARC & HHCRC						
1 Month	Per Membership	Reference	Taxable	106.00	106.00	
3 Month	Per Membership	Reference	Taxable	285.00	285.00	
6 Month	Per Membership	Reference	Taxable	530.00	530.00	
12 Month	Per Membership	Reference	Taxable	920.00	920.00	
Direct Debit - Fortnightly	Per Membership	Reference	Taxable	36.40	50.00	-27.2%

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Direct Debit - Monthly	Per Membership	Reference☐	Taxable	77.70	98.00	-20.7%
GymFit Membership (Gym & Group Fitness Access only)						
1 Month	Per Membership	Reference☐	Taxable	90.00	90.00	
3 Month	Per Membership	Reference☐	Taxable	246.00	246.00	
6 Month	Per Membership	Reference☐	Taxable	455.00	455.00	
12 Month	Per Membership	Reference☐	Taxable	772.00	772.00	
Direct Debit - Fortnightly	Per Membership	Reference☐	Taxable	30.70	42.00	-26.9%
Direct Debit - Monthly	Per Membership	Reference☐	Taxable	65.30	82.00	-20.4%
GymFit Visit Card Membership						
20 Visits (valid for 6 mths)	Per Membership	Reference☐	Taxable	236.00	236.00	
50 Visits (valid for 12 mths)	Per Membership	Reference☐	Taxable	540.00	540.00	
100 Visits (valid for 18 mths)	Per Membership	Reference☐	Taxable	977.00	977.00	
Teen Work Out Club						
3 Month	Per Membership	Reference☐	Taxable	118.00	147.00	-19.7%
3 Month + Aquatics (Pools only)-MARC	Per Membership	Reference☐	Taxable	152.00	189.00	-19.6%
Direct Debit - Fortnightly	Per Membership	Reference☐	Taxable	20.00	24.00	-16.7%
Direct Debit - Monthly	Per Membership	Reference☐	Taxable	36.00	47.00	-23.4%
Direct Debit + Aquatics - Fortnightly	Per Membership	Reference☐	Taxable	24.00	30.00	-20.0%
Direct Debit + Aquatics - Monthly	Per Membership	Reference☐	Taxable	47.00	59.00	-20.3%
School Holiday Membership (14 days) (Available during school holiday periods)						
Online	Per Membership	Reference☐	Taxable	16.80	-	New Fee
InCentre	Per Membership	Reference☐	Taxable	19.80	-	New Fee
Group Training (per session, per hour)						
Up to 20 people	Per session, Per hour	Reference☐	Taxable	128.00	128.00	
Schools Groups	Per session, Per hour	Reference☐	Taxable	100.00	100.00	
Personal Training						
HiIT PT - New						
Single Session - 20 min	Per Session	Reference☐	Taxable	30.00	30.00	
Members - New Member Pack (1 client x 1 trainer)						
3 Pack - 30 min sessions	per pack	Reference☐	Taxable	99.00	99.00	
Members (1 client x 1 trainer)						
Single Session - 30 min	Per Session	Reference☐	Taxable	39.00	39.00	
Single Session - 60 min	Per Session	Reference☐	Taxable	73.00	73.00	
Multiple Sessions Discount						
Purchase of 5 to 9 sessions - 5%	Per Session	Reference☐	Taxable	5%	5%	
Purchase of 10 to 19 sessions - 10%	Per Session	Reference☐	Taxable	10%	10%	
Purchase of 20 or more sessions - 15%	Per Session	Reference☐	Taxable	15%	15%	
Members (2 clients x 1 trainer)						
Single Session - 30 min	Per Session	Reference☐	Taxable	57.00	57.00	
Single Session - 60 min	Per Session	Reference☐	Taxable	89.00	89.00	
Multiple Sessions Discount						
Purchase of 5 to 9 sessions - 5%	Per Session	Reference☐	Taxable	5%	5%	
Purchase of 10 to 19 sessions - 10%	Per Session	Reference☐	Taxable	10%	10%	
Purchase of 20 or more sessions - 15%	Per Session	Reference☐	Taxable	15%	15%	
Non-Members (1 client x 1 trainer)						
Single Session - 30 min	Per Session	Reference☐	Taxable	57.00	57.00	
Single Session - 60 min	Per Session	Reference☐	Taxable	78.00	78.00	
Multiple Sessions Discount						
Purchase of 5 to 9 sessions - 5%	Per Session	Reference☐	Taxable	5%	5%	
Purchase of 10 to 19 sessions - 10%	Per Session	Reference☐	Taxable	10%	10%	
Purchase of 20 or more sessions - 15%	Per Session	Reference☐	Taxable	15%	15%	
Non-Members (2 clients x 1 trainer)						
Single Session - 30 min	Per Session	Reference☐	Taxable	63.00	63.00	
Single Session - 60 min	Per Session	Reference☐	Taxable	94.00	94.00	
Multiple Sessions Discount						
Purchase of 5 to 9 sessions - 5%	Per Session	Reference☐	Taxable	5%	5%	
Purchase of 10 to 19 sessions - 10%	Per Session	Reference☐	Taxable	10%	10%	
Purchase of 20 or more sessions - 15%	Per Session	Reference☐	Taxable	15%	15%	
LIFESTYLE PROGRAMS						
Administration Fees						
Course Cancellation Fee	Per Cancellation	Reference☐	Taxable	25.00	25.00	
Birthday Parties (Maximum 20 children)						
After 20 children - per child	Per Child	Reference☐	Taxable	10.00	10.00	
Aquatic Games - per hour	Per Hour	Reference☐	Taxable	360.00	360.00	
Aquatic Inflatable - per hour	Per Hour	Reference☐	Taxable	360.00	360.00	
Themed Parties - per hour	Per Hour	Reference☐	Taxable	360.00	360.00	
Sports Parties - per hour	Per Hour	Reference☐	Taxable	360.00	360.00	
Extra Lifeguards - if more than 25 children, per hour	Per Hour	Reference☐	Taxable	77.25	91.50	-15.6%
Additional charge for Sundays	Per Party	Reference☐	Taxable	60.00	60.00	
Course Registrations						
Adult Courses	Per Course	Reference☐	Taxable	Market Rate	Market Rate	
Children's Courses	Per Course	Reference☐	Taxable	Market Rate	Market Rate	
Coaching Courses (Casual) - per child per session	Per Course	Reference☐	Taxable	8.00	8.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
RETAIL - MARC only						
Various	Market Rate	Reference	Determined by product	Market Rate	Market Rate	
SPORTS - MARC & HHCRC						
Casual Entry						
Stadium (per person)						
Adult	Per Entry	Reference	Taxable	6.40	6.40	
Concession / Student	Per Entry	Reference	Taxable	5.20	5.20	
Under 5	Per Entry	Reference	Taxable	Free	Free	
Spectator - Event Specific	Per Entry	Reference	Taxable	Market Rate	Market Rate	
School	Per Entry	Reference	Taxable	3.30	3.30	
Family Pass (2 x Adult, 2 x Child or 1 Adult, 3 x Child)	Per Entry	Reference	Taxable	19.20	19.20	
Day Ticket (Carnivals & Events)				Market Rate	Market Rate	
Casual Entry - Visit Passes						
Concession / Student						
20 Visits (valid for 6 mths)	Per Entry	Reference	Taxable	96.00	96.00	
50 Visits (valid for 12 mths)	Per Entry	Reference	Taxable	230.00	230.00	
100 Visits (valid for 12 mths)	Per Entry	Reference	Taxable	432.00	432.00	
Adults						
20 Visits (valid for 6 mths)	Per Entry	Reference	Taxable	121.00	121.00	
50 Visits (valid for 12 mths)	Per Entry	Reference	Taxable	288.00	288.00	
100 Visits (valid for 12 mths)	Per Entry	Reference	Taxable	540.00	540.00	
Court Hire - Stadium (per court, per hour)						
Events						
Additional Cleaning - per hour	Per Session	Reference	Taxable	Market Rate	Market Rate	
Squash 1/2 Hour			Taxable	10.50	10.50	
Squash 1 Hour			Taxable	21.00	21.00	
Team Sport Competitions - Seniors						
per game fee	Per Game	Reference	Taxable	60.00	60.00	
Team Sport Competitions - Juniors						
per game fee	Per season, Per team	Reference	Taxable	49.00	49.00	
SWIM SCHOOL - MARC only						
<i>Includes Infants, Pre-school, Learn to Swim, Stroke Development & Adult Lessons</i>						
Administration						
Cancellation / Administration Fee	Per Enrolment	Reference	Exempt	25.00	25.00	
Enrolments						
Per weekly lesson	Per Enrolment	Reference	Exempt	15.00	15.00	New Fee
2nd session per weekly lesson	Per Enrolment	Reference	Exempt	20%	20%	New Fee
Direct Debit - New Enrolment						
Fortnightly Payments	Per Enrolment	Reference	Exempt	30.00	30.00	
Stroke Clinic and Aquatic Education Programs - 1hr				20.00	-	New Fee
Casual Lesson Per Lesson - 30 mins				17.00	16.00	6.3%
School Holiday Program						
5 Day - per child	Per Enrolment	Reference	Taxable	75.00	75.00	
Per Day - per child	Per Enrolment	Reference	Taxable	13.65	13.65	
Private Lessons						
15 Minute Lesson - one child	Per Enrolment	Reference	Exempt	42.00	42.00	
30 Minute Lesson - one child	Per Enrolment	Reference	Exempt	60.00	60.00	
15 Minute Special Needs Lesson - per child	Per Enrolment	Reference	Exempt	21.00	21.00	
30 Minute Special Needs Lesson - per child	Per Enrolment	Reference	Exempt	36.50	36.50	
Training Courses						
Bronze Medallion Award	Per Enrolment	Reference	Exempt	Market Rate	Market Rate	
Bronze Requalification Award	Per Enrolment	Reference	Exempt	Market Rate	Market Rate	
Bronze Medallion Full Course	Per Enrolment	Reference	Exempt	Market Rate	Market Rate	
Bronze Medallion Requalification	Per Enrolment	Reference	Exempt	Market Rate	Market Rate	
Bronze Star Award	Per Enrolment	Reference	Exempt	Market Rate	Market Rate	
Resuscitation Award	Per Enrolment	Reference	Exempt	Market Rate	Market Rate	
Resuscitation Only Course	Per Enrolment	Reference	Exempt	Market Rate	Market Rate	
First Aid Course - Full Course & Requalification	Per Enrolment	Reference	Exempt	Market Rate	Market Rate	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Community Halls & Pavilions						
Class A Facilities						
- HH Parade Community & Sports Facility						
- Meadow Springs Sports Facility						
- Peelwood Sports Facility 1 Oct - 31 March						
- Mandurah Bowling & Community Centre						
- Lakelands Park Clubrooms - Function Room						
- Rushton North Pavillion - Large Function Room						
Daytime						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	53.50	53.50	
Commercial Regular	Per Hour	Partial	Taxable	35.00	35.00	
Community Casual	Per Hour	Partial	Taxable	25.00	25.00	
Community Regular	Per Hour	Partial	Taxable	21.00	21.00	
Junior & Senior Regular and School Curriculum Activities	Per Hour	Partial	Taxable	16.00	16.00	
Evening						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	66.50	66.50	
Commercial Regular	Per Hour	Partial	Taxable	44.50	44.50	
Community Casual	Per Hour	Partial	Taxable	32.00	32.00	
Community Regular	Per Hour	Partial	Taxable	25.50	25.50	
Junior & Senior Regular and School Curriculum Activities	Per Hour	Partial	Taxable	20.00	20.00	
Class B Facilities						
- Bortolo Pavilion						
- Coodanup Community Centre						
- Falcon Pavilion						
- Thomson St Netball Pavilion						
- Merlin Street Pavilion						
Daytime						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	49.00	49.00	
Commercial Regular	Per Hour	Partial	Taxable	32.00	32.00	
Community Casual	Per Hour	Partial	Taxable	23.00	23.00	
Community Regular	Per Hour	Partial	Taxable	19.00	19.00	
Junior & Senior Regular and School Curriculum Activities	Per Hour	Partial	Taxable	15.00	15.00	
Evening						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	61.00	61.00	
Commercial Regular	Per Hour	Partial	Taxable	40.00	40.00	
Community Casual	Per Hour	Partial	Taxable	28.50	28.50	
Community Regular	Per Hour	Partial	Taxable	23.50	23.50	
Junior & Senior Regular and School Curriculum Activities	Per Hour	Partial	Taxable	18.00	18.00	
Class C Facilities						
- Sutton St Hall - Church Studio						
- Madora Bay Community Hall						
- Ocean Road Sports Facility						
- Mandurah Family & Community Centre						
Daytime						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	42.50	42.50	
Commercial Regular	Per Hour	Partial	Taxable	28.50	28.50	
Community Casual	Per Hour	Partial	Taxable	21.00	21.00	
Community Regular	Per Hour	Partial	Taxable	17.00	17.00	
Junior & Senior Regular and School Curriculum Activities	Per Hour	Partial	Taxable	14.00	14.00	
Evening						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	53.50	53.50	
Commercial Regular	Per Hour	Partial	Taxable	35.50	35.50	
Community Casual	Per Hour	Partial	Taxable	26.50	26.50	
Community Regular	Per Hour	Partial	Taxable	21.00	21.00	
Junior & Senior Regular and School Curriculum Activity	Per Hour	Partial	Taxable	17.00	17.00	
Class D Facilities						
- Southern Estuary Hall						
- Rushton North - Small Function Room						
- Coodanup Playgroup Centre						
- Lakelands Community House						
Daytime						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	23.00	23.00	
Commercial Regular	Per Hour	Partial	Taxable	16.00	16.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Community Casual	Per Hour	Partial	Taxable	11.00	11.00	
Community Regular	Per Hour	Partial	Taxable	9.00	9.00	
Junior & Senior Regular and School Curriculum Activity	Per Hour	Partial	Taxable	7.00	7.00	
Evening						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	28.50	28.50	
Commercial Regular	Per Hour	Partial	Taxable	20.00	20.00	
Community Casual	Per Hour	Partial	Taxable	14.00	14.00	
Community Regular	Per Hour	Partial	Taxable	11.00	11.00	
Junior & Senior Regular and School Curriculum Activity	Per Hour	Partial	Taxable	9.00	9.00	
Kiosk						
- Merlin St Reserve Pavilion						
- Thomson St Netball Pavilion						
- Bortolo Pavilion						
- Coote Reserve*						
- Rushton Main						
- Meadow Springs Sports Facility						
- Lakelands Park						
- Ocean Road Sports Facility						
Daytime						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	37.00	37.00	
Commercial Regular	Per Hour	Partial	Taxable	25.00	25.00	
Community Casual	Per Hour	Partial	Taxable	19.00	19.00	
Community Regular	Per Hour	Partial	Taxable	14.50	14.50	
Junior & Senior Regular and School Curriculum Activity	Per Hour	Partial	Taxable	11.00	11.00	
Evening						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	49.00	49.00	
Commercial Regular	Per Hour	Partial	Taxable	32.50	32.50	
Community Casual	Per Hour	Partial	Taxable	23.50	23.50	
Community Regular	Per Hour	Partial	Taxable	19.00	19.00	
Junior & Senior Regular and School Curriculum Activity	Per Hour	Partial	Taxable	15.00	15.00	
Office Space						
- Mandurah Bowling & Community Centre						
Daytime only						
Commercial Casual	Per Half Day	Partial	Taxable	76.00	-	New Fee
Commercial Regular	Per Half Day	Partial	Taxable	50.00	-	New Fee
Community Casual	Per Half Day	Partial	Taxable	38.00	-	New Fee
Community Regular	Per Half Day	Partial	Taxable	29.00	-	New Fee
Junior & Senior Regular	Per Half Day	Partial	Taxable	21.50	-	New Fee
Office Space						
- Mandurah Bowling & Community Centre						
Daytime only						
Commercial Casual	Per Day	Partial	Taxable	148.50	148.50	
Commercial Regular	Per Day	Partial	Taxable	98.00	98.00	
Community Casual	Per Day	Partial	Taxable	74.00	74.00	
Community Regular	Per Day	Partial	Taxable	56.00	56.00	
Junior & Senior Regular	Per Day	Partial	Taxable	42.00	42.00	
Meeting Rooms						
- Coodanup Community Centre						
- Meadow Springs Sports Facility						
- Peelwood Parade Sports Facility 1 Oct - 31 March						
- Lakelands Park Clubrooms - Meeting Room						
Daytime						
Commercial Casual	Per Hour	Partial	Taxable	23.00	23.00	
Commercial Regular	Per Hour	Partial	Taxable	16.00	16.00	
Community Casual	Per Hour	Partial	Taxable	11.00	11.00	
Community Regular	Per Hour	Partial	Taxable	9.00	9.00	
Junior & Senior Regular and School Curriculum Activity	Per Hour	Partial	Taxable	7.00	7.00	
Evening						
Commercial Casual	Per Hour	Partial	Taxable	28.50	28.50	
Commercial Regular	Per Hour	Partial	Taxable	20.00	20.00	
Community Casual	Per Hour	Partial	Taxable	14.00	14.00	
Community Regular	Per Hour	Partial	Taxable	11.00	11.00	
Junior & Senior Regular and School Curriculum Activity	Per Hour	Partial	Taxable	9.00	9.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Mandurah Business and Development Centre						
Conference Room Hire	Half Day	Partial	Taxable	100.00	-	New Fee
Conference Room Hire	Full Day	Partial	Taxable	140.00	-	New Fee
Day Office Hire (Office 15 & 11)	Per hour	Partial	Taxable	20.00	-	New Fee
Day Office Hire (Office 15 & 11)	Half Day	Partial	Taxable	50.00	-	New Fee
Day Office Hire (Office 15 & 11)	Full Day	Partial	Taxable	80.00	-	New Fee
Administration Fee						
Booking Fee			Taxable	45.00	45.00	
Liquor permit (Casual)	Per Hour	Partial	Exempt	35.00	35.00	
Liquor permit (Seasonal)	Per Hour	Partial	Exempt	110.00	110.00	
Facility Bonds						
Low Risk Events - Booking	Per Hour	Partial	Exempt	500.00	500.00	
Medium Risk Events - Booking	Per Hour	Partial	Exempt	1,000.00	1,000.00	
High Risk Events - Booking	Per Hour	Partial	Exempt	2,000.00	2,000.00	
Discounts						
Registered Charity	Per Hour	Partial	Taxable	50%	50%	
Approved Fee Waivers				100%	100%	
Storage						
Large (i.e. Paddle Sports Shed)	Annual	Partial	Taxable	950.00	950.00	
Medium	Annual			550.00	550.00	
Small	Annual	Partial	Taxable	275.00	275.00	
Facility Fee Information						
Facility Classification			Facility Rate Application Guidelines			
* Class A Facility" can occupy >200 + persons			"Class A Facilities" are regarded as the base line for determining Lighting Fees for Community Halls and Pavilions.			
* Class B Facility can occupy 100 - 200 persons			"Class B Facilities" are discounted 10% from "Class A Facilities"			
* Class C Facility can occupy < 100 persons			"Class C Facilities" are discounted 20% from "Class A Facilities"			
* Class D Facility can occupy < 50 persons			"Class D Facilities" are discounted 50% from "Class A Facilities"			
Hirer Rate Application Guidelines			Definitions of Hirer			
"Community Regular" is regarded as the base rate for the hire of Community Halls & Pavilions.			"Casual Hirer" less than 12 bookings per annum			
"Commercial Regular" is equal to the Community Regular hire rate + 75%			"Regular Hirer" more than 12 bookings per annum			
"Community Casual Hire" rates are equal to the "Community regular" hire rate + 25%			"Community Hirer" non for profit group or club			
"Commercial Casual Hire" rates are equal to the "Commercial Regular Hire" rate + 50%			"Commercial Hirer" for profit business or group			
"Junior & Senior Regular" and "School Curriculum Activity" rates are equal to "Community			"School Curriculum Activities" Public or Private School			
"Evening rates" are equal to the Day rate + 25%			"Junior Regular" majority of participants under 18 yrs			
"Meeting Rooms" rate is equal to the "Community Regular" halls and pavilions rate - 75%			"Senior Regular" majority of participants over 55 yrs			
*Coote Reserve Kiosk hired at 50% advertised rate						
Fee Waivers as per delegated authority up to 100%						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
ACTIVE SPORTS RESERVES & POS						
HIGH IMPACT SPORT						
Junior Sporting Per Player Per Team (Seasonal)	Per Season	Partial Recovery	Taxable	8.20	8.20	
Senior Sporting Per Player Per Team (Seasonal)	Per Season	Partial Recovery	Taxable	40.00	40.00	
*Casual Community Per Day	Per Day	Partial Recovery	Taxable	174.00	174.00	
*Casual Community Per Hour	Per Hour	Partial Recovery	Taxable	29.00	29.00	
Casual Community - Junior Per Day	Per Day	Partial Recovery	Taxable	87.50	87.50	
Casual Community - Junior Per Hour	Per Hour	Partial Recovery	Taxable	15.00	15.00	
Casual Commercial Per Hour	Per Hour	Partial Recovery	Taxable	44.00	44.00	
Casual Commercial Per Day	Per Day	Partial Recovery	Taxable	262.00	262.00	
Regular Commercial Per Hour	Per Hour	Partial Recovery	Taxable	29.00	29.00	
Casual Private School Per Day	Per Day	Partial Recovery	Taxable	65.50	65.50	
Casual Private School Per Hour	Per Hour	Partial Recovery	Taxable	11.20	11.20	
LOW IMPACT SPORT						
Junior Sporting Per Player Per Team (Seasonal)	Per Season	Partial Recovery	Taxable	7.15	7.15	
Senior Sporting Per Player Per Team (Seasonal)	Per Season	Partial Recovery	Taxable	32.50	32.50	
*Casual Community Per Day	Per Day	Partial Recovery	Taxable	116.00	116.00	
*Casual Community Per Hour	Per Hour	Partial Recovery	Taxable	19.50	19.50	
Casual Community - Junior Per Day	Per Day	Partial Recovery	Taxable	57.00	57.00	
Casual Community - Junior Per Hour	Per Hour	Partial Recovery	Taxable	9.20	9.20	
Casual Commercial Per Hour	Per Hour	Partial Recovery	Taxable	29.00	29.00	
Casual Commercial Per Day	Per Day	Partial Recovery	Taxable	174.50	174.50	
Regular Commercial Per Hour	Per Hour	Partial Recovery	Taxable	20.00	20.00	
Turf Wicket Weekend (Sat/Sun)	Per Day	Partial Recovery	Taxable	229.50	229.50	
Turf Wicket Daily During The Week	Per Day	Partial Recovery	Taxable	107.00	107.00	
Casual Private School Per Day	Per Day	Partial Recovery	Taxable	44.50	-	New Fee
Casual Private School Per Hour	Per Hour	Partial Recovery	Taxable	7.50	-	New Fee
Outdoor Sports Courts						
Thompson Street - charged						
Lakelands SUA, Halls Head College SUA, Falcon Reserve, Madora Bay - no charge						
*Outdoor Sports Courts Per Hour Casual - Thompson St Only	Per Hour	Partial Recovery	Taxable	10.20	10.20	
*Outdoor Sports Courts Per Hour Regular - Thompson St Only	Per Hour	Partial Recovery	Taxable	6.20	6.20	
Special Event Grounds:						
Western Foreshore / Hall Park / Eastern Foreshore / Rushton Park / Meadow Springs Sports Reserve / Peelwood Reserves / Keith Holmes Reserve						
Half Day						
Community Not For Profit	Per Session	Partial Recovery	Taxable	100.00	100.00	
Commercial	Per Session	Partial Recovery	Taxable	250.00	250.00	
Full Day						
Community Not For Profit	Per Session	Partial Recovery	Taxable	200.00	200.00	
Commercial	Per Session	Partial Recovery	Taxable	500.00	500.00	
Weekly						
Community Not For Profit	Per Session	Partial Recovery	Taxable	1000.00	1,000.00	
Commercial	Per Session	Partial Recovery	Taxable	2500.00	2,500.00	
Administration Fees						
Booking Fee	Per Booking	Partial Recovery	Taxable	45.00	45.00	
Community Markets (Public open Space)	Per Booking	Partial Recovery	Exempt	50.00	50.00	
Liquor Permit (casual)	Per Booking	Partial Recovery	Exempt	35.00	35.00	
Power Use POS per hour	Per Hour	Partial Recovery	Taxable	5.00	5.00	
Bonds						
Low Risk	Per Booking		Exempt unless for	500.00	500.00	
Medium Risk	Per Booking		Exempt unless for	1000.00	1,000.00	
High Risk	Per Booking		Exempt unless for	2000.00	2,000.00	
Commercial Event High Risk	Per Booking		Exempt unless for	10000.00	10,000.00	
Key Replacement	Per Booking		Exempt unless for	30.00	30.00	
* See guidelines below						
Parks and Reserves Guidelines						
"Junior Sporting" - a club / group with participants under 18 yrs hiring on a seasonal basis						
"Senior Sporting" - a club / group with participants over 18 yrs hiring on a seasonal basis						
"High" - is the impact associated with the following sports on reserves:AFL,Socer,Rugby Union,Rugby League						
"Low" - is the impact associated with the following sports on reserves:All other reserve based sports						
"Casual Community - Junior" equals 50% of Casual Community "						
"Casual Commercial" rates equal "Casual Community" rates + 50%.						
"Casual Private School" rates equal "Casual Community - Junior" day rates - 25%						
Fee Exceptions - 5 -a - side Soccer, Touch Football, Summer Netball, AFL 9's (All activities only include one competition date per week, no training nights)						
Junior Competition - Clubs will be charged per player 50% of the "Junior Sporting Fee"						
Senior Competition - Clubs will be charged per player 50% of the "Senior Sporting Fee"						
Pre -Season Training						
Senior Sporting clubs will be charged the ' Casual Community Hourly Rate'						
Junior Sporting Clubs will be charged the ' Casual Community - Junior Hourly Rate'						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Community Hire Rates:						
Active Sports Reserves						
Bortolo Reserve - North						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
Bortolo Reserve - South						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
Coote Reserve (3 Poles only)						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	23.00	23.00	
Falcon Reserve						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
Hall Park						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
Laklands PARK - North						
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.60	-	New Fee
150 Lux	Per Hour	Partial Cost Recovery	Taxable	31.50	-	New Fee
Laklands PARK - South						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	26.00	-	New Fee
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.60	-	New Fee
Meadow Springs - Main						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
200 Lux	Per Hour	Partial Cost Recovery	Taxable	33.50	33.50	
Meadow Springs - South						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
Merlin Street Reserve						
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
Ocean Road Reserve						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
Peelwood Reserve 1 - North						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
Peelwood Reserve 1 - South						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
300 Lux	Per Hour	Partial Cost Recovery	Taxable	59.00	59.00	
Peelwood Reserve 2						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
Peelwood Reserve 3						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
100 Lux	Per Hour	Partial Cost Recovery	Taxable	28.00	28.00	
Rushton Park Main						
150 Lux	Per Hour	Partial Cost Recovery	Taxable	43.00	43.00	
300 Lux	Per Hour	Partial Cost Recovery	Taxable	59.00	59.00	
Rushton Park North - Dower Street						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
Rushton Park North - Thomson Street						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	25.50	25.50	
Tindale Reserve (2 Poles only)						
50 Lux	Per Hour	Partial Cost Recovery	Taxable	20.50	20.50	
Outdoor Sports Courts						
Thomson Street Netball Courts						
100 Lux - 1 Court (2 Poles)	Per Hour	Partial Cost Recovery	Taxable	4.60	4.60	
All Lighting	Per Hour	Partial Cost Recovery	Taxable	22.50	22.50	
Coote Reserve Sports Courts						
100 Lux	Per Hour	Partial Cost Recovery	Taxable	4.60	4.60	
Falcon Reserve Sports Courts						
100 Lux	Per Hour	Partial Cost Recovery	Taxable	4.60	4.60	
Commercial Hire Rates:						
Active Sports Reserves & Outdoor Sports Courts	Per Hour	Partial Cost Recovery	Taxable	Community Hire Rate + 25%	Community Hire Rate + 25%	
Notes:						
New fee structure developed and recommended for simplicity and consistency. Previously, clubs have been charged varying rates depending on the reserve / park that they hire. This new approach is based on the standard of lighting available (lux levels) and does not differentiate between the various lighting systems installed.						
Fee Guidelines:						
50 Lux - Base Rate						
100 Lux = 50 Lux + 10%						
150 Lux = 100 Lux + 10%						
200 Lux = 100 Lux + 20%						
300 Lux = 200 Lux + 75%						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Room Hire						
Counselling Room						
Commercial Casual	Half Day	Full	Taxable	20.00	20.00	
Commercial Regular	Half Day	Full	Taxable	15.00	15.00	
Community Casual	Half Day	Full	Taxable	7.00	7.00	
Community Regular	Half Day	Full	Taxable	5.00	5.00	
Main Hall						
Commercial Casual/Private Function	Per Hour	Full	Taxable	65.00	65.00	
Commercial Regular	Per Hour	Full	Taxable	50.00	50.00	
Community Casual	Per Hour	Full	Taxable	40.00	40.00	
Community Regular	Per Hour	Full	Taxable	30.00	30.00	
Activity Room						
Commercial Casual/Private Function	Per Hour	Full	Taxable	51.00	51.00	
Commercial Regular	Per Hour	Full	Taxable	46.00	46.00	
Community Casual	Per Hour	Full	Taxable	34.00	34.00	
Community Regular	Per Hour	Full	Taxable	28.50	28.50	
Kitchen						
Commercial Casual/Private Function	Per Hour	Full	Taxable	31.00	31.00	
Commercial Regular	Per Hour	Full	Taxable	25.00	25.00	
Community Casual	Per Hour	Full	Taxable	18.50	18.50	
Community Regular	Per Hour	Full	Taxable	15.00	15.00	
Meeting/Training Room						
Commercial Casual/Private Function	Per Hour	Full	Taxable	24.00	24.00	
Commercial Regular	Per Hour	Full	Taxable	20.00	20.00	
Community Casual	Per Hour	Full	Taxable	15.00	15.00	
Community Regular	Per Hour	Full	Taxable	12.00	12.00	
Computer Room						
Commercial Casual	Per Hour	Full	Taxable	36.00	36.00	
Commercial Regular	Per Hour	Full	Taxable	33.00	33.00	
Community Casual	Per Hour	Full	Taxable	21.50	21.50	
Community Regular	Per Hour	Full	Taxable	18.50	18.50	
Vehicle Hire						
Bus per kilometre travelled (includes cost for fuel)	Per Km	Full	Taxable	1.64	1.64	
Transit Van per kilometre travelled (includes cost for fuel)	Per Km	Full	Taxable	0.99	0.99	
Room or bus cleaning	As required	Full	Taxable	160.00	160.00	
Other Charges						
<u>Bonds & Call Out fees</u>						
Bond for Room Hire	Per hire	Full	Exempt unless	250.00	250.00	
Bond for Vehicle Hire	Per hire	Full	Exempt unless	250.00	250.00	
Key bond	Per hire	Full	Exempt unless	50.00	50.00	
Call out required due to unarmed alarm	Per Call out	Full	Taxable	150.00	150.00	
After Hours Security Call Out	As required	Full	Taxable	160.00	160.00	
Hire Cancellation fee	Per Booking	Full	Taxable	35.00	35.00	
<u>Programs</u>						
Performance and Drama Skills Note: There is a concession discount term - \$15.00	Per term	Full	Taxable	30.00	30.00	
Young Womens Program Note: There is a concession discount term - \$10.00.	Per Person	Full	Taxable	25.00	25.00	
Young Men's Program	Per Person	Full	Taxable			
Game Club	Per Person	Full	Taxable	2.00	2.00	
Music Program	Per Person	Full	Taxable			
Art Program	Per Person	Full	Taxable	25.00	25.00	
Cooking Program	Per Person	Full	Taxable	25.00	25.00	
Boxing (first class free)	Per Session	Full	Taxable			
Boxing -After First Class	Per Session	Full	Taxable	6.00	6.00	
Boxing-Two sessions within the same week	Per Session	Full	Taxable	10.00	10.00	
Barista Skills (2 half day sessions)	Per Person	Full	Taxable	10.00	10.00	
School Holiday Program Note: There is a concession discount for SHP Concession price \$12.00.	Per Person	Full	Taxable	24.00	24.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Book Club - one set of books for one month	Per Book Set	Partial	Taxable	25.00	25.00	
Notice Processing Fee for overdue or lost items	Per notice	Partial	Taxable	5.50	5.50	
Lost items - replacement cost	Per Item	Full	Taxable	Item Cost	Item Cost	
Book Sale Items	Item	Partial	Taxable	Cost Determined	3 for \$1.00	
Printing & Copying						
Printing & Photocopying - A4 sheet	Per Page	Partial	Taxable	0.50	0.50	
- A3 sheet	Per Page	Partial	Taxable	1.00	1.00	
- A4 colour	Per Page	Partial	Taxable	2.20	2.20	
- A3 colour	Per Page	Partial	Taxable	3.30	3.30	
Photocopied Articles from SLWA	Per Request	Full	Taxable	Item Cost	Item Cost	
Laminating						
A4 sheet	Per Sheet	Full	Taxable	2.60	2.60	
A3 sheet	Per Sheet	Full	Taxable	4.60	4.60	
Pouch/Credit Card size (business cards etc)	Per Pouch	Full	Taxable	1.00	1.00	
Binding						
6mm/25 sheets (documents, resumes etc)	Per Document	Full	Taxable	4.50	4.50	
8mm/45 sheets (documents, resumes etc)	Per Document	Full	Taxable	6.50	6.50	
19mm/45 sheets (documents, resumes etc)	Per Document	Full	Taxable	8.50	8.50	
<i>All binding includes binding strip, plastic cover and backing paper</i>						
Replacement of Membership Card	Per Card	Full	Taxable	6.00	6.00	
Library Bag	Per Bag	Full	Taxable	2.50	2.50	
Events						
Events - Guest Speakers	Per Event	Partial	Taxable	Cost Determined	Cost Determined	
Programs						
Made by Me	Per Workshop	Partial	Taxable	5.00	5.00	
Workshops	Per Workshop	Partial	Taxable	Cost determined	Cost determined	
Bond						
Bonds (GST free unless forfeited)						
Bond for Room Hire	Per hire	Full	Exempt unless forfeited	250.00	-	New Fee
Keys per set	Per Set	Partial	Exempt unless forfeited	50.00	50.00	
Other Charges						
Alarm Call Out Fee per incident	Per Incident	Full	Taxable	150.00	150.00	
Alcohol Consumption Permit	One Off	Reference	Exempt	35.00	-	New Fee
Alcohol Consumption Permit	Annual	Reference	Exempt	110.00	-	New Fee
Falcon Community Rooms						
FabLab - Computer Training Room						
Commercial Casual/Private Function-Falcon Community Rooms	Per Hour	Partial	Taxable	62.00	62.00	
Commercial Regular	Per Hour	Partial	Taxable	57.00	57.00	
Community Casual	Per Hour	Partial	Taxable	37.00	37.00	
Community Regular	Per Hour	Partial	Taxable	31.00	31.00	
Small Meeting Room						
Type D Facilities						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	19.00	19.00	
Commercial Regular	Per Hour	Partial	Taxable	17.00	17.00	
Community Casual	Per Hour	Partial	Taxable	15.00	15.00	
Community Regular	Per Hour	Partial	Taxable	13.00	13.00	
Large Undivided Room						
Type C Facilities						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	38.00	38.00	
Commercial Regular	Per Hour	Partial	Taxable	30.00	30.00	
Community Casual	Per Hour	Partial	Taxable	22.00	22.00	
Community Regular	Per Hour	Partial	Taxable	17.00	17.00	
Lakeland Library Community Rooms						
Small Meeting Room						
Type D Facilities						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	19.00	19.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Commercial Regular	Per Hour	Partial	Taxable	17.00	17.00	
Community Casual	Per Hour	Partial	Taxable	15.00	15.00	
Community Regular	Per Hour	Partial	Taxable	13.00	13.00	
Large Undivided Room						
Type C Facilities						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	38.00	38.00	
Commercial Regular	Per Hour	Partial	Taxable	30.00	30.00	
Community Casual	Per Hour	Partial	Taxable	22.00	22.00	
Community Regular	Per Hour	Partial	Taxable	17.00	17.00	
Mandurah Library Meeting Room						
Small Meeting Room						
Type D Facilities						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	19.00	19.00	
Commercial Regular	Per Hour	Partial	Taxable	17.00	17.00	
Community Casual	Per Hour	Partial	Taxable	15.00	15.00	
Community Regular	Per Hour	Partial	Taxable	13.00	13.00	
MUSEUM						
Local Studies						
A4 photographic print. <i>inc. Research, staff time, delivery to printer but not cost of printing</i>	Each	Full	Exempt	17.50	17.50	
A3 photographic print <i>inc. Research, staff time, delivery to printer but not cost of printing</i>	Each	Full	Exempt	47.50	47.50	
Digital Photograph	Each	Full	Taxable	50.00	50.00	
Sale of books & other items	Each	Full	Taxable	Cost Determined	Cost Determined	
Museum Local Studies Room or Old Schoolroom						
Small Meeting Room						
Type D Facilities						
Commercial Casual/Private Function	Per Hour	Partial	Taxable	19.00	19.00	
Commercial Regular	Per Hour	Partial	Taxable	17.00	17.00	
Community Casual	Per Hour	Partial	Taxable	15.00	15.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Studio Residency Program						
Studio Residency Program -Three month Licence	Per three months	Full	Taxable	137.40	137.40	
Exhibition & Gallery Workshop Program		Full				
General EOI Exhibition	Per Week	Full	Taxable	163.36	163.36	
Community Workshops in Gallery Space	Per 4 hour hire	Full	Taxable	34.71	34.71	
Commercial Workshops in Gallery Space	Per 4 hour hire	Full	Taxable	69.01	69.01	
Workshop Facilitation Program						
Administration fee	First booking only	Full	Taxable	45.00	-	New Fee
Community Workshops in Workshops Space	Per 4 hour hire	Full	Taxable	20.01	20.01	
Commercial Workshops in Workshops Space	Per 4 hour hire	Full	Taxable	46.76	46.76	
Bonds & Other Fees						
Lost key replacement	Only if lost	Full	Exempt unless forfeited	50.00	50.00	
Private function/casual booking [Without Alcohol]	Pey Hire	Full	Exempt unless forfeited	250.00	250.00	
Private function/casual booking [With Alcohol]	Pey Hire	Full	Exempt unless forfeited	500.00	500.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
GENERAL FEES AND CHARGES						
Annual Membership Fee (1 October - 30 September)	Per Year	Reference	Taxable	50.00	50.00	
Pro Rata membership fee per quarter	One Off	Reference	Taxable	12.50	12.50	
Pro rata membership 6 months	One Off	Reference	Taxable	25.00	25.00	
Pro rata membership 9 months	One Off	Reference	Taxable	37.50	37.50	
Visiting Membership Fee (temporary three months)	One Off	Reference	Taxable	25.00	25.00	
Couples Membership (2 pax)	One Off	Reference	Taxable	90.00	90.00	
Amenities Fee - Non Members (<i>per visit</i>)	One Off	Reference	Taxable	5.00	5.00	
Centre Bus	One Off	Partial	Exempt	2.00	2.00	
Concert - Members	One Off	Partial	Taxable	Artist cost determine	Artist cost determine	
Concert - Non Members	One Off	Partial	Taxable	Artist Cost determine + \$5 Amenities	Artist Cost determine + \$5 Amenities	
DINING ROOM						
Meals	One Off	Full	Taxable	10.00	10.00	
Meals - non-members	One Off	Full	Taxable	15.00	15.00	
Meals - Takeaway	One Off	Full	Taxable	8.00	8.00	
Café - Food & Beverages	Market Rate	Full	Taxable	Market Rate	Market Rate	
BONDS						
Swipe Card -(per set)	One Off	Full	Exempt unless forfeited	50.00	50.00	
Private Function/Casual Booking (without Alcohol)	One Off	Full	Exempt unless forfeited	250.00	250.00	
Private Function/Casual Booking (with Alcohol)	One Off	Full	Exempt unless forfeited	\$500-\$2,000	\$500-\$2,000	
OTHER FEES						
Weekend Surcharge per booking (Type A1)	One Off	Full	Taxable	90.00	90.00	
Alcohol Consumption Permit	One Off	Reference	Exempt	35.00	35.00	
Alcohol Consumption Permit	Annual	Reference	Exempt	110.00	110.00	
Alarm Call Out Fee (per incident)	One Off	Full	Taxable	170.00	170.00	
Cancellation Fee	One Off		Taxable	10% of calculated hire cost	10% of calculated hire cost	
Late Booking Fee	One Off		Taxable	30.00	30.00	
	Per hire	Reference	Taxable	Cost Deremined by item and set-up	Cost Deremined by item and set-up	
AV Equipment : AV & lighting available in various hire spaces. Additional costs to room hire All rooms standard provision of single microphone only Any additional AV requirements dependent on availability & requirements All rooms standard provision of single microphone only						
MAIN HALL						
Commercial Casual/Private Function	Per Hour	Reference	Taxable	62.00	62.00	
Commercial/Private Regular	Per Hour	Reference	Taxable	42.00	42.00	
CommunityCasual	Per Hour	Reference	Taxable	35.00	-	New Fee
Community Regular	Per Hour	Reference	Taxable	25.00	-	New Fee
DINING ROOM						
Commercial Casual/Private Function	Per Hour	Reference	Taxable	55.00	55.00	
Commercial/Private Regular	Per Hour	Reference	Taxable	39.00	39.00	
CommunityCasual	Per Hour	Reference	Taxable	33.00	-	
Community Regular	Per Hour	Reference	Taxable	24.00	-	
CRAFT ROOM						
Commercial Casual/Private Function	Per Hour	Reference	Taxable	55.00	55.00	
Commercial/Private Regular	Per Hour	Reference	Taxable	39.00	39.00	
CommunityCasual	Per Hour	Reference	Taxable	28.00	-	New Fee
Community Regular	Per Hour	Reference	Taxable	22.00	-	New Fee
GAMES ROOM						
Commercial Casual/Private Function	Per Hour	Reference	Taxable	27.00	27.00	
Commercial/Private Regular	Per Hour	Reference	Taxable	18.00	18.00	
CommunityCasual	Per Hour	Reference	Taxable	14.00	-	New Fee
Community Regular	Per Hour	Reference	Taxable	12.00	-	New Fee
MEETING ROOM						
Commercial Casual/Private Function	Per Hour	Reference	Taxable	33.00	33.00	
Commercial/Private Regular	Per Hour	Reference	Taxable	28.00	28.00	
CommunityCasual	Per Hour	Reference	Taxable	22.00	-	New Fee
Community Regular	Per Hour	Reference	Taxable	19.00	-	New Fee
COFFEE LOUNGE						
Bar/Cafe area	Per Day	Reference	Taxable	20.00	20.00	
Coffee Lounge	Per Day	Reference	Taxable	30.00	-	New Fee

Detail	Condition	Fee Basis	GST Status	2019/2020 Fee/Charge \$	2018/2019 Fee/Charge \$	Increase vs 2018/2019 %
MANDURAH CRAB FEST						
FOOD VENDORS						
Gourmet Food Vendor (marquee, wash up facilities, water and electricity inc) <u>PLEASE NOTE THAT THIS COST DOES NOT INCLUDE GAS</u>	Per Event	Reference	Taxable	1,855.00	1,855.00	
Mobile Food Van 6m x 3m (site only)	Per Event	Reference	Exempt	892.00	892.00	
Wine Vendors 3m x 3m (marquee inc)	Per Event	Reference	Taxable	1,495.00	1,495.00	
Continental Food stalls 3m x 3m (marquee inc)	Per Event	Reference	Taxable	1,050.00	1,050.00	
Continental Food stalls 6m x 3m (marquee inc)	Per Event	Reference	Taxable	1,340.00	1,340.00	
Crab Sales 9m x 3m (marquee inc)	Per Event	Reference	Taxable	1,140.00	1,140.00	
Crab Sales 6m x 3m (marquee inc)	Per Event	Reference	Taxable	1,035.00	1,035.00	
Bond - Gourmet, Continental	Per Event	Full	Exempt	500.00	500.00	
Bond - Mobile Food Van, wine vendor, crab sales	Per Event	Full	Exempt	300.00	300.00	
MARKET STALLS						
Market - Site Location - Eastern Foreshore 3m x 3m (marquee inc)	Per Event	Reference	Taxable	900.00	900.00	
Market - Site Location - Eastern Foreshore 6m x 3m (marquee inc)	Per Event	Reference	Taxable	1,100.00	1,100.00	
Market - Site Location - Eastern Foreshore Size - other		Reference		Market price	N/A	
Market - Site Location - Mandurah Tce 3m x 3m (marquee inc)	Per Event	Reference	Taxable	800.00	800.00	
Market - Site Location - Mandurah Tce 6m x 3m (marquee inc)	Per Event	Reference	Taxable	1,000.00	1,000.00	
Market - Site Location - Mandjar Square 3m x 3m (site only)	Per Event	Reference	Exempt	255.00	255.00	
Market - Site Location - Mandjar Square 6m x 3m (site only)	Per Event	Reference	Exempt	460.00	460.00	
Market - Site Location - Mandjar Square other (site only)	Per Event	Reference	Exempt	Market price	N/A	
Market - Marquee Charge - Eastern Foreshore & Mandurah Tce & Mandjar Square - Corner Stall extra - (site only)	Per Event	Reference	Exempt	154.00	154.00	
Market - Site Location - Administration Bay 3m x 3m - (site only)	Per Event	Reference	Exempt	255.00	255.00	
Market - Site Location - Administration Bay 6m x 3m - (site only)	Per Event	Reference	Exempt	360.00	360.00	
Market - Surcharge; Admin Bay - Corner stall extra -(site only)	Per Event	Reference	Exempt	26.00	26.00	
Bond - Marquee provided by City	Per Event	Full	Exempt	500.00	500.00	
Bond - Stall holder provide own marquee	Per Event	Full	Exempt	200.00	200.00	
POWER CHARGES						
1 x 10amp - first lead	Per Unit	Full	Taxable	60.00	60.00	
1 x 10amp - additional leads	Per Unit	Full	Taxable	30.00	30.00	
1 x 15amp - first lead	Per Unit	Full	Taxable	80.00	80.00	
1 x 15amp - additional leads	Per Unit	Full	Taxable	40.00	40.00	
3 phase lead - first lead	Per Unit	Full	Taxable	140.00	140.00	
3 phase lead - additional lead	Per Unit	Full	Taxable	70.00	70.00	
Early generator turn on fee - fuel surcharge - per hour	per hour	Full	Taxable	25.00	25.00	
Additional power cord onsite - per cords	Per Unit	Full	Taxable	100.00	100.00	
EQUIPMENT CHARGES						
1.8m Trestle Table	Per Unit	Full	Taxable	25.00	25.00	
Chair	Per Unit	Full	Taxable	6.00	6.00	
Display Board	Per Unit	Full	Taxable	50.00	50.00	
Damage equipment	Per Unit	Full	Taxable	At Cost	At Cost	
Lost equipment charge	Per Unit	Full	Taxable	At Cost	At Cost	
DAMAGE CHARGES						
Rubbish Removal Fee	Per Event	Reference	Taxable	155.00	155.00	
Oil and drum removal fee	Per Event	Reference	Taxable	205.00	205.00	
Oil fine - inappropriate oil disposal	Per Event	Reference	Taxable	1,540.00	1,540.00	
Hand Basin clean fee	Per Event	Full	Taxable	90.00	90.00	
Site clean up fee	Per Event	Reference	Taxable	255.00	255.00	
Cancellation Fee (2 months prior to event)	Per Event	Reference	Taxable	150.00	150.00	
MANDURAH CHILDRENS FESTIVAL						
Mobile food vendor 6m x 3m (site only)	Per Event	Reference	Exempt	405.00	405.00	
Market stall holder 3m x 3m (marquee inc)	Per Event	Reference	Taxable	330.00	330.00	
Market stall holder 6m x 3m (marquee inc)	Per Event	Reference	Taxable	645.00	645.00	
Market stall holder Corner Stall surcharge (site only)	Per Event	Reference	Exempt	103.00	103.00	
Commercial Stall/Activation - other	Per Event	Reference		Market price	N/A	
Bond - mobile food vendor & market stall holder	Per Event	Full	Exempt	200.00	200.00	
Bond - community group stall	Per Event	Full	Exempt	100.00	100.00	
COM stall holder (marquee inc)	Per Event	Reference	Taxable	at cost	at cost	
Mandjar Market stall holder fee (site only)	Per Event	Reference	Exempt	25.00	25.00	
1 x 10amp - first lead	Per Unit	Full	Taxable	60.00	60.00	
1 x 10amp - additional leads	Per Unit	Full	Taxable	30.00	30.00	
1 x 15amp - first lead	Per Unit	Full	Taxable	80.00	80.00	
1 x 15amp - additional leads	Per Unit	Full	Taxable	40.00	40.00	
1.8m Trestle Table	Per Unit	Full	Taxable	Market price	25.00	
Chairs	Per Unit	Full	Taxable	Market price	6.00	
Display Board	Per Unit	Full	Taxable	Market price	50.00	
MANDURAH COMMUNITY CHRISTMAS PAGEANT						
Christmas business promotion - decorated item	Per Unit	Full	Taxable	Market price	Market price	
Christmas business promotion - non - decorated item	Per Unit	Full	Taxable	Market price	Market price	
Mandjar Markets site fees (site only)	Per Event	Reference	Exempt	25.00	25.00	
COM stall holder (marquee inc)	Per Event	Reference	Taxable	at cost	at cost	
NEW YEARS EVE						
COM stall holder (marquee inc)	Per Event	Reference	Taxable	at cost	at cost	
Mobile food vendor 6m x 3m (site only)	Per Event	Reference	Exempt	370.00	370.00	
Bond - mobile food vendor	Per Event	Full	Exempt	200.00	200.00	
1.8m Trestle Table	Per Unit	Full	Taxable	Market price	25.00	
Chairs	Per Unit	Full	Taxable	Market price	6.00	
Display Board	Per Unit	Full	Taxable	Market price	50.00	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Pens						
All Recreational Pens - <i>Fees per annum (per meter)</i>	Per metre (Pen length)	Reference	Taxable	479.00	479.00	
All Commercial Pens - <i>Fees per annum (per meter)</i>	Per metre (Pen length)	Reference	Taxable	431.00	431.00	
Mini Marina - South Harbour - <i>Fees per annum (per meter)</i>	Per Month	Reference	Taxable	239.50	239.50	
Other Rental Options						
6 months - 60% of annual fee	Half Yealy	Reference	Taxable	60%	60%	
3 months - 40% of annual fee	Quartely	Reference	Taxable	40%	40%	
1 month - 15% of annual fee	Monthly	Reference	Taxable	15%	15%	
1 week - 6.5% of annual fee	Weekly	Reference	Taxable	7%	7%	
1 day - 1% of annual fee	Daily	Reference	Taxable	1%	1%	
Security Keys						
Key ring type key- Charge	Per Item	Full	Taxable	25.00	25.00	
Notes :-						
<i>All marina pens charged by length of pen not length of vessel</i>						
<i>Public Marina</i>						
<i>Fees include power & water consumption for private use</i>						
<i>Purchase of electronic access key required</i>						
<i>All fees require payment in advance</i>						
<i>Mini Marina</i>						
<i>Mini Marina - 50% of Recreational Pen Fees</i>						
<i>Does not include security, water or electricity</i>						
Notes:-						
<i>Does not include power, water or security</i>						
<i>Commercial vessels only</i>						
<i>Fees payable in advance</i>						
Other Mooring & Jetty Fees						
Mary Street Lagoon Mooring Pens						
Fees per annum (per sq metre)	Per m2	Reference	Taxable	41.00	41.00	
Other Rental Options						
6 months - 60% of annual fee	Per m2	Reference	Taxable	60%	60%	
3 months - 40% of annual fee	Per m2	Reference	Taxable	40%	40%	
1 month - 15% of annual fee	Per m2	Reference	Taxable	15%	15%	
Notes:-						
Administration Fee - per Refund Request						
Administration Fee - Sub Licencing Credit (per financial year)						
Chalets						
Standard Rate (per night)						
Studio (max 2 people) per night (1 Queen bed or 2 singles)	Per night	Reference	Taxable	120.00	117.00	2.6%
Spa Chalet (max 2 people) per night (1 Queen bed)	Per night	Reference	Taxable	170.00	165.00	3.0%
Family Chalet (max 4 people) per night (1 Queen & 2 single beds)	Per night	Reference	Taxable	180.00	175.00	2.9%
Couples Chalet(2 bedroom - max 4 people) per night (2 Queen beds)	Per night	Reference	Taxable	180.00	175.00	2.9%
Special Needs (2 bedroom - max 4 people) per night (4 Single beds)	Per night	Reference	Taxable	180.00	175.00	2.9%
Chalets						
<i>Peak/Holiday Rate (per night) applies to:</i>						
<i>Australia Day, Labour Day, Crab Fest, Easter, Anzac Day, WA Day, School Holidays, Queens Birthday,Christmas / New Year 21/12/20 - 04/01/21</i>						
Studio (max 2 people) per night (1 Queen bed or 2 singles)*	Per Night	Reference	Taxable	120-300	120.00	New Fee
Spa Chalet (max 2 people) per night (1 Queen bed)*	Per Night	Reference	Taxable	170-400	170.00	New Fee
Family Chalet (max 4 people) per night (1 Queen & 2 single beds)*	Per Night	Reference	Taxable	180-400	185.00	New Fee
Couples Chalet(2 bedroom - max 4 people) per night (2 Queen beds)*	Per Night	Reference	Taxable	180-400	185.00	New Fee
Special Needs (2 bedroom - max 4 people) per night (4 Single beds)*	Per Night	Reference	Taxable	180-400	185.00	New Fee
<i>* Price charged within the range based on peak and off-peak demand for accommodation as determined by management.</i>						
Other Offers						
Winter Breaks:						
<i>Stay three nights get the fourth night free during May, June, July, August & September</i>						
<i>Seniors Discount (Australlian Card Holders)</i>						
<i>10%- not available with any other offer</i>						
Minimum Periods Apply to:						
<i>Long Weekends (3 night minimum)</i>						
<i>Easter (3 night minimum Thursday - Monday)</i>						
<i>Christmas January School Holidays - applies 23/12/16 - 15/01/17 (4 night minimum)</i>						
Other Charges						
Replacement Linen	Per Item	Reference	Taxable	Depends on Item	Depends on Item	
<i>Linen replaced on request - fee applies depending on items replaced</i>						
<i>Chalet clean after 7 day stay - no charge</i>						
Washing Machine or Dryer	Per each use	Reference	Taxable	4.00	4.00	
Promotional Activities - Marketing Activities	Per Night	Reference	Taxable	0-30%	-	
Please Note:						
<i>Additional guests in a chalet can not be accommodated. Sorry no rollaways, areobed, swags or mattresses on floor allowed.</i>						

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Tree Removal and Replacement						
Removal of tree (up to 5m) plus supply and installation of 45 litre container size replacement tree	Per Tree	Full	Taxable	577.50	577.50	
Removal of tree (5m - 10m) plus supply and installation of 100 litre container size replacement tree	Per Tree	Full	Taxable	990.00	990.00	
Removal of tree (10m - 15m) plus supply and installation of 200 litre container size replacement tree	Per Tree	Full	Taxable	1,760.00	1,760.00	
Removal of tree (15m and over) plus supply and installation of 200 litre container size replacement tree	Per Tree	Full	Taxable	4,180.00	4,180.00	
Other Charges						
Additional Culvert Pipes	Per Pipe Length	Full	Taxable	154.00	154.00	
Delivery additional pipes	Per Pipe Length	Full	Taxable	50.00	50.00	
Extractive Industry License	Per Application	Statutory	Exempt	200.00	200.00	
Supervision Fee with consultant	Per Project	Full	Exempt	1.5% of Roadworks, Drainage & Earthworks Costs	1.5% of Roadworks, Drainage & Earthworks Costs	
Supervision Fee without consultant	Per Project	Full	Exempt	3.0% of Roadworks, Drainage & Earthworks Costs	3.0% of Roadworks, Drainage & Earthworks Costs	
Performance Bond	Per Stage			20,000.00	0.00	
Outstanding Works Bond	Per Stage			125% of the cost of the outstanding works	125% of the cost of the outstanding works	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
HOUSEHOLD WASTE SERVICES						
<i>An annual charge per mobile garbage bin (MGB) pursuant to Section 67 of the Waste Avoidance & Resource Recovery Act 2007 (WARR) is levied for a waste service provided by the City against all owners of property (including strata titled premises) within the municipality where a habitable dwelling/building is erected.</i>						
Standard Waste Service includes	Per Service	Statutory	Exempt	273.00	273.00	
Supply and weekly collection of 240 L mobile garbage bin (MGB) Supply and fortnightly collection of 240 L mobile recycling bin (MRB) One junk & metals verge pick up Two green waste verge pick ups Two green waste and two general waste vouchers allowing free access to the Waste Management Centre Walk in collection service provided at no additional cost to eligible residents						
Additional Rubbish Only Service the supply & weekly collection of 1 additional 240 L MGB (bin will be stickered accordingly)	Per Service	Full	Exempt	114.00	114.00	
Additional Recycling Only Service the supply & weekly collection of 1 additional 240 L MRB (bin will be stickered accordingly)	Per Service	Full	Exempt	109.00	109.00	
OTHER WASTE SERVICES						
Commercial Local Government Waste Service						
<i>An annual charge per waste receptacle pursuant to Section 67 of the Waste Avoidance & Resource recovery Act 2007 (WARR) is levied for a waste service provided by the City.</i>						
Rubbish Only Waste Service includes: supply and weekly collection of one 240 L MGB	Per Service	Full	Exempt	109.00	109.00	
Recycling Only Waste Service includes: supply and fortnightly collection of one 240 L MRB	Per Service	Full	Exempt	106.00	106.00	
Bulk Rubbish Only Waste Service (660 L) includes: supply of 1 x 660 L MGB; and the weekly collection of 1 x 660 L MGB	Per Service	Full	Exempt	1,425.00	1,425.00	
Bulk Rubbish Only Waste Service (1100 L) includes: supply of 1 x 1100 L MGB; and the weekly collection of 1 x 1100 L MGB	Per Service	Full	Exempt	1,735.00	1,735.00	
Bulk Recycling Only Waste Service (660 L) includes: supply of 1 x 660 L MRB; and the weekly collection of 1 x 660 L MRB	Per Service	Full	Exempt	1,225.00	1,225.00	
Bulk Recycling Only Waste Service (1100 L) includes: supply of 1 x 1100 L MRB; and the weekly collection of 1 x 1100 L MRB	Per Service	Full	Exempt	1,425.00	1,425.00	
Ad-Hoc Local Government Waste Collections						
<i>A per service charge for ad-hoc local government waste collection is charged pursuant to section 6.16 of the Local Government Act 1995 for the once off ad-hoc collection of:</i>						
1 x 240 L MGB	Per Service	Full	Exempt	11.00	11.00	
1 x 660 L MGB	Per Service	Full	Exempt	23.00	23.00	
1 x 1100 L MGB	Per Service	Full	Exempt	30.00	30.00	
1 x 240 L MRB	Per Service	Full	Exempt	10.00	10.00	
1 x 660 L MRB	Per Service	Full	Exempt	20.00	20.00	
1 x 1100 L MRB	Per Service	Full	Exempt	24.00	24.00	
Weekly bin hire 660 L MGB	Per Service	Full	Taxable	5.00	5.00	
Weekly bin hire 1100 L MGB	Per Service	Full	Taxable	5.00	5.00	
WASTE MANAGEMENT CENTRE						
Waste Vouchers						
<i>Ratepayers and residents of the City of Mandurah are entitled to Free Entry with a current valid waste voucher to dispose of up to 1m³ of green waste or general waste from a Car, Utility, Van or Trailer. Vouchers are only issued to properties that pay the waste service charge.</i>						
Green Waste Voucher - equivalent value of \$19.00						
General Waste Voucher - equivalent value of \$50.00						
Commercial Loads						
All trucks (regardless of size) will be weighed and charged on a per tonne basis						
Minimum charge for Commercial Loads on Weighbridge						
General Waste	per item	Full	Taxable	50.00	50.00	
Green Waste	per item	Full	Taxable	36.00	36.00	
Inert Waste	per item	Full	Taxable	30.00	30.00	
General Waste (non-metropolitan) per tonne	per tonne	Full	Taxable	148.00	148.00	
General Waste (metropolitan) per tonne (Landfill Levy applies)	per tonne	Full	Taxable	148.00 plus applicable landfill levy	148.00 plus applicable landfill levy	
Green Waste (No weeds, grass or soil)						
Truck - per tonne	per tonne	Full	Taxable	90.00	90.00	
Utilities & Trailers - up to 1 m ³	per m ³	Full	Taxable	18.50	18.50	
- 1.0 - 2.0 m ³	per m ³	Full	Taxable	37.00	37.00	
- > 2.0 m ³	per m ³	Full	Taxable	55.00	55.00	
Large Logs/Tree Trucks						
Trucks - per tonne	per tonne	Full	Taxable	103.00	103.00	
Inert (Construction & Demolition) Waste - per tonne	per tonne	Full	Taxable	72.00	72.00	
Recyclable Scrap Steel (no contamination) per tonne	per tonne	Full	Taxable	No Charge	No Charge	
Asbestos material - per tonne (maximum 2 tonnes)	per tonne	Full	Taxable	200.00	200.00	
Cardboard/General Recyclables (per m ³)	per m ³	Full	Taxable	12.50	12.50	
CFLs/Fluorescent Tubes (per kg)	per Kg	Full	Taxable	5.60	5.60	
E-waste (per kg)	per Kg	Full	Taxable	0.87	0.87	

Detail	Condition	Fee Basis	GST Status	2020/2021 Fee/Charge (Incl. GST) \$	2019/2020 Fee/Charge (Incl. GST) \$	Increase vs 2019/2020 %
Mattresses (per item)	per Kg	Full	Taxable	28.50	28.50	
Entry When Weighbridge Not In Use - Heavy Vehicles				\$ per Vehicle Wheel	\$ per Vehicle Wheel	
Types of Waste						
General Waste		Full	Taxable	56.00	56.00	
Green Waste		Full	Taxable	28.00	28.00	
Inert Waste		Full	Taxable	20.50	20.50	
Residential - Utilities and Trailers						
Car Sedan Green Waste Only (Up to 0.5 m ³)	per m ³	Full	Taxable	11.50	11.50	
Utility/Trailer - Clean Green Waste (no contamination) - Up to 1 m ³	per m ³	Full	Taxable	1 valid green waste voucher or 19.00	18.50	
- 1.0 - 2.0 m ³	per m ³	Full	Taxable	37.00	37.00	
- > 2.0 m ³	per m ³	Full	Taxable	55.00	55.00	
in excess of 2 m ³ charge will be required to go over the weighbridge						
Car Sedan General Waste Only (up to 0.5 m ³)		Full	Taxable	24.00	24.00	
Utility/Trailer - General Waste - Up to 1 m ³	per m ³	Full	Taxable	1 valid general waste voucher or 50.00	Valid voucher or 49.00	
- 1.0 - 2.0 m ³	per m ³	Full	Taxable	78.00	78.00	
- > 2.0 m ³	per m ³	Full	Taxable	120.00	120.00	
in excess of 2 m ³ charge will be required to go over the weighbridge						
Car Sedan Inert Waste (bricks, sand, concrete) (up to 0.5 m ³) Only	per m ³	Full	Taxable	14.00		
Utility/Trailer - Inert Waste (bricks, sand, concrete)	per m ³	Full	Taxable	26.50	26.50	
Utility/Trailer - Scrap Metal only (no contamination)	per m ³	Full	Taxable	No charge	No charge	
Recycling Area						
Passenger Tyres - each	Each	Full	Taxable	7.50	7.50	
Passenger Tyres with rims attached - each	Each	Full	Taxable	14.00	14.00	
Truck Tyres - each	Each	Full	Taxable	18.00	18.00	
Truck Tyres with rims attached - each	Each	Full	Taxable	21.00	21.00	
Mattresses - each	Each	Full	Taxable	28.50	28.50	
Asbestos material - per sheet or part thereof	Per Sheet	Full	Taxable	19.00	19.00	
Asbestos - per tonne (maximum 2 tonne)	per m ³	Full	Taxable	200.00	200.00	
Car Bodies - per car <i>Car bodies are only accepted where tyres are removed and no rubbish is left on or in car bodies</i>	Per Car	Full	Taxable	15.00	15.00	
Cardboard/General Recyclables (Residents only)		Full	Taxable	No Charge	No Charge	
Household Hazardous Waste (Domestic quantities < 20kg)		Full	Taxable	No Charge	No Charge	
E-waste (domestic quantities only)		Full	Taxable	No Charge	No Charge	
CFLs/Fluorescent Tubes (domestic quantities only)		Full	Taxable	No Charge	No Charge	
Waste Oil (domestic quantities only)		Full	Taxable	No Charge	No Charge	
Paint		Full	Taxable	No Charge	No Charge	
Public Weighbridge						
Weight only - no certification or documentation		Full	Taxable	23.50	23.50	
Weight and full certification		Full	Taxable	32.00	32.00	
TIMS THICKET WASTE FACILITY						
Liquid Waste Standard Rate						
Septage Waste - per cubic metre		Full	Taxable	107.00	107.00	
Grease Trap Waste - per cubic metre		Full	Taxable	117.70	117.70	
Inert Waste - non-metropolitan area (per cubic metre)						
Clean Fill	per m ³	Full	Taxable	12.00	12.00	
Clean Building Fill (Minimal Contamination)	per m ³	Full	Taxable	31.50	31.50	
Contaminated Building Fill (Mixed Loads - requires sorting)	per m ³	Full	Taxable	67.00	67.00	
Non-complying Fill	per m ³	Full	Taxable	183.00	183.00	
Inert Waste - metropolitan area (Landfill levy applies \$105.00 per cubic metre from 1 July 2020)						
Clean Fill	per m ³	Full	Taxable	127.50	127.50	
Clean Building Fill (Minimal Contamination)	per m ³	Full	Taxable	147.00	147.00	
Clean Building Fill (Mixed Loads)	per m ³	Full	Taxable	182.50	182.50	
Non-complying Fill	per m ³	Full	Taxable	298.50	298.50	
Waste Licence Application Fee	per application	Statutory	Exempt	20.00	20.00	
Weekend/After Hours Callout Fee (Septage/Inert Landfill)	per call-out	Full	Taxable	260.00	260.00	

Summary
Cashflow ForecastSTLF Check: **OK**

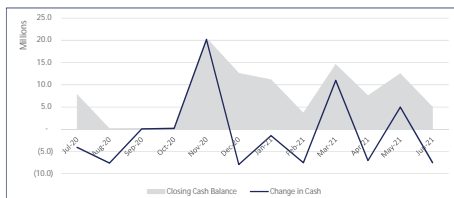
Include Restricted Cash?	No
Include New Term Loan?	Yes
Include New Short Term Loan Facility?	Yes
Rate Reduction - Delay (months)	2 2 Month Delay

New STLF	Include existing debt?	No
Reduction (%)	Interest treatment	Monthly Pay
	Rate Collection	
	CapEx	-

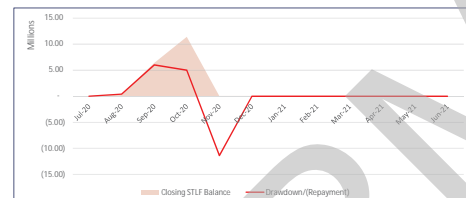
Rate Reduction (enter positive value)
CapEx Reduction (enter positive value)

Charts

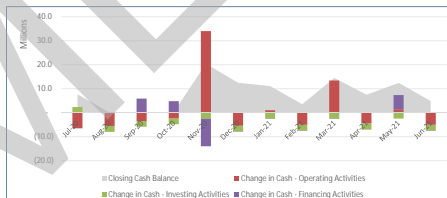
Cash Balance



Short Term Loan Facility



Cash Balance by CF Source



Tables

Cash Balance Summary

	Total	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Opening Balance		11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608
Change in Cash	(6,883,996)	(4,100,016)	(7,634,221)	65,615	163,067	20,161,105	(7,934,221)	(1,434,221)	(7,534,221)	10,965,779	(7,034,221)	4,965,779	(7,534,221)
Closing Cash Balance		7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	4,949,387

Short Term Loan Facility Summary

	Total	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Opening STLF Balance		-	-	400,000	6,400,000	11,400,000	-	-	-	-	-	-	-
Drawdown/(Repayment)	-	-	400,000	6,000,000	5,000,000	(11,400,000)	-	-	-	-	-	-	-
Closing STLF Balance		-	400,000	6,400,000	11,400,000	-	-	-	-	-	-	-	-

Cash Balance by CF Type

	Total	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Opening Cash Balance		11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608
Change in Cash - Operating Activities	12,543,479	(6,377,735)	(5,507,162)	(3,407,162)	(2,407,162)	34,092,838	(5,407,162)	1,092,838	(5,007,162)	13,492,838	(4,507,162)	1,492,838	(5,007,162)
Change in Cash - Investing Activities	(24,165,233)	2,382,277	(2,422,501)	(2,422,501)	(2,322,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)
Change in Cash - Financing Activities	4,737,758	(104,558)	295,442	5,895,278	4,892,731	(11,509,232)	(104,558)	(104,558)	(104,558)	(104,558)	(104,558)	5,895,442	(104,558)
Closing Cash Balance		7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	4,949,387

General Inputs

Cashflow Forecast

Please input values for all Yellow background cells, as required

Local Government Authority Information

Local Government Authority Name:

@

City of Mandurah

Are you applying for Debt relief on WATC loan?

Yes

Select from Dropdown

Do you need additional Cash Flow support?

No

Select from Dropdown

Timing

Forecast

Start Date

Date

1-Jul-20

Period

Min(s)

12

End Date

Date

30-Jun-21

Select from Dropdown

Starting Cash Balance

Opening Unrestricted Cash Balance

\$

11,833,383

as at 01/07/2020

Opening Restricted Cash Balance

\$

34,717,376

as at 01/07/2020

Financing

New Short Term Loan Facility (STLF)

Total Facility Amount

\$

20,000,000

Facility Start Date

Date

01-Jul-20

Interest Rate

% p.a.

0.50%

Government Guarantee Fee

% p.a.

0.50%

All-in-Rate

% p.a.

0.50%

WATC Interest Rates

May-20

Jun-20

Jul-20

Aug-20

Sep-20

Oct-20

Nov-20

Dec-20

Jan-21

Feb-21

Mar-21

Apr-21

May-21

Jun-21

New Term Loan

Loan Amount

\$

6,000,000

Loan Start Date

Date

01-Jun-21

Loan is taken out on the last day of the month prior

Tenor

Yrs(s)

10Y

Loan End Date

Date

31-May-31

Repayment Frequency

p.a.

Semi-Annually

Interest Rate

% p.a.

1.45%

Government Guarantee Fee

% p.a.

0.35%

All-in-Rate

% p.a.

2.15%

Interest Rate

% p.a.

1.38%

WATC Interest Rates

May-20

Jun-20

Jul-20

Aug-20

Sep-20

Oct-20

Nov-20

Dec-20

Jan-21

Feb-21

Mar-21

Apr-21

May-21

Jun-21

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Net Cash provided by financing activities	\$	(104,558)	295,442	5,895,278	4,892,731	(11,509,232)	(104,558)	(104,558)	(104,558)	(104,558)	(104,558)	5,895,442	(104,558)	-	-	-	-	-	-
Cash - Aggregate																			
Unrestricted Cash																			
Opening Unrestricted Cash Balance	\$	11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	-	-	-	-	-	-
Change in Unrestricted Cash	\$	(4,100,016)	(7,634,221)	65,615	163,067	20,161,105	(7,934,221)	(1,434,221)	(7,534,221)	10,965,779	(7,034,221)	4,965,779	(7,534,221)	-	-	-	-	-	-
Closing Unrestricted Cash Balance	\$	11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	4,949,387	-	-	-	-	-
Restricted Cash																			
Opening Restricted Cash Balance	\$	34,717,376	29,758,164	29,603,729	29,449,295	29,294,861	29,140,426	28,985,992	28,831,558	28,677,123	28,522,689	28,368,255	28,213,820	-	-	-	-	-	-
Change in Restricted Cash	\$	(4,959,213)	(154,434)	(154,434)	(154,434)	(154,434)	(154,434)	(154,434)	(154,434)	(154,434)	(154,434)	(154,434)	(154,434)	-	-	-	-	-	-
Closing Restricted Cash Balance	\$	34,717,376	29,758,164	29,603,729	29,449,295	29,294,861	29,140,426	28,985,992	28,831,558	28,677,123	28,522,689	28,368,255	28,213,820	28,059,386	-	-	-	-	-
Total Cash																			
Include Restricted Cash:	(0.1)	No																	
Opening Cash Balance	\$	11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	-	-	-	-	-	-
Change in Cash	\$	(4,100,016)	(7,634,221)	65,615	163,067	20,161,105	(7,934,221)	(1,434,221)	(7,534,221)	10,965,779	(7,034,221)	4,965,779	(7,534,221)	-	-	-	-	-	-
Closing Cash Balance	\$	11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	4,949,387	-	-	-	-	-
Cash - Breakdown by CF Source																			
Unrestricted Cash																			
Opening Unrestricted Cash Balance	\$	11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	-	-	-	-	-	-
Change in Unrestricted Cash - Operating Activities	\$	(6,377,735)	(5,507,162)	(3,407,162)	(2,407,162)	34,092,838	(5,407,162)	1,092,838	(5,007,162)	11,492,838	(4,507,162)	1,492,838	(5,007,162)	-	-	-	-	-	-
Change in Unrestricted Cash - Investing Activities	\$	2,382,277	(2,422,501)	(2,422,501)	(2,322,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	-	-	-	-	-	-
Change in Unrestricted Cash - Financing Activities	\$	(104,558)	295,442	5,895,278	4,892,731	(11,509,232)	(104,558)	(104,558)	(104,558)	(104,558)	(104,558)	(104,558)	(104,558)	-	-	-	-	-	-
Closing Unrestricted Cash Balance	\$	11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	4,949,387	-	-	-	-	-
Total Cash																			
Include Restricted Cash:	(0.1)	No																	
Opening Cash Balance	\$	11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	-	-	-	-	-	-
Change in Cash - Operating Activities	\$	(6,377,735)	(5,507,162)	(3,407,162)	(2,407,162)	34,092,838	(5,407,162)	1,092,838	(5,007,162)	11,492,838	(4,507,162)	1,492,838	(5,007,162)	-	-	-	-	-	-
Change in Cash - Investing Activities	\$	2,382,277	(2,422,501)	(2,422,501)	(2,322,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	(2,422,501)	-	-	-	-	-	-
Change in Cash - Financing Activities	\$	(104,558)	295,442	5,895,278	4,892,731	(11,509,232)	(104,558)	(104,558)	(104,558)	(104,558)	(104,558)	(104,558)	(104,558)	-	-	-	-	-	-
Closing Cash Balance	\$	11,833,383	7,733,367	99,146	164,761	327,829	20,488,934	12,554,713	11,120,492	3,586,271	14,552,050	7,517,829	12,483,608	4,949,387	-	-	-	-	-
Checks																			

Capital Expenditure / Grants / Asset Sales
Cashflow Forecast

Please input values for all yellow background cells as required

CapEx

Renewal Capex

Property, plant and equipment

Enter values as Negatives

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Renewal Capex PP&E program	\$ (3,951,954)	-	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)
	Total	\$ (3,951,954)	-	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)

Infrastructure

Enter values as Negatives

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Renewal Capex Infrastructure Program	\$ (5,600,660)	-	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)
	Total	\$ (5,600,660)	-	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)

Total Renewal Capex

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
	Property, plant and equipment	\$ (3,951,954)	-	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)	(329,330)
	Infrastructure	\$ (5,600,660)	-	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)	(466,722)
	Total	\$ (9,552,614)	-	(796,051)	(796,051)	(796,051)	(796,051)	(796,051)	(796,051)	(796,051)	(796,051)	(796,051)	(796,051)	(796,051)	(796,051)

Improvement Capex

Property, plant and equipment

Enter values as Negatives

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Improvement Capex PP&E Project 1	\$ (3,489,011)	-	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)
	Total	\$ (3,489,011)	-	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)

Infrastructure

Enter values as Negatives

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Improvement Capex Infrastructure Project 1	\$ (30,024,584)	-	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)
	Total	\$ (30,024,584)	-	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)

Total Improvement Capex

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
	Property, plant and equipment	\$ (3,489,011)	-	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)	(290,751)
	New Infrastructure	\$ (30,024,584)	-	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)	(2,502,049)
	Total	\$ (33,513,595)	-	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)	(2,792,800)

Grant Funding

Renewal Capex

Property, plant and equipment

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Renewal Capex PP&E program	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-

Infrastructure

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Renewal Capex Infrastructure Program	\$ 2,167,424	-	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619
	Total	\$ 2,167,424	-	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619

Total Renewal CapEx Grant Funding

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
	Property, plant and equipment	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
	New Infrastructure	\$ 2,167,424	-	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619
	Total	\$ 2,167,424	-	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619	180,619

Improvement Capex

Property, plant and equipment

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Improvement Capex PP&E Project 1	\$ 100,000	-	-	-	-	100,000	-	-	-	-	-	-	-	-
	Total	\$ 100,000	-	-	-	-	100,000	-	-	-	-	-	-	-	-

Infrastructure

Inc.	Description	Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Improvement Capex Infrastructure Project 1	\$ 8,955,000	-	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250
	Total	\$ 8,955,000	-	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250

Total Improvement CapEx Grant Funding

		Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Property, plant and equipment	\$	100,000	-	-	-	-	100,000	-	-	-	-	-	-	-	-
New Infrastructure	\$	8,955,000	-	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250
Total	\$	9,055,000	-	746,250	746,250	746,250	846,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250	746,250

Asset Sales

Cash Receipts from Asset Sales

In-	Description		Total	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Yes	Asset Sales	\$	1,020,562	-	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047
Total		\$	1,020,562	-	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047	85,047

Short Term Loan Facility (STLF)
Cashflow Forecast

Month	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
Forecast Flag	(0,1)																			

Short Term Loan Facility (STLF)
**Enter drawdowns as positive and paydowns as negative*

Incremental Drawdown	\$			400,000	6,000,000	5,000,000														
Optional Paydown	\$					(11,400,000)														

Asset Capitalisation and Depreciation

POLICY

POL-??? 00

Objective: To provide a framework to ensure the City's financial information is reported to Council with consistent application of Australian Accounting Standards and in compliance with statutory requirements under the Local Government Act 1995 the "Act" and Local Government Financial Management Regulations 1997 the "Regulations".

Statement:

This policy will provide guidance in the development and presentation of the following:

- Management Reports
- Annual Financial Report
- Annual Budget
- Long Term Financial Plan TFP

The correct recognition of capital expenditure and the subsequent capitalisation, depreciation, revaluation and disposal of assets has a direct impact on the operating financial position of the City.

AASB 11 provides the criteria as to the correct recognition of non current assets. Expenditure for non current assets must meet the following criteria:

- It must have a physical substance other than for an intangible asset
- The City has control over the asset
- It is probable that future economic benefits or service potential associated with the item will flow to the City
- The item is not held for sale and it is expected to be used by the City for greater than 12 months
- The cost of the item can be measured reliably and
- Its value exceeds the City's capitalisation threshold.

Subsequent Measurement

Expenditure on a capitalised asset subsequent to initial acquisition i.e. expenditure on an existing asset is to be either expensed as operating expenditure maintenance or capitalised to the asset as capital expenditure.

If the following criteria 1 is met and one of either criteria 2 or 3 applies then it will be considered capital expenditure

- 1 The value of the works exceeds the capitalisation threshold unless the works were assumed maintenance in determining the remaining life at initial acquisition
- 2 The work extends the life of the asset, by a period of greater than 12 months beyond the current useful life
- 3 The works provide material additional economic benefit or service potential for the asset.

If either the above criteria 1 is not met, or where the above criteria 1 is met but not criteria 2 or 3, then it will be maintenance and considered operating expenditure.

Capitalisation Threshold

The capitalisation threshold value is greater than or equal to \$5,000 exc GST. This is applicable to all asset classes.

Portable and Attractive Assets

Assets under \$5,000 do not meet the criteria to be capitalised but are defined as portable and attractive are to be properly recorded and monitored. This will include the following:

- Appropriate records for assets should include information to enable identification, management and maintenance of assets
- Annual process to prevent theft or loss of non consumable assets that are susceptible to theft or loss due to their portable nature and attractiveness for personal use or resale and
- Reporting on any discrepancies from the annual process.

Asset Classification - Renewal, Upgrade or New

Expenditure on assets requires a classification of renewal, upgrade or new. These categories impact the financial ratios, TFP and sustainability measures.

Capital expenditure is classified as renewal when the expenditure is over the capitalisation threshold and is expected to increase the remaining useful life of the original asset.

Capital expenditure is classified as an upgrade when it is expected to increase the economic benefit or service potential of the asset.

A new asset is an asset that has not previously been recognised.

Note: If expenditure relates to replacing a part of an existing asset and the useful life does not increase or there is not an increase in economic benefit or service potential, then the expenditure is classified as maintenance in nature.

Measurement Basis

All assets that qualify for recognition are to be initially measured at cost. However, where an asset is acquired at below or no cost, such as contributed assets, the cost is its fair value at the date of acquisition. If there is no readily available market for the asset then the cost is its current replacement cost.

Where an asset was acquired in a prior financial year and has yet to be recorded in the accounts, the asset is to be brought to account at current replacement cost at the date of recognition. This can be:

- By market value, if there is a readily available market or
- Using depreciated replacement cost, if there is no readily available market.

Annual Reviews

The following are required to be reviewed for all assets at the end of each financial year to ascertain whether there have been any changes since the last revaluation:

- Replacement costs/unit rates
- Condition/ consumption rating
- Pattern of consumption

- Useful life
- Residual value
- Recoverable amount

Depreciation

The depreciable amount of each component of all non current assets are to be depreciated on a systematic basis over their useful life using a method that reflects the pattern in which the asset's future economic benefits are expected to be consumed by the City. Consideration is required to be given to ensuring:

- The method used matches the expected pattern of consumption of the asset's future economic benefits
- Where the asset has a number of different components with varying patterns of consumption, each major component is depreciated separately
- Depreciation is to be calculated on a systematic basis over the asset's useful life
- A residual value has been determined to ensure the depreciation is allocated against the depreciable amount and
- Residual value is reviewed annually in line with the table below.

Asset Class	Components	Years
Roads	Asphalt surface	15 35
	Base course	55 150
	Bitumen seal	10 30
	Brick paved	15 35
	Concrete	50 120
	Earthworks/Formation	100 50 120
	Gravel	55 100
	Sub base	55 150
	Unsealed	5 15
	Footpaths Asphalt	20 50
	Footpaths Brick paved	30 0
	Footpaths Concrete	40 80
	Footpaths Gravel/ limestone	5 40
Drainage	Light poles	10 25
	Culverts RBCBs	0 100
	Headwalls	50 100
	Pipes concrete	0 150
	Pipes uPVC	0 100
	Pits and Manholes	50 100
Bridges	Footbridge	0
	Road Bridge	100
Marina waterways	Boat Ramps	20
	Canoe launching Ramp	40

	Fishing Platforms	40
	Fixed Jetties	40
	Floating Jetties	20
	Groynes	50
	Rock Protection	50
	Sea Walls	50
	Swimming Enclosure	20
	Swimming Pontoon	20
	Harbour	40
Parts		
	Fencing and gates	20 35
	Part furniture	10 50
	Playground equipment	8 35
	Light poles	10 25
Buildings		
	Electrical	12 50
	Fit out and fittings	10 5
	Mechanical	3 80
	Roof	15 45
	Structural	30 150
	Substructural	10 90
Furniture Fittings		5 25
Plant Equipment		
	Boats	5 15
	Buses	10
	Heavy Plant	5 15
	Light Commercial	4
	Light Passenger	4
	Misc Plant Equipment	3 20
	Mowers	4 15
	Trailers	10 15
	Trucks	5 20
and improvements		25 40

Revaluation

The City's physical assets will be revalued to fair value in accordance with regulation 17A of the Local Government Financial Management Regulations 1997. The fair value of each asset will be determined in accordance with AASB 13.

Non-Current Assets Held for Sale

Non current assets that are held for sale are stated at the lower of either:

- Carrying amount or
- Fair value less costs to sell

Non current assets held for sale are recognised under AASB 5.

Responsible Directorate: Corporate Services

Reviewer: Manager Financial Services

Creation date: 23 June 2020

Amendments:

Related Documentation:

DRAFT

AUTHORITY TO EXECUTE DOCUMENTS

P CY

POL-CPM 06

Objective:

To establish, in accordance with the requirements of section 9.49A of the Local Government Act 1995 the Act authorisations to:

1. affix the City of Mandurah Common Seal
2. sign documents on behalf of the City of Mandurah and
3. execute Deeds on behalf of the City of Mandurah.

Statement:

The Act provides local governments with the ability to authorise its Chief Executive Officer (CEO) and other employees to execute documents on behalf of the City of Mandurah the City.

Under the Act, a document will be considered duly executed by the City if:

- a. the Common Seal is validly affixed to it or
- b. it is signed by an employee authorised by Council to do so.

This policy sets out who is authorised for the above purposes.

1. AUTHORITY TO SIGN DOCUMENTS

1.1 Signing Documents under Delegated or Statutory Authorisation

Subject to clause 2 of this Policy, employees who carry out duties and functions on behalf of the City under delegated authority or statutory authority are authorised to sign any document including a Deed required to exercise those duties and functions.

1.2 Signing Documents as an Acting Through Officer

Subject to clause 2 of this Policy, employees who carry out duties and functions on behalf of the City on an acting through basis are authorised to sign documents required to exercise those duties and functions, only in the following circumstances:

- a. where the document is routine or administrative in nature or
- b. where the document is not routine or administrative in nature, only if there is a Council or CEO Policy in force which governs the relevant document, and that Policy is complied with by the employee.

For the avoidance of doubt, documents which are routine or administrative in nature do not include:

- a. documents that involve a discretionary decision being made that may affect individual rights

- b. documents that may commit the City to a long term financial commitment
- c. documents that may commit the City to a long term operational commitment or
- d. documents that are politically or financially significant.

1.3 Specific Document Signing

The persons listed in the Appendix of this Policy are authorised to sign the specific documents set out therein.

2. CONDITIONS

- 2.1 In the case of:
 - a. legislation or
 - b. A Council decision
 expressly specifying a particular way in which a document is to be executed, that course of action is to take precedence over this Policy.
- 2.2 It is the responsibility of any person authorised under this Policy or otherwise to:
 - a. fully inform themselves of the matter to which the document they intend to execute on behalf of the City relates
 - b. ensure any necessary legislative requirements are met before the document is executed for example, approved by council resolution
 - c. ensure that all applicable Council policies, CEO policies and internal procedures have been followed prior to signing the document and
 - d. ensure that sufficient records are kept of the document, and decisions leading to the creation of the document, in accordance with the City's record keeping obligations.
- 2.3 Persons authorised under this Policy or otherwise may only sign documents relevant to matters within the scope of their position and job instruction guides.
- 2.4 Where a person would otherwise be authorised to sign a document but identifies that the document may be high risk to the City due to political, economic, legal or any other reasons, the document must be referred to the relevant Director for consideration before signing. If it is appropriate to do so, the Director may refer the document to the CEO or Council for approval.
- 2.5 Documents of a financial nature must comply with the Annual Budget or Long Term Financial Plan.

3. VARIATION AND DISCHARGE

A variation under this clause includes a variation by Deed.

Subject to clause 2, where a person is authorised to sign a document under this Policy or otherwise, they are also authorised to vary or discharge the document.

A person nominated to do so under a lawfully executed contract or agreement, may vary or discharge that contract, subject to that person having the appropriate financial authorisation where the variation results in an additional financial commitment by the City. This must be carried out in accordance with the relevant City policy and procedures.

If a person who signed a document is no longer available, the relevant Director is authorised to vary or discharge the document, unless the document was signed by the CEO.

5.3.2.1 SIGNING ON BEHALF OF ANOTHER PERSON

In the absence of a person authorised under this Policy to sign a document, another employee of the City may sign on behalf of that person only if they have been approved to act in the authorised person's position via the formal approval processes of the City.

5.3.3 AFFIXING THE COMMON SEAL

In order for the Common Seal to be validly affixed to a document, it must be affixed in the presence of, and signed by:

- a The Mayor and
- b The CEO.

5.3.3.1 Required Use

In accordance with the City of Parramatta Local Law No. 1, the Common Seal must be affixed whenever a local law is made by Council. If Council does not authorise a specific person to affix the Common Seal at the time it makes a local law, the CEO is authorised to appoint an employee to do so.

5.3.3.2 Optional Use

Council may from time to time authorise, by way of resolution, a person to affix the Common Seal to a particular document.

In addition to this, and subject to clause 2, the CEO is authorised to appoint an employee to affix the Common Seal to any document that the CEO is authorised to sign, if the CEO is satisfied that affixing the Common Seal would be a more appropriate method for executing the document.

Documents for which it may be appropriate to affix the Common Seal include, but are not limited to:

- Local Planning Schemes and amendments
- State or Commonwealth Funding Agreements
- State or Commonwealth Memorandums of Understanding
- Ceremonial Certificates and Awards such as Honorary Freeman
- Significant and Transactions and
- Any other document of significance and importance to the City.

Responsible Directorate

Corporate Services

Reviewer

Manager Governance Services

Creation date	Minute G.17/5/18, 22 May 2018
Amendments	Minute G. / /20, 2020 Minute G.11/7/18, 24 July 2018 Minute G.12/7/19, 23 July 2019
Related Documentation	Local Government Act 1995 section 9.49A Delegated Authority Register Council Policy Manual particularly PO CPM 02 Procurement Procedure PRO CPM 0 Authority to Execute Documents

CONFIRMED

APPEND

nder section 9.49A of the Local Government Act 1995, Council authorises the persons designated to the positions listed in the table below, to sign certain documents on behalf of the City.

		Position Authorised						
Document Type		Category	Mayor	CE	Executive Leadership Team	Manager	Coordinator	Staff
Category 1 - CE Signature								
1	Memorandum of Understanding of a Strategic Nature, such as: <ul style="list-style-type: none">MOs between the City and State and Federal Governments andMOs that include significant or long term financial and operational commitments	1		✓				
2	Deeds - High Ris <ul style="list-style-type: none">Significant commitment or obligation from the City orFinancial contribution by the City: up to 100,000	1		✓				
3	An document that the City is required to execute, that does not require a resolution from Council.	1		✓				
Category 2 - CE, Executive Leadership Team or Manager Signature								
	An document that the City is required to execute to give effect to a resolution passed by Council.	2		✓	✓			
	Documents required to be signed on behalf of the City in relation to civil proceedings including those relating to outstanding rates and charges	2		✓	✓			
6	Deeds - Moderate Ris <ul style="list-style-type: none">Moderate commitment or obligation from the CityFinancial contribution by the City: up to 49,999.99	2		✓	✓			
	and acquisition and management documents, including <ul style="list-style-type: none">Acquisition of land or an interest in land including easements and restrictive covenantsAcceptance or consent to Management Orders vesting crown land with the CityCaveatsSection 70A Notification Management Statements andContributed assets.	2		✓	✓			
	Deeds - Low Ris <ul style="list-style-type: none">Minimal commitment or obligation from the City orFinancial contribution by the City: up to 19,999.99	2		✓	✓	✓		
	Memorandum of Understanding of an operational Nature, such as: <ul style="list-style-type: none">MOs with local organisations andMOs that include low risk or short term financial and operational commitments	2		✓	✓	✓		

LEGAL REPRESENTATION FOR ELECTED MEMBERS, COMMITTEE MEMBERS AND EMPLOYEES

POLICY

POL-GVN 02

Objective:

This Policy demonstrates the Council's commitment to protecting the interests of the City of Mandurah and providing confidence to Elected Members, Committee Members and Employees to enable them to undertake their roles fully and with impartiality.

Statement:

This Policy is applicable to current and former Elected Members, Committee Members and employees where they have become involved in legal proceedings as a result of their official functions or duties with the City of Mandurah the City.

For the purpose of this Policy, the term applicant means an Elected Member, Committee Member or employee who has made an application under this Policy.

Definitions

Approved lawyer is to be

- a a person who is admitted to the legal profession under the Legal Profession Act
- b from a law firm on the A/GA's preferred supplier for legal services where there is no conflict of interest and
- c approved in writing by Council or the CEO.

Elected Member means a current or former person elected to the Council of the City of Mandurah in a local government election.

Committee Member means a current or former person who is a member of a committee appointed by Council who is not an Elected Member.

Employee means a current or former person who at the relevant time is or was an employee of the City of Mandurah pursuant to section 5.41 g of the Local Government Act 1995, or, if the Chief Executive Officer, under section 5.3 1 a.

Legal proceedings may be civil, criminal or investigative.

Legal representation is the provision of legal services, to or on behalf of an applicant, by an approved lawyer that are in respect of:

- a a matter or matters arising from the performance of the functions of the applicant and
- b legal proceedings involving the applicant that have been, or may be, commenced.

legal representation costs are the costs, including fees and disbursements, properly incurred in providing legal representation.

legal services include advice, representation or documentation that is provided by an approved lawyer.

Payments by the City of legal representation costs may be either by

- a a direct payment to the approved lawyer or the relevant firm or
- b a reimbursement to the applicant.

1. Payment Criteria

The City may approve legal representation costs of an applicant if the following criteria are satisfied:

- a the legal representation costs must relate to a matter that arises from the performance, by the applicant, of his or her functions
- b the legal representation cost must be in respect of legal proceedings that have been, or may be, commenced
- c in performing his or her functions, to which the legal representation relates, the applicant must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct and
- d the legal representation costs do not relate to a matter that is of a personal or private nature.

The City must only approve the expenditure of funds if the expenditure provides for the good government of persons within its district.

2. Examples of legal representation costs that may be approved

2.1 If the criteria in clause 1 of this Policy are satisfied, the Council may approve the payment of legal representation costs

- a where proceedings are brought against an applicant in connection with his or her functions for example, an action for defamation or negligence arising out of a decision made or action taken by the applicant
- b to enable proceedings to be commenced and/or maintained by an applicant to permit his or her functions for example where an applicant seeks to take action to obtain a restraining order against a person using threatening behaviour to the applicant or
- c where exceptional circumstances are involved for example, where a person or organisation is lessening the confidence of the community in the local government by publicly making adverse personal comments about an applicant.

2.2 The Council will not approve, unless under exceptional circumstances, the payment of legal representation costs for a defamation action, or a negligence action, instituted by an applicant.

3. Application for payment

- 3.1 An applicant who seeks assistance under this Policy is to make an application, in writing, to the CEO, or directly to Council if the applicant is the CEO.
- 3.2 Before an application can be made under clause 3.1, the applicant must first contact the local Government Insurance Scheme and seek assessment and advice in relation to any cover available under Personal Liability Insurance. The applicant must exhaust all remedies under any available insurance cover before making an application under this Policy.
- 3.3 The written application for payment of legal representation costs is to give details of
 - a the matter for which legal representation is sought
 - b how the matter relates to the functions of the applicant
 - c the proposed lawyer or law firm who is to be asked to provide the legal representation
 - d the nature of legal representation to be sought such as advice, representation in court, preparation of documents etc
 - e an estimated cost of the legal representation and
 - f why it is in the interest of the City for payment to be made.
- 3.4 The application is to contain a declaration by the applicant that he or she has acted in good faith, and has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates.
- 3.5 As far as possible the application is to be made before commencement of the legal representation to which the application relates.
3. The application is to be accompanied by a signed written statement by the applicant that he or she
 - a has read and understood, the terms of this Policy
 - b acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 7 and any other conditions to which the approval is subject and
 - c undertakes to repay the City any legal representation costs in accordance with the provisions of clause 7.
- 3.7 In relation to clause 3.5 c, when a person is to be in receipt of such monies the person should sign a document which requires repayment of that money to the local government as may be required by the local government and the terms of the Policy.
- 3.8 If an application is made to the CEO under clause 3.1, the CEO is to prepare a report to accompany the application, before presenting the application to Council to decide on the application. If the CEO is the applicant, the report must be prepared instead by an appropriate employee and be presented to Council for a decision.

Legal representation costs limit

- 4.1 Council in approving an application in accordance with this Policy shall set a limit on the costs to be paid based on the estimated costs in the application.
- 4.2 An applicant may make a further application to Council in respect of the same matter.

Deciding an application

- 5.1 Council may
 - a refuse
 - b grant or
 - c grant subject to conditions,
 an application for payment of legal representation costs.
- 5.2 Conditions under clause 5.1 may include, but are not restricted to, a financial limit and/or a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs.
- 5.3 In assessing an application, Council may have regard to any insurance benefits that may be available to the applicant under the Local Government Insurance Scheme.
- 5.4 Council may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.
- 5.5 Council may, subject to clause 5.6, determine that an applicant whose application for legal representation costs has been approved has, in respect of the matter for which legal representation costs were approved
 - a not acted in good faith, or has acted unlawfully or in a way that constitutes improper conduct or
 - b given false or misleading information in respect of the application.
- 5.6 A determination under clause 5.5 may be made by Council only on the basis of, and consistent with, the findings of a court, tribunal or inquiry.
- 5.7 Where Council makes a determination under clause 5.5, the legal representation costs paid by the City are to be repaid by the applicant in accordance with clause 7.

6. When the Chief Executive Officer may decide

- 6.1 In cases where a delay in the approval of an application will be detrimental to the legal rights of the applicant, the CEO may decide an application, in accordance with clause 5.1 a or c and 5.2, to a maximum of \$10,000 in respect of each application.
- 6.2 Where the CEO has decided to approve the application, it can only be approved subject to the following conditions:
 - a Council consider the application at the next Council Meeting and, if refused, reimbursement must be made by the applicant and
 - b Any other conditions that may be relevant to the application.
- 6.3 An application approved or rejected by the CEO under clause 6.1, is to be submitted to the next ordinary Council meeting. Council may exercise any of the functions under this Policy in relation to an application approved or rejected by the CEO, including those under clause 5.4.
- 6.4 This clause shall not apply where the applicant is the CEO. The matter will instead be referred to Council at the earliest opportunity, including a special meeting.

Repayment of legal representation costs

- 7.1 An applicant whose legal representation costs have been paid by the City is to repay the City
- a all or part of those costs in accordance with a determination by Council under clause 5.7
 - b as much of those costs as are available to be paid by way of set off where the applicant receives monies paid for costs, damages or settlement, in respect of the matter for which the City paid the legal representation costs.
- 7.2 The City may take action in a court of competent jurisdiction to recover any monies due to it under this Policy.
-

Responsible Directorate:	Corporate Services
Reviewer:	Director Corporate Services
Creation date:	Minute G.31/08/04, 17 August 2004
Amendments:	Minute G.31/11/0 , 21 November 200 Minute G.43/12/09, 15 December 2009 Minute G.57/2/12, 28 February 2012 Minute G.35/2/15, 24 February 2015 Minute G.12/7/19, 23 July 2019
Related Documentation and/or Legislation:	Local Government Act 1995 D GSC Operational Guideline 24 April 2019

ATTACHMENT 8.1



City of Mandurah Register of Council Delegations 2019/2020 Review

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INTRODUCTION

Introduction

Section 5.42 of the *Local Government Act 1995* (the Act) allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act (other than those under s5.43). The local government may also delegate the exercise of any of its powers to Committees pursuant to section 5.16, other than those under Section 5.17(1).

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of his or her powers to another employee, this must be done in writing. The Act also allows for the Chief Executive Officer to place conditions on any delegations that he or she has delegated. These powers or duties cannot, however, be further sub-delegated. These powers or duties are delegated to assist with improving the time taken to make decisions and are made within the constraints allowed by the relevant legislation. This is consistent with our commitment to a strong customer service focus.

The Department of Local Government & Communities *Guideline No.17 – Delegations*, establishes the principal issue in determining whether a statutory function or duty is suitable for 'acting through' that being - where the statute provides no discretion in carrying out a function or duty, then the function or duty may be undertaken through the 'acting through' concept.

Conversely, where the statute allows for discretion on the part of the decision maker, then the function must either be delegated or a person authorised, or a policy implemented, that provides sufficient control for another person to have that authority and fulfil the function or duty.

The *Local Government Act 1995* does not specifically define the meaning of the term "acting through", however section 5.45(2) states;

"Nothing in this Division is to read as preventing –

- (a) A local government from performing any of its functions by acting through a person other than the CEO"; or
- (b) A CEO from performing any of his or her functions by acting through another person."

The purpose of this register is to ensure a record is kept of those powers or duties that have been delegated to ensure accountability and to meet the requirements of Section 5.46 of the Act. This register is a public document that contains 'Instruments of Delegation' that detail the function being delegated and the relevant statutory reference which is the source of power for the exercise of that function. Without limiting the effect of sections 58 and 59 of the *Interpretation Act 1984*, these delegations, made under the Act have effect for the period of time specified in the delegation or where no period has been specified, indefinitely. Any decision to amend or revoke these delegations by a local government is to be by an absolute majority.

This register of delegated authority will be reviewed in accordance with the Act on an annual basis.

Delegations and authorisations under other Legislation

Where legislation provides for the direct delegation to authorise a person or a member of a class of persons by other agencies or decision makers. For example: The *Environmental Protection Act* allows for the CEO of the Department of Environment Regulation to grant delegated authority direct to a local government.

The authorisation is dealt with in the relevant legislation and, where required, the Instrument of Delegation or Notice of the Appointment is advertised in the Government Gazette.

Those Delegations or authorisations that may occur under legislation other than the *Local Government Act 1995*, its regulations and the local government's local laws include:

Planning and Development Act 2005 and associated regulations
Dog Act 1976 and regulations;
Cat Act 2011 and regulations
Bush Fires Act 1954, regulations and local law created under that Act;
Litter Act 1979 and regulations
Local Government (Miscellaneous Provisions) 1960 as amended;
Caravan Parks and Camping Grounds Act 1995;
Control of Vehicles (Off-Road Areas) Act 1978 and regulations;
Environmental Protection Act 1986
Environmental Protection (Noise) Regulations 1997
Building Act 2011

N.B. – This is not an exhaustive list.

DELEGATIONS

COMMUNITY RELATIONS

	DA-CMR 02 Sponsorship Agreements (to be removed -covered by Implied Authorisation)

COMMUNITY SERVICES

Delegation	DA-CMS 03 Cat Act 2011
Category	Community Services
Delegator	Council
Express power to delegate	<i>Cat Act 2011:</i> s. 44 Delegation by local government
Express power or duty delegated	<i>Cat Act 2011:</i> s. 13 Notice to be given of certain decisions s. 26 Cat Control Notice s. 37 Approval to breed cats s. 38 Cancellation of approval to breed cats s. 40 Notice to be given of certain decisions (moved to DA-LWE 07 – Authorised Officers) s. 64 Extension of time s. 65 Withdrawal of notice (must be appointed as “authorised person” not delegated) <i>Cat Regulations 2012:</i> Schedule 3, cl. 1(4) Reduce or Waive Fees <i>Cat (Uniform Local Provisions) Regulations 2013:</i> r. 8 Application to keep additional number of cats r. 9 Grant or Refuse application to keep additional number of cats

Function	<p>To carry out the powers or discharge of any of the duties of Council pursuant to the <i>Cat Act 2011</i>, Cat Regulations 2012 and the <i>Cat (Uniform Local Provisions) Regulations 2013</i> including but not limited to:</p> <p>1. Providing notice of decisions relating to the refusal to grant or renew the registration of a cat, or cancel the registration of a cat.</p> <p>2. Granting approval to breed cats.</p> <p>3. Cancelling the approval to breed cats.</p> <p>4. Providing notice of decisions relating to the refusal to approve, renew the approval or cancel the approval of a person to breed cats.</p> <p>(moved to DA-LWE 07)</p> <p>5. Extending the period a modified penalty is to be paid.</p> <p>6. Withdrawing an infringement notice.</p> <p>7. Reducing or waiving the registration fees in respect of any individual cat or any class of cat within the district.</p>
Delegates	Chief Executive Officer
Conditions	<p>1. (moved to DA-LWE 07)</p> <p>Functions under sections 63, 64 or 65 of the Act cannot be delegated to an authorised person</p> <p>2. Delegation does not permit any of the delegates to perform the following functions:</p> <ul style="list-style-type: none"> • Making of Local Laws (section 79); or • Governor approval to make local laws outside district (section 80).
Policy	Nil
Date adopted	TBC
Adoption	TBC
Last Reviewed	TBC

Delegation	DA-CMS 04 Dog Act 1976
Category	Community Services
Delegator	Council
Express power to delegate	<i>Dog Act 1976:</i> s. 10AA Delegation of local government powers and duties
Express power or duty delegated	<i>Dog Act 1976:</i> s. 10A Payments to veterinary surgeon – cost of sterilisation s. 11(1) Staff and services – dog management facility s. 15(4A) and (4B) Registration periods and fees s. 16(3) Registration procedure s. 17(4) and (6) Refusal and Cancellation s. 17A Notice if no application for registration made s. 19 Refund fee on cancellation s. 26 Keeping of dogs – Limitation as to numbers s. 27 Licensing of approved kennel establishments s. 29(11) Power of disposal and sale s. 33E Individual dog may be declares a dangerous dog s. 33F Consider objections s. 33G(4) Seizure and destruction s. 33H Local government may revoke declaration to destroys. 33M Expenses recoverable

Function

To carry out the powers or discharge of any of the duties of the *Dog Act 1976* including but not limited to:

- a. Making payments to registered veterinary surgeons towards the cost of sterilisation of a dog owned by an eligible person where the eligible person is the registered owner of the dog and is suffering financial hardship.
- b. Establishing and maintaining a dog management facility (moved to DA-LWE 07)
- c. Directing registration officers to refuse or cancel the registration of a dog for one or any of the following reasons;
 - The owner has been convicted, or has paid a modified penalty, within the previous 3 years in respect of 2 or more offences against the *Dog Act 1976*, the *Cat Act 2011* or the *Animal Welfare Act 2002*; or
 - The dog in question has been shown to the satisfaction of the local government to be destructive, unduly mischievous, or to be suffering from a contagious or infectious disease; or
 - The local government is not satisfied that the dog is, or will be, effectively confined in or at premises where the dog is, or will be, ordinarily kept; or
 - The dog is required to be micro-chipped but is not micro-chipped; or
 - The dog is a dangerous dog.
- d. Giving notice that a dog cannot be registered
- e. Discounting or waiving the registration fees for any individual dog or any class of dogs within the district under prescribed conditions. This option does not apply to dangerous dogs.
- f. Refunding proportionate registration fees of a dog that has had its registration cancelled.
- g. Making application to a Justice of the Peace for an order to seize a dog that has had its registration refused or cancelled.
- h. Determining an application to keep more than the prescribed 2 dogs over 3 months of age.
- i. Grant, refuse to grant or cancel a licence to operate an approved kennel establishment.
- j. Dispose of or sell dogs which are liable to be destroyed.
- k. Consider objections.
- l. Recover expenses.
- m. Declaring a dog dangerous as a result of its aggressive behaviour.
- n. Receiving a request from an owner to review a seizure and destruction notice of a dangerous dog.
- o. Revoking a declaration of a dangerous dog or proposal to destroy a dangerous dog. (moved to DA-LWE 07)

Delegates	Chief Executive Officer
Conditions	<p>(moved to DA-LWE 07)</p> <ol style="list-style-type: none"> 1. The Chief Executive Officer (CEO) has authority to sub delegate all the powers and duties in this delegation to any person who the CEO determines is suitably capable of exercising the relevant powers and duties. 2. Proceeds from the sale of dogs sold under s. 29(11) are to be paid into the City of Mandurah Municipal Fund 3. (moved to statutory framework) 4. (moved to statutory framework)
Statutory framework	<p><i>Dog Act 1976:</i></p> <p>s. 10AA – The Council must give express authority to sub delegate any power under the Act</p> <p>s. 31 – This delegation does not permit the delegate to designate dog prohibited areas, dog exercise area, dog on leash area</p> <p>s. 49 – This delegation does not permit the delegate to perform the function of making local laws</p>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

COUNCIL PROPERTIES move to Financial Management

Delegation	DA FCM 08 Disposing of Property
Category	Council Properties
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s. 5.42 Delegation by local government
Express power or duty delegated	<i>Local Government Act 1995:</i> s. 3.58 Disposing of property under this section s. 3.18(1) Disposing of property, not covered by s. 3.58, in order to perform the necessary functions under the <i>Local Government Act 1995</i> .
Function	To dispose of property by public auction or by private treaty, in accordance with section 3.58 or otherwise.
Delegates	Chief Executive Officer
Conditions on delegate	<p>The delegation may only be exercised in relation to:</p> <ul style="list-style-type: none"> a) a disposition, other than a lease or licence, valued under \$250,000; or b) a disposition that is a lease or licence, valued under \$150,000 per year (including rental payments only); or c) A disposition which is provided for in the Annual Budget; or d) A disposition which is authorised by Council resolution. <p>This delegation must be exercised in accordance with s. 3.58 of the <i>Local Government Act 1995</i> and r. 30 and r. 31 of the <i>Local Government (Functions and General) Regulations 1996</i>.</p> <p>This delegation must be exercised in accordance with all relevant Council or CEO policies, and procedures.</p> <p>The exercise of this delegation in relation to land is permitted only in the following circumstances:</p> <p><u>Lease & Licence –Not for Profits Entities</u></p> <ul style="list-style-type: none"> • The lease or licence is held by a Not for Profit organisation outlined in regulation 30(2)(b) of the <i>Local Government (Functions and General) Regulations 1996</i>; • The term and options to extend the term does not exceed a total of 5 years; • No breach of the current agreement has occurred; and • The conditions of the lease or licence is consistent with standard leasing practices of the City. <p><u>Lease & Licence - Commercial Entities</u></p> <ul style="list-style-type: none"> • The lease or licence term is less than 2 years; • Rent aligns with current independent market valuation carried out no more than 2 years from the proposed licence commencement date; and • The licence conditions are consistent with standard leasing and licencing practices with the City.

Statutory framework	<p><u>Assignment of Leases</u></p> <ul style="list-style-type: none"> • The assignee continues to meet all terms and conditions of the current lease; • No extension nor variation of the lease is available; • Relevant checks are conducted confirming the new business has no bankruptcy listed against the directors, or any court action pending; • The lease is currently not in breach. <p><u>Sublease (where the City is the sublessor)</u></p> <ul style="list-style-type: none"> • The head lessee remains fully responsible for terms and conditions of head lease, • The purpose of the sublease is consistent with purpose or similar purpose of the head lease; and • Term of sublease does not exceed head lease. <p><i>Local Government Act 1995:</i></p> <p>s.3.58 Disposing of Property</p> <p>3.18 General Functions</p> <p><i>Local Government (Functions and General) Regulations 1996:</i></p> <p>r. 30 Disposing of property exempt from s. 3.58</p>
Date adopted	TBC
Adoption	TBC
Last reviewed	TBC

CORPORATE MANAGEMENT

Delegation	DA-CPM 02 Invite Expressions of Interests and Tenders
Category	Corporate Management
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers and duties to CEO
Express power or duty delegated	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> • s.3.57 Tenders for providing goods and services <p>Part 4 of the <i>Local Government (Functions and General) Regulations 1996:</i></p> <ul style="list-style-type: none"> • Regulation 11 When tenders have to be publicly invited • Regulation 13 Determining to invite tenders where not required to do so • Regulation 14 Publicly inviting tenders, requirements for • (moved to DA-CPM 04 – CEO Only) Regulation 20 Variation of requirements before entry into contract • Regulation 21 Limiting who can tender, procedure for • (moved to DA-CPM 04 – CEO Only)
Function	<p>To:</p> <ol style="list-style-type: none"> 1. Publicly invite tenders or seek Expressions of Interest for purchase of goods and services. Determine to invite a tender where not required to do so. 2. Determine in writing, the selection criteria for deciding which tender should be accepted. <p>Determine minor variations before entering into a contract.</p>
Delegates	Chief Executive Officer

Statutory framework	<p><i>Local Government Act 1995</i></p> <p>s. 3.57</p> <p><i>Local Government (Functions and General) Regulations 1996</i></p> <p>Division 2</p>
Policy	<p>POL-CPM 02 Procurement</p> <p>POL-CPM 01 Regional Price Preference</p>
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	<p>DA-CPM 04 Rejecting and Accepting Expressions of Interests and Tenders</p> <p>(new – CEO Only delegation)</p>
Category	Corporate Management
Delegator	Council
Express power to delegate	<p><i>Local Government Act 1995:</i></p> <p>s.5.42 Delegation of some powers and duties to CEO</p>
Express power or duty delegated	<p>Part 4 of the <i>Local Government (Functions and General) Regulations 1996:</i></p> <ul style="list-style-type: none"> • Regulation 18 Rejecting and accepting tenders • Regulation 23 Rejecting and accepting expressions of interest to be an acceptable tenderer
Function	<p>To consider Expressions of Interest which have not been rejected and determine those capable of satisfactorily supplying the goods and services.</p> <p>To accept or decline to accept any tender.</p>
Delegates	Chief Executive Officer
Conditions on delegate	<ol style="list-style-type: none"> 1. The CEO is delegated to accept or decline to accept any tenders where the consideration is, or is expected to be, \$3,000,000 (GST exclusive) or less, up to 1 October 2020. 2. The CEO is delegated to accept or decline to accept any tenders where the consideration is, or is expected to be, \$600,000 (GST exclusive) or less, from 2 October 2020 onwards. 3. The powers and duties under this delegation must not be sub delegated. 4. This delegation must be exercised in accordance with any relevant and current Council or CEO Policies.

Statutory framework	<i>Local Government Act 1995</i> s. 3.57 <i>Local Government (Functions and General) Regulations 1996</i> Division 2
Policy	POL-CPM 02 Procurement POL-CPM 01 Regional Price Preference
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-CPM 03 Light Vehicle Fleet (removed – covered by Implied Authorisation and Procurement Policy)

BUILDING CONTROLS

Delegation	DA-PAD 01 Development Applications for Single Houses (Will move to Planning and Development)
Category	Development and Building Controls
Delegator	Council
Express power to delegate	<i>Operative Local Planning Scheme</i> Clause 82 of the 'Deemed Provisions' (Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>)
Express power or duty delegated	All powers and duties of the local government under Part 7, 8 and 9 of the Deemed Provisions and State Planning Policy 7.3 (Residential Design Codes Volume 1) ('R-Codes') in respect to Single Houses (*) <i>Note: includes the erection or extension to a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool – as outlined in clause 61 (c) and (d) of the Deemed Provisions</i>
Functions	To undertake the functions including consultation and determination of development applications as required for applications for development approval for single houses, which includes the assessment of proposals against the 'design principles' of the Residential Design Codes as described in clause 2.5 of the Codes.
Delegates	Chief Executive Officer
Conditions	1. In making an exercise of judgement under Clause 2.5 of the R-Codes, the assessment is to be reviewed by the R-Code Review Group, consisting of no less than 2 of the following officers the: <ul style="list-style-type: none"> • Executive Manager Development and Compliance; • Manager Planning and Land Services, • Coordinator Approvals or a Senior Planner, and • Coordinator Building and Development Compliance or a Senior Building Surveyor. <p>Where consultation has been undertaken under Part 4 of the R-Codes, any person who has made a submission objecting to the application being notified in writing of the City's intention to approve the application and be provided with a further 7 days in which to provide further comment.</p>
Statutory Framework	<i>Operative Local Planning Scheme</i>
Policy	N/A

Delegation	DA-BUI 01 Building and Demolition Permits
Category	Development and Building Controls
Delegator	Council
Express power to delegate	<i>Building Act 2011:</i> s. 127(1) Delegation by local government
Express power or duty delegated	<i>Building Act 2011:</i> s. 17 Uncertified applications s. 18 Further information s. 20 Grant of building permit s. 21 Grant of demolition permit s. 22 Further grounds for not granting an application s. 23 Time for deciding application s. 24 Notice of decision not to grant permit s. 27 Conditions imposed s. 88 Finishes of walls close to boundaries <i>Building Regulations 2012:</i> r. 23 Application to extend time r. 24 Extension of time r. 26 Approval of new responsible person
Function	To effectively deal with applications for Building and Demolition Permits as provided by: 1. Part 2, Divisions 1-4 and Part 6 Division 4 of the <i>Building Act 2011</i> ; and 2. Part 3 of the <i>Building Regulations 2012</i> .
Delegates	Chief Executive Officer
Conditions	Nil.
Statutory framework	<i>Building Act 2011</i> (Date of effect: 2 April 2012) <i>Building Regulations 2012</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Building Services (Complaint Resolution and Administration) Act 2011</i> <i>Heritage of Western Australia Act 1990</i>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-BUI 02 Occupancy Permits and Building Approval Certificates
Category	Development and Building Controls
Delegator	Council
Express power to delegate	<i>Building Act 2011:</i> s. 127(1) Delegation by local government
Express power or duty delegated	<i>Building Act 2011:</i> s. 55 Further Information s. 58 Grant of permit / approval certificate s. 59 Time for granting permit / approval certificate s. 60 Notice of decision not to grant permit / approval certificate s. 62 Conditions imposed s. 65 Extension of period of duration <i>Building Regulations 2012:</i> r. 40 Extension of period of duration of time limited permit/ approval certificate
Function	To effectively deal with applications for Occupancy Certificate and Building Approval Certificate as required under Part 3, Division 4 of the <i>Building Act 2011</i> and Regulation 40 of the <i>Building Regulations 2012</i>
Delegates	Chief Executive Officer
Conditions	Sub-delegates are only permitted to undertake this delegation if they hold the appropriate Building Surveyor Qualification and Registration from the Department of Mines, Industry, Regulation and Safety.
Statutory framework	<i>Building Act 2011</i> (Date of effect: 2 April 2012) <i>Building Regulations 2012</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Building Services (Complaint Resolution and Administration) Act 2011</i> <i>Heritage of Western Australia Act 1990</i>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-BUI 03 Building Orders
Category	Development and Building Controls
Delegator	Council
Express power to delegate	<i>Building Act 2011:</i> s. 127(1) Delegation by local government
Express power or duty delegated	<i>Building Act 2011:</i> s. 88 Finishes of walls close to boundaries s. 110 Building Orders s. 111 Notice of proposed building order s. 114 Service of building order s. 117 Revocation of building order s. 118 Permit authority may give effect to building order if non-compliance
Functions	1) Effectively deal with building orders pursuant to Part 8, Division 5 of the <i>Building Act 2011</i> in relation to: <ul style="list-style-type: none"> • Building work • Demolition work • An existing building or incidental structure • Dangerous and neglected buildings 2) Specify the way an outward facing side of a close wall must be finished pursuant to section 88 of the <i>Building Act 2011</i>
Delegates	Chief Executive Officer
Conditions	Building Orders may be referred to the Council where it is considered appropriate.
Statutory framework	<i>Building Act 2011</i> (Date of effect: 2 April 2012) <i>Building Regulations 2012</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Building Services (Complaint Resolution and Administration) Act 2011</i> <i>Heritage of Western Australia Act 1990</i>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-PAD 02 Development Application (excluding Single Houses)(new)
Category	Development and Building Controls (change to Planning and Development)
Delegator	Council
Express power to delegate	<i>Operative Local Planning Scheme</i> Clause 82 of the 'Deemed Provisions' (Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>)
Express power or duty delegated	All powers and duties of the local government under the Operative Local Planning Scheme, necessary to fulfil the Functions as set out below.
Functions	To undertake the functions, including consultation, and to determine development applications as required for applications for development approval.
Delegates	Chief Executive Officer
Conditions	<p>This delegation is subject to the following conditions:</p> <ol style="list-style-type: none"> 1. where an application is required to be advertised, due to the proposed development seeking to vary the development standards required under the relevant local planning scheme, structure plan, activity centre plan, local development plan or local planning policy, and no submission(s) have been received on relevant matters except for proposals for Grouped or Multiple Dwelling. 2. where consultation has been undertaken for Grouped or Multiple Dwelling, any person who has made a submission objecting to the application being notified in writing of the City's intention to approve the application and be provided with a further 7 days in which to provide further comment 3. all applications that require discretionary provisions of a local planning scheme, structure plan, activity centre plan, local development plan or local planning policy to be applied are to be reviewed by a Planning Review Group consisting of at least 2 of the following: <ul style="list-style-type: none"> • Executive Manager Development and Compliance • Manager Planning and Land Services • Coordinator Approvals
Statutory Framework	<i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Operative Local Planning Scheme</i>
Policy	N/A

Delegation	DA-BUI 04 Smoke Alarms - Alternative Solutions
Category	Development and Building Controls
Delegator	Council
Express power to delegate	<i>Building Act 2011:</i> s. 127(1) Delegation by local government
Express power or duty delegated	<i>Building Regulations 2012:</i> r. 55 Terms used (alternative building solution approval) r. 61 Local government approval of battery powered smoke alarms
Functions	1) To approve alternative building solutions which meet the performance requirements of the Building Code relating to fire detection and early warning. 2) To approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval.
Delegates	Chief Executive Officer
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> (Date of effect: 2 April 2012) <i>Building Regulations 2012</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Building Services (Complaint Resolution and Administration) Act 2011</i> <i>Heritage of Western Australia Act 1990</i>
Policy	N/A
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-BUI 05 Private Swimming Pool Safety Barriers
Category	Development and Building Controls
Delegator	Council
Express power to delegate	<i>Building Act 2011:</i> s. 127(1) Delegation by local government
Express power or duty delegated	<i>Building Regulations 2012:</i> r. 51(2), (3), (5) Approvals by permit authority
Function	<p>1) To approve requirements alternative to a fence, wall, gate or other component included in the barrier, if satisfied that the alternative requirements will restrict access by young children to the swimming pool as effectively as if there were compliance with AS 1926.1.</p> <p>2) To approve a door for the purpose of compliance with AS 1926.1, where a fence or barrier would cause significant problem of a structural nature or a significant problem of any other nature the cause of which is not in the control of the owner/occupier, or the pool is totally enclosed by a building or in the opinion of the City a fence or barrier between the building and pool would create a significant access problem for a person with a disability.</p> <p>3) To approve a performance solution to a Building Code pool barrier requirement if satisfied that the performance solution complies with the relevant performance requirement.</p>
Delegates	Chief Executive Officer
Conditions	Nil.
Express power to subdelegate	<i>Building Act 2011:</i> s. 127(6A) Delegation by CEO
Subdelegates	Coordinator Building and Compliance Senior Building Surveyor Senior Development Compliance Officer
Conditions on subdelegates	Any performance solution determined in respect of this delegation is to be signed by 2 of the subdelegates to ensure consensus of the decision provided.
Statutory framework	<i>Building Act 2011</i> (Date of effect: 2 April 2012) <i>Building Regulations 2012</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Building Services (Complaint Resolution and Administration) Act 2011</i> <i>Heritage of Western Australia Act 1990</i>
Policy	N/A

Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

CONFIRMED

LOCAL LAWS

Delegation	DA-LOC 01 Trading Permits
Category	Economic Development
Delegator	Council
Express power to delegate	Local Government Act 1995: s. 5.42 Delegation of some powers and duties to the CEO
Express power or duty delegated	<i>Local Government Property and Public Places Local Law 2016:</i> All powers and duties under Part 12 – Permits, in relation to Trading Permits
Function	<ol style="list-style-type: none"> 1. To determine a Trading Permit application; or 2. Cancel, suspend or vary an approved Permit; <p>in accordance with the relevant Council Local Law and associated policy or guidelines to support the assessment of Trading Permits.</p>
Delegates	Chief Executive Officer
Conditions	Nil
Statutory framework	Local Government Property and Public Places Local Law 2016:
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

EMERGENCY SERVICES

Delegation	DA-EMS 01 Bush Fires Act 1954 - Variations to Burning Times
Category	Emergency Services
Delegator	Council
Express power to delegate	<i>Bush Fires Act 1954:</i> s. 17(10) and s. 18(5C) Delegation from local government to Mayor and Chief Bush Fire Control Officer
Express power or duty delegated	<i>Bush Fires Act 1954:</i> s. 17(7) and (8) Variation to prohibited burning times s. 18(5) and (5C) Variation to restricted burning times
Function	To carry out the powers and duties of the <i>Bush Fires Act 1954</i> with respect to variations of the restricted or prohibited burning times.
Delegates	Mayor and Chief Bush Fire Control Officer (jointly)
Conditions	Delegates must request that the Executive Manager Development and Compliance and Coordinator Ranger Services reports quarterly on any recommendations relevant to this delegation.
Statutory framework	<i>Bush Fires Act 1954:</i> s.48 Delegated power cannot be subdelegated s. 17 and s. 18 How variation made
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-EMS 02 Bush Fires Act 1954 - General
Category	Emergency Services
Delegator	Council
Express power to delegate	<i>Bush Fires Act 1954:</i> s. 48 Delegation by local government to CEO
Express power or duty delegated	All powers and duties of the local government under the <i>Bush Fires Act 1954</i> and the <i>Bush Fires Regulations 1954</i> , except as set out in the conditions of this delegation.
Function	Undertake the performance of any of the functions under the <i>Bush Fires Act 1954</i> , including but not limited to: <ol style="list-style-type: none"> 1. Insuring certain persons for injury caused while engaged in normal brigade activities. 2. Appointing bush fire control officers. 3. Issuing directions to a bush fire control officer to burn bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the City of Mandurah. 4. Placing further restrictions on the burning of garden refuse.
Delegates	Chief Executive Officer
Conditions	This delegation excludes any powers or duties under the <i>Bush Fires Act 1954</i> that require a resolution by Council including the power to make local laws under section 62. This delegation must be exercised in accordance with any relevant Council Policy, that may be in force from time to time.
Statutory framework	<i>Bush Fires Act 1954</i> <i>Bush Fires Regulations 1954</i> <i>Bush Fires (Infringement) Regulations 1978</i>
Policy	Bush Fire Prevention and Control Council Policy
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

ENVIRONMENTAL MANAGEMENT

	DA-EVM 02 Management Plans (to be removed - covered by Implied Authorisation)
	<ul style="list-style-type: none">•

FINANCIAL MANAGEMENT

Delegation	DA-FCM 02 Payments from Municipal or Trust Funds
Category	Financial Management
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s. 5.42 Delegation of some powers and duties to the CEO
Express power or duty delegated	<i>Local Government Act 1995:</i> s.6.10(d) Financial management regulations <i>Local Government (Financial Management) Regulations 1996:</i> r.12(1)(a) Payments from municipal fund or trust fund
Function	To make payments from the Council's Municipal or Trust Funds in accordance with Regulation 12 of the <i>Local Government (Financial Management) Regulations 1996</i>
Delegates	Chief Executive Officer
Statutory framework	Regulation 12 of the <i>Local Government (Financial Management) Regulations 1996</i> <i>Sections 5.42, 5.44 and 6.10(d) of the Local Government Act 1995</i>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last Reviewed	TBC

Delegation	DA-FCM 03 Investment of Funds
Category	Financial Management
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s.5.42 Delegation by local government
Express power or duty delegated	<i>Local Government Act 1995:</i> s6.14 Power to invest.
Function	Invest funds in accordance with Section 6.14 of the <i>Local Government Act 1995</i> and the policies and guidelines established from time to time by Council.
Delegates	Chief Executive Officer
Statutory framework	<i>Local Government Act 1995:</i> S. 6.14
Policy	POL-FCM 02 - Finance Investment
Date adopted	TBC
Adoption references	TBC

Delegation	DA-FCM 04 Non-Rateable Status for Land
Category	Financial Management
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s. 5.42 Delegation of some powers and duties to CEO
Express power or duty delegated	<i>Local Government Act 1995:</i> S. 6.76(4) and (5) Grounds of objections
Function	To consider an objection to a rate record and either allow or disallow it, wholly or in part, providing the decision and reasons for the decision in a notice promptly served upon the person to whom made the objection To extend the time for a person to make an objection to a rate record.
Delegates	Chief Executive Officer
Conditions	Where the delegation is exercised in respect of a new application for land used in accordance with section 6.26(2)(g), non- rateable status may only be granted where the annual value of general rates does not exceed \$15,000.
Statutory framework	Where the delegation is exercised in respect of a renewal of non-rateable status, there are no conditions or financial limits imposed on the delegate. <i>Local Government Act 1995:</i> s. 6.26 Rateable Land s. 6.76 Grounds of objections
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-FCM 06 Defer, Grant Concessions for, or Waive Fees or Write off Debts
Category	Financial Management
Delegator	Council
Express power to delegate	<p><i>Local Government Act 1995:</i></p> <p>s. 5.42 Delegation of some powers and duties to CEO</p>
Express power or duty delegated	<p><i>Local Government Act 1995:</i></p> <p>s. 6.12 Power to defer, grant concessions, waive or write off debts</p>
Function	<p>Defer, waive or grant concessions in relation to fees, or write off debts in relation to the following matters:</p> <ul style="list-style-type: none"> • Abandoned Vehicles • Food Premises • Impounded Animals • Impounded/Seized Trolleys and Signs • Hire Fees for Community Halls, Pavilions, Public Open Space, Sports Flood Lighting and other hire fees including serviced recreation facilities and libraries. • Planning and Building Service and Application Fees • General Debts
Delegates	Chief Executive Officer
Conditions	<p>This delegation is subject to section 6.12(2) of the <i>Local Government Act 1995</i>, which specifies that a local government cannot grant a waiver or concession for a rate or service charge.</p> <p>The suspension of interest of rates may only be waived for a maximum term of 12 months and in accordance with Council and CEO policies, and procedures.</p> <p>A waiver, write off, deferment or concession given under this delegation may only be granted to a maximum value of \$100,000 per occurrence, except where the decision is due to an administrative error having been made by the City of Mandurah.</p>
Statutory framework	<p><i>Local Government Act 1995:</i></p> <p>s. 6.12</p> <p><i>Local Government (Financial Management) Regulations 1996:</i></p> <p>19AA cannot waive or grant concession in relation to amounts owed under the Local Government (Administration) Regulations 1996, r. 34AE.</p>
Date adopted	TBC
Adoption references	TBC

Delegation	DA-FCM 07 Payment Arrangements for Unpaid Rates and Service Charges and Other Debtors
Category	Financial Management
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s. 5.42 Delegation of some powers and duties to CEO
Express power or duty delegated	<i>Local Government Act 1995:</i> s. 6.49 Payment Agreements
Function	Accept an alternative payment of a rate or service charge or other debt due and payable by a person, in accordance with an agreement made with the person.
Delegates	Chief Executive Officer
Conditions	<ol style="list-style-type: none"> 1) The conditions are in accordance with the relevant and current Council Policies and work procedures. 2) The Rates Supervisor can accept an alternative payment arrangement only for and where the unpaid rate or service charges are expected to be paid within the current financial year. 3) Where the payment arrangement relates to debtors other than for rates and service charges, the repayment of the total debt cannot be for a period of greater than two years.
Statutory framework	<i>Local Government Act 1995:</i>
Policy	POL-FCM 08 Collection of Overdue Debts
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

GOVERNANCE

	<p>DA-GVN 06 Legal Representation for Elected Members, Committee Members and Employees</p> <p>(to be removed – covered by Implied Authorisation)</p>
	<p>CONFIRMED</p>

PLANNING AND DEVELOPMENT

	DA-LUP 01 Advertising of Planning Proposals (to be removed – to be amalgamated into other delegations)

Delegation	DA-PAD 03 Structure Plans and Activity Centre Plans
Category	Land Use and Planning
Delegator	Council
Express power to delegate	<p><i>Operative Local Planning Scheme</i></p> <p>Clause 82 of the 'Deemed Provisions' (Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>)</p>
Express power or duty delegated	All the powers and duties of the local government under Part 4 (Structure Plans) and Part 5 (Activity Centre Plans)
Function	<ol style="list-style-type: none"> To prepare a Structure Plan or Activity Centre Plan; Where an application is made for a Structure Plan and Activity Centre Plan, determine that the information provided is satisfactory for the purposes of advertising in accordance with clause 17 and 33 of the Deemed Provisions; Determine that an amendment to a Structure Plan and Activity Centre Plan is of a minor nature and does require advertising in accordance with clause 29 and 45 of the Deemed Provisions; Provide the Local Government Report to the Western Australian Planning Commission for amendments to an approved Structure Plan and Activity Centre Plan for: <ol style="list-style-type: none"> administrative or clarification purposes; or where additional details are required by the approved Structure Plan or Activity Centre Plan; or where the amendments do not alter the overall intent and design of the approved Structure Plan or Activity Centre Plan; or where amendments are advertised and no relevant submissions are received during the advertising process, unless otherwise 'called in' by two or more Elected Members; <p>in accordance with clause 20 and 36 of the Deemed Provisions.</p>
Delegates	Chief Executive Officer
Conditions	Nil
Statutory framework	<p><i>Planning and Development (Local Planning Schemes) Regulations 2015:</i></p> <p>Schedule 2 (Deemed Provisions for Local Planning Schemes) - Part 4 and Part 5</p>
Policy	Nil

Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

CONFIRMED

	DA-LUP 04 Subdivision (to be removed – covered by Implied Authorisation)

	DA-LUP 05 Clearance of Subdivision Conditions (to be removed – covered by Implied Authorisation)

[illegible]

Delegation	DA-PAD 04 Local Development Plans
Category	Land Use and Planning
Delegator	Council
Express power to delegate	<i>Operative Local Planning Scheme</i> Clause 82 of the 'Deemed Provisions' (Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>)
Express power or duty delegated	All powers and duties of the local government under Part 6 of the Deemed Provisions (Local Development Plans)
Function	<ol style="list-style-type: none"> 1) To prepare a Local Development Plans, where appropriate. 2) Where an application is made, determine that the information provided is satisfactory for the purposes of advertising in accordance with clause 49 of the Deemed Provisions; 3) Where an application is made, determine that a Local Development Plan does not require advertising in accordance with clause 50(3) of the Deemed Provisions; 4) Where an application is made, determine to approve, modify or refuse the Local Development Plan in accordance with clause 52 of the Deemed Provisions subject to where the plan has been advertised, no submissions have been received on relevant matters that can be considered in making a determination on a Local Development Plan; 5) To extend the period of approval for a Local Development Plan in accordance with clause 57 (3) of the Deemed Provisions; <p>Determine that an amendment is of a minor nature and does not require advertising in accordance with clauses 59(4) of the Deemed Provisions.</p>
Delegates	Chief Executive Officer
Conditions	Nil
Statutory framework	<i>Planning and Development (Local Planning Schemes) Regulations 2015:</i> Schedule 2 (Deemed Provisions for Local Planning Schemes) Part 6
Policy	N/A
Date adopted	TBC
Adoption references	TRC.
Last reviewed	TBC

LAWS AND ENFORCEMENT

Delegation	DA-LWE 01 Prosecutions/Recovery of Unpaid Rates, Service Charges, Fees and Charges
Category	Laws and Enforcement
Delegator	Council
Express power to delegate	<p><i>Local Government Act 1995:</i></p> <p>s. 5.42 Delegation of some powers and duties to CEO</p> <p><i>Building Act 2011:</i></p> <p>s. 127(6A)</p> <p>(moved to DA-PBH 10 as Public Health Act is unique in how it allows delegations – and cannot be subdelegated)</p>
Express power or duty delegated	<p><i>Local Government Act 1995:</i></p> <p>(appointment not delegation) 6.16 (1) Recovery of Fees and Charges</p> <p>s. 6.56 and 6.64 Rates and Service Charges Unpaid</p> <p><i>City of Mandurah Local Laws</i></p> <p><i>Building Act 2011:</i></p> <p>s. 133</p> <p>(moved to DA-PBH 10 as Public Health Act is unique in how it allows delegations)</p>
Function	<p>Serve a notice, or undertake legal proceedings or prosecutions for any breach, offence or claim for which it is the duty of the local government to enforce in relation to:</p> <ul style="list-style-type: none"> • <i>unpaid rates or service charges, or other fees and charges under the Local Government Act 1995 and associated Regulations;</i> • <i>the Building Act 2011,' and</i> • Councils Local Laws, <p>Lodge or remove a caveat in relation to land for which rates and service charges are unpaid.</p> <p>Delegates will use best endeavours to resolve specific issues through mediation and other means. Legal proceedings will only be initiated where necessary to resolve each specific matter dependant on the nature of the breach, offence or claim.</p>
Delegates	Chief Executive Officer

Conditions	<ol style="list-style-type: none"> 1. If in the opinion of the CEO or a subdelegated officer, the situation warrants it, the initiation of the prosecution will be referred to Council for approval. 2. For legal proceedings relating to recovery of rates or services charges unpaid, the conditions are in accordance with the Council Policy.
Statutory framework	<i>Local Government Act 1995</i>
Policy	POL-FCM 08 Collection of Overdue Debts
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

CONFIRMED

Delegation	DA-LWE 02 Directions in Relation to Development Matters
Category	Laws and Enforcement
Delegator	Council
Express power to delegate	<i>Local government Act 1995:</i> s. 5.42 Delegation of some powers and duties to CEO
Express power or duty delegated	<i>Planning and Development Act 2005:</i> s. 214 (2), (3) and (5) Illegal development, responsible authority's powers
Function	To issue a direction to a person contravening the relevant local Planning Scheme, pursuant to section 214 of the <i>Planning and Development Act 2005</i>
Delegates	Chief Executive Officer
Conditions	Nil
Statutory framework	<i>Planning and Development Act 2005</i>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-LWE 06 Disposal of Impounded Goods/Vehicles
Category	Laws and Enforcement
Delegator	Council
Express power to delegate	<p><i>Local government Act 1995:</i></p> <p>s. 5.42 Delegation of some powers and duties to CEO</p>
Express power or duty delegated	<p><i>Local government Act 1995:</i></p> <p>s. 3.46 Goods may be held until costs paid</p> <p>s. 3.47 Confiscated or uncollected goods, disposal of</p> <p>s. 3.47A Sick or injured animal, disposal of (not necessary to have general power to dispose of property if delegate has specific power)</p> <p>s. 3.40A (4) Abandoned vehicle wreck may be taken</p>
Function	<ol style="list-style-type: none"> 1. IMPOUNDED GOODS - Sell or otherwise dispose of impounded goods that have not been collected within the period specified in section 3.47(2b) of the date a notice is given under sections 3.42(1)(b) or 3.44. 2. Dispose of sick or injured animal 3. IMPOUNDED VEHICLES - Declare an impounded vehicle an abandoned vehicle wreck in accordance with the provision of section 3.40A. Sell or otherwise dispose of any vehicle that has not been collected within two (2) months of a notice having been given under section 3.40(3) or 7 days of a declaration being made that a vehicle is an abandoned wreck. 4. Refuse to allow impounded goods to be collected until the costs of removing, impounding and keeping them have been paid to the local government.
Delegates	Chief Executive Officer
Conditions	Money received under 3.47(5) must be credited to the City of Mandurah Municipal Fund.
Statutory framework	<p><i>Local Government Act 1995</i></p> <p><i>Local Government (Functions and General) Regulations 1996:</i></p> <p>r. 29A</p>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-LWE 07 Authorised Officers
Category Delegator Express power to delegate	Laws and Enforcement Council <i>Local government Act 1995:</i> s. 5.42 Delegation of some powers and duties to CEO <i>Cat Act 2011:</i> s. 44 Delegation by local government <i>Dog Act 1976:</i> s. 10AA Delegation of local government powers and duties <i>Building Act 2011:</i> s. 127(1) Delegation by local government
Express power or duty delegated	<i>Local government Act 1995:</i> s. 9.10 Enforcement and legal proceedings - appointment of authorised persons <i>Local Government (Miscellaneous Provisions) Act 1960:</i> s. 449 Appoint Pound Keeper and Ranger <i>Cat Act 2011:</i> s.48 Appointing authorised persons <i>Dog Act 1976:</i> s. 11(1) Staff and services – appoint fit and proper authorised persons s. 29(1) Power to appoint authorised persons <i>Building Act 2011:</i> s. 96(3) Designate authorised person <i>Building Regulations 2012:</i> r. 70 (1) and (2) Appoint authorised officer and approved officer

Function	<p>Appoint persons/officers or classes of persons/officers as authorised persons for the purpose of fulfilling prescribed functions under the <i>Local Government Act 1995</i> (as listed hereunder), associated Regulations, the <i>Local Government (Miscellaneous Provisions) Regulations 1960</i> and City of Mandurah Local Laws made under the Local Government Act; including but not limited to:</p> <ul style="list-style-type: none"> • 3.25(1) Notices requiring certain things to be done by owner or occupier of land. • 3.27 Things local government can do on land that is not local government property. • 3.31 Entering property. • 3.39 Power to remove and impound. • 3.40A(1) Abandoned vehicle wreck may be taken. • 9.11 Enforcement and Legal Proceedings - Persons found committing breach of the Act to give name on demand. • 9.13 Enforcement and Legal Proceedings - Onus of proof in vehicle offences. • 9.16 Enforcement and Legal Proceedings - Issue Infringement notices. • 9.24(1)(2) Enforcement and Legal Proceedings - Commencing Prosecutions - Offence against the Act or City's Local Laws. • 9.29(2) Enforcement and Legal Proceedings - Representing Local Government in Court. <p>Appoint persons/officers or classes of persons/officers as authorised for the purpose of fulfilling prescribed functions under the <i>Cat Act 2011</i>, <i>Dog Act 1976</i>, <i>Building Act 2011</i> and <i>Building Regulations 2012</i>.</p>
Delegates	Chief Executive Officer
Conditions	The power to appoint authorised persons, under all legislation referred to in this delegation, cannot be sub delegated.
Statutory framework	<p><i>Local Government Act 1995</i></p> <p>Part 3, Division 3, Subdivision 2 – Certain provisions about land</p> <p>Division 2 – Enforcement and legal proceedings</p> <p><i>Cat Act 2011:</i></p> <p>s. 48(2) – a person who is not an employee of the local government cannot be appointed as an authorised person for the purposes of s. 62 (Infringement Notices)</p> <p><i>Building Regulations 2012:</i></p> <p>r. 70. Only certain people may be appointed as authorised officer or approved officer – see regulation.</p>
Policy	Nil
Date adopted	TBC
Adoption references	TBC

Delegation	DA-LWE 09 Graffiti Vandalism
Category	Laws and Enforcement
Delegator	Council
Express power to delegate	<p><i>Graffiti Vandalism Act 2016:</i></p> <p>s. 16 Delegation by local government</p> <p>s. 17 Delegation by CEO of local government</p>
Express power or duty delegated	<p><i>Graffiti Vandalism Act 2016:</i></p> <p>s. 15 Application – person may be authorised</p> <p>s. 18 Notice requiring removal of graffiti</p> <p>s. 19 Additional powers when notice is given</p> <p>s. 24 (1)(b) Decision that notice should not be suspended</p> <p>s. 25 local government graffiti powers on land not local government property</p> <p>s. 28 Notice of entry</p>
Function	<p>To carry out the powers or discharge of any of the duties of the <i>Graffiti Vandalism Act 2016</i> including but not limited to:</p> <ol style="list-style-type: none"> 1. Issuing notices requiring removal of graffiti. 2. Recover costs for removal of graffiti. 3. Removal of graffiti on land not local government property. 4. Issuing notices of an intended entry onto private land as requested by Council. 5. Appointing Authorised Officers
Delegates	Chief Executive Officer
Conditions	Nil.
Statutory framework	<i>Graffiti Vandalism Act 2016</i>
Policy	POL-CNP 02 Graffiti Vandalism
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

PARKS AND RESERVES

Delegation	DA-PKR 01 Crown Land (Reserves) Management Orders to Council (to be removed – covered by Implied Authorisation)

PUBLIC HEALTH

Delegation	DA-PBH 01 Public Environmental Health Risks (to be removed – covered by statutory authorisations)

Delegation	DA-LOC 02 Alfresco Dining Permits (move to Local Law heading)
Category	Public Health
Delegator	Council
Express power to delegate	<i>Local government Act 1995:</i> s. 5.42 Delegation of some powers and duties to CEO
Express power or duty delegated	<i>Local Government Property and Public Places Local Law:</i> All powers and duties of the local government under Part 11 and Part 12 in relation to Alfresco Dining Permits
Function	To approve or refuse alfresco dining licences in accordance with the relevant provisions of the City's Local Laws.
Delegates	Chief Executive Officer
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> <i>Local Government Property and Public Places Local Law</i>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-PBH 03 Food Act 2008
Category	Public Health
Delegator	Council
Express power to delegate	<i>Food Act 2008:</i> s. 118 Functions of enforcement agencies and delegations
Express power or duty delegated	Food Act 2008: s. 65 Prohibition Orders s. 66 Certificate of clearance to be given in certain circumstances s. 67 Request for re-inspection s. 110 Registration of food businesses s. 112 Variation of conditions or cancellation of registration of food business
Function	1) Issue prohibition orders. 2) Clear and remove a prohibition order. 3) Provide written notification not to issue a certificate of clearance. 4) Grant, apply conditions, refuse, vary or cancel registration of a food business.
Delegates	Executive Manager, Development and Compliance Principal Environmental Health Officer
Conditions	Nil
Statutory framework	<i>Food Act 2008</i>
Policy	Nil
Date adopted	TBC
Adoption references	TBC

Delegation	DA-PBH 04 Food Act 2008 - Appointments
Category	Public Health
Delegator	Council
Express power to delegate	<i>Food Act 2008:</i> s. 118 Functions of enforcement agencies and delegation
Express power or duty delegated	<i>Food Act 2008:</i> s. 122 Appointment of authorised officers s. 126(2), (6) and (7) Infringement notices
Function	1) Appoint authorised officers. 2) Appoint designated officers to issue infringement notices. 3) Appoint designated officers to extend payment period for infringement notices or withdraw infringement notices.
Delegates	Chief Executive Officer
Conditions	Nil
Statutory framework	<i>Food Act 2008</i>
Policy	Nil
Date adopted	25 June 2019
Adoption references	G.18/06/19

	DA-PBH 09 Submissions Under the Liquor Control Act 1988 (to be removed – covered by Implied Authorisation)

Delegation	DA-PBH 10 Public Health Act 2016 - Functions of an Enforcement Agency
Category	Public Health
Delegator	Council
Express power to delegate	<i>Public Health Act 2016:</i> s. 21 Enforcement agency may delegate
Express power or duty delegated	<i>Public Health Act 2016:</i> (moved to DA-PBH 11)s. 24 Designation of Authorised Officers s. 280 Commencing proceedings (moved from DA-LWE 01)
Function	To exercise the powers or duties conferred or imposed on a local government, as an enforcement agency, under the <i>Public Health Act 2016</i> , relating to: 1) Designating Authorised Officers; 2) Commencing legal proceedings
Delegates	Chief Executive Officer
Conditions	(moved to statutory framework) Nil.
Statutory framework	<i>Public Health Act 2016</i> s. 21 Limits delegations to either CEO or an authorised officer Division 4 – Authorised Officers
Policy	N/A
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-PBH 11 Public Health Act 2016 – Reports by Enforcement Agency (new)
Category	Public Health
Delegator	Council
Express power to delegate	<i>Public Health Act 2016:</i> s. 21 Enforcement agency may delegate
Express power or duty delegated	<i>Public Health Act 2016:</i> s. 22 Reports by and about enforcement agencies (moved from DA-PBH 10)
Function	To exercise the powers or duties conferred or imposed on a local government, as an enforcement agency, under the <i>Public Health Act 2016</i> , relating to: 1) Preparing and providing to the Chief Health Officer, the local government's report on the performance of its functions, or a report detailing any proceedings for an offence under the Act.
Delegates	Executive Manager, Development and Compliance Principal Environmental Health Officer
Conditions	Nil.
Statutory framework	<i>Public Health Act 2016</i> s. 21 Limits delegations to either CEO or an authorised officer
Policy	N/A
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

RECREATION AND CULTURAL SERVICES

	DA-RCS 01 Recreation Centres - Open Hours and Periods of Closure (to be removed- covered by Implied Authorisation)

TRAFFIC AND TRANSPORT

Delegation	DA-TFT 01 Parking Administration
Category	Traffic and Transport
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s. 5.42 local government may delegate some powers and duties to the CEO
Express power or duty delegated	<i>City of Mandurah Parking and Parking Facilities Local Law 2015:</i> cl. 3.1 Determination of parking bays and parking stations cl. 4.3 Event parking
Function	1) To constitute, determine or vary parking bays, parking stations and parking areas, including the introduction of parking restrictions, including but not limited to: o No Parking o No Stopping o Loading Zones o Disabled parking o Authorised only parking 2) To authorise temporary variations to parking to facilitate events or other required use of a carparking area.
Delegates	Chief Executive Officer
Conditions	<ul style="list-style-type: none"> • This delegation does not include: <ul style="list-style-type: none"> o the introduction or varying of metered zones; and o the introduction of permanent timed parking restrictions in excess of 10 bays. • Any parking restrictions imposed will be communicated to Elected Members via the weekly update. • Delegates must maintain an appropriate register to record all parking restrictions implemented as well as the standard delegated authority reporting.
Statutory framework	<i>Local Government Act 1995</i> <i>City of Mandurah Parking and Parking Facilities Local Law 2015</i>
Policy	Nil
Date adopted	TBC
Adoption references	TBC
Last reviewed	TBC

Delegation	DA-TFT 02 Closing of Certain Thoroughfares to Vehicles
Category	Traffic and Transport
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s. 5.42 local government may delegate some powers and duties to CEO
Express power or duty delegated	<i>Local Government Act 1995:</i> s. 3.50 Closing certain thoroughfares to vehicles s. 3.50A Partial closure of thoroughfare for repairs or maintenance s. 3.51 Affected owners to be notified of certain proposals
Function	<p>1) To close any thoroughfare that the City manages for the passage of vehicles, wholly or partially, for a period not exceeding four (4) weeks;</p> <p>2) To close any thoroughfare that the City manages for the passage of vehicles, wholly or partially, for a period exceeding four (4) weeks.</p> <p>3) To revoke an order to close a thoroughfare;</p> <p>4) To partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have a significant adverse effect on users of the thoroughfare;</p> <p>5) To notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land.</p>
Delegates	Chief Executive Officer
Conditions	<p>In respect of Function 1) above:</p> <p>Where practicable to do so, any proposal to close a thoroughfare should be advertised in advance of the closure. Where a thoroughfare is closed without advance public notice, local public notice of the closure is to occur as soon as practicable.</p> <p>In respect of Function 2) above:</p> <p>Prior to a decision being made to close a thoroughfare, local public notice of the intentions and reasons for the closure should be undertaken. In addition, consideration of any submissions received should take place.</p>
Statutory framework	<i>Local Government Act 1995</i> s. 3.50 – 3.51 set out the procedure and legislative requirements which must be followed when closing thoroughfares.
Policy	Nil
Date adopted	TBC

Adoption references	TBC
Last reviewed	TBC

CONFIRMED

PLANNING AND DEVELOPMENT RESPONSIBILITIES

P CY

P - UP 0

Objective

To outline the Planning and Development responsibilities that fall outside of Delegated Authority provisions and provide authorisation for certain officers to undertake these responsibilities on behalf of the City of Mandurah.

Rationale

The City of Mandurah the City has a number of responsibilities under the Planning and Development Act 2015 the Act, the Planning and Development Development Assessment and Planning Regulations 2015 the Regulations as well as other planning instruments. This policy provides direction as to how those various responsibilities will be managed by the City.

Statement

1. Subdivision Applications

All applications for subdivision are determined by the Western Australian Planning Commission APC.

As part of APC considering a subdivision, the City will receive a referral and request for a written response to support with or without conditions or not support a subdivision application. Importantly, the APC is not bound by the City's comment in making its determination of the proposal.

Where an application is for 20 or more lots and not located within an area covered by an approved Structure Plan or Activity Centre Plan, the application will be referred to Council for consideration as part of the City's referral comments.

2. Clearance of Subdivision Conditions

When the APC approves a subdivision application it may do so subject to a number of conditions. Although the APC sets the conditions, it may require that the certain matters are approved by or meet the satisfaction of the City. If and when those conditions are met to the City's satisfaction, the City will provide clearance of the condition imposed by the APC.

3. Responsible Authority Reports

Under the Act and Regulations, the responsible authority for certain development applications is a Development Assessment Panel DAP, replacing the role of the local government under the local planning scheme.

If a development application is required to be referred to a DAP for determination, the City is required to provide the DAP with a Responsible Authority Report (RAR) to assist the DAP.

Elected Members must be made aware of all DAP applications via the appropriate communications. If at least two Elected Members call in the application for review within 7 days of the communication, the RAR shall be referred to Council for consideration.

If Council wishes to provide information or make recommendations to the DAP, which are not already outlined in the RAR, they may do so by preparing a submission which will be presented to the DAP by the relevant planning officer, at the DAP meeting.

Management Orders relating to Crown Land

Under the Land Administration Act 1997 and various other legislative instruments, the Minister for Lands may vest land with the City by way of a Management Order. In certain situations, consent from the City is required before a Management Order can be made. In such instances, the Manager and Management may consent to such an order being made on behalf of the City, in circumstances where Council has already decided in principle, to the order being made.

Management Plans

A development approval granted by the City of Mandurah, the APC or a DAP, may be conditional on the subsequent approval of a Management Plan, or other development related Plan, by the City. The City may approve such Plans if they meet the requirements of the City.

Responsible Directorate

Sustainable Communities

Reviewer

Manager Planning and Land Services

Creation date

Minute G. / / , Date

Amendments

N/A

Related Documentation

City of Mandurah
Local Planning Scheme No 12 and Local Planning Strategy
Schedule of Submissions

May 2020

1. Background

In July 2013, Council resolved to prepare a new local planning scheme and in March 2014 Council adopted a draft Scheme (under the heading 'Mandurah Planning Scheme').

The following year, the *Planning and Development (Local Planning Scheme) Regulations 2015* ('LPS Regulations') were prepared, advertised and gazetted and became operative in October 2015. The LPS Regulations resulted in significant changes to the format and operation of local planning schemes requiring the draft Scheme to be rewritten and reformatted.

Council adopted a revised Local Planning Scheme – Local Planning Scheme No 12 (Scheme 12) and a revised Local Planning Strategy at its meeting of 24 January 2017 for the purposes of forwarding to the Western Australian Planning Commission for consent to advertise.

In September 2018, the City received advice that the Commission had examined the documents provided, and that subject to modifications, had determined the Scheme was suitable to be advertised in accordance with the Regulations. Prior to advertising, the documents were required to be referred to the Environmental Protection (EPA) for consideration pursuant to s82 of the *Planning and Development Act 2005*.

Scheme 12 was subsequently referred to the EPA and in November 2018, a request for additional information was received. In particular, additional information was requested regarding a number of sites, resulting in Council in April 2019 adopting the modified Scheme and Strategy and forwarding the documents to the EPA and again to the WAPC, seeking consent to advertise. Notification was received on 4 June 2019 from the Office of the EPA, advising that the Scheme had been examined and the decision made not to assess the scheme under Part IV, Division 3 of the *Environmental Protection Act 1986*. Consent to advertise Scheme 12 and the Local Planning Strategy was subsequently granted by the WAPC in October 2019.

In accordance with the requirements of the LPS Regulations, advertising of the Scheme and Strategy commenced in November 2019, with the submission period closing on Friday 28 February 2020.

During this time 21 submissions were received.

Council Meeting 23 June 2020
2. Location of Submissions (North)

Peel Region Scheme Reserved Land

- Regional Open Space
- Waterways
- Public Purposes

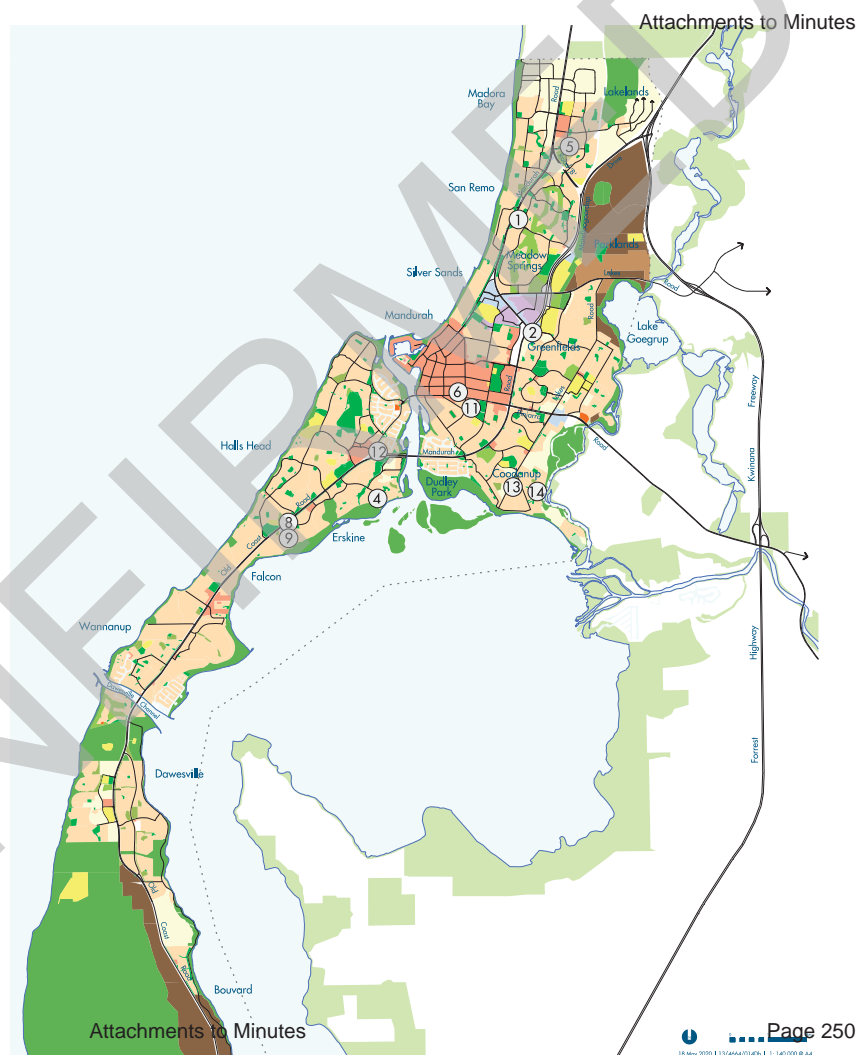
Local Reserved Land

- Public Open Space
- Environmental Conservation
- Public Purposes

Zones

- Centre
- Service Commercial
- Light Industry
- Mixed Use
- Residential
- Urban Development
- Tourism
- Rural Residential
- Rural Residential (Southern Parklands)
- Rural Smallholdings
- Rural
- Private Clubs, Institutions and Places of Worship

City of Mandurah Boundary



3. Schedule of Submissions

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
1. Urbis Representing: Primejade Holdings Pty Ltd Owners of Meadow Springs Shopping Centre Lot 905 Meadow Springs Drive, Meadow Springs	<p>(a) Do not support the classification of the Meadow Springs shopping centre as a Neighbourhood Centre in both the draft Strategy and Scheme. Classification is not consistent with the retail hierarchy of the relevant state and local planning documents and should be reconsidered.</p> <p>(b) It is considered more appropriate for the Meadow Springs Shopping Centre to be classified as a 'District Centre' in both the draft Strategy and Scheme given its size and significance in the local context.</p> <p>(c) The role and function of the Meadow Springs Shopping Centre accurately fits that of a 'District Centre', as defined in SPP 4.2.</p> <p>(d) The 'typical uses' of the Meadow Springs shopping centre are in line with those described in the description of a 'District Centre' including presence of a Discount Department Store, medical uses and a number of food and beverage/takeaway outlets.</p> <p>(e) The broader surrounding service population for the Meadow Springs shopping centre is similar to that described for a 'District Centre' (currently 19,180 persons) with this</p>	<p>(a) Disagree. Meadow Springs Shopping Centre has not been identified as a 'District' level Activity Centre in either SPP 4.2 or within the South Metropolitan Sub-Regional Planning Framework.</p> <p>(b) Disagree. The size and function of the Meadow Springs Shopping Centre is consistent with the definition of a 'neighbourhood' centre.</p> <p>(c) Disagree. The size and function of the Meadow Springs Shopping Centre is consistent with the definition of a 'neighbourhood' centre.</p> <p>(d) Whilst a Discount Department Store is located at Meadow Springs shopping Centre, it is a small format department store. All other uses are consistent with a 'neighbourhood centre'. Meadow Springs has not been identified as a 'District' centre within the State and Regional Planning framework.</p> <p>(e) The population figures provided include population within the Lakelands District Centre Catchment. The population within Meadow Springs and Silver Sands/Sand Remo</p>	Nil

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
	service population likely to increase over time.	is currently 11492 and is only forecast to increase marginally over time. This catchment is consistent with a 'Neighbourhood' Centre.	
	(f) Retail Floorspace forecast analysis indicates demand for floorspace will far exceed the total retail projected for the study area within Scheme and Strategy, which will lead to a significant level of leakage to other centres to the North and south of the study area. It is likely that Lakelands and Meadow Springs centres will need to expand beyond what is allowed for in the City of Mandurah's planning framework.	(f) The Retail Floorspace analysis area includes the Lakelands District Centre. Any increase in floorspace should be accommodated within the 'District' centre. SPP 4.2 states that future development should be consistent with a centre's classification and not undermine established and planned activity centre hierarchy, and has identified Lakelands as the District centre for North Mandurah.	
	(g) Meadow Springs as the second largest centre in the floorspace analysis catchment, should accommodate some of this required floorspace, and with this floorspace should be afforded District Centre status.	(g) See (f) above.	
	(h) Respectfully request the City reconsider the classification of Meadow Springs and change the classification to a 'District Centre'.	(h) See (a) and (b) Above.	
2. Planning Solutions Representing: Primewest Funds Ltd Greenfields Shopping Centre	(a) Object to the site's proposed 'Local Centre C4' zoning under draft LPS12. (b) At present, the subject site is zoned 'Urban Development' under TPS3, with development guided by the provisions of the approved CPSP which identifies the site as a 'Local Centre'. Land uses	(a) Noted. (b) Noted.	1. Amend the zoning of Lot 46 and 49 Eaglemont Street from Local Centre to Centre Neighbourhood Centre and show the Density Code as R-AC3.

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
Lot 46 Eaglemont Street, Greenfields	currently permissible under the CPSP include Take Away Food Outlet, Tavern and Service Station. The CPSP also establishes development standards and requirements and standards including building heights of up to 5 storeys, residential coding of R-AC3, carparking rates and built form design guidelines.		2. <i>Amend the zoning of Lot 47 Eaglemont Street from Local Centre to Urban Development.</i>
	(c) The proposed Local Centre zone would significantly restrict land use permissibility, residential densities and building heights and would compromise the planning vision and objectives that have been established for the site for some time.	(c) Agreed. Centre is more in keeping with the 'Neighbourhood' centre classification within SPP 4.2.	
	(d) Requests: <ul style="list-style-type: none"> The 'Urban Development' zone be applied to the subject site, instead of the 'Local Centre C4' zoning, to ensure the continued application of the approved CPSP to the subject site. Modify the zoning table to include 'Fast Food Outlet', 'Service Station' and 'Tavern' as land uses capable of discretionary approval in the 'Local Centre C4' zone. Alternatively, an 'Additional Use' classification could be applied to the subject site, to ensure such uses are permissible. In the event the subject site is included in the 'Local Centre C4' zone (contrary to recommendation 	(d) Lots 46 and 49 Eaglemont Street to be included within the Neighbourhood Centre zone, which will allow for the discretionary approval of the fast food, and service station land uses. Whilst the land use 'Tavern' will still be prohibited, a 'small bar' may be permitted. Vacant Lot 47 will be retained within the Urban Development zone to enable built form provisions to be applied to the site.	

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
	1 above), the subject site should be added to Schedule 3 of draft LPS12 to maintain the site-specific development requirements as previously established by the CPSP.		
3. R Mathuria 2141 Old Coast Road, Bouvard	<p>(a) Proposed Local Centre (C4) zoning does not allow for residential or service station uses, whilst previous 'Rural' zoning allowed for both Residential and Service Station.</p> <p>(b) A service station was previously located on the site.</p> <p>(c) Request option of service station, residence and commercial uses be allowed on the site, as closest service station is 1.5 km north and 50km south.</p>	<p>(a) Under the Local Centre (C4) zone a dwelling is listed as a discretionary use.</p> <p>It should be noted however, that the sites classification under the Contaminated Sites Act 2003, may restrict use of the site for 'sensitive land uses'.</p> <p>Under the previous 'Rural' zoning, a service station was a prohibited use. The service station that previously operated from the site did so under the non-conforming use rights of Scheme 3. As the service station has not been in operation for a period of more than 6 months, this right no longer applies.</p> <p>(b) Noted. As above, the service station operated under non-conforming use rights of the scheme.</p> <p>(c) Residential and retail uses are permitted under the Centre (C4) zone. Should the owner wish to pursue a service station on the site it is recommended that a separate amendment be lodged to enable detailed consideration.</p>	Nil

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
4. Rowe Group on behalf of owners of Lot 9201 Conservation Loop and Lot 2001 Marina Quay Drive, Erskine	<p><u>Lot 9201 and 2001 (Site 1)</u></p> <p>(a) Site 1 is zoned 'Tourist' under TPS 3 and is proposed to be included within the 'Tourism' zone under draft LPS 12.</p> <p>(b) Request Site 1 be included within the 'Residential' zone with a density coding of R60, as it would approve the amenity of the locality, assist in reaching urban growth targets and 'round-out' the existing urban cell.</p> <p>(c) Site 1 is surrounded by residential development and is not in proximity to other tourist attractions or facilities. The feasibility of the existing short-stay accommodation is therefore questionable.</p> <p>(d) Designating Site 1 'Residential (R60)' will contribute to the target infill for the City of Mandurah.</p> <p>(e) The R60 density coding is considered appropriate given the site is located 1km from the Halls Head District Centre and in proximity to a number of community facilities and recreation reserves.</p>	<p>(a) Noted.</p> <p>(b) Disagree. Site 1 was identified with the City's Local Tourism Strategy (endorsed by the WAPC in 2009) as a 'Key Tourism Site' due to its ability to provide accommodation within close proximity to a key attractor.</p> <p>(c) Whilst it is acknowledged the landowner has concerns regarding the ongoing feasibility of the site as a tourism facility, further information and justification is required to determine the significance or otherwise of the site.</p> <p>(d) The City's dwelling targets will be met through infill development within the City Centre and through already identified residential development.</p> <p>(e) Should the landowner wish to pursue a change in zoning, the form and scale of development can be pursued through the scheme amendment process allowing community consultation to be undertaken.</p>	<p>3. <i>Single, Grouped and Multiple Dwellings to be listed as a 'D' use within the 'Tourism' zone within Table 3 Zoning Table.</i></p> <p>4. <i>Include the following site and specific criteria within Schedule 3 for Tourist Zone requirements.</i></p> <p>5. <i>Amend Condition (a) applying to Lot 2002 Mandurah Quay Drive within Table 6 of LPS 12 to require a Structure Plan rather than a Local Development Plan.</i></p>

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
<u>Residential Land Use Permissibility in the Tourism zone</u>			
(f) Under Draft LPS 12 the 'Dwelling' land use, which incorporates single, grouped and multiple dwellings, is an 'X' use in the 'Tourism' zone. This is inconsistent with the objectives and provisions of the zone which 'allows limited residential uses where appropriate'. Furthermore Clause 4.14.2 states that "where residential uses are proposed, the site shall be subject to a LDP to determine the location form and scale of the development of the site".	(f) Noted. It is agreed that further work is required to address this matter. See Modifications No 3	(g) In order for Draft LPS 12 to allow for appropriate residential development in the 'Tourism' zone, the 'Dwelling' land use be a 'D' use within the 'Tourism' zone.	(g) Agreed. However, in accordance with the recommendations of the City's Local Tourism Strategy, further guidance is recommended to be provided within Schedule 3 – Specific Site and Development Requirements to further guide Council's discretion.
<u>Lot 2002 (Site 2)</u>			
(h) Site 2 is included within the 'Special Use 2' zone which includes a number of land uses as 'permissible'. Draft LPS 12 does not however, assign any specific land use permissibility to the land uses. It is requested that land use permissibility should be applied to each of the land uses, consistent with the language used in the zoning table, to reduce any ambiguity.	(h) Disagree. In accordance with the recommendations of the City's Local Tourism Strategy, it is recommended a local structure plan be prepared to determine the form and scale of development appropriate on the site. Modifications to Table 6 – Special Use are recommended to clarify this requirement.		

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
	<p>(i) The 'Dwelling' land use should be a 'P' use consistent with the 'Urban Neighbourhood' designation in the Local Planning Strategy.</p> <p>(j) Request a minimum density coding of R40 be applied to the Special Use 2 zone for residential development, consistent with the application of density codes identified in other Special use zones.</p>	<p>(i) Disagree. Whilst residential development may be appropriate on the site, this should be determined through the development of a local structure plan.</p> <p>(j) See (i) above.</p>	
<p>5. Planning Solutions</p> <p>Representing: Aegis Aged Care,</p> <p>Lot 621 Catalina Drive, Lakelands.</p>	<p>(a) The Draft Strategy should be modified to include an analysis of existing and future projected demographic profiles for aged persons within the municipality, and identify incentives to facilitate the increased provision of residential aged care throughout the municipality.</p> <p>(b) The Draft Strategy should specifically identify the subject site as a suitable site for residential aged care.</p> <p>(c) The zoning of the subject site as 'Residential' under LPS12, and the</p>	<p>(a) Disagree. Whilst a detailed analysis of projected demographic profiles for aged person is not specifically addressed, the LPS does recognise the need for a variety of housing choices to support a range of demographic profiles.</p> <p>(b) Disagree. The Strategy recognises a variety of housing choices and built form outcomes are required to support a range of demographic profiles based on household size, age profiles and socio-economic circumstances. (Action 12). LPS 12 allows for aged persons dwellings in all zones with the exception of the Service Commercial, Industrial and Rural zones. There is no need to specifically identify individual lots.</p> <p>(c) Noted</p>	<p>6. Increase density code applied to Lot 621 Catalina Drive, Lakelands from R20 to R30.</p> <p>7. Definition of 'Nursing Home' to be removed from Scheme 12;</p> <p>8. Definition of 'Aged Care' to be amended to 'Residential Aged' as outlined in the WAPC's draft Position Statement: Residential Aged Care</p> <p>9. Amend Schedule 2, Parking requirements to include:</p> <p><i>Residential Aged Care - 1 bay per 4 beds, plus 1 bay per staff member present, or otherwise determined by Council following the submission of a traffic management report.</i></p>

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
	identification of 'Aged Care' as a permitted ('P') use in the Residential zone, is supported.		
	(d) The density code of the subject site should be changed from R20 to R30 on the LPS12 Map to reflect the types of built form outcomes expected for a residential aged care facility.	(d) Agree. Recommend change in residential R-code from R20-R30.	
	(e) The Draft LPS12 includes two definitions for the same land use ('aged care' and 'nursing home'), and the superfluous definition ('nursing home') should be deleted. The definition for 'aged care' should be modified to reflect the definition for 'residential aged care facility' as set out in the Western Australian Planning Commission's draft <i>Position Statement: Residential Aged Care</i> .	(e) Agree. Nursing Home land use and definition to be deleted. Aged care to be modified in accordance with Model Scheme Text provisions.	
	(f) The car parking rate for 'aged care' under Draft LPS12 ('as per the R-Codes') should be deleted as the R-Codes does not apply a car parking rate for a residential aged care facility. If it is intended to set a replacement rate, the new rate should be low as an incentive to encourage the development of residential aged care facilities.	(f) Agree. Car parking rate to be amended to 1 bay per 4 beds, plus 1 bay per staff member present, or otherwise determined by Council following the submission of a traffic management report.	
6. Planning Solutions Representing:	(a) The Draft Strategy should be modified to include an analysis of existing and future projected demographic profiles for aged persons within the municipality, and identify incentives to	(a) Disagree. Whilst a detailed analysis of projected demographic profiles for aged person is not specifically addressed, the LPS does recognise the need for a variety of housing choices	7. <i>Definition of 'Nursing Home' to be removed from Scheme 12;</i>

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
Uniting Church Homes (Juniper)	facilitate the increased provision of residential aged care throughout the municipality.	to support a range of demographic profiles.	8. <i>Definition of 'Aged Care' to be amended to 'Residential Aged as outlined in the WAPC's draft Position Statement: Residential Aged Care</i>
Lots 9, 10 & 66 Pinjarra Road, Lots 9,10 & 533 Anstruther Road, Lots 11, 12&13 Davey Street and Lot 540 Randell Street, Mandurah.	(b) The Draft Strategy should specifically identify the subject site as a suitable site for residential aged care.	(b) Disagree. The Strategy recognises a variety of housing choices and built form outcomes are required to support a range of demographic profiles based on household size, age profiles and socio-economic circumstances. (Action 12). LPS 12 allows for aged persons dwellings in all zones with the exception of the Service Commercial, Industrial and Rural zones. There is no need to specifically identify individual lots.	9. <i>Amend Schedule 2, Parking requirements to include:</i> <i>Residential Aged Care - 1 bay per 4 beds, plus 1 bay per staff member present, or otherwise determined by Council following the submission of a traffic management report.</i>
	(c) The LPS12 objective of the 'Centre (C1 – Strategic Centre)' zone should be modified to make specific reference to accommodation and care services for aged persons, with the following wording recommended: <i>A centre that provides a range of services and uses to cater for both the local and regional community; provides a broad range of employment opportunities to encourage diversity and self-sufficiency; and provides residential opportunities, including high density housing, accommodation and care for aged persons, and tourism accommodation that supports the role of the strategic centre.</i>	(c) Disagree. LPS 12 allows for aged persons dwellings in all zones with the exception of the Service Commercial, Industrial and Rural zones.	
	(d) The Draft LPS12 includes two definitions for the same land use ('aged care' and	(d) Agree. Nursing Home land use and definition to be deleted. Aged care	

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
	<p>'nursing home'), and the superfluous definition ('nursing home') should be deleted. The definition for 'aged care' should be modified to reflect the definition for 'residential aged care facility' as set out in the Western Australian Planning Commission's draft <i>Position Statement: Residential Aged Care</i> (PS:RAC).</p> <p>(e) The car parking rate for 'aged care' under Draft LPS12 ('as per the R-Codes') should be deleted as the R-Codes does not apply a car parking rate for a residential aged care facility. If it is intended to set a replacement rate, the new rate should be low as an incentive to encourage the development of residential aged care facilities.</p>	<p>definition to be modified in accordance with Model Scheme Text provisions.</p> <p>(e) Agree. Car parking rate to be amended to 1 bay per 4 beds, plus 1 bay per staff member present, or otherwise determined by Council following the submission of a traffic management report.</p>	
<p>7. Planning Solutions</p> <p>Representing:</p> <p>Large Format Retail Association (LFRA)</p>	<p>(a) The LFRA is Australia's peak body representing the interests of its membership base, being large format retailers, investors, owners, developers and service suppliers.</p> <p>(b) The LFRA supports the approach within the Strategy of identifying key existing and emerging Large Format Retail and business service precincts, and proposing zoning arrangements accordingly.</p> <p>(c) The LFRA encourages the City to further consider the provision of 'Shop Retail' floorspace in service/business areas, and provide opportunities for significant</p>	<p>(a) Noted.</p> <p>(b) Noted.</p> <p>(c) Noted. It is recommended that the Strategy recommend that a Precinct Plan be undertaken for the identified</p>	<p>10. <i>Modify definition of 'Bulky Goods Showroom' to accord with definition provided within the Model Scheme Provisions.</i></p>

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
	workforce (and customer) populations to conveniently access a limited amount of 'Shop Retail' floorspace in service/business areas.	'Mixed Business' precinct to review these opportunities.	
	(d) The LFRA supports the vision for the Gordon Road precinct, and the provision of additional showroom/service commercial activities in a location that is well suited to serve a regional customer base and support the Nambeelup Industrial Area.	(d) Noted.	
	(e) The LFRA recommends the City undertake and/or publish demand analysis, as part of the draft 'Strategy' and 'LPS12' development process, in order to ensure that there is a sufficient supply of existing and potential future zoned land to support demand for Large Format Retail activities.	(e) Demand analysis undertaken and published within the City of Mandurah's Activity Centre Strategy adopted by Council in 2013.	
	(f) The LFRA respectfully recommends that the City amend the draft LPS12 'Bulky Goods Showroom' land use definition to reflect (without variation) the model definition as contained within 'Schedule 1' of the 'Local Planning Scheme Regulations'.	(f) Agree. Definition to be amended.	
	(g) 'Clause 4.1.3' of draft 'LPS12' establishes a minimum 300m ² (net lettable area) floorspace requirement for tenancies within the 'Service Commercial' and 'Light Industry' zones. Furthermore, 'Schedule 1' of draft 'LPS12' also requires a minimum lot size	(g) Disagree. Retail uses and tenancies less than 300m ² can be more appropriately located in identified activity centres.	

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	of 2,000m ² within the 'Service Commercial' and 'Light Industry' zones (as well as the 'Neighbourhood' and 'Local Centre' zones). The LFRA does not support minimum or maximum floorspace or lot area requirements of any kind for Large Format Retail premises. The removal of such requirements encourages owners and developers to be more creative and innovative in the dissection of floorspace, which in turn creates a more interesting and competitive retail offering. This should be encouraged by the City of Mandurah and the WA Planning Commission. The LFRA respectfully requests the removal of all draft 'LPS12' minimum tenancy floorspace and lot area requirements from the 'Service Commercial' and 'Light Industry' zones.		
8. Western Corporate on behalf of owners of Lot 107 Wattle Glen Avenue, Erskine	(a) Request consideration for rezoning of Lot 107 Wattle Glen Avenue from 'Service Commercial' to 'Residential R40' under Local Planning Scheme No. 12. (b) The subject land is 3000m ² in area, is currently vacant and contains remnant bushland. The land is contained within the Galbraith Loop Business Precinct with development guided by the City's Local Planning Policy No. 9. The	(a) Whilst the rezoning of Lot 107 Wattle Glen Avenue has merit, it is recommended that the proposal be dealt with as a separate amendment to enable the need for separation buffers from the adjacent service commercial land and potential land use conflicts to be fully explored. (b) Noted.	Nil

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	adjoining Lot 121 Wattle Glen Avenue shares the same 'Service Commercial' zoning, while the surrounding residential development is a mix of 'Tourist' and 'Residential R40' zoning.		
	(c) Majority of Galbraith Loop Business Precinct was subdivided in 1996, with Lot 107 and adjoining Lot 121 added to the precinct through Amendment No. 108 to TPS No. 3 in 2010.	(c) Noted.	
	(d) In the 10 years since the gazettal of Amendment No. 108, the landowner of Lot 107 has been unable to facilitate viable commercial development of the land due to; <ul style="list-style-type: none"> • The wide availability of existing commercial or industrial land; • Lack of demand for permissible land uses; • Difficulty in providing safe and convenient commercial access • Limited physical association of the land with the rest of the Business Precinct. 	(d) Noted.	
	(e) The retention of the service commercial zone over the adjacent Lot 121 is not considered at odds with requested 'Residential' zoning as Lot 121 is at a busy intersection of Wattle Glen Avenue and Old Coast Road and as a result has considerably greater traffic exposure.	(e) Noted.	
	(f) Rezoning to Residential would allow for development of land in a manner and	(f) Noted. See comment (a) above.	

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	scale consistent with established homes in Binnar Court. An indicative concept plan has been provided for the site.		
9. Fletcher Law Representing Proprietor No 35 and 37 Galbraith Loop, Erskine	<p>(a) Object to the proposed change in zoning of the subject properties from 'Industry' to 'Service Commercial'.</p> <p>(b) Whilst it is acknowledged that the proprietor will be able to continue its operations pursuant to the non-conforming use provisions under Draft LPS 12, the proposed change in zoning nevertheless impacts upon our client's property rights by restricting the changes to the non-conforming uses that our client may undertake in the absence of obtaining development approval, including future business expansion and / or development which our client may wish to engage in on either or both properties.</p> <p>(c) The proposed change in zoning is, in effect, a downzoning of the Property, as industrial uses previously permitted will now not be permitted without development approval, and this may detrimentally affect the value of the Property.</p> <p>(d) Urge an amendment be made to Draft LPS 12 which designates all of the "Industrial Uses" in a "Service Commercial" zone to "P", being a use that is permitted if it complies with all relevant development standards or</p>	<p>(a) Noted.</p> <p>(b) Disagree. No uses which are permitted within the 'Light Industry' zone are prohibited within the 'Service Commercial' zone. Rather the change in land use permissibility enables an assessment of a proposal to ensure impacts are minimised on surrounding residential areas.</p> <p>(c) Disagree. See point (b) above.</p> <p>(d) Disagree.</p>	Nil

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	requirements of the Scheme, in place of "D", being a use which is not permitted in the absence of a development approval granted by the local government.		
10. C Angelkov Lot 7 Dunkeld Drive, Herron	<p>(a) On behalf of the owners of Lot 7/225 Dunkeld Drive Herron, I would like to express our vehement opposition to the proposed change in the zoning of our property from Rural Residential to Rural Smallholding which will increase the minimum lot size applicable from 5 hectares to 10 hectares.</p> <p>(b) Nearly all of the adjacent land has been subdivided into lots of 2 to 3 hectares without any significant environmental impact and this proposed change severely penalises us as owners and reduces the value of the land to an almost worthless position whilst we are continually paying onerous land tax, council rates, firebreak expenses and weed control expenses.</p> <p>(c) If the City of Mandurah believes this land is of environmental significance it is incumbent on the City to explore the possibility of the City, the State and Federal Government contributing towards the purchase of the property at its current market value, not the</p>	<p>(a) Noted. The zoning proposed under LPS 12 is consistent with the zones previously proposed under the Southern Rural Structure Plan. The majority of Lot 7 Dunkeld Road has been identified as having an extreme bushfire risk rating and contains high quality bushland. Due to these factors, the 'Rural Smallholdings' land use is considered appropriate for the majority of the site.</p> <p>(b) Whilst adjacent land has been subdivided into smaller parcels in the past, changing regulations and knowledge with respect to bush fire management and environmental significance must now be considered.</p> <p>(c) Noted. The City is acting on advice of State Agencies (see Submission 20(k)).</p>	Nil

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	decreased value that your proposed change would bring.		
	(d) We demand that our land not be rezoned as the current Rural Residential zoning is appropriate and no change is necessary.	(d) Disagree. The majority of Lot 7 Dunkeld Road has been identified as having an extreme bushfire risk rating and contains high quality bushland. Due to these factors, the 'Rural Smallholdings' land use is considered appropriate for the majority of the site.	
11. P&R Punch 66 & 68 Boundary Road, Mandurah	(a) Request Scheme 12 be amended to rezone the area of central Mandurah bounded by Adana Street (northern boundary), Anstruther Road (western boundary), Boundary Road (southern boundary) and the old cemetery on the eastern boundary (Cygni Area) from R12.5/R25 to R40 for the following reasons: <ul style="list-style-type: none"> To accommodate population growth, there are approximately 40 lots that would be suitable for multiple dwellings increasing the number of residences in this locale. The majority of blocks are 1000m² with sufficient area of multiple dwellings. This is consistent with those lots in the immediate vicinity which are zoned R40 (west of Anstruther Road and north of Boundary road). Many of the houses in the Cygni area are old and run down. 	(a) Agreed. The Cygni Street area is a discrete area that is suitable given its location and age of housing stock for infill development. Ultimately it is envisaged this area will form part of the Central Mandurah Activity Centre. In the interim, an increased density of R40 is proposed.	<i>11. Amend the density code applied to the Cygni Road area (bounded by Adana Street to the north, Anstruther Road to the west, Boundary Road to the south and the old cemetery to the east) from R25 to R40.</i>

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	<ul style="list-style-type: none"> The Cygni area is within easy walking distances or a very short drive of major services and facilities. An increase in density would meet the long term goal of the WA State government to encourage infill development and limit the creation of new subdivisions. 		
12. Rowe Group Representing Owners: Lot 90 Leisure Way, Halls Head	(a) Supports the Residential R30 zoning of the property which is generally consistent with the current zoning. (b) Generally supportive of the proposed 'Specific Site and Developments' that apply to the subject site.	(a) Noted. (b) Noted.	Nil
13. IMG town planning on Representing Owners: Lot 261(41) Wanjeep Street, Coodanup	(a) Subject site is 2065m ² and is currently zoned Residential R12.5. It currently consists of 2 single dwellings and 2 ancillary accommodations. (b) Support the proposal to rezone the area to Residential R20 as: <ul style="list-style-type: none"> Currently the subject site is in isolation zoned R12.5 and the only other immediately abutting property is William and Mary Beecham reserve; The properties across the road on Beach Street are zoned R15 but the lot sizes are smaller and do not allow for further development; 	(a) Noted. (b) Noted.	Nil

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	<ul style="list-style-type: none"> The properties across the Road from Wanjeep Street are zoned R20-R30 as per the ODP; The rezoning will not result in further development of the site; The location of the site abutting a public open space and high frequency bus stop supports R20 density code. 		
14. Element	(a) Lot 9001 and 9003 collectively total 26.0695ha and represent the remaining undeveloped landholdings of Placid Waters estate.	(a) Noted.	12. <i>The boundary of the R25 residential cell applied to Lot 9001 Placid Waters Parade, Coodanup to be modified in accordance with the current subdivision approval.</i>
Representing: Peel Rise Pty Ltd	(b) The draft Strategy identifies Lot 9001 as Suburban (Future) and Lot 9003 as Urban Neighbourhood/Suburban (Future)/Conservation.	(b) Noted.	
Lot 9001 and 9003 Placid Waters Parade, Coodanup	<p>It is noted that land identified as 'Suburban (Future)' is envisaged to be primarily residential, with residential densities between R25 and R60, and building heights between 1 and 3 storeys. Areas identified as 'Urban Neighbourhood' are envisaged to be developed as mixed use precincts (subject to structure planning), with residential densities up to R100, and building heights up to 5 storeys. The Draft Scheme proposes a zoning of 'Residential' for Lot 9001 with density codes of R20 and R25 (consistent with TPS3) and a zoning of Urban Development for Lot 9003, with portions</p>		

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	subject to Special Control Area 1 – Flood Hazard areas.		
	(c) Lot 9001 is subject to a WAPC subdivision approval. There is a minor anomaly with respect to the boundary of the southern R25 cell depicted on Plan 12 of the draft scheme and the approved subdivision. Accordingly, it is suggested the boundary of the R25 cell be modified to correctly reflect the lot configuration as approved.	(c) Agreed. Maps to be modified accordingly.	
	(d) Lot 9003 is uniquely located adjacent to the Serpentine River and Peel Estuary. Its location together with its environmental attributes provide opportunities to recreate a residential neighbourhood and built form typology with a unique sense of place and identity requiring a site responsive approach. The proposed identification and zoning of the site under the Scheme and Strategy is therefore supported.	(d) Noted	
15. Peel Preservation Group	(a) Previous submissions on the Australia's Biodiversity Strategy and the State's Native Vegetation in Western Australia paper have been provided in the hope that the issues raised about protecting the important environment and biodiversity in Mandurah will be taken into consideration. (b) These issues include;	(a) Noted. The Local Planning Strategy has identified actions relating to climate change and biodiversity conservation arising from the City's Local Biodiversity Strategy 2013. Protection of the City's natural environment remains a priority of both the Local Planning Strategy and Council's Strategic Community Plan.	Nil

Owner / Address	Submission (Summarised comments)	City Officer Comment	Scheme 12 Modifications Recommended
	<ul style="list-style-type: none"> • A lack of terms such as “unprecedented loss of biodiversity”, requiring an “urgent response” to avert a biodiversity “catastrophe”. • No reference to the emerging threat of climate change and population policy which both have the potential to impact on ability to protect and maintain biodiversity. Urban sprawl has had a significant impact on biodiversity with the destruction of bushland and wetlands. • The role of volunteer community groups is vital to any comprehensive biodiversity strategy. • Within the Mandurah region, an enormous loss of bushland, coastal scrublands and wetlands has occurred to make way for urban development. Hence special consideration needs to be given to any remaining native vegetation. Short of a moratorium on any future clearing of bushland or felling of roadside trees, a policy that ensures offsets requiring planting with indigenous species is needed. • Eco-tourism provides a win-win in terms of employment and environmental sustainability. However, we need to protect our local vegetation and require a huge education and promotional component. 		

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16. Department of Water and Environmental Regulation	<p>(a) New and infill developments should be integrating total water cycle management and water sensitive urban design principles into the relevant stages of the planning process. Suggest incorporation of objectives and approaches outlined in SPP2.9 Water Resources and Better Urban Water Management.</p> <p>(b) Tuart woodlands and forests of the Swan Coastal Plain are a nationally significant ecological community and was listed as critically endangered under the Environment Protection and Biodiversity Conservation Act 1999 in July 2019. Activities that clear or damage the ecological community will require approval from the Minister for the Environment. Further guidance can be found at Tuart Woodlands and Forests of the Swan Coastal Plain: A National Significant Ecological Community. Reference should be made of the nationally significant ecological community as well as requirements and obligations under EPBC Act.</p> <p>(c) Banksia woodlands of the Swan Coastal Plain is a threatened ecological community listed as endangered under the EPBC Act on 16 September 2016. Activities that clear or damage the ecological community will require approval from the Minister for the Environment. Further guidance can be found at Tuart Woodlands and Forests</p>	<p>(a) Agreed. At all stages of the planning process consideration of SPP 2.9 is required. It is not considered necessary to duplicate these objectives within the Local Planning Strategy.</p> <p>(b) Noted.</p> <p>(c) Plan 5 is the long-term strategy for the City of Mandurah. It does not indicate that due process is not required to occur or that this will be a certain outcome. Rather it allows for the landowner to initiate an amendment and go through the environmental approvals process to determine whether this land use is appropriate.</p>	

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	<p>of the Swan Coastal Plain: A National Significant Ecological Community (Commonwealth of Australia, 2019). Local Planning Strategy Plan 5 (Rural) shows Lot 101 and a large portion of Lot 21 Southern Estuary Road, Herron as Rural Smallholdings. This is inconsistent with the EPA's advice and recommendations given when the EPA decided to not assess the draft scheme in June 2019, and with the EPA's decision that Amendment 137 is a scheme incapable of being made environmentally acceptable.</p>		
	<p>(d) DWER has recently released Waterwise Perth Action Plan. The Strategy should take into account the actions that sets the direction for transitioning to a waterwise city and ensure the Strategy aligns with the objectives of the Plan. In addition to using water sustainably, this can include (but not limited to) landscaping in POS and streetscapes designed to reduce irrigation requirements, stormwater drainage integrated into urban environments, alternative water sources for irrigation, green spaces to reduce urban heat island effect, converting drains into living streams, etc.</p>	<p>(d) Noted and Agree with this approach, but is beyond the scope of the Local Planning Scheme.</p>	
	<p>(e) Please note the Environmental Protection (Swan Coastal Plain Lakes) Policy no longer exists. An appropriate reference to relevant environmental policy is Environmental Protection Peel Inlet - Harvey Estuary Policy 1992, as well as</p>	<p>(e) Noted. References in the Planning Strategy to be Updated Accordingly.</p>	

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	State Planning Policy 2.1 – Peel Coastal Plain Catchment. The aforementioned policies identify the requirement land planning decisions to ensure impacts to water quality and the overall health of the Peel-Harvey Estuary are appropriately considered and managed.		
	(f) Embed reference to the suggested State policies, and the intent of land planning decisions to ensure the protection of the Peel-Harvey Estuary System	(f) The Strategy references these policies and SPP2.1 is included as a State Planning Policy that is to be read as part of the Scheme.	
	(g) The Strategy and Scheme should reference and achieve the objectives and requirements of the Government Sewerage Policy. Reference the Policy to ensure new subdivisions and development aligns with the requirements of the policy including the requirement to connect to reticulated sewerage.	(g) All WAPC approved policies are to be given due regard in planning decision making under the provisions of the Scheme.	
	(h) Section 4.15.3 - Under the Rights in Water and Irrigation Act 1914, any groundwater abstraction in a proclaimed area for purposes other than domestic/and or stock watering taken from the superficial aquifer is subject to licensing by DWER.	(h) Noted.	
	(i) Section 6.1 - term given to 'wetland' refers to wetlands of the Peel-Harvey Estuary as well as those identified in the Environmental Protection (Swan Coastal Plain Lakes) Policy 1992.)	(i) Noted and Agree	

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	Notwithstanding this policy is no longer current, the City should also recognise Ramsar wetland sites and wetlands mapped as Conservation Category (CCW) and Resource Enhancement (REW) wetlands as detailed in the Geomorphic Wetlands Swan Coastal Plain dataset.		
17. Department of Fire and Emergency Services	<p>(a) DFES notes Plan 5 of the Strategy identifies several areas associated with future growth within the City.</p> <p>However, it is unclear if an assessment of the bushfire risk has been undertaken for all areas of future growth within bushfire prone areas. - DFES notes the provision of a 2013 BHL assessment undertake for the Southern Rural Precinct (refer to Plan 3). It is not clear on the methodology used in determining the BHL assessment.</p> <p>(b) Where the Strategy aims to identify suitable land for land use intensification within designated bushfire prone areas, it is important an assessment of the bushfire hazard issues is undertaken that informs the suitability of areas (if any) for urban expansion and/or land use intensification. The minimum requirement to satisfy SPP3.7 is the preparation of a Bushfire Hazard Level (BHL) assessment and an assessment against the bushfire protection criteria</p>	<p>(a) City officers met with officers from DFES in December 2017 regarding areas of potential intensification of landuse within bushfire prone areas. The strategy notes that any further land use intensification in areas of extreme bushfire hazard will not be supported, unless it can be demonstrated through the provision of a BAL contour map and bushfire management plan that the bushfire hazard level can be reduced. LPS12 does not propose any intensification of land use in Mandurah beyond existing zoning.</p> <p>(b) As no changes to zoning are proposed within LPS12 that will increase the development potential of land within bushfire prone areas, a bushfire hazard level assessment was deemed not be required. This was confirmed by DFES in February 2018.</p>	Nil

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	requirements contained within the Guidelines.		
	(c) At this strategic level, it is acknowledged that bushfire management is likely to be only one consideration of the decision maker in determining the suitability of the land for proposed intensification. However, this emphasises the need for an understanding of what the bushfire risks are, so an informed decision can be made as to the suitability of areas for expansion or intensification of land use. Deferring consideration of the bushfire risk to subsequent planning stages may serve to exacerbate the situation through increased expectations from landowners regarding land use change, should the areas identified be unable to achieve compliance with the bushfire protection criteria in the Guidelines.	(c) Agreed. A Bushfire Hazard Level Assessment was undertaken for the Southern Rural Precinct and is included within Plan 3 of the Local Planning Strategy. No change in zoning has been proposed under LPS12 and the Local Planning Strategy states that further land use intensification in areas of extreme bushfire hazard will not be supported, unless it can be demonstrated through the provision of a BAL contour map and bushfire management plan that the bushfire hazard level can be reduced.	
	(d) A BHL assessment should be prepared for all areas identified for land use intensification which are designated as bushfire prone within the Strategy, including those areas that have not been previously tested by SPP 3.7 and are yet to be zoned or developed.	(d) Agreed. No changes in zoning have been proposed in LPS 12 that will allow for land use intensification in bushfire prone areas.	
	(e) Although not specified in SPP 3.7 or the supporting Guidelines, the City should also consider the following: <ul style="list-style-type: none"> a BHL assessment for those areas identified in the current Strategy or zoned in the current Scheme, but 	(e) Noted. While a bushfire hazard level assessment for existing zoned land which may allow for land use intensification would be beneficial, it is outside of the scope of the local planning strategy and scheme.	

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	<p>not yet developed. A BHL assessment will identify those areas that cannot comply with SPP 3.7; or alternatively identify measures to ensure future compliance, such as an improved road network; and</p> <ul style="list-style-type: none"> identification of measures to improve the resilience of those areas that are developed within or adjoining areas with an extreme bushfire hazard; this could be improved vehicular access and egress; increased hazard separation; improved water infrastructure; implementation of fire management strategies and vegetation management. <p>(f) It is critical at this level of the planning to connect the spatial understanding of the bushfire threat with strategic decisions about intensification of land use to reduce the vulnerability of people, property and infrastructure to the threat of bushfire. An understanding of the bushfire hazard provides for the identification of opportunities and constraints for the areas proposed for land use intensification. These areas can then be evaluated against each other, as well as each element of the bushfire protection criteria, to highlight the locations where it is unlikely compliance with the criteria can be achieved.</p>	<p>The Local Planning Strategy does highlight key issues in these locations to be addressed by proponents through bushfire management plans.</p> <p>(f) Noted. The Local Planning Strategy provides an overview of the key opportunities and constraints for areas within bushfire prone areas.</p> <p>No changes are proposed to zoning within LPS12 which will result in further land use intensification within bushfire prone areas</p>	

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18. Atco Gas	<p>(a) ATCO has no objection to the proposed Draft Local Planning Scheme No. 12 and the draft Local Planning Strategy. Based on the information and plans provided, ATCO has identified that</p> <ul style="list-style-type: none"> • A portion of the City of Mandurah falls within the WAPC Draft DC4.3 Trigger Distance for ATCO Infrastructure. Any development within this Trigger Distance of a High-Pressure Gas Pipeline requires further consultation with ATCO prior to preliminary designs being finalised. The principles of DC4.3 need to be applied to the ATCO Steel High Pressure Gas Main network. • ATCO identifies that the any proposed future development may require additional safety measures to be considered, identified and in place for the high-pressure gas pipeline risk mitigation. • Any proposed change to an existing permissible use of land within the "Trigger Distance" from the ATCO High Pressure gas mains that becomes considered "a sensitive" landuse such as primary schools, day care centres, hospitals or aged care facilities will require additional investigation and risk mitigation will be required to be <i>installed and costs recovered by the proponent that changes the existing landuse.</i> 	(a) Noted.	Nil

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19. Department of Local Government Sport and Cultural Industries	(a) Appreciates and acknowledges the City's request for comment, but has no submission to make in this instance.	(a) Noted	Nil
20. Department of Biodiversity, Conservation and Attractions	<p>(a) The department supports the commitments in the draft Local Planning Strategy requiring any proposal affecting Lot 10 Old Pinjarra Road, and the Panorama Development site will be referred to the EPA under Section 38 of the EPA Act 1986.</p> <p>Lot 10 Old Pinjarra Road is mostly comprised of Conservation Category wetland. The Panorama Development site at Lot 2 Old Coast Road and Lots 20 and 21 Estuary Road supports habitat for threatened species of fauna including the Critically Endangered Western Ringtail Possum, the Commonwealth listed Threatened Ecological Communities Banksia woodlands of the Swan Coastal Plain and Tuart Woodlands and Forests of the Swan Coastal Plain, and provides a significant ecological link between the estuary, Yalgorup National Park and the ocean. Preferably this linkage would be retained in its entirety.</p> <p>(b) It is noted that the Local Planning Strategy states that measures for managing bushfire risk as part of any further development should not be dependent on measures outside the identified development area, and that the City will not support the clearing of</p>	(a) Noted.	<p>Nil.</p> <p><i>Further consideration be given to a potential rezoning of Lot 1 Old Coast Road from Rural Residential to 'Rural Smallholdings' or 'Rural' to be included in the Local Planning Strategy.</i></p>

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	vegetation on City managed land to reduce bushfire attack levels (unless mitigation actions have been recognised by the City as part of its long-term fire management plan).		
	The department also advises that any bushfire protection measures required for development adjoining conservation reserves managed by the department, conservation and resource enhancement wetlands and their buffers, threatened ecological communities, and populations of threatened species, should be accommodated within the development land and not place reliance or impositions on the management of the conservation areas.		
	(c) The department supports Actions 24, 25, 26 and 27 of the Local Planning Strategy.	(c) Noted.	
	(d) The stocking rate provisions for animals within LPS 12 are noted and supported.	(d) Noted.	
	(e) It is noted that Lot 9015 Mulga Drive Parkland is zoned rural residential. This lot is proposed Regional Open Space in the WAPC's Southern Metropolitan and Peel Sub-Regional Planning Framework and is owned by the City. The department recommends consideration be given to zoning the lot Regional Open Space, or if this is not possible, Environmental Conservation until the	(e) Lot 9015 is zoned 'Rural' under the Peel Region Scheme. The 'Rural Residential' zoning is consistent with the zoning under the Peel Region Scheme.	

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	proposed Regional Open Space zoning is resolved.		
	(f) It is the department's understanding that Lot 9006 Wanjeep Road Coodanup has been identified in the Frasers Landing Outline Development Plan as a core Conservation area. It is recommended consideration be given to zoning this area Environmental Conservation.	(f) The subject land is zoned 'Urban Development' and the Frasers Landing Outline Development Plan identifies a core conservation area. All development must be in accordance with the ODP, and once subdivision has occurred the zoning of this land can be normalised. Reserving the Core Conservation Area prior to development may trigger compensation measures under the <i>Planning and Development Act 2005</i> .	
	(g) As previously discussed, it is noted that Lot 2 Old Coast Road and Lots 20 and 21 Estuary Road have been identified as requiring a future environmental assessment and that the site will remain in the urban development zone. The site has significant biodiversity values and would ideally be protected.	(g) Noted.	
	(h) It is noted that Lot 1 Old Coast Road, which is located between Lot 2 and Yalgorup National Park is zoned rural residential. Ideally this lot would be zoned rural to retain the consolidated remnant of native vegetation within a single lot.	(h) It is agreed that Lot 1 Old Coast Road would ideally be retained in one consolidated remnant of native vegetation, however in order to avoid delays in the processing of the scheme, it is recommended that further consideration of the most appropriate zoning of this lot be dealt with through a separate amendment to LPS 12.	
	(i) The application of the Rural Small Holding zone to limit future subdivision	(i) The Rural Residential zoning was applied to Lot 1 Southern Estuary	

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	of lots adjoining Lake Clifton and the Peel Harvey estuary is noted and supported. It is recommended that consideration be given to zoning Lot 1 Southern Estuary Road Herron as Rural Small Holding instead of Rural Residential, consistent with the other lots adjoining the Peel Harvey estuary.	Road in lieu of the Rural Smallholding zone based on the history of the site. A direction was given by the Minister for Planning pursuant to section 76 of the <i>Planning and Development Act 2005</i> , to initiate Amendment 110 to TPS 3 to rezone the site from 'Rural' to 'Rural Residential' to facilitate the subdivision of the lot into two lots. Amendment No. 110 was granted final approval by the Minister in May 2015. The WAPC also required the City's adopted draft LPS12 to be modified	
	(j) The zoning of Lots 721, and Lot 5 Old Coast Road Herron and Lots 21, 101 and 1496 Southern Estuary Road Herron as Rural will assist in reducing the risk to the consolidated areas of native vegetation found on these lots from future subdivision and development.	(j) Noted.	
	(k) It is recommended that Lot 7 Dunkeld Drive Herron also be zoned rural to protect the environmental values of this lot from further subdivision. Retaining Lot 7 in the rural zone would be consistent with the recommendations of the Environmental Protection Authority's (EPA's) Section 16 Strategic Advice of the Dawesville to Binningup Area, be beneficial for the protection of Lake Clifton and the Critically Endangered Thrombolite Community, and would provide protection for locally significant	(k) Noted. Under TPS3 the majority of Lot 7 Dunkeld Drive was zoned 'Rural Residential'. Under LPS 12 the majority of the site has been rezoned 'Rural Smallholding' in order to reduce the subdivision potential of the land to reflect the bushfire hazard and environmental significance of the site. Subdivision of the site will still require management of bushfire risk and vegetation and whilst it is noted that subdivision of the site will have impacts on the remnant vegetation, the	

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	<p>vegetation identified under the City's Biodiversity Strategy.</p> <p>The 2010 EPA Strategic Advice outlined that subdivision and development near the Yalgorup lakes is highly likely to impact the ecological character and integrity of the lake ecosystems, and that the EPA considers the risk of impacts occurring from additional residential and agricultural development in the lake's catchment can have serious adverse consequences.</p>	<p>increased lot size is considered to be an improved outcome on what could previously been permitted on the site.</p>	
	<p>(l) Lot 2275, 2240, 2657, 4185, 2657 and 3045 Clifton have been acquired by the department and incorporated into Yalgorup National Park. It is recommended that this area be zoned as Regional Open Space rather than Rural, consistent with the WAPC's Sub-regional Planning Framework.</p>	<p>(l) Noted. The subject lots are zoned 'Rural' under the Peel Region Scheme and zoning under LPS12 is required to be consistent with the zoning under the PRS. A request to amend this zoning under the PRS should be considered by the State Government.</p>	

City of Mandurah
Local Planning Scheme No 12

Schedule of Modifications Following Advertising

May 2020

1. Scheme Text Modifications

No	Subject	Overview of Modification
1.	Clause 1.4 Aims of the Scheme	<p>Update Clause 1.9 to reflect Council's <i>Strategic Community Plan 2020 – 2040</i> as follows:</p> <p><i>"The aim of the Scheme is to provide the land use planning framework necessary to achieve the Place Aspiration, Place Vision and deliver the objectives of the Key Focus Areas for Mandurah as stated in Council's Strategic Community Plan 2020 – 2040:</i></p> <p><i>Place Aspiration:</i></p> <p><i>Woven by waterways, a city with a village heart;</i></p> <p><i>Place Vision:</i></p> <p><i>We are built in nature - a meeting place surrounded by unique waterways, where the wellbeing of our people and our environment are nurtured; where business in the community can thrive and entrepreneurship is celebrated.</i></p> <p><i>We will be the place where a thriving regional city and the heart of a village meet. This is our Mandjoogoordap.</i></p> <p><i>Key Focus Areas:</i></p> <p><i>Economic: Growing our economy;</i></p> <p><i>Social: Creating a better community;</i></p> <p><i>Health: Creating a healthy community;</i></p> <p><i>Environment: Nature has a voice at the table in all decisions</i></p> <p><i>Underpinned by Organisational Excellence: City of Mandurah being a high performing organisation."</i></p>
2.	Naming of Zones	<ul style="list-style-type: none"> Centre Zones: Remove C1, C2, C3 and C4 from the naming of the Centre zones as outlined in the Department for Planning's Post Implementation Review of Planning and Development (Local Planning Schemes) Regulations 2015 dated 5 June 2016 ('2016 Review Document'); Update references to Zones in Table 3, other references and Scheme Maps accordingly. Private Clubs, Institutions and Place of Public Worship: Rename to 'Private Community Uses' as outlined in 2016 Review Document;

No	Subject	Overview of Modification															
3.	Zoning Tables	<ul style="list-style-type: none"> • Modify 'Aged Care' to 'Residential Aged Care'; • Include 'Reception Centre' as an 'A' use in the Rural Residential, Rural Smallholdings and Rural zone; • Separate 'Dwelling' Use and include Grouped and Multiple Dwellings as X uses in the Rural Residential, Rural Smallholdings and Rural zones; • Add 'Retirement Village' as a new use under the 'Residential Uses' and show as 'D' use in the Centre Zones, 'P' use in the Mixed Use and Residential Zones and 'X' is all other zones. 															
4.	State Planning Policies	<p>Include the following State Planning Policies to be Read as Part of the Scheme:</p> <ul style="list-style-type: none"> • State Planning Policy 2.5 – Rural Planning; • State Planning Policy 7.0 – Design of the Built Environment; 															
5.	Tourism Sites and Provision for Residential Uses	<ul style="list-style-type: none"> • Add Single, Grouped and Multiple Dwellings be listed as a discretionary use ('D' use) within the Tourism zone; • Add the following provisions to Schedule 3 – Specific Site and Development Requirements: <table> <tr> <th>No</th><th>Description of Land</th><th>Requirement</th></tr> <tr> <td>6</td><td>Lot 507 Apollo Drive, Halls Head</td><td> (a) Development of up to 4 storeys may be permitted. (b) A minimum of 75% Tourism Uses and maximum of 25% Residential Uses to be provided. </td></tr> <tr> <td>7</td><td>Lot 371 Country Club Drive, Dawesville</td><td>100% Tourism Uses to be provided with no Residential Uses permitted unless otherwise approved by the local government.</td></tr> <tr> <td>8</td><td>Lot 9201 and 2001 Marina Quay Drive, Erskine</td><td>100% Tourism Uses to be provided with no Residential Uses permitted unless otherwise approved by the local government.</td></tr> <tr> <td>9</td><td>Lot 10 Old Coast Road, Greenfields</td><td>Any significant development proposal will require referral to the Environmental Protection Authority under s.38 of the Environmental Protection Act 1986.</td></tr> </table>	No	Description of Land	Requirement	6	Lot 507 Apollo Drive, Halls Head	(a) Development of up to 4 storeys may be permitted. (b) A minimum of 75% Tourism Uses and maximum of 25% Residential Uses to be provided.	7	Lot 371 Country Club Drive, Dawesville	100% Tourism Uses to be provided with no Residential Uses permitted unless otherwise approved by the local government.	8	Lot 9201 and 2001 Marina Quay Drive, Erskine	100% Tourism Uses to be provided with no Residential Uses permitted unless otherwise approved by the local government.	9	Lot 10 Old Coast Road, Greenfields	Any significant development proposal will require referral to the Environmental Protection Authority under s.38 of the Environmental Protection Act 1986.
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No	Subject	Overview of Modification
6.	Lot 2002 Marina Quay Drive, Erskine	<ul style="list-style-type: none"> Modify Special Use No 2 in Table 6 (Special Uses) by deleting parts (a), (b) and (c) and replacing with the following: <i>"Further development of the site shall be subject to a Structure Plan as per Part 4 of the Deemed Provisions, to determine the form, scale and degree of tourism development in this location."</i>
7.	Land Use Definitions	<ul style="list-style-type: none"> Update the following land use terms in Clause 6.2 to reflect the Model Provisions Definitions: Amusement Parlour, Bed & Breakfast, Bulky Goods Showroom, Caretakers Dwelling, Service Station, Tourist Development (rename from 'Tourism Development'); Remove definition of 'Aged Care' and 'Nursing Home' definition and replace with 'Residential Aged Care Facility' as per the draft WAPC Position Statement on Residential Aged Care as follows: <i>"a residential facility providing personal and/or nursing care primarily to aged or dependent persons which, as well as accommodation, includes appropriate staffing to meet the nursing and personal care needs of residents; meals and cleaning services; furnishings, furniture and equipment. This may consist of multiple components that include residential respite (short-term) care, aged or dependent persons' dwellings and a retirement village, but does not include a hospital, rehabilitation or psychiatric facility."</i> Add the definition of 'Retirement Village' as per the draft WAPC Position Statement on Residential Aged Care as follows: <i>"a development with self-contained, independent dwellings for aged or dependent persons together with communal amenities and land uses incidental and ancillary to the provision of such accommodation, but does not include a development which includes these features as a component of a residential aged care facility."</i> Modify the definition of 'Holiday House' to remove the term 'single'; Modify the definition of 'Restaurant/Café' to state: <i>"means premises primarily used for the preparation, sale and serving of food and drinks for</i> <i>(a) consumption on the premises by customers for whom seating is provided; or</i> <i>(b) in a form for consumption off the premises; and</i> <i>(c) including premises that are licenced under the Liquor Control Act 1988;"</i>

No	Subject	Overview of Modification
8.	Significant Tree Register	<p>Revisions to Schedule A: Clause 13A Significant Tree Register to update reference to heritage places rather than trees: Modify Clause (3) to state: <i>"The local government must not enter a tree in the Significant Tree Register or modify the entry of a tree in the register unless the local government..."</i></p> <p>Modify Clause 4 to state: <i>"If the local government enters a tree in the significant tree register or modifies an entry of a tree in the significant tree register..."</i></p> <p><i>Note – this text is as per the WAPC's Schedule of Modifications dated 20 August 2018 but missed in the City's advertised version.</i></p>
9.	Exemptions from Development Approval	<ul style="list-style-type: none"> Revisions to Schedule A: Clause 61(1)(o) Include the renamed 'Private Community Uses' zone to list of zones where minor development is exempt from approval. Revisions to Schedule A: Clause 61(1)(q) Clarify that excavation and filling of land up to 500mm in all zones to be consistent with the R-Codes <i>(Acknowledge the intent of this clause was only to apply where the R-Codes do not apply for up to 1m of fill, however in reducing the height, the provisions are consistent with the R-Codes so can apply to all zones).</i>
10.	Car Parking Requirements (Schedule 2)	<ul style="list-style-type: none"> Modify Residential Aged Care to <i>"1 bay per 4 beds, plus 1 bay per staff member present, or otherwise determined by the local government following the submission of a traffic management report."</i>
11.	Inclusion of Amendments to Scheme 3 that have been gazetted since adoption of draft Scheme 12	<ul style="list-style-type: none"> Lot 1175 Old Coast Road, Herron – Details from Amendment 138 (GG 15/18) Additional Use No 18 from Scheme 3 (Dog Kennels and requirement for Acoustic Assessment) to be added to Table 4 Lot 1 Pinjarra Road, Coodanup - Details from Amendment 135 (GG2/2/18) Require a definition of 'Fresh Food Market' in Division 2, Clause 6.2 – <i>"means premises used for the storage and sale (by wholesale and/or retail) of domestic fresh produce, including the predominant lines of fruit, fresh and processed vegetables, and which include the incidental sale of other items such as flowers, bread, meat, small goods, dairy products, bulk food goods, continental foods and fish."</i> Lot 506 Apollo Place, Halls Head (Sutton Farm) Table 6 (Special Use 1): Delete the use 'guesthouse' as the term 'tourist development' fits the description.

No	Subject	Overview of Modification
12.	Typographic Errors	<ul style="list-style-type: none">• Clause 4.15.2 – Capitalisation of Title 'Building Envelope';• Clause 4.14.2 – Reword text to state: <i>"Where Residential Uses are proposed, the site shall require be subject to a Local Development Plan as per Part 6 of the Deemed Provisions to determine the location, form and scale of development for the site, the interface to existing residential development and the application of the R-Codes.";</i>• Schedule 2 – ensure parking bays are plural references are included in appropriate areas;• Remove double spacings between words as required through the Scheme Text;

2. Scheme Maps Modifications

No	Subject Site / Location	Overview of Modification
1.	Special Control Area No 1 Flood Hazard Area	Remove Flood Hazard Areas from Scheme Maps. The Scheme Text currently states: <i>"Flood Hazard Area means land contained within the 1 in 100 Year Average Recurrence Interval (ARI) floodplain mapping prepared by the state government agency responsible for floodplain mapping."</i> This mapping is owned by the Department of Water, and the text provides this linkage to the required provisions. There is no need to show this detail on the Scheme Maps.
2.	Strategic Centre Zone	Realign with the Strategic Centre zone boundary to be in accordance with the existing approved Precinct and Structure Plans and the draft Mandurah Strategic Centre Activity Centre Plan; and rezone areas currently shown as Strategic Centre but located outside the current Activity Centre Plan to revert to their current zoning under Town Planning Scheme No 3.
3.	Cygni Road Precinct Bounded by Adana Street, Anstruther Road, Boundary Road and Cemetery Road.	Amend the Density Code applied to from R25 to R40.
4.	Lot 621 Catalina Drive, Lakelands	Increase the Density Code R20 to R30.
5.	Lot 9033 Pebble Beach Boulevard, Meadow Springs	Remove R40 site at north of golf course as now developed as child care
6.	Lot 47 Eaglemont Street, Greenfields	Amend the zoning from Local Centre to Urban Development
7.	Lot 46 and 49 Eaglemont Street Greenfields	Amend the zoning of from Local Centre to Neighbourhood Centre and show the Density Code as R-AC3.
8.	Reserve 53511 & 43862 Murdoch Drive / Sartorial Place, Greenfields	Currently zoned Residential – recently Management Order to City issued for Conservation (R53511) and Drainage (43862). To be shown as Reserved Lands.

No	Subject Site / Location	Overview of Modification
9.	Lot 300 Pingle Drive Greenfields	Realign Urban Development / Residential zone to align with recently created Lot 300 (what was balance Lot 9002)
10.	Reserve 37991 (Janis Street Reserve) Halls Head	Remove from Conservation Reserve and include as Public Open Space (Sewer Pump Station)
11.	Lot 9001 Placid Waters Parade, Coodanup	Boundary of the R25 to be modified in accordance with the current subdivision approval.

Long Term Cycle Network (DoT/CoM)

Cycle Network

- Primary Route
- Secondary Route
- Local Route

Urban Form / Activity Centres

- City Centre
- Mixed Use Precinct
- District Centre
- Neighbourhood Centre
- * Local Centre (Existing and Potential)
- Mixed Business / Service Commercial
- Existing Infill Area / Potential Development Precinct
- Future Infill Development Area

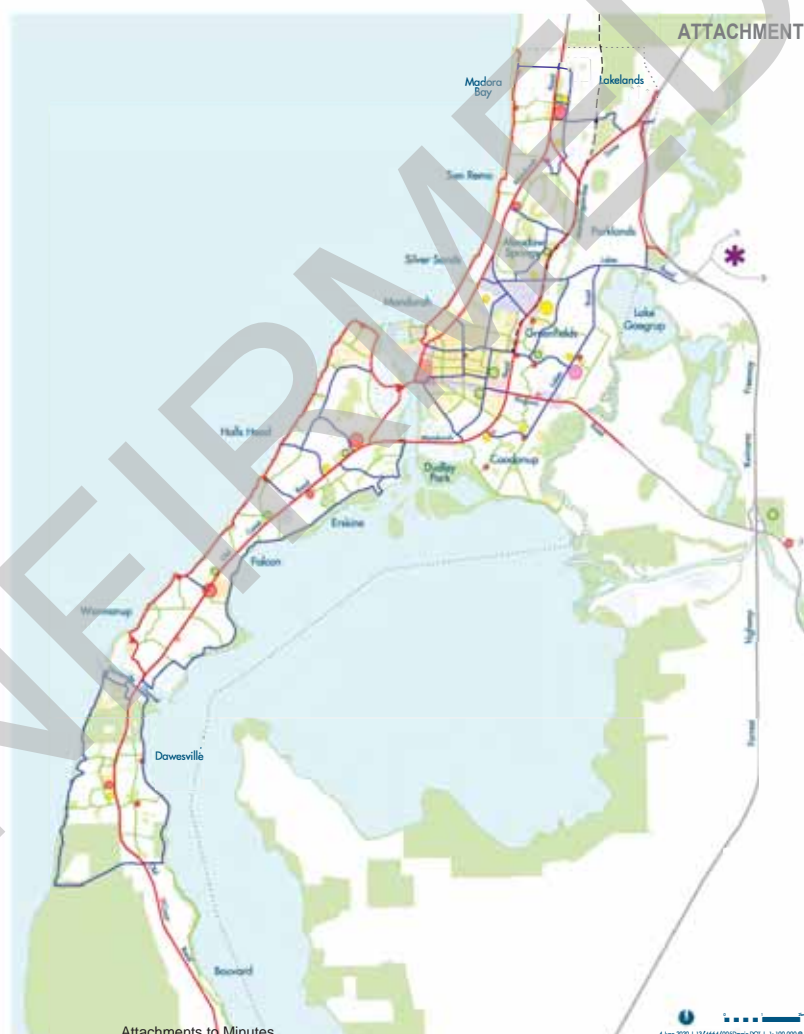
Open Space

- Regional Open Space
- Conservation
- Active
- District Parks / Golf Course

Social Infrastructure

- Tertiary Education
- Regional Hospital
- Regional Recreation
- High Schools
- District Recreation

City of Mandurah Boundary



Attachments to Minutes

4 June 2020 | 1574664/70032924 DCT | 1:100,000 @ A3

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NAMING OF COMMUNITY INFRASTRUCTURE AND PUBLIC PLACES POLICY

POL-PKR 04

Objective:

To formalise the principles by which the City of Mandurah the City names community infrastructure and public places, ensuring that a consistent, fair and equitable protocol is followed.

Statement:

Community infrastructure and public places are reminders of local history, culture and citizens, and are named or dual named appropriately to match the context and significance of the asset.

Guiding Principles

1. In general terms, naming should be unique and use form, spelling and style of contemporary Australian English. In particular cases, naming practice should take into account contemporary Indigenous and Torres Strait Islander spoken languages.
2. The City strongly supports the recovery and revival of Bindjareb Noongar language. The restoration of traditional Bindjareb names of geographical features and dual naming of public facilities and infrastructure is encouraged. Aboriginal names shall be in the local Bindjareb Noongar language and chosen in consultation with the Aboriginal community.
3. A name shall be wherever possible:
 - relevant to Australian, preferably local, history, flora, fauna, culture, local landscape and physical characteristics
 - short and simple preferably one to two words
 - in all respects, in accordance with community standards
 - complementary with and sensitive to existing names and design themes of adjoining assets
 - not easily confused with or duplicating names within the region or nearby local governments
 - be considerate of any potential risk to the reputation of the City and/or Council from aligning with an individual or company whose reputation may vary.
 - have strong local community support.
4. If personal names are used, the person commemorated should:
 - have contributed significantly to the development, protection or enhancement of the immediate locality Mandurah or greater region Peel that has produced long term improvements in the area or community
 - have actively served or contributed to an area of national or international importance
 - have a long term association with a local community group or service club twenty years or more, service to the community or organisation must have been voluntary
 - have donated property or funds for community benefit
 - have their birth name recognised no nickname names
 - preferably be recognised in memoriam.

note: under the Land Administration Act 1997 names that commemorate a person shall not be conferred or reserved over one hectare.

Names of living persons are by their nature subject to partisan perception and change in community judgement and acceptance. For this reason the adoption of a personal name during the lifetime of the person concerned should only be made in exceptional circumstance.

5. Sensitivity to diverse cultural situations should be applied when selecting names and derogatory or discriminatory terms or terms likely to cause offence will not be approved.
- Names of commercial entities must not be used unless part of a formal sponsorship proposal. This is dealt with under the City's Sponsorship Policy.

Naming of Parks and Reserves

Naming of parks, reserves and components of reserves must meet the requirements under the Land Administration Act and the Geographic Names Committee (GNC) Act. Principles, Guidelines and Procedures.

Renaming of Community Infrastructure or Public Places

Renaming will only occur in an extraordinary case. Evidence of substantial community support must be provided for a change in name.

If infrastructure or a public place has been named after a person and that person comes into disrepute through illegal activities, conviction or similar, whether retrospectively or subsequent to the naming, the name of the infrastructure or place shall be immediately removed.

If a name change is being considered for any of the City's infrastructure or reserve, the request is to be firstly referred to Land Management Service (LMS) to confirm if the current name is officially approved by the GNC.

If the current name is not officially approved by GNC, the City can apply for the new name to be approved through GNC. For the naming of any infrastructure after the street in which it is located, only the name of the street should be used and should not include the suffix. eg. Thomson Pavilion not Thomson Street Pavilion.

If the current name is officially approved by GNC, Council will need to approve a recommendation to GNC for the change of name. Once the new name is approved by GNC, the City can officially change the name of the infrastructure.

Any naming, or renaming recommended to GNC should be accompanied with a plan to identify what is being named. The naming could include only the infrastructure on a reserve, only the reserve, or both the infrastructure and the reserve.

Signage

Any signage must be in line with the City's signage practices, design standards, and guidelines. The use of the City's logo will be in accordance with the City's image protocols.

Requirements for Naming Proposals:

- Addressed to the Chief Executive Officer (CEO)
- Evidence of support from an Elected Member of the City
- Address of the building or place to be named
- A site plan clearly identifying the location and boundaries of the asset to be named
- The reason for the choice of name including the history, meaning, significance and relevance to the Mandurah and/or Peel region or national/international contribution

- If the nomination is being submitted by an organisation, documented evidence i.e. minutes from a committee / board meeting must also be included in support of the nomination.
- For personal names, the following must also be supplied:
 - Biographical details: dates of birth death if relevant length and years of service or association
 - Written permission from the family in the case of a deceased person.

Assessment Process:

- On receipt of a nomination, the CEO shall circulate a copy to all Elected Members for consideration
- Elected Members shall have at least two (2) weeks to consider the proposal. If an Elected Member is not in favour of the proposal they should submit their views in writing to the CEO
- If it is deemed appropriate to pursue the nomination, the CEO will submit a confidential report to Council. Adoption of the recommendation will require an absolute majority decision by Council.

Note:

All naming proposals relating to areas and reserves must be referred to Landate Governance and not a comment or to the Council for a decision. A proposal received from Landate Governance will be referred to the Council.

Definitions

Community Infrastructure any property, complex, structure, building, bridge, asset, sporting field owned or under the control of the City, excluding public roads.

Community Place an area owned or under the control of the City that is not deemed to be a park. Eg playground or public road.

Responsible Directorate:

Strategy and Business

Reviewer:

Executive Manager Sport, Recreation and Events

Creation date:

Minute G.35/2/13, 2 February 2013

Amendments:

Minute G.35/2/15, 24 February 2015

Minute G.12/7/19, 23 July 2019

Related Documentation and/or Legislation:

Land Administration Act 1999

For naming of parks, reserves or components of these i.e. pavilion, ovals, gardens.

City of Mandurah Reconciliation Action Plan

PO CMR 08 Aboriginal Connection To Country and

ABORIGINAL CONNECTION TO COUNTRY (LAND)

POLICY

POL-CMR 08

Objective:

- 1 To formally acknowledge Aboriginal people's connection to Country, land and waterways and its importance to them.
- 2 To guide the City of Mandurah, in decision making associated with City works, Strategic document preparation, Assessment of private development and Submissions to State and Federal Government

Statement:

For the purpose of this policy, land and waterways refers to all the lands and waterways within the boundaries of the City of Mandurah.

The City of Mandurah the City acknowledges that:

- The Aboriginal people of the South West area of Western Australia have resided on and had cultural connection with the land for over 45,000 years
- Aboriginal lore is characterised by a strong spiritual connection to Country which includes caring for the natural environment and for places of significance
- activities are undertaken on the traditional lands of the Bindjareb people of the Bibbulmun nation, within the boundaries of the City of Mandurah.

The City is committed to delivering a range of cultural awareness activities for its officers to better inform their decision making for projects relating to the use of land or waterways. The cultural awareness training aims to increase officer's ability to understand:

- the cultural responsibility Aboriginal people have to care for the land and waterways
- the law and lore of local Aboriginal people, and how they relate to land and water use
- local Aboriginal people, their culture and their stories.

Opportunities for officers to use this understanding of connection to Country include:

- sharing knowledge about the spiritual, social, cultural and physical connection to Country of Aboriginal people with colleagues, agents and contractors
- incorporating cultural and historical accounts from Aboriginal people during project design and implementation stages.

The City will continue to appropriately acknowledge the importance of Aboriginal people's connection to land by:

- Supporting the use of Aboriginal names or dual naming for public facilities and infrastructure
- Acknowledging the importance of connection to land in relevant strategic documents

- Consulting with local Aboriginal people where possible to integrate cultural information into activities, events and the development of public facilities and infrastructure.
- Seeing opportunities to utilise the local historic cultural Aboriginal content in activities and projects that relate to land or waterways. This may include
 - Interpretive art, signage or naming
 - Providing information or contacts to private developers to utilise with Development Applications or Outline Development Plans

NB: public facilities and infrastructure include the built and landscaping components of public and active open spaces, parks and reserves, as well as trails, conservation projects, community buildings and facilities.

Definitions

Bindjareb:

Refers to the specific territory where the Aboriginal people live. This territory borders other territories and extends from Mount Brown in Naval Base, across through Bungong Brook between Armadale and Byford to the Albany Highway, and extends to the river where the township of Williams is and across to Myalup, into the ocean and extending back to where Mount Brown is located.

Country:

In the context of Australia's Aboriginal culture, "Country" refers to a specific place within Australia and not Australia itself. Country refers to "this" place, or the area of a traditional language group. Aboriginal people have a special relationship with the land. It has a unique place in their hearts, more like a relative than an object. They have a deep, enduring spiritual connection to Country. The connection of Aboriginal people to Country forms their culture and sovereignty self governance, including Aboriginal law and spirituality that is intertwined with the land, people and creation.

Elders:

Elders are often the knowledge keepers of their people's history, stories, culture and language. They are usually older people but some families may agree to a younger person to take on this cultural responsibility. This is the family's prerogative.

Traditional Owners:

Aboriginal representatives of the traditional language group that inhabited the area prior to European settlement are often recognised as traditional owners by local Aboriginal communities.

Responsible Directorate:

Sustainable Communities

Reviewer:

Manager Community Development

Creation date:

Minute G.14/ 15, 23 June 2015

Amendments:

Minute G.12/7/19, 23 July 2019

Related Documentation:

City of Mandurah Reconciliation Action Plan
Procedure PRO CMR 05 Aboriginal Connection to Country Consultation

BUSH FIRE PREVENTION AND CONTROL

(Bush Fires Act 1954)

POLICY

POL-EMS 01

Objective:

To provide advice on all aspects of preparedness, prevention and the management of bush fires on properties within the City of Mandurah.

Statement:

The City of Mandurah the City is committed to formulating and imposing appropriate fire prevention measures necessary to provide a safe environment for the community on properties including rural, urban, occupied and unoccupied land. In achieving this, the City has implemented the following measures:

1. FIRE HAZARD REDUCTION AND FIRE BREAKS AND FUEL REDUCTION
 - 1.1 Council may, in accordance with section 33 of the Bush Fires Act 1954, issue the Act and publicise annually to all landowners the provisions necessary for the reduction of fire hazards within the City.
 - 1.2 Delegated Authority has been granted to the Chief Executive Officer by Council to approve the first and final Fire Break and Fuel Hazard Reduction Notice. The Notice annually, unless substantial changes are recommended by Council's Bush Fire Advisory Committee. Recommendations for substantial alterations to The Notice shall be submitted to Council for consideration of adoption.
 - 1.3 The following provisions have been adopted by Council as a minimum requirement for landowners for the reduction of fire hazards on their property. The below mentioned fire hazard reduction must be complied with by or on the 17 November annually and maintained until 31 May inclusive:

Occupied or Unoccupied and less than 1000m²

Where the area of land is less than 1000m² remove all flammable material on the land except living standing trees, from the whole of the land to a height of no longer than 4 centimetres by either mowing, slashing, ploughing, cultivating, scarifying, chemical spraying followed by slashing down to 4 centimetres or other approved method by an officer of Council authorised for this purpose. A four metre fire break is not acceptable. Note: Properties with dense vegetation will also need to be thinned out to reduce any significant fire risk to the satisfaction of the City's authorised bush fire control officer.

Occupied or Unoccupied and 1000m² and over

When the area of land is 1000m² and over, provide a trafficable mineral earth firebreak at least four metres wide, with a vertical height clearance of 4.2 metres

- o immediately inside all external boundaries on the land
- o immediately surrounding all outbuildings erected on land
- o immediately surrounding haystacks, fuel storage or other flammable substances or material.

A vertical height clearance of 4.2m must be maintained on driveway access.

1.4 RE MANAGEMENT PLANS

Where land is subject to an approved Fire Management Plan the management plan must be fully complied with for the site.

1.5 ASSET PROTECTION ZONES

In all areas noted as being within 100m of Bush Fire Prone vegetation as designated by the Fire and Emergency Services Commissioner, the installation and maintenance of Asset Protection Zones (APZ) are recommended.

Asset Protection Zones in these areas are recommended to include:

- A 20 metre asset protection zone reduced fuel load from the walls of any building or infrastructure unless otherwise approved in a Fire Management Plan.
- Reticulated gardens shall be maintained to a height no greater than 1.5 metre / 50 cm.
- Loose flammable material within the APZ should be removed to reduce the fuel load to less than 2 tonnes per hectare and this is to be maintained to this level.
- Wood piles to be stored at least 10 metres from the building.
- Maintenance of a minimum 2 metre gap between trees and shrubs any building or infrastructure.
- Ensuring that no trees overhang any building or infrastructure.
- Prune lower branches of trees within the APZ up to 2 metres off the ground to stop a surface fire spreading to the canopy of the trees.
- Trees or shrubs in the APZ are to be cleared of any dead material.

On all land 4000m² and greater Asset Protection Zones in these areas are required to:

- Maintain a minimum 2 metre gap between trees and shrubs and dwelling and
- Ensure that no trees overhang any dwelling.

The City's Authorised Bush Fire Control Officers may issue a request for works to be completed for the failure to undertake required Asset Protection Zone works and where works are not completed an infringement notice may be issued.

Contractors will not be requested to undertake works on the owner's behalf in relation to Asset Protection Zone non compliance. Any change in enforcement approach in this regard is to be endorsed by Council.

An authorised Bush Fire Control Officer may issue a variation from Asset Protection Zone requirements where it is considered that adequate risk mitigation measures have been implemented, such as the reduction of fuel loads and appropriate management of understorey vegetation.

Applications can be made to the City to remove trees or vegetation in order to create an Asset Protection Zone within a tree preservation area as designated in the City's Town Planning Scheme No 3.

These requirements are the minimum standard. Additional requests may be made in accordance with the relevant section of the Bush Fires Act 1954 by the City's authorised Bush Fire Control Officer.

1. Annual property fire break and fuel hazard reduction inspections of all urban, rural occupied and unoccupied land by authorised Bush Fire Control Officers will officially commence on the 18th November each year.

- 1.7 Variation to the City's requirements: If a landowner considers for any legitimate reason it impractical to clear firebreaks as required by The Notice, or if natural features are considered to render firebreaks unnecessary, application may be made in writing to the City or its authorised Bush Fire Control Officers, not later than 1 November of each year for alternative locations, or other method of fire prevention on the land.

The City's authorised Bush Fire Control Officers may apply an approval to the variation for a period of up to 3 years where appropriate. Properties must be maintained each year in accordance with the approved variation.

If permission is not granted, the requirements of The Notice must be complied with. Any major fire hazard reduction request which cannot be resolved between the applicant and an authorised Bush Fire Control Officer may be referred to the Chief Bush Fire Control Officer for determination.

- 1.8 The City or its authorised Bush Fire Control Officers may, in accordance with section 33 of the Act, arrange for a contractor, workers, machinery or other equipment or workforce necessary to clear land found in contravention of subsection 1.3. The City's contractors may be requested to undertake remedial compliance works to properties found to be in contravention of subsection 1.3.

- 1.9 Landowners may be served with notice of the contravention and an infringement notice may be issued in accordance with the Act.

- 1.10 Landowners shall be liable for the costs associated with the hazard reduction clearing on their land as stipulated in subsection 1.7 of this policy and those costs shall remain as a debt against the property until paid in full.

2 BURNING PERIODS

- 2.1 Restricted Burning Period:
The restricted burning period, pursuant to section 18 of the Act shall be between 1 April and 30 November inclusive each year.
- 2.2 Prohibited Burning Period:
The prohibited burning period, pursuant to section 18 of the Act shall be between 1 December and 31 March inclusive each year.
- 2.3 Limited Burning Times:
Has the same meaning as Restricted Burning Period where a Permit to Burn is required.

3 OPEN AIR FIRES

Council has resolved to prohibit open air fires lit for the purpose of camping or cooking within the district unless specifically approved by the Chief Bush Fire Control Officer in writing.

BURNING IN GARDEN REUSE

Section 24G of the Act also provides that a local government may, by notice published in the Gazette and a newspaper circulating in its district, prohibit or impose restrictions on the

burning of garden refuse within its district that is otherwise permitted under Section 24F. Council has resolved to prohibit the burning of garden refuse or rubbish within the district of Mandurah.

This prohibition applies to all land zoned urban residential under the City of Mandurah Town Planning Scheme No 3, between 1 May and 31 October inclusive. The effect is that the burning of garden refuse either in an incinerator or on the ground in urban zoned areas is prohibited at all times of the year.

The following exemptions apply:

zoned rural residential under the City of Mandurah Town Planning Scheme No. 3, and on all land 4000m² and greater. Any other exemption is based on an assessment of the hazard by a City authorised Bush Fire Control Officer.

These exemptions are restricted to 1 May and 31 October and a "Permit to Burn" will be required during these dates. No burning is permitted during the Prohibited Burning period as mentioned above.

These conditions include the following:

- Properties of area less than 2 hectares to burn 2m³ of refuse at one time.
- Properties of area 2 hectares or greater are permitted to burn no more than 3m³ of refuse at one time.

Responsible Directorate:

Sustainable Communities

Reviewer:

Executive Manager, Development and Compliance

Creation date:

Minute G.28/0 /02, 18 June 2002

Amendments:

Minute G.43/12/09, 15 December 2009
 Minute G.31/ /12, 2 June 2012
 Minute G.25/2/14, 25 February 2014
 Minute G.25/3/15, 24 March 2015
 Minute G.22/ /17, 13 June 2017
 Minute G.19/4/19, 30 April 2019
 Minute G.12/7/19, 23 July 2019

Related Documentation and/or Legislation:

Fire Act 195
 DA EMS 01 Prohibited Burning Times
 DA EMS 02 Bush Fires Act 1954
 DA FCM 0 Defer, Grant Discounts, Waive or Write off Debts

Council Meeting 23 June 2020

Public Health and Wellbeing Plan

City of Mandurah 2020 - 2023

Attachments to Minutes
ATTACHMENT 16.1



Attachments to Minutes

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Introduction

Health and wellbeing is vital to a liveable and safe community. For this reason we have chosen to enhance our commitment to our community's wellbeing through developing a Public Health and Wellbeing Plan 2020-2023 (The Plan) that integrates local knowledge and action, provides leadership to create and maintain a healthy, happy and safe community.

The Plan recognises that being healthy is more than being free from disease, it also comprises all aspects of a person's life that contribute to them being happy and fulfilled.

The Plan is required under the Western Australian *Public Health Act 2016* and aligns with the State Public Health Plan for Western Australia 2019-2024. It aims to enhance the health, wellbeing and safety of all Mandurah residents through aligning with the City of Mandurah's Strategic Community Plan 2020 - 2040 and relevant State and Federal strategies and policy documents.

There are different ways the City can contribute to improving our community's health and wellbeing through leading, advocating and partnering with key stakeholders in various health related areas.

The Plan has a strong focus on engaging with priority populations in our community who are recognised as having the poorest health outcomes and benefit the most from additional support to improve their health and wellbeing.

The Plan also recognises the important contribution the City of Mandurah has on the health of the community. And also highlights the importance that it is everybody's business to promote, protect and improve the health of the community.

Public Health Vision

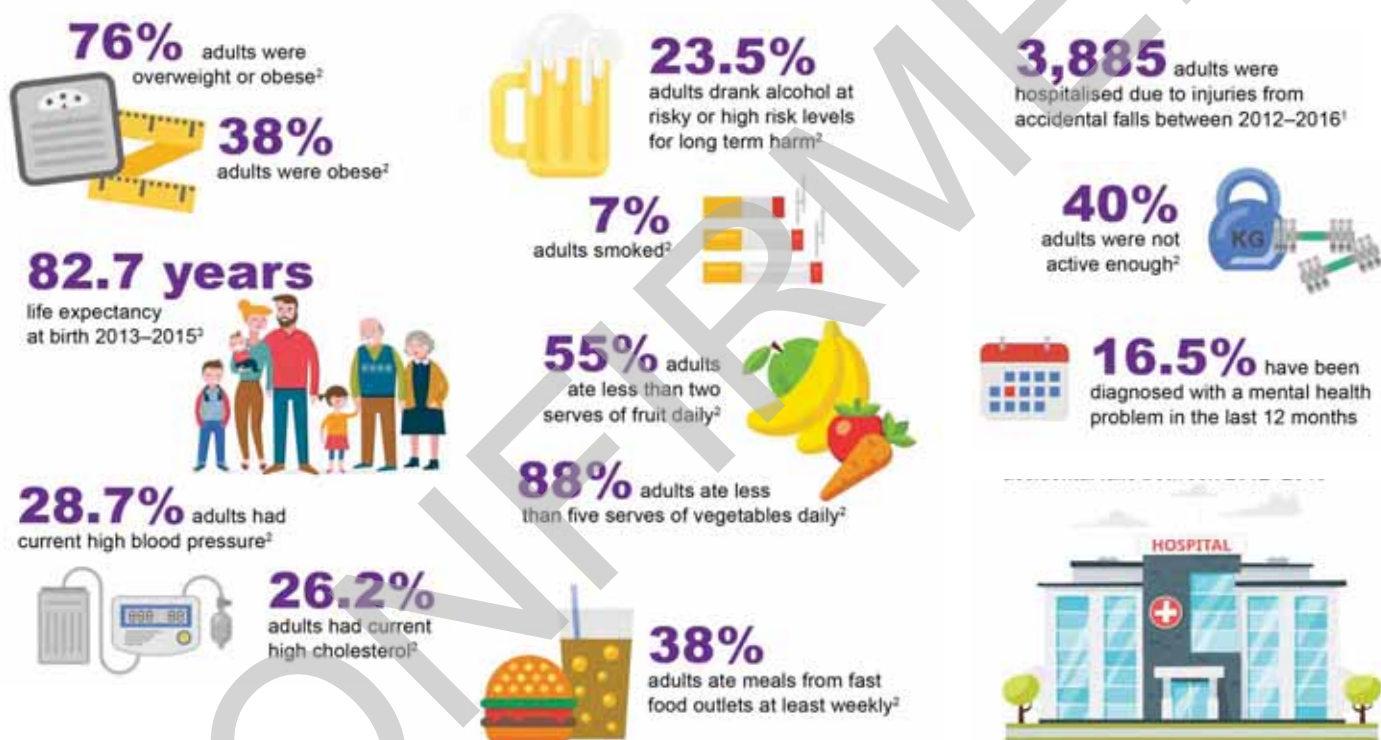
The vision of The Plan is to create a place where our community is proud, inspired, inclusive and innovative where we respect our connections to the past and create a positive future. This will be achieved through delivering on the City's values of connected, integrity, excellence, innovation and by being courageous.

The Plan will focus on priority populations which include, but are not limited to:

- Aboriginal people
- Those living in low socioeconomic circumstances
- People with mental illness
- People with disabilities
- Carers and families of people with sickness and disability
- Culturally and Linguistically Diverse (CALD) populations, particularly those people who have recently arrived in Australia

The success of The Plan strongly relies on a whole-of-organisation and community approach to health and wellbeing which strongly links to the strategic direction and the City's Strategic Community Plan Focus Areas.

City of Mandurah Health and Wellbeing Snapshot



Source: City of Mandurah Health and Wellbeing Profile - South Metropolitan Health Services Health (SMHS)

Strategic Community Plan Focus Areas

Economic	Social	Health	Environment	Organisational Excellence
<ul style="list-style-type: none"> Supporting and empowering local businesses Creating local jobs and opportunities Fostering innovation and creativity in enterprise A diversity of employment, industries and enterprise Giving consideration to the impact of industry on the environment 	<ul style="list-style-type: none"> Engaging, enabling and promoting youth People feeling safe no matter where they are Hearing and embracing all voices Vibrant and welcoming places for all to share Protecting the natural environment as we create shared spaces 	<ul style="list-style-type: none"> A compassionate, interconnected whole of health system Technology and infrastructure that aids in better health Readily available, highly accessible services and facilities Appropriate support for an ageing population An understanding of the importance of a protected natural environment in preventative health 	<ul style="list-style-type: none"> Nature having a voice at the table in all decisions A beautiful, clean, and sustainable environment for all Preserving and celebrating the waterways - our greatest asset Protecting the natural environment for generations to come Deep engagement and respect for the environment 	<p>An organisation that:</p> <ul style="list-style-type: none"> makes a difference through questioning, challenging and building resilience (COURAGE) engages the community through collaboration, understanding and inclusiveness (CONNECTED) embraces ideas and opportunities to shape an inspiring, diverse and dynamic community (INNOVATIVE) upholds and protects our community through honesty, fairness and empathy (INTEGRITY) delivers on its commitments to make a difference in our community (EXCELLENCE)

The Plan seeks to have a deep understanding of our community and supports opportunities that are identified to improve health and align to what matters to our community. Importantly there is an opportunity to maintain a connection with those who participated in the Mandurah Matters process to develop the City's Strategic Community Plan and identified health as being one of the key focus areas.

The Plan will also be influenced and supported by legislation and a number of strategies such as the documents outlined in **Appendix 1** State Plan - 'Supporting legislation and strategies'.

Plan Development

This Plan was developed in consultation with community members, staff and local stakeholders. The themes reflect the needs and aspirations of the local community and recognises that public health is already fundamental to the City's business.

Health is everyone's responsibility and almost every service and environment that the City is involved with contributes to a healthy, active, happy and safe community.

Specifically, the Plan will directly deliver a range of health actions that are covered in the Corporate Business Plan and seek to align with the Strategic Community Plan / Mandurah Matters focus areas.

The Plan will:

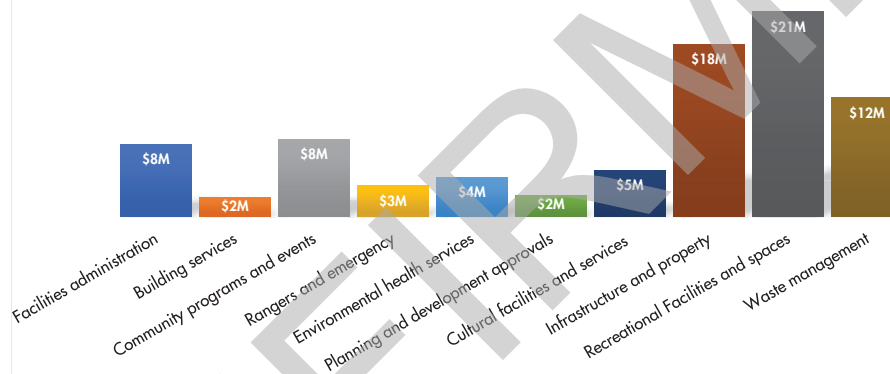
- Be a document that identifies areas of focus to improve health and wellbeing.
- Be an ambitious document that facilitates opportunities that may require external funding and other stakeholder's commitment to deliver.
- Focus on priority populations in the community who are more likely to have poor health outcomes.
- Explain the ways that we can influence public health.
- Encourage the community to lead opportunities to improve public health and maximise their efforts and ideas.
- Ensure a one team approach working in all areas and connecting services and infrastructure.



Our Current Public Health Role

The City provides a broad range of programs that support and promote the health of our community and invests a significant amount of money across the organisation which can be seen in the graph below. Each one of these Business Units contribute to making our City a healthy, enjoyable and a safe place to be.

Expenses by Program 2018/19 (\$ Millions)



Source: City of Mandurah's 2018/19 Annual Financial Statement

The City of Mandurah's ongoing commitment to creating and influencing environments that support healthy living, wellbeing and quality of life are further detailed in our following core business, including:

- **infrastructure and property services**, including local roads, bridges, footpaths, drainage, waste collection and management
- **building services**, including inspections, licensing, certification and enforcement
- **provision of recreation facilities and spaces**, such as parks, natural reserves, trails, sports fields and stadiums, swimming pools, sport centres, halls
- **planning and development approvals**
- **environmental health services** to prevent and control environmental health hazards, emissions, and communicable diseases (i.e. tobacco control, water and food safety, noise and air pollution control and mosquito control)
- **administration of facilities**, such as marinas, cemeteries, parking facilities and street parking
- **community programs and events** including youth development, access and inclusion, and volunteering
- **cultural facilities and services** such as libraries, art galleries and museums
- **waste management**
- **ranger and emergency services** including animal control and fire management



Measures

The City has an important role in providing healthy and supportive environments. The table below demonstrates the linkages between the outcomes of the Plan's strategies and how they will contribute to broader community health improvement.

	Overweight or Obese	Poor Physical Activity	Poor Nutrition (Fruit & Vegetable)	Smoking	High Risk Alcohol Consumption	Mental Health	Injury
Satisfaction with City's footpaths, cycle paths, roads and community based services that keep people active and healthy	✓	✓					
Evaluation of CoM Liquor Accord actions and outcomes					✓	✓	✓
Comparison of Injury Matters injury data over 2 year periods							✓
Satisfaction with the City's performance in safety and security							✓
Implementation of the City's Community Safety and Crime Prevention Plan							✓
Maintenance and actions of the Mandurah Liquor Accord to reduce alcohol harm							✓
Streamlined volunteer database with increased participation rates						✓	
Reduction in lifestyle risk factors for Mandurah population	✓	✓	✓	✓	✓		
Increased funding from external agencies to promote health and wellbeing	✓	✓	✓	✓	✓	✓	✓
Comparison of SMHS community profile data over 2 year periods	✓	✓	✓	✓	✓	✓	✓
Satisfaction with partnering opportunities both internally and externally to the City	✓	✓	✓	✓	✓	✓	✓
Stakeholder satisfaction on the implementation of the City's Public Health and Wellbeing Plan	✓	✓	✓	✓	✓	✓	✓
Comparison of SEIFA score when released	✓	✓	✓	✓	✓	✓	✓
Increased distribution, understanding and integration of key healthy messages both internally and externally to the City.	✓	✓	✓	✓	✓	✓	✓
City policies to include health and wellbeing/public health objectives and strategies	✓	✓	✓	✓	✓	✓	✓
Evaluation of the City's Public Health and Wellbeing Plan's processes, outputs and outcomes	✓	✓	✓	✓	✓	✓	✓

Identifying Our City's Public Health Needs

Feedback from the community about their health and wellbeing needs is essential. The data analysis, staff and stakeholder consultation was supported by the broader consultation as follows:

- Mandurah Matters community consultation
- Safe communities priorities setting workshop
- Meeting with representatives from key organisations
- Interviews with key staff across the City
- Staff and external stakeholder survey to identify perceived public health risks
- An internal policy alignment study
- Community health and wellbeing profile

The community health and wellbeing profile highlighted a number of specific public health challenges for the City including:

- Ageing population with people aged 75 and over being almost double the WA average
- High psychological distress affects 14.3 percent of the population
- Unemployment rates higher than WA State average
- In 2016, data indicates approximately 170 people are homeless. Recent local data obtained in March 2019 suggests up to 70 people are street present at any one time in and around Mandurah's central areas.

- Declining Socio-Economic Indexes for Areas (SEIFA) over time
- Higher than state average notifiable diseases (Vector borne and STIs)
- Three in every four adults is overweight or obese
- 40 percent of adults are not active enough for health benefits
- Very few people eat the recommended number of serves of fruit and vegetable

The findings from the consultation process as well as the statistics and other research has resulted in the identification of various public health priorities that The Plan will seek to address.

The following overarching themes guiding The Plan integrate many of these public health priorities:

1. Planning for a healthy and active community

Provide community, social infrastructure and services to maintain quality of life in a growing and increasingly diverse city.

2. Building our community's confidence in Mandurah as a safe and secure city

Create an environment that feels safe and minimises harm, including from alcohol and drug misuse with the support of key partners.

3. Promoting a cohesive, connected and included community

Facilitate and advocate for opportunities for all people to participate in the social, economic and community life of the City, irrespective of ability, background, class, gender or orientation whether these opportunities are provided by the City or other agencies.

4. Promote, disseminate and integrate key healthy messages and policies into City business

Partner with external agencies to identify and provide community relevant health messages and services, and where resources permit these are integrated into City business.

Plan Implementation

Day to day implementation will be undertaken with the involvement of a broad range of partners working together to achieve the goals of improving the health and wellbeing of our community.

To ensure the success of The Plan, the following reflects the actions carried out by the City:

- Engage with priority populations to improve health outcomes
- Understand external stakeholders activities and goals
- Understand the current activities and goals of each City team
- Prepare or support groups to prepare advocacy documents
- Link in with broader health campaigns and identify potential funding opportunities
- Take advantage of existing events to promote opportunities
- Listen to people and identify potential linkages and opportunities

- Identify any barriers in delivering services, infrastructure and equipment and develop options to address these.

The City spends millions of dollars on key infrastructure and activities that contribute to the health and wellbeing of the community. Beyond the labour allocation, the modest operating budget relating directly to the resources involved to deliver The Plan include:

- Marketing and communications support for internal and external activities
- Administration support to enhance internal and external activities
- Support with basic equipment or improvements
- Provide incentives to overcome barriers to attendance

Plan Review

Over the coming three years, the City and its partners will support and undertake initiatives to achieve the key strategies under each theme. Success will be measured by reporting against key performance indicators and the outcomes of the annual action plan. Each year, an action plan will be developed by the City that will demonstrate the outcomes between the City and partner organisations that have promoted better health and wellbeing among individuals and the broader community.

Public Health Themes and Key Actions

Theme One: Planning for a healthy and active community	Theme Two: Building our community's confidence in Mandurah as a safe and secure city	Theme Three: Promoting a cohesive, connected and included community	Theme Four: Promote, disseminate and integrate key healthy messages and policies into City business
Strategic Objective One - Provide community, social infrastructure and services to maintain quality of life in a growing and increasingly diverse City.	Strategic Objective Two - Create an environment that feels safe and minimises harm, including from alcohol and drug misuse, using internal and external resources.	Strategic Objective Three - Facilitate and advocate for opportunities for all people to participate in the social, economic and community life of the City, irrespective of ability, background, class, gender or orientation and support improved mental health.	Strategic Objective Four - Partner with external agencies to identify and provide community relevant health messages and services where resources permit and integrate into City business.
<p>Strategy 1.1 Promote existing infrastructure provided by the City and environmental assets to enable people to be more active, enjoy nature, promote mental health and increase tourism.</p> <p>Strategy 1.2 Identify and then address any barriers to utilisation of services, infrastructure and equipment.</p> <p>Strategy 1.3 Integrate health promoting principles and human health assessments when planning, retrofitting or developing the built environment.</p>	<p>Strategy 2.1 Work with the community and in partnership with relevant agencies to address and respond to injury risks, unsafe behaviours, including violence and drug and alcohol misuse linking with the City's Community Safety and Crime Prevention Plan.</p> <p>Strategy 2.2 Enhance the perception of safety through the effective maintenance of infrastructure and community amenities.</p> <p>Strategy 2.3 Ensure effective delivery of environmental health and health protection services to sustain a safe environment.</p>	<p>Strategy 3.1 Advocate for improved mental health services and effective coordination to support our local community.</p> <p>Strategy 3.2 Actively engage with the community and other stakeholders to ensure the Public Health Plan strategies are included on the agenda and actively discussed.</p> <p>Strategy 3.3 Partner with local agencies to lead and undertake evidence informed public health planning and program development for the City.</p>	<p>Strategy 4.1 Link in with broader public health campaigns that reflect the needs of City residents.</p> <p>Strategy 4.2 Partner with stakeholders to identify upcoming events where the Public Health Plan strategies could be promoted.</p> <p>Strategy 4.3 Improve communication and promotion of the City's services and activities to all Mandurah residents and stakeholders.</p>

Strategic Objective One - Provide community, social infrastructure and services to maintain quality of life in a growing and increasingly diverse City.	Strategic Objective Two - Create an environment that feels safe and minimises harm, including from alcohol and drug misuse, using internal and external resources.	Strategic Objective Three - Facilitate and advocate for opportunities for all people to participate in the social, economic and community life of the City, irrespective of ability, background, class, gender or orientation and support improved mental health.	Strategic Objective Four - Partner with external agencies to identify community relevant health messages and partner to provide healthy messages and services, and where resources permit are integrated into City business.
<p>Strategy 1.4 Identify and apply for funding opportunities to deliver evidence informed public health programs particularly those that meet the needs of people in the community who have the highest need.</p> <p>Strategy 1.5 Adopt sustainable practices in managing the City's assets, operations and services in order to adapt to changing climate conditions and reduce negative impacts on health and wellbeing.</p> <p>Strategy 1.6 Promote active lifestyles and healthy eating choices both internally and externally.</p> <p>Strategy 1.7 Increase community participation and create opportunities for social connection through a range of activities including the arts, social groups, recreation and sport.</p>		<p>Strategy 3.4 Coordinate a whole of City volunteer and stakeholder register and database to provide a coordinated and streamlined approach to volunteerism and partnerships within the City.</p> <p>Strategy 3.5 Continue to advocate for improved facilities at the Peel Health Campus.</p> <p>Strategy 3.6 Develop initiatives that are inclusive and sensitive to the needs of priority population who have poorer health.</p> <p>Strategy 3.7 Engage our diverse community in events, programs and cultural activities to foster community identity, develop personal skills and create social connections.</p> <p>Strategy 3.8 Advocate for improved technology and specialist health facilities locally.</p>	<p>Strategy 4.4 Ensure effective representation from the City to advocate on behalf of constituents to State and Federal government, other local governments, agencies and private organisations, peak bodies and the media to improve health outcomes for our community.</p> <p>Strategy 4.5 Ensure the City has a suite of policies that promote and provide public health and wellbeing opportunities to both staff and the broader community.</p>

Our City's progress will be monitored by the following measures:

Strategic Objective One - Provide community, social infrastructure and services to maintain quality of life in a growing and increasingly diverse City.	Strategic Objective Two - Create an environment that feels safe and minimises harm, including from alcohol and drug misuse, using internal and external resources.	Strategic Objective Three - Facilitate and advocate for opportunities for all people to participate in the social, economic and community life of the City, irrespective of ability, background, class, gender or orientation and support improved mental health.	Strategic Objective Four - Partner with external agencies to identify community relevant health messages and partner to provide healthy messages and services, and where resources permit are integrated into City business.
<ol style="list-style-type: none"> 1. Satisfaction with City footpaths, cycle paths, roads and community based services that keep people active and healthy 2. Reduction in lifestyle risk factors for Mandurah population as outlined in City of Mandurah Health and Wellbeing Profile 2019 (prepared by South Metropolitan Health Services (SMHS)) 3. Increased funding from external agencies to promote health and wellbeing within the City 4. Comparison of SMHS community profile data over 2 year periods 	<ol style="list-style-type: none"> 1. Satisfaction with the City's performance in safety and security 2. Maintenance and actions of the Mandurah Liquor Accord to reduce alcohol harm 3. Evaluation of CoM Liquor Accord actions and outcomes 4. Implementation of the City's Community Safety and Crime Prevention Plan 5. Comparison of Injury Matters injury data over 2 year periods 	<ol style="list-style-type: none"> 1. Satisfaction with partnering opportunities both internally and externally to the City 2. Streamlined volunteer database with increased participation rates 3. Stakeholder satisfaction on implementation of the City's Public Health and Wellbeing Plan 4. Comparison of SEIFA score when released 5. Stakeholder survey completed annually 	<ol style="list-style-type: none"> 1. Increased distribution, understanding and integration of key healthy messages both internally and externally to the City 2. City policies to include health and wellbeing/public health objectives and strategies 3. Evaluation of the City's Public Health Plan processes, outputs and outcomes



Strategic frameworks

This Plan is designed to complement the existing strategic frameworks designed to protect public health.

Strategies
WA health system
WA Health Strategic Intent 2015–2020
Sustainable Health Review 2019
Aboriginal health
WA Aboriginal Health and Wellbeing Framework 2015–2030
Chronic disease and injury
WA Health Promotion Strategic Framework 2017–2021
Falls Prevention Model of Care 2014
Road safety strategy to reduce road trauma in WA 2008–2020
Disability
WA Disability Health Framework 2015–2025
Environmental health
Environmental Health Strategic Plan 2018–2021
Oral health
State Oral Health Plan 2016–2020
Immunisation
WA Immunisation Strategy 2016–2020
Mental health and alcohol and other drugs
Western Australian Mental Health, Alcohol and Other Drugs Services Plan 2015–2025
Western Australian Methamphetamine Action Plan
Suicide Prevention 2020: Together we can save lives
Mental Health 2020: Making it personal and everybody's business
Disability Access and Inclusion Plan 2017–2021
Western Australian Alcohol and Drug Interagency Strategy 2018–2022
The Western Australian Mental Health Promotion, Mental Illness, Alcohol and Other Drug Prevention Plan 2018–2025
Sexual health
WA Sexually Transmissible Infections Strategy 2019–2023
WA Hepatitis B Strategy 2019–2023
WA Hepatitis C Strategy 2019–2023
WA Human Immunodeficiency Virus Strategy 2019–2023
WA Sexual Health and Blood-borne Viruses Strategy 2019–2023

