

Partnership Fund Guidelines 2021

General information

The City of Mandurah is committed to financially supporting community groups through the Community Partnership Fund. The Community Partnership Fund is designed to partner with Not-For-Profit organisations to deliver programs, services or projects that provide a community benefit, which would not be possible with only one year's funding.

The Community Partnership Fund aims:

1. To increase community access to programs and services
2. Organisations priorities align with the City's Strategic Community Plan 2020-2040.

Funding will be provided in annual payments for up to 3 financial years. The annual contribution granted are at the discretion of the panel and are assessed on need.

The funding round opens in July 2021 with projects commencing over 2021/2022.

Who can apply?

- Incorporated, not-for profit organisations.
- Non-incorporated community groups who are auspiced by an incorporated body.

We look for:

- Community need for the project/initiative.
- Demonstrated ability to deliver projects that address community need
- Initiatives delivered to benefit City of Mandurah residents.
- Projects which are accessible and inclusive of people of all ages, ability, culture, genders and financial background.
- Projects aligning with at least one of the key priority areas as identified in from the City of Mandurah's Strategic Community Plan 2020 to 2040.

Please review the [Strategic Community Plan 2020](#) to 2040 and [Accessible Events Guidelines](#) on the City's website.

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Key priority areas:

- Support people to have a greater sense of safety in our community.
- Contribute to the provision of high-quality health services.
- Facilitate people from diverse cultural backgrounds and abilities to engage and participate in our community.
- Support seniors to remain active and engaged and independent into the future
- Facilitate the emotional, social and language development of children.
- Provide opportunities for community involvement, increasing sense of vibrancy and connection to place.
- Provide opportunities for people to engage in local arts, music and culture
- Provide opportunities for lifelong learning for all.
- Encourage conservation and appreciation of our natural resources.
- Increase young people's access to health and wellbeing, training and employment options.

We will fund:

- Costs associated with delivery of the service or project
- Direct program / project delivery expenses e.g. instructor / training provider costs.
- Equipment purchases / hire i.e. if it increases the capacity of the group to deliver its services.
- Marketing and advertising costs.
- Hire of facilities

We will NOT fund:

- Commercial activities or organisations.
- Retrospective costs (funding of past activities, loan repayments).
- Costs or activities already funded by another grant.
- Organisations with outstanding debts or acquittals due to the City of Mandurah.
- Projects that duplicate existing services and programs.
- Core organisational operating costs e.g. Salary for a permanent position, rent, insurance.

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Application process

1. Speak to a Community Development Officer or Arts Officer about your idea (phone: 9550 3850)
 - To confirm eligibility
 - To seek feedback and get assistance with your idea.

2. Visit the City of Mandurah, Community Assistance Grants webpage mandurah.wa.gov.au/community/Support for more information:
 - The Grants Help Guide – an easy step by step process guide.
 - Click on the link to the online application form:
<https://mandurah.smartygrants.com.au/PartnershipFundJuly2021>

3. Complete online application
 - Create a login using an email address and password that will be used for the duration of the grant process (first time users only).
 - Login and commence your application online
 - Attach the following documents as required:
 - Certificate of Incorporation
 - Recent financial statement
 - Public Liability Certificate of Currency
 - Letters of Support

Applications must be submitted by the closing date.

What happens next?

1. The panel meets to assess funding applications
2. All applicants are notified of the panel decision in writing, within six weeks of the rounds closing date.
3. If successful, you will receive a funding grant agreement, which requires your acceptance of the conditions of the funding.
4. Successful applicants are required to prepare an annual acquittal and progress report that demonstrates the outcomes of the project and proof of expenditure.

For further enquiries please call (08) 9550 3850 or email cdo@mandurah.wa.gov.au