

# Restart Mandurah Community Grants Program 2021

## Program Guidelines

### General information

The City of Mandurah is committed to financially supporting community groups through the Restart Mandurah Community Grants Program.

The effects of COVID-19 globally are unprecedented and are likely to impact our community for many years to come.

Based on the best health advice for WA and the National Cabinet principles, the City of Mandurah has aligned its effort to:

#### 1. **Respond**, 2. **Restart** and 3. **Transform Mandurah** beyond COVID-19

- As part of the City's COVID Restart Fund, \$200,000 is allocated to the Grants Program in 2020/21 financial year to help support Mandurah community groups to restart Mandurah.
- Eligible groups may apply for one off grants of up to \$5,000.

### Who can apply?

- Incorporated community groups and organisations
- Non-incorporated community groups or individuals may seek the services of an incorporated body (sponsor) to auspice the project on their behalf. The sponsor will be required to accept legal and financial responsibility for the project or activity.

### We look for:

To be eligible applications are required to address at least one of the Restart Mandurah objectives:

- Support increased demand from Mandurah's most vulnerable communities
- Build capacity of community organisations and resident associations
- Increase volunteering, including capacity and training
- Improve access to technology for education and training
- Celebrate and encourage cultural diversity and social inclusion
- Create opportunities for localised smaller scale events (within allowed government restrictions)
- Youth Development, especially initiatives that build capacity and support leadership initiatives
- Celebrate Mandurah's resilience through Arts & Culture
- Build neighbourhood connection

All applicants must provide;

- A clear and comprehensive budget complete with quotes for all items.
- Your group or organisations endorsement of the project to be funded.

**Please note, partnerships with other community organisations is highly regarded**

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## We will fund:

- Marketing and advertising costs
- Direct program delivery expenses i.e. instructor/training provider costs
- Incorporation set up costs
- Equipment purchases or hire i.e. if it increases the capacity of the group to deliver its services
- Facility hire.

## We will NOT fund:

- Retrospective/deficit costs (funding of activities already held or loan repayments)
- Associations with outstanding debts or acquittals due to the City of Mandurah
- Camp costs, travel, entry fees, insurance or wages
- Core organisation operating costs i.e. a permanent position for ongoing work
- Projects which occur as part of the City's ordinary activities
- For-profit organisations.
- Community groups and organisations who was successful in obtaining funding in the first round of Restart Mandurah – Aug 2020.

## Application process

- Before submitting your application it is highly recommended that you speak to a Community Development Officer about your idea (phone: 9550 3850) or email [cdo@mandurah.wa.gov.au](mailto:cdo@mandurah.wa.gov.au).
  - To confirm eligibility
  - To seek feedback and get assistance with your idea.

Please review the Strategic Community Plan 2020 to 2040 on the City's [website](#) and [Accessible Events Guidelines](#)

2. Visit the City of Mandurah, Restart Mandurah Community Grants [webpage](#)
  - The Grants Help Guide – an easy step by step process guide
  - Click on the link to the [online application form](#).
3. Complete online application
  - Create a login using an email address and password that will be used for the duration of the grant process (first time users only)
  - Login and commence your application online
  - Attach the following documents as required:
    - o Certificate of Incorporation
    - o Public Liability Certificate of Currency
    - o Letters of Support
    - o Quotes for items requesting funding

Applications must be submitted by the closing date.

## What happens next?

1. The panel meets to assess funding applications.
2. Panel recommendations reviewed by the City's Executive Leadership Team. Final approval given by the City's Chief Executive Officer, or Director Place & Community under delegation.
3. All applicants are notified of the outcome in writing, within six (6) weeks of the rounds closing date.
4. If successful, you will receive a funding agreement, which requires your acceptance of the conditions of the funding.

For further enquiries please call (08) 9550 3850 or email [cdo@mandurah.wa.gov.au](mailto:cdo@mandurah.wa.gov.au)