

Change of Company/Trust Address Form

Company / Trust Owner Details	
Company/Trust Name:	
ABN/ACN Number:	
Position held with Company/Trust:	
Business Phone Number:	
Business Email Address:	
Property Details	
Assessment Number:	
Property Address:	
Suburb:	Post Code:
Postal Address:	
Please list other properties in the Ownership of Company/Trust	
Assessment Number	Property Address
UPDATE of Address Information	
NEW Postal Details:	
Suburb	Post Code:
New Business Residential Address:	
Suburb	Post Code:
If Applicable	
Phone Numbers:	Business ()
Email Address:	
Update of Authorised Personnel	
Full Name:	Position:
Full Name:	Position:
Full Name:	Position:

Change of Company/Trust Address Form

If not signed, this form will **NOT** be accepted & will be returned to you.

Signing for a Company/Trust

You must be authorised to sign on behalf of the Company/Trust

Evidence **MUST BE attached**

- Copy of Company Register showing Director/s details, and,
- Letter of Authority (must be on Letterhead) giving you authority to act on the Company's behalf
- If property is in a Trust name, evidence of the Trust name & all Trustees details are required

- The information provided will be added to the contact details for further reference.
- If these details change, please advise in writing on letterhead

Signature of Duly Authorised Officer

Position Held:

Full Name:

Address:

Suburb

Post Code:

Phone Number:

Email:

Signature:

Date:

Second Company Signatory (if required)

Position Held:

Full Name:

Address:

Suburb

Post Code:

Phone Number:

Email:

Signature:

Date:

Third Company Signatory (if required)

Position Held:

Full Name:

Address:

Suburb

Post Code:

Phone Number:

Email:

Signature:

Date: