

## Payment Arrangement Form

<b>Surname:</b>	<b>Given Name(s):</b>
Mobile Number:	Home Number:
Email:	

<b>Your Residential Address</b>		<b>Your Postal Address</b> <i>(If different)</i>	
Suburb:		Suburb:	
State:	Postcode:	State:	Postcode:

<b>Assessment Number:</b>		
Lot Number:	House Number:	Unit Number:
Street Name:		
Suburb:		Postcode:

**Outstanding Balance \$** \_\_\_\_\_ *Interest accruing on the overdue balance*  
*(Please add \$20 for administrative services if not paying by direct debit)*

I am currently unable to pay my 2020/2021 rates in full by the due date or meet the standard instalment options as per my Rate Notice.

I am able to meet the following payment offer and will adhere to it until the account is paid in full by the 30<sup>th</sup> June.

**Regular Payments of \$** \_\_\_\_\_ per week / fortnight / month or annually

**Commencement Date** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Account Details

Name Account is held in:

Bank Name and Branch:

BSB *(6 digits)*

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Account Number *(Maximum of 9 digits)*

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Do you wish for this direct debit to be ongoing until you advise the City to cancel? **YES / NO**

**Owners Signature** ..... *(On behalf of all owners)*  
**I understand and agree to the Terms and Conditions as outlined overleaf.**

***Terms and Conditions for Acceptance of alternative payment arrangements for Rates and Charges.***

1. An administration fee of \$20 will be applied to my account if my offer is accepted  
*For those who provide bank account details for direct debit the \$20 fee is waived.  
For those assessments with an eligible rebate holder (Pensioner/Senior) the fee does NOT apply.*
2. I/We understand that if the payment arrangement offer exceeds the allowable period, it may not be approved by council.
3. The City of Mandurah is under no obligation to accept or amend an alternative payment arrangement.
4. Any default in this payment arrangement will result in this payment arrangement being cancelled and the balance becoming due and payable immediately.
5. My/Our failure to honour the payment arrangement may result in legal action being taken without further notice for the full recovery of all monies including any associated legal costs.
6. Penalty interest at the rate of 7% per annum will apply to the overdue balance of Rates and Charges.  
*For those assessments with an eligible rebate holder (Pensioner/Senior) the interest charges do not apply.*
7. The account will not be considered as finalised until the penalty interest is paid in full. I/We will ascertain the value of penalty interest and ensure that the sum will be paid with the final payment.
8. I am authorised to enter into this payment arrangement on behalf of all owners of this property (If applicable)
9. If I/we intend to change the method of payment, I/we will give 14 days notice for any changes.
10. **Payment Arrangements should be worked out to be completed before the end of May. Those going over this time period will require approval and will only be considered for hardship under our Hardship Policy.**  
*Additional information will be required to support your application for Hardship.*
11. If paying by direct debit and the payment dishonours, there is a dishonour fee of \$2.75 that will be applied. A 3rd dishonour will see your direct debit cancelled and you will not be permitted to recommence a new direct debit for 12 months.