Petition to City of Mandurah Residents
Requesting that Council consider (insert details of the petition here)

When completed, this form is classified OFFICIAL Sensitive

To the Mayor of the City of Mandurah

We, the undersigned, all being residents of the City of Mandurah do respectfully request that Councilconsider (insert details of the petition.)

The ratepayers and residents of Mandurah, whose names and details are set out on the attached listsupport this proposal.

Set out below is the name and address to which correspondence in respect of this petition should beaddressed:

The names and addresses of the petitioners are as follows:

	Full Name (block letters)	Address	Date	Signature

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	Full Name (block letters)	Address	Date	Signature

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What is a petition?

A petition is defined as a formal written request, signed by many people, appealing to an authority in some cause. The cause or subject of the submission must be something that the Council has the authority to deal with or has a decision-making role. Typical examples are:

- Request for a footpath to be constructed
- Request for playground equipment on a reserve
- Request for action to resolve a traffic problem.

Issues relating to public housing or police matters, for example, are not matters in which Council has any jurisdiction and requests concerning these types of issues need to be directed to the relevant authority. In these cases, you may choose to send a copy of the final petition to Council for its information.

How should the petition be worded?

Petitions should be worded carefully so that any potential signatories are able to clearly understand the purpose of the petition. The request or subject of the petition **must** be printed on the top of every page containing signatures of support. The petition should also be addressed to the Council and include a summary of reasons supporting the proposal.

The petition must be expressed in respectful and temperate terms and may be rejected if it is offensive or derogatory to the Council.

Who should sign a petition?

Petition signatories must be over the age of 18 years and should be confined to ratepayers and residents of the Mandurah community who are affected by the proposal.

How will Council treat the petition?

When you have collected as many signatures on the petition as possible, it must be delivered to the City's Administration Centre (3 Peel Street, Mandurah) so that arrangements can be made for an Elected Member to present your petition. Your petition will then be presented at the next ordinary Council meeting.

Should Council resolve to receive your petition, the matter may be referred to an officer for a report to be prepared on the issue.

The person who submits the petition will be advised in writing of the decision of Council in respect to the proposal and it is the responsibility of that person to relay that outcome to the people who signed the petition.

Collection Notice

The City of Mandurah collects and uses your personal information to administer its services and functions. By submitting this form, you acknowledge that you have read and understood the City of Mandurah's Privacy Policy and how your personal information will be collected, used and disclosed. Your information will only be used or disclosed for this purpose or a related purpose you would reasonably expect, unless required or authorised by law. For more information on how your personal information is managed, please visit the City's website.