

DONATIONS TO CHARITABLE & NOT FOR PROFIT ORGANISATIONS

POLICY

POL-CMR 09

Objective:

To provide a framework within which donations to charitable organisations may be made.

Statement:

Council receives a range of requests to make donations to charitable organisations or individuals. In addressing these requests, Council sets out the following processes:

Donations authorised by the Mayor and the Chief Executive Officer

The Mayor and the Chief Executive Officer may jointly authorise donations up to a maximum value of \$1,000 subject to the following conditions:

Donations are limited to charitable and other not-for-profit organisations or individuals in the Mandurah District

- Where donations are for individuals the maximum donation is \$250.00
- Where donations are sought by an organisation for general operating purposes, donations are limited to \$500.
- Where donations are sought as a contribution to a locally held community event, donations are subject to a maximum of \$1,000.
- Donations authorised under this section of the policy are made at the discretion of the Mayor and Chief Executive Officer jointly.
- A detail of donations made will be provided to Council in the month following their authorisation.

All other donations

Donations which fall outside of the scope of discretion outlined above must be approved by Council in advance.

Exclusions

This policy is not intended to encompass the annual school book donations or the outstanding athletes programme.

Responsible Directorate:	Corporate Services
Reviewer:	Manager Financial Services
Creation date:	Minute G.31/9/16, 27 September 2016
Amendments:	Minute G.12/7/19, 23 July 2019
Related Documentation:	Nil

